

CHANGE ORDER SUMMARY
CITY OF NORMAN
CLEVELAND COUNTY, OKLAHOMA

CHANGE ORDER NO.: 1DATE: 5-22-19CONTRACT NO.: K-1819-135SUBMITTED BY: Terry FloydPROJECT: Norman Central Branch Library (NFB016)

CONTRACTOR: Cultural Surroundings, Inc.
(Name)
5600W. Lovers Ln., Suite 100
Dallas, TX, 75209

ORIGINAL CONTRACT AMOUNT \$189,242.75(Increase) this change order 0 Calendar days

DESCRIPTION	DECREASE	INCREASE
See Page 3-Change Order Detail		\$524.00

NET CHANGE

\$ 524.00

REVISED CONTRACT AMOUNT

\$ 189,766.75CONTRACTOR: DATE:  7-19-19ENGINEER: N/ADATE: N/APROJECT MGR.: DATE: 5-22-19CITY ATTORNEY: DATE: 5/22/19ACCEPTED BY: DATE: 5-23-19

CHANGE ORDER DETAIL
CHANGE ORDER NO. 1
City of Norman
Cleveland Co., Oklahoma

Project Name: Norman Central Library

Project Manager: Terry Floyd

Address/Phone: 201 W. Gray St./405-366-5446

Project Account Number: 051-9507-455.63-01

Project Number: NFB016

Contract No.: K-1819-135

A. Change Orders or addenda to public construction contracts of One Million Dollars (\$1,000,000.00) or less shall not exceed a fifteen percent (15%) cumulative increase in the original contract amount.

B. Change orders or addenda to public construction contracts of over One Million Dollars (\$1,000,000.00) shall not exceed the greater of One Hundred Fifty Thousand Dollars (\$150,000.00) or a ten percent (10%) cumulative increase in the original contract amount.

C. Change orders or cumulative change orders which exceed the limits of subsection A or B of this section shall require a readvertising for bids on the incomplete portions of the contract.

D.

1. All materials with cost per item;
2. Itemization of all labor with number of hours per operation and cost per hour;
3. Itemization of all equipment with the type of equipment, number of each type, cost per hour for each type, and number of hours of actual operation for each type;
4. Itemization of insurance cost, bond cost, social security, taxes, workers' compensation, employee fringe benefits and overhead cost; and
5. Profit for the contractor.

E. 1. **If a construction contract contains unit bid pricing, and the change order pertains to the unit bid price, the change order will not be subject to subsection A or B of this section.**

2. When the unit price change does not exceed Ten Thousand Dollars (\$10,000.00), the unit price change order computation may be based on an acceptable unit price basis in lieu of cost itemization as required in paragraphs 1,2,3,4 and 5 of subsection G of this section.

F. Alternates or add items bid with the original bid and contained in the awarded contract as options of the awarding public agency shall not be construed as change orders under the provisions of the Public Competitive Bidding Act of 1974.

DETAILED COST ITEMIZATION**ORIGINAL CONTRACT:****CHANGE ORDER NO. 1** to Contract No. 1819-135**Applied To:**

ITEM	DESCRIPTION	UNIT	UNIT COST	QUANTITY	INCREASE
1	Height Change of Children's Shelving from original bid (architect/operator needs)	N/A	N/A	1	\$524.00

NET INCREASE
\$ 524.00

This change order is being requested due to changes in the needed height for the children's display for the library shelving. This request is being made by the architect and operator. The original bid specified a 42" display, but following contract award, the height of the display needed to be increased to 48" in order to accommodate potential book sizes that may be displayed by the operator. This change was not realized until after the bid contract was awarded.

This change constitutes a .0027% change in the contract total, for a revised total of \$189,766.75. This total is available in Project NFB016 – account # 051-9507-455.63-01 Materials.

Cultural Surroundings

5117 W Lovers Ln. Suite 100

TX US

214-742-2400

monty@culturalsurroundings.com

<https://www.culturalsurroundings.com/>**Estimate**CULTURAL  SURROUNDINGS**ADDRESS**

City of Norman

Finance Dept.

P.O. Box 370

201-C West Gray

Norman, OK 73070

ESTIMATE #	DATE	
1021	05/02/2019	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
05/02/2019	MJFRAME3648	To modify the Children's shelving (207, 208A, 208B) from 42" to 48" high	1	524.00	524.00
		Lot price			

TOTAL**\$524.00**

Accepted By _____

Accepted Date _____