



# City of Norman, OK

Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069

## Master

**File Number: K-1920-11**

**File ID:** K-1920-11

**Type:** Contract

**Status:** Consent Item

**Version:** 2

**Reference:** Item 24

**In Control:** City Council

**Department:** Police Department

**Cost:**

**File Created:** 05/28/2019

**File Name:** Cleveland County Jail Services Agreement

**Final Action:**

**Title:** CONTRACT K-1920-11: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE CLEVELAND COUNTY SHERIFF'S DEPARTMENT AND THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY TO PROVIDE FOR THE INCARCERATION OF CITY PRISONERS IN THE CLEVELAND COUNTY JAIL FACILITY AT A COST OF \$48.63 PER DAY PER PRISONER TO BEGIN JULY 1, 2019.

**Notes:** ACTION NEEDED: Motion to approve or reject Contract K-1920-11 with the Cleveland County Sheriff's Department and the Board of County Commissioners of Cleveland County for incarceration of City prisoners at a cost of \$48.63 per day; and, if approved, authorize the execution thereof.

**ACTION TAKEN:** \_\_\_\_\_

**Agenda Date:** 07/09/2019

**Agenda Number:** 24

**Attachments:** Text File, Jail Services Agreement - 2019 (K-1920-11)

**Project Manager:** Jeanne Snider, Assistant City Attorney

**Entered by:** deedra.vice@normanok.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File K-1920-11

Body

**BACKGROUND:** The Jail Services Agreement provides for the incarceration of City prisoners and detainees within the County Jail. In 2018, the cost to house City prisoners was \$47.50 per day. The new Agreement is being presented for a rate increase from \$47.50 to \$48.63 per day.

**DISCUSSION:** The Sheriff's Office is required annually to determine the average daily rate of incarceration per prisoner. Factors used to determine the rate are total personnel costs,

including benefits, consultants and contract services, depreciation and other direct jail operating costs such as food, clothing, medical care supplies, bedding, toiletries, recreation and education, utilities, telephone and communication costs. The Cleveland County Sheriff's Office completed its annual review which was approved by the Cleveland County District Court on April 10, 2019. The daily rate to incarcerate prisoners will be \$48.63 per day and will be effective on July 1, 2019.

Although the City of Norman pays the County for housing City of Norman prisoners, the Oklahoma State statutes allow cities to collect from the prisoners the cost of their incarceration. These costs are collected as part of the costs in Municipal Court and deposited in the General Fund. The reimbursement amount from prisoners is an additional revenue source to the General Fund and helps offset the cost to the City for housing prisoners.

Adequate funds are available in the Prisoner Care Account (010-6015-421.41-11).

**RECOMMENDATION:** As stated above, the requested increase is based on the actual per prisoner cost of jail operation per day and is reasonable. Contract K-1920-11 between the City of Norman and the Board of County Commissioners on behalf of the Cleveland County Sheriff's Department to provide jail services for City of Norman prisoners has been reviewed by the Legal Department and found to be proper as to form. This Contract is being forwarded to City Council for consideration at this time.