



Legislation Text

File #: K-1718-116, **Version:** 1

CONTRACT K-1718-116: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND ELITE HOME INSPECTION, INC., FOR MOWING, SECURING OF STRUCTURES, AND THE REMOVAL OF HEALTH NUISANCES AND EASEMENT OBSTRUCTIONS FOR THE CODE COMPLIANCE DIVISION THROUGH MARCH 31, 2019.

BACKGROUND: On February 18, 2018 a public notice was printed with a Request for Qualifications (RFQ) from contractors to provide abatement services related to mowing, securing of structures, and removal of health nuisances on private properties. Abatement work orders are issued upon failure of the property owners to abate nuisances after notification by the City Code Compliance Inspectors. Fees for service have been established by the City and the Request for Qualifications allows Staff to determine if the interested contractors have sufficient equipment and employees to address the City's work orders. The City prefers to have two abatement contractors under contract to be able to address abatements in a timely manner.

DISCUSSION: A mandatory pre-submittal meeting was held on Wednesday, February 28, 2018 at which time five contractors were in attendance.

The contractors are ranked with most important emphasis placed upon the ability of the company to complete the work assigned within the time frame set by the City; previous residential/commercial/municipal work experience; summary of equipment; and number of key personnel and employees.

Those who expressed an interest in working for the City and submitted proposals before the imposed deadline of 4pm on March 6th were:

E&E Lawn Care, LLC, Oklahoma City, OK
Elite Home Inspection, Inc., Oklahoma City, OK
Complete Lawn Maintenance, Moore, OK

Elite Home Inspection, Inc. has many years of property preservation experience with mortgage lenders in maintaining and preserving properties in the foreclosure process. This experience is very similar to the work the city requires for nuisance abatements, thus Elite Home Inspection, Inc. should be fitting and appropriate for the work required under this contract. Elite Home Inspection, Inc. scored well and was selected as one of the abatement contractors for the City of Norman.

RECOMMENDATION: Staff recommends that based on the submitted qualifications and positive work history, that Contract K-1718-116 with Elite Home Inspection, Inc. be approved as a City of Norman mowing/securing/easement/nuisance abatement contractor for the contract period April 1, 2018 through March 31, 2019. Funds are budgeted for abatement in account number 010-4052-424.41-14 (Mowing/Abatement).