



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: RPT-2021-40

File ID: RPT-2021-40

Type: Communication or Report

Status: Consent Item

Version: 1

Reference: Item 8

In Control: City Council

Department: City Clerk Department

Cost:

File Created: 03/03/2021

File Name: City Manager's Change Order Report

Final Action:

<p>Title: SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE CITY MANAGER'S CONTRACT AND CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.</p>
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Notes: ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

Agenda Date: 03/09/2021

Agenda Number: 8

Attachments: CO#1 K-1920-41, CO #3 K1819-44, K-2021-103, K-2021-104

Project Manager: Brenda Hall, City Clerk

Entered by: ellen.usry@normanok.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File RPT-2021-40

Body

BACKGROUND: City Council, in its meeting of November, 8, 2011, adopted Resolution R-1112-55 delegating administrative authority to the City Manager or his designee, at his discretion, to approve change order requests that result in adjustments up to forty thousand dollars (\$40,000) or 10% of any contract, whichever is less. The resolution also required that the administrative approvals of change orders be reported to the City Council with the City Manager's Weekly Report at the next regularly scheduled Council meeting and then filed with the original contract in the permanent records of the City Clerk.

City Council, in its meeting of July 14, 2020, adopted Ordinance O-1920-40 raising the contract approval threshold for the purchase of supplies, equipment, or contractual services from \$25,000 to \$50,000 which would be consistent with the current state law. Ordinance O-1920-40

requires contracts and purchases valued between twenty-five thousand dollars (\$25,000) and fifty-thousand dollars (\$50,000) be reported to Council on a monthly basis.

DISCUSSION: On November 16, 2020, the City Manager signed Change Order No. One to Contract K-1920-41 with Central Contracting Services, Inc., increasing the contract amount by \$35,000 for a revised contract amount of \$376,839. During maintenance of Industrial Boulevard from Lexington Street to Rock Creek Road, the contractor discovered a failed inlet structure that is no longer adequate to support the roadway. Repair of the inlet structure and adjacent pavement was not originally included in the scope of work; however, the repairs are necessary to insure the safety of the traveling public.

On January 26, 2021, the City Manager signed Contract K-2021-103 with Kimley-Horn and Associates, Inc., in the amount of \$39,600 to provide professional landscape architectural services for the City of Norman Wayfinding Project, Phase 1, located at various locations throughout the City of Norman.

On February 10, 2021, the City Manager approved Contract K-2021-104 with H&H Plumbing and Utilities, Inc., in the amount of \$49,940 for construction of grading and storm sewer improvements for 12th Avenue S.E. at Sawgrass Drive. The contractor was installing storm sewer on-site for Sage Cobblestone Creek Addition directly south and adjacent to this section of necessary improvements.

On March 1, 2021, the City Manager approved Change Order No. Three to Contract K-1819-44 with Layne, A Granite Company, formerly Layne Christensen Company deducting \$2,773.85 for a revised contract amount of \$6,318,721.08 and adding 45 calendar days to the contract. The decrease is a result of reconciling as-bid to as-built quantities. The contract also adds 45 calendar days due to hardships experiences from the contractor due to COVID and the recent unusual weather.