



DATE: May 9, 2019

TO: Ken Komiske, Utilities Director
Kathryn Walker, Interim City Attorney

FROM: Brenda Hall, City Clerk

SUBJECT: Claim from Deborah Maupin

I am in receipt of a claim from Deborah Maupin in the amount of \$4,874.72 for damages to her vehicle due to her claim that on December 24, 2018, a sanitation vehicle struck her car parked in front of 3312 Greenwood Drive.

Ken, I would appreciate your checking with your staff regarding verification of the accident. Please report your findings by written memorandum to me with a copy to Jeff.

Kathryn, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

BH:smr
attachments

office memorandum