



# City of Norman, OK

Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069

## Master

**File Number: K-1920-17**

**File ID:** K-1920-17

**Type:** Contract

**Status:** Consent Item

**Version:** 1

**Reference:** Item 27

**In Control:** City Council

**Department:** Planning and  
Community  
Development  
Department

**Cost:** \$25,000.00

**File Created:** 06/19/2019

**File Name:** CDBG MFH

**Final Action:**

**Title:** CONTRACT K-1920-17: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND METROPOLITAN FAIR HOUSING COUNCIL, INC. IN THE AMOUNT OF \$25,000 AS AGREED UPON UNDER THE 45TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM AND THE FYE 2020 HOME INVESTMENT PARTNERSHIP PROGRAM.

**Notes:** ACTION NEEDED: Motion to approve or reject Contract K-1920-17 with Metropolitan Fair Housing Council, Inc., in the amount of \$25,000; and, if approved, authorize the execution thereof.

ACTION TAKEN: \_\_\_\_\_

**Agenda Date:** 07/09/2019

**Agenda Number:** 27

**Attachments:** K-1920-17 MFH, MFH Letter, Attachment A

**Project Manager:** Lisa Krieg, CDBG/Grants Planner

**Entered by:** lisa.krieg@normanok.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
---------------	--------------	-------	---------	----------	-----------	-----------------	---------

### Text of Legislative File K-1920-17

Body

**PROPOSED USE OF FUNDS:** The funding requested by Metropolitan Fair Housing Council (MFHC) will provide fair housing services for residents of Norman. Those services include educational outreach, investigation of fair housing complaints, and other related activities.

**BACKGROUND:** On May 14, 2019, Council approved the CDBG and HOME Annual Action Plans in the total amount of \$1,225,818. The funding for this contract was detailed within the CDBG Action Plan. The funding for the CDBG and HOME Programs is provided by the U.S.

Department of Housing and Urban Development (HUD).

The CDBG and HOME budgets were developed over a series of meetings of the Community Development Block Grant Policy Committee. This Committee consists of fifteen members that are elected as designated in the Citizen Participation Plan. The proposed budget was unanimously approved by the Policy Committee on April 3, 2019.

An Annual Report that includes a summary of services provided by the fiscal year 2018-2019 (FYE19) contract is included in Attachment A.

**DISCUSSION:** The proposed contract represents a total of \$25,000 for fair housing activities that are a required part of the CDBG and HOME Programs. The contract has been developed in conjunction with all City of Norman and HUD requirements.

**RECOMMENDATION:** Staff has reviewed the proposed contract and recommends approval of Contract K-1920-17 in the amount of \$25,000 to MFHC. Funds are available in the Community Development Fund, fiscal year 2019-2020, in Services and Maintenance - Consultant Other (account 021-4007-463.40-09; \$10,000; and account 021-4010-463.40-09; \$15,000).