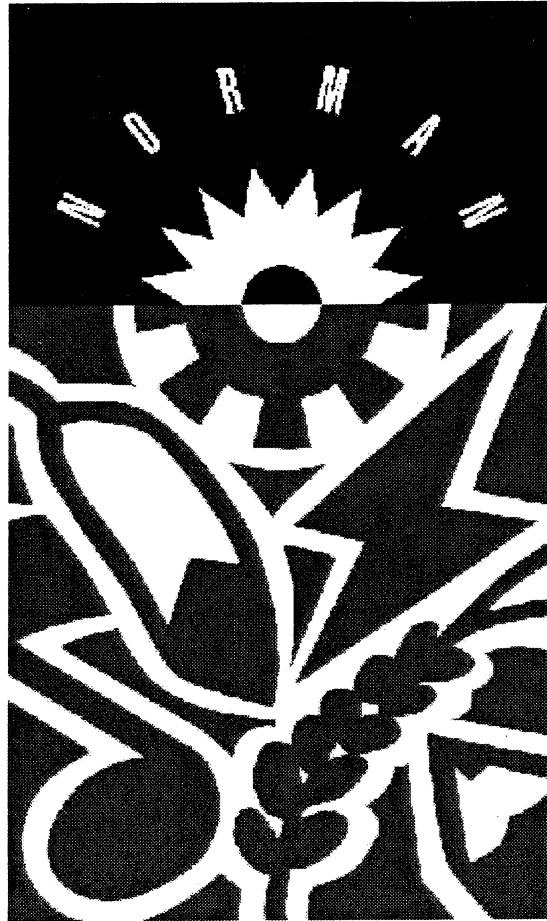


City of Norman



Monthly Departmental Report

MARCH 2021

MONTHLY PROGRESS

TABLE OF CONTENTS
MONTHLY PROGRESS REPORTS

City Clerk	1
Facility Maintenance	1A
City Manager	2
Community Relations	2A
NORMAN FORWARD	2B
Finance	3
Accounting	3A
City Revenue Reports	3B
Utility	3C
Fire	4
Human Resources	5
Information Technology	6
Legal	7
Municipal Court	8
Parks	9
Westwood/Norman Municipal Authority	9A
Planning and Community Development	10
Police	11
Animal Control	11A
Public Works	12
Utilities	13

CITY CLERK 1

**CITY CLERK
MONTHLY PROGRESS REPORT
March 2021**

CITY CLERK

ACTION CENTER				
DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD
Animal Welfare	6	39	3	52
Bus Service	0	10	0	0
CDBG	8	112	1	13
City Clerk	169	2888	0	12
City Manager/Mayor	5	80	2	72
City Wide Garage Sale	0	160	0	0
Code Enforcement	42	665	7	38
Finance	44	69	1	2
Fire/Civil Defense	2	47	3	15
Human Resources	7	57	0	2
I.T.	7	35	2	3
Legal	7	52	1	18
Line Maintenance	19	196	0	6
Municipal Court	2	23	0	0
Noise Complaint	0	0	0	0
Norman Forward Questions	0	0	0	0
Parks & Recreation	16	244	5	65
Permits/Inspections	49	296	2	6
Planning	5	44	0	1
Police/Parking	33	279	5	85
Public Works	12	71	1	8
Recycling	11	11	0	0
Sanitation	55	556	5	29
Sidewalks	4	28	0	4
Storm Debris	0	1418	0	0
Storm Water	10	98	8	55
Streets	27	351	9	102
Street Lights	9	121	0	57
Traffic	10	81	1	6
Utilities	4	704	0	6
WC Questions	0	0	0	0
WC Violations	0	0	0	0
March Total: 619	563	8406	56	632

LICENSES

18 New licenses were issued and **1,204** renewals during the month of March. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	3	3	Retail Beer	65	78
Brewer	3	3	Retail Spirits Store	15	17
Coin-Operated Devices	469	483	Retail Wine	46	59
Distiller	0	0	Salvage Yard	1	1
Food	347	401	Sidewalk Dining	8	9
Game Machines	85	86	Solicitor/Peddler (30 day)	0	3
Impoundment Yard	3	3	Solicitor/Peddler (60 day)	0	1
Kennel	14	15	Solicitor/Peddler (one day)	0	0
Medical Marijuana Dispensary	23	35	Special Event	0	2
Medical Marijuana Grower	23	41	Strong Beer & Wine/Winemaker	15	20
Medical Marijuana Processor	10	12	Taxi/Motorbus/Limousine	9	14
Mixed Beverage	45	53	Temp Food (one day)	0	3
Mixed Beverage/Caterer	32	38	Temp Food (30 day)	2	9
Pawnbroker	4	4	Temp Food (180 day)	0	12
Pedicab	0	0	Transient Amusement	0	2
YTD License Total: 1,410	1,061			161	

NEW ESTABLISHMENT LICENSES		
NAME	ADDRESS	LICENSE TYPE(S)
Blame It Bar & Grill	584 Buchanan Avenue	Mixed Beverage/Caterer
The Porch	311 W Boyd St.	Mixed Beverage/Caterer
The Winston	106 W Main St.	Mixed Beverage/Caterer
Logistics Investments, LLC	2400 Classen Blvd., Suite C	Medical Marijuana Processor
Green Door Growers	10800 Mystic Isle	Medical Marijuana Grower
Life of Riley	3780 108 th Ave SE	Medical Marijuana Grower
Backdoor Dispensary	263 34 th Ave SW	Medical Marijuana Dispensary
Mango Cannabis	127-129 W Main St	Medical Marijuana Dispensary
Trifecta Farms	3420 N Porter Ave	Medical Marijuana Dispensary
Addi's Suga Shack	1228 Interstate Dr.	Food Service
Divine Energy Nutrition	863 12 th Ave NE	Food Service
Kitchen 21	2596 W Tecumseh Rd, Suite 110	Food Service
The Porch	311 W Boyd St	Game Machines
B&R Vending	Outside of City	Coin Operated Devices
Cracker Barrel Old Town Country Store	800 Interstate Drive	Strong Beer & Wine

EXISTING ESTABLISHMENT/NEW OWNERS		
NAME	ADDRESS	LICENSE TYPE(S)
Firehouse Subs #733	320 12 th Ave SE, Suite 120	Food Service License

TEMPORARY FOOD PERMITS		
180 DAY	30 DAY	1 DAY
	Riko's Tacos	
	Taco Nation	

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
03/15/2021	McDonald's #7509	Sanitation truck allegedly damaged a sign in the drive-thru while attempting to empty a dumpster located at 1150 East Alameda on January 15, 2021.	\$3,563.21
03/30/2021	Claims Management Resources (CMR) for OG&E	On March 19, 2021, City employees or agents of the City allegedly damaged an OG&E cable while installing a sign in the area of Ponca and Keith Ave in Norman, OK.	Undetermined

STUDY SESSION

On March 2, 2021, a City Council Study Session was held to discuss the solar installation projects in connection with the Water Reclamation Facility and Water Treatment Plant. Report on the engineering design criteria.

On March 30, 2021, a City Council Study Session was held to discuss the update on the 36th Avenue NW Widening Project between Tecumseh Road and Indian Hills Road. Additionally, there was a discussion regarding the Operator Agreement for the Senior Wellness Center.

BUSINESS AND COMMUNITY AFFAIRS COMMITTEE

On March 4, 2021, the City Council's Business and Community Affairs Committee Meeting was held to discuss the Cleveland County Continuum of Care efforts to address homelessness.

OVERSIGHT COMMITTEE

On March 11, 2021, the City Council's Oversight Committee Meeting was held to discuss amendments to the Smoking in Public Places Ordinances.

FINANCE COMMITTEE

On March 18, 2021, the City Council's Finance Committee Meeting was held to discuss a city business license and to submit the revenue/expenditure report and the report on open positions.

SPECIAL SESSION

On March 23, 2021, the City Council Special Session Meeting was held and went into Executive Session to discuss the acquisition of real property located on the North East corner of Alameda Street and South Carter Avenue.

FACILITY MAINTENANCE

1A

City of Norman Facility Maintenance
March 2021 Monthly Hourly Materials Cost Report

	Location	Labor Hrs	Labor Cost	Materials Cost	Total
Misc	Facility Maint	0.00	\$0.00	\$7.36	\$7.36
	NIC	0.00	\$0.00	\$53.02	\$53.02
	Parks	0.00	\$0.00	\$90.91	\$90.91
Total		0.00	\$0.00	\$151.29	\$151.29
Electrical	Facility Maint	7.00	\$440.55	\$8.59	\$449.14
	City Hall	9.50	\$284.44	\$75.95	\$360.39
	Bldg A	2.00	\$64.16	\$0.00	\$64.16
	Bldg B	2.00	\$58.74	\$0.00	\$58.74
	Bldg C	3.00	\$93.53	\$0.00	\$93.53
	Bldg D	3.00	\$88.11	\$0.00	\$88.11
	Library	9.00	\$275.17	\$0.00	\$275.17
	Special Ops	2.00	\$58.74	\$0.00	\$58.74
	Fire Stations	31.50	\$935.98	\$0.00	\$935.98
	Parks	30.50	\$933.73	\$0.00	\$933.73
	Rec Centers	22.00	\$662.40	\$189.52	\$851.92
	Senior Center	5.50	\$166.96	\$0.00	\$166.96
	Sooner Theatre	5.00	\$146.88	\$0.00	\$146.88
	Historical House	1.00	\$29.37	\$0.00	\$29.37
	WW Golf	10.00	\$293.70	\$0.00	\$293.70
	WW Tennis	2.50	\$73.43	\$0.00	\$73.43
	Sanitation	13.00	\$381.80	\$0.00	\$381.10
	Fleet	13.00	\$381.80	\$23.74	\$405.54
	Line Maintenance	3.00	\$88.11	\$0.00	\$88.11
	Traffic	5.00	\$146.85	\$0.00	\$146.85
	WRF	40.50	\$1,189.49	\$141.20	\$1,330.69
Total		226.00	\$6,793.91	\$439.00	\$7,232.91

**City of Norman Facility Maintenance
March 2021 Monthly Hourly Materials Cost Report**

HVAC

Facility Maint	7.00	\$205.46	\$1,069.92	\$1,275.38
City Hall	17.00	\$526.26	\$767.61	\$1,293.87
Bldg A	6.00	\$169.56	\$933.88	\$1,103.44
Bldg B	28.00	\$886.98	\$409.16	\$1,296.14
Bldg C	33.00	\$1,008.98	\$884.57	\$1,893.55
Bldg D	0.00	\$0.00	\$4,755.12	\$4,755.12
Library	10.00	\$282.60	\$0.00	\$282.60
Animal Welfare	4.00	\$113.04	\$0.00	\$113.04
NIC	12.00	\$354.40	\$540.92	\$895.32
Special Ops	1.00	\$32.08	\$0.00	\$32.08
Shooting Range	6.00	\$184.84	\$132.82	\$317.66
Fire Admin	2.00	\$56.52	\$172.14	\$228.66
Fire Stations	44.00	\$1,323.66	\$0.00	\$1,323.66
Parks	4.00	\$128.32	\$0.00	\$128.32
Rec Centers	12.00	\$339.12	\$0.00	\$339.12
Sr Center	8.00	\$226.08	\$0.00	\$226.08
Sooner Theater	6.00	\$169.56	\$0.00	\$169.56
FHA	4.00	\$128.32	\$20.56	\$148.88
WW Tennis	9.00	\$269.62	\$0.00	\$269.62
WW Golf	21.00	\$654.58	\$265.57	\$920.15
Sanitation	6.00	\$169.56	\$120.53	\$290.09
Traffic	2.00	\$56.52	\$0.00	\$56.52
Fleet	3.00	\$84.78	\$0.00	\$84.78
Streets	7.50	\$211.95	\$0.00	\$211.95
Stormwater	4.00	\$113.04	\$0.00	\$113.04
Line Maint	7.00	\$197.82	\$0.00	\$197.82
WRF	16.00	\$467.44	\$0.00	\$467.44
WTP	51.50	\$1,562.35	\$0.00	\$1,562.35
Total	331.00	\$9,923.44	\$10,072.80	\$19,996.24

**City of Norman Facility Maintenance
March 2021 Monthly Hourly Materials Cost Report**

Plumbing	Facility Maint	1.00	\$32.08	\$0.00	\$32.08
	City Hall	3.00	\$96.24	\$0.00	\$96.24
	Bldg A	2.00	\$64.16	\$0.00	\$64.16
	Bldg B	5.00	\$160.40	\$0.00	\$160.40
	Bldg C	3.00	\$96.24	\$0.00	\$96.24
	Bldg D	2.00	\$64.16	\$0.00	\$64.16
	Library	14.00	\$449.12	\$0.00	\$449.12
	Animal Control	1.00	\$32.08	\$0.00	\$32.08
	Pistol Range	2.00	\$64.16	\$0.00	\$64.16
	NIC	5.00	\$160.40	\$0.00	\$160.40
	Fire Stations	14.00	\$449.12	\$2,000.00	\$2,449.12
	Park Maintenance	1.00	\$32.08	\$0.00	\$32.08
	Parks	46.00	\$1,475.68	\$91.42	\$1,567.10
	Rec Centers	29.00	\$930.32	\$0.00	\$930.32
	Sooner Theatre	3.00	\$96.24	\$0.00	\$96.24
	WW Tennis	2.00	\$64.16	\$0.00	\$64.16
	WW Golf	14.00	\$449.12	\$0.00	\$449.12
	Sanitation	1.00	\$32.08	\$0.00	\$32.08
	Streets	1.00	\$2.08	\$0.00	\$2.08
	Line Maintenance	4.00	\$128.32	\$0.00	\$128.32
	WRF	12.00	\$384.96	\$0.00	\$384.96
	Total	165.00	\$5,293.20	\$2,091.42	\$7,384.62

**City of Norman Facility Maintenance
March 2021 Monthly Hourly Materials Cost Report**

Custodial						
	City Hall	122.00	\$1,750.74	\$180.09	\$1,930.83	
	Bldg A	122.00	\$1,750.74	\$180.09	\$1,930.83	
	Bldg B	174.00	\$2,585.19	\$180.09	\$2,765.28	
	Bldg C	122.00	\$1,750.74	\$180.09	\$1,930.83	
	Library	8.00	\$194.40	\$1,226.49	\$1,420.90	
	Fire Stations	16.00	\$388.80	\$956.76	\$1,345.56	
Total		564.00	\$8,420.61	\$2,903.61	\$11,324.22	
Total		1286.00	\$3,043.16	\$15,658.21	\$46,089.28	

CITY MANAGER 2

COMMUNITY RELATIONS

2A

Community Relations Office

March 2021

	8	12	14	15	13	8	22	21	20	13	22	14
Number of News Releases	8	12	14	15	13	8	22	21	20	13	22	14
Media Contacts	35	35	30	35	30	35	40	40	30	25	30	35
Number News Inquiries	1,156	1,204	1,241	1,356	1,396	1,427	1,522	1,615	1,627	1,699	1,750	1,788
Number News Alerts	222,667	231,210	178,609	287,947	266,337	234,450	262,015	110,674	212,581	208,892	233,896	228,182
Number News Alerts	14,894	15,190	15,495	16,009	16,119	16,278	16,492	16,612	16,740	16,930	17,450	17,605
Number News Alerts	6,101	6,189	6,338	6,510	6,550	6,576	6,633	6,638	6,551	6,637	6,861	6,876
Number News Alerts	0	3	4	3	4	4	4	3	4	5	5	4

NORMAN FORWARD 2B



Memorandum

To: Jud Foster, The City of Norman Parks and Recreation

From: Randy Hill, ADG

ADG Project Number: 16-003

ADG Project Name: Norman FORWARD

Date: 04.07.2021

Re: March 2021 Monthly Report

REPORT PERIOD: March 1 through March 31, 2021

WORK THIS MONTH

1. Monday, March 1, 2021 | 10:00 a.m. | Weekly N.F. Program Manager Mtg
 - a. Weekly discussion of project schedules, budgets, and critical issues
2. Monday, March 1, 2021 | 11:00 a.m. | Monthly Multi-Sport/Aquatics Update
 - a. Update of project status with Ray Young, City staff, and NRHS
3. Monday, March 1, 2021 | 1:00 p.m. | Central Library Sink Apron Site Walk
 - a. Site walk to review and discuss of ADA / punch list items
4. Monday, March 1, 2021 | 2:00 p.m. | Reaves Park Agenda Review
 - a. Internal meeting with Flintco to review meeting objectives
5. Tuesday, March 2, 2021 | 10:00 a.m. | Ruby Grant OAC Mtg
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
6. Tuesday, March 2, 2021 | 4:00 p.m. | North Base EV Coordination Mtg
 - a. Discussion of electric vehicle coordination
7. Wednesday, March 3, 2021 | 10:30 a.m. | Norman FORWARD Marketing Meeting
 - a. Meeting to discuss and review marketing efforts
8. Wednesday, March 3, 2021 | 3:30 p.m. | Reaves Park Scope of Construction Mtg
 - a. Discussed and reviewed construction items and design update
9. Thursday, March 4, 2021 | 1:00 p.m. | Indoor Aquatic and Multi-Sport Programming Mtg
 - a. Bi-weekly discussion of design progress, programming questions and considerations
10. Thursday, March 4, 2021 | 3:00 p.m. | Young Family Visioning Session
 - a. Meeting to review and discussion marketing strategy for facility
11. Monday, March 8, 2021 | 10:00 a.m. | Weekly N.F. Program Manager Mtg
 - a. Weekly discussion of project schedules, budgets, and critical issues
12. Tuesday, March 9, 2021 | 8:30 a.m. | Senior Center Architectural Discussion
 - a. Discussion with FSB on architectural standards, art deco, and providing example images
13. Tuesday, March 9, 2021 | 10:00 a.m. | Griffin Park OAC Mtg
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
14. Tuesday, March 9, 2021 | 2:00 p.m. | Municipal Complex Bid Opening
 - a. Bid opening for Development Center
15. Tuesday, March 9, 2021 | 4:15 p.m. | Indoor Aquatic and Multi-Sport Gymnasium Size Discussion
 - a. Discussion with CON, FSB, ADG on gymnasium size for volleyball courts

16. Wednesday, March 10, 2021 | 9:00 a.m. | Central Library Bi-Weekly ADA Update Mtg
 - a. Discussion and verification of ADA / punch list items
17. Wednesday, March 10, 2021 | 9:30 a.m. | Norman Furniture Field Trip
 - a. Site Walk around Municipal Complex, Couch Communications, and Cascade water tower to assess existing furniture inventory
18. Thursday, March 11, 2021 | 1:00 p.m. | Senior Wellness Center Programming Mtg
 - a. Bi-weekly discussion of design progress, programming questions and considerations
19. Thursday, March 11, 2021 | 3:30 p.m. | Senior Wellness Center CMAR Proposal Review
 - a. Reviewed CMAR proposals with Selection Committee and deliberated which firms to be shortlisted.
20. Friday, March 12, 2021 | 9:00 a.m. | Development Center Bid Alternate Review
 - a. Reviewed and discussed possible alternates for construction
21. Monday, March 15, 2021 | 10:00 a.m. | Weekly N.F. Program Manager Mtg
 - a. Weekly discussion of project schedules, budgets, and critical issues
22. Monday, March 15, 2021 | 1:00 p.m. | Indoor Aquatic and Multi-Sport Operations Mtg
 - a. Operations discussion meeting with FSB, SFFLC, and CON
23. Tuesday, March 16, 2021 | 10:00 a.m. | Ruby Grant OAC Mtg
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
24. Thursday, March 18, 2021 | 1:00 p.m. | Indoor Aquatic and Multi-Sport Programming Mtg
 - a. Bi-weekly discussion of design progress, programming questions and considerations
25. Thursday, March 18, 2021 | 4:00 p.m. | North Base Discussion
 - a. Reviewed lines of communication with Paul about architect and contractor
26. Monday, March 22, 2021 | 10:00 a.m. | Weekly N.F. Program Manager Mtg
 - a. Weekly discussion of project schedules, budgets, and critical issues
27. Tuesday, March 23, 2021 | 10:00 a.m. | Griffin Park OAC Mtg
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
28. Tuesday, March 23, 2021 | 6:30 p.m. | City Council Mtg
 - a. Multiple Norman Forward items on consent docket for approval
29. Wednesday, March 24, 2021 | 8:00 a.m. | Senior Wellness Center CMAR Interview Prep
 - a. Reviewed interview questions and overview of day with Selection Committee
30. Wednesday, March 24, 2021 | 8:30 a.m. | Senior Wellness Center CMAR Interview #1
 - a. CMS Willowbrook CMAR Interview
31. Wednesday, March 24, 2021 | 9:00 a.m. | Central Library Bi-Weekly ADA Update Mtg
 - a. Discussion and verification of ADA / punch list items
32. Wednesday, March 24, 2021 | 10:00 a.m. | Senior Wellness Center CMAR Interview #2
 - a. Crossland Construction CMAR Interview
33. Wednesday, March 24, 2021 | 11:00 a.m. | North Base Maintenance Complex OAC Mtg
 - a. Monthly discussion of project schedules, budgets, and critical issues
34. Wednesday, March 24, 2021 | 11:30 a.m. | Senior Wellness Center CMAR Interview #3
 - a. Flintco CMAR Interview
35. Wednesday, March 24, 2021 | 1:00 p.m. | Senior Wellness Center CMAR Post-Interview Deliberation
 - a. Discussed CMAR interviews and made selection
36. Thursday, March 25, 2021 | 1:00 p.m. | Senior Wellness Center Programming Mtg
 - a. Bi-weekly discussion of design progress, programming questions and considerations
37. Friday, March 26, 2021 | 1:00 p.m. | Indoor Aquatic and Multi-Sport Bluebeam Discussion
 - a. Reviewed capabilities of Bluebeam with assistance in design peer reviews
38. Friday, March 26, 2021 | 3:00 p.m. | Senior Center Ad-Hoc Mtg
 - a. Reviewed design, introduced operator to committee
39. Monday, March 29, 2021 | 9:30 a.m. | North Base Maintenance Complex Update Call
 - a. Weekly discussion of project schedule, budgets, and critical issues
40. Monday, March 29, 2021 | 10:00 a.m. | Weekly N.F. Program Manager Mtg

- a. Weekly discussion of project schedules, budgets, and critical issues
- 41. Monday, March 29, 2021 | 3:30 p.m. | CFOB Meeting
 - a. Presented ADG Graphic Report and listened to discussion
- 42. Tuesday, March 30, 2021 | 10:00 a.m. | Ruby Grant OAC Mtg
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
- 43. Wednesday, March 31, 2021 | 9:00 a.m. | Indoor Aquatic and Multi-Sport GMP Discussion
 - a. Meeting with Kathryn Walker, GE Johnson, and ADG to discuss GMP for project
- 44. Wednesday, March 31, 2021 | 11:00 a.m. | North Base Maintenance Complex On-Site Interviews
 - a. Interviewed subcontractors for Davis Bacon compliance
- 45. Wednesday, March 31, 2021 | 1:00 p.m. | Senior Wellness Center Contract Discussion
 - a. Meeting with Aaron Stoops (Crossland Construction) to review and negotiate contract
- 46. Wednesday, March 31, 2021 | 3:00 p.m. | Indoor Aquatic and Multi-Sport Prep Mtg
 - a. GE Johnson value proposition preparation meeting

Construction Observation Site Visits:

- a. North Base: 8
- b. Ruby Grant: 6
- c. Griffin, Phase 4: 6

WORK ANTICIPATED THE UPCOMING MONTH (April 2021)

- Griffin Park Ph. 4
 - OAC Meetings on 4.6.2021, 4.20.2021 at 10:00 a.m.
- Sod Installation is complete. =
- East Library
 - Landscaping sign in production
- Central Library
 - Contractor working on ADA violations and open warranty items and leaks.
- Reaves Park
 - 8% Construction Document submittal 4.16.2021
- Ruby Grant Park
 - OAC Meetings 4.13.2021, 4.27.2021 at 10:00 a.m.
 - Punch List completion in progress. Phase II work underway.
- North Base Complex
 - Both building pads poured. Structural steel installation in progress.
 - On-site interviews for Davis Bacon compliance
- Indoor Aquatic and Multi-Sport Facility
 - Schematic Design peer review and pricing
 - Recurring bi-weekly programming meetings underway
- Senior Wellness Center
 - Operator MOU in progress, will present to Council 4.13.2021
 - CMAR recommendation to Council 4.13.2021
 - Schematic Design to be submitted
 - Recurring bi-weekly programming meetings underway
- Municipal Complex
 - Development Center: Construction beginning
 - Municipal Courts: CDs underway
 - Building 201: DDs underway, lighting plan in development
 - FF&E inventory, selection and layout underway

FINANCE 3

CITY OF NORMAN

Department of Finance Monthly Report – March 2021

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in March are discussed below:

Treasury Division:

In the month of March, the Treasury division processed 45,476 payments in person and over the phone, an increase of 32.5% from last month. Paymentus (the city's 3rd party processor of online and automated telephone payments) processed 18,454 payments in March, an increase of 29.8% from last month. The Municipal Court processed 588 credit card payments for court fines, an increase of 151.3% from last month.

The City charges a convenience fee of \$3 on credit card payments to help offset the costs of providing credit card service. We collected \$3,819 in convenience fees in the month of March with a fiscal year-to-date total of \$46,431.

Utility Services Division:

The Meter Reading Division read 41,318 meters. Out of 77 meter reading routes, 55 (71%) were read within the targeted 30-day reading cycle. 73 routes (95%) were read by the 32nd day, and all routes were read by the 35th day. One route was estimated in March.

General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are above target for the month of March by 12.4%. Revenues from the City's largest single source of revenue, sales tax, are above target by 1% for the year to date and 9% above last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 21 Budget To Date	FYE 21 Actual To Date	FYE 20 Actual To Date	FYE 19 Actual To Date
Sales Tax Revenue	\$33,497,112	\$33,772,689	\$30,973,061	\$30,258,310
General Fund Revenue	\$63,915,333	\$71,820,712	\$58,277,730	\$56,011,306
General Fund Expenses	\$73,807,434	\$70,909,469	\$63,454,144	\$54,223,933

Administration Division

	FYE 21		FYE 20	
	March	YTD	March	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	480.00	3,200.00	320.00	3,040.00
Total Comp Time Available	10.75	28.25	5.00	11.50
Total Overtime Hours	0.00	2.00	0.00	4.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	490.75	3,230.25	325.00	3,056.00
Benefit Hours Taken	80.50	681.50	25.00	447.00
TOTAL ACCOUNTABLE STAFF HOURS	410.25	2,548.75	300.00	2,609.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 21		FYE 20	
	March	YTD	March	YTD
Total Regular Hours Available	1,440.00	9,600.00	960.00	9,062.00
Total Comp Time Available	23.00	49.50	0.00	77.75
Total Overtime Hours	25.25	209.75	0.00	84.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 1,488.25	 9,859.25	 960.00	 9,224.00
Benefit Hours Taken	367.50	1,591.00	54.75	1,066.50
 TOTAL ACCOUNTABLE STAFF HOURS	 1,120.75	 8,268.25	 905.25	 8,157.50
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00		25.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 25.00

CITY REVENUE REPORTS

3B

City Revenue Report

	FYE 21 March	FYE 21 February	
Total Revenue Received (\$)	\$5,472,743	\$3,736,836	\$1,735,907
Utility Payments - Office (#)	45,476	34,330	11,146
Utility Payments - Office (\$)	\$4,524,062	\$3,451,256	\$1,072,806
Lockbox (#)	13,188	10,921	2,267
Lockbox (\$)	\$1,272,039	\$1,025,299	\$246,740
IVR Credit Card (#)	0	0	0
IVR Credit Card (\$)	\$0	\$0	\$0
Click to Gov (#)	0	0	0
Click to Gov (\$)	\$0	\$0	\$0
Paymentus (#)	\$18,454	\$14,218	\$4,236
Paymentus (\$)	\$2,635,280	\$1,421,155	\$1,214,125
UT Credit Card Payments (#)	0	0	0
UT Credit Card Payments (\$)	\$0	\$0	\$0
Art Donations (#)	0	0	0
Art Donations (\$)	\$0	\$0	\$0
Bank Draft Payments (#)	10,653	8,009	2,644
Bank Draft Payments (\$)	\$864,929	\$677,047	187,882
Utility Deposits (#)	0	0	0
Utility Deposits (\$)	\$0	\$0	\$0
Fix Payments (#)	0	0	0
Fix Payments (\$)	\$0	\$0	\$0
Processed Return Checks (#)	122	142	(20)
Processed Return Checks (\$)	(\$14,183)	(\$11,762)	(\$2,421)
Other Revenue Transactions (#)	0	0	0
Other Revenue Received (\$)	\$0	\$0	\$0
Accounts Receivable Payments (\$)	\$344,728	\$118,557	\$226,171
Accounts Receivable - Credit Card #	0	0	0
Accounts Receivable - Credit Card \$	\$0	\$0	\$0
Municipal Court - Fines/Bonds (\$)	\$232,099	\$97,162	\$134,937
Municipal Court - Credit Card (#)	588	234	354
Municipal Court - Credit Card (\$)	\$1,226,880	\$49,378	\$1,177,502
Municipal Court - C2G (#)	0	0	0
Municipal Court - C2G (\$)	\$0	\$0	\$0
Building Permits Cash Report (\$)	\$412,853	\$153,881	\$258,972
Building Permits Credit Card (#)	410	207	203
Building Permits Credit Card (\$)	\$292,244	\$103,624	\$188,620
Building Permits C2G (#)	0	0	0
Building Permits C2G (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. (\$)	\$30,660	\$918	\$29,742
Occupational License - Bldg Insp. CC (#)	195	9	186
Occupational License - Bldg Insp. CC (\$)	\$12,585	\$593	\$11,992
Business License - City Clerk (\$)	\$232,890	\$2,400	\$230,490
Business License - City Clerk CR CD (#)	0	0	0
Business License - City Clerk CR CD (\$)	\$0	\$0	\$0
Convenience Fees - All Payments (#)	0	0	0
Convenience Fees - All Payments (\$)	\$0	\$0	\$0
Bank Drafts Billed (#)	0	0	0
Bank Drafts Billed (\$)	\$0	\$0	\$0
Interdepartmental Billing (#)	0	0	0
Interdepartmental Billing (\$)	\$0	\$0	\$0
Accounts Receivable Billed (\$)	\$406,704	\$147,172	\$259,532

Budget Services Division

	FYE 21		FYE 20	
	March	YTD	March	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	480.00	3,200.00	320.00	1,936.00
Total Comp Time Available	2.50	6.50	0.00	0.00
Total Overtime Hours	0.00	1.00	0.00	2.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	482.50	3,207.50	320.00	1,938.25
Benefit Hours Taken	93.75	457.00	0.00	164.00
TOTAL ACCOUNTABLE STAFF HOURS	388.75	2,750.50	320.00	1,774.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 21		FYE 20	
	March	YTD	March	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,200.00	8,000.00	800.00	7,600.00
Total Comp Time Available	11.75	159.25	24.25	174.50
Total Overtime Hours	50.25	260.00	16.00	164.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,262.00	8,419.25	840.25	7,938.75
Benefit Hours Taken	390.50	1,600.50	88.00	1,351.00
TOTAL ACCOUNTABLE STAFF HOURS	871.50	6,818.75	752.25	6,587.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

UTILITY 3C

Utility Division

	FYE 21		FYE 20	
	March	YTD	March	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	3,954.00	26,231.00	2,720.00	24,759.50
Total Comp Time Available	89.50	273.75	4.75	77.75
Total Overtime Hours	405.25	2,202.50	97.50	575.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	4,448.75	28,707.25	2,822.25	25,413.00
Benefit Hours Taken	619.00	4,861.00	243.25	3,719.50
TOTAL ACCOUNTABLE STAFF HOURS	3,829.75	23,846.25	2,579.00	21,693.50
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Office Services

	FYE 21		FYE 20	
	March	YTD	March	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	384.00	2,784.00	320.00	1,902.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	70.75	314.00	0.00	168.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	454.75	3,098.00	320.00	2,070.25
Benefit Hours Taken	25.25	340.75	0.00	173.00
TOTAL ACCOUNTABLE STAFF HOURS	429.50	2,757.25	320.00	1,897.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	459.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	5.50
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	464.50
Benefit Hours Taken	0.00	0.00		71.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	393.50
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Drive-up Window and Mail Payments

	FYE 21 February	FYE 21 March
Mail Payments - Lockbox	16,001	18,454
Mail Payments - Office	295	36
Mail Payments - Subtotal	16,296	18,490
Night Deposit	408	169
Click-to-Gov Payments	0	0
Paymentus Payments	11,167	13,188
IVR Payments	0	0
Without assistance payments - Subtotal	11,575	13,357
Drive-up window & inside counter	3,126	2,960
Credit Card machine payments (swipe)	0	0
Credit Card machine payments (phone)	0	0
With assistance payments - Subtotal	3,126	2,960
Total Payments Processed - Subtotal	30,997	34,807
Bank Draft (ACH) Payments	9,608	10,653
Total Payments (Utility)	40,605	45,460
Total Convenience Fees - all Payments	0	0
Grand Total Payments	40,605	45,460

Traffic Counter at Drive-up Facility

Night Drop *	0	0
8-5 Drive-up Window Customers *	0	0
Total Traffic Counter	0	0

* These figures are included in the above Total Customer Contact Payments.

Meter Reading Division

	FYE 21		FYE 20	
	March	YTD	March	YTD
Number of Meters Read	38,063	263,487		308,742
New Service	637	5,487		5,547
Request for Termination	678	5,382		5,458
Delinquent On(s)	383	1,669		2,500
Delinquent Offs	397	1,934		3,711
Collect Deposit Tags Hung	0	60		170
Collect Deposit Cut Offs	0	12		52
Blue Tags	18	87		162
Number of Meters Re-read	1,096	4,691		9,855
Meters Cleaned	6	299		778
Customer Assists	0	277		779
Meters Pulled	0	0		1
Meters Re-set	0	0		0
Meter Exchanges	40	480		659
TOTAL	41,318	283,865	0	338,414

Utility Division Activity Report

	FYE 21		FYE 20	
	March	YTD	March	YTD
STATUS REPORT				
Regular Utility Accounts Billed		350,030	43,077	386,108
New Ons		6,977	713	8,282
Final Accounts Billed		5,240	575	6,121
TOTAL ACCOUNTS BILLED	0	362,247	44,365	400,511

FIRE DEPARTMENT

4

**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
March 2021**

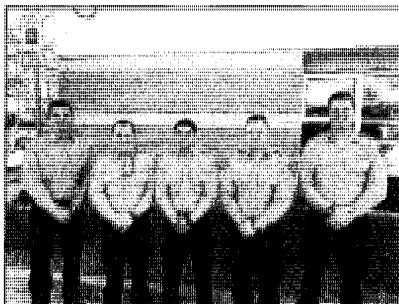
FIRE PREVENTION DIVISION ACTIVITIES

Inspections/Plan Review			
Activites	Notes	Number	Staff Hours
Inspections		162	159
Re-Inspections		26	14.5
Total Inspections		188	173.5

Smoke Detector Program			
Activites	Notes	Units	Staff Hours
Smoke Detector Batteries			
Smoke Detectors Installed		24	23

Training/Public Education Education			
Activites	Notes	Events	Staff Hours
Training (hours)		21	64
Fire Education Classes		2	10

Code Issues/Investigation			
Activites	Notes	Number	Staff Hours
Request for Service (Plan review unscheduled, site inspection burn sites, special events, citizen complaints)			
Code Violation Complaints		41	38.5
Investigations		16	15
Investigative Activities		11	36
Miscellaneous/Special	Instructed Fire Academy, attended FMAO Fire Confrence		



NFD Monthly Progress Report March 2021

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	40	2.74%
2 - Overpressure Rupture, explosion, Overheat - No Fire	1	0.07%
3 - Rescue & emergency	894	61.19%
4 - Hazardous Conditions (No Fire)	22	1.51%
5 - Service Call	136	9.31%
6 - Good Intent Call	292	19.99%
7 - False Alarm & False Call	52	3.56%
8 - Severe Weather & Natural Disaster	0	0.00%
9 - Special Incident Type	1	0.07%
Incomplete Reports	23	1.57%
Total Incident Count (Unique Calls)	1461	100.00%
Number of Total Unit Responses	1980	

Total Fire Loss \$341,000.00

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	269	292	0:04:52
Station #2	199	344	0:05:44
Station #3	257	318	0:05:18
Station #4	184	317	0:05:17
Station #5	82	552	0:09:12
Station #6	58	518	0:08:38
Station #7	114	364	0:06:04
Station #8	81	344	0:05:44
Station #9	207	333	0:05:33

Community Outreach

Tours & Drive-By Appearances	1	Tomorrow's Leaders Presentation
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Burn Permits

Burn Permits Issued	116	Total of 6 burn days
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Training

Total Personnel Training Hours	2088	Mgmt/Supvsr, Hazmat, Wildland, Special Healthcare, etc.
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NFD Monthly Progress Report

March 2021

Total Calls By Unit

	Total Number of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Chief 301	36	4	4	8	2	1	3	11	1	2
Chief 302	32	5	9	1	5	1	3	3	3	2
Chief 303	22	3	3	6	3	1	2	2	2	
Chief 304	14		2	3	3			3	2	1
Engine 1	304	270	4	7	1			11	1	10
Brush 1	7	5	1	1						
Ladder 1	26	8	5	3	2			5		3
Engine 2	214	3	191	6	7			6		1
Brush 2	12		10		2					
Ladder 2	35	9	12	3	3			6		2
Engine 3	283	7	5	256	1		1	5		8
Brush 3	9		2	5	1					1
Engine 4	206		12	1	183			4	6	
Brush 4	8		3		3				2	
Engine 5	41					36	5			
Brush 5	91					86	5			
Engine 6	33	1				2	24	2		4
Brush 6	69	1				3	58	2		5
Squad 7	173	15	11	15	7		2	114	6	3
Brush 7	1								1	
Engine 8	98		1		9			7	81	
Brush 8	4				2				2	
Tanker 8	3				1		1	1		
Engine 9	230	7	1	7			4	4	1	206
Brush 9	5	2		1			1			1
Tanker 9	6			1			3	1		1
Fire Marshal 2	4			1			1	1		1
Fire Marshal 3	2		1				1			
Fire Marshal 4	8	2		1		1	1	1		2
Fire Marshal 5	4	1	1			1	1			
	1980	343	278	326	235	132	116	189	108	253

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Discipline	Comments: March 2021
Mitigation:	
Siren system	Several units have been vandalized, batteries stolen
New tower installed at EOC	Pending weather to install new equipment
Preparedness:	
Notified of being a recipient of the Chester A. Newland Award for best commentary in 2020. This is for the paper Connecting with New Partners in COVID-19 Response.	This was a collaboration paper between Dr. Amy Goodin, Director of Public Opinion Learning Lab, OU, Scott Robinson, Chair, Dept of Political Science, Bellmon Chair of Public Service and myself
Public Assistance Call for DR 4587	03-02
Unmanned Aerial Vehicle Group meeting	03-03, Moore Norman to offer training for Ch 107, has facility for operational training
Coordination call on accepting award for paper	03-08
Zoom meeting on DR-4587 Virtual PA briefing	03-10
Central EM Meeting Zoom	03-18
Envision for Success for Veterans Board Meeting	03-30, providing services for veterans, everything from claim assistance to providing clothing for interviews.
State Radio test for communications	03-31, test on OKWIN system.
Response:	
Assisted family with Red Cross on Burn out	03-11
Completed damage assessments for 4587	03-18 and 3-22/26
Supported active shooter incident, coordinate Red Cross for food and follow on water and snacks	03-28, Red Cross support was outstanding, from the first request for assistance to providing food on ground was approximately 75 min.
Apt fire two units not habitable	Coordinated Red Cross Support, one burn out and one excessive water damage from above burn out unit
Recovery:	
DR 4530 COVID	Eligibility ongoing
DR 4570 Ice Storm	Chipping program on going estimated to be finished 03-26-2021
DR 4587 Snow Storm	Request for public assistance submitted, damage assessments being conducted

HUMAN RESOURCES

5

HUMAN RESOURCES
Monthly Report
March 2021

ADMINISTRATION

A. Administrative Support

- Processed Monthly Department Report
- Compiled and distributed March 2021 Employee Newsletter
- Processed invoices and reconciled expense accounts
- Attended/Summarized three (3) negotiation sessions
 - 1 – IAFF
 - 2 – AFSCME

BENEFITS

- Conducted thirteen (13) new hire orientations
- Processed enrollment forms, terminations, and changes to health, life, and supplemental products for general health/dental changes
- Reconciled health, dental, and supplemental products
- Fielded over 200 phone calls and emails to discuss benefits, claims, FSA, and wellness screenings
- Wellness Program
 - Multiple communications to employees regarding registration deadline and participation requirements
 - Multiple communications regarding portal log-in assistance and assistance with faxing results to their physicians
- Webinar re: American Rescue Plan Act 2021
- Webinar with Wellright re: Culture for Caring at Work
- Munis Training - payroll – 1 day
- Munis Training - Employee Self Service (ESS) – 1 day
- Conference call with Gallagher to discuss renewal

PERSONNEL ACTIONS

New Hires – 25

Dept./Div.	Position	Number of Employees
Finance/Utilities	Utility Billing Service Rep	1
Planning/Current Planning	Planner I	1
Public Works/Engineering	Staff Engineer	1
Public Works/Streets	Maintenance Worker I	2
Utilities/Water Treatment	Laboratory Technician	1
Utilities/Water Line Maint.	Utility Distribution Worker I	2
Utilities/Sewer Line Maint.	Utility Collection Worker I	1
Police/Staff Services	Administrative Technician III	1
Police/Emergency Comm.	Communications Officer II	1
Police/Investigations	Property Custody Technician	1
Parks/Park Maintenance	Maintenance Worker I	1

Parks/Recreation	Recreation Center Specialist (PT)	1
Parks/Westwood Pool	Pool Personnel (PT)	9
Parks/Westwood Golf	Golf Course Attendant (PT)	2

Separations – 5

Dept./Div.	Position	Number of Employees
Utilities/Water Treatment	Plant Operator A	1
Utilities/Sanitation	Sanitation Worker II	2
Fire/Prevention	Fire Inspector	1
City Clerk/Custodial Svs.	Custodian (PPT)	1

Promotions – 7

Dept./Div.	Position	Number of Employees
Utilities/Water Reclamation	Laboratory Technician	1
Utilities/Sanitation	Sanitation Worker II	2
Police/Patrol	Police Major	1
Police/Patrol	Police Lieutenant	1
Police/Patrol	Police Captain	1
Police/Animal Welfare	Animal Welfare Officer	1

SURVEYS

No surveys conducted this month.

RECRUITMENT

Accepted applications for the following positions:

Department/Division	Position
City Manager's Office	Sustainability Coordinator
City Attorney's Office	Assistant City Attorney II
Parks & Recreation/Administration	Director of Parks & Recreation
Parks & Recreation/Park Maintenance	Maintenance Worker I
Parks & Recreation/Recreation	Food and Beverage Technician I
Parks & Recreation/Recreation-12th-Whittier-Irving	Recreation Center Specialist (PT)
Parks & Recreation/Recreation-12th Ave	Recreation Leader I (PPT)
Parks & Recreation/Recreation-12th Ave	Recreation Technician (PPT)
Parks & Recreation/Recreation-Whittier	Recreation Leader I (PPT)
Parks & Recreation/Westwood Family Aquatic Center	Admissions Clerk I (PT)
Parks & Recreation/Westwood Family Aquatic Center	Admissions Clerk II (PT)
Parks & Recreation/Westwood Family Aquatic Center	Assistant Aquatic Manager (PT)
Parks & Recreation/Westwood Family Aquatic Center	Aquatics Facility Maintenance (PT)
Parks & Recreation/Westwood Family Aquatic Center	Concessions Cashier I (PT)
Parks & Recreation/Westwood Family Aquatic Center	Concessions Cashier II (PT)
Parks & Recreation/Westwood Family Aquatic Center	Head Lifeguard (PT)
Parks & Recreation/Westwood Family Aquatic Center	Lifeguard (PT)
Parks & Recreation/Westwood Family Aquatic Center	Slide & Gate Attendant (PT)
Parks & Recreation/Westwood Golf Course	Golf Course Attendant (PT)
Parks & Recreation/Westwood Golf Course	Parks & Recreation Superintendent

Planning & Community Development	Plans Examiner I
Planning & Community Development/Dev. Services	Building Inspector
Police/Animal Welfare	Registered Veterinary Technician
Police/Emergency Communications Bureau	Communications Officer I
Police/Emergency Communications Bureau	Communications Officer II
Police/Staff Services	Police Records Clerk
Public Works/Engineering	Construction Inspector
Public Works/Fleet	EVT Mechanic II
Public Works/Fleet	EVT Specialist
Public Works/Fleet	Transit Service Technician
Public Works/Stormwater	Maintenance Worker I
Public Works/Streets	Maintenance Worker I
Public Works/Traffic	Maintenance Worker I
Public Works/Traffic	Traffic Engineer
Utilities/Sanitation	Sanitation Worker I
Utilities/Sanitation	Sanitation Worker II
Utilities/Water Line Maintenance	Utility Distribution Worker I
Utilities/Water Reclamation Facility	Maintenance Worker II
Utilities/Water Treatment Plant	Temporary Laborer (PT)

Recruitment & Hiring Statistics:

Contacts/Inquiries		Selection Process Elements	
In Person	385	Written Exams	1
Phone	470	Practical Testing/Assment Ctr	1
Mail	285	Panel Board Interviews	14
Email	210	Promotions	3
Total Subscribers on E-mail Vacancy List	N/A	Oral Interviews	35
Total Page Views for HR website	N/A	Hiring/Promotion Board	0

Hiring Statistics		Recruitment Statistics	
Pre-Employment Background Investigations	92	Advertisements Placed	42
Pre-Employment Drug Screens	63	Applications Received	166
Pre-Employment Physicals	52	Job Announcements Emailed	72
Pre-Employment OSBI	46	Job Announcements to CON Depts.	585

TRAINING AND DEVELOPMENT

Conducted training for thirteen (13) new employees on the topics of Customer Service, Workplace Harassment, Workplace Violence, CON Code of Ethics and Conduct, Computer Networks and Communications, IT Acceptable Use and Social Media policies.

The Computer Training Lab was the site for ERP project management for IT and EAM training for various departments.

SAFETY

- Safety material documents were sent to divisions each week
- Conducted Forklift Certification Training for one (1) employee at Fleet
- Conducted four (4) Return to Work Meetings (2-Sanitation & 2-Line Maintenance)
- Conducted one (1) Fitness for Duty Meetings (Police)

- Conducted thirteen (13) new employee orientations

Recordable Injuries – 6

Dept./Division	Nature of the Injury	Activity	Prognosis
Fire/ Suppression	Strained right knee	Stepped off ladder unit & rotated knee feeling sharp pain	Work restrictions
Police/ Patrol	Injured right foot	While responding to call, officer planted foot on a stone causing severe pain in arch	Work restrictions
Police/ Patrol	Strained left & right quads	While tactically retreating during training, officer felt both quads “pop”	Work restrictions
Police/ Patrol	Strained right knee	Felt pain in knee during foot pursuit of suspect	Work restrictions
Police/ Patrol	Strained left knee	Strained knee taking suspect to ground	Work restrictions
Utilities/ Water Line Maint.	Strained lower back	Strained lower back pulling on ratchet to tighten a bolt	Work restrictions

Recordable Injuries per calendar year. CY 2021 is current year to date:

2021	2020	2019	2018	2017	2016
16	57	65	71	59	69

Vehicle Collisions: 0

Division	Description of Collision	Status
-----------------	---------------------------------	---------------

Current number of “at fault” Vehicle Collisions per fiscal year:

2021	2020	2019	2018	2017	2016
7	3	8	5	17	13

CITY OF NORMAN

Information Technology Department
Monthly Report – March 2021.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	In Progress –Project team has completed implementation work on Incode for Municipal Court, Munis for Financials, Advanced Utilities for utility billing, Munis for Payroll, and is currently in the implementation phase of Tyler EAM for Work Orders, as well as Intellitime for Time and Attendance and completing Munis for HR Module. CityView for Planning and Permits will begin Q2 of 2021.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization.	In Planning: FYE18 funding of new core switching has been approved. IT Network staff are in implementation and testing Q1 of 2021.
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing

Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilites Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC incase of lost service from the main connection.	Awaiting Approval possible launch in FYE21
Install fiber optic cable on Rock Creek Road from Porter Avenue to 12th Avenue NE with switch at a new signal at Sequoyah Trail.	Increase the coverage of traffic signals and the IT Fiber infrastructure	Complete.
Wireless phone bills audit for cost savings.	Cost savings for telecommunications, waste elimination.	Ongoing
Video Detection Upgrade (Phase 2)	Will add cameras to a number of existing intersections some of which will require IP addresses for viewing in Centracs	In Progress
Main Street Roadway Lighting and Signal Interconnect (Main at Santa Fe, Peters, Crawford, and Porter)	Increase the coverage of traffic signals and the IT Fiber infrastructure which will require IP addresses for viewing in Centracs	In Progress
Installation of fiber optic cable along Main Street to Fire Admin picking up signals at Main/Hal Muldrow, Main/Mercedes, Flood/Gray, Flood/University, Flood/Santa Fe, Flood/Peters, and Flood/Porter.	Increase the coverage of traffic signals and the IT Fiber infrastructure which will require IP address for viewing in Centracs	Complete
Installation of fiber optic cable along 36th Avenue NW from Robinson Street to Main	Increase the coverage of traffic signals and the IT Fiber	In Progress

Street with switches at Brookhollow Road, Quail Drive, River Oaks Drive, and a new signal at Havenbrook Street.	infrastructure--will require IP addresses	
Installation of fiber optic cable along 12th Avenue SE from Highway 9 to Cedar Lane Road with a switch at a new signal at Campus Crest Drive.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	Expected completion in Q1 or Q2 2019
Installation of fiber optic cable along 12th Avenue NE from Robinson Street to Alameda Street with switches at Main Street, Norman Public Schools Bus Barn, and Morren Drive.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	In Progress
Installation of fiber optic cable along 12th Avenue NE from Rock Creek Road to Robinson Street with switches at Rock Creek Road and a modified traffic signal at High Meadows Drive	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	
Installation of fiber optic cable along Classen Boulevard from Highway 9 to Cedar Lane Road with switches at new signals at Ann Branden Boulevard, Renaissance Drive, and Southlake Boulevard.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	

Support Tickets:

The IT department tracks work requests with a software package called Spiceworks. **IT Table 1** below represents the number of support tickets closed by the IT Support Staff and those remaining open at the end of March 2021.

Mass Communications:

The following statistics represent email space and resource savings. In the attached table, you will see that 22 emails from the groups shown were sent from city servers using city resources – of those 29,596 were delivered to outside mailboxes for the month of March 2021. The city servers generated mass communications to Norman citizens of 29,596 messages from only 22 sent (see **IT Table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 346,142 attempted incoming and 102,705 outgoing messages for the month of March 2021. Incoming messages totaling 149,487 were considered Spam or hazardous e-mails by our email-filtering appliance, and were quarantined or filtered (see **IT Table 3**). This number represents 43% of our inbound mail. This percentage continues to be the norm for malicious email/spam. The IT Department has made the decision to block inbound traffic from known malicious countries and we continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases waste and decreases valuable storage space. Additionally, the email filter appliance kept city employees from bombardment of spam, phishing, and other types of potentially harmful emails.

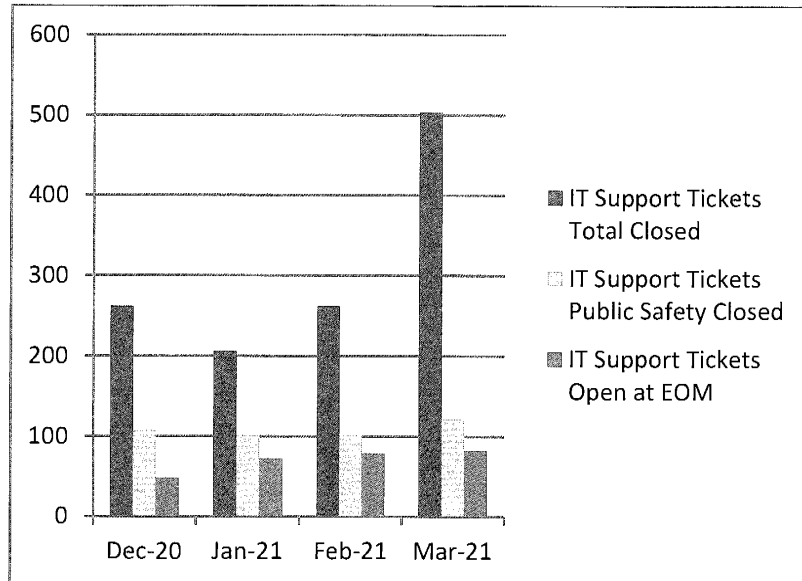
Web Site:

The City of Norman's web site is hosted, updated, and maintained by the IT Department. In the month of March 2021, the City of Norman's web site had 103,085 individual web sessions access the web site for 228,182 total page views. Of those sessions, 55,681 were identified as New Users to view content on the City web site (see **IT Table 4**). In July of 2019, the IT Department kicked off a project with Interpersonal Frequency to overhaul the City website. Since its completion in June 2020, the site has reduced and more relevant information as well as the ability to function seamlessly from mobile devices and tablets.

ERP Project Implementation Progress:

The chart below shows the current progress of the ERP Implementation Project. The project began in January of 2018 and is expected to run through the second quarter of 2022. The City Council has approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Once complete the city will have enhanced automated services and web services for our citizen base as well as the employees who use and track their daily work with these business systems. The IT Department has completed implementation of Parks and Rec software (Vermont Systems), Municipal Court software (Incode), Finance software (Munis), Utility Billing software (CIS Infinity), and Payroll (Munis). Human Resource Management (HRM), and EAM for Work Orders is our focus for the Months of Feb through May 2021. Daily work continues on these systems as well as additional training and configuration on the Utility Billing software. Server installation and configuration for Planning and Community Services (CityView) application is set to start in April of 2021. The COVID-19 pandemic had an adverse effect on the completion of CIS Infinity and the starting of CityView because of vendor resource availability and travel restrictions in Canada (both companies are Harris owned and based in Canada).

[illegible]

Table 1**Table 2**

March 2021 LIST SERVER REPORT			
Group	Active Members	Mailings	Total Delivered
Affirmative Action Group	18	4	72
Job Posting	1123	4	4492
Norman News	1788	14	25032
Westwood Golf	645		
Westwood Golf Members	24		
Westwood Men's Clinic	14		
Westwood Men's Golf Assoc.	54		
Westwood Women's Clinic	34		
Westwood Women's Golf Assoc.	2		
Totals	3702	22	29596



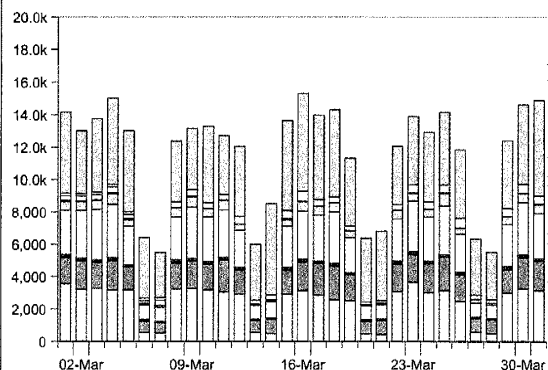
Executive Summary

ironport.example.com

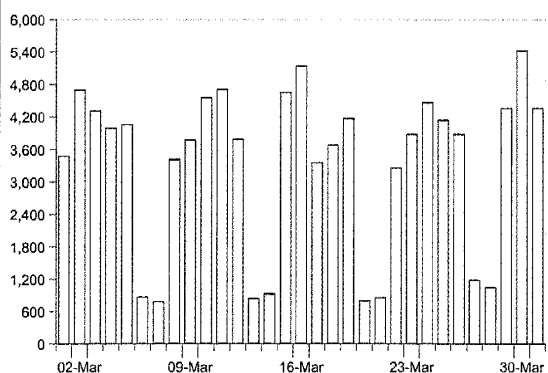
01 Mar 2021 00:00 to 31 Mar 2021 23:59 (GMT -05:00)

Data in time range: 100.0 % complete

Incoming Mail Graph



Outgoing Mail Graph



Incoming Mail Summary

<input checked="" type="checkbox"/> Stopped by Reputation Filtering	39.4%	136,550
<input type="checkbox"/> Stopped as Invalid Recipients	0.3%	1,113
<input type="checkbox"/> Spam Detected	3.2%	11,041
<input type="checkbox"/> Virus Detected	0.0%	85
<input checked="" type="checkbox"/> Detected by Advanced Malware Protection	0.0%	2
<input checked="" type="checkbox"/> Messages with Malicious URLs	0.0%	42
<input checked="" type="checkbox"/> Stopped by Content Filter	0.2%	654
<input checked="" type="checkbox"/> Stopped by DMARC	3.9%	13,352
<input checked="" type="checkbox"/> S/MIME Verification/Decryption Failed	0.0%	0
Total Threat Messages:	43.2%	149,487
<input type="checkbox"/> Marketing Messages	20.5%	71,111
<input checked="" type="checkbox"/> Social Networking Messages	1.4%	4,763
<input checked="" type="checkbox"/> Bulk Messages	13.3%	45,938
Total Graymails:	35.2%	121,812
<input type="checkbox"/> S/MIME Verification/Decryption Successful	0.0%	0
<input type="checkbox"/> Clean Messages	21.6%	74,843
Total Attempted Messages:		346,142

Outgoing Mail Summary

<input type="checkbox"/> Spam Detected	0.0%	0
<input type="checkbox"/> Virus Detected	0.0%	0
<input checked="" type="checkbox"/> Detected by Advanced Malware Protection	0.0%	0
<input checked="" type="checkbox"/> Messages with Malicious URLs	0.0%	0
<input checked="" type="checkbox"/> Stopped by Content Filter	0.1%	79
<input checked="" type="checkbox"/> Stopped by DLP	0.0%	0
<input type="checkbox"/> Clean Messages	99.9%	102,691
Total Messages Processed:		102,770

Processed Delivered		
Hard Bounces	3.1%	3,167
Delivered	96.9%	99,538
Total Messages Delivered:		102,705

Site Traffic

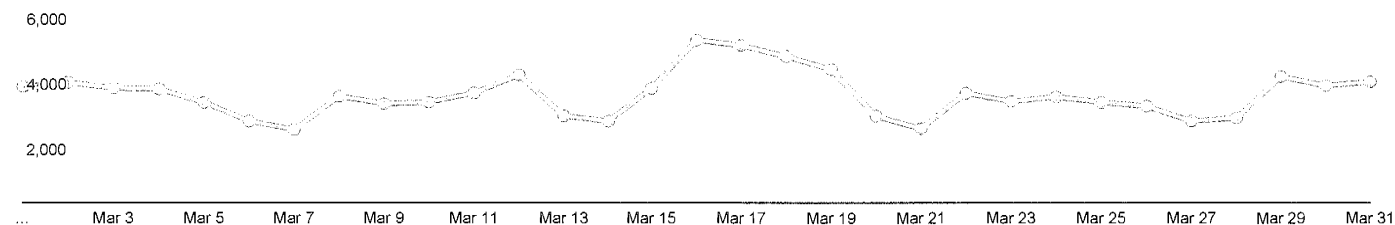


All Users
100.00% Sessions

Mar 1, 2021 - Mar 31, 2021

Report Tab

Sessions



Day of the month	Sessions	Pages / Session	Pageviews	Users	New Users	Bounce Rate	Avg. Time on Page
	103,085 % of Total: 100.00% (103,085)	2.21 Avg for View: 2.21 (0.00%)	228,182 % of Total: 100.00% (228,182)	67,079 % of Total: 100.00% (67,079)	55,681 % of Total: 100.05% (55,653)	40.25% Avg for View: 40.25% (0.00%)	00:01:37 Avg for View: 00:01:37 (0.00%)
1. 16	4,997 (4.85%)	2.07	10,333 (4.53%)	4,450 (4.94%)	2,990 (5.37%)	34.86%	00:01:42
2. 17	4,839 (4.69%)	2.01	9,716 (4.26%)	4,353 (4.83%)	2,960 (5.32%)	30.83%	00:01:41
3. 18	4,500 (4.37%)	2.16	9,723 (4.26%)	3,994 (4.43%)	2,662 (4.78%)	37.09%	00:01:35
4. 19	4,101 (3.98%)	2.07	8,472 (3.71%)	3,617 (4.01%)	2,392 (4.30%)	42.43%	00:01:45
5. 12	3,925 (3.81%)	2.10	8,233 (3.61%)	3,428 (3.80%)	2,172 (3.90%)	46.78%	00:01:39
6. 29	3,886 (3.77%)	2.28	8,850 (3.88%)	3,376 (3.75%)	2,120 (3.81%)	41.25%	00:01:37
7. 31	3,720 (3.61%)	2.27	8,458 (3.71%)	3,189 (3.54%)	1,847 (3.32%)	40.81%	00:01:42
8. 02	3,695 (3.58%)	2.33	8,622 (3.78%)	3,144 (3.49%)	1,821 (3.27%)	38.13%	00:01:42
9. 30	3,601 (3.49%)	2.22	7,995 (3.50%)	3,130 (3.47%)	1,904 (3.42%)	42.74%	00:01:42
10. 01	3,575 (3.47%)	2.38	8,522 (3.73%)	3,093 (3.43%)	1,768 (3.18%)	35.80%	00:01:34

Rows 1 - 10 of 31

MONTHLY REPORT - LEGAL DEPARTMENT

March 2021 Report
(Submitted April 9, 2021)

MONTHLY HIGHLIGHTS:

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Ashton Grove, et al. v. City of Norman, CIV-10-1002 W (K)

Ashton Grove, et al. v. City of Norman, CJ-2012-262; CIV-12-234 W (K)

Doughty v. CentralSquare Technologies LLC, et al., CJ-2020-451; CIV-2020-451 (K)

Thompson v. City of Norman, et al., CJ-2019-71; CIV-19-13 (K)

Harmon, Toby, Shane Dodson, Tammi Dodson v. City of Norman, Jeff Robertson, Case No. 18-6187; CIV-18-688-HE (K)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

FOP v. City of Norman, CJ-2020-661; SD-119296 (K)

Golden Tribe LLC v. City of Norman, CV-2018-1142, DF-119107

Magnum Energy, Inc. v. Board of Adjustment for the City of Norman, Case No. SD-117912 (M);

Rodgers v. City of Norman, Case No. DF-118,420 (K)

COURT OF CRIMINAL APPEALS

None

CLEVELAND COUNTY DISTRICT COURT

A. *General Lawsuits*

AMF Development v. City of Norman, et al, CJ-2018-1134 (K)

Armstrong v. City of Norman, CJ-2012-1638 (K)

City v. Haddock, CV-2010-357 TS (K, S)

City v. IAFF, CV-2011-48 L; DF-109447 (K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

Doughty v. CentralSquare Technologies LLC, et al., CJ-2020-451 (K)

This case was removed to federal court. *See* Doughty v. CentralSquare Technologies LLC, et al., CIV-20-500 (K)

Easley v. City of Norman, CJ-2015-304 T; Case No. 117292 (Convenience Fee) (K)

Fleske Holding Company LLC v. City of Norman, CV-2018-956 (K)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)
FOP v. City of Norman, CV-2011-876 L (K)
Caleb Fulton v. Loyal Reich, Reich Dozer Services, LLC, City of Norman, Board of County Commissioners of Cleveland County, State of Oklahoma, CJ-2020-797 (K)
Golden Tribe, LLC v. City of Norman, CV-2018-1141 (K)
Henderson, et al. v. City of Norman, et al., Case No. CJ-2016-610 (K)
Hinckley v. City of Norman, CM-2016-1048 SS (K)
City v. Lonnie Hodges, CV-2020-2922
The Norman Petition Initiative No. 2021-1, Case No. CV-2020-2384 (K)
McCarver v. City of Norman, CJ-2013-128 TS (K)
Moghadam v. City of Norman, CV-2020-2441 (K)
Remy v. Hall, et al., Case No. CV-2017-1853 (K, S)
Walling v. Norman Regional Health System, et al, CJ-2014-874 (K)
Webb, et al. v. City of Norman, et al., CJ-2018-4756 (K, S)

B. Condemnation Proceedings

City of Norman v Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)
City of Norman v Historic Berry Farms, LLC, et al., CV-2015-674 (M)
City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)
City of Norman v. Tietzort Revocable Trust, et al., CJ-2013-775 (M)
City of Norman v. Chris Walker and Catherine Madera, CJ-2020-564 (M):
City of Norman v Apex Properties, LLC, et al., CJ-2021-221 (M)
City of Norman v Ramchender Pulijala, et al., CJ-2021-222 (M)
City of Norman v. David W. Little, et al., CJ-2021-223 (M)
City of Norman v. Michael W. Griffith, et al., CJ-2021-224 (M)
City of Norman v. Bradley C. Conley, et al., CJ-2021-225 (M)
City of Norman v. CHC Land, LLC et al., CJ-2021-226 (M)
City of Norman v. The Uplands Development Co., LLC, et al., CJ-2021-227 (M)
City of Norman v. Hallbrooke Development Group One, LLC, et al., CJ-2021-228 (M)
City of Norman v. Gregory Rushing, et al., CJ-2021-229 (M)
City of Norman v. Ronald A. Ashley, et al., CJ-2021-337 (M): Eminent domain action filed 4/9/21, hearing to appoint commissioners set for May 10, 2021.

C. Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)
Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)
Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)

D. Municipal Court Appeals

E. Small Claims Court

Almost Home Investment, et al. v. City of Norman, Case No. SC-2014-3027 (K)

F. Board of Adjustment Appeals

LABOR / ADMINISTRATIVE PROCEEDINGS

A. Grievance & Arbitration Proceedings (K, B)

This office has assisted with the following grievances:

AFSCME Grievance FYE 21-02 - (COVID-19 Leave)

IAFF Grievance FYE 21 – (Smith – Improper Compensation)

B. Equal Employment Opportunity Commission (EEOC)

None

C. Contested Unemployment Claims (OESC)

None

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through March 2021. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
Month	FYE 19	FYE 20	FYE 21	FYE 19	FYE 20	FYE 21	FYE 19	FYE 20	FYE 21
JULY	421	640	545	21	35	23	12	15	16
AUG	1,130	683	444	24	10	11	15	15	14
SEPT	412	497	520	28	17	10	13	14	13
OCT	445	581	325	45	23	4	14	18	7
NOV	300	390	259	14	9	0	5	11	6
DEC	279	444	279	2	25	6	3	12	7
JAN	561	522	134	43	32	3	15	15	0
FEB	540	597	178	16	22	1	14	13	0
MAR	1139	420	270	13	22	6	10	7	5
APR	491	104		23	0		12	0	
MAY	626	137		34	2		14	0	
JUNE	542	528		31	25		14	9	
TOTALS / YTD	6,886	5,543	2,954	294	222	64	141	129	68

WORKERS' COMPENSATION COURT

The total number cases pending as of March 2021 are 14. No new workers compensation cases were filed during the month of March 2021. Once claim was amended to include an additional injured body part. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE21 CASES	FYE20 CASES	FYE19 CASES	FYE18 CASES
Fire	Suppression	4	2	2	4	3
Parks/Rec.	Park Maintenance	1			1	1
Planning	Development Services					
Police	Animal Welfare	2	1	1		1
Police	Patrol	4	1	2	1	1
Police	Administration					
Public Works	Street Maintenance	2	1	1	3	1
Public Works	Vehicle Maintenance					
Public Works	Storm Water					
Utilities	Line Maintenance	1		1		2
Utilities	Sanitation					
TOTALS		14	2	7	9	9

List of Pending Cases

Adams, Malia Jessie v. City of Norman, CM-2020-01069 Q

(Police, Animal Welfare, Animal Welfare Officer, R. Hip, Low Back with Radicular Symptoms, Mid-Back Consequential; + Thoracic Spine)

The above Adams Claim was amended March 31, 2021 to include Thoracic Spine.

Amason, Amber v. City of Norman, WCC 2012-12306 K

(Police, Patrol, MPO, Intestinal/Parasite/Infection)

Baskeyfield, Henry L. v. City of Norman, CM-2020-03971 A

(Police/Animal Control/AWO, Low Back)

Clement, Stacey v. City of Norman, CM-2020-04580 R

(Police, Investigations/Captain, Head, Face, Neck, Back, Both Shoulders, Arms, Hands, Legs)

Kizzia, Derrald v. City of Norman, WCC 2014-06995 K

(Parks & Rec, Park Maintenance, HEO, R. Knee/Reopen Request)

Koscinski, Christopher v. City of Norman, CM-2020-06955 J

(Fire, Suppression, Firefighter, R. Shoulder, R. Arm)

Landrum, Sean v. City of Norman, CM-2019-05618 L

(Utilities, Water Maintenance, Utility Distribution Worker II, Head, Headaches, Face, Jaw, Teeth, Tongue, Neck, and R. Shoulder)

Mosley, Kent v. City of Norman, CM-2020-00585 X

(Police, Patrol, Sergeant (Mid & Low Back, Radicular Pain Down L. & R. Leg, R. Big Toe, R. & L. Buttocks)

Pack, Robert v. City of Norman, CM 2017-06285 K

Legal – March 2021 Monthly Report

April 9, 2021

Page 5 of 6

(PW, Street Maintenance, HEO; Low Back/Reopen Request)

Palmer, Andrew David v. City of Norman, CM-2018-07531 J

(Fire, Suppression, Firefighter, R. Knee)

Ragland, Leon v. City of Norman, CM-2020-07082 X

(Fire, Suppression, Firefighter, R. Knee)

Robertson, Kellee v. City of Norman, WCC 2010-13896 F

(Police, Narcotics, MPO, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Wilkins, Levi v. City of Norman, CM-2019-05323 X

(Fire, Suppression, Fire Driver Engineer, BAW, Cancer)

Younts, Jerry Wayne v. City of Norman, CM-2020-06911 F

(Public Works/Street Maintenance/HEO, L Shoulder, Neck)

TORT CLAIMS

The following is a breakdown of the Tort Claims activity through March 2021.

DEPARTMENT	FYE 21 Month	FYE 21 YTD	FYE 20	FYE 19	FYE 18
Animal Control					1
Finance – IT	1	1			
Fire			4		3
Legal		2			
Other		8	10	9	11
Parks		3	6	6	5
Planning					1
Police		3	5	10	6
Public Works – other		2	3		
Public Works – Stormwater			2		6
Public Works – Engineering		1	2		2
Public Works – Streets	1	7	11	6	11
Utilities – Water		9	11	12	12
Utilities – Sanitation	2	8	12	10	11
Utilities – Sewer		3	5	3	5
TOTAL CLAIMS	4	47	71	56	74

CURRENT CLAIM STATUS	FYE 21 TO DATE	FYE 20	FYE 19	FYE 18
Claims Filed	47	71	56	74
Claims Open and Under Consideration	11	0	0	0
Claims Not Accepted Under Statute/Other	7	11	8	11
Claims Paid Administratively	5	13	10	18
Claims Paid Through Council Approval	4	14	12	12
Claims Resulting in a Lawsuit for FY	0	1	4	4
Claims Barred by Statute (No Further Action Allowed)	0	32	22	30
Claims in Denied Status (Still Subject to Lawsuit)	20	1	0	0

MUNICIPAL COURT

8

**MUNICIPAL COURT
MONTHLY REPORT
MARCH - FY '21**

CASES FILED

	<u>MARCH</u>	<u>FY21</u>	<u>Y-T-D</u>	<u>MARCH</u>	<u>FY20</u>	<u>Y-T-D</u>
Traffic	1208		6691	803		11,008
Non-Traffic	201		1913	180		2,027
SUB TOTAL	1,409		8,604	983		13,035
Parking	735		4136	426		6,392
GRAND TOTAL	2,144		12,740	1,409		19,427

CASES DISPOSED

	<u>MARCH</u>	<u>FY21</u>	<u>Y-T-D</u>	<u>MARCH</u>	<u>FY20</u>	<u>Y-T-D</u>
Traffic	864		7044	664		10,793
Non-Traffic	226		1832	97		2,223
SUB TOTAL	1,090		8,876	761		13,016
Parking	380		2667	367		5,255
GRAND TOTAL	1,470		11,543	1,128		18,271

REVENUE

	<u>MARCH</u>	<u>FY21</u>	<u>Y-T-D</u>	<u>MARCH</u>	<u>FY20</u>	<u>Y-T-D</u>
Traffic	\$ 95,907.03		\$ 720,364.41	\$ 127,093.95		\$ 1,165,939.07
Non-Traffic	\$ 33,038.74		\$ 207,322.33	\$ 31,402.69		\$ 278,370.53
SUB TOTAL	\$ 128,945.77		\$ 927,686.74	\$ 158,496.64		\$ 1,444,309.60
Parking	\$ 10,915.00		\$ 69,214.00	\$ 12,685.00		\$ 141,642.75
GRAND TOTAL	\$ 139,860.77		\$ 996,900.74	\$ 171,181.64		\$ 1,585,952.35

MUNICIPAL COURT - MONTHLY REPORT
March 2021

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

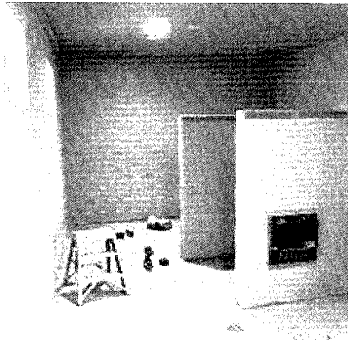
The Early Settlement – Norman Mediation Program accepted 28 new cases and closed 33 cases during the month of March 2021. Two Mediations were held.

PARKS AND RECREATION

9

Park Planning Activities March, 2021

NORMAN FORWARD Neighborhood Park Revisions:



Crews from Cavins Construction worked last month to complete work on the new restroom in Rotary Park after several delays due to winter weather and material shipping issues. The new building replaces the old out-of-date restroom; and was designed by The McKinney Partnership, Architects (TMP). The building matches the style and materials of the old Rotary House and large picnic pavilion in the park, which TMP also designed. We will also be installing shade covers at the baseball field dugouts at the park

and making final improvements to the park grounds and landscape as construction on this park renovation is completed this spring.

NORMAN FORWARD New Neighborhood Parks:

Council approved an agenda item for a deed exchange for the park at Summit Valley Addition. We will distribute a survey to residents in Summit Valley and Bellatona Additions next month, and use the feedback from those to help guide the development of a 7.24-acre tract of land that has been reserved for the new park. We plan to build the park in 2021; while also finalizing plans for our next park in the Southlake/St. James neighborhoods.

NORMAN FORWARD Ruby Grant Park:

Council approved an item in March to appropriate funds from the Room Tax Fund Balance and the Community Park Development Fund Balance to complete a project to build a second parking lot in the park's southeast corner to serve the popular disc golf and dog park areas. We have notified our project engineers to complete the construction drawings for the design so our construction manager at the park (Crossland Construction) can finalize the pricing and schedule that work to occur while they are on-site this year building additional parking, a third restroom building, walking trails and the youth football practice fields in the northwest corner of the park. We also have marked locations for several additional trash cans at the park along the walking trail as it passes through the disc golf area and near the playground and also installed several plaques at various benches in the park honoring past council members (similar plaques have been installed in other parks recently, with locations chosen by the Council members upon their leaving Council).



MARCH 2021
RECREATION DIVISION
MONTHLY REPORT

Senior Center: The Norman Senior Center had 446 patrons who attended and participated in our weekly programming. On Thursday, March 25th the Senior Center hosted a Smart Phone Education Class to help senior adults navigate their smart phones. Nine senior adults attended while 15 Norman High School students volunteered their time to assist senior adults with their smart phones. The Party Bridge group resumed on Tuesday, March 23rd and 30th with 20 participating and seven participants attended Bingo on Wednesday, March 31st.

Little Axe Community Center: The Little Axe Community Center pantry distribution continued this month and serves families of the Little Axe Community. The Head Start program continues to have in class learning with ten children in attendance. The Little Axe Community Center is still offering library services with an increase in usage during March. The Pioneer Library System offered a free virtual laser engraving and a 3D key chain printing class via Zoom and supplied laptops to the children. The Domino Club meets every Thursday at the Center and OHCE members meet monthly and sponsored a sewing class in March. A Nutrition Class and Kid Yoga/Dance was sponsored by the OSU Extension Office in March.

12th Avenue Recreation Center: The 12th Avenue Recreation Center continued the afterschool program with current maximum enrollment of 20 students from Eisenhower Elementary and had an average attendance of 17 students per day. 12th Avenue Recreation Center held multiple rentals for an AAU basketball team and the JCPenny Leadership Program. Staff completed their Red Cross CPR certification on March 12th and Staff assisted with the Vaccination Pod at the Irving Recreation Center on March 20th. The 12th Avenue Recreation Center completed and passed its first ODHS inspection and has been permitted to take subsidies for childcare programs.

Irving Recreation Center: Irving had four facility rentals this month. Four (4) teen students attended the Fashion & Photography class for ages 10 & up, which is hosted by Athletes Global and ended in March. Junior Jammer Basketball season ended this month with Irving hosting playoff and championship games throughout the week. Virtual computer coding classes with "Create & Learn" organization continued this month and Irving is hosting a Junior Robotics course for 2nd-4th graders, Minecraft course for 3rd-5th graders, and Scratch Ninja course for 2nd-5th graders. Irving hosted Spring Break Camp for youth ages 5-11 from March 12th, March 15th-19th. Overall there were 25 campers enrolled and youth enjoyed games, crafts and other fun activities throughout camp duration. Irving hosted a Parent's Night Out with 10 students in attendance. Norman Regional & Norman Parks & Recreation Department hosted Round 1 of the vaccination pod at Irving Recreation Center on Saturday, March 20th and over 650 patrons were vaccinated. Round 2 vaccination pod will take place on Saturday, April 10th.

Whittier Recreation Center:

The 2021 Winter Junior Jammer Basketball league concluded this month with play-offs and championship games held at both Whittier and Irving Recreation Centers. Junior Jammer Volleyball registration closed this month online, is co-ed for players in the 2nd-8th grades, and practices took place on Monday, Wednesday and Fridays from 5:00-8:00 p.m. Open gym will be offered to patrons on Tuesday and Thursdays until the season begins on April 6th. The Whittier after school program is offered to students who attend the following schools: Jackson, Cleveland, Monroe, Truman Elementary school as well as Truman Primary and this program offers homework time, gym games, bimonthly visits from Bricks4Kidz, board games, arts & crafts, movies, a DHS embedded worker, mental health counselor, healthy snacks and so much more! Registration opened for two classes led by Global Athletes and the first class, Mixed MMA- Practical self-defense, will begin on April 14th and will run for 6 weeks. This program combines self-defense techniques, MMA boot camp fitness, and combinations of boxing, grappling, Muay Thai and Judo. The second class, future entrepreneur program, will begin on April 16th for 6 weeks. This program is best suited for grades K-12th and will strengthen leadership skills, innovation, mental skills, confidence, and much more. Both of these 6 week courses cost \$60.00. The Okie Stompers continued to meet at the Center twice a week on Tuesday and Thursday evenings from 6:00-8:00 p.m.

FACILITY ATTENDANCE:

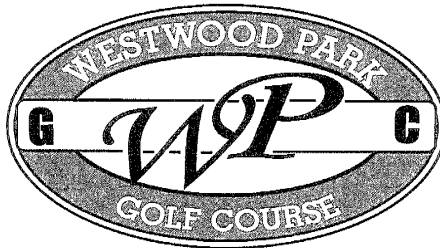
	Month	Year to Date
Senior Center (includes congregate meals)	446	2,752
Little Axe Community Center	75	380
12th Avenue Recreation Center	994	6,043
Irving Recreation Center	2,352	7,063
Whittier Recreation Center	725	4,584
Reaves Center	300	2,400
Tennis Center	2,554	22,722

MARCH 2021
PARK MAINTENANCE DIVISION

Park Maintenance crews performed routine trash, leaf and landscape bed clean-up. Crews performed tree maintenance, irrigation repair, refreshed multiple park playgrounds with mulch, and pre-emergent applications.

SAFETY REPORT	FYE-21MTD	FYE-21YTD		FYE-20MTD	FYE-20YTD
On-The-Job Injuries	0	6		0	3
Vehicle Accidents	0	0		0	0
Employee responsible	0	0		0	0
ROUTINE ACTIVITIES	Total Man	Hours		Total Man	Hours
		YEAR-TO-DATE			YEAR-TO-DATE
Mowing	14.00	372.00		52.00	594.00
Trim Mowing	146.00	3069.50		243.00	4373.50
Chemical Spraying	24.50	285.50		321.00	631.50
Fertilization	0.00	12.00		0.00	0.00
Tree Planting	0.00	1.00		0.00	0.00
Tree & Stump Removal	44.00	89.00		0.00	36.00
Tree Trimming/Limb Pick-Up	40.00	3247.00		183.00	227.00
Restroom/Trash Maintenance	134.00	1209.50		184.00	2449.00
Play Equipment Maintenance	82.00	265.50		24.00	236.50
Sprinkler Maintenance	68.00	245.00		24.00	472.00
Watering	0.00	0.00		0.00	8.00
Grounds/Building Maintenance	0.00	191.00		3.00	171.50
Painting	0.00	0.00		0.00	0.00
Planning Design	106.50	367.00		48.00	48.00
Park Development	8.00	8.00		0.00	12.00
Special Projects	21.00	313.50		0.00	298.00
Nursery Maintenance	0.00	0.00		0.00	0.00
Flower/Shrub Bed Maintenance	113.25	1007.00		147.25	679.25
Seeding/Sodding	31.75	84.00		9.50	9.50
Ballfield Maintenance/Marking	0.00	404.00		0.00	0.00
Fence Repairs	0.00	454.50		0.00	4.00
Equipment Repairs/Maintenance	0.00	834.75		24.00	845.00
Material Pick-Up	0.00	62.50		0.00	78.00
Miscellaneous	0.00	461.00		3.00	891.00
Shop Time	0.00	111.00		0.00	91.50
Snow/Ice Removal	155.50	626.00		113.00	141.00
Christmas Lights	0.00	0.00		24.00	802.00
Close to Home Fishing	0.00	0.00		0.00	0.00
Forestry	571.00	1071.00		140.00	237.00
Graffiti Clean-Up	116.00	560.00		316.50	316.50
Water Fountains	6.00	92.25		32.00	32.00
Inground Trash	0.00	0.00		0.00	32.00
Vector Control	0.00	144.00		0.00	478.00

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



MARCH 2021

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	MARCH FY'21	MARCH FY'20
Regular Green Fees	589	447
Senior Green Fees	284	241
Junior Fees	469	139
School Fees (high school golf team players)	31	43
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	577	481
Employee Comp Rounds	293	207
Golf Passport Rounds	0	0
9-Hole Green Fee	104	75
2:00 Fees	115	162
4:00 Fees	226	162
Dusk Fees or 6:00 Fees	112	78
PGA Comp Rounds	1	0
*Rainchecks (not counted in total round count)	17	6
Misc Promo Fees (birthday, players cards, OU student)	554	567
Green Fee Adjustments (fee difference on rainchecks)	9	8
Total Rounds (*not included in total round count)	3364	2610
% change from FY '20	28.89%	
Range Tokens	4313	1476
% change from FY '20	192.21%	
18 - Hole Carts	190	81
9 - Hole Carts	137	45
½ / 18 - Hole Carts	1030	857
½ / 9 - Hole Carts	233	188
Total Carts	1590	1171
% change from FY '20	35.78%	
18 - Hole Trail Fees	1	0
9 - Hole Trail Fees	0	0
18 - Hole Senior Trail Fees	1	1
9-Hole Senior Trail Fees	3	2
Total Trail Fees	5	3
% change from FY '20	66.67%	
TOTAL REVENUE	\$110,557.83	\$67,508.24
% change from FY '20	63.77%	

MARCH 2021
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT

SAFETY REPORT	FY 2021 MTD	FY 2021 YTD	FY 2020 MTD	FY 2020 YTD
Injuries On The Job	0	2	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

FINANCIAL INFORMATION

	FYE 2021	FYE 2021	FY 2020	FYE 2020
	MTD	YTD	MTD	YTD
Green Fees	\$53,175.44	\$410,969.71	\$38,040.62	\$336,953.54
Driving Range	\$16,404.90	\$107,943.91	\$5,103.57	\$65,486.68
Cart Rental	\$29,895.72	\$233,718.23	\$19,710.06	\$179,254.81
Restaurant	\$10,996.10	\$104,057.47	\$4,067.74	\$98,617.22
Insufficient Check Charge	\$0.00	\$0.00	\$0.00	\$0.00
Interest Earnings	\$85.67	\$1,320.85	\$586.25	\$5,532.38
TOTAL INCOME	\$110,557.83	\$858,010.17	\$67,508.24	\$685,844.63
Expenditures	\$82,549.43	\$704,736.62	\$64,520.37	\$685,142.07
Income vs Expenditures	\$28,008.40	\$153,273.55	\$2,987.87	\$702.56
Rounds of Golf	3364	26962	2610	22110

March has Westwood Golf trying to finish up our winter projects; ball washers are completed and installed and all equipment for aerification is readied for greens aeration for the first week in April. Pre-season mower service is nearly complete, irrigation line repairs were completed in several locations and two layers of shingles were removed from the course bathrooms and a new metal roof was installed.

Agronomically, we have completed the first application of pre-emergent herbicide over the entire golf course. All cool season grasses have been fertilized and are being mowed. The greens have been fertilized in preparation for aerating and have sprayed our first fungicide application on the greens due to early disease presence. The soil temperature is 52 degrees at a two inch depth and the Bermuda grass is slow coming out of dormancy due to February's record setting temperatures. By the end of the month the greens are mowed two times a week and rolled once, weather permitting, bunkers are raked 3 times a week and fescue and ryegrass sites are mowed twice a week. Other trim mowing is done as needed. An application of pre-emerge herbicide was applied to all greens, two new trees were donated to the golf course and will be planted soon. Staff has located, unearthed, edged and weed whipped most all irrigation cut off valve lids on the property for ease of location and identification through the summer months.

MARCH 2021
WESTWOOD POOL
MONTHLY REPORT

FINANCIAL INFORMATION

	FY2021 MTD	FY2021 YTD	FY2020 TOTAL
Swim Pool Passes	\$14,720.00	\$24,555.00	\$191,747.00
Swim Pool Gate Admission	\$0.00	\$101,738.00	\$284,993.00
Swim Lesson Fees	\$4,250.00	\$5,882.00	\$33,547.50
Pool Rental	\$0.00	\$4,647.00	\$28,128.00
Locker Fees	\$0.00	\$0.00	\$0.00
Pool Classes	\$0.00	\$2,940.00	\$6,495.22
Pool Merchandise Sales	\$0.00	\$0.00	\$0.00
Concessions	\$0.00	\$47,087.80	\$127,066.89
TOTAL INCOME	\$18,970.00	\$186,849.80	\$671,977.61
Expenditures	\$27,363.40	\$403,312.38	\$624,044.12
Income verses Expenditures	(\$8,393.40)	(\$216,462.58)	\$84,856.65

ATTENDANCE INFORMATION

	Season to Date Mar-21	Season to Date May 20- March 21	2020 YTD May 19-Oct 19
a. Pool Attendance	0	43,187	68,202
b. Adult Lap Swim Morning/Night	0	534	282
c. Water Walkers	0	2,990	1,607
d. Toddler Time	0	2,723	2,314
e. Swim Team	0	1,221	3,167
f. Swim Lessons	0	579	1,214
g. Movie Night/Special Events	0	0	3,391
h. Party / Rentals		91	323
TOTAL ATTENDANCE	0	51,325	80,500

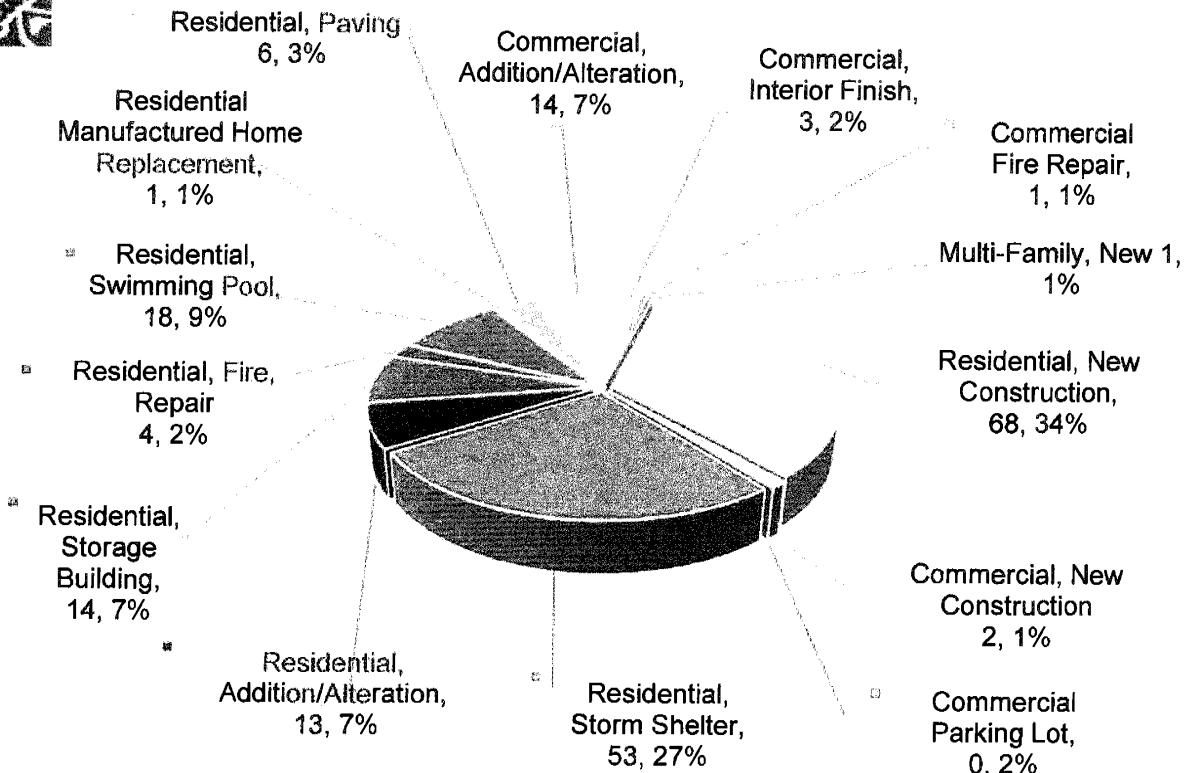
PLANNING AND COMMUNITY DEVELOPMENT 10



CITY OF NORMAN

DEVELOPMENT SERVICES DIVISION PERMIT ACTIVITY

MARCH 2021 REPORT



Permit Type	Count		Valuation
Residential, New Construction	68		\$ 21,134,999
Residential Duplex, New Construction	0		\$ -
Residential, New Manufactured Home	0		\$ -
Commercial, New Construction	2		\$ 616,606
Commercial, Parking Lot	0		\$ -
Commercial, Shell Building	0		\$ -
Residential, Storm Shelter	53		\$ 206,231
Residential, Addition/Alteration	13		\$ 831,463
Residential, Carport	0		\$ -
Residential, Storage Building	14		\$ 405,323
Residential, Fire Repair	4		\$ 303,903
Residential, Swimming Pool	18		\$ 966,337
Residential, Manufactured Home Repl	1		\$ 43,000
Residential, Paving	6		\$ 85,500
Commercial, Addition/Alteration	14		\$ 713,000
Commercial, Interior Finish	3		\$ 85,000
Commercial, Fire Repair	1		\$ 30,000
Commercial, Foundation	0		\$ -
Temporary Bldg./Construction Trailer	0		\$ -
Multi-Family, New	1		\$ 1,050,000
Multi-Family, Foundation	0		\$ -
Multi-Family, Fire Repair	0		\$ -
Group Quarters	0		\$ -
	198		\$ 26,471,362



CITY OF NORMAN
Building Permit Activity-MARCH 2021

	DESCRIPTION	2021 YEAR TO-DATE	VALUATION	2020 TOTALS	2020 TOTAL VALUATION	
RESIDENTIAL	Residential, New Construction.....	138	\$ 41,479,684	537	\$ 155,417,525	RESIDENTIAL
	Residential, New Dwelling Unit Attached.....	0	\$ -	-	\$ -	
	Residential, New Manufactured Home.....	0	\$ -	1	\$ 97,500	
	Residential, New Non Dwelling Unit.....	0	\$ -	0	\$ -	
	Residential Duplex, New Construction.....	0	\$ -	8	\$ 1,880,000	
	Residential, Garage Apartment.....	0	\$ -	0	\$ -	
	Multi-Family, New Construction 3-4 DU.....	0	\$ -	0	\$ -	
	Multi-Family, New Construction 5+ DU.....	6	\$ 17,780,000	25	\$ 17,432,000	
	Multi-Family, Fire Repair.....	1	\$ 6,500	3	\$ 63,128	
	Multi-Family, Foundation.....	0	\$ -	27	\$ 924,930	
	Multi-Family, Addition/Alteration.....	0	\$ -	0	\$ -	
	Residential, Addition/Alteration.....	36	\$ 2,102,824	159	\$ 6,979,022	
	Residential, Carport.....	1	\$ 4,800	10	\$ 37,344	
	Residential, Storm Shelter.....	118	\$ 423,118	364	\$ 1,155,682	
	Residential, Storage Building.....	26	\$ 1,341,623	156	\$ 4,819,011	
	Residential, Fire Repair.....	7	\$ 389,153	23	\$ 1,241,786	
	Residential, Swimming Pool.....	40	\$ 2,243,387	118	\$ 6,436,083	
	Residential, Manufactured Home Replacement	2	\$ 114,000	7	\$ 493,288	
	Residential, Paving.....	16	\$ 121,186	110	\$ 1,026,455	
	Group Quarters.....	0	\$ -	3	\$ 27,809,773	
	TOTAL	391	\$ 66,006,275	1551	\$ 225,813,527	
NON-RESIDENTIAL	Commercial, New Construction.....	10	\$ 4,814,306	62	\$ 59,513,823	NON-RESIDENTIAL
	Commercial, New Shell Building.....	0	\$ -	11	\$ 5,141,000	
	Commercial, Addition/Alteration.....	41	\$ 7,237,000	150	\$ 50,146,843	
	Commercial, Interior Finish.....	5	\$ 235,000	41	\$ 4,025,413	
	Commercial, New Foundation.....	0	\$ -	11	\$ 2,246,353	
	Commercial, Fire Repair.....	2	\$ 280,000	4	\$ 1,050,000	
	Commercial, Parking Lot.....	2	\$ 148,000	8	\$ 495,452	
	Commercial, Temporary Bldg./Const Trailer....	1	\$ 2,500	24	\$ 690,229	
	TOTAL	61	\$ 12,716,806	311	\$ 123,309,113	
OTHER ACTIVITY	Electrical Permits.....	433		1489		OTHER ACTIVITY
	Heat/Air/Refrigeration Permits.....	303		1381		
	Plumbing and Gas Permits.....	426		1775		
	Sign Permits.....	150		357		
	Water Well Permits.....	13		31		
	Garage Sale Permits.....	69		631		
	Structure Moving Permits.....	7		15		
	Demo-Residential Permits.....	6		49		
	Demo-Non-Residential Permits.....	2		2		
	Temp. Const. Bldgs. & Roll-off Permits.....	36		148		
	Lot Line Adjustments Filed.....	4		12		
	Certificate of Occupancy (CO).....	260		1102		
	All Field Inspections.....	6253		25135		
	Net Residential Demos & Removals.....	-4		-47		
	TOTAL VALUATION		\$ 78,723,081		\$ 349,122,640	

[illegible]

1 & 2 FAMILY, PAVING	WILSON, JEFF	630	03/02/21	5609	AVE	19	1E	NOT SUBDIVIDED	A2	\$	63,000	12,800
1 & 2 FAMILY, PAVING	A & L CONCRETE	688	03/04/21	904	DR	3	4	GREENLEAF TRAILS ADD 2	PUD	\$	1,800	132
1 & 2 FAMILY, PAVING	CEDILLOS CONCRETE	905	03/16/21	2873	DR	2	1	NORMANDY PARK	R1	\$	6,000	870
1 & 2 FAMILY, PAVING	MARTINEZ JORGE	1042	03/26/21	1016	ST	1	7	ELM HEIGHTS ADD	R1	\$	2,200	840
1 & 2 FAMILY, PAVING	SHEPPARD CONCRETE	1077	03/31/21	9711	DR	21	1W	HANSMEYER HEIGHTS #1	RE	\$	5,000	985
1 & 2 FAMILY, PAVING	W	1078	03/31/21	8950	DR	19	1W	NOT SUBDIVIDED	A2	\$	7,500	2,432
1 & 2 FAMILY, STORAGE BLDG	NDOMA, INC.	525	03/02/21	5515	DR	8	6	MARLATT ADD	R1	\$	133,372	4,000
1 & 2 FAMILY, STORAGE BLDG	LANDMARK FINE HOMES, LP.	546	03/24/21	3421	CT	15A	2	MONTORO RIDGE SEC. #1	PUD	\$	50,000	900
1 & 2 FAMILY, STORAGE BLDG	OWNER	629	03/02/21	5620	CT	1A	3W	MARLATT ADD	PUD	\$	20,000	746
1 & 2 FAMILY, STORAGE BLDG	DABNEY STEEL FRAMED CONST. LLC.	685	03/02/21	2100	DR	2	1	NOT SUBDIVIDED	A2	\$	95,000	3,600
1 & 2 FAMILY, STORAGE BLDG	TUFF SHED	710	03/04/21	3808	DR	2	1	BROOKHAVEN #01	R1	\$	6,597	140
1 & 2 FAMILY, STORAGE BLDG	UNLIMITED WELDING SOLUTION	736	03/05/21	6501	LN	17	1	BLUE CREEK ADD	RE	\$	30,000	1,200
1 & 2 FAMILY, STORAGE BLDG	BETTER BARNS	747	03/09/21	1430	AVE	18	2	HILLTOP ADD	R1	\$	6,151	182
1 & 2 FAMILY, STORAGE BLDG	TUFF SHED	757	03/09/21	509	DR	12	1E	SOUTH UNIVERSITY PLACE	R1	\$	4,200	160
1 & 2 FAMILY, STORAGE BLDG	OWNER	763	03/23/21	16300	DR	21	3	NOT SUBDIVIDED	A2	\$	6,000	192
1 & 2 FAMILY, STORAGE BLDG	TUFF SHED	875	03/17/21	3841	DR	30	1	BROOKHAVEN #01	PUD	\$	10,500	120
1 & 2 FAMILY, STORAGE BLDG	OWNER	886	03/17/21	3530	CT	30	6	PRINCE CREEK ADD #2	R1	\$	3,438	120
1 & 2 FAMILY, STORAGE BLDG	TUFF SHED	930	03/17/21	3424	ST	28	3	SUMMIT LAKES ADD #10	R1	\$	4,175	120
1 & 2 FAMILY, STORAGE BLDG	TUFF SHED	1038	03/26/21	316	DR	8	3	EAST LINDSEY PLAZA #3	RM2	\$	35,000	800
1 & 2 FAMILY, STORAGE BLDG	TEXOLA, INC.	1043	03/30/21	1342	DR	10	13	VINTAGE CREEK ADDITION	PUD	\$	60,000	1,408
1 & 2 FAMILY, SWIMMING POOL	TROPHY POOLS	581	03/29/21	616	DR	20	1	SUMMIT LAKES ADD #8	R1	\$	45,000	756
1 & 2 FAMILY, SWIMMING POOL	SPARTAN POOLS & PATIO	681	03/16/21	701	DR	1	2	ARBOR LAKE ADD #5	R1	\$	61,000	555
1 & 2 FAMILY, SWIMMING POOL	SIGNATURE CUSTOM POOLS	702	03/04/21	4800	DR	7	4	WESTWOOD ESTATES	PUD	\$	31,000	382
1 & 2 FAMILY, SWIMMING POOL	REFLECTION POOLS & SPAS, LLC.	722	03/04/21	301	DR	4	2	ASHTON GROVE ADD SEC 2	R1	\$	80,000	950
1 & 2 FAMILY, SWIMMING POOL	ARTISTIC POOLS	755	03/05/21	4331	DR	1A	3	COUNTRY CLUB EST WILLA	R1	\$	38,000	1,038
1 & 2 FAMILY, SWIMMING POOL	SPARTAN POOLS & PATIO	755	03/16/21	4215	ST	1	1W	LAKESWOOD ACRES (COB)	R1	\$	38,000	924
1 & 2 FAMILY, SWIMMING POOL	SPARTAN POOLS & PATIO	842	03/16/21	1000	DR	34	4	EAGLE CUFF ADD #12	R1	\$	40,000	360
1 & 2 FAMILY, SWIMMING POOL	OKLAHOMA POOL AND PATIO	887	03/17/21	801	DR	2A	4	OAK RIDGE ADD - REPLAT	R1	\$	14,194	1,250
1 & 2 FAMILY, SWIMMING POOL	OKLAHOMA POOL AND PATIO	895	03/17/21	824	ST	18	3	SUMMIT LAKES ADD #7	R1	\$	60,000	362
1 & 2 FAMILY, SWIMMING POOL	SPARTAN POOLS & PATIO	945	03/22/21	4504	LN	9	2	WILLOWBEND SEC 3	RE	\$	8,800	572
1 & 2 FAMILY, SWIMMING POOL	SPARTAN POOLS & PATIO	947	03/30/21	612	DR	1A	1	HIGHLAND HILLS #3	RE	\$	45,000	980
1 & 2 FAMILY, SWIMMING POOL	GALAXY OUTDOOR RECREATION	969	03/23/21	103	AVE	7	2	CARRINGTON PLACE ADD #12	R1	\$	112,450	1,388
1 & 2 FAMILY, SWIMMING POOL	ACTION POOLS, INC.	1079	03/26/21	4650	DR	7	4	BROOKHAVEN #19	R1	\$	98,000	1,080
1 & 2 FAMILY, SWIMMING POOL	THUNDER POOLS & SPAS, LLC	1080	03/26/21	4220	RD	3	2	HIGHLAND VILLAGE ADD SEC 4	R1	\$	50,000	390
1 & 2 FAMILY, SWIMMING POOL	THREE STAR POOLS	1081	03/26/21	3817	DR	4	2	PRIDE #803	A2	\$	43,000	2,432
1 & 2 FAMILY, SWIMMING POOL	SPARTAN POOLS & PATIO	1082	03/30/21	2813	DR	7	4	VINTAGE CREEK ADDITION	PUD	\$	251,000	3,849
1 & 2 FAMILY, SWIMMING POOL	OUTDOOR ESCAPES, LLC.	1099	03/31/21	228	DR	4	1	ST JAMES PARK ADD 5	R1	\$	280,000	3,552
1 FAMILY, NEW CONSTRUCTION	OWNER	1034	03/31/21	1329	CT	4	1	HIGHLAND VILLAGE ADD SEC 2	PUD	\$	206,910	3,188
1 FAMILY, NEW CONSTRUCTION	MURFIELD HOMES	206	03/01/21	3816	DR	4	1	HIGHLAND VILLAGE ADD SEC 9	R1	\$	445,000	3,842
1 FAMILY, NEW CONSTRUCTION	VESTA HOMES, INC.	320	03/05/21	3223	CT	6	2	SUMMIT LAKES ADD #11	R1	\$	125,000	1,502
1 FAMILY, NEW CONSTRUCTION	SHERIDAN HOMES, LLC.	340	03/01/21	3114	LN	14	5	CEDAR LAKE SEC #2	R1	\$	343,000	3,210
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	544	03/24/21	3421	CT	15A	9	BROOKHAVEN #44	R1	\$	678,330	4,560
1 FAMILY, NEW CONSTRUCTION	STONEWALL HOMES, LLC.	564	03/08/21	317	PKY	2	4	MONTORO RIDGE SEC. #2	PUD	\$	500,000	4,732
1 FAMILY, NEW CONSTRUCTION	DP GAMBLE HOMES, INC.	581	03/22/21	2605	PKY	7	4	GLENRIDGE SEC. #2	R1	\$	432,894	4,228
1 FAMILY, NEW CONSTRUCTION	OWNER	585	03/16/21	630	IA	14	3	MONTORO RIDGE SEC. #2	PUD	\$	300,000	3,009
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC.	608	03/03/21	1509	ST	7	4	NOT SUBDIVIDED	R1	\$	384,515	3,559
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC.	610	03/03/21	1708	RD	10	2W	MONTEREY ADD. #2	A2	\$	450,000	4,401
1 FAMILY, NEW CONSTRUCTION	RIVERSTONE HOMES	622	03/05/21	3805	RD	3	1	PECAN HEIGHTS (SURVEY)	R1	\$	320,000	2,892
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	632	03/05/21	3805	RD	3	1	HALL BROOK ADD #6	A2	\$	430,930	4,842
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	632	03/04/21	1008	CIR	8	2	ASHTON GROVE ADD SEC 1	PUD	\$	450,000	4,687
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	634	03/04/21	707	CIR	15	2	VINTAGE CREEK ADDITION	PUD	\$	2,000,000	11,017
1 FAMILY, NEW CONSTRUCTION	BROOKFIELD CUSTOM HOMES, LLC.	643	03/11/21	4214	TR	1	4	HALL BROOK ADD #4	R1	\$	400,000	4,018
1 FAMILY, NEW CONSTRUCTION	BROOKFIELD CUSTOM HOMES, LLC.	644	03/11/21	5508	TR	4	2	MONTEREY ADD. #2	R1	\$	500,000	4,380
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	695	03/05/21	3201	CT	12	4	CARRINGTON PLACE ADD #14	PUD	\$	600,000	3,723
1 FAMILY, NEW CONSTRUCTION	RIVERSTONE HOMES	720	03/12/21	5700	CT	15	6	LITTLE RIVER TRAILS SEC #3	PUD	\$	440,000	3,928
1 FAMILY, NEW CONSTRUCTION	ARMSTRONG HOMES	805	03/15/21	1000	RD	25	4	SUMMIT LAKES ADD #11	R1	\$	434,100	3,543
1 FAMILY, NEW CONSTRUCTION	BYRD BUILDING	811	03/17/21	1908	DR	25	6	SUMMIT LAKES ADD #11	R1	\$	240,000	3,201
1 FAMILY, NEW CONSTRUCTION	CUSTOM BUILDERS OF OK, LLC	826	03/19/21	4421	PKY	8	3	FOUNTAIN VIEW NORTH	PUD	\$	275,000	3,293
1 FAMILY, NEW CONSTRUCTION	C.A. MCCARTHY CONSTRUCTION LLC.	865	03/16/21	3608	PKY	1	3	FOUNTAIN VIEW NORTH	PUD	\$	161,870	2,314
1 FAMILY, NEW CONSTRUCTION	MODERN EDGE HOMES, LLC.	867	03/19/21	2019	CT	11	3	FOUNTAIN VIEW NORTH	PUD	\$	164,970	2,434
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	872	03/24/21	1314	TR	11	3	FOUNTAIN VIEW NORTH	PUD	\$	137,250	2,080
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	878	03/24/21	4520	DR	12	3	FOUNTAIN VIEW NORTH	PUD	\$	136,985	2,090
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	933	03/24/21	306	LN	4	3	FOUNTAIN VIEW NORTH	PUD	\$	160,170	2,343
1 FAMILY, NEW CONSTRUCTION	STONEWALL HOMES, LLC	943	03/24/21	705	DR	7	3	FOUNTAIN VIEW NORTH	PUD	\$	165,170	2,404
1 FAMILY, NEW CONSTRUCTION	DP GAMBLE HOMES, INC.	1056	03/31/21	2512	DR	25	3	FOUNTAIN VIEW NORTH	PUD	\$	228,870	2,543
1 FAMILY, NEW CONSTRUCTION	DP GAMBLE HOMES, INC.	1057	03/31/21	2800	PKY	8	1	GREENLEAF TRAILS ADD 10	PUD	\$	222,930	2,477
1 FAMILY, NEW CONSTRUCTION	RED LEAF CONSTRUCTION, INC.	1474	03/23/21	3325	PKY	1	1					
1 FAMILY, NEW CONSTRUCTION	RED LEAF CONSTRUCTION, INC.	1478	03/23/21	3325	PKY	1	1					
1 FAMILY, NEW CONSTRUCTION	RED LEAF CONSTRUCTION, INC.	3474	03/23/21	3313	PL	11	3					
1 FAMILY, NEW CONSTRUCTION	RED LEAF CONSTRUCTION, INC.	3475	03/23/21	3313	PL	11	3					
1 FAMILY, NEW CONSTRUCTION	RED LEAF CONSTRUCTION, INC.	3476	03/23/21	3313	PL	11	3					
1 FAMILY, NEW CONSTRUCTION	RED LEAF CONSTRUCTION, INC.	461	03/23/21	3207	PL	23	3					
1 FAMILY, NEW CONSTRUCTION	RED LEAF CONSTRUCTION, INC.	463	03/23/21	3215	PL	21	3					
1 FAMILY, NEW CONSTRUCTION	RED LEAF CONSTRUCTION, INC.	464	03/23/21	3219	PL	20	3					
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	588	03/01/21	521	ST	8	1					
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	570	03/01/21	525	ST	8	1					

1	FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	571	3/1/2021	813	KETTLE	RD	7	3	GREENLEAF TRAILS ADD 10	PUD	\$	218,980	2,411
1	FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	572	03/01/21	3001	KETTLE	RD	10	5	GREENLEAF TRAILS ADD 10	PUD	\$	248,960	2,744
1	FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	573	03/01/21	3002	KETTLE	RD	15	3	GREENLEAF TRAILS ADD 10	PUD	\$	182,870	2,143
1	FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	574	03/01/21	3760	BLACK MESA	RD	16	2	RED CANYON RANCH SEC 8	PUD	\$	292,860	3,255
1	FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	575	03/01/21	3771	BLACK MESA	RD	7	5	RED CANYON RANCH SEC 8	PUD	\$	275,220	3,058
1	FAMILY, NEW CONSTRUCTION	HOME CREATIONS, INC.	586	03/15/21	3718	ABINGDON	DR	4	1	BELLATONA SEC. #2	R1	\$	163,000	2,503
1	FAMILY, NEW CONSTRUCTION	HOME CREATIONS, INC.	623	03/04/21	2235	NORWOOD	DR	2	2	BELLATONA SEC. #2	R1	\$	184,070	2,621
1	FAMILY, NEW CONSTRUCTION	HOME CREATIONS, INC.	624	03/04/21	2329	NORWOOD	DR	2	1	BELLATONA SEC. #2	R1	\$	219,600	3,001
1	FAMILY, NEW CONSTRUCTION	HOME CREATIONS, INC.	625	03/04/21	3726	ABINGDON	DR	2	1	BELLATONA SEC. #2	R1	\$	146,610	2,182
1	FAMILY, NEW CONSTRUCTION	HOME CREATIONS, INC.	626	03/04/21	3730	ABINGDON	DR	1	1	BELLATONA SEC. #2	R1	\$	140,220	2,070
1	FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	647	03/04/21	310	BULVERDE	DR	6	1	BELLATONA SEC. #2	PUD	\$	389,790	4,331
1	FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	677	03/15/21	709	RUSTWOOD	TR	9	1	LITTLE RIVER TRAILS SEC #9	PUD	\$	296,125	3,638
1	FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	752	03/15/21	804	LERKIN	LN	11	4	VINTAGE CREEK ADDITION	PUD	\$	223,380	2,482
1	FAMILY, NEW CONSTRUCTION	HOME CREATIONS, INC.	791	03/23/21	4659	OSPREY	DR	15	2	EAGLE CLIFF SOUTH ADD #7	R1	\$	152,010	2,204
1	FAMILY, NEW CONSTRUCTION	HOME CREATIONS, INC.	792	03/23/21	4613	OSPREY	DR	14	2	EAGLE CLIFF SOUTH ADD #7	R1	\$	138,870	2,057
1	FAMILY, NEW CONSTRUCTION	HOME CREATIONS, INC.	800	03/16/21	3010	KETTLE	DR	13	3	GREENLEAF TRAILS ADD 10	PUD	\$	228,440	2,516
1	FAMILY, NEW CONSTRUCTION	HOME CREATIONS, INC.	828	03/23/21	1105	OSPREY	DR	17	2	EAGLE CLIFF SOUTH ADD #7	R1	\$	168,840	2,374
1	FAMILY, NEW CONSTRUCTION	HOME CREATIONS, INC.	830	03/23/21	4617	OSPREY	DR	13	5	EAGLE CLIFF SOUTH ADD #7	R1	\$	146,810	2,119
1	FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	871	03/24/21	3753	BLACK MESA	RD	5	5	RED CANYON VIEW NORTH	PUD	\$	236,430	2,672
1	FAMILY, NEW CONSTRUCTION	RED LEAF CONSTRUCTION, INC.	880	03/24/21	3203	ENCLAVE	PL	24	3	FOUNTAIN VANCH SEC 6	PUD	\$	180,690	2,562
1	FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	881	03/24/21	3223	ENCLAVE	PL	19	3	FOUNTAIN VIEW NORTH	PUD	\$	212,515	3,108
1	FAMILY, NEW CONSTRUCTION	HOME CREATIONS, INC.	906	03/24/21	817	KETTLE	RD	8	3	GREENLEAF TRAILS ADD 10	PUD	\$	204,660	2,274
1	FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1029	03/26/21	1109	OSPREY	DR	9	2	EAGLE CLIFF SOUTH ADD #7	R1	\$	184,710	2,239
1	FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1030	03/26/21	705	RUSTWOOD	TR	6	2	VINTAGE CREEK ADDITION	PUD	\$	389,125	3,857
1	FAMILY, NEW CONSTRUCTION	HALOKA HOMES, L.L.C.	1072	03/31/21	801	KETTLE	RD	4	3	GREENLEAF TRAILS ADD 10	PUD	\$	227,930	2,477
1	FAMILY, NEW CONSTRUCTION	HALOKA HOMES, L.L.C.	1093	03/31/21	1322	PREDDO	DR	14	3	MONTEREY ADD. #2	R1	\$	290,000	3,203
3+	FAMILY, NEW CONSTRUCTION	MATTINGLY, MICHA	1555	03/30/21	2077	W APACHE	ST	13	3	LARSH ADD. #1	R1	\$	262,000	3,169
1	TEMPORARY ROLL-OFF, OTHER	WASTE CONNECTIONS, INC.	903	03/15/21	800	38TH	AVE	34	2W	NOT SUBDIVIDED	COFE	\$	1,050,000	7,944
1	TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN	1025	03/23/21	13101	ALAMEDA	DR	24	1W	NOT SUBDIVIDED	A2	\$	-	46
1	TEMPORARY ROLL-OFF, RESIDENTIAL	SOONER ROLL-OFF	527	03/01/21	5515	PIONEER	CIR	6	6	MARLATT ADD	R1	\$	-	0
1	TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	590	03/03/21	1628	EAGLE NEST	DR	1	3	SUTTON PLACE ADD	R1	\$	-	20
1	TEMPORARY ROLL-OFF, RESIDENTIAL	VEAL WAYNE	812	03/09/21	820	SHERWOOD	DR	16	1	MORNINGSIDE	R1	\$	-	20
1	TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	813	03/10/21	630	IOWA	ST	14	3	NORMAN HEIGHTS ADDITION	R1	\$	-	0
1	TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	831	03/09/21	1800	TWINTREE	DR	1	3	CHISHOLM TRAIL EST SEC 1	R1	\$	-	0
1	TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	840	03/08/21	725	MCALL	ST	15	1	WILLOW BROOK ADD	R1	\$	-	10
1	TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	877	03/16/21	956	PINEBROOKE	CT	15	4	PINEBROOKE ADD	PUD	\$	-	0
1	TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	931	03/17/21	611	APACHE	ST	6	1E	ANCL ADD	R2	\$	-	40
1	TEMPORARY ROLL-OFF, RESIDENTIAL	SCISSORTAIL ROLL OFF	981	03/18/21	16630	FRANKLIN	RD	9	2	INDIAN VALLEY EST (SURVEY)	A2	\$	-	0
1	TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	1126	03/26/21	4716	WINDRUSH	CIR	9	2	BROOKHAVEN #30	R1	\$	-	10
1	TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	1140	03/29/21	2129	BEAUMONT	DR	1	2	COLONIAL EST #9	RM2	\$	-	20
TOTAL PERMITS (EXCLUDING TEMP ROLL-OFF)													1,675	
TOTAL VALUATION													299,208	
AVERAGE VALUATION													140,600	
TOTAL VALUATION													25,026,756	

Permit Type	Permit Counts	Unit Count	Valuation	Permit Type	Permit Counts
1 & 2 FAMILY, STORM SHELTER	53		\$ 206,231	RESIDENTIAL STORAGE CONTAINER	
1 & 2 FAMILY, ADD OR ALT	13		\$ 831,463	TEMPORARY ROLL-OFF, RESIDENTIAL	11
1 & 2 FAMILY, CARPORT	0		\$ -	TEMPORARY ROLL-OFF, OTHER	2
1 & 2 FAMILY, FIRE REPAIR	4		\$ 303,903	SEASONAL STORAGE CONTAINER	
1 & 2 FAMILY, PAVING	6		\$ 85,500		
1 & 2 FAMILY, STORAGE BLDG	14		\$ 405,323		
1 & 2 FAMILY, SWIMMING POOL	18		\$ 988,337		
1 & 2 FAMILY, SWIMMING POOL	1		\$ 43,000	DEMOS-RESIDENTIAL	
1 FAMILY, MANUFACTURED HOME REPLACEMENT	1		\$ 21,134,999	501 TRENTON RD.	
1 FAMILY, NEW CONSTRUCTION	68		\$ -	321 E DAWNS ST.	NET # DU
2-FAMILY, NEW CONSTRUCTION	0		\$ -	18630 E FRANKLIN RD	-1
3-FAMILY, NEW CONSTRUCTION	0		\$ -		-1
3-FAMILY, FIRE REPAIR	1		\$ 1,050,000		
3-FAMILY, FOUNDATION	0		\$ -		
3-FAMILY, FOUNDATION	0		\$ -		
GROUP QUARTERS	0		\$ -		
GROUP QUARTERS	0		\$ -		
GROUP QUARTERS	0		\$ -		
GROUP QUARTERS	0		\$ -		
TOTAL	178		\$ 25,025,756	TOTAL DEMO-NET DWELLING UNITS	3

City of Norman
BUILDING PERMITS AND INSPECTIONS

NON-RESIDENTIAL BUILDING PERMITS
Issued March 2021 - Sorted by Permit Type

Permit Type	Contractor	Tenant Name	Permit #	Issued	Street #	Dir	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
COMMERCIAL ADD/ALT	MASTEC NETWORK SOLUTIONS	T-MOBILE ANTENNA REPLACE	105	3/8/2021	2215 W		BOYD	ST	35	3W	CITY PROPERTY	R1	\$ 25,000	5
COMMERCIAL ADD/ALT	OWNER	GREEN BUFFALO DISPENSARY	157	3/9/2021	3001		36TH	AVE	1	1	MASTERCRAFT PROPERTIES	R1	\$ 25,000	1900
COMMERCIAL ADD/ALT	SUN CONSTRUCTION SERVICES	CAFFORD GRANT WHITE BOX	363	3/12/2021	2284 W		MAIN	ST	2	1	JENNINGS ESTATES #1	C2	\$ 50,000	5000
COMMERCIAL ADD/ALT	ACURA NEON, INC	WINSTONS PATIO AWNING	472	3/16/2021	106 W		MAIN	ST	30	67	NORMAN ORIGINAL TOWNSHIP	CCFB	\$ 15,000	795
COMMERCIAL ADD/ALT	GRACE CONTRACTING, LLC	INDIAN HILLS INVESTMENT WHITE BOX #115	535	3/29/2021	2843 W		INDIAN HILLS	RD	1	1	INDIAN HILLS INDUSTRIAL	I1	\$ 10,000	3000
COMMERCIAL ADD/ALT	GRACE CONTRACTING, LLC	INDIAN HILLS INVESTMENT WHITE BOX #119	536	3/29/2021	2843 W		INDIAN HILLS	RD	1	1	INDIAN HILLS INDUSTRIAL	I1	\$ 10,000	1824
COMMERCIAL ADD/ALT	OKLAHOMA'S FINEST ELECTRIC, HEA	INDIAN HILLS INVESTMENT WHITE BOX #123	537	3/29/2021	2843 W		INDIAN HILLS	RD	1	1	INDIAN HILLS INDUSTRIAL	I1	\$ 10,000	3000
COMMERCIAL ADD/ALT	SUN CONSTRUCTION SERVICES	PHAT TIRE REMODEL	556	3/8/2021	1217		UNDREY PLAZA	DR	4	1	EAST UNDREY PLAZA #2	C2	\$ 20,000	590
COMMERCIAL ADD/ALT	CAPITAL TOWER	U.S. CELLULAR NEW ANTENNA	584	3/15/2021	2345 W		MAIN	ST	2	1	JENNINGS ESTATES #1	C2	\$ 55,000	5184
COMMERCIAL ADD/ALT	MULTIBARBE	VERIZON WIRELESS ANTENNAS	759	3/18/2021	2345 W		MAIN	ST	26	3W	NOT SUBDIVIDED	C2	\$ 18,000	5
COMMERCIAL ADD/ALT	MASTEC NETWORK SOLUTIONS	T-MOBILE ANTENNA REPLACE	1065	3/9/2021	3059 E		WALDOFF	RD	3	2W	NOT SUBDIVIDED	C2	\$ 30,000	240
COMMERCIAL ADD/ALT	SAS CONSTRUCTION LLC	PUB W PARKO ROOF	4850	3/9/2021	4151 W		ROBINSON	ST	22	3W	CITY PROPERTY	R1	\$ 25,000	5
COMMERCIAL ADD/ALT	BOONER BUILT LLC	405 BURGER BAR	5269	3/16/2021	3720 W		ROBINSON	ST	1	1	BROOKHAVEN VILLAGE AT #3	C1	\$ 35,000	913
COMMERCIAL ADD/ALT	WINDSTONE CONSTRUCTION	J. FORD DOWNTOWN REMODEL	5412	3/17/2021	1426		GEORGE	AVE	5	2W	NOT SUBDIVIDED	C1	\$ 365,000	1820
COMMERCIAL INTERIOR FINISH	GSD DEVELOPMENT	STEEDLE OFFICE	530	3/12/2021	231 W		MAIN	ST	10	2	CCFB CENTER CITY FORM BASE	CCFB	\$ 30,000	44
COMMERCIAL INTERIOR FINISH	ARTEC BUILDING SYSTEMS, INC.	REAGER, LLC OFFICE/WAREHOUSE FINISH #126	589	3/9/2021	105 W		APACHE	ST	5	2	LARSH ADD #1	CCFB	\$ 13,000	700
COMMERCIAL INTERIOR FINISH	ARTEC BUILDING SYSTEMS, INC.	REAGER, LLC OFFICE/WAREHOUSE FINISH #128	798	3/16/2021	1620 W		TECUMSEH	RD	11	7	NORTHBRIDGE IND PARK #3	I1	\$ 35,000	1445
COMMERCIAL NEW CONSTRUCTION	GROSSLAND CONSTRUCTION CO INC.	RUBY GRANT NE RESTROOM	494	3/15/2021	3110 W		FRANKLIN	RD	11	7	NORTHBRIDGE IND PARK #3	I1	\$ 35,000	1445
COMMERCIAL NEW CONSTRUCTION	WALDROP CONSTRUCTION, INC.	NRH EAST CAMPUS CONCRETE FENCE	5184	3/11/2021	2880		24TH	AVE	9	3W	NRH HEALTH SYSTEM EAST CAMPUS SEC#1	A2	\$ 415,500	912
TOTAL PERMITS													AVERAGE VALUATION	\$72,220
TOTAL PERMITS													TOTAL VALUATION	\$1,444,506
TOTAL PERMITS													AVERAGE PROJECT AREA	1,477
TOTAL PERMITS													TOTAL PROJECT AREA	29,542

Permit Type	Permit Counts	Valuation
COMMERCIAL ADD/ALT	14	\$ 713,000
COMMERCIAL FOUNDATION PERMIT	0	\$ -
COMMERCIAL FIRE REPAIR	0	\$ -
COMMERCIAL INTERIOR FINISH	1	\$ 30,000
COMMERCIAL NEW CONSTRUCTION	3	\$ 85,020
COMMERCIAL NEW SHELL BLDG	2	\$ 616,526
COMMERCIAL PARKING LOT	0	\$ -
TEMPORARY BLDG/CONST TRAILER	0	\$ -
TOTAL		\$ 1,444,506

Next Construction Business Information (New Construction and New Shell Building)
Building Size (sq ft)
Use/Classification
Business

POLICE

11



Administrative Summary

March 2021 Summary

Operations

4/5/2021



	Current			Year-To-Date		
Part I Crimes	2021	MONTH 5YR AVG	2020	2021	YTD 5YR AVG	2020
Murder	0	1	0	0	3	1
Rape	10	8	1	21	19	10
Robbery	4	4	2	8	13	16
Agg. Assault	20	13	15	57	42	58
Burglary	47	57	47	109	155	132
Larceny	244	243	224	692	707	596
Motor Vehicle Theft	42	27	40	120	86	99
Arson	1	1	1	1	1	4
Part I Totals:	368		330	1,008		916

Part II Crimes								
DUI/APC	29	39		25	65	112		99
Drunkenness	34	52		28	83	149		107
Drug Violations	32	105		51	94	279		169
Forgery	10	19		11	28	56		37
Vandalism	67	87		72	215	228		193
Others	431	NA		360	1,111	NA		1,109
Part II Totals:	603			547	1,596			1,714

Total Reported Crime: 971 877 2,604 2,630

Other Reported Activity								
Public Peace Reports	178	187		218	532	534		655
Warrants Served	88	144		71	227	362		370
Other Reports Totals:	266			289	759			1,025

Total Case Reports: 1,237 1,166 3,363 3,655

Collisions								
Fatality	0	1		1	0	2		1
Injury	57	49		44	138	207		156
Non-Injury	117	132		123	253	527		383
Total Collisions:	174			168	391			540

Call for Service								
CAD Activity (All Other CFS)	3,372	NA		3,175	9,969	NA		9,119
Calls for Service (Only Police)	7,000	NA		6,779	18,927	NA		22,545
Total CFS:	10,372			9,954	28,896			31,664

Citations & Warnings:								
Citations	1,179	NA		788	2,220	NA		3,216
Warnings	1,249	NA		1,119	3,061	NA		5,409
Total Citations & Warnings:	2,428			1,907	5,281			8,625

** Public Peace reports include: Animal Bite, Found Property, Recovery/Other Agency Vehicles, Mental Case, Unattended Death and Other

** Five Year Average based on 2015 to 2019

** 2020 Data not used in 5YR Average due to Covid influences

ANIMAL CONTROL 11A



Monthly Service By Assignment

January 2021 to March 2021
Norman Animal Welfare Volunteers (ALL)

Place	Assignment	Jan 2021 Hours	Feb 2021 Hours	Mar 2021 Hours	Total Hours
Norman Animal Welfare Center	Community Services-NAWC	264:00	159:05	0:00	423:05
	NAWC-Bather / Groomer	0:00	0:00	0:00	0:00
	NAWC-Beautification Volunteer	0:00	0:00	0:00	0:00
	NAWC-Cat Socializer	27:30	23:57	41:50	93:17
	NAWC-Community Outreach Volunteer	0:00	0:00	0:00	0:00
	NAWC-Dog Handler	18:54	29:49	54:28	103:11
	NAWC-Foster Program	0:00	1:00	2:00	3:00
	NAWC-Kennel Assistant	0:00	0:00	4:35	4:35
	NAWC-Laundry	2:11	3:30	1:06	6:47
	NAWC-Lobby Greeter	0:00	0:00	0:00	0:00
	NAWC-Orientation	0:00	14:00	8:00	22:00
	NAWC-Photographer	0:00	0:00	0:00	0:00
	Other Volunteer Services	0:00	0:00	0:00	0:00
Grand total	Veterinarian Assistant Tech	0:00	0:00	0:00	0:00
	Total	312:35	231:21	111:59	655:55
		312:35	231:21	111:59	655:55

Norman Animal Welfare Monthly Statistical Report

March 2021



IN SHELTER ANIMAL COUNTS

	2020			2021			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	46	27	73	36	21	57	(16)	-22%
Ending	19	12	31	38	16	54	23	74%

ANIMAL INTAKES

	2020			2021			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	68	22	90	83	33	116	26	29%
Owner Relinquish	10	13	23	39	26	65	42	183%
Owner Intended Euth	3	0	3	1	0	1	(2)	-67%
Transfer In	0	1	1	0	1	1	0	0%
Other Intakes*	4	1	5	8	2	10	5	100%
Returned Animal	10	3	13	10	2	12	(1)	-8%
TOTAL LIVE INTAKES	95	40	135	141	64	205	70	52%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2020		2021		Comparisons	
	Total		Total		Difference	Percent
Wildlife Collected (DOA)	1	1	4	4	3	300%
Dog Collected (DOA)	2	2	0	0	(2)	-100%
Cat Collected (DOA)	5	5	2	2	(3)	-60%
Wildlife Transferred	4	4	0	0	(4)	-100%
Intake Horses	0	0	1	1	1	
Intake Cows	0	0	0	0	0	
Intake Goats	0	0	0	0	0	
Intake Sheep	0	0	0	0	0	
Intake Rabbits	0	0	0	0	0	
Intake Pigs	0	0	0	0	0	
Intake Other	1	1	1	1	0	0%
TOTAL OTHER ITEMS	13	13	8	8	(5)	-38%

LENGTH OF STAY (DAYS)

	2020	2021
Dog	11.7	14.4
Puppy	7	4.1
Cat	10.1	7
Kitten	4.6	2.6

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	39	5	0	44

Norman Animal Welfare Monthly Statistical Report March 2020



LIVE ANIMAL OUTCOMES

	2020			2021			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	59	31	90	67	35	102	12	13%
Return To Owner	41	1	42	38	3	41	(1)	-2%
Transferred Out	13	20	33	32	26	58	25	76%
Returned to Field	0	0	0	0	1	1	1	
Other Outcome	0	0	0	0	0	0	0	
TOTAL LIVE OUTCOMES	113	52	165	137	65	202	37	22%

OTHER ANIMAL OUTCOMES

	2020			2021			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	0	0	0	0	0	0	0	
Lost in Care	0	0	0	0	0	0	0	
Shelter Euth	5	2	7	2	4	6	(1)	-14%
Owner Intended Euth	3	0	3	1	0	1	(2)	-67%
TOTAL OTHER OUTCOMES	8	2	10	3	4	7	(3)	-30%

TOTAL OUTCOMES

	2020			2021			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	113	52	165	137	65	202	37	22%
Total Other Outcomes	8	2	10	3	4	7	(3)	-30%
TOTAL OUTCOMES	121	54	175	140	69	209	34	19%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
Medical - Sick	0	4	0	4	57%
Medical - Injured	0	0	0	0	0%
Behavior - Aggressive	3	0	0	3	43%
Behavior - Other	0	0	0	0	0%
TOTAL EUTHANASIA	3	4	0	7	

MONTHLY LIVE RELEASE RATE

2020	2021
95.9%	97.1%

Live Outcomes / (Total Outcomes - Owner Int Euth)

DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
March 2021

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed three (3) Final Plats for the Development Committee; three (3) Rural Certificates of Survey and two (2) preliminary plats requests for the Planning Commission; and one (1) Preliminary Plat and one (1) easement to City Council. The Development Engineer reviewed 41 sets of construction plans and 6 punch lists. There were 187 permits reviewed and/or issued. Fees were collected in the amount of \$8,529.92.

CAPITAL PROJECTS:

24th Avenue East Widening Project- Lindsey Street to Robinson Street:

The Oklahoma Department of Transportation (ODOT) conducted a bid opening on June 20, 2019, for both phases of the 24th Avenue East Project, located from Lindsey Street to Robinson Street. The low bidder was Silver Star Construction Company of Moore, Oklahoma in the amount of \$9,437,000 for the combined projects. ODOT awarded these projects at the July 1, 2019, Transportation Commission Meeting. Silver Star started construction on Monday, September 23, 2019. This project has a 270-calendar day construction schedule. The contractor is substantially complete. ODOT is administering the construction of this project because federal transportation funds are being used.

The project involves the following items:

- Widen two miles of roadway from two lanes to four lanes
- Intersection improvements at 24th Ave. East/Meadowood Boulevard and 24th Avenue East /Robinson Street
- Interconnect traffic signals on 24th Avenue East from Lindsey St. to Robinson St.
- Continuous sidewalks and accessibility
- Stormwater improvements
- On-street bike lanes

The contractor's activities this month were as follows:

- *Finished sidewalk construction on the west side of 24th Avenue NE between Alameda Street and Robinson Street*
- *Continued manhole and water valve adjustments in the driving lanes of 24th Avenue East between Lindsey Street and Robinson Street*

36th Avenue Northwest Phase 1 Waterline Relocations Project- Tecumseh Road to Franklin Road:

The City of Norman conducted a bid opening on September 24, 2020, for the 36th Avenue Northwest Phase 1 Waterline Relocations Project. The low bidder was W.E.B. Construction, Inc. of Moore, Oklahoma in the amount of \$184,684.00. The Norman City Council awarded the project at the October 13, 2020 City Council Meeting. A pre-construction meeting occurred October 23, 2020 and construction will begin on November 16, 2020. This project has a 120-calendar day construction schedule. Taking into account weather days, staff estimates a March 2021 completion. The City of Norman Public Works Department is administering the construction of this project with the aid of inspectors from the Norman Utilities Authority.

The project involves the following items:

- Lowering of existing water line crossings to accommodate future roadway widening

The contractor's activities this month were as follows:

- *Final ties to existing waterline*
- *Pressure testing and disinfection*

Porter Avenue and Acres Street Intersection 2019 Bond Project:

The City of Norman conducted a bid opening on October 1, 2020, for the Porter Avenue and Acres Street Intersection 2019 Bond Project. The low bidder was Rudy Construction Co. of Oklahoma City, Oklahoma in the amount of \$2,600,996.65. The Norman City Council awarded the project at the October 27, 2020 City Council Meeting. A pre-construction meeting occurred November 12, 2020 and construction began on November 17, 2020. This project has a 270-calendar day construction schedule. Taking into account weather days, staff estimates an August 2021 completion. The City of Norman Public Works Department is administering the construction of this project with the aid of inspectors from the Norman Utilities Authority.

The project involves the following items:

- Revised geometry of the intersection to enhance traffic operations and pedestrian safety
- New traffic signals with ADA compliant ramps and crossings.
- New storm water structures meeting current City of Norman codes and ordinances
- Dedicated left turn lanes to enhance traffic operations
- Reconfigured Daws Street to accommodate intersection improvements at Porter and Acres
- Waterline utility relocations as needed to accommodate intersection improvements
- New ADA compliant pedestrian sidewalks adjacent to the roadway
- Streetscape elements including decorative sidewalks, lighting, and landscaping

The contractor's activities this month were as follows:

- Waterline installations complete through Hughbert Street
- Demolition of existing paving from Acres to Hughbert
- First lift of asphalt placed from Gray to Acres.
- Installation of curb and gutter Gray to Acres.
- Stabilization of subgrade from Acres intersection to Hughbert Street
- Construction of concrete street approach at Tonhawa (east side).
- Construction of parking lot improvements at Tonhawa (west side)
- Repair of deteriorated existing paving on west side of Porter due to storms and construction traffic.

12th Avenue SE near Sawgrass Drive:

When the first section of the Cobblestone Creek Addition was constructed the developer paid deferral funds in lieu of constructing required paving and drainage improvements along 12th Avenue SE. As the developments on either side of this section of 12th Avenue SE are now being constructed or are complete, the city is constructing the remaining portion of the 12th Avenue SE improvements near the west end of Sawgrass Drive, to fill in the gap between the neighboring developments.

The work will be completed in two phases. The first phase, consisting of the underground storm sewer improvements is underway and will be followed shortly by the paving improvements in the second phase.

The project involves the following items:

- New underground storm sewer and flumes to accommodate drainage in the area
- Elimination of the emergency entrance drive to Sawgrass Drive
- Adding Curb and Gutter to 12th Avenue SE
- New ADA sidewalk to complete the existing sidewalks in the right of way.

The contractor's activities this month were as follows:

- H&H Plumbing and Utilities, Inc. completed all work associated with the Phase 1 underground storm sewer contract
- Bids received and Nash Construction was selected to construct the Phase 2 paving improvements.

Sidewalk Programs:

FYE 2021 Annual Sidewalk Program went to bid on July 23, 2020 with EMC Services, LLC submitting the winning bid of \$345,018.00 for five projects to be completed throughout the fiscal year 2021. The contract was approved by City Council on August 25, 2020. Construction began in early November repairing Citywide Sidewalks. The Downtown Area Sidewalks and Curb Program began November 16, 2020 improving ramps and sidewalk along Comanche Street from Jones Avenue to Porter Avenue and has been completed. The Sidewalk Accessibility Project along Cherry Creek Drive from Pine Tree Lane to Silverton Circle adding 10 accessibility ramps has also been completed. The Sidewalks and Trails Project on sidewalk on the east side of North Berry Road from Denison Drive to Regent Street to complete a sidewalk gap on the east side of Berry Road for continuous walk from Main Street to Robinson Avenue is 95% complete. Two accessibility ramps remain on this project, at the SE & SW corner of Robinson St/Highland Pkwy, but are on-hold until unrelated waterline work in that zone is complete. The Sidewalk Program for Schools and Arterials Project along Iowa Street from Sundown Drive to Sherry Avenue is projected to start April 19th.

For the Citywide Sidewalk Reconstruction (Sidewalk & Curb Replacement Participation Program) or "50/50 Program," 10 projects were completed last month in Ward 1. 17 projects in Wards 2, 3, 4 & 6 are ongoing with an estimated completion on April 16th. 16 additional projects are in queue, but require additional coordination with residents.

FYE 2021 Special Capital Improvement Project went to bid on September 17, 2020 with Nash Construction Company submitting the winning bid of \$258,122.50 for four projects to be completed throughout the fiscal year. The contract was approved by City Council on November 10, 2020. Sidewalks on Brooks Street from Monnett Avenue to Classen Avenue, as well as Cruce Street from Pickard Avenue to Flood Avenue are complete. Sidewalks on the South Berry Road from Brooks Street are complete. The West Main Street north-side sidewalks from Park Dr to Berry Rd is complete. The FYE 2021 Special Capital Improvement Project is complete.

STREET MAINTENANCE BOND PROJECTS:

2020 Urban Concrete:

During the month of February, concrete paving maintenance was completed in the Colonial Estates addition as part of project 2; work to begin on project 3 in the Westfield Manor Addition.

2021 Urban Concrete:

On April 5, 2021 the Street Maintenance Bond 2021 Urban Concrete Project was substantially completed. The final inspection and punch list is to be addressed.

2021 Urban Asphalt:

Asphalt paving maintenance has been completed.

2021 Urban Reconstruction:

Pickard Avenue Project:

During the month of March, Nash Construction completed the stormwater system installation and grading of the Pickard Avenue and Kansas Street intersection.

CIP Street Maintenance Projects:

Interstate Drive Project:

During the month of March, A-Tech Paving completed phase 4 of the project and began demolition as part of phase 5.

Bridge Maintenance Program:

During the month of March, Cimarron Construction completed the work associated with the original contract.

PUBLIC TRANSIT

Construction of the Transit Operations and Maintenance Facility

The North Base Complex, Phase 1 project was awarded to Flintco, LLC in the amount of \$8,648,000 on October 13, 2020. This project includes construction of the Transit/Fire Maintenance Facility and Parks Maintenance Facility at the North Base Complex. The Notice to Proceed was issued on November 2, 2020, and a groundbreaking ceremony was held on the same day. It is estimated that the project will be completed in July 2021.

The project involves the following items:

- *Construction of New Transit/Fire Maintenance Building and Parks Maintenance Building*
- *Utility Extension to serve the new complex*
- *New storm water structures meeting current City of Norman codes and ordinances*
- *Construction of paved parking and storage areas to serve the Operations and Maintenance Facilities*
- *Revisions to secured access to the North Base Facility.*

The contractor's activities this month were as follows:

- Site Grading for parking and detention pond areas
- Storm and Utility crossings under DaVinci complete
- Building foundations and slabs complete
- Structural Steel erection begun
- Installation of conduit to serve CNG stations
- Coordination with Electric Vehicle equipment designer for addition of EV charging stations

Below are actions that have continued to be taken by City and EMBARK staff altering transit service in response to COVID-19 and to align with the Mayor's Proclamations and social distancing guidelines.

- Enhanced cleaning of vehicles.
- Suspended operations of route 144-Social Security.
- Limited capacity on fixed route and paratransit busses to comply with social distancing guidelines.
- Mandatory face coverings while using transit services, now a federal requirement on public transit.
- Requiring passengers to use the rear door for entry and exit off of fixed route vehicles, unless passengers need to use the front door for the ramp or kneeling feature.

City of Norman Transit Long Range Strategic Plan Update

Staff are continuing to work with the consultant to develop a preferred service concept using the data collection and public feedback received. In addition, other tasks associated with the plan will begin to take more shape. These tasks include a Fare Analysis, Transit Development Guide, Transfer Station Siting, and development of the Final Draft of the overall plan. Staff anticipates at least one additional public meeting to discuss the final draft of the plan. This plan is scheduled to be completed by July, 2021.

Transit Monthly Ridership Report

Attached is the transit performance report for February 2021.

STREETS DIVISION

CAPITAL & BOND PROJECTS:

156TH AVENUE SE: SH NO. 9/CITY LIMITS

Streets crews worked an overlay at 156th Avenue SE: SH No. 9/City Limits and required 2298.36 tons of asphalt for the repair.

ROCK CREEK ROAD: 108TH TO 120TH AVENUE NE

Streets crews worked an overlay at Rock Creek Road: 108th to 120th Avenue NE and required 4303.75 tons of asphalt for the repair.

WINDERMERE DRIVE

Streets crews worked panel replacement repair at Windermere Drive. This repair required 81.50 cubic yards of concrete and resulted in over 230 square yards repaired.

CONCRETE OPERATIONS:

2103 COTTONWOOD DRIVE

Streets crews replaced damaged concrete panels on 2103 Cottonwood Drive. This repair required 15 cubic yards of concrete and resulted in over 13.40 square yards repaired.

346 PARK DRIVE

Streets crews replaced damaged concrete panels on 346 Park Drive. This repair required 5 cubic yards of concrete and resulted in over 35.82 square yards repaired.

ASPHALT OPERATIONS:

36TH AVENUE NE AND ROBINSON STREET (DEEP PATCH)

Streets crews worked an overlay at 36th Avenue NE and Robinson Street and required 184.37 tons of asphalt for the repair.

INDIAN HILLS ROAD BETWEEN 48TH AND 60TH AVENUE NE (DEEP PATCH)

Streets crews worked an overlay at Indian Hills Road between 48th and 60th Avenue NE and required 61.83 tons of asphalt for the repair.

2226 LINDENWOOD LANE (DEEP PATCH)

Streets crews worked an overlay at 2226 Lindenwood Lane and required 32.25 tons of asphalt for the repair.

823 BROOKS STREET (DEEP PATCH)

Streets crews worked an overlay at 823 Brooks Street and required 39.46 tons of asphalt for the repair.

LAHOMA AVENUE AND EUFAULA STREET (DEEP PATCH)

Streets crews worked an overlay at Lahoma Avenue and Eufaula Street and required 25.81 tons of asphalt for the repair.

OTHER:

ROUTINE POTHOLE PATCHING OPERATIONS

This month approximately 17.59 tons of asphalt was utilized in routine pothole patching operations.

STORMWATER

WORK ORDER RESPONSE

Stormwater Division received 19 work order requests and closed 17 work orders.

INFRASTRUCTURE MAINTENANCE

The Vicksburg Pedestrian Bridge was delivered and set in place on February 3rd. The Infrastructure Maintenance crew removed 45 tons of old sidewalk and brought in 4 tons of topsoil to grade. The Infrastructure Maintenance crew also finished pouring 44 yards of concrete for the sidewalks on the east and west sides of Vicksburg Pedestrian Bridge. The Infrastructure Maintenance crew also checked 1,485 inlets and cleared 763 inlets, totaling one and half tons of debris removed.

DRAINAGE MAINTENANCE

The Channel Maintenance crew removed drifts and cleared channels at Brooks Street and I-35, Berry Road channel, Hollywood channel, Claremont channel and Canadian Shores channel, totaling 85 tons of debris. The Channel Maintenance crew also checked 579 inlets and cleared 69 inlets, totaling two tons of debris removed. The crew also repaired a leaking pipe joint on 24th Ave NW at Saddleback Drive and replaced two broken curb hoods on Rock Creek Road. The Channel Maintenance crew also repaired a washout with flexamat at Constitution Street bridge.

URBAN STREET SWEEPING/CAMERA VAN OPERATIONS

A total of 336 lane miles were swept in March resulting in the removal of approximately 186 tons of debris from various curb lined streets throughout the city. The Street Sweeping crew also checked 135 inlets and cleared 55 inlets, totaling 0.35 tons of debris removed.

STORMWATER OKIE LOCATES

During the month of March, 3836 Call 811 Okie Spots were received. Of those requests, 138 were stormwater pipe locates, 78 were marked, and 544 were referred to other departments.

CONSTRUCTION SITE STORMWATER MANAGEMENT

Performed 105 inspections

Issued 0 citations and 1 NOV to active sites

Issued 4 Earth Change Permits to new projects

MS4 OPERATIONS

Received and responded to 50 citizen calls/ YTD Total is 214.

Conducted 3 outfall inspections.

Conducted 2 detention/retention pond inspections.

On March 2nd, Michele Loudenback facilitated a stormwater construction site training with Ralph Kinder, SMC Consulting Engineers, and Jordan Hultgren, DEQ, for the JE Dunn crews working on the Norman Regional Healthplex expansion, held at Embassy Suites.

On March 5th, 2021, Carrie Evenson attended the Lake Thunderbird Watershed Alliance (LTWA) Education Committee meeting.

On March 10th, Ms. Loudenback participated in the WEF Stormwater Committee All-Hands Call.

On March 10th, Dr. Evenson attended the Environmental Control Advisory Board meeting virtually.

On March 11th, Dr. Evenson and Ms. Loudenback met with Drs. Russell Dutnell and Robert Nairn, OU, to discuss creating a 3-D printed model of the Lake Thunderbird watershed to use for educational activities.

On March 18th, Dr. Evenson and Ms. Loudenback participated in the Region 6 EPA Stormwater Conference Planning Committee meeting.

On March 21st, Dr. Evenson, Ms. Loudenback, and Stuart Shumate hosted the NE Lions Park Cleanup Event where 10 volunteers removed 106.5 pounds of trash and other materials that would have otherwise ended up in Lake Thunderbird or its tributaries.

On March 23rd, Dr. Evenson attended the kickoff meeting for Phase II of the EDC Update and Ordinance Review Project.

On March 24th, Dr. Evenson and Ms. Loudenback attended a Central Oklahoma Stormwater Alliance planning meeting for the Home and Garden Show.

On March 24th, Dr. Evenson and Ms. Loudenback participated in the selection of the 2021 Artful Inlets program artists with Norman Arts Council and Public Arts Board members.

On March 25th, Dr. Evenson attended the Oklahoma Floodplain Managers Association meeting as Vice Chair.

On March 25th, Ms. Loudenback participated in an interview with OU Nightly about the 2021 Spring Suite of Cleanups.

On March 26th, Dr. Evenson participated in the LTWA Education Committee meeting.

On March 26th, Ms. Loudenback participated in the LTWA Finance Committee meeting.

On March 27th, Dr. Evenson, Ms. Loudenback and Stuart Shumate hosted the 12th Ave SE Clean-up Event where 6 volunteers removed 40 pounds of lightweight material that would have otherwise made its way into Bishop Creek.

On March 28th, Dr. Evenson, Ms. Loudenback and Ms. Haynes hosted the Woodcreek Park Clean-up Event where 21 volunteers, including the Director of Utilities, Chris Mattingly, removed over 300 pounds of material from the Bishop Creek watershed.

On March 29th, Dr. Evenson, as Chair, and Ms. Loudenback, as Secretary, facilitated the LTWA Board Mtg.

On March 30th, Dr. Evenson and Ms. Loudenback attended the COSWA Quarterly meeting.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

FUEL REPORT

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

MAINTENANCE REPORT

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

PRODUCTIVITY REPORT

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

March 2021
DEVELOPMENT COORDINATION, ENGINEERING
AND PERMIT REVIEW

Subdivision Development:

FY 2021 Associated Fees

Planning Commission/Dev Comm Review:

This Month

Last Month

FY Total

*Norman Rural Cert of Survey... 3
 *Final Plats..... 0
 *Preliminary Plats..... 2
 *Short Form Plat..... 0
 *Center City Form Based Code.. 0
 *Concurrent Constr. Request..... 0

City Council Review:

Certificate of Survey..... 0
 Preliminary Plat..... 1
 Final Plats 0
 Certificate of Plat Correction..... 0
 Encroachment..... 0
 Easements..... 1
 Closure..... 0
 Release of Deferral..... 0

\$ 7,990.00

Development Committee:

Final Plats..... 3

Fee-In-Lieu of Detention..... 0

\$0.00

Subtotal:

\$7,990.00

\$5,203.08

\$53,538.08

Permits Reviewed/Issued:

(includes Offsite Construction fees)

**Single Family..... 51
 ***Commercial..... 9
 Multi-Family..... 0
 Addition/Alteration..... 30
 House Moving..... 1
 Paving Only..... 7
 Storage Building..... 14
 Swimming Pool..... 23
 Storm Shelters..... 48
 Public Improvements..... 0
 Temporary Encroachments..... 0
 Fire Line Pits/Misc..... 1
 Flood Plain (@\$100.00 each)..... 4

Total Permits.....

Grand Total.....

****Construction Plan Review Occurrences

*****Punch Lists Prepared.....

\$400.00		\$0.00		\$1,200.00
\$139.92		\$474.53		\$33,624.35
\$8,529.92		\$5,677.61		\$90,270.51
41		31		231
6		5		51

* All Final Plat review completed within ten days..... PI # 13

** All Single Family Permits were reviewed and completed within three days.....PI # 10

*** All Commercial Permits were reviewed and completed within seven days..... PI # 11

**** All Construction Plans were reviewed within ten days.....PI # 12

*****All Punch Lists prepared within one day of Final Inspection.....PI # 8

March 2021

**DEVELOPMENT COORDINATION,
ENGINEERING, AND PERMIT REVIEW**

KEN DANNER/TODD McLELLAN/JACK BURDETT

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
<i>PI #8</i> PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	6	100%
<i>PI #10</i> SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	51	100%
<i>PI #11</i> COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	9	100%
<i>PI #12</i> CONSTRUCTION PLAN REVIEW W/I 10 DAYS	41	100%
<i>PI #13</i> FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	3	100%



PERFORMANCE REPORT

Summary of Services Table: February 2021

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals. Although the Fiscal Year for 2020 began on July 1, 2019, EMBARK did not start providing service in Norman until August 5, 2019, and ridership numbers are counted from that date forward. EMBARK PLUS operations and ridership began in October 2019.

EMBARC Norman Service Summary	ADP Feb FY21	FY21 YTD	FY20 YTD	Service Profile	Feb FY21	Feb FY20	Jan FY21
Fixed Routes (M-F)	536	116,316	190,387*	Weekdays	20	20	20
Fixed Routes (Sat)	272	9,004	N/A*	Saturdays	4	0	5
PLUS (M-F)	48	9,930	9,738**	Gamedays	0	0	0
-Zone 1***	38	7,860	8,335**	Holidays	0	0	1
-Zone 2****	10	2,070	1,403**	Weather	11	0	0
PLUS (Sat)*****	6	317	N/A**	Fiscal YTD Days	198	146*	174
				Cal. YTD Days	49	42	25

*From 8/5/2019

**From 10/1/2019

*** Requires ¾ mile

****Operates only on Weekdays until 7:00 pm

*****Operates only in Zone 1

Strategic Performance Measures

MEASURE	FY 21 YTD	FY 21 Targets	
# of Norman fixed-route passenger trips provided	125,201	326,858	◆
# of Norman paratransit trips provided	10,247	16,421	
% of on-time Norman paratransit pick-ups	99.16%	95.00%	●
# of Norman bus passengers per service hour, cumulative	11.21	12.70	
# of Norman bus passengers per day, average	634	N/A*	N/A*
% of Norman required paratransit pick-ups denied due to capacity	0.10%	N/A*	N/A*

*LFR targets to be added in FY22

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2021

STREET DIVISION					
	FYE 2021 March 2020	FYE 2021 March 2020	Year to Date	Year to Date	FYE 2021
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	100%	100%
Patch potholes smaller than one cubic foot within 24 hours	100%	100%	100%	100%	95%
(tons of material used)	17.59		101.19		
Overlay/pave 10 miles per year.	3.50	35%	16.15	162%	100%
Replace 1,160 square yards of concrete pavement panels	224.55	19%	2,017.05	174%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	22.00	5%	176.00	42%	100%
Mow 15 ROW-miles (1,584,000 sf) of Urban right-of-way, eight times per year	-	0%	14,175,438.00	112%	100%
Mow 148 miles of Rural Right-of-way twice per year	-	0%	411.50	139%	100%
Apply chemical vegetative control to 160 urban/rural ROW-miles twice per year	-	0%	-	0%	0%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2021

STORMWATER DIVISION					
	FYE 2021 MARCH 21	FYE 2021 MARCH 21	Year to Date	Year to Date	FYE 2021
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	336.00	67%	3,731.00	62%	50%
Collect litter from rights of way in the Urban area (Tons)	-	0%	-	0%	70%
Collect litter from rights of way in the rural area (Tons)	-	0%	-	0%	70%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	958.00	0.49%	5,747.00	38%	70%
Mow 2,271,548 sq.feet of open drainage ways, six times per year	-	0%	5,892,284.00	43%	90%
Perform erosion control inspections of permitted sites within 30 days.	105.00	184%	918.00		100%
Permit all earth disturbing operations over 1 acre in size.	4.00	100%	27.00		95%
Inspect City facilities identified as potential stormwater pollution sources.	-	200%	2.00		50%
Inspect stormwater outfalls.	3.00	0%	28.00		20%
Respond to stormwater complaints within 24 hours of the time reported	50.00	100%	241.00		100%
Enforcement actions (NOV's and citations)	1.00	N/A	2.00		N/A

**PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT**

March 2021

IN GALLONS	FYE 2021	FUEL REPORT	
	<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>
Internal pumps	20,157.00	17,330.00	18,828.00
Outside - sublet	1,048.00	878.00	3,955.35
TOTAL	21,205.00	18,208.00	22,783.35
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>
Consumption	17,105.49	18,410.13	28,624.86
			<u>PUBLIC CNG CONSUMED</u>
			3,955.35

FYE 2021 TO DATE CONSUMPTION				
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	161,100.57	156,772.90	156,748.39	34,975.87

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$2.28	Low	\$2.05	UNLEADED	High	\$2.30	Low	\$2.13
DIESEL	High	\$2.34	Low	\$1.92	DIESEL	High	\$2.40	Low	\$1.99
CNG	High	\$0.84	Low	\$0.84	CNG	High	\$1.49	Low	\$1.49

FASTER CONSUMABLE PARTS PURCHASED			PUBLIC CNG SALES		
REPAIR PARTS	\$82,490.05		Month Total Public CNG Sales	\$5,804	
BATTERIES	\$2,240.57		FYE 2021 To Date Public Sales	\$48,094	
OILS/FLUIDS	\$8,653.20		LIFE TO DATE CNG GAS GALLON EQUIVALENT		
TIRES	\$22,711.69		Total Sold Gallons Life To Date	951,291	
SUBLET REPAIRS	\$49,907.06		Total Gross Sales Life To Date	\$1,363,289	
TOTAL SPENT ALL parts/sublet			Life To Date CNG Gas Gallon Equivalent		
			Total Public/City Through-Put CNG Gallons @ Statio	2,493,994	

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	15	15	7	210
EMERGENCY ROAD CALLS	49	49	28	397
PM SERVICES	104	104	114	1992
INCLEMENT WEATHER	36	36	6	80
WORK ORDERS	497	497	478	7519
SCHEDULED REPAIRS	139	139	182	2767
NON SCHEDULED REPAIRS	248	248	296	4009

Light Shop	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	6	6	1	58
EMERGENCY ROAD CALLS	6	6	3	68
PM SERVICES	62	62	77	1255
INCLEMENT WEATHER	7	7	1	15
WORK ORDERS	195	195	222	3361
SCHEDULED REPAIRS	81	81	106	1694
NON SCHEDULED REPAIRS	75	75	116	1399

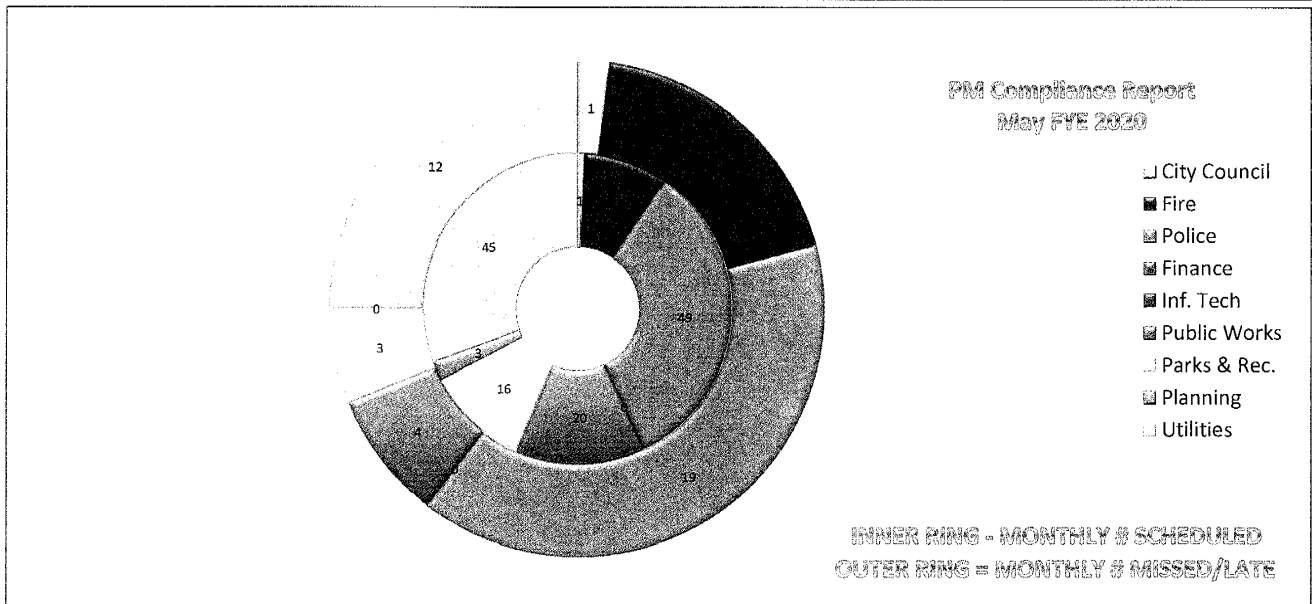
Heavy Shop	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	6	6	3	130
EMERGENCY ROAD CALLS	43	43	25	332
PM SERVICES	36	36	25	525
INCLEMENT WEATHER	27	27	5	60
WORK ORDERS	226	226	189	3,035
SCHEDULED REPAIRS	52	52	45	844
NON SCHEDULED REPAIRS	114	114	144	2,006

Transit Shop	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	3	3	3	16
EMERGENCY ROAD CALLS	0	0	0	6
PM SERVICES	5	5	11	144
INCLEMENT WEATHER	1	1	0	2
WORK ORDERS	69	69	61	713
SCHEDULED REPAIRS	5	5	30	229
NON SCHEDULED REPAIRS	53	53	31	444

PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT
 March FYE 2021

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past	ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
FIRE									
0002	2014 Ford F150 at Vendor	Fire Prevention	99564	98242	-1322	miles 3/3/2021	Light Repair	PM-C	2/19/2020
041T	2004 CM Trailer	Fire Suppression	4/1/2021	12/20/2020	-102	days 3/5/2021	Light Repair	PM-A	12/20/2019
0005	2011 Chevy Tahoe	Fire Administration	120195	119352	-843	miles 3/26/2021	Light Repair	PM-C	6/15/2020
POLICE									
1188	2015 Polaris Ranger	Police Patrol	4/1/2021	3/12/2021	-20	days 3/18/2021	Light Repair	PM-C	3/12/2020
1188T	2016 Big Tex Utility Trailer	Police Patrol	4/1/2021	3/11/2021	-21	days 3/18/2021	Light Repair	PM-A	3/11/2020
1061T	2002 Continental CC6105A	Police Special Investigations	4/1/2021	12/3/2020	-119	days 12/23/2020	Light Repair	PM-A	12/3/2019
1024	2018 Chevy Tahoe	Police Staff Services	20445	19322	-1123	miles 1/29/2021	Light Repair	PM-C	5/11/2020
1100T	2008 12x6 Utility Trailer	Police Patrol	4/1/2021	2/11/2021	-49	days 2/11/2021	Light Repair	PM-A	2/11/2020
1155	2016 Ford Interceptor	Police Patrol	70660	69770	-890	miles 3/25/2021	Light Repair	PM-C	9/29/2020
1136	2010 Ford Crown Vic	Police Patrol	122934	122236	-698	miles 3/22/2021	Light Repair	PM-C	6/9/2020
PSST									
1194	2015 Ford Interceptor	PSST Patrol	91924	91483	-441	miles 3/9/2021	Light Repair	PM-C	6/25/2020
1227	2014 Ford Interceptor	PSST Patrol	64995	63747	-1248	miles 3/10/2021	Light Repair	PM-C	9/16/2020
MotorT	2012 Trailer	PSST Criminal Investigation	4/1/2021	3/12/2021	-20	days 3/22/2021	Light Repair	PM-A	3/12/2020
UTILITIES									
0335	2015 Honda Trash Pump	Waterline Maintenance	4/1/2021	12/14/2020	-108	days 12/16/2020	Light Repair	PM-C	8/14/2020
328A	2015 Vanair Pro 35 Air Comp	Waterline Maintenance	4/1/2021	2/4/2021	-56	days 2/4/2021	Light Repair	PM-D	2/4/2020
590B	2018 John Deere Rotary Cutter	Water Treatment	4/1/2021	12/8/2020	-114	days 2/18/2021	Heavy Repair	PM-D	12/10/2019
326T	2016 Belshe Trailer	Waterline Maintenance	4/1/2021	1/14/2021	-77	days 2/19/2021	Heavy Repair	PM-A	1/10/2020
SANITATION									
0251	2015 Peterbilt 348 Rearloader	Sanitation Yard Waste	10000	9601	-399	hours 12/2/2020	Heavy Repair	PM-C	1/21/2021
0287	2020 Club Car Golf Cart	Sanitation Waste Disposal	4/1/2021	2/21/2021	-39	days 3/4/2021	Light Repair	PM-E	8/21/2020
281T	2019 Holt Trailer	Sanitation Commercial	4/1/2021	1/28/2021	-63	hours 3/19/2021	Heavy Repair	PM-A	1/27/2020
0294	2020 Peterbilt 389	Sanitation Waste Disposal	85150	77449	-7701	miles 1/14/2021	Heavy Repair	PM-C	11/4/2020
281T	2019 Holt Trailer	Sanitation Commercial	4/1/2021	1/28/2021	-63	days 1/28/2021	Light Repair	PM-A	1/27/2020
PARK MAINTENANCE									
422M	2014 Bradco SS	Park Maintenance	4/1/2021	7/21/2020	-254	days 10/9/2020	Heavy Repair	PM-C	1/21/2020
421T	2013 Big Tex Trailer	Park Maintenance	4/1/2021	12/3/2020	-119	days 3/29/2021	Heavy Repair	PM-A	6/3/2020
PUBLIC WORKS									
668S	2011 Flink HG115782S4000	Streets	4/1/2021	1/13/2021	-78	days 3/13/2021	Heavy Repair	PM-B	1/13/2020
0131	2009 Ingersoll SX-170H	Streets	4/1/2021	2/13/2021	-47	days 2/12/2021	Light Repair	PM-C	2/13/2020



Department	Scheduled	Missed/Late	% Late
City Council	1	1	100.0%
Fire	13	9	69.2%
Police	49	19	38.8%
Finance	0	0	0.0%
Inf. Tech	0	0	0.0%
Public Works	20	4	20.0%
Parks & Rec.	16	3	18.8%
Planning	3	0	0.0%
Utilities	45	12	26.7%
Citywide Total	147	48	32.7%

**PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT**

March FYE 2021

Industry Standard Compliance: Not To Exceed 5%

COMPLIANCE					Current %	
Department/Division					PENDING	Compliance
CITY CLERK						
CITY COUNCIL					0%	0%
BUILDING ADMINISTRATION					0%	0%
CUSTODIAL					0%	0%
BUILDING MAINTENANCE	5	5			0%	13%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	0%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY					0%	0%
FINANCE						
METER SERVICES					0%	67%
PLANNING						
PLANNING	3	3			0%	0%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE					0%	0%
PUBLIC WORKS						
ENGINEERING	2	2			0%	0%
STREETS	11	9		2	18%	13%
STORMWATER	8	8			0%	14%
TRAFFIC	6	6			0%	11%
STORMWATER QUALITY					0%	0%
FLEET	6	6			0%	0%
TRANSIT					0%	0%
POLICE						
ANIMAL CONTROL	2	2			0%	50%
POLICE ADMINISTRATION	2	2			0%	11%
POLICE STAFF SERVICES	1			1	100%	44%
POLICE CRIMINAL INVESTIGATIONS	2	1	1		0%	3%
POLICE PATROL	21	13		8	38%	70%
POLICE SPECIAL INVESTIGATIONS	3	2		1	33%	100%
POLICE EMERGENCY COMMUNICATIONS					0%	100%
FIRE						
FIRE ADMINISTRATION	1			1	100%	100%
FIRE TRAINING					0%	0%
FIRE PREVENTION	2	1		1	50%	16%
FIRE SUPPRESSION	8	6		2	25%	45%
FIRE DISASTER PREPAREDNESS	1	1			0%	50%
PARKS & RECREATION						
PARK MAINTENANCE	12	11		1	8%	33%
PARKS & RECREATION					0%	0%
PUBLIC SAFETY SALES TAX (PSST)						
PSST POLICE PATROL	12	8		4	33%	56%
PSST POLICE CRIMINAL INVESTIGATION	2	1		1	50%	7%
PSST FIRE SUPPRESSION	2	2			0%	29%
CDBG						
PLANNING CDBG					0%	0%
UTILITIES WATER						
UTILITIES ADMINISTRATION					0%	0%
WATER TREATMENT PLANT	1	1			0%	150%
WATER PLANT					0%	0%
WATER PLANT WELLS					0%	0%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN.					0%	0%
WATER LINE MAINTENANCE	6	4		2	33%	78%
UTILITIES INSPECTOR					0%	0%
UTILITIES WRF						
WRF ADMIN	1		1		0%	67%
WRF INDUSTRIAL					0%	25%
WRF BIOSOLIDS	5	5			0%	50%
WRF OPERATIONS					0%	0%
SEWER LINE MAINTENANCE	8	8			0%	15%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	13	12	1		0%	20%
SANITATION COMMERCIAL	7	6		1	14%	34%
SANITATION TRANSFER	9	7		2	22%	33%
SANITATION COMPOST					0%	50%
SANITATION RECYCLE	1	1			0%	40%
SANITATION YARD WASTE	2	1		1	50%	1%
CITYWIDE TOTAL	165	134	3	28	17%	18%

**PUBLIC WORKS
FLEET DIVISION**
Technician Productivity
Report

FYE 2021

March 2021

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY GOAL	INDIVIDUAL PRODUCTIVITY	
			ACTUAL	DIFFERENCE
# 001	87.41	72%	58.5%	-13.5%
# 002	153.18	72%	102.5%	30.5%
# 003	120.25	72%	80.4%	8.4%
# 004	73.09	72%	48.9%	-23.1%
# 006	93.86	72%	62.8%	-9.2%
# 007	131.50	72%	88.0%	16.0%
# 008	117.80	72%	78.8%	6.8%
# 009	135.10	72%	90.4%	18.4%
# 010	132.92	72%	88.9%	16.9%
# 011	115.60	72%	77.3%	5.3%
# 012	130.16	72%	87.1%	15.1%
# 013	153.07	72%	102.4%	30.4%
# 014	59.27	72%	39.6%	-32.4%
# 016	0.00	72%	0.0%	-72.0%
# 018	112.28	72%	75.1%	3.1%
# 021	124.86	72%	83.5%	11.5%
# 028	118.99	72%	79.6%	7.6%

DIRECT LABOR HOURS

1859.34

TOTAL AVAILABLE HOURS

2541.50

PRODUCTIVITY GOAL

72.0%

ACTUAL PRODUCTIVITY

73.2%

CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT

MARCH 2021	PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
	Percentage	Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%	51	51	100%	598	555	93%
Provide information requested by citizens within 7 days	95%	51	51	100%	598	555	100%
Complete traffic engineering studies within 45 days.	99%	0	0	100%	5	4	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	78	78	100%	364	327	90%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		37	42.75	1.16	2805	775.75	0.28
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations		Crew Work Days	Total Installations	Average
		0	0	#DIV/0!	17.17	195	11.36
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		12	12	100%	113	101	89%
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		29	29	100%	235	211	90%
Response to reports of sign damage:	Percentage						
High Priority Stop or Yield Signs within one hour	99%	6	6	100%	72	61	85%
Lower Priority all other signs within one day	90%	178	178	100%	918	856	93%
Street Name Signs within two weeks	90%	26	26	100%	206	191	93%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		3128	0	0.00	25344	0	0.00

Monthly Report

March 2021

LINE MAINTENANCE:

Waterline Capital Projects

- Crail Drive – 0%
- Buckingham Drive – 0%
- Hunting Horse – 100%
- Kiowa Way – 0%
- W. Brooks Street – 0%
- E. Eufaula St. – 100%
- E. Comanche St – 5%
- E. Robinson St – 100%

East Comanche Street: WA0344: - Staff replaced 500 feet of 6" Cast Iron with 6" C-900 PVC from Porter Ave to Ponca Avenue. Materials ordered and waiting on delivery, project 5% complete.

Water Line Breaks – 25 in March

Sewer Line Data

- Total obstruction service requests - 20
 - Private Plumbing: 15
 - City Infrastructure: 5
 - Sanitary Sewer Overflows: (2) – One on the customer's plumbing and one on the City's collection main.

Lift Station D Flows:

- Days - 31
- Average daily flow: 1.69 MGD
- Total flow: 53.39 MG

UTILITIES ENGINEERING:

Line Maintenance Building (WA/WW0329)/WRF Storage Building (WW0318): Project will construct new building for Line Maintenance Division consisting of 49 staff; the existing 11,000 SF building is currently located on North Base property adjacent to the Fleet offices and vehicle servicing areas. This project assumes construction of a new 20,000 SF facility NW of the water treatment plant to house administrative offices, the employee breakroom, fire hydrant/meter repair area as well as areas for numerous water and sewer line repair parts, pump repair parts and a work area for pump repairs and testing. A preliminary meeting was held with City staff to discuss the project and what variances may be required. Additional funding will also be necessary due to the increased cost for the project to meet actual division needs now and into the future. Due to other department priorities, funding for the project was pushed back to FYE 23 so the project has essentially been pushed back one year.

WASTEWATER PROJECTS:

Sewer Maintenance Project FYE17 (WW0307): Annual project will replace 28,500 feet of deteriorated sewer lines with high density polyethylene (HDPE) pipe and rehabilitate or replace 161 manholes. Area is bounded by Cavecreek Street and Pinecrest Street to the north, Sequoyah Trail and Woodcrest Creek Drive to the west, Rock Creek Road to the south and 12th Avenue NE to the east. Change Order No. 1 was a no-cost change order approved with the contract award. Change Order No. 2 was approved and added approximately 1,000 feet of 12-inch pipe replacement along Chautauqua Avenue from Symmes Street north to just south of Main Street. Change Order No. 3 was added to the project to address unforeseen storm sewer conflicts along Chautauqua and to also eliminate cleanouts for sewer service lines. The contractor has replaced approximately 23,000 feet of line. The replacement within Chautauqua has been completed and work is ongoing within the Woodcrest Addition.

Engineer: Staff with assistance from Lemke Surveying

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet (5 miles) of residential sanitary sewer lines and rehabilitate or replace about 108 manholes in the area bounded by Westbrook Terrace to the North, Highway 9 to the Southwest and Berry Road to the East. Preliminary project layout and scope definition are complete. Line Maintenance staff completed television work 10/19/18 and forwarded to NUA engineering staff; NUA approved professional services expenditure with Lemke for surveying and drafting assistance on 02/12/19; Lemke completed initial survey work and delivered draft plans to NUA 07/03/19. Plans are being reviewed by Line Maintenance and NUA staff. Additional funding of \$1.96M is proposed in the FYE21 CIP budget. Staff reviewed plans in October 2020 and finalized plans April 2021.

Engineer: Staff with assistance from Lemke Surveying and Cardinal Engineering

Sewer Maintenance Project FYE19 (WW0321): Annual project may replace about 22,000 feet (over 4 miles) of residential sanitary sewer lines and rehabilitate or replace about 108 manholes in the area bounded by Peter Pan St. to the North, 24th Ave SW to the west, Westbrook Terrace to the south, and Berry Road to the East. Preliminary project layout and scope definition are in progress. Line Maintenance has begun internal video survey of project area which should be complete by March 2021. Award contract to Lemke for surveying and drafting assistance should be complete in April 2021.

Engineer: Staff with assistance from local surveyor

Effluent Reuse at Compost Facility (WW0058): A non-potable water system allowing reuse of treated effluent at the WRF is in place. Disinfected wastewater effluent may also be used, if permitted by the ODEQ, for irrigation purposes offsite such as at the Compost Facility south of the WWTP. Wastewater reuse can reduce water demand and delay the need for expensive water supply projects. This project will install piping to the compost facility and examine the need to upsize the non-potable water pumps. Contract K-1213-54 for preparation of Engineering Report (ER) with Alan Plummer and Associates (APAI) approved 09/06/12. After numerous meetings with DEQ; ER for Compost Facility Reuse submitted to DEQ 09/04/13; ER approved on 09/23/14. APAI contract amendment for final design and construction administration approved by NUA 01/27/15; design work proceeding with 90% plans received 02/16/16. Since completion of WRF Phase 2, staff is considering using UV disinfected effluent in lieu of chlorinated effluent for compost irrigation. Staff and APAI requested variance from DEQ reuse rules to accomplish this change on 02/15/18. Staff and APAI met with DEQ 03/29/18 to discuss the proposed variance; DEQ advised NUA on 07/18/18 that the variance was conditionally approved. APAI and staff negotiated scope and price of Compost Reuse Pump Station project; the NUA approved Contract 1819-82 with APAI 12/11/18 to design the project using UV reuse water at the compost facility. Staff met with APAI on 02/08/19 to discuss project with Compost Facility staff and discuss potential project solutions. 100% plans submitted to DEQ 06/19/19 and the DEQ approved the plans 07/15/19. Pre-Bid Conference held 09/12/19 with five contractors attending; bids will be opened 09/19/19. Four bids were received 09/19/19 ranging between \$438,670 and \$635,892 and were much higher than estimated; staff has met with low bidder in attempt to reduce costs and is awaiting additional information. APAI and staff have worked to reduce project scope and cost and we met with the low bidder, Mathews Trenching, in an attempt to reduce the price. Negotiations were only able to reduce the price to about \$350,000 that is still too much to justify contract award. Bids were rejected and the project will not proceed. Staff will work with DEQ to select and bid another SEP project. DEQ agreed but demanded a quick turnaround time so staff selected a solar installation project on top of the UV building at the WRF. NUA approved design contract July 14, 2020 for solar project. Construction began in October 2020 and was complete final week of October 2020. DEQ performed final inspection Friday December 11, 2020 and were satisfied with project. DEQ sent final letter closing out consent order on March 16, 2021. This is last report.

WRF Reuse Pilot Study (WW0317): Project will consider treatment alternatives to produce highly treated effluent at the WRF suitable for discharge into Lake Thunderbird. In December 2019, we learned that we will be receiving a grant of up to \$700,000 from Bureau of Reclamation (BOR) to assist in funding project. On November 30, 2020, staff had virtual meeting with BOR who confirmed that Contract was being prepared and should be complete and submitted for NUA approval no later than early in 2021. Upon execution of contract, funding should be immediately available. NUA approved a contract with Garver on February 11, 2020 to design the pilot project and prepare a report with conclusions based on the results. On June 23, 2020, NUA approved Amendment No. 1 to Garver's

contract to allow them to administer the pilot project including all of the rental equipment and sampling/analyses on behalf of WRF. The sampling protocol for the study has been largely finalized, and Garver's subcontractor is continuing to receive delivery of and install equipment for the pilot testing. During March 2021, manufacturer continued commissioning the Aqua Nereda equipment that is part of the pilot. Operator training and startup of this equipment is now scheduled for April 2021. Commissioning, operator training and startup of mUCT equipment is also anticipated for April 2021. As a result, Phase I of the pilot testing is expected to commence during May 2021 and will continue for one year with Phase II testing following immediately thereafter and continuing to the Spring of 2023.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace centrifuges at WRF. Current centrifuges have reached the end of their useful life, and thus have excessive maintenance needs and require regular repairs to keep them operational. NUA approved an Engineering Contract with Garver, LLC December 8, 2020, and design has commenced. Between January and early March 2021, separate demonstration tests using PW Tech's "Volute Dewatering Press" and Huber's and MKC's screw presses were completed at the WRF and equipment operation was observed by Garver and Norman WRF and Engineering staff. In addition, NUA staff visited Bentonville, Arkansas to view the Volute Dewatering press in service at the Bentonville WWTP during March 2021. An additional visit to Andover, Kansas has been scheduled for April 2021 to view and MKC screw press in operation at the Andover WWTP. Also, during March 2021, Garver submitted their draft engineering report and this report was reviewed in a March 12, 2021 meeting. Garver is currently revising the report based on discussions at the meeting, additional weighting information furnished by NUA and observations from the demonstration tests and site visits. The final report including recommendation on equipment to use is expected during April 2021. Upon acceptance of report recommendations by NUA, final design will commence and should be completed by July 2021. Bidding, Contract Award and Notice to Proceed would follow in August 2021 and September 2021 respectively. Construction should then be completed by February 2022.

Engineer: Garver LLC (Michael "Cole" Niblett)

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff expects to bring a contract forward to NUA in May, 2021.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the in the Bishop Creek wastewater basin to accomodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. Staff will soon prepare an RFP to select design consultant for this and other water/sewer projects.

Lift Station D Force Main Replacement (WW0091): Another portion of the Lift Station D 16" ductile iron force main along 12th Ave N.E. is severely deteriorated and in need of replacement. Approximately 3,500 feet of this force main to just south of Rock Creek Road was replaced with 20-inch PVC in 2009. The area needing replacement because of continued breaks is on the west side of 12th from the end of the previous project to the point where it begins to gravity flow near the 12th Avenue Recreation Center. The project is expected to require 2,300 feet of new 20-inch piping, three air release vaults, and a new receiving manhole. After discussions with the Parks Department, the City of Norman will continue to lease the property needed for this project and will not purchase the property outright. Therefore, the project was kicked back off to identify the best alignment and then move forward to final design, easement acquisition (as necessary), bidding and construction. Geotechnical work has been completed and potholing will be completed in September 2020 allowing the design to be finalized. Downstream manhole rehabilitations were also added to the project due to severe corrosion that has deteriorated the manholes impacting their structural integrity. Design is progressing based on field investigations and 90% plans were submitted in November. Staff has reviewed the plans and there are constructability concerns regarding the proposed alignment. Alternative alignments are being evaluated.

Class A Sludge / Co-Composting (WW0312): This Project includes evaluation of biosolids co-composting via the windrow method to achieve Class A Biosolids for the Norman Utilities Authority (Owner) in Norman, Oklahoma. An evaluation of sites near the Water Reclamation Facility (WRF) will be evaluated as well. This scope of services also includes modification and update to Norman Water Reclamation Facility's existing Sludge Management Plan. Technologies were screened and Windrow Composting was determined by the Engineer to be the best alternative due to capital cost and operational familiarity considerations. The project was put on hold pending further discussions with landowners for land application of bio-solids that is a lower cost option than co-composting.

Engineer: Garver, Inc. (Steve Rice)

Septage Receiving Facility (WW0319): The Water Reclamation Facility (WRF) is often contacted regarding the possibility of taking trucked wastewater from hauling companies. Delivery of trucked wastes is not typically approved due to the undocumented quality of the trucked waste. Oklahoma City is currently the only municipal location in the metropolitan area for haulers to dispose of septage. The WRF could potentially generate revenue from companies hauling septage (septic tank clean-outs) and other acceptable wastes. Additionally, City of Norman residents utilizing a private sewage system could benefit through their private haulers having a closer disposal solution. To allow for the new facility, the current WRF treatment processes must be protected which may require temporary storage of the trucked wastes delivered to the WRF while water quality testing is performed to verify its acceptability. Preparation of an engineering study and design is budgeted for FYE19 while construction is budgeted for FYE20. The draft report was received in May 2020 and significant revisions were requested and a revised report was received late June 2020. Additional revisions will be required but will be done and received in December 2020. This project is not a high priority for service reliability but staff will complete this work in 2021.

Engineer: Olsson, Inc. (Kevin Rood)

WATER PROJECTS:

Waterline Relocation: I-35 Widening (WA0196): Unbudgeted project necessitated by ongoing widening of I-35. Total budget of about \$500,000 estimated for replacing three waterlines associated with the I-35 project (24-inch at Briggs Street, 12-inch at Brooks Street and 12-inch at 24th Avenue SW and Highway 9). Team of SAIC/Poe and Associates will prepare design plans as an amendment to the Lindsey Street widening project. ODOT expected to reimburse waterline relocation costs at end of project. NUA approved design contract with SAIC and ODOT relocation agreements on 10/22/13. Design is underway. ODOT has required I-35 crossing at Briggs Street to be deepened to 28 feet below grade; construction costs will increase approximately \$450,000. Project advertised 04/29/14 and three bids were opened 05/22/14; Matthews Trenching was the low bidder at \$997,875. NUA approved contract on 06/10/14; work began 06/11/14 and must be complete by 09/01/14. Bore and encasement and waterline installation complete at 24th SW and at Brooks Street and at Briggs Street. NUA approved Final change order #1 and project acceptance on 12/23/14. NUA submitted 1st reimbursement request to ODOT and \$840,780 has been reimbursed by ODOT; Final engineering invoice from Benham received and final payment has been made; staff requested ODOT reimbursement on August 7, 2020 in the amount of \$260,320. ODOT requested additional copies of paid invoices and staff is working with Purchasing to provide copies. Reimbursement is expected in March 2021.

Waterline Replacement: Interstate Drive (WA0245): Project will replace approximately 8,600 feet of failing ductile iron water lines with PVC pipe to reduce service disruptions to customers and damage to driveways and streets. The project is located along North Interstate Drive from Sooner Fashion Mall north to Northwest Boulevard and along Copperfield Drive from Northwest Blvd. to Interstate Drive with an extension west into Springbrook Addition. New piping will include about 8,600 feet of 6, 8, and 12-inch PVC pipe. Easements are still being acquired for the project with five of the six parcels received. The last easement is in final negotiations so the project was advertised and bids were opened on December 3, 2020. Cimarron Construction Co. was the lowest, responsible bidder and the contract was awarded on January 12, 2021. Public Notice letters were sent to home and business owners on February 24, 2021 and the contract started on March 3, 2021. Contractors started mobilization on March 10, 2021.

Contractors tied into the existing 12-inch on River Oaks and laid pipe from this tie in to N Interstate Drive and across the road to the Huntington Apartments and north on N Interstate Drive this month. A gas line was identified along Interstate Drive that was not originally located. Contractors will continue to move north along Interstate Drive, but will move a little more to the east to avoid the gas line.

Engineer: Cardinal Engineering.

Waterline Transmission: Robinson Avenue Water Line Replacement (Phase III) – 24th Avenue NW to Flood Ave (WA0242): Project will reinstall approximately 6,800 feet of 30-inch PVC C900 along Robinson Avenue from just east of the 24th Avenue NW to Flood Avenue. The new 30-inch line will replace the existing 16-inch line. This project will also replace approximately 2,100 feet of 12-inch water line from Canterbury Street to Flood Avenue on the south side of Robinson. After initial field investigation and discussions with potential contractors, an alternative alignment further away from utility conflicts was evaluated and approved by the OU Board of Regents and accepted by Council. The project was bid and the contract was awarded to Garney Companies, Inc. (Garney) in the amount of \$1,978,875.00 on July 14, 2020. Garney, who is self-performing the 30" installation work and subcontracting the 12" waterline work, mobilized to the project during the first week of December 2020 and, by March 12, 2021, all 30" pipe on the project had been installed, successfully tested, and placed into service. Garney spent the remainder of March 2021 restoration activities on the north side of Robinson

including grading and hauling excess fill material off site, and they expect to complete restoration work on the north side of Robinson before the end of April 2021. Garney's subcontractor for small diameter piping, Cimarron Construction (Cimarron), mobilized in early November, and, through the end of March 2021, they have installed approximately 3,000 LF of 12" diameter distribution main, partly by directional bore and partly by open cut, including jack bores across Robinson to interconnect with the new 30" line along with appurtenant services, meters, and hydrants on the south side of Robinson Avenue. Cimarron has a few hundred feet of 12" main remaining to install at the West end of the project including several long services to the golf course as well as restoration of all curb, sidewalk, driveways, and grass disturbed by their work. Some minor revisions to the project scope are being considered at the golf course to make the services and meters less obtrusive and more efficient. If added to the contract, Cimarron will likely require that 10 days +/- be added to the contract to allow them to complete the work, which would place final completion in early May 2021. Otherwise, they, too, should be completed by the end of April 2021.

Engineer: Alan Plummer and Associates, Inc. (Chris Ferguson)

Waterline Replacement: Flood Avenue - Robinson to Venture (WA0328): Project will replace approximately 12,700 feet of 16-inch water line from Robinson Street to Tecumseh Road, and about 2,900 feet of 12-inch from Tecumseh to Venture Drive with 16-inch C900 PVC pipe. The existing ductile iron pipe is not compatible with the corrosive clay soils. It is failing, causing service disruptions to customers and damage to driveways, streets, and yards. In combination with this project, the potential for using existing wells along Flood for blending back into the water system using the existing pipe after rehabilitation will be evaluated. Design is funded in FYE19, with construction funded in FYE20. Based on detailed field survey, the alignment appears to require the removal of the existing 16-inch line and installation of the new line in the same corridor. Water model simulations have indicated that this will not impact service levels but this work is going to be scheduled during the non-demand seasons to reduce the impacts of this outage. Comments on preliminary plans were provided to Engineer on April 3, 2020. Plans at 65 percent level were received and reviewed and comments were returned back to the consultant. Utility verification and potholing were completed to allow for the design to be finalized. Plans were reviewed on February 23, 2021 and a permit was sent to BNSF Railroad for the Lexington Street crossing on March 1, 2021.

Engineer: CP&Y, Inc. (John Leavitt)

Gray Street Waterline Replacement (WA0202/WA0224): C. H. Guernsey and Company was selected for the design of the Gray Street Waterline Replacement. Plans are under review. CO#2 to Berry WL project will be considered on 10/25/16 adding 1,200 feet of 16-inch waterline along Main Street between Flood and Acres to the project; this was originally part of the Gray Street project. NUA approved Amendment #1 to Guernsey contract adding additional waterline replacements along Gray and Tonhawa under project WA0224. Work is being delayed due to desire to not have Gray Street under construction at same time as Main Street Enhancement by PW. Kickoff meeting held; Lemke Surveying completed survey work for project in late October; design process is underway. Supplemental survey data

collected by drone flying over project area; accuracy and detail received is outstanding. Project has been bid and awarded construction began in March 2020. Approximately 350 feet of additional 8-inch water line was added to the project to replace water line along University from Tonhawa to Daws that was found to be in poor condition. All work for the previously approved project scope has been completed on the job and the contractor has completed punchlist items. Additional lines were added to the project along Porter Avenue to complete replacements associated with the Porter Acres Intersection project while the Sonic Drive-In is currently under construction and not operational.
Engineer: Guernsey (Larry Roach)

FYE15 Water Wells and Supply Lines: Staff issued RFP 08/18/15 for water rights permitting, well field design, test and production well design, well house design and distribution system improvements. 14 proposals were received 09/14/15; staff selected several consultants and followed with contract negotiations. On 02/09/16 the NUA approved APAI contract K-1516-85 to update of our city wide water model; NUA approved contract with Cowan to perform water right permitting through the OWRB on 02/26/16 and approved contract with Carollo to perform well field design, and test/production well design on 06/14/16. On 2/14/17 NUA approved contract with Garver to study pros and cons for utilizing horizontal well technologies for one of our wells. Each project is broken out below.

Well Field Blending at WTP (WA0214) and Wellfield Design:

Blending - This project considers a portion of our well field as non-potable and assumes non-potable waterlines from about 7 southern wells can be blended with treated water at our WTP to meet a new Chromium MCL (and/or other metals of concern) by constructing about 5 miles of waterline. Projects will be constructed in phases to continue utilization of our existing well field as much as practical. Carollo reviewed a blending scheme and directed staff to gather additional information related to past gross alpha results. The first batch of samples suggested merit to the idea that Uranium data might contribute more to the readings and thus inflate our past reported values. Additional samples were taken May 2017 and results again confirmed Uranium data was incorrect and inflating the reported values. Staff and Carollo met with DEQ to share new compliance data findings on April 6, 2017 and again on July 6, 2017 to request permission to reactivate wells. DEQ agreed but directed Norman to use an Oklahoma DEQ certified lab to perform first quarter compliance sampling beginning September 2017. Samples were collected in September by staff and the results came back once again that the water met all rules regarding gross alpha. DEQ agreed the samples were safe regarding Adjusted Gross Alpha and DEQ inspected and gave permission for the wells to be returned to service in January 2018. The well field count is now up to 32 active wells from being at 31 previously. APAI is performing a model scenario for the well field and defining potential blending/treatment sites for the wellfield as a whole. APAI presented their draft findings in a webcast Monday May 11th and submitted a draft technical memorandum May 29, 2020. Staff reviewed tech memo and made edits. APAI made corrections and submitted final report 7/1/20. Staff will determine next step for this project.

Wellfield - Carollo and staff held a coordination meeting with ACOG the morning of July 18th and also held a kickoff meeting the afternoon of July 18, 2016. ACOG prepared a map showing potential thick sands that will be targeted for future wells. Carollo used this information along with GIS data and composed a more robust map to better define future well locations to pursue. Additionally, it was decided to stay with ½ mile spacing so that maximum yields can be achieved. Carollo received modeling information from APAI which allowed them to proceed with optimizing the best well sites based on proposed groundwater treatment plant sites. Carollo prepared a Draft Technical Memorandum (TM) and staff provided comments and 45 potential well sites were selected. Carollo performed an optimization model and 20 of the 45 well sites stand out as sites to begin with. Carollo and staff prepared an addendum to their contract and it was approved by NUA 2/13/18. The next step is to approach land owners to negotiate test well sites. A Frequently Asked Questions sheet has been drafted and will be utilized with potential well site land owners. Test wells are expected to begin in September 2018. Staff is working with Carollo and their sub-consultant to obtain necessary access agreements for potential well sites. Approximately 8 landowners are interested and staff is moving forward with securing documents for 5 of them. Well Construction bids were opened and read aloud October 18, 2018. Layne Christiansen was low bidder and a contract in the amount of \$4,714,421.72 was approved November 27, 2018 at NUA meeting. Held kick off meeting January 23, 2019 and again met February 27, 2019.

Layne has drilled all test holes and plan to begin final well drilling January 2020. All 11 well site easements and deeds were approved by NUA on October 22, 2019. The NUA also approved CO#1 December 10, 2019 for Layne's

contract to add 3 additional wells to the original 6 as shown in the contract. This change order also added days to contract and completion date is now December 2020. Held kick off meeting January 23, 2019 and since Layne had drilled all test holes, the plan was to begin final well drilling January 2020. Layne's rig was under repair so final well drilling didn't begin until February 18, 2020. Crews have completed all wells and are now complete with all 6 monitoring wells. 1 deep monitor well failed and was re-drilled in September. Well house construction is underway and the first slab was poured June 11, 2020 at Simpson. All well pads are complete, walls installed, and roofs dried in. All wells have pump and motors installed. Electrician is completing work on various wells. Project is expected to be complete by April 2021.

Engineer: Carollo Engineers (Rebecca Poole)

Master Meter Project – Bids to install 10 master meters were opened 7/24/14. An agenda item was taken to Council but suspended until written documentation was obtained from USPS, MNTC, JD McCarty, and Veterans Center. On 6/19/17, staff received approval from USPS to install one meter and vault to accommodate a water line project they had underway. This project was completed 7/27/17. The permission letter they provided allows staff to complete the two other sites for USPS. Staff has made contact with MNTC and is scheduling a meeting in April 2018 to obtain similar written documentation to allow for the 3 new meter vaults to be installed on their property. Staff contacted the State of Oklahoma to obtain similar letter for JD McCarty and Veterans Center which have 2 new meter vaults each to be installed. Staff met with State of Oklahoma Real Estate officials and they requested additional information but seem amenable to our project. Additional documents were sent for their review. They emailed they are currently reviewing documents as of 6/6/18. Staff is designing a project along Robinson that will front the J.D. McCarty Center and the Veteran's Center. Staff is planning to meet with State officials as part of that effort. Staff has been unable to establish a meeting with MNTC. Though MNTC, JD McCarty, and Veterans Center are not onboard with installing master meters at this time, staff will work with USPS to install 2 additional meters at their facility. Our consultants for the Robinson water line project 24th NE to 12th NE have begun discussion with OMES and Department of Mental health regarding easements for both water line and meter vaults. Staff anticipates having an agreement established by June 2021.

Water Metering / Billing Audit Project – This project began in March 2018. Staff is working along with a meter consultant to randomly check approximately 130 domestic meters for accuracy. Meters were sent April 10, 2018 to a third party testing facility that will be used to verify accuracy of measurements. The consultant will compile findings within a report for staff review. Report was received October 2018 and after reviewing results, the ROI was not favorable at this time. Staff is continuing research for a better method to improving our meter replacement program.

Robinson Water Line: 24th Ave NE to 12th Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24th Ave NE to 12th Ave NE. The consultant prepared scope and fee in January for staff to consider and contract negotiations are underway. A scope and fee have been agreed to and a contract was considered by NUA November 26, 2019. Project kickoff meeting is scheduled for week January 14th. Consultant met with staff 5/6/20 and reviewed 35% plans and specs. Soil borings were taken along Robinson on May 27, 2020. Received updated 35% plans 7/6/20 and staff held a plan review on Zoom with Jacobs August 4, 2020. In February 2021, 65% plans and specifications were submitted for NUA review, and, during March 2021, several Zoom calls convened to review NUA comments and address questions that arose from the comments. Additional discussions are scheduled for April 2021, at which point, 65% plans and thus the alignment for the project will be approved and easement acquisition and preparation of final plans will commence. Easement acquisition is expected to take several months, and it is anticipated that project will advertise as soon as all easements have been acquired, likely during the summer of 2021.

Engineer: Jacobs Engineering (Lars Ostervold).

Water Line Replacement, Parsons Addition (WA0246): A contract (K-1819-87) with Cabiness Engineering, LLC was approved by NUA 12/11/18 to design the replacement of approximately 4,500 lineal feet of water line in the Parsons addition. The design process included public input from OU, OU's sororities and fraternities, homeowners and landlords, and, based on that input and discussions with consultant and potential contractors, it was determined that the best of course of action would be to divide the project into two phases that would proceed generally during summer months when OU is not in regular session. As part of this process, it was also

decided to install replacement mains in the streets rather than sidewalks wherever possible. Phase I was scheduled to begin July 1, 2019 and complete December 2019, and Phase II was scheduled to begin May 15, 2020 and complete August 15, 2020. Bids were opened for Phase I on June 13, 2019 and SW Water Works was low bidder at \$828,112. NUA approved contract June 25, 2019 and construction began July 8, 2019. Crews completed last concrete pours November 5, 2019. A final walk through by staff was performed on November 8, 2019, and NUA approved final as-bid to as-built quantities change order on January 28, 2020. Phase II was delayed until Spring of 2021 with construction scheduled to commence immediately upon the end of the Spring semester at the OU, which is currently scheduled for May 17, 2021. In case the semester ends early, current schedule calls for advertising Phase II in early March 2021 and opening bids and awarding project by early April. Notice to Proceed could then be issued as early as April 2021 if the spring semester were to end early at OU or on May 17, 2021. At this time, intent is to advertise this project in early April 2021; award on May 11, 2021; and issue Notice to Proceed on or about May 17, 2021. As long as project is not deferred to 2022, intent is to advertise this project in April 2021; award and issue Notice to Proceed in May 2021. Construction would then be anticipated to continue through summer and be completed before the start of the fall semester in August 2021.
Engineer: Cabiness Engineering, LLC (Sean Price)

Water Wells Water Line: 108th & Tecumseh – Cardinal Engineering was selected as the consultant for one of the well water line projects. The consultant prepared scope and fee for staff to consider and NUA approved contract November 12, 2019. Project design is underway and project will bid June 2020. Staff finalized review of plans and advertising ran July 23 and July 30, 2020. Bids were opened August 13, 2020 and Hammer Construction was low bidder. NUA approved Contract K-2021-11 with Hammer on September 8, 2020. Notice to Proceed with construction was issued on October 12, 2020. Hammer mobilized around November 1, 2020, and, through the end of April 2021, has installed almost all 12-inch diameter PVC pipe on the project including all piping on 84th Ave N.E., 108th Ave N.E. and E. Tecumseh Road and more than 2,000 LF on 48th Ave N.E. The remaining few hundred LF of pipe on the project (on 48th Ave. N.E.) should be installed during the first week of April 2021. Restoration work as well as flushing and testing of piping installed on 84th Ave N.E., 108th Ave N.E. and E. Tecumseh Road remained ongoing as well. It is anticipated that all pipe will be tested, restoration completed, and project ready for final inspection by the end of April 2021.

Engineer: Cardinal Engineering (Josh Risely)

Water Wells Water Line: 60th and Franklin – Garver Engineers were selected as the consultant for one of the well water line projects. The consultant prepared scope and fee for staff to consider and NUA approved contract November 26, 2019. Project kickoff meeting was held December 19, 2019 and design is complete. Staff will advertise July 16 and July 23, 2020 and bids were opened August 6, 2020. SMC Utility Construction was low bidder at \$1,082,550. NUA approved Contract K-2021-12 with SMC on August 25, 2020. Notice to Proceed with construction was issued on September 10, 2020. SMC mobilized on October 1, 2020 and, through the end of March 2021, they have installed approximately 12,000 LF (80% of contract total) of 12-inch water line east along Franklin from their Contract Limit south of 36th Ave N.E. to the east side of 60th Ave, N.E. and then north along 60th Ave. N.E. under the Little River (using direction drilling) to a point several hundred feet north of the river crossing. SMC has experienced delays and intends to request a time extension to May 15, 2021, and, based on current progress, work should be complete on or about May 15, 2021.

Garver Engineers (Daniel Ethington)

Cascade Water Tower & Lindsey Water Tower – Dunham Engineering is performing detailed inspections on these two towers May 11th and will prepare engineered cost estimates to use for budgeting and planning purposes. Staff is reviewing the costs of Lindsey tower. NUA approved design contract with Dunham Engineering July 14, 2020 for the Cascade Tower Resurfacing Project. Design is underway. Project was advertised September 3rd and 10th. Bids were opened on September 24, 2020. Bids were competitive with a total of eleven (11) bids received. G & L Tank Sandblasting and Coatings, LLC was the low bidder with a bid in the amount of \$79,400. Contract was awarded on January 26, 2021 and G&L mobilized and a kick-off meeting convened on February 25, 2021. Work was complete and a final inspection convened on March 19, 2021. Punchlist was completed during the week of March 22, 2021 and G&L disinfected tank on March 26, 2021. Bacteriological tests passed on March 31, 2021 and project is complete.

Engineer: Dunham Engineering (Joe Seiter)

Water Treatment Plant Filter Effluent Pipe Improvements – During construction of the Phase II improvements at the Water Treatment Plant, staff discovered that the existing filter effluent line at the plant did not include an isolation valve, and, as a result, any future inspections or repair work on the 60+ year old line would require shutting down the entire treatment plant. To address this, a valve and inspection port will be cut into the existing filter effluent line that would allow portions of the plant to remain in service even if filter effluent line must be inspected and/or repaired in the future. NUA approved a Contract with Carollo Engineers on November 24, 2020. Bids were opened on December 18, 2020, and Contract was awarded to W.E.B. Construction (W.E.B.) on January 12, 2021. Notice to Proceed was issued on January 25, 2021. During February and March, W.E.B. received approval for materials and placed orders. They also excavated pipe at location of new vault and installed shoring. On March 29, 2021, the first of two anticipated WTP shutdowns was completed. During this shutdown, filter effluent piping was cut and a temporary plug was installed which allowed the plant to return to service that evening. For the remainder of March 2021, W.E.B. installed base and bottom sections of vault and set new piping, valve and fittings into position so welding could commence. During the month of April welding should be completed (included the second of two anticipated WTP shutdowns to allow for welding the pipe interior adjacent to where the temporary plug was installed), coatings applied to new pipe, all piping, valves and fittings bolted into their final positions, and finally the vault should be completed and backfilled. Restoration and other appurtenant work that won't impact plant operations should continue into May 2021 and final completion is expected long before the Contract Completion Date in July 2021. rdered, their 36" steel pipe and fittings and their precast concrete vault (both of which are long lead items). In addition, excavation and shoring at location of new valve, inspection port and vault was completed. Material deliveries are anticipated during the first half of March 2021. Plant Shutdown to install valve and vault will therefore likely occur during the second half of March 2021. Contractor anticipates final completion in April 2021 well before the Contractual Completion Date of July 24, 2021.

Engineer: Carollo Engineers (Tom Crowley)

Water Distribution System Sampling Stations (WA0350): Project will install 43 sampling stations throughout the water distribution system in order to meet federal and state requirements of the Revised Total Coliform Rule. The number of sites and location of each site is approved by the Oklahoma Department of Environmental Quality (ODEQ). These stations will allow staff to collect samples representing the entire distribution system at all times, rather than staff collecting samples from homes and businesses which may not be accessible at certain times of the year. In addition, each station will be tapped directly into a main water line, which will give us a better representation of the water supplied by the City. Each station will be constructed of stainless steel, surrounded by a cover with Norman logo and cyber lock, with a concrete pad. NUA will purchase stations directly from vendor, who will send the stations directly to the approved contractor for storage and installation. Staff obtained 4 quotes for stations and Ferguson Waterworks was the low bidder. Invitation to bid was published on March 4 and March 11, 2021. Staff received 8 bids that ranged from \$85,100 – \$264,400. The low bidder was Sooner Sight Utility & Construction. Signed contracts and bonds were received from the contractor and will be added to the City Council docket for approval.

As-Built Linking Project: Project is an engineering effort to develop a system for linking as-built records to a GIS interface to allow for staff to more efficiently find as-built records. Contract K-2021-72 was awarded to Meshek & Associates on December 1, 2020. The project will allow users to click on a water or sanitary sewer asset in a GIS viewer which will then provide the as-built record document in a new window for viewing or downloading. Additional internal staff discussion was required to determine naming conventions for the consultant to use that would create a standardized system that could be used for this project and any future projects. As such, the project deadlines were set back a couple of months.

SANITATION CAPITAL PROJECTS:

Truck Wash Facility (SA0015)/ Container Maintenance Facility (SA0009) / Household Hazardous Waste Facility (SA0012): Project will provide an automated truck wash facility at the sanitation storage yard north of the WRF and will provide a new enlarged maintenance, and regulatory compliant welding and painting facility for solid waste collection containers. The Truck Wash Facility will be available to all City vehicles, but designed primarily for large equipment. For the container maintenance facility, the newly proposed location is on the site of the Transfer Station. Upon learning of the potential bus wash facility to be constructed at the North Base Campus, Utilities and

Public Works have begun discussions regarding coordination of the facilities and the potential to combine efforts into facility capable of meeting needs for both departments and the City.

A Household Hazardous Waste Facility will also be included within this project. This Facility is necessary to allow for City residents a timely disposal option for household wastes that cannot be disposed using their normal polycart service. Currently, an annual collection day is held for City residents to dispose of their items but this has proven to be challenging in recent years.

Preliminary design efforts have identified potential improvements to the final product that warrant modifications to the project scope that required a contract amendment with the Architect. Amendment No. 1 was approved by City Council in February 2020 and included changes to the site for the Household Hazardous Waste and Container Maintenance facilities and entry drive modifications to the Transfer Station facility to improve accessibility and safety for vehicles entering and leaving the facility. The property has been rezoned to add Municipal Use for the property to meet current code requirements. The final plans were completed and advertised. Bids were opened and contract K-2021-10 was awarded to the Landmark Construction Group on January 12, 2021. Work is ongoing at the site including site work and utilities:

1. Footings poured for both buildings.
2. Site utilities essentially completed for both buildings.
3. New drive is prepared at the HHW/Transfer Station awaiting final confirmation/redesign by the consultant to accommodate the new recycling center.

Architect: Studio Architects, LLC (George Winters)

New Sanitation Office Building: The Sanitation Department has outgrown their current office space. Because their existing facility cannot be readily expanded and because it is not laid out in a way that would allow for renovations to create a more efficient workspace, a new facility will be constructed. On January 12, 2021, Norman Municipal Authority approved a design contract with The McKinney Partnership Architects PC (TMP) to design this new facility, and design commenced immediately thereafter. During March 2021, detailed design continued and a design review set of plans is anticipated to be submitted for NUA review during April 2021. At that time, a decision will also be made on whether to pursue CM at Risk (CMAR) project delivery, in which case, RFPs would likely be released during May 2021 with a construction manager chosen by late June 2021 and construction commencing in Fall 2021 or a traditional design/bid/build project delivery, in which case, bidding documents should be ready for advertisement by July 2021. Bidding and then contract award and notice to proceed with construction should follow in turn during the remainder of the Summer of 2021. With either delivery method, completion of construction is anticipated to be the Fall of 2022.

Processing and Marketing of Recycled Products from Norman Recycling Collection Centers (Bid 2021-41): The Sanitation Division's contract for recycling ended in 2020. The purpose of this bid is to obtain a contractor that will accept the six (6) recycling commodities (aluminum, plastics #1 and #2, tin cans, mixed paper, cardboard, and blended recyclables) that Norman procures from residents and commercial facilities. Contract will consist of processing and marketing approximately 160 tons of recyclable products each month, and reporting weight of each commodity separately. The contract will last for one (1) year and may be extended up to four times in one-year intervals at no change in the bid. A virtual bid meeting was held on April 8, 2021, and three contractors submitted bids. Smurfit Kappa had the lowest residual disposal cost and low transport cost. Staff will meet to discuss the prices accordingly.

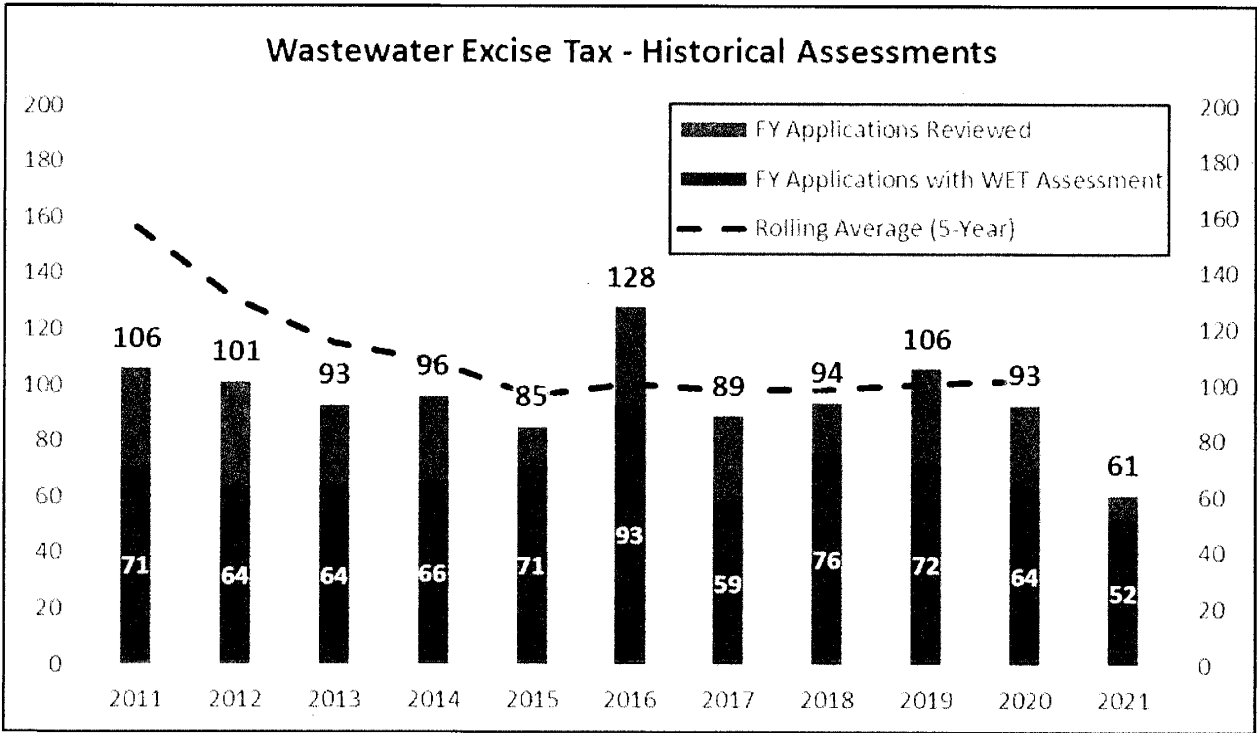
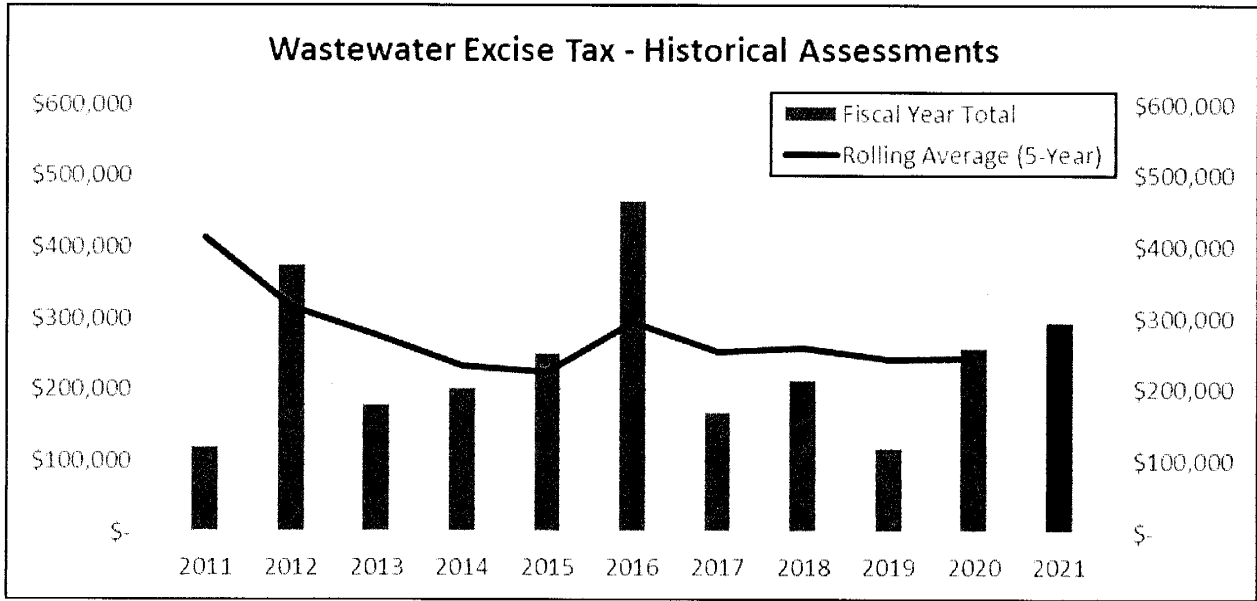
Compost Facility Scale House (SA0019):

This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. Once the contract is approved by Council, design will begin in May 2021 and last approximately 3 months with bidding expected in August 2021. Construction is estimated at three months and should be complete by December 2021.

Engineer: TriCore Group, LLC

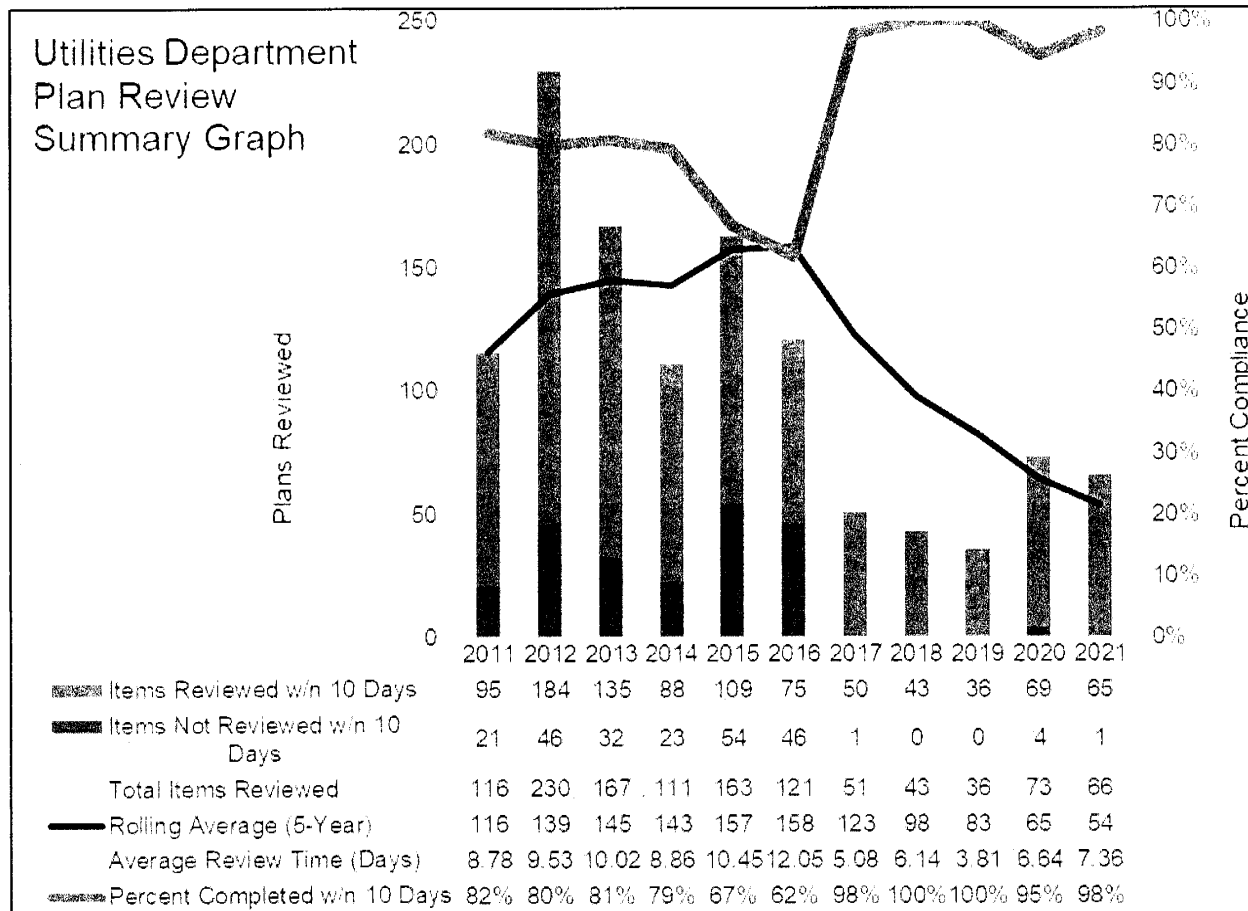
Wastewater Excise Tax – Non-Residential:

WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on 4 commercial entities last month. All applications were assessed since the applications were determined to increase wastewater flows over the previous use of the site. Through February, 52 commercial properties were reviewed and a total of \$261,061.18 was assessed to the 45 entities that will increase wastewater flows for the respective property. Below are graphs showing the amount assessed and the number reviewed.



PLAN REVIEW:

Twelve (12) plan sets were reviewed during March. Staff have reviewed 66 plans to-date for FYE2021 with an average review time of 7.36 days and with 98 percent of plans reviewed within 10 days.



RECOUPMENT PROJECTS:

1. NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
2. Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
4. 36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.
5. 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.
6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.
7. Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

Private Water Well Permits Issued

5 Water Well Permits 21-762, 806, 926, 927, 1102 were issued for month of March.

**MARCH 2021
ENVIRONMENTAL SERVICES DIVISION
MONTHLY REPORT**

INSPECTIONS

	March	Year to date
Fats, oil and grease (FOG) program	25	237
Food license approval	0	4
Significant Industrial Users	0	17
Total inspections	25	258

ROUTINE ACTIVITIES

	March	Year to date
Significant Industrial User sites sampled	16	17
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	0%	100%
Required quarterly 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	0%	75%
Household hazardous waste disposal calls	67	274
Immediate assistance requested	1	6

REVENUE

	March	Year to date
FOG Program	\$1,200.00	\$29,850.00
Surcharge	\$5,159.30	\$64,531.74
Lab Analysis Recovery	\$216.33	\$1,399.51
Industrial Discharge Permit	\$500.00	\$3,000.00
Total revenue	\$7,075.63	\$98,781.25

ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)

- 1 Provided staff liaison support including attending meetings, preparation of minutes, and issue research.
- 2 ECAB members developed environmental tips and practices to be distributed to the media.
- 3 Members are working on public education material and projects for water issues and recycling.
- 4 Subcommittee is researching implementation of the US Mayors' Climate Protection Agreement.
- 5 Virtual meeting in February.

MISCELLANEOUS ACTIVITIES

- 1 Staff maintain and loan out recycling containers for special events. Containers are routinely used at the OKC Memorial Marathon, Earth Day, May Fair, Summer Breeze concerts, Midsummer Nights Fair, Groovefest, and 2nd Friday Art Walks.
- 2 Working on Phase II of the Fats, Oils and Grease Program (FOG) - to include OU businesses, fraternities, sororities, and long-term care facilities.
- 3 As of March 31, 2021 approximately 179,400 gallons of grease/solids had been prevented from entering the sanitary sewer in FYE 21 as a result of the FOG program.
- 4 Staff is working with other departments to increase energy efficiency - i.e. turning off computers, duplex printing, anti-idling, methane recovery, and retrofitting pumps with variable speed drives.
- 5 DEQ and staff are working with the Product Stewardship Institute on a statewide effort to initiate take-back programs similar to Oregon's take-back program for paint.
- 6 Implementing a Dental Amalgam Program to comply with new federal regulations.
- 7 Working on annual renewals for participants in the FOG Program.
- 8 Staff is assisting with plans for a permanent HHW facility.
- 9 Staff is developing new technically based local limits.

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 21		FYE 20	
March, 2021	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	5	19	0	4
Property Owner Responsibility	15	205	27	187
TOTAL	20	224	27	191
Number of Feet of Sewer Cleaned:				
Cleaned	157,647	763,878	105,827	816,387
Rodded	11,635	42,758	4,140	38,242
Foamed	0	81,695	0	81,183
SL-RAT	0	112,739	10,226	122,106
TOTAL	169,282	1,001,070	120,193	1,057,918
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	0	0	0
Obstruction	1	5	0	1
Private	1	6	3	9
Other (Lift Station, Line Break, etc.)	0	1	0	0
Total Overflows	2	12	3	10
Feet of Sewer Lines Televised	36,248	183,863	33,394	196,134
Locates Completed	305	2,322	241	2,108
Manholes:				
Inspected	1,404	9,455	969	7,223
New	0	0	0	0
Rebuilt	0	0	0	0
Repaired	0	0	0	0
Feet of Sewer Lines Replaced/Repaired	27.00	68.30	0	9
Hours Worked at Lift Station	81.50	1,317.22	168	1,479
Hours Worked for Other Departments	6.01	451.95	0	281
OJI Percentage	0.00	0.00	0.00	0.00
Square Feet of Concrete	0	324	0	0
Average Response Time (Hours)	0.37	0.42	0.41	0.43
Claims Paid Per 10,000 People	0	0.0000	0	0.0027

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 21		FYE 20	
March, 2021	MONTH	YTD	MONTH	YTD
New Meter Sets:	62	445	43	336
Number Short Sets	62	43	43	333
Number Long Sets	0	2	0	3
Average Meter Set Time	4.33	4.83	5.23	5.34
Number of Work Orders:				
Service Calls	559	4,135	396	3,667
Meter Resets	4	9	3	8
Meter Removals	4	21	0	13
Meter Changes	90	540	58	644
Locates Completed	1,345	5,128	461	4,441
Number of Water Main Breaks	24	155	9	122
Average Time Water Off	2.01	2.02	2.46	2.12
Fire Hydrants:				
New	0	2	0	0
Replaced	0	7	0	5
Maintained	119	822	131	810
Number of Valves Exercised	276	1,724	98	1,070
Feet of Main Construction	0	1,839	320	2,079
Hours of Main Construction	0	1,989	214	2,531
Meter Changeovers	0	0	0	16
OJI Percentage	10.96	2.82	1.10	0.27
Hours Flushing/Testing New Mains	52.25	488	6	310
Hours Worked Outside of Division	10.50	597	14	374

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
March 1-31, 2021

Flow Statistics

	FYE 2021		FYE 2021	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	384.2	3102.6	418.9	3082.7
Total Effluent Flow (M.G.)	381.4	3048.7	418.9	3040.0
Influent Peak Flow (MGD)	20.3	20.3	22.4	22.7
Effluent Peak Flow (MGD)	20.3	20.3	22.4	22.4
Daily Avg. Influent Flow (MGD)	12.4	11.3	13.5	11.0
Daily Avg. Effluent Flow (MGD)	12.3	11.1	13.5	10.7
Precipitation (inches)	2.7	18.3	5.3	17.1

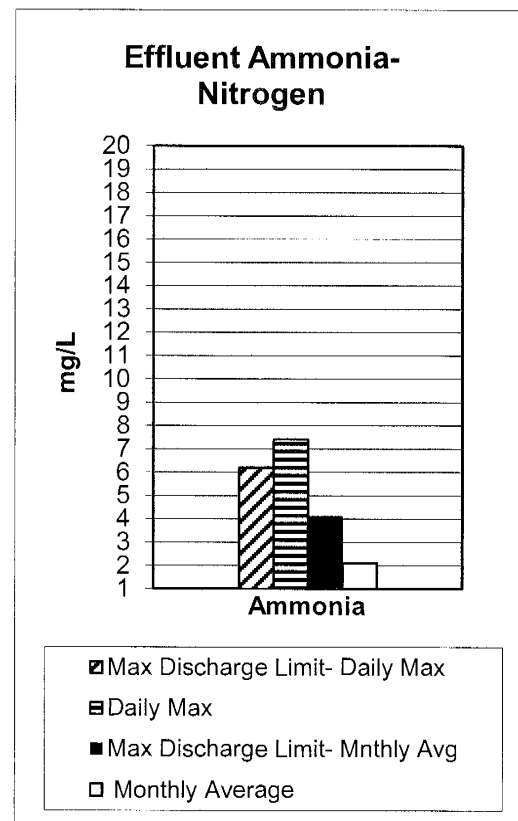
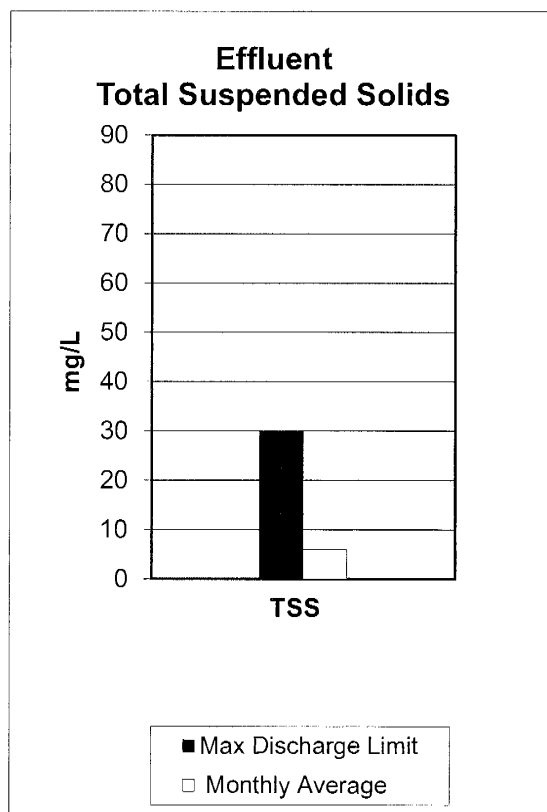
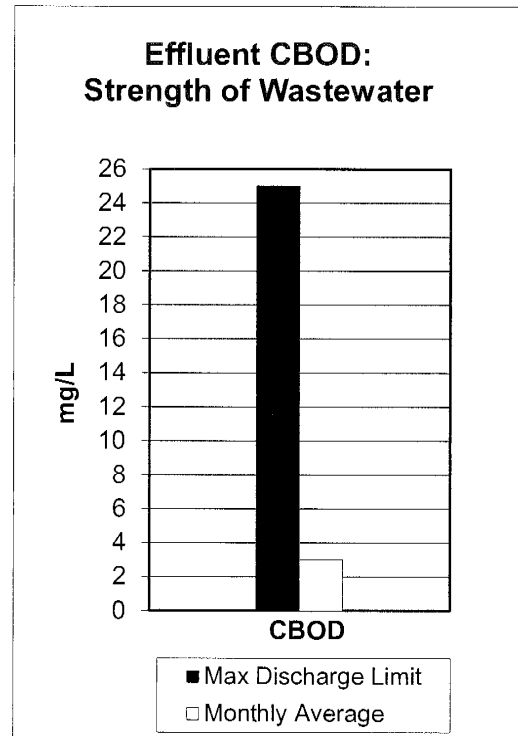
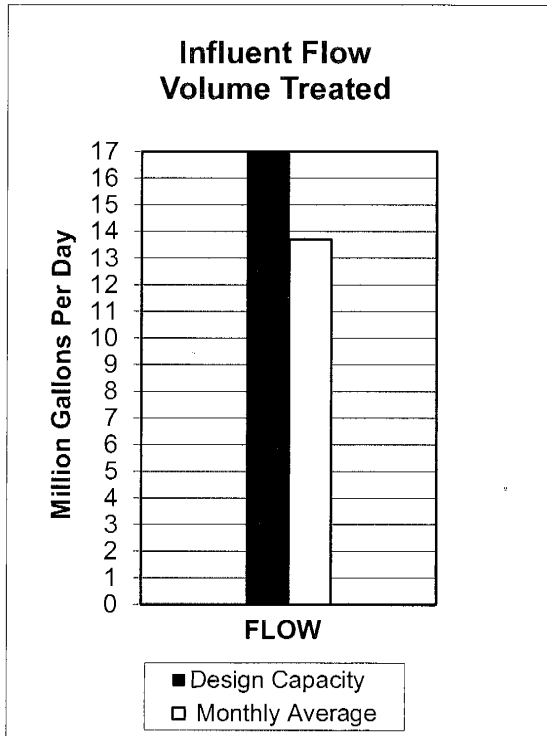
Discharge Monitoring Report Stats

5 day BOD:	EPA minimum percentage removal 85%			
	Avg.		Avg.	
Influent Total (mg/l)	171.0		127.0	
Effluent Carbonaceous Total	3.0		2.0	
Percent Removal	98.3		98.4	
Total Suspended Solids:				
Influent (mg/L)	259.0		345.0	
Effluent (mg/L)	6.0		3.0	
Percent Removal	97.7		99.1	
Dissolved Oxygen:				
Influent (min)	0.5		0.7	
Effluent (min)	6.5		6.1	
pH				
Influent (Low)	6.9		7.0	
(High)	7.4		7.6	
Effluent (Low)	6.8		6.9	
(High)	7.1		7.5	
Ammonia Nitrogen				
Influent (mg/L)	23.8		22.2	
Effluent (mg/L)	2.0		0.5	
Percent Removal	91.6		97.7	

Utilities

Electrical				
Total kWh Used (Plant wide)	524,100	4,551,680	521,060	4,426,900
Aeration Blowers	196,500	1,602,000	183,400	1,378,800
UV Facility	29,600	481,800	20,000	421,400
Natural Gas				
Total cubic feet/day (plant wide)	599,000	4,593,000	643,000	6,009,000
Public Education (Tours)	0	0	1	19
Total Attendees for FYE 21		34		145
Reclaimed Water System (MG)		0.0	0.0	0.0
OU Golf Course	2.9	29.8	0.8	57.6
E. coli average for March 2021	73	(Limit is 630)		

CITY OF NORMAN
WATER RECLAMATION FACILITY
 March 2021



Comments here

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

MONTH: March-2021

	FYE 2021		FYE 2020	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	280.89	2846.04	220.49	2325.75
Well Production (MG)	57.18	712.65	73.18	1004.75
Oklahoma City Water Used (MG)	32.19	276.23	30.98	315.66
Total Water Produced (MG)	370.25	3834.92	324.64	3646.17
Average Daily Production	11.94	14.00	10.47	13.26

Peak Day Demand

Million Gallons	13.08	26.00	11.62	22.20
Date	3/29/2021	8/23/2020	3/1/2020	8/20/2019
System Capacity (see note 1)	23.35	23.35	23.35	23.35
Demand Above Capacity (Peak Day)	0.00	2.65	0.00	0.00

Note 1: Beginning June 2016 the System Capacity includes the Oklahoma City water line. (Plant + Wells + OKC)

Costs

Plant	\$822,933.31	\$6,683,419.96	\$641,126.45	\$5,950,806.93
Wells	\$240,051.24	\$1,951,871.02	\$213,369.49	\$1,947,625.37
OKC	\$92,565.60	\$747,765.98	\$89,056.67	\$960,980.83
Total	\$1,155,550.15	\$9,383,056.96	\$943,552.61	\$8,859,413.13

Cost per Million Gallons

Plant	\$2,929.77	\$2,348.32	\$2,907.80	\$2,558.66
Wells	\$4,198.02	\$2,738.90	\$2,915.64	\$1,938.42
OKC	\$2,876.05	\$2,707.05	\$2,875.11	\$3,044.32
Total	\$3,120.97	\$2,446.74	\$2,906.45	\$2,429.79

Water Quality

Total Number of Bacterial Samples	90	802	80	721
Bacterial Samples out of Compliance	0	2	0	0
Total number of inquiries (Note 2)	1	25	1	32
Total number of complaints (Note 2)	1	34	2	31
Number of complaints per 1000 service connections	0.02	0.84	0.05	0.77

Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.

Safety

Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	0	1	0	7

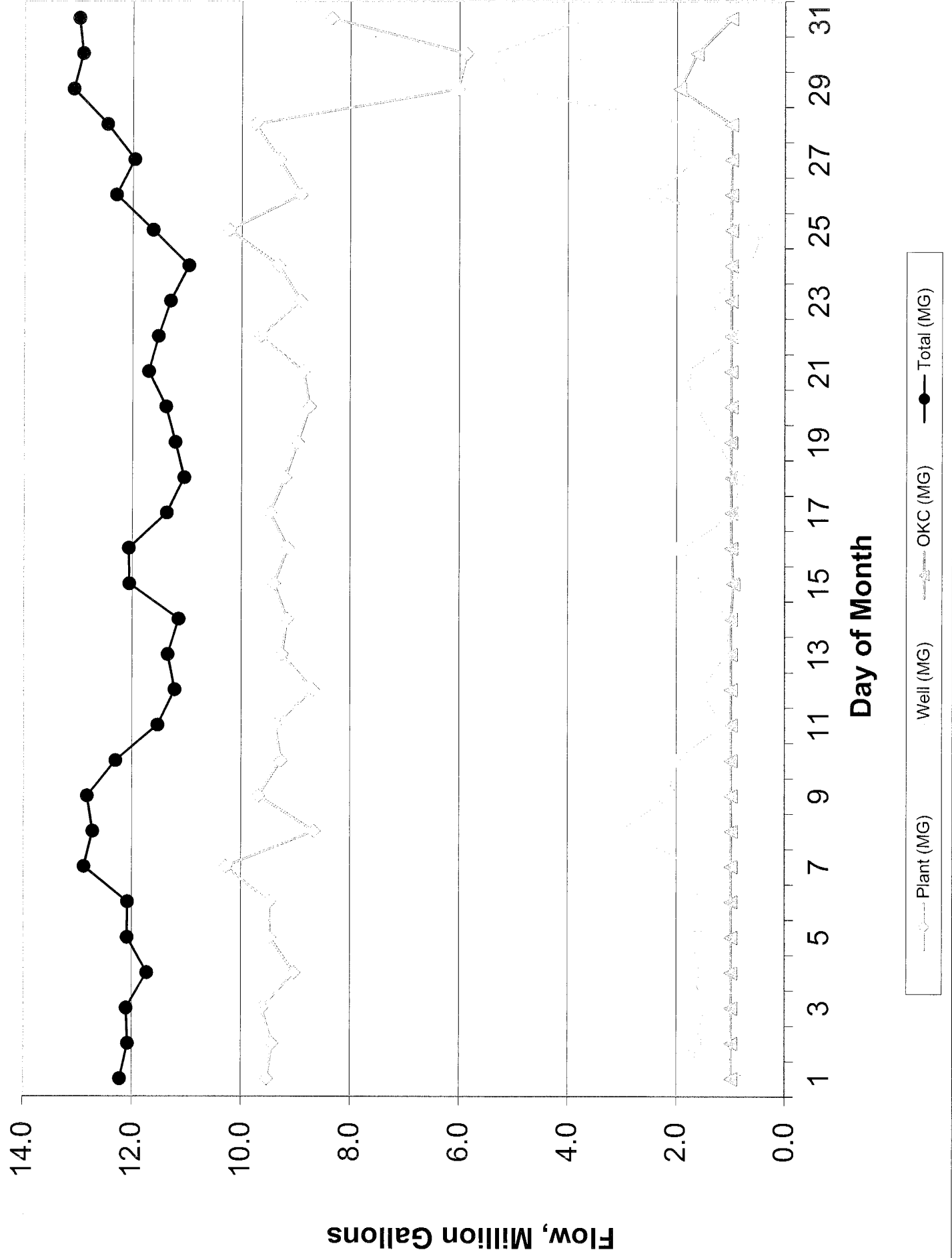
Public Education

Number of tours conducted	0	0	0	8
Number of people on tours	0	0	0	177

Notes:

Phase II construction - Contractor in process of completing the hydrogen peroxide feed system.
Well 42 pum Wells 57 is in progress of well rehabilitation. Well 54 new pump/motor has been installed.
Filter effluent 36" pipe in process of repair by contractor.

Water Production for March 2021



MONTHLY TRANSFER STATION REPORT

March 2021

	TONS PER MONTH	REVENUE PER MONTH
O.U. TONS	305.92	\$14,771.39
STANDARD TONS	1,889.19	\$112,644.41
RESIDENTIAL TONS:	530.20	\$22,616.00
PULL OFFS:	23.00	\$345.00
TOTALS:	2,748.31	\$150,376.80

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	508.00

# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	9963.61
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# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	7.00
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# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	44.90
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TOTAL LOADS BROUGHT TO LANDFILLS:	515.00
GRAND TOTAL TONS TO LANDFILLS	10,008.51

DISPOSAL COST PER TON (OKC)	\$20.88
TIPPING FEE'S FOR DUMPING AT OKC:	\$208,977.69
GRAND TOTAL TIPPING FEE'S	\$208,977.69

# OF LOADS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	720.00
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# OF TONS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	4139.34
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# OF LOADS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	542.00
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# OF TONS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	3244.67
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TOTAL LOADS BROUGHT TO TRANSFER STATION: BY SANITATION TRUCKS:	1262.00
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TOTAL TONS BROUGHT TO TRANSFER STATION BY SANITATION TRUCKS:	7384.01
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MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	186.18
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TOTAL TONS RECEIVED AT TRANSFER STATION	10295.50
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CURBSIDE MONTHLY RECYCLING REPORT**Mar-21****PROGRAM STATISTICS**

	AVERAGE
	MONTH
SET OUT/PARTICIPATION RATE:	88%
AVERAGE TONS PER DAY :	11.15
POUNDS PER HOME:	28.38

COMMODITY BY TON

	% of Total	TONS
ALUMINUM BEVERAGE CAN	1.24%	4.28
#1 PET	4.00%	13.82
NEWS	0.00%	0
GLASS CONTAINERS	14.55%	50.27
MIX PAPER	38.26%	132.19
PLASTIC FILM	2.66%	9.19
#2 NATURAL	1.19%	4.11
#2 COLOR	1.09%	3.77
#3-#7	0.00%	0
METAL	0.59%	2.04
RIGIDS	1.41%	4.87
TIN-STEEL SCRAP	1.62%	5.6
TRASH	22.24%	76.84
OCC	11.15%	38.52
TOTAL	100.00%	345.5

	MONTH
SERVICE CALLS (MISSES)	48
HOUSESIDE	4
REMINDER	0
SCATTERED	0
MISC.	0
REPAIR	17
NEW	57
ADD	14
MISSING	4
EXCHANGE	0
REPLACE	11
PICK UP	23
TOTAL CALLS	178.00

	MONTH
LANDFILL COST AVOIDANCE	\$7,214.04

SANITATION DIVISION PROGRESS REPORT
SUMMARY 2020

	FYE 20		FYE 21	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>		11	0	5
<u>On The Job Injuries</u>		6	0	8
<u>Bulk Pickups</u>	33	266	36	256
<u>Refuse Complaints</u>	89	726	120	890
<u>New Polycarts Requests</u>	64	485	83	631
<u>Polycarts Exchanges</u>	2	66	15	77
<u>Additional Polycart Requests</u>	63	548	117	630
<u>Replaced Stolen Polycarts</u>	21	176	4	172
<u>Replaced Damaged Polycarts</u>	65	692	105	784
<u>Polycarts Repaired</u>	41	411	55	342

COMPOST MONTHLY REPORT

MARCH 2021

	MONTH
TONS BROUGHT IN BY COMPOST CREWS:	297.17
LANDFILL TIPPING FEE'S	\$ 20.88
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 6,204.91
TONS BROUGHT IN BY PUBLIC:	1,788.33
TONS BROUGHT IN BY CONTRACTORS :	2,585.83
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	89.17
LANDFILL TIPPING FEE'S	\$ 20.88
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 93,194.33
TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 99,399.24
REVENUE COLLECTED FROM COMPOST SALES:	\$750.00
REVENUE COLLECTED FROM MULCH SALES:	\$0.00
REVENUE COLLECTED FROM DUMP SALES:	\$0.00
TOTAL TONS COLLECTED	4,760.50

	MULCH CUBIC YDS MONTH	COMPOST CUBIC YDS MONTH
PARKS DEPT.		
ROAD & CHANNEL		
LINE MAINTENANCE		
STREET DEPT.		
WATER TREATMENT		
MURPHY PRODUCTS OKC		
SELF LOADING BIN	0	
DRYING BEDS	0	
COMPOST SOLD BY CUBIC YARDS		250
MULCH LOADED BY CUBIC YARDS	288	
TOTAL:	288	250