



Legislation Text

File #: K-1617-114, **Version:** 1

CONTRACT K-1617-114: A CONTRACT BY AND BETWEEN THE NORMAN MUNICIPAL AUTHORITY AND PDG, L.L.C., D/B/A. PLANNING DESIGN GROUP IN AN AMOUNT NOT-TO-EXCEED \$761,000 TO PROVIDE PROFESSIONAL ARCHITECTURAL DESIGN SERVICES FOR THE GRIFFIN PARK SPORTS COMPLEX.

BACKGROUND: On 13 October 2015, the citizens of Norman voted to fund the Norman Forward Quality of Life projects with a limited term ½% sales tax increase for 15 years. This initiative included a number of high priority projects outlined in the 2014 Library Master Plan Update, the 2009 Norman Parks and Recreation Master Plan and additional projects designed to provide recreational opportunities for Norman residents. One such project was the construction of the Griffin Park Sports Complex.

DISCUSSION: The Griffin Park Sports Complex Project is to include the removal of 14 youth baseball and softball fields and four flag football fields and the construction of nine new outdoor soccer fields with lighting, one indoor soccer facility, additional parking and traffic circulation improvements.

In December 2016, Request for Proposal RFP-1617-32 for Professional Design Services for the Griffin Park Sports Complex, was advertised in the Norman Transcript. The RFP was sent to several Architects, Landscape Architects and Engineers throughout the state and regional area and also advertised in Bid News, Southwest Construction News and Dodge Report. Completed proposals were received from 14 design teams.

The Review Committee selected three firms for interviews and subsequently recommended engaging the services of PDG, LLC for this project. The committee felt that PDG had the greatest amount of related experience with this type of project, assembled an excellent team of sub-consultants from the Oklahoma City and Norman areas who are familiar with the project site, placed a high value on the public input process, had excellent information and commitment to designing a facility that will fit within the available budget, and had excellent references.

Contract K-1617-114 with PDG, LLC for professional Landscape Architectural services is in an amount not to exceed \$761,000. A summarized Scope of Services includes the following:

1. Project Programming and Master Plan
 - Task 1 - Detailed Survey/Base Map Development
 - Task 2 - Geotechnical Report
 - Task 3 - Public Input Meetings
 - Task 4 - Site Analysis
 - Task 5 - Preliminary Program of Activities
 - Task 6 - Traffic Study
 - Task 7 - Master Plan Development.
2. Design Development/Preliminary Plan Services.
3. Construction Documents/Final Plans.
4. Bidding Services first Bid Package.

Our Consultants from ADG have participated throughout the entire proposal and selection process. They have reviewed the proposed contract and feel it is complete, fair and reasonable. The City Attorney's office has reviewed the contract and recommends approval.

Funds are available in Norman Forward Fund, Griffin Park Sports Complex, Design (account 051-9639-452.62-01; project NFB001) to cover this contract.

RECOMMENDATION: It is recommended that the Trustees of the Norman Municipal Authority/City Council approve Contract K-1617-114 with PDG, LLC, in an amount not-to-exceed \$761,000 for Professional Landscape Architectural

Services for the Griffin Park Sports Complex for the Parks and Recreation Department.