



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: K-1819-124 Amd 2

File ID: K-1819-124 Amd 2

Type: Contract

Status: ATS Review

Version: 1

Reference: Item 11

In Control: City Council

Department: Planning and
Community
Development
Department

Cost:

File Created: 02/25/2021

File Name: Abatement Contract with Givens Property
Maintenance, LLC

Final Action:

Title: AMENDMENT NO. TWO TO CONTRACT K-1819-124: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND GIVENS PROPERTY MAINTENANCE, L.L.C., FOR MOWING, SECURING OF STRUCTURES, AND THE REMOVAL OF HEALTH NUISANCES AND EASEMENT OBSTRUCTIONS FOR THE CODE COMPLIANCE DIVISION THROUGH MARCH 31, 2022.

Notes: ACTION NEEDED: Motion to approve or reject Amendment No. Two to Contract K-1819-124 with Givens Property Maintenance, L.L.C. through March 31, 2022; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Agenda Date: 03/09/2021

Agenda Number: 11

Attachments: Amendment 2 K-1819-124, Contract K-1819-124

Project Manager: Kelvin Winter, Code Compliance Supervisor

Entered by: kelvin.winter@normanok.gov

Effective Date:

History of Legislative File

| Ver- sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---------------|--------------|-------|---------|----------|-----------|-----------------|---------|
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Text of Legislative File K-1819-124 Amd 2

Body

BACKGROUND: On March 12, 2019, City Council approved a contract with Givens Property Maintenance, LLC to provide abatement services related to mowing, securing of structures, and removal of health nuisances on private properties. Amendment Number 1 was approved by City Council on February 25, 2020. Abatement work orders are issued upon failure of the

property owners to abate nuisances after notification by the City Code Compliance Inspectors. Section 1) B. of the contract allows for renewal of the contract for additional one-year periods at the option of the City. Fees for service remain unchanged.

DISCUSSION: The contractor, in response to a request for qualifications, submitted to the City in 2019, sealed qualifications in accordance with the terms of the Request for Qualifications. The City subsequently awarded the contract to Givens Property Maintenance, LLC. The contractor has performed well and in a timely manner upon issuance of work orders. There were 195 work orders issued in 2020.

The Code Compliance Division uses two contractors for abatements, and Givens Property Maintenance, LLC is one of the two abatement contractors utilized.

RECOMMENDATION: Staff recommends that based on the merits and performance of the contract requirements from contract approval to present, that Contract K-1819-124 with Givens Property Maintenance, LLC be renewed through amendment as a City of Norman mowing/securing/nuisance abatement contractor for the contract period April 1, 2021 through March 31, 2022. Funds are budgeted for nuisance abatement in Mowing Abatement (account number 10440152-44114).