

CHANGE ORDER SUMMARY  
CITY OF NORMAN  
CLEVELAND COUNTY, OKLAHOMA

CHANGE ORDER NO.: 1

DATE: 5-22-19

CONTRACT NO.: K-1819-137

SUBMITTED BY: Terry Floyd

PROJECT: Norman Central Library (NFB016)

CONTRACTOR: John A. Marshall Co.

(Name)

11400 N I-35 Service Road, Suite E  
Oklahoma City, OK 73131

ORIGINAL CONTRACT AMOUNT \$ 336,515.23

(Increase) this change order 0 Calendar days

DESCRIPTION	DECREASE	INCREASE
See Page 3-Change Order Detail	\$93.93	\$1,167.40

NET CHANGE

\$ 1,167.40

REVISED CONTRACT AMOUNT

\$ 337,682.63

CONTRACTOR: *Emily Machala*

DATE: *5/31/2019*

ENGINEER: N/A

DATE: N/A

PROJECT MGR.: *Terry Floyd*

DATE: *6-3-19*

CITY ATTORNEY: *[Signature]*

DATE: *6/3/19*

ACCEPTED BY: *[Signature]*

DATE: *6/4/2019*

CHANGE ORDER DETAIL  
CHANGE ORDER NO. 1  
City of Norman  
Cleveland Co., Oklahoma

Project Name: Norman East Branch Library

Project Manager: Terry Floyd

Address/Phone: 201 W. Gray St./405-366-5446

Project Account Number: 051-9507-455.63-01

Project Number: NFB016

Contract No.: K-1819-137

- A. Change Orders or addenda to public construction contracts of One Million Dollars (\$1,000,000.00) or less shall not exceed a fifteen percent (15%) cumulative increase in the original contract amount.
- B. Change orders or addenda to public construction contracts of over One Million Dollars (\$1,000,000.00) shall not exceed the greater of One Hundred Fifty Thousand Dollars (\$150,000.00) or a ten percent (10%) cumulative increase in the original contract amount.
- C. Change orders or cumulative change orders which exceed the limits of subsection A or B of this section shall require a readvertising for bids on the incomplete portions of the contract.
- D.
1. All materials with cost per item;
  2. Itemization of all labor with number of hours per operation and cost per hour;
  3. Itemization of all equipment with the type of equipment, number of each type, cost per hour for each type, and number of hours of actual operation for each type;
  4. Itemization of insurance cost, bond cost, social security, taxes, workers' compensation, employee fringe benefits and overhead cost; and
  5. Profit for the contractor.
- E. 1. **If a construction contract contains unit bid pricing, and the change order pertains to the unit bid price, the change order will not be subject to subsection A or B of this section.**
2. When the unit price change does not exceed Ten Thousand Dollars (\$10,000.00), the unit price change order computation may be based on an acceptable unit price basis in lieu of cost itemization as required in paragraphs 1,2,3,4 and 5 of subsection G of this section.
- F. Alternates or add items bid with the original bid and contained in the awarded contract as options of the awarding public agency shall not be construed as change orders under the provisions of the Public Competitive Bidding Act of 1974.

**DETAILED COST ITEMIZATION****ORIGINAL CONTRACT:****CHANGE ORDER NO. 1** to Contract No.**Applied To:**

ITEM	DESCRIPTION	UNIT	UNIT COST	QUANTITY	INCREASE
1	Height Change of Mobile Display from original bid (architect/operator needs)	N/A	N/A	4	\$1,261.33
2	Fabric change from original bid (architect/operator needs)	NA	NA	6	-\$93.93 (decrease)

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**NET INCREASE**
**\$ 1,167.40**

This change order is being requested due to changes in the needed height for the mobile display installed on library shelving. This request is being made by the architect and operator. The original bid specified a 48" tall display, but following contract award, the height of the display needed to be increased due to changes in the size of the equipment provided by the operator. This change was not realized until after the bid contract was awarded.

Additionally, a deduct of \$93.93 is being requested. Due to non-availability, a fabric change was needed for six (6) chairs following bid. This fabric and associated costs was less than the original specification for the fabric, thus resulting in a \$93.93 deduction in the cost for this furniture group.

This change constitutes a .003% change in the contract total, for a revised total of \$337,682.63. This total is available in Project NFB016 – account # 051-9507-455.63-01 Materials.



11400 N I-35 Service Road, Suite E  
Oklahoma City, OK 73131  
405.752.9696p 405.752.7052f

Emily Machala  
emily.machala@jamarshall.com  
405.313.7117 cell

Date: 5/20/2019

Valid until: 60 Days

**Norman Public Library - Section EE**  
**Rev Quote - Custom Upholstery - 5.20.2019**  
**\*\*Fabric Change\*\***

Item	Qty.	Product Number	Description	Sell Price	
				Unit	Extended
1	1	Custom	Custom Upholstered Cushion - Section EE	\$1,108.92	\$1,108.92
2	1	ISV	Installation	\$75.00	\$75.00
3	6	6374-83	Carnegie, Felt Line 83	\$0.00	\$0.00
4	1	FRT	Freight	\$33.31	\$33.31
5	1	TAX	General Sales Tax - Norman 8.75%	\$97.03	\$97.03

**Total: \$1,314.26**

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_



JOHN A.  
MARSHALL  
CO.

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Oklahoma City, OK 73131  
405.752.9696p 405.752.7052f

Emily Machala  
emily.machala@jamarshall.com  
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Date: 5/2/2019

Valid until: 60 Days

## Norman Public Library "Central Branch" Revised Quote - Ryphen - 5.2.2019

Item	Qty.	Product Number	Description	Sell Price	
				Unit	Extended
1	18	RG_DT_40	<b>Ryphen Display Table - Mobile Nesting Display Large</b>	\$3,135.00	\$56,430.00
			Overall Size 60W x 30D x 40H		
			Construction Laser Cut, Welded Steel		
			Shell 16 ga CRS		
			Rib 11 ga CRS		
			Shelf Type Height adj., 2 Metal Shelves		
			Perforated Shell Finish Paint - RAL 9003 White		
			Filler Panel Finish Paint - RAL 7043 Grey		
			Caster Type Mockette CA52B/P 5" Casters - White, Grey Tires with Locks		
2	18	RG_DT_28	<b>Ryphen Display Table - Mobile Nesting Display Large</b>	\$2,744.50	\$49,401.00
			Overall Size 48W x 22D x 28H		
			Construction Laser Cut, Welded Steel		
			Shell 16 ga CRS		
			Rib 11 ga CRS		
			Shelf Type Height adj., 2 Metal Shelves		
			Perforated Shell Finish Paint - RAL 9003 White		
			Filler Panel Finish Paint - RAL 7043 Grey		
			Caster Type Mockette CA52B/P 5" Casters - White, Grey Tires with Locks		
3	13	RG_WD_70.5	<b>Ryphen Wedge Display - Wedge Mobile Display Tall</b>	\$3,729.00	\$48,477.00
			Overall Size 15.75W x 15D x 70.5H		
			Construction Laser Cut, Welded Steel		
			Shell 16 ga CRS		
			Rib 11 ga CRS		
			Shelf Type Welded 4 Metal Shelves		
			Perforated Shell Finish Paint - RAL 9003 White		
			Filler Panel Finish Paint - RAL 7043 Grey		
			Caster Type (3) 4H Heavy Duty Caster w/ Locks		
4	4	RG_WD_44	<b>Ryphen Wedge Display - Wedge Mobile Display Tall</b>	\$3,236.80	\$12,947.20
			Overall Size 15.75W x 15D x 50H		
			Construction Laser Cut, Welded Steel		
			Shell 16 ga CRS		
			Rib 11 ga CRS		
			Shelf Type Welded 2 Metal Shelves		
			Perforated Shell Finish Paint - RAL 9003 White		

Item	Qty.	Product Number	Description	Sell Price	
				Unit	Extended
			Filler Panel      Paint - RAL 7043 Grey Finish Caster Type      (3) 4H Heavy Duty Caster w/ Locks		
5	1	FREIGHT	Rypen - Freight and Packaging for Transit	\$16,132.40	\$16,132.40
6	1	ISV	Installation	\$2,782.50	\$2,782.50
7	1	TAX	Tax - 8.75% - Norman, OK	\$14,634.83	\$14,634.83
				<b>Total:</b>	<b>\$200,804.93</b>

Customer Signature:\_\_\_\_\_ Date:\_\_\_\_\_