

CITY COUNCIL SPECIAL SESSION MINUTES
NORMAN UTILITIES AUTHORITY SPECIAL SESSION MINUTES
NORMAN MUNICIPAL AUTHORITY SPECIAL SESSION MINUTES
NORMAN TAX INCREMENT FINANCE AUTHORITY SPECIAL SESSION MINUTES

July 30, 2019

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Special Session at 5:35 p.m. in the Municipal Building Conference Room on the 30th day of July, 2019, and notice and agenda of the meeting were posted in the Municipal Building at 201 West Gray and the Norman Public Library at 225 North Webster 48 hours prior to the beginning of the meeting.

PRESENT:	Councilmembers Hickman, Holman, Petrone, Scanlon, Scott, Wilson, Mayor Clark
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ABSENT:	Councilmember Bierman
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TARDY:	Councilmember Carter*
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The Pledge of Allegiance was led by Mayor Clark.

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Item 3, being:

CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

WARD FOUR CANDIDATE SELECTION COMMITTEE
GEORGE AHMADI
GREG JUNGMAN
ANDY RIEGER
LYNTHA WESNER
EMILY WILKINS

Councilmember Hickman moved that the appointments be confirmed, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File AP-1920-9 dated July 26, 2019, by Brenda Hall, City Clerk

and the question being upon confirming the appointments, a vote was taken with the following vote:

YEAS:	Councilmembers Hickman, Holman, Petrone, Scanlon, Scott, Wilson, Mayor Clark
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NAYES:	None
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* Councilmember Carter arrived at 5:35 p.m.

The Mayor declared the motion carried and the appointments were confirmed.

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Item 4, being:

RESOLUTION R-1920-20: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ESTABLISHING A NEW SPECIAL REVENUE FUND, “PUBLIC TRANSPORTATION AND PARKING FUND”; ACCEPTING FEDERAL TRANSPORTATION ADMINISTRATION FUNDS WHEN RECEIVED, TRANSFERRING \$1,135,500 FROM THE GENERAL FUND, AND APPROPRIATING \$4,080,323 FROM THE GENERAL FUND FOR THE IMPLEMENTATION OF EXPANDED CITY PUBLIC TRANSIT OPERATIONS.

Councilmember Wilson moved that Resolution R-1920-20 be adopted, which motion was duly seconded by Councilmember Petrone;

Items submitted for the record

1. Text File R-1920-20 dated July 25, 2019, by Anthony Francisco, Finance Director
2. Resolution R-1920-20 with Attachment A, list of budget appropriations and transfers

Participants in discussion

1. Mr. Shawn O’Leary, Director of Public Works
2. Mr. John Priestley, 3844 Cedar Ridge, made comments

and the question being upon adopting Resolution R-1920-20, a vote was taken with the following result:

YEAS:	Councilmembers Carter, Hickman, Holman, Petrone, Scanlon, Scott, Wilson, Mayor Clark
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NAYES:	None
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The Mayor declared the motion carried and Resolution R-1920-20 was adopted.

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Item 5, being:

AMENDMENT NO. ONE TO CONTRACT K-1819-150: BY AND BETWEEN THE BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA, PROVIDING FOR AN EXTENSION OF SAID SERVICE AGREEMENT TO PROVIDE CERTAIN PUBLIC TRANSPORTATION SERVICES, INCLUDING PARATRANSIT MANAGEMENT AND OPERATIONS AND MAINTENANCE SERVICES FOR THE CITY OF NORMAN FROM AUGUST 5, 2019, THROUGH OCTOBER 1, 2019.

Councilmember Holman moved that Amendment No. One to Contract K-1819-150 with the Board of Regents of the University of Oklahoma be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Wilson;

Items submitted for the record

1. Text File K-1819-150, Amendment No. One, dated July 24, 2019, by Shawn O’Leary, Director of Public Works
2. Amendment No. One to Contract K-1819-150 with Amendment Exhibit A, Scope of Work
3. Contract K-1819-150 with Exhibit A, City of Norman Scope of Work, July 1, 2019 – August 2, 2019

Item 5, continued:

and the question being upon approving Amendment No. One to Contract K-1819-150 with the Board of Regents of the University of Oklahoma, a vote was taken with the following result:

YEAS:	Councilmembers Carter, Hickman, Holman, Petrone, Scanlon, Scott, Wilson, Mayor Clark
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NAYES:	None
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The Mayor declared the motion carried and Amendment No. One to Contract K-1819-150 with the Board of Regents of the University of Oklahoma approved; and the execution thereof was authorized.

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Item 6, being:

AUTHORIZATION FOR THE PURCHASE OF TWENTY-EIGHT (28) PUBLIC TRANSPORTATION VEHICLES FROM THE UNIVERSITY OF OKLAHOMA IN THE CUMULATIVE AMOUNT OF THREE HUNDRED TWENTY-SEVEN THOUSAND TWO HUNDRED SEVENTY-FOUR DOLLARS AND FIFTY-ONE CENTS (\$327,274.51) TO BE USED FOR PROVIDING PUBLIC TRANSPORTATION IN THE CITY OF NORMAN AND SURROUNDING AREA AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE TWENTY-EIGHT (28) CORRESPONDING BILLS OF SALE.

Councilmember Wilson moved that authorization for the purchase of 28 public transportation vehicles from the University of Oklahoma in the cumulative amount of \$327,274.51 be approved and the City Manager be authorized to execute the corresponding 28 bills of sale; which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File GID-1920-8 dated July 25, 2019, by Kristina Bell, Assistant City Attorney
2. Exhibit 1, CART Vehicle Master Record, Revenue Vehicles
3. Twenty-Eight Bills of Sale dated July 30, 2019, transferring ownership from the University of Oklahoma to the City of Norman

and the question being upon approving authorization for the purchase of 28 public transportation vehicles from the University of Oklahoma in the cumulative amount of \$327,274.51 and upon the subsequent authorization; a vote was taken with the following result:

YEAS:	Councilmembers Carter, Hickman, Holman, Petrone, Scanlon, Scott, Wilson, Mayor Clark
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NAYES:	None
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The Mayor declared the motion carried and authorization for the purchase of 28 public transportation vehicles from the University of Oklahoma in the cumulative amount of \$327,274.51 approved; and the City Manager was authorized to execute the corresponding 28 bills of sale.

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Item 7, being:

CONTRACT K-1920-32: A LEASE AGREEMENT BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA, FOR THE LEASE OF OFFICE SPACE, SERVICE BAYS, FLEET STORAGE, AND WAREHOUSE/GARAGE SPACE TO BE USED FOR PROVIDING TRANSPORTATION SERVICES FROM AUGUST 5, 2019, THROUGH DECEMBER 31, 2019.

Councilmember Wilson moved that Contract K-1920-32, a lease agreement with the Board of Regents of the University of Oklahoma, be approved and the execution thereof be authorized; which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File K-1920-32 dated July 25, 2019, by Shawn O’Leary, Director of Public Works
2. Location map of office space, shared/non-exclusive space, and optional office space, and Appendix B, Facility Sharing Agreement

and the question being upon approving Contract K-1920-32, a lease agreement with the Board of Regents of the University of Oklahoma, and upon the subsequent authorization,, a vote was taken with the following result:

YEAS:

Councilmembers Carter, Hickman, Holman, Petrone, Scanlon, Scott, Wilson, Mayor Clark

NAYES:

None

The Mayor declared the motion carried and a Contract K-1920-32, a lease agreement with the Board of Regents of the University of Oklahoma, approved; and the execution thereof was authorized.

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Item 8, being:

CONTRACT K-1920-30: AN INTERLOCAL AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA) D/B/A EMBARK TO PROVIDE TRANSPORTATION SERVICES FOR THE CITY OF NORMAN FROM AUGUST 3, 2019, THROUGH JUNE 30, 2020, IN AN AMOUNT NOT TO EXCEED AN ANNUAL AMOUNT OF TWO MILLION FOUR HUNDRED TWENTY-EIGHT THOUSAND TWO HUNDRED NINETY-THREE DOLLARS (\$2,428,293.00) FOR OPERATIONAL COSTS AND ADDITIONAL PASS THROUGH COSTS; IN AN AMOUNT NOT TO EXCEED ONE MILLION TWO HUNDRED EIGHTEEN THOUSAND SIX HUNDRED FORTY-SIX DOLLARS (\$1,218,646.00) FOR ADDITIONAL START UP COSTS; AND IN AN AMOUNT NOT TO EXCEED THIRTY-FIVE THOUSAND DOLLARS (\$35,000.00) FOR ISSUANCE OF BUS PASSES ISSUED PURSUANT TO NORMAN’S COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) BUS PASS PROGRAM.

Councilmember Holman moved that Contract K-1920-30 with Central Oklahoma Transportation and Parking Authority d/b/a EMBARK be approved and the execution thereof be authorized; which motion was duly seconded by Councilmember Wilson;

Items submitted for the record

1. Text File K-1920-30 dated July 17, 2019, by Kristina Bell, Assistant City Attorney
2. Contract K-1920-30 with Exhibit A, Scope of Services; Exhibit A-1, Fixed Route Schedules; Exhibit A-2, Norman Fied Route Public Transportation Map; Exhibit A-3, Paratransit Service Hours; Exhibit A-4, Norman Paratransit Services Area Map; Exhibit B, Additional Costs, General List of Start Up Costs, to be approved and invoiced as described in Section 4, Compensation and Invoicing; Exhibit C, FTA Terms and Conditions; Exhibit D, Facility Sharing Agreement; and Exhibit E, Fleet Vehicles

Item 8, continued:

Thereupon, Councilmember Wilson moved that Exhibit E to Contract K-1920-30 be replaced with the document labeled Replacement Exhibit E, which motion was duly seconded by Councilmember Holman; and the question being upon replacing Exhibit E to Contract K-1920-30 with the document labeled Replacement Exhibit E, a vote was taken with the following result:

YEAS:	Councilmembers Carter, Hickman, Holman, Petrone, Scanlon, Scott, Wilson, Mayor Clark
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NAYES:	None
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The Mayor declared the motion taken and Exhibit E to Contract K-1920-30 was replaced with the document labeled Replacement Exhibit E.

and the question being upon approving Contract K-1920-30 with Central Oklahoma Transportation and Parking Authority d/b/a EMBARK, as amended, and upon the subsequent authorization, a vote was taken with the following result:

YEAS:	Councilmembers Carter, Hickman, Holman, Petrone, Scanlon, Scott, Wilson, Mayor Clark
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NAYES:	None
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The Mayor declared the motion carried and a Contract K-1920-30 with Central Oklahoma Transportation and Parking Authority d/b/a EMBARK, as amended, approved; and the execution thereof was authorized.

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ADJOURNMENT

There being no further business, Councilmember Wilson moved that the meeting be adjourned, which motion was duly seconded by Councilmember Scott; and the question being upon adjournment of the meeting, a vote was taken with the following result:

YEAS:	Councilmembers Carter, Hickman, Holman, Petrone, Scanlon, Scott, Wilson, Mayor Clark
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NAYES:	None
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The Mayor declared the motion carried and the meeting was adjourned at 6:05 p.m.

ATTEST:

City Clerk

Mayor