



Legislation Text

File #: K-1718-39, **Version:** 1

CONTRACT K-1718-39: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) TO PROVIDE FUNDING IN THE AMOUNT OF \$10,400 AS A PART OF THE UNIFIED PLANNING WORKS PROGRAM FOR THE COLLECTION OF TRAFFIC DATA AND THE PREPARATION OF TRAVEL TIME/DELAY STUDIES AND BUDGET APPROPRIATION FROM THE SPECIAL REVENUE FUND BALANCE.

BACKGROUND: The Association of Central Oklahoma Governments (ACOG) is responsible for the administration of the Unified Planning Works Program (UPWP) in the Oklahoma City Metropolitan Area. The program's purpose is to maintain a comprehensive, continuing, and cooperative planning process for the region. The Oklahoma Department of Transportation provides Federal Highway Administration funds for this planning process and the many tasks associated with it, which include activities such as travel time/delay studies, monitoring of intersection related accidents, traffic data collection, traffic signal monitoring, and congestion management.

DISCUSSION: During the last twenty-three years, our City has been able to participate in the UPWP program by collecting traffic data at a number of locations throughout the City. For Federal Fiscal Year 2017-2018, ACOG has offered us \$10,400 in federal funds to cover the cost associated with this activity. These funds will be reimbursed to the City upon completion of the work. When reimbursed, they will be recorded into the Special Grant Revenue Fund, Other Revenue/ACOG Traffic Data Grant (account 022-0000-331.13-12)).

The Traffic Control Division collects traffic data on a routine basis. The additional funds made available through ACOG have allowed us to expand our program and offset some of the local expenses associated with this work activity. In order to receive these funds, the City must enter into a contractual agreement with ACOG. Staff and ACOG officials developed contract K-1718-39 for this specific purpose. The City Attorney has reviewed this document and found its content to be acceptable.

RECOMMENDATION: Staff recommends the execution of contract K-1718-39 between the Association of Central Oklahoma Governments and the City of Norman for the collection of traffic counts during Federal Fiscal Year 2018. To offset the costs associated with the maintenance and replacement of the equipment used for this activity, it is also recommended that a \$10,400 appropriation be made from Special Grants Fund Balance (account 022-0000-253.20-00) to Traffic Signal Parts (account 022-5023-429.32-12).