

**NORMAN PLANNING COMMISSION
REGULAR SESSION MINUTES**

MAY 13, 2021

The Planning Commission of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building, 201 West Gray Street, and via video conference, on the 13th day of May, 2021.

Notice and agenda of the meeting was posted at the Norman Municipal Building and online at <https://www.normanok.gov/your-government/public-information/agendas-and-minutes> at least twenty-four hours prior to the beginning of the meeting.

Chair Erica Bird called the meeting to order at 6:34 p.m.

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Item No. 1, being:

ROLL CALL

MEMBERS PRESENT
(via video conference)

Sandy Bahan
Lark Zink
Dave Boeck
Michael Jablonski
Erin Williford
Steven McDaniel
Erica Bird

MEMBERS ABSENT

Nouman Jan
Mark Daniels

A quorum was present.

STAFF MEMBERS PRESENT
(in person, except as noted)

Jane Hudson, Director, Planning &
Community Development
Roné Tromble, Recording Secretary
Bryce Holland, Multimedia Specialist
Beth Muckala, Asst. City Attorney (video)
David Riesland, Traffic Engineer
Todd McLellan, Development Engineer

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CONSENT DOCKET

Item No. 2, being:

TMP-167 -- APPROVAL OF THE APRIL 8, 2021 PLANNING COMMISSION REGULAR SESSION MINUTES

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Item No. 3, being:

COS-2021-12 – CONSIDERATION OF A NORMAN RURAL CERTIFICATE OF SURVEY SUBMITTED BY MCGREGOR RANCH, L.L.C. (MACBAX LAND SURVEYING, P.L.L.C.) FOR GORDON'S ACRES FOR APPROXIMATELY 30.125 ACRES OF PROPERTY GENERALLY LOCATED AT THE NORTHWEST CORNER OF EAST LINDSEY STREET AND 120TH AVENUE S.E.

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Item No. 4, being:

COS-2021-13 – CONSIDERATION OF A NORMAN RURAL CERTIFICATE OF SURVEY SUBMITTED BY KIRK AND TERESA WILLIAMS (WILLIAM SULLIVAN) FOR BLACKBERRY RIDGE FOR APPROXIMATELY 29.94 ACRES OF PROPERTY GENERALLY LOCATED APPROXIMATELY 664' NORTH OF EAST TECUMSEH ROAD ON THE WEST SIDE OF 113TH AVENUE N.E. (PRIVATE ROAD).

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Item No. 5, being:

COS-2021-14 – CONSIDERATION OF A NORMAN RURAL CERTIFICATE OF SURVEY SUBMITTED BY DIANE BROWN, TRUSTEE (GREG SKINNER) FOR BEAUCHAMP MEADOWS FOR APPROXIMATELY 10.1 ACRES OF PROPERTY LOCATED ON THE EAST SIDE OF NORTH PORTER AVENUE APPROXIMATELY ½ MILE NORTH OF FRANKLIN ROAD.

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DISCUSSION AND ACTION BY THE PLANNING COMMISSION:

Chair Bird asked if any member of the Commission wished to remove any item from the Consent Docket.

1. Mr. Jablonski – My question is more procedural, so we may not need to remove them. Under the improvement program, two of these mention covenants, but the covenants are still being reviewed by the City staff. My question is, if we approve this and it goes on to the City Council, is that approval perceived by City Council as we approved everything including the covenants, which we never saw? Or how is that communicated to the Council?

Ms. Muckala – I'm happy to answer that for Commissioner Jablonski. As far as the two Certificates of Survey that have covenants, those are reviewed as to form and those aren't really subject to a separate vote. So it has been the policy in the past to allow them to be brought during the process. They have to be in place, though, before things are filed of record, and that's actually all that our code says, is that they have to be in place before filing of record. So that's how we've done it. So, to answer your direct question, no, I don't think that your approval would be perceived as a specific approval of those covenants.

Chair Bird asked if any member of the public wished to remove any item. There being none, she asked for a motion.

Dave Boeck moved to approve the Consent Docket as presented. Steven McDaniel seconded the motion.

There being no further discussion, a vote on the motion was taken with the following result:

YEAS	Sandy Bahan, Lark Zink, Dave Boeck, Michael Jablonski, Erin Williford, Steven McDaniel, Erica Bird
NAYES	None
MEMBERS ABSENT	Nouman Jan, Mark Daniels

Ms. Tromble announced that the motion, to adopt the Consent Docket, passed by a vote of 7-0.

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Item No. 4, being:

COS-2021-13 – CONSIDERATION OF A NORMAN RURAL CERTIFICATE OF SURVEY SUBMITTED BY KIRK AND TERESA WILLIAMS (WILLIAM SULLIVAN) FOR BLACKBERRY RIDGE FOR APPROXIMATELY 29.94 ACRES OF PROPERTY GENERALLY LOCATED APPROXIMATELY 664' NORTH OF EAST TECUMSEH ROAD ON THE WEST SIDE OF 113TH AVENUE N.E. (PRIVATE ROAD).

ITEMS SUBMITTED FOR THE RECORD:

1. Location Map
2. Certificate of Survey
3. Staff Report
4. Variance Request
5. Letter – Bureau of Reclamation

This item was adopted as part of the Consent Docket by a vote of 7-0.

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