



# City of Norman, OK

Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069

## Master

**File Number: K-2021-114**

**File ID:** K-2021-114

**Type:** Contract

**Status:** Consent Item

**Version:** 1

**Reference:** Item 24

**In Control:** City Council

**Department:** Utilities Department

**Cost:** \$30,500.00

**File Created:** 04/12/2021

**File Name:** Compost Facility Scale House Engr Contract

**Final Action:**

**Title:** CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2021-114: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND TRICORE GROUP, L.L.C., IN THE AMOUNT OF \$30,500 TO PROVIDE ENGINEERING SERVICES RELATED TO DESIGN, BIDDING AND CONSTRUCTION OF THE NORMAN COMPOST FACILITY SCALE HOUSE.

**Notes:**

**Agenda Date:** 05/11/2021

**Agenda Number:** 24

**Attachments:** Contract, Location Map

**Project Manager:** Rachel Croft

**Entered by:** rachel.croft@normanok.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
---------------	--------------	-------	---------	----------	-----------	-----------------	---------

### Text of Legislative File K-2021-114

Body

**BACKGROUND:** The Compost Facility Scale House project (SA0019) will modify the existing City compost facility layout located at Bratcher Minor Road west of Jenkins. This will facilitate a more efficient operation for the public. The project will install scales used for weighing large loads of compost, construct a modular building, and plumb the modular building with potable water and sanitary sewer for staff to operate out of in coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate.

**DISCUSSION:** Due to the scope of this project, TriCore Group, LLC was chosen by staff as the most qualified consultant for the project. Proposed Contract K-2021-114 will authorize design, bidding, limited construction administration, and as-built drawings and documents.

As shown in the proposed project schedule, Attachment A to the contract, final design should be complete in approximately three (3) months, with bidding expected in August 2021. Construction is estimated at three (3) months, and should be complete by December 2021. The proposed work scope is detailed in Attachment B, while Attachment C provides the proposed compensation for the contract. Staff believes the proposed lump sum design contract for \$30,500 is fair and reasonable and recommends approval of the contract.

The current year budget includes an unencumbered balance of \$40,000 in Compost Facility Scale House, Design (account 33999975-46201; project SA0019) which is sufficient to fund the contract.

**RECOMMENDATION:** Staff recommends the NUA approve Contract K-2021-114 in the amount of \$30,500 with TriCore Group, LLC for design of the Compost Facility Scale House project.