

FINANCE COMMITTEE MINUTES
March 18, 2021

The City Council Finance Committee of the City of Norman, Cleveland County, State of Oklahoma, met virtually at 4:00 pm in the Municipal Building Executive Conference Room on the 18^h day of March, 2021, and notice and agenda of the meeting were posted in the Municipal Building at 201 West Gray and the Norman Public Library at 225 North Webster, 24 hours prior to the beginning of the meeting.

PRESENT: Mayor Clark, Members Bierman, Nash, and Foreman

ABSENT: none

OTHERS PRESENT: City Council Member Holman
City Council Member Peacock
City Council Member Hall
City Council Member McGarry
City Council Member Petrone
Darrel Pyle, City Manager
Anthony Francisco, Director of Finance
Kathryn Walker, City Attorney
Kim Coffman, Budget Manager
Jacob Huckabaa, Budget Technician
Gala Hicks, Director of Human Resources

Item 1, being:

DISCUSSION REGARDING A CITY BUSINESS LICENSE

Kathryn Walker stated that it was requested that the idea of having a general business license be placed on the agenda again. Her intern did research on how it's done in other cities around Oklahoma, but Yukon is the only city that has a general business license. A general business license would not require an inspection and it would be an annual license. Having such a license would have helped during COVID-19, as it would have provided a better list of local businesses. If we were to implement such a license, we would probably offer it for \$25.

Walker stated that we would have to amend the business license ordinance to include general business licenses if the City Council decides to proceed. Mayor Clark stated that she hopes we could move forward with this quickly. If we move forward, we will require all businesses in Norman to purchase a general business license yearly.

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Item 2, being:

SUBMISSION OF THE REVENUE/EXPENDITURE REPORTS

Anthony Francisco gave the update. He stated that this is the first of the period of uncertainty where we are comparing sales tax revenue to periods in which shopping behavior is being effected by COVID-19. He is not confident that year-over-year comparisons are currently painting a good picture of the health of the local economy.

Items submitted for the record:

1. Summary of Major Fund Revenue Sources vs. Budget FYE 2021 as of February 28, 2021
2. Summary of Major Fund Expenditures vs. Budget FYE 2021 as of February 28, 2021
3. Appropriations from Fund Balance FYE 21
4. General Fund Transfers over \$50,000 between Expenditure Categories FYE 21 February 2021
5. Norman Forward Sales Tax Financial Reports
6. Inter-City Sales Tax Growth Comparison

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Item 3, being:

SUBMISSION OF THE REPORT ON OPEN POSITIONS

Gala Hicks stated that the vacancy report changes daily. City Manager Pyle stated that we are reviewing the job posting for Director of Parks and Recreation since Jud Foster is retiring.

City Council Member Holman asked how many Police Officers would be hired for the new Academy. Hicks stated that we are looking at hiring 11 recruits.

Mayor Clark stated that she would like to move forward with the Sustainability Coordinator again, since the City continues to invest in amazing sustainability projects. City Manager Pyle stated that this job could be posted in the month of March.

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Item 4, being:

MISCELLANEOUS COMMENTS

None at this time.

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ATTEST:

City Clerk

Mayor