



# City of Norman, OK

Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069

## Master

**File Number: GID-2021-36**

**File ID:** GID-2021-36

**Type:** Authorization for Purchase

**Status:** Consent Item

**Version:** 1

**Reference:** Item 19

**In Control:** City Council

**Department:** Police Department

**Cost:** \$69,844.00

**File Created:** 03/31/2021

**File Name:** Hammett Excavation Emergency Action

**Final Action:**

**Title:** CONSIDERATION OF RATIFICATION OF A DECLARATION OF EMERGENCY FOR EXCAVATION SERVICES IN THE AMOUNT OF \$69,844 PERFORMED BY HAMMETT EXCAVATION AT THE SOUTHEAST OKLAHOMA CITY LANDFILL RELATED TO A MISSING PERSON'S CASE AND BUDGET APPROPRIATION FROM THE GENERAL FUND BALANCE.

**Notes:** ACTION NEEDED: Ratify declaration of an emergency for excavation services performed by Hammett Excavation in the amount of \$69,844 from the Oklahoma City Landfill related to a missing person's case and appropriate \$69,844 from the General Fund Balance (10-29001) to Professional Services-Other (10660321-44009).

**ACTION TAKEN:** \_\_\_\_\_

**Agenda Date:** 04/13/2021

**Agenda Number:** 19

**Attachments:** Hammett Invoice \$69,844

**Project Manager:** Kevin Foster, Police Chief

**Entered by:** lisa.tullius@normanok.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File GID-2021-36

Body

**BACKGROUND:** On October 26, 2020, the Norman Police Department started a missing person investigation. During the course of the investigation it was discovered that the missing person had died and was unlawfully dumped in a City dumpster and then transported to the SE OKC landfill. A week long recovery effort was planned and completed from November 9th to the 13th. The excavation work was completed on 11/14/2020. The investigation is closed at this time.

**DISCUSSION:** Section 8-203(a)(2) of the City Code allows the City Manager to approve purchases of or contracts for “emergency supplies, materials, equipment, or contractual services which are necessary to maintain operations”. It has been Staff’s practice to then bring the emergency items forward for Council ratification. Staff requested and obtained City Manager approval to order the excavation work on an emergency basis.

The City Code, Section 8-204(5) provides an exemption from competitive bidding requirements for “supplies, materials, equipment or contractual services whose purchase is approved by the Council as necessary for the immediate preservation of the peace, health or safety” of the City, and is requested here. Due to environmental restrictions at the landfill site, Republic Services requires using only approved and specially trained excavation contractors. This is due to numerous methane gas pipes running underground and for providing for proper site drainage. Quotes were sought from the three excavation contracting companies. One company’s bid was higher and the equipment transport costs were higher. The second company did not submit a bid due to not being able to complete the work in the timeframe we needed. Hammett Excavation was the only contractor who could complete the work in a timely manner and with a lower cost. The expense is proposed to be funded from the General Fund, Police-Investigations, Professional Services-Other (account 10660321-44009).

**RECOMMENDATION:** It is recommended that the Council ratify the declaration of emergency, waive competitive bidding, appropriate \$69,844 from the General Fund Balance (10-29000) to Professional Services-Other (10660321-44009), and approve payment in the amount of \$69,844 to Hammett Excavation.