



office memorandum

Date: January 12, 2021

To: Beth Muckala, Assistant City Attorney

From: Ken Danner, Subdivision Development Manager *KD*

Subject: Consent to Encroach
Lot 19, Block 12, Vineyard Phase III, a Planned Unit Development
500 Yarmouth Road.

Public Works Department, Engineering Division does not object to the encroachment of a proposed parking area (driveway) into the east ten-foot (10') of a twenty-foot (20') drainage easement as long as there is a hold harmless clause in the consent document that clearly states replacement of the driveway (pavement) will be at the total expense of the property owner if Stormwater Division has to perform maintenance on an existing 24" corrugated metal pipe. The installation of the driveway will be inspected and not allowed to block any possible storm water overflow. Staff is opposed to any above ground structures within the drainage easement. Utility companies were not notified since this encroachment is located within a drainage easement.

If you have further questions, please feel free to contact me.

kd

Reviewed by: Scott Sturtz, City Engineer *SES*

Reviewed by: Shawn O'Leary, Director of Public Works *SO*

cc: Brenda Hall, City Clerk
Carrie Evenson, Stormwater Program Manager

