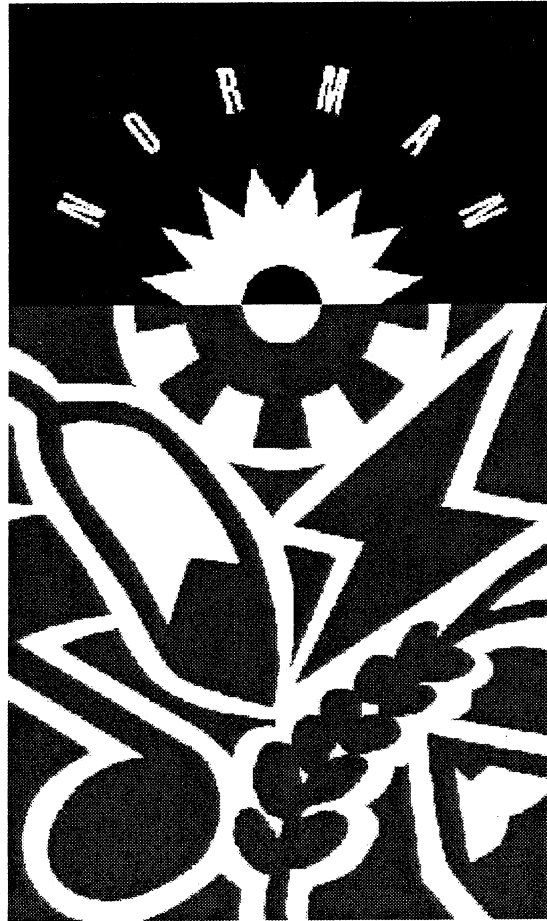


City of Norman



Monthly Departmental Report

March 2019

MONTHLY PROGRESS

TABLE OF CONTENTS
MONTHLY PROGRESS REPORTS

| | |
|--|------------|
| City Clerk | 1 |
| Facility Maintenance | 1A |
| City Manager | 2 |
| CIP Financial Status | 2A |
| Community Relations | 2B |
| Development Coordinator | 2C |
| NORMAN FORWARD | 2D |
| Finance | 3 |
| Accounting | 3A |
| City Revenue Reports | 3B |
| Utility | 3C |
| Fire | 4 |
| Human Resources | 5 |
| Information Technology | 6 |
| Legal | 7 |
| Municipal Court | 8 |
| Parks | 9 |
| Westwood/Norman Municipal Authority | 9A |
| Planning and community Development | 10 |
| Comprehensive Planning | 10A |
| Development | 10B |
| Revitalization | 10C |
| Police | 11 |
| Animal Control | 11A |
| Public Works | 12 |
| Utilities | 13 |

CITY CLERK 1

**CITY CLERK
MONTHLY PROGRESS REPORT
March 2019**

| ACTION CENTER | | | | | |
|--------------------------|-----------------|---------|--------------------------|-----------------|---------|
| DEPARTMENT | NUMBER OF CALLS | FYE YTD | DEPARTMENT | NUMBER OF CALLS | FYE YTD |
| Animal Control | 7 | 73 | Noise | 0 | 3 |
| Building Permits | 5 | 61 | Norman Forward Questions | 0 | 0 |
| CDBG | 4 | 18 | Parks and Recreation | 27 | 142 |
| City Clerk | 17 | 120 | Planning | 12 | 55 |
| City Manager/Mayor | 6 | 30 | Police | 28 | 212 |
| Code Enforcement | 34 | 349 | Recycling | 0 | 0 |
| Engineering/Public Works | 14 | 144 | Sanitation | 37 | 162 |
| Finance | 8 | 33 | Sidewalks | 0 | 0 |
| Fire/Civil Defense | 8 | 30 | Storm Debris | 0 | 1 |
| Fleet/Public Works | 4 | 24 | Storm Water | 34 | 154 |
| Human Resources | 3 | 12 | Streets | 12 | 132 |
| Information (General) | 26 | 206 | Street Lights | 16 | 17 |
| Information Technology | 5 | 14 | Traffic | 8 | 197 |
| Legal | 9 | 43 | Utilities | 33 | 109 |
| Line Maintenance | 21 | 106 | WC Questions | 0 | 0 |
| Municipal Court | 5 | 27 | WC Violations | 0 | 0 |
| Total for March | | 383 | Total FYE YTD | | 2479 |

LICENSES

21 New licenses were issued and 1337 licenses were renewed during the month of March. Following is a list of each license type and the number issued for that specific type:

| LICENSE TYPE | NUMBER ISSUED | FYE YTD | LICENSE TYPE | NUMBER ISSUED | FYE YTD |
|------------------------------|---------------|---------|-----------------------------|---------------|---------|
| Food | 373 | 400 | Bee Keeper | 7 | 8 |
| Class I Beer | 0 | 5 | Solicitor/Peddler (30 day) | 0 | 2 |
| Class II Beer | 0 | 3 | Solicitor/Peddler (60 day) | 0 | 1 |
| Mixed Beverage | 46 | 52 | Solicitor/Peddler (one day) | 0 | 0 |
| Mixed Beverage/Caterer | 32 | 36 | Coin-Operated Devices | 445 | 446 |
| Brewer | 2 | 3 | Game Machines | 256 | 257 |
| Wine & Beer/Winemaker | 19 | 26 | Taxi/Motorbus/Limousine | 6 | 6 |
| Temporary Food (30 day) | 1 | 17 | Impoundment Yard | 3 | 3 |
| Temp Food (180 day) | 3 | 12 | Salvage Yard | 1 | 1 |
| Temp Food (one day) | 0 | 3 | Transient Amusement | 0 | 0 |
| Kennel | 15 | 17 | Special Event | 0 | 8 |
| Retail Spirits Store | 15 | 18 | Special Event Beer | 0 | 0 |
| Retail Beer | 64 | 101 | Sidewalk Dining | 9 | 9 |
| Retail Wine | 42 | 86 | PediCab | 0 | 7 |
| Distiller | 0 | 0 | Pawnbrokers | 5 | 5 |
| Medical Marijuana Dispensary | 8 | 16 | Medical Marijuana Grower | 4 | 7 |
| Medical Marijuana Processor | 2 | 3 | | | |

New Establishment/Licenses

| NAME | ADDRESS | LICENSE TYPE(S) |
|-----------------------------|-----------------------------------|------------------------------|
| Howerton, Ray B | 1207 W Brooks St. | Bee Keeping License |
| Michelangelo's | 207 E Main | Sidewalk Dining Permit |
| Pro OK Processing, LLC | 3001 NW 36 th Ave. | Medical Marijuana Processor |
| Underhill Farms | 3439 Charleston Rd. | Medical Marijuana Grower |
| SMOTW Turnpugh | 3851 SE 132 nd Ave. | Medical Marijuana Grower |
| Mabs Market | 2315 E Lindsay St. | Medical Marijuana Dispensary |
| Greenlove Compassionte Care | 112 W Main St. | Medical Marijuana Dispensary |
| The Grass Shack | 2400 NE 12 th Ave. 130 | Medical Marijuana Dispensary |
| The Super Scoop | 333 W Boyd St. | Food Service License |
| Magic Noodle | 1915 Classen Blvd. 119 | Food Service License |

- 1 New 180 Day Temporary Food Service License was issued to Endless Summer Shaved Ice for March 26, 2019 – September 21, 2019.
- 1 New 180 Day Temporary Food Service License was issued Midway Food Truck for March 22, 2019 – September 17, 2019.
- 1 New 180 Day Temporary Food Service License was issued to Whole Latte Pie for March 29, 2019 – September 25, 2019.
- 1 New 30 Day Temporary Food Service License was issued to Riko's Tacos for March 20, 2019- April 28, 2019.

Existing Establishment/New Owners

| NAME | ADDRESS | LICENSE TYPE(S) |
|--------------------------------|-------------------|-----------------------------------|
| Hiway Pizza | 577 Buchanan Ave. | Mixed-Beverage/Caterer (up-grade) |
| Alameda Market & Tackle | 7500 Alameda Dr. | Retail Beer |
| Tino's Italian East and Sweets | 209 W Main St. | Beer and Wine |
| Michelangelo's | 207 E Main St. | Occupational Tax/Beer and Wine |
| Alameda Market & Tackle | 7500 Alameda Dr. | Food Service License |
| Michelangelo's | 207 E Main St. | Food Service License |
| Westwood Family Aquatics Ct | 2400 Westport Dr. | Food Service License |

CLAIMS FILED

| DATE FILED | NAME | JUSTIFICATION | AMOUNT |
|------------|--------------------|--|--------------------|
| 03/25/19 | Cox Communications | Damage to cable by Central Contracting Company while installing a waterline on 03/11/2019 at 2644 Smalley Circle | Not yet determined |
| 03/18/19 | James Krummrei | Damage to a section of water line while replacing a water meter on 03/08/2019 at 1226 Salsbury Street | \$2,100 |
| 03/08/19 | Cory Averitt | Accident with a police vehicle on 02/12/2019 in the parking lot at 1333 East Lindsey Street | \$3,369.96 |
| 03/06/19 | Gregory Muller | Yard Waste Truck back into parked vehicle on 10/31/18 at 1211 Camden Way | \$1,008.37 |

COMMUNITY PLANNING AND TRANSPORTATION

A City Council Community Planning and Transportation Committee meeting was held on March 28, 2019, to discuss Cleveland Area Rapid Transit (CART) Ridership Report including Saferide and Extended Service for the month of March 2019, and Center City Form based Code Administrative Delay.

CONFERENCES

A City Council Conference was held on March 12, 2019, for an update on the Cleveland Area Rapid Transit (CART) Public Transit Program.

OVERSIGHT COMMITTEE

A City Council Oversight Committee meeting was held on March 14, 2019, for continued discussion regarding a possible fee for single use bags and regulations for Escooters.

SPECIAL SESSIONS

A City Council Special Session was held on March 5, 2019, to discuss proposed amendments to the Animal Control ordinance, the acquisition of Real Property for recreational purposes currently owned by the Oklahoma Department of Mental Health and Substance Abuse Services located in the vicinity of East Robinson Street and 12th Avenue N.E. and East Robinson Street and 24th Avenue, and possible litigation associated with the University North Park Tax Increment Finance District.

A City Council Special Session was held on March 26, 2019 to discuss City Manager Semi-Finalist Candidates.

FACILITY MAINTENANCE

1A

**City of Norman Facility Maintenance
March 2019 Monthly Houly Materials Cost Report**

| | | Data | | | |
|--------------------------|------------------------------|------------|------------|----------------|------------|
| Craft | Location | Labor Hrs. | Labor Cost | Materials Cost | Total |
| Custodial | Administration Building-201 | 84.00 | \$1,055.25 | \$0.00 | \$1,055.25 |
| | Building A | 52.50 | \$691.32 | \$0.00 | \$691.32 |
| | Building B | 115.50 | \$1,546.34 | \$0.00 | \$1,546.34 |
| | Building C | 52.50 | \$691.32 | \$0.00 | \$691.32 |
| | Facility Maintenance | 4.00 | \$80.00 | \$1,621.27 | \$1,701.27 |
| | Library | 178.50 | \$2,274.20 | \$0.00 | \$2,274.20 |
| Custodial Total | | 487.00 | \$6,338.42 | \$1,621.27 | \$7,959.69 |
| Doors and Hardware | Building A | 3.00 | \$87.18 | \$13.15 | \$100.33 |
| | Building B | 1.00 | \$29.06 | \$0.00 | \$29.06 |
| | Facility Maintenance | 5.00 | \$145.30 | \$59.33 | \$204.63 |
| | Fire Administration | 2.00 | \$58.12 | \$0.00 | \$58.12 |
| | Irving Rec Center | 2.00 | \$58.12 | \$0.00 | \$58.12 |
| | Library | 2.00 | \$60.44 | \$0.00 | \$60.44 |
| | Norman Investigations Center | 7.00 | \$174.23 | \$13.56 | \$187.79 |
| Doors and Hardware Total | | 22.00 | \$612.45 | \$86.04 | \$698.49 |
| Electrical | Administration Building-201 | 1.00 | \$24.89 | \$0.00 | \$24.89 |
| | Building A | 2.00 | \$55.11 | \$16.52 | \$71.63 |
| | Facility Maintenance | 10.00 | \$280.88 | \$5.00 | \$285.88 |
| | Fire Station 2 | 2.00 | \$60.44 | \$70.81 | \$131.25 |
| | Fire Station 3 | 13.50 | \$386.65 | \$388.20 | \$774.85 |
| | Fire Station 5 | 4.00 | \$99.56 | \$94.95 | \$194.51 |
| | Fire Station 6 | 2.00 | \$73.92 | \$0.00 | \$73.92 |
| | Fire Station 7 | 3.00 | \$74.67 | \$11.25 | \$85.92 |
| | Fire Station 8 | 4.00 | \$147.84 | \$337.75 | \$485.59 |
| | Fire Station 9 | 17.50 | \$454.24 | \$32.95 | \$487.19 |
| | Firehouse Art Center | 2.00 | \$60.44 | \$66.00 | \$126.44 |
| | Fleet Maintenance | 16.00 | \$398.25 | \$15.00 | \$413.25 |
| | Library | 1.50 | \$45.33 | \$0.00 | \$45.33 |
| | Library East | 1.00 | \$49.03 | \$0.00 | \$49.03 |

**City of Norman Facility Maintenance
March 2019 Monthly Houly Materials Cost Report**

| | | | | | |
|----------------------------------|-------------------------------------|---------------|-------------------|-------------------|-------------------|
| Electrical | Line Maintenance | 2.00 | \$60.44 | \$0.00 | \$60.44 |
| | Norman Investigations Center | 1.00 | \$24.89 | \$164.36 | \$189.25 |
| | Parks-Andrews | 2.00 | \$49.78 | \$0.00 | \$49.78 |
| | Parks-Community | 5.00 | \$124.45 | \$0.00 | \$124.45 |
| | Parks-Griffin | 7.00 | \$174.23 | \$9.71 | \$183.94 |
| | Santa Fe Depot | 2.00 | \$60.44 | \$121.99 | \$182.43 |
| | Transfer Station | 3.00 | \$74.67 | \$0.00 | \$74.67 |
| | Westwood Pool | 82.50 | \$2,469.95 | \$206.80 | \$2,676.75 |
| | Westwood Tennis Center | 5.00 | \$151.10 | \$13.36 | \$164.46 |
| Electrical Total | | 189.00 | \$5,401.21 | \$1,554.65 | \$6,955.86 |
| General Maintenance | Building B | 1.00 | \$29.06 | \$10.74 | \$39.80 |
| General Maintenance Total | | 1.00 | \$29.06 | \$10.74 | \$39.80 |
| Grounds | Administration Building-201 | 7.00 | \$211.54 | \$0.00 | \$211.54 |
| Grounds Total | | 7.00 | \$211.54 | \$0.00 | \$211.54 |
| Heating/Ventilation | Administration Building-201 | 16.00 | \$483.52 | \$10.73 | \$494.25 |
| | Animal Welfare | 9.00 | \$304.27 | \$502.50 | \$806.77 |
| | Building B | 7.00 | \$211.54 | \$0.00 | \$211.54 |
| | Building C | 4.00 | \$120.88 | \$0.00 | \$120.88 |
| | ECC Water Tower | 2.00 | \$60.44 | \$7.30 | \$67.74 |
| | Facility Maintenance | 4.00 | \$120.88 | \$0.00 | \$120.88 |
| | Fire Station 1 | 3.00 | \$90.66 | \$30.78 | \$121.44 |
| | Fire Station 2 | 8.00 | \$241.76 | \$6.57 | \$248.33 |
| | Fire Station 3 | 6.00 | \$181.32 | \$0.00 | \$181.32 |
| | Fire Station 4 | 4.00 | \$120.88 | \$26.10 | \$146.98 |
| | Fire Station 6 | 2.00 | \$60.44 | \$0.00 | \$60.44 |
| | Fire Station 7 | 4.00 | \$120.88 | \$19.46 | \$140.34 |
| | Fire Station 8 | 12.00 | \$475.50 | \$0.00 | \$475.50 |
| | Fire Station 9 | 4.00 | \$120.88 | \$79.07 | \$199.95 |
| | Firehouse Art Center | 4.00 | \$120.88 | \$25.95 | \$146.83 |
| | Irving Rec Center | 4.00 | \$120.88 | \$0.00 | \$120.88 |
| | Library | 6.00 | \$218.94 | \$0.00 | \$218.94 |
| | Library East | 4.00 | \$120.88 | \$0.00 | \$120.88 |
| | Lindsey Yard-Administration | 4.00 | \$120.88 | \$53.01 | \$173.89 |

**City of Norman Facility Maintenance
March 2019 Monthly Houly Materials Cost Report**

| | | | | | |
|----------------------------|--|---------------|-------------------|--------------------|--------------------|
| Heating/Ventilation | Line Maintenance | | | | |
| | Norman Investigations Center | 4.00 | \$99.56 | \$69.80 | \$169.36 |
| | Parks-Reaves Center | 15.00 | \$509.73 | \$68.68 | \$578.41 |
| | Police Range-Main Bldg | 2.00 | \$60.44 | \$0.00 | \$60.44 |
| | Police-Special Ops | 4.00 | \$120.88 | \$0.00 | \$120.88 |
| | Santa Fe Depot | 2.00 | \$60.44 | \$0.00 | \$60.44 |
| | Senior Citizens Center | 4.00 | \$120.88 | \$0.00 | \$120.88 |
| | Sooner Theatre | 4.00 | \$120.88 | \$6.26 | \$127.14 |
| | Water Reclamation Facility-Main Con | 4.00 | \$120.88 | \$27.80 | \$148.68 |
| | Water Treatment Plant | 4.00 | \$120.88 | \$41.77 | \$162.65 |
| | Westwood Clubhouse | 4.00 | \$120.88 | \$74.12 | \$195.00 |
| | Whittier Recreation Center | 4.00 | \$120.88 | \$31.53 | \$152.41 |
| | | 5.00 | \$169.91 | \$16,366.00 | \$16,535.91 |
| | Heating/Ventilation /Air Conditioning Total | 163.00 | \$5,162.55 | \$17,447.43 | \$22,609.98 |
| Lighting | 12th Avenue Rec Center | 6.00 | \$154.67 | \$11.34 | \$166.01 |
| | Administration Building-201 | 5.00 | \$124.45 | \$16.45 | \$140.90 |
| | Building B | 4.00 | \$115.55 | \$41.24 | \$156.79 |
| | Building C | 6.00 | \$154.67 | \$107.68 | \$262.35 |
| | Fire Station 2 | 1.00 | \$24.89 | \$131.00 | \$155.89 |
| | Fire Station 4 | 4.00 | \$99.56 | \$9.85 | \$109.41 |
| | Fire Station 8 | 2.00 | \$49.78 | \$10.12 | \$59.90 |
| | Fleet Maintenance | 7.00 | \$174.23 | \$21.06 | \$195.29 |
| | Library | 5.00 | \$124.45 | \$83.49 | \$207.94 |
| | Lindsey Yard-Administration | 4.00 | \$110.22 | \$0.00 | \$110.22 |
| | Norman Investigations Center | 9.00 | \$224.01 | \$0.00 | \$224.01 |
| | Parks-Griffin | 2.00 | \$49.78 | \$0.00 | \$49.78 |
| | Parks-Neighborhood | 4.00 | \$99.56 | \$0.00 | \$99.56 |
| | Senior Citizens Center | 3.00 | \$90.66 | \$25.23 | \$115.89 |
| | Transfer Station | 1.00 | \$24.89 | \$0.00 | \$24.89 |
| Lighting Total | Westwood Clubhouse | 5.00 | \$124.45 | \$71.22 | \$195.67 |
| | Westwood Equipment Maintenance | 1.00 | \$30.22 | \$77.91 | \$108.13 |
| | Whittier Recreation Center | 3.00 | \$90.66 | \$375.90 | \$466.56 |
| | | 72.00 | \$1,866.72 | \$982.49 | \$2,849.21 |
| | Miscellaneous | 8.00 | \$252.45 | \$87.77 | \$340.22 |

**City of Norman Facility Maintenance
March 2019 Monthly Houly Materials Cost Report**

| | | | | | |
|----------------------------|-------------------------------------|---------------|-------------------|-----------------|-------------------|
| Miscellaneous | Animal Welfare | 2.00 | \$58.12 | \$0.00 | \$58.12 |
| | Building A | 3.00 | \$78.84 | \$95.00 | \$173.84 |
| | Building B | 2.00 | \$58.12 | \$43.50 | \$101.62 |
| | Facility Maintenance | 21.00 | \$644.02 | \$0.00 | \$644.02 |
| | Fire Station 4 | 1.00 | \$29.06 | \$0.00 | \$29.06 |
| | Line Maintenance | 4.00 | \$99.56 | \$0.00 | \$99.56 |
| | Westwood Clubhouse | 1.00 | \$29.06 | \$0.00 | \$29.06 |
| | Westwood Pool | 3.00 | \$87.18 | \$0.00 | \$87.18 |
| Miscellaneous Total | | 45.00 | \$1,336.42 | \$226.27 | \$1,562.69 |
| Pest Control | Library | 1.00 | \$29.06 | \$0.00 | \$29.06 |
| Pest Control Total | | 1.00 | \$29.06 | \$0.00 | \$29.06 |
| Plumbing | 12th Avenue Rec Center | 1.00 | \$29.06 | \$0.00 | \$29.06 |
| | Administration Building-201 | 7.00 | \$203.42 | \$6.24 | \$209.66 |
| | Building B | 5.00 | \$145.30 | \$46.13 | \$191.43 |
| | Building C | 3.00 | \$107.15 | \$18.58 | \$125.73 |
| | Compost Facility | 2.00 | \$58.12 | \$0.00 | \$58.12 |
| | Fire Station 1 | 1.00 | \$29.06 | \$24.25 | \$53.31 |
| | Fire Station 3 | 4.00 | \$116.24 | \$52.06 | \$168.30 |
| | Fire Station 9 | 3.00 | \$87.18 | \$0.00 | \$87.18 |
| | Library | 4.00 | \$116.24 | \$0.00 | \$116.24 |
| | Library East | 3.00 | \$87.18 | \$0.00 | \$87.18 |
| | Little Axe Rec Center | 2.00 | \$58.12 | \$0.00 | \$58.12 |
| | Norman Investigations Center | 12.00 | \$343.86 | \$78.93 | \$422.79 |
| | Parks-Community | 28.00 | \$813.68 | \$90.81 | \$904.49 |
| | Parks-Neighborhood | 3.00 | \$87.18 | \$0.00 | \$87.18 |
| | Parks-Reaves | 1.00 | \$29.06 | \$0.00 | \$29.06 |
| | Santa Fe Depot | 2.00 | \$58.12 | \$0.00 | \$58.12 |
| | Senior Citizens Center | 2.00 | \$58.12 | \$0.00 | \$58.12 |
| | Sooner Theatre | 1.00 | \$29.06 | \$0.00 | \$29.06 |
| | Westwood Clubhouse | 8.00 | \$232.48 | \$56.07 | \$288.55 |
| | Westwood Pool | 16.00 | \$464.96 | \$0.00 | \$464.96 |
| | Whittier Recreation Center | 2.00 | \$58.12 | \$0.00 | \$58.12 |
| Plumbing Total | | 110.00 | \$3,211.71 | \$373.07 | \$3,584.78 |

**City of Norman Facility Maintenance
March 2019 Monthly Houly Materials Cost Report**

| | | | | | |
|--------------------|--|----------------|--------------------|--------------------|--------------------|
| Grand Total | | 1097.00 | \$24,199.14 | \$22,301.96 | \$46,501.10 |
|--------------------|--|----------------|--------------------|--------------------|--------------------|

CITY MANAGER

2

CIP FINANCIAL STATUS 2A

| CAPITAL PROJECTS > \$250,000 EXPECTED TO BE COMPLETED WITHIN SIX (6) MONTHS | | | | |
|--|--|----------------------|---------------------|----------------------------|
| | | 4/9/2019 | | |
| Project No.** | Project Title | Anticipated Overruns | Anticipated Savings | Fund Title & No. |
| FIRE | | | | |
| EF0180; BP0356 | Fire Admin Remodel | \$0 | \$20,000 | Capital Fund 50 |
| UTILITIES | | | | |
| WW0065 | WRF Phase 2 Improvements | \$0 | \$300,000 | Sewer Excise Tax 322 |
| WW0065 | WRF Phase 2 Improvements | \$0 | \$570,000 | Water Reclamation Fund 032 |
| WW0169 | WRF Digester Boiler | \$0 | \$45,000 | Water Reclamation Fund 032 |
| WW0171 | WRF Primary Sludge Thickener | \$0 | \$30,000 | Water Reclamation Fund 032 |
| WW0309 | WRF Replace Grit Classifier | \$0 | \$15,000 | Water Reclamation Fund 032 |
| PARKS AND RECREATION | | | | |
| NFB018 | Westwood Family Aquatics Center | \$0 | \$300,000 | Norman Forward Fund 051 |
| NFB001 | Griffin Park Renovation Phase I Field Grading & Lighting | \$0 | \$0 | Norman Forward Fund 051 |
| CITY MANAGER | | | | |
| NFB017 | Eastside Library | \$0 | \$280,000 | Norman Forward Fund 051 |
| PUBLIC WORKS | | | | |
| NFB008 | James Garner and Acres Intersection | \$0 | \$8,275.35 | Norman Forward Fund 051 |
| POLICE | | | | |
| BP0030 | Emergency Communications System | | \$500,000 | PSST Capital Fund 015 |
| INFORMATION TECHNOLOGY | | | | |
| BG0071 | City Center Core Replacement | \$0 | \$0 | Capital Fund 50 |
| PLANNING | none | | | |
| CITY CLERK | none | | | |
| Notes | | | | |
| * Source of information Project Managers. | | | | |
| ** Project numbers correspond to the projects identified in the adopted Capital Improvements Budget. | | | | |

COMMUNITY RELATIONS

2B

Community Relations Office
March 2019

[illegible]

DEVELOPMENT COORDINATOR 2C

City of Norman - Development Coordinator Monthly Report March 2019

Below are activities and projects that the Development Coordinator has been involved with during the month of March 2019.

General Inquiries, Contacts and Meetings

- City Council Meeting
- City Council Study Session
- Central Library Construction Meeting
- City Council Oversight
- Management Partners Meetings – Organizational Analysis
- Municipal Complex Design – Staff Meetings
- Center City Form Based Code – Public Meeting

Building Permit and Plat Application Meetings

- Assisted representatives and staff in discussions regarding medical marijuana facilities.
- Met with project representatives and staff regarding proposed church expansion.
- Assisted Norman Public Schools in development meetings for bond projects
- Assisted private school contractor/architect with development/building permit requirements
- Assisted business owners regarding building permit requirements for business on Lindsey St.
- Assisted property owners for land development processes/ideas in east Norman.
- Met with representatives from OG&E regarding rebate programs
- Assisted Norman Economic Development Coalition (NEDC) with requirements/process for new industrial prospect
- Met with staff and potential developers of property in north Norman.

###

NORMAN FORWARD 2D



ADG, PC
920 W Main
Oklahoma City, OK 73106
405.232.5700 • www.adgokc.com

MONTHLY REPORT – MARCH 2019

NORMAN FORWARD

DATE: April 3, 2019

PROJECT: NORMAN FORWARD
PROJECT NO: 16-003

REPORT PERIOD: March 1 through March 31, 2019

WORK THIS MONTH

1. Friday, March 1, 2019 | 11:00 a.m. | Central Library Coordination
 - a. On-site meeting with City Staff and Flintco to discuss Legacy Trail lighting solutions
2. Monday, March 4, 2019 | 10:30 a.m. | Weekly Program Manager Meeting
 - a. Weekly discussion of project schedules, budgets, and critical issues
3. Tuesday, March 5, 2019 | 11:00 a.m. | Central Library OAC
 - a. Weekly construction meeting with City Staff, Flintco Construction Co., MSR, and ADG to discuss critical path issues
4. Tuesday, March 5, 2019 | 2:00 p.m. | Central Library Bid Opening
 - a. Furnishings bid opening for project packages for Central Library
5. Tuesday, March 5, 2019 | 3:00 p.m. | Parks CMAA RFQ Review
 - a. Review and discussion of proposals received from CMAA firms for the Ruby Grant, Reaves Park / Maintenance Building, and Griffin Park Phase III projects
6. Wednesday, March 6, 2019 | 9:00 a.m. | Westwood Tennis OAC
 - a. Weekly construction meeting led by Flintco with City Staff, TMP, and ADG to discuss project progress, schedule, and critical path issues
7. Monday, March 11, 2019 | 10:30 a.m. | Weekly Program Manager Meeting
 - a. Weekly discussion of project schedules, budgets, and critical issues



ADG, PC
1200 W. Main
Oklahoma City, OK 73101
(405) 232-5000 • www.adgpc.com

8. Tuesday, March 12, 2019 | 10:00 a.m. | Central Library
Landscaping Coordination
 - a. Meeting on-site with City Staff, City Maintenance Staff, MSR, TENxTEN, and Flintco to review and coordinate landscape for the Central Library, including feedback about plant types, photos, and maintenance
9. Tuesday, March 12, 2019 | 2:00 p.m. | Central Library Bid Opening
 - a. Signage bid opening for project signage not included in the contractor's work for Central Library
10. Wednesday, March 13, 2019 | Parks CMaR Interviews
 - a. City Staff interviews with CMaR firms short listed for the Ruby Grant, Reaves Park / Maintenance Building, and Griffin Park Phase III projects
11. Thursday, March 14, 2019 | 1:00 p.m. | Central Library Art Coordination
 - a. Public art sample review, including rolled sheets and cables, by the Norman Arts Council and Public Art Manager at the Flintco job trailer. Samples were then shipped to Paul Cocksedge Studio in the UK via FedEx
12. Thursday, March 14, 2019 | 4:00 p.m. | Central Library Furnishings and Signage Coordination
 - a. Teleconference with City Staff and MSR to review bid tabs and discuss procurement process moving forward
13. Monday, March 18, 2019 | 9:30 a.m. | WW Tennis Coordination
 - a. External signage review at site with City Staff, signage vendor, and Flintco
14. Monday, March 18, 2019 | 10:30 a.m. | Weekly Program Manager Meeting
 - a. Weekly discussion of project schedules, budgets, and critical issues
15. Tuesday, March 19, 2019 | 8:30 a.m. | WW Family Aquatic Warranty Coordination
 - a. Meeting at site to review irrigation issues and clarify responsibility and path forward with City Staff and McNatt
16. Tuesday, March 19, 2019 | 9:30 a.m. | Central Library Coordination
 - a. Meeting with City Attorney's office and Director of Finance to review bids and path forward for contract award
17. Tuesday, March 19, 2019 | 11:00 a.m. | Central Library OAC



ADG, PC
920 W Main
Oklahoma City, OK 73106
405.232.5700 • www.adgokc.com

- a. Weekly construction meeting with City Staff, Flintco Construction Co., MSR, and ADG to discuss critical path issues
- 18. Wednesday, March 20, 2019 | 9:00 a.m. | Westwood Tennis OAC
 - a. Weekly construction meeting led by Flintco with City Staff, TMP, and ADG to discuss project progress, schedule, and critical path issues
- 19. Friday, March 22, 2019 | 10:00 a.m. | Central Library Art Coordination
 - a. Teleconference with City Staff, KFC, and PCS led by Flintco to confirm materials details before fabrication begins on April 8
- 20. Monday, March 18, 2019 | 10:30 a.m. | Weekly Program Manager Meeting
 - a. Weekly discussion of project schedules, budgets, and critical issues
- 21. Tuesday, March 26, 2019 | 11:00 a.m. | Central Library Bi-Weekly Change Order Meeting
 - a. Meeting to review and discuss budget and pending change orders for the Central Library project
- 22. Wednesday, March 27, 2019 | 9:00 a.m. | Ruby Grant Comment Review Session
 - a. Meeting to review and discuss 60% Construction Document comments from ADG for Ruby Grant Park. Site visit to Minnick Materials followed
- 23. Central Library site visits for observation: 8
- 24. Westwood Indoor Tennis site visits for observation: 12
- 25. Westwood Family Aquatic Center: 4

WORK ANTICIPATED THE UPCOMING MONTH (APRIL 2019)

- Central Library ongoing construction
- Griffin Park Master Plan Phase III CMaR contract and pre-construction
- Westwood Indoor Tennis Facility ongoing construction
- Reaves Park Master Plan Phase I construction document drafting and CMaR contract and pre-construction
- Ruby Grant Park construction document drafting and CMaR contract and pre-construction
- Indoor Aquatic Facility discussion of site locations by Council
- Indoor Multi-Sport Facility discussion of site locations by Council
- Indoor Aquatic Facility, Multi-Sport Facility, and Senior & Cultural Center Master Plan Services interviews on hold



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- Continued development of standardized contracts for use with architectural, design, and construction consultants
- Continued discussion of project budgets
- Continued discussion of senior center programming and funding options

PROJECTS STATUS

- East Library
 - a. Schedule: Opening Celebration on July 20, 2018
 - b. Budget: Within budget
 - c. In operation
- Central Library
 - a. Schedule: Construction contract awarded April 25, 2017
 - b. Budget: Within budget
 - c. Issues: No known issues
- Westwood Family Aquatic Center
 - a. Schedule: Opening Celebration on May 26, 2018
 - b. Budget: Final Pay App approved on July 24, 2018
 - c. In operation – approaching end of warranty year
- Griffin Park
 - a. Schedule: Master Plan Design contract awarded March 14, 2017
 - b. Schedule: Phase II construction contract awarded May 22, 2018
 - c. Budget: Phase II Final Pay App approved on February 26, 2019
 - d. Issues: No known issues
- Reaves Park
 - a. Schedule: Master Plan Design contract awarded March 28, 2017
 - b. Budget: Phase I within budget
 - c. Issues: No known issues
- Westwood Indoor Tennis Facility
 - a. Schedule: Design contract awarded June 27, 2017
 - b. Schedule: CMaR contract awarded June 13, 2018
 - c. Budget: Amendment No. 1 approved August 14, 2018; within budget
 - d. Issues: No known issues
- Ruby Grant
 - a. Schedule: Design contract awarded June 26, 2018



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- b. Budget: Within budget
 - c. Issues: No known issues
 - Indoor Multi-Sport Facility
 - a. Schedule: pending project start
 - b. Budget: pending project start
 - c. Issues: site/operator/MOU determination
 - Indoor Aquatic Center
 - a. Schedule: pending project start
 - b. Budget: pending project start
 - c. Issues: site/operator/MOU determination
 - Senior Center
 - a. Schedule: pending project start
 - b. Budget: pending project start
 - c. Issues: funding source determination, site/operator/MOU determination
 - Norman Forward Program Management
 - a. Schedule: Proceeding per Implementation Plan
 - b. Budget: Proceeding per Implementation Plan
 - c. Implementation Plan: Adopted on June 28, 2016
 - d. Issues: No known issues
 - Continued discussion regarding operator for indoor multi-sport facility
 - Continued discussion regarding operator for indoor aquatic center
 - Continued discussion regarding indoor aquatic center operating budget
 - Continued discussion regarding indoor aquatic center capital improvements responsibility
 - Continued discussion regarding senior center budget/funding source
 - Continued discussion regarding senior center operator/fees
-

SUBMITTED BY: ADG Team – Jason Cotton, Leslie Tabor, Randy Hill, William Harrell, Sarah Margaret Hendrickson

CITY OF NORMAN

Department of Finance Monthly Report – March 2019

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in March are discussed below:

Treasury Division:

In the month of March, the Treasury division processed 37,822 total payments. The traffic counter at the Drive-up Facility counted 9,639 customers. The Treasury division processed 1,425 credit card utility payments, a decrease of -16% from last month, and the Interactive Voice Response (payment by telephone) system processed 1,462 credit card utility payments, an increase of 18% from last month. Utility customers also have the option of paying on the City of Norman website. There were 6,690 credit card payments made on the internet in March, an increase of 5% from last month. The Municipal Court processed 671 credit card payments for court fines, a decrease of -17% from last month.

The City charges a convenience fee of \$3 on credit card payments made online or by phone to help offset the costs of providing credit card service. We collected \$29,015 in convenience fees in the month of March with a fiscal year-to-date total of \$248,371.

Utility Services Division:

The Meter Reading Division read 27,407 meters. Out of 77 meter reading routes, 74 (96%) were read within the targeted 30-day reading cycle. All routes were read by the 32nd day. 16 routes were estimated in March.

General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are below target for the month of March by -1.5%. Revenues from the City's largest single source of revenue, sales tax, are above target by 2.6% for the year to date and 3.4% above last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

| | FYE 19 Budget To Date | FYE 19 Actual To Date | FYE 18 Actual To Date | FYE 17 Actual To Date |
|-----------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Sales Tax Revenue | \$29,484,838 | \$30,258,310 | \$29,237,198 | \$28,554,776 |
| General Fund Revenue | \$56,884,659 | \$56,011,306 | \$58,174,013 | \$53,028,968 |
| General Fund Expenses | \$61,144,528 | \$54,223,933 | \$52,233,987 | \$54,496,527 |

Administration Division

| | FYE 19 | | FYE 18 | |
|-------------------------------|--------|----------|--------|----------|
| | March | YTD | March | YTD |
| PERSONNEL HOURS - FULL TIME | | | | |
| Total Regular Hours Available | 320.00 | 5,280.00 | 320.00 | 5,120.00 |
| Total Comp Time Available | 0.00 | 4.75 | 0.00 | 0.00 |
| Total Overtime Hours | 0.00 | 11.00 | 0.00 | 10.00 |
| Total Bonus Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Furlough Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL HOURS AVAILABLE | 320.00 | 5,295.75 | 320.00 | 5,130.00 |
| Benefit Hours Taken | 11.00 | 802.00 | 8.00 | 732.00 |
| TOTAL ACCOUNTABLE STAFF HOURS | 309.00 | 4,493.75 | 312.00 | 4,398.00 |
| PERMANENT PART-TIME | | | | |
| Total Regular Hours Available | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Comp Time Available | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Overtime Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Bonus Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL HOURS AVAILABLE | 0.00 | 0.00 | 0.00 | 0.00 |
| Benefit Hours Taken | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL ACCOUNTABLE STAFF HOURS | 0.00 | 0.00 | 0.00 | 0.00 |
| TEMPORARY | | | | |
| Total Regular Hours Available | 0.00 | 0.00 | 0.00 | 124.50 |
| Total Overtime Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL HOURS AVAILABLE | 0.00 | 0.00 | 0.00 | 124.50 |

ACCOUNTING 3A

Accounting Division

| | FYE 19 | | FYE 18 | |
|-----------------------------------|------------|---------------|------------|---------------|
| | March | YTD | March | YTD |
| Total Regular Hours Available | 960.00 | 15,688.00 | 880.00 | 14,888.00 |
| Total Comp Time Available | 1.50 | 78.25 | 0.00 | 26.50 |
| Total Overtime Hours | 0.00 | 68.75 | 0.00 | 14.25 |
| Total Bonus Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Furlough Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL HOURS AVAILABLE | 961.50 | 15,835.00 | 880.00 | 14,928.75 |
| Benefit Hours Taken | 143.00 | 2,752.00 | 87.25 | 2,093.00 |
| TOTAL ACCOUNTABLE STAFF HOURS | 818.50 | 13,083.00 | 792.75 | 12,835.75 |
| PERMANENT PART-TIME | | | | |
| Total Regular Hours Available | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Comp Time Available | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Overtime Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Bonus Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL HOURS AVAILABLE | 0.00 | 0.00 | 0.00 | 0.00 |
| Benefit Hours Taken | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL ACCOUNTABLE STAFF HOURS | 0.00 | 0.00 | 0.00 | 0.00 |
| TEMPORARY | | | | |
| Total Regular Hours Available | 5.00 | 25.00 | 0.00 | 0.00 |
| Total Overtime Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL HOURS AVAILABLE | 5.00 | 25.00 | 0.00 | 0.00 |

CITY REVENUE REPORTS

3B

City Revenue Report

| | FYE 19 March | FYE 19 February | |
|---|-----------------|--------------------|------------|
| Total Revenue Received (\$) | \$4,544,850 | \$3,990,716 | \$554,134 |
| Utility Payments - Office (#) | 40,039 | 35,085 | 4,954 |
| Utility Payments - Office (\$) | \$3,648,457 | \$3,444,592 | \$203,865 |
| Lockbox (#) | 18,572 | 15,814 | 2,758 |
| Lockbox (\$) | \$1,615,773 | \$1,440,775 | \$174,998 |
| IVR Credit Card (#) | 1,485 | 1,462 | 23 |
| IVR Credit Card (\$) | \$145,577 | \$14,214 | \$131,363 |
| Click to Gov (#) | 6,690 | 6,351 | 339 |
| Click to Gov (\$) | \$577,692 | \$606,960 | (\$29,268) |
| UT Credit Card Payments (#) | 1,425 | 1,211 | 214 |
| UT Credit Card Payments (\$) | \$148,038 | \$145,008 | \$3,030 |
| Art Donations (#) | 88 | 96 | (8) |
| Art Donations (\$) | \$329 | \$279 | \$50 |
| Bank Draft Payments (#) | 8,390 | 7,851 | 539 |
| Bank Draft Payments (\$) | \$697,625 | \$685,357 | 12,268 |
| Utility Deposits (#) | 0 | 0 | 0 |
| Utility Deposits (\$) | \$0 | \$0 | \$0 |
| Fix Payments (#) | 0 | 0 | 0 |
| Fix Payments (\$) | \$0 | \$0 | \$0 |
| Processed Return Checks (#) | 39 | 40 | (1) |
| Processed Return Checks (\$) | (\$6,574) | (\$5,389) | (\$1,185) |
| Other Revenue Transactions (#) | 0 | 0 | 0 |
| Other Revenue Received (\$) | \$0 | \$0 | \$0 |
| Accounts Receivable Payments (\$) | \$476,338 | \$230,938 | \$245,400 |
| Accounts Receivable - Credit Card # | 0 | 0 | 0 |
| Accounts Receivable - Credit Card \$ | \$0 | \$0 | \$0 |
| Municipal Court - Fines/Bonds (\$) | \$277,900 | \$313,680 | (\$35,780) |
| Municipal Court - Credit Card (#) | 671 | 806 | (135) |
| Municipal Court - Credit Card (\$) | \$136,242 | \$148,511 | (\$12,269) |
| Municipal Court - C2G (#) | 0 | 0 | 0 |
| Municipal Court - C2G (\$) | \$0 | \$0 | \$0 |
| Building Permits Cash Report (\$) | \$375,683 | \$226,296 | \$149,387 |
| Building Permits Credit Card (#) | 218 | 144 | 74 |
| Building Permits Credit Card (\$) | \$125,511 | \$133,990 | (\$8,479) |
| Building Permits C2G (#) | 0 | 0 | 0 |
| Building Permits C2G (\$) | \$0 | \$0 | \$0 |
| Occupational License - Bldg Insp. (\$) | \$48,940 | \$4,268 | \$44,672 |
| Occupational License - Bldg Insp. CC (#) | 93 | 12 | 81 |
| Occupational License - Bldg Insp. CC (\$) | \$11,717 | \$1,268 | \$10,449 |
| Business License - City Clerk (\$) | \$227,233 | \$1,780 | \$225,453 |
| Business License - City Clerk CR CD (#) | 0 | 0 | 0 |
| Business License - City Clerk CR CD (\$) | \$0 | \$0 | \$0 |
| Convenience Fees - All Payments (#) | 8,705 | 8,221 | 484 |
| Convenience Fees - All Payments (\$) | \$26,115 | \$24,663 | \$1,452 |
| Bank Drafts Billed (#) | 8,487 | 8,448 | 39 |
| Bank Drafts Billed (\$) | \$693,125 | \$698,842 | (\$5,717) |
| Interdepartmental Billing (#) | 159 | 169 | (10) |
| Interdepartmental Billing (\$) | \$12,752 | \$14,078 | (\$1,326) |
| Accounts Receivable Billed (\$) | \$227,579 | \$227,579 | \$0 |

Budget Services Division

| | FYE 19 | | FYE 18 | |
|-------------------------------|--------|----------|--------|----------|
| | March | YTD | March | YTD |
| PERSONNEL HOURS - FULL TIME | | | | |
| Total Regular Hours Available | 160.00 | 2,952.00 | 160.00 | 2,560.00 |
| Total Comp Time Available | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Overtime Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Bonus Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Furlough Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL HOURS AVAILABLE | 160.00 | 2,952.00 | 160.00 | 2,560.00 |
| Benefit Hours Taken | 0.00 | 812.00 | 0.00 | 336.00 |
| TOTAL ACCOUNTABLE STAFF HOURS | 160.00 | 2,140.00 | 160.00 | 2,224.00 |
| PERMANENT PART-TIME | | | | |
| Total Regular Hours Available | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Comp Time Available | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Overtime Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Bonus Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL HOURS AVAILABLE | 0.00 | 0.00 | 0.00 | 0.00 |
| Benefit Hours Taken | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL ACCOUNTABLE STAFF HOURS | 0.00 | 0.00 | 0.00 | 0.00 |
| TEMPORARY | | | | |
| Total Regular Hours Available | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Overtime Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL HOURS AVAILABLE | 0.00 | 0.00 | 0.00 | 0.00 |

Treasury Division

| | FYE 19 | | FYE 18 | |
|-----------------------------------|------------|---------------|------------|---------------|
| | March | YTD | March | YTD |
| PERSONNEL HOURS - FULL TIME | | | | |
| Total Regular Hours Available | 800.00 | 12,480.00 | 800.00 | 11,622.00 |
| Total Comp Time Available | 14.75 | 339.50 | 28.25 | 306.00 |
| Total Overtime Hours | 14.25 | 407.50 | 12.50 | 457.50 |
| Total Bonus Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Furlough Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL HOURS AVAILABLE | 829.00 | 13,227.00 | 840.75 | 12,385.50 |
| Benefit Hours Taken | 28.25 | 2,138.75 | 95.00 | 1,929.50 |
| TOTAL ACCOUNTABLE STAFF HOURS | 800.75 | 11,088.25 | 745.75 | 10,456.00 |
| PERMANENT PART-TIME | | | | |
| Total Regular Hours Available | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Comp Time Available | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Overtime Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Bonus Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL HOURS AVAILABLE | 0.00 | 0.00 | 0.00 | 0.00 |
| Benefit Hours Taken | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL ACCOUNTABLE STAFF HOURS | 0.00 | 0.00 | 0.00 | 0.00 |
| TEMPORARY | | | | |
| Total Regular Hours Available | 0.00 | 133.75 | 0.00 | 133.75 |
| Total Overtime Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL HOURS AVAILABLE | 0.00 | 133.75 | 0.00 | 133.75 |

UTILITY 3C

Utility Division

| | FYE 19 | | FYE 18 | |
|-------------------------------|----------|-----------|----------|-----------|
| | March | YTD | March | YTD |
| PERSONNEL HOURS - FULL TIME | | | | |
| Total Regular Hours Available | 2,712.00 | 41,807.00 | 2,320.00 | 38,568.00 |
| Total Comp Time Available | 4.50 | 187.50 | 11.50 | 94.75 |
| Total Overtime Hours | 167.25 | 846.25 | 64.00 | 440.75 |
| Total Bonus Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Furlough Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL HOURS AVAILABLE | 2,883.75 | 42,840.75 | 2,395.50 | 39,103.50 |
| Benefit Hours Taken | 411.75 | 7,281.50 | 251.50 | 4,909.25 |
| TOTAL ACCOUNTABLE STAFF HOURS | 2,472.00 | 35,559.25 | 2,144.00 | 34,194.25 |
| PERMANENT PART-TIME | | | | |
| Total Regular Hours Available | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Comp Time Available | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Overtime Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Bonus Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL HOURS AVAILABLE | 0.00 | 0.00 | 0.00 | 0.00 |
| Benefit Hours Taken | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL ACCOUNTABLE STAFF HOURS | 0.00 | 0.00 | 0.00 | 0.00 |
| TEMPORARY | | | | |
| Total Regular Hours Available | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Overtime Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL HOURS AVAILABLE | 0.00 | 0.00 | 0.00 | 0.00 |

Office Services

| | FYE 19 | | FYE 18 | |
|-------------------------------|--------|----------|--------|----------|
| | March | YTD | March | YTD |
| PERSONNEL HOURS - FULL TIME | | | | |
| Total Regular Hours Available | 160.00 | 2,555.00 | 160.00 | 2,835.00 |
| Total Comp Time Available | 8.25 | 40.25 | 5.75 | 32.00 |
| Total Overtime Hours | 8.50 | 89.00 | 3.50 | 82.25 |
| Total Bonus Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Furlough Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL HOURS AVAILABLE | 176.75 | 2,684.25 | 169.25 | 2,949.25 |
| Benefit Hours Taken | 2.00 | 267.50 | 16.00 | 261.00 |
| TOTAL ACCOUNTABLE STAFF HOURS | 174.75 | 2,416.75 | 153.25 | 2,688.25 |
| PERMANENT PART-TIME | | | | |
| Total Regular Hours Available | 112.50 | 1,827.50 | 110.00 | 1,319.75 |
| Total Comp Time Available | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Overtime Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Bonus Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL HOURS AVAILABLE | 112.50 | 1,827.50 | 110.00 | 1,319.75 |
| Benefit Hours Taken | 0.00 | 195.00 | 7.00 | 58.00 |
| TOTAL ACCOUNTABLE STAFF HOURS | 112.50 | 1,632.50 | 103.00 | 1,377.75 |
| TEMPORARY | | | | |
| Total Regular Hours Available | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Overtime Hours | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL HOURS AVAILABLE | 0.00 | 0.00 | 0.00 | 0.00 |

Drive-up Window and Mail Payments

| | FYE 19 March | FYE 19 February |
|---|-----------------|--------------------|
| Mail Payments - Lockbox | 18,572 | 15,814 |
| Mail Payments - Office | 266 | 182 |
| Mail Payments - Subtotal | 18,838 | 15,996 |
| Night Deposit | 246 | 322 |
| Click-to-Gov Payments | 6,690 | 6,351 |
| IVR Payments | 1,485 | 1,462 |
| Without assistance payments - Subtotal | 8,421 | 8,135 |
| Drive-up window & inside counter | 9,138 | 8,291 |
| Credit Card machine payments (swipe) | 897 | 751 |
| Credit Card machine payments (phone) | 528 | 460 |
| With assistance payments - Subtotal | 10,563 | 9,502 |
| Total Payments Processed - Subtotal | 37,822 | 33,633 |
| Bank Draft (ACH) Payments | 8,390 | 7,851 |
| Total Payments (Utility) | 46,212 | 41,484 |
| Total Convenience Fees - all Payments | 8,705 | 8,221 |
| Grand Total Payments | 54,917 | 49,705 |

Traffic Counter at Drive-up Facility

| | | |
|---------------------------------|--------------|--------------|
| Night Drop * | 1,926 | 1,880 |
| 8-5 Drive-up Window Customers * | 7,713 | 7,080 |
| Total Traffic Counter | 9,639 | 8,960 |

* These figures are included in the above Total Customer Contact Payments.

Meter Reading Division

| | FYE 19 | | FYE 18 | |
|---------------------------|--------|---------|--------|---------|
| | March | YTD | March | YTD |
| Number of Meters Read | 27,407 | 561,400 | 41,648 | 581,492 |
| New Service | 628 | 11,024 | 1,240 | 12,865 |
| Request for Termination | 596 | 11,033 | 1,148 | 12,527 |
| Delinquent On(s) | 249 | 3,698 | 111 | 3,420 |
| Delinquent Offs | 360 | 5,332 | 151 | 4,681 |
| Collect Deposit Tags Hung | 37 | 329 | 7 | 427 |
| Collect Deposit Cut Offs | 4 | 84 | 2 | 2,888 |
| Blue Tags | 11 | 246 | 24 | 433 |
| Number of Meters Re-read | 1,411 | 18,905 | 1,071 | 22,731 |
| Meters Cleaned | 89 | 1,628 | 98 | 1,102 |
| Customer Assists | 112 | 1,375 | 76 | 729 |
| Meters Pulled | 0 | 12 | 1 | 9 |
| Meters Re-set | 0 | 10 | 1 | 6 |
| Meter Exchanges | 121 | 884 | 30 | 710 |
| TOTAL | 31,025 | 615,960 | 45,608 | 644,020 |

Utility Division Activity Report

| | FYE 19 | | FYE 18 | |
|---------------------------------|--------|---------|--------|---------|
| | March | YTD | March | YTD |
| STATUS REPORT | | | | |
| Regular Utility Accounts Billed | 42,573 | 588,973 | 41,902 | 587,433 |
| New Ons | 537 | 10,312 | 565 | 10,411 |
| Final Accounts Billed | 605 | 10,066 | 602 | 9,867 |
| TOTAL ACCOUNTS BILLED | 43,715 | 609,351 | 43,069 | 607,711 |

FIRE DEPARTMENT

4



NFD Monthly Progress Report

March 2019

Incident Response Type Summary

| Incident Type | Total | % of Total |
|---|-------------|----------------|
| 1 - Fire | 32 | 2.40% |
| 2 - Overpressure Rupture, explosion, Overheat - No Fire | 0 | 0.00% |
| 3 - Rescue & emergency | 848 | 63.57% |
| 4 - Hazardous Conditions (No Fire) | 31 | 2.32% |
| 5 - Service Call | 116 | 8.70% |
| 6 - Good Intent Call | 208 | 15.59% |
| 7 - False Alarm & False Call | 85 | 6.37% |
| 8 - Severe Weather & Natural Disaster | 0 | 0.00% |
| 9 - Special Incident Type | 2 | 0.15% |
| Incomplete Reports | 12 | 0.90% |
| Total Incident Count (Unique Calls) | 1334 | 100.00% |
| Number of Total Unit Responses | 1748 | |

Total Fire Loss \$262,650.00

Average Response Times

| | Number of First-In Calls | Average Time/Seconds | Average Time/Minutes |
|------------|--------------------------|----------------------|----------------------|
| Station #1 | 244 | 298 | 0:04:58 |
| Station #2 | 188 | 288 | 0:04:48 |
| Station #3 | 228 | 345 | 0:05:45 |
| Station #4 | 138 | 299 | 0:04:59 |
| Station #5 | 60 | 549 | 0:09:09 |
| Station #6 | 40 | 456 | 0:07:36 |
| Station #7 | 108 | 325 | 0:05:25 |
| Station #8 | 101 | 307 | 0:05:07 |
| Station #9 | 222 | 350 | 0:05:50 |



NFD Monthly Progress Report

March 2019

Total Calls By Unit

| | Total Number of Responses | District 1 | District 2 | District 3 | District 4 | District 5 | District 6 | District 7 | District 8 | District 9 |
|----------------|---------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Chief 301 | 20 | 4 | 5 | 1 | | 1 | | 5 | 2 | 2 |
| Chief 302 | 26 | 3 | 3 | 7 | 3 | 4 | | 2 | 2 | 2 |
| Chief 303 | 11 | 4 | | 1 | | 1 | 1 | 1 | 3 | |
| Chief 304 | 25 | 3 | 2 | 1 | | 1 | 1 | 10 | 6 | 1 |
| Engine 1 | 262 | 242 | 1 | 7 | | | | 5 | 3 | 4 |
| Brush 1 | 8 | 6 | | | | | | | 2 | |
| Engine 2 | 199 | 3 | 183 | 7 | 2 | | | 3 | 1 | |
| Brush 2 | 10 | 1 | 8 | 1 | | | | | | |
| Engine 3 | 239 | 4 | 2 | 226 | | | 1 | 5 | | 1 |
| Brush 3 | 9 | 1 | | 7 | | | 1 | | | |
| Engine 4 | 158 | 3 | 7 | | 138 | | | 6 | 4 | |
| Brush 4 | 6 | 2 | 2 | | 1 | | | | 1 | |
| Engine 5 | 60 | | | 1 | | 58 | 1 | | | |
| Brush 5 | 53 | | | 1 | | 52 | | | | |
| Tanker 5 | 7 | | | | | 7 | | | | |
| Engine 6 | 50 | 1 | | 1 | | 7 | 40 | | | 1 |
| Brush 6 | 50 | 1 | | | | 4 | 3 | | | |
| Squad 7 | 149 | 5 | 10 | 6 | 2 | | 1 | 108 | 13 | 4 |
| Brush 7 | 2 | | | | | | | 1 | 1 | |
| Engine 8 | 108 | 2 | | | 4 | | | 2 | 100 | |
| Brush 8 | 5 | | | | 1 | | | | 4 | |
| Tanker 8 | 4 | 1 | | | | 1 | | | 2 | |
| Engine 9 | 224 | 5 | | 7 | | | 1 | 4 | | 207 |
| Brush 9 | 9 | 2 | | 1 | | | 1 | | | 5 |
| Tanker 9 | 6 | | | 1 | | 2 | 1 | | 1 | 1 |
| Ladder 9 | 36 | 3 | 2 | 5 | 1 | | | 4 | 3 | 18 |
| Fire Marshal 2 | 3 | | | 1 | | 2 | | | | |
| Fire Marshal 3 | 1 | 1 | | | | | | | | |
| Fire Marshal 4 | 4 | 1 | | 1 | | 2 | | | | |
| Fire Marshal 5 | 2 | 1 | 1 | | | | | | | |
| | 1748 | 299 | 229 | 283 | 152 | 142 | 52 | 156 | 153 | 246 |

Community Outreach

| | | |
|--------------------------|---|--|
| Tours | 4 | Station Tours, School/Daycare Visits (Approx 50 total) |
| Community/Special Events | 1 | Tomorrow's Leaders |
| Ride Along | 2 | Kole Powers, Mr. Scanlon |

Burn Permits

| | | |
|---------------------|-----|-----------------------|
| Burn Permits Issued | 115 | Total of 10 burn days |
|---------------------|-----|-----------------------|

Training

| | | |
|--------------------------------|------|--|
| Total Personnel Training Hours | 2283 | Mgmt/Supvrsr, Hazmat, Wildland, Special Healthcare, etc. |
|--------------------------------|------|--|

**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
Mar-19**

FIRE PREVENTION DIVISION ACTIVITIES

| Inspections/Plan Review | | | |
|--------------------------------|--------------|---------------|--------------------|
| Activites | Notes | Number | Staff Hours |
| Inspections | | 157 | 160 |
| Re-Inspections | | 85 | 51.5 |
| Residential Inspections | | | |
| Plan/Platt Review | | 42 | 69.5 |
| Company Inspections | | | |
| Re-Inspections | | | |
| Total Inspections | | 242 | 211.5 |

| Smoke Detector Program | | | |
|-------------------------------|--------------|--------------|--------------------|
| Activites | Notes | Units | Staff Hours |
| Smoke Detector Batteries | | 36 | 21 |
| Smoke Detectors Installed | | | |

| Training/Public Education Education | | | |
|--|--------------|---------------|--------------------|
| Activites | Notes | Events | Staff Hours |
| Training (hours) | | 10 | 63 |
| Fire Education Classes | | | |

| Code Issues/Investigation | | | |
|---|--------------|---------------|--------------------|
| Activites | Notes | Number | Staff Hours |
| Request for Service (Plan review unscheduled, site inspection burn sites, special events, citizen complaints) | | | |
| Code Violation Complaints | | 90 | 98.5 |
| Investigations | | 27 | 184 |
| Investigative Activities | | 28 | 67 |
| Miscellaneous/Special | | | |

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management

Comments: March 2019

| | |
|---|--|
| Mitigation: | |
| Safe Room Program | Awaiting Close Out from State |
| Mitigation Plan Update | First Review at State |
| | |
| Preparedness: | |
| | Every Tuesday at the Red Cross, Amateur radio members conduct technical trials and repairs |
| "ELMER" Night | |
| Local Preparedness Committee | Quarterly Meeting Mar 6 |
| Amateur Radio Monthly Meeting | Mar 9 |
| Training on new Radio System | Mar 12 |
| Youth Preparedness Council Meeting | Mar 13 |
| Seasonal Weather Preparedness Webinar | Hosted by NWS Mar Mar 19 |
| Monthly Preparedness Volunteer Mtging | Mar 14 |
| Emergency Management Day at the Capital | Mar 27 |
| | |
| Response: | |
| Severe Storm Webinar | Briefing on anticipated severe weather Mar 7 |
| House Fire Response | Coordinated Red Cross Assistance for family Mar 22 |
| | |
| Recovery: | |

HUMAN RESOURCES

5

HUMAN RESOURCES

Monthly Report

March, 2019

ADMINISTRATION/LABOR RELATIONS

A. Grievances (active AFSCME and Non-Union)

B. Collective Bargaining

- Held one (1) FY20 negotiation session with FOP
- Held one (1) FY20 negotiation session with AFSCME

C. Administrative Support

- Processed Monthly Department Report
- Compiled and distributed March 2019 Employee Newsletter
- Processed invoices and reconciled expense accounts
- Attended/Summarized two (2) negotiation sessions
 - 1 – FOP
 - 1 – AFSCME

BENEFITS

- Conducted two (2) new hire orientations
- Processed enrollment forms, terminations, and changes to health, life, and supplemental products for general health/dental changes
- Reconciled health, dental, and supplemental products
- Continued education of plan documents
- Held approximately four (4) one-on-one meetings with employees to review Explanation of Benefits to ensure correct benefit was applied
- Fielded over 600 phone calls to discuss benefits, claims, FSA, and wellness screenings
- Wellness Program
 - Multiple communications to employees regarding registration deadline and start of onsite screenings
 - Communications sent to Admin. Techs. asking for assistance with communicating deadline; provided non-participation breakdowns per union
 - Held five wellness clinics with approximately 585 participants
- Conference calls with Gallagher to discuss upcoming Employee Insurance Committee Meeting
- Worked with Gallagher on possible four-tier and premium increase proposal
- Weekly conference calls with Gallagher and Meritain representatives to discuss ongoing claims issues, Teledoc, and DME appeal
- Held the Employee Insurance Advisory Committee Meeting
 - Discussed year-end reports presented by EnvisionRx and Meritain
 - Discussed recommendations made by Gallagher for upcoming union negotiations
- Gathered additional information for AFSCME regarding breakdown of employees and dependents on health plan
- Worked on ACA errors
 - Contacting employees to correct names and/or social security numbers
- Made and distributed posters of the Travel Assistance program provided by our life insurance provider for every location
- Communications to employees on the health plan about new ID cards being distributed

PERSONNEL ACTIONS

New Hires - 37

| Dept./Div. | Position | Number of Employees |
|--------------------------|------------------------------|----------------------------|
| Public Works/Engineering | Capital Projects Engineer | 1 |
| Police/Patrol | Police Officer | 1 |
| Parks/Recreation | Recreation Center Spec. (PT) | 1 |
| Parks/Recreation | Bus Driver (PT) | 1 |
| Parks/ Westwood Golf | Golf Course Attendant | 3 |
| Parks/Westwood Pool | Lifeguard (PT) | 25 |
| Parks/Westwood Pool | Admissions Clerk I (PT) | 3 |
| Parks/Westwood Pool | Admissions Clerk II (PT) | 1 |
| Parks/Westwood Pool | Slide/Gate Attendant (PT) | 1 |

Separations - 19

| Dept./Div. | Position | Number of Employees |
|-----------------------------|----------------------------|----------------------------|
| City Clerk/Adm. | Admin Tech III | 1 |
| Finance/Utilities | Meter Reader | 1 |
| Legal | Intern (PT) | 1 |
| IT | Systems Support Tech | 1 |
| Public Works/Streets | Maintenance Worker II | 1 |
| Public Works/Streets | Maintenance Worker I | 1 |
| Public Works/Stormwater | Crew Chief | 1 |
| Public Works/Traffic | Maintenance Worker I | 1 |
| Utilities/Water Line Maint. | Utility Distr. Worker II | 1 |
| Utilities/Water Treatment | Water Lab Intern (PPT) | 1 |
| Police/Animal Welfare | Communications Officer II | 1 |
| Parks/Recreation | Sports Supervisor (PT) | 5 |
| Parks/Recreation | Bus Driver (PT) | 1 |
| Parks/Golf Course | Golf Course Attendant (PT) | 1 |
| Parks/Westwood Golf | Food and Bev Tech I (PT) | 1 |

Promotions - 8

| Dept./Div. | Position | Number of Employees |
|----------------------|-----------------------------|----------------------------|
| Public Works/Streets | Maintenance Worker II | 2 |
| Police/Staff Svs | Police Records Supv | 1 |
| Fire/Suppression | Fire Driver Engineer | 1 |
| Fire/Suppression | Fire Captain | 1 |
| Fire/Suppression | Asst Fire Chief | 1 |
| Parks/Recreation | Recreation Leader I (PPT) | 1 |
| Parks/Recreation | Recreation Technician (PPT) | 1 |

SURVEYS

Requested compensation/benefit information from 23 local/comparable cities for AFSCME survey.

RECRUITMENT

Accepted applications for the following positions:

- Deputy Marshal (PT), Municipal Court
- Admissions Clerk I (PT), Parks & Recreation/Recreation
- Admissions Clerk II (PT), Parks & Recreation/Recreation
- Concessions Cashier I (PT), Parks & Recreation/Recreation
- Concessions Cashier II (PT), Parks & Recreation/Recreation
- Aquatics Facility Maintenance (PT), Parks & Recreation/Recreation
- Head Lifeguard (PT), Parks & Recreation/Recreation
- Lifeguard (PT), Parks & Recreation/Recreation
- Slide & Gate Attendant (PT), Parks & Recreation/Recreation
- Assistant Aquatic Manager (PT), Parks & Recreation/Recreation
- Hearing Officer (PT), Municipal Court
- Bus Driver (PT), Parks & Recreation/Recreation
- Golf Course Attendant (PT), Parks & Recreation/Westwood Golf Course
- Temporary Laborer (PT), Parks & Recreation/Westwood Golf Course
- Sports Supervisor (PT)-Basketball, Parks & Recreation/Recreation
- Food & Beverage Tech I (PT), Parks & Recreation/Recreation
- Food & Beverage Tech II (PT), Parks & Recreation/Recreation
- Recreation Center Specialist (PT), Parks & Recreation/Recreation
- Recreation Technician (PPT), Parks & Recreation/Recreation
- Recreation Leader I (PPT), Parks & Recreation/Recreation
- Custodian (PPT), City Clerk's Office/Facility Maintenance
- Communications Officer I, Police/Emergency Comm. Bureau
- Capital Projects Engineer, Public Works/Engineering
- Mechanic II, Public Works/Fleet
- Maintenance Worker I, Parks & Recreation/Park Maintenance
- Maintenance Worker I, Public Works/Streets
- Maintenance Worker I, Public Works/Traffic
- Maintenance Worker I, Utilities/Water Treatment Plant
- Utilities Supervisor-Commercial, Utilities/Sanitation
- Systems Support Technician, Information Technology
- Engineering Assistant, Public Works/Engineering
- Police Records Clerk, Police/Staff Services
- Police Officer, Police Department
- Assistant Fire Chief, Fire Department
- Sanitation Worker II, Utilities/Sanitation
- Communication Officer II, Police/Emergency Communications Bureau
- Utility Collection Worker II, Utilities/Sewer Line Maintenance
- Sanitation Worker I, Utilities/Sanitation
- Administrative Technician III, Police/Administration
- Administrative Technician III, City Clerk's Office.

Recruitment & Hiring Statistics:

| Contacts/Inquiries | | Selection Process Elements | |
|---|------|-------------------------------------|----|
| In Person | 485 | Written Exams | 6 |
| Phone | 525 | Practical Testing/Assessment Center | 6 |
| Mail | 315 | Panel Board Interviews | 10 |
| Email | 220 | Promotions | 7 |
| Total Subscribers on E-mail Vacancy List | 2149 | Oral Interviews | 2 |
| Total Visits to City of Norman HR website | 4149 | Hiring/Promotion Board | 0 |

| Hiring Statistics | | Recruitment Statistics | |
|--|----|---------------------------------|-----|
| Pre-Employment Background Investigations | 50 | Advertisements Placed | 7 |
| Pre-Employment Drug Screens | 58 | Applications Received | 408 |
| Pre-Employment Physicals | 48 | Job Announcements Emailed | 87 |
| Pre-Employment OSBI | 25 | Job Announcements to CON Depts. | 405 |

TRAINING AND DEVELOPMENT

Conducted training for two (2) new employees on the topics of Customer Service, Workplace Harassment, Workplace Violence, CON Code of Ethics and Conduct, Computer Networks and Communications, IT Acceptable Use and Social media policies.

The Computer Training Lab was the site for Enterprise Resource Project planning and software training.

SAFETY

- Safety material documents were sent to divisions each week
- Safety meetings were held for all departments covering Emergency Preparedness
- Conducted two (2) new employee orientations
- Coordinated Arc Flash NFPA 70E training for eighteen (18) employees to be certified
- Coordinated O.D.E.Q. training for sixty (60) employees

Recordable Injuries –

| Dept./Division | Nature of the injury | Activity | Prognosis |
|--------------------------|-----------------------------|---|-------------------|
| Fire/ Suppression | Strained right shoulder | Strained right shoulder while bench pressing heavy weight | TBD |
| Utilities/ Sanitation | Fractured left ring finger | Ladder collapsed and pinched left finger | Work restrictions |

Recordable Injuries per calendar year. CY2019 is current year to date:

| 2019 | 2018 | 2017 |
|-------------|-------------|-------------|
| 10 | 71 | 59 |

Vehicle Collisions - 0

| Division | Description of Collision | Status |
|-----------------|---------------------------------|---------------|
|-----------------|---------------------------------|---------------|

Cumulative number of “at fault” Vehicle Collisions per fiscal year:

| 2019 | 2018 | 2017 | 2016 | 2015 | 2014 |
|-------------|-------------|-------------|-------------|-------------|-------------|
| 7 | 5 | 17 | 13 | 10 | 23 |

INFORMATION TECHNOLOGY

6

CITY OF NORMAN

Information Technology Department
Monthly Report – March 2019.

Working projects for the IT Department are as follows:

| Project | Description/improvement anticipated | Status |
|---|---|---|
| ERP Replacement Project | Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes. | In Progress –Project team has completed implementation work on Incode for Municipal Court. Munis for Finance is currently in the implementation phase, Advanced Utilities for utility billing began in March. |
| Main Site data center upgrades | Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization. | In Planning: FYE18 funding of new core switching has been approved. IT Network staff finalizing purchases and implementation plan for FYE19. |
| Website Rebuild/Redesign | Our current design is 8 years old. A new design will help boost our image, traffic, rankings, and leads. We also need a friendlier mobile device design and look to accomplish this with HTML5. | In Planning: The City has selected Interpersonal Frequency to lead the redesign https://ifsight.com/ . Contract approved by City Council Feb 2019. |
| Fiber Optic Installation for redundant loop | Remove fiber from the path of central library and James Garner projects while creating two points of entry and a loop for business continuity during a break or disaster scenario. | In Construction: Phase I complete. Phase II completed in March 2019. Configuration and redirection of the data loop(s) are in progress. |

| | | |
|--|--|--|
| Active Directory/Domain Controller Upgrade | Current Operating system is MS 2003 and needs to be upgraded to MS 2008 | Complete Feb 2019 |
| TAMS/FASTER Integration for City's NAPA Parts Room. | City of Norman and NAPA will integrate a program that will download data nightly from NAPA'S TAMS into the City's FASTER Fleet management Software, eliminating the need for NAPA to manually enter the data into FASTER | On Hold |
| Installation of fiber optic cable along Main Street from 24th Avenue West to 36th Avenue West with switches at 26th Street/Interstate Drive, I-35 Interchange, Ed Noble Parkway, and 36th Avenue West. | Increase the coverage of traffic signals and the IT Fiber infrastructure | Construction complete. Near full completion of fiber installation. |
| Installation of fiber optic cable along Robinson Street from Peters Avenue to 12th Avenue NE with switches at Porter Avenue, Findlay Avenue, and 12th Avenue NE. | Increase the coverage of traffic signals and the IT Fiber infrastructure | Construction began around June 1 2017. |
| Install fiber optic cable on Rock Creek Road from Porter Avenue to 12th Avenue NE with switch at a new signal at Sequoyah Trail. | Increase the coverage of traffic signals and the IT Fiber infrastructure | Construction began around June 1 2017. |
| Wireless phone bills audit for cost savings. | Cost savings for telecommunications, waste elimination. | Ongoing |

| | | |
|--|--|---|
| Water tower and mono-pole contract negotiations. | Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements. | Ongoing |
| IT main computer room return air system improvements. | This will eliminate a "hot row" of air that currently taxes our main data center servers. If not addressed this "hot row" could cause server degradation and/or failure. | Contract approved by City Council Feb 2019 – work to begin Q2 2019 |
| License Plate Reader System | Improves the ability to identify stolen vehicles and vehicles with outstanding citations. | System is installed and in use - data connection with LERMS being evaluated |
| Westwood Fuelmaster Merger | Merge Westwood Golf from Phoenix SQL to the Fuelmaster Fuel System, making all city fuel keys congr | |
| Video Detection Upgrade (Phase 2) | Will add cameras to a number of existing intersections some of which will require IP addresses for viewing in Centrac | In Progress |
| Main Street Roadway Lighting and Signal Interconnect (Main at Santa Fe, Peters, Crawford, and Porter) | Increase the coverage of traffic signals and the IT Fiber infrastructure which will require IP addresses for viewing in Centrac | In Progress |
| Installation of fiber optic cable along Main Street to Fire Admin picking up signals at Main/Hal Muldrow, Main/Mercedes, Flood/Gray, Flood/University, Flood/Santa Fe, Flood/Peters, and Flood/Porter. | Increase the coverage of traffic signals and the IT Fiber infrastructure which will require IP address for viewing in Centrac | Complete |

| | | |
|--|---|--------------------------------------|
| Installation of fiber optic cable along 36th Avenue NW from Robinson Street to Main Street with switches at Brookhollow Road, Quail Drive, River Oaks Drive, and a new signal at Havenbrook Street. | Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses | In Progress |
| Installation of fiber optic cable along 12th Avenue SE from Highway 9 to Cedar Lane Road with a switch at a new signal at Campus Crest Drive. | Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses | Expected completion in Q3 or Q4 2018 |
| Installation of fiber optic cable along 12th Avenue NE from Robinson Street to Alameda Street with switches at Main Street, Norman Public Schools Bus Barn, and Morren Drive. | Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses | Bid in Oct 2017 |
| Installation of fiber optic cable along Rock Creek Road from Flood Avenue to Porter Avenue with switches Stubbeman Avenue, Porter Avenue, and at new signals at 12th Avenue NW and Trailwoods Drive. | Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses | Bids in Oct 2018 |
| New traffic signal on Alameda Street at Summit Lakes Boulevard/Lochwood Drive with a switch to connect to existing fiber. | Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses | |
| Installation of fiber optic cable along 12th Avenue NE from Rock Creek Road to Robinson Street with switches at Rock Creek Road and a modified traffic signal at High Meadows Drive | Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses | |
| Installation of fiber optic cable along Classen Boulevard from Highway 9 to Cedar Lane Road with switches at new signals at Ann Branden | Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses | |

| | | |
|--|--|--|
| Boulevard, Renaissance Drive, and Southlake Boulevard. | | |
|--|--|--|

Support Tickets:

The IT department tracks work requests with a software package called Spiceworks. **IT Table 1** below represents the number of support tickets closed by the IT Support Staff and those remaining open at the end of March 2019.

Mass Communications:

The following statistics represent email space and resource savings. In the attached table, you will see that 34 emails from the groups shown were sent from city servers using city resources – of those 20,573 were delivered to outside mailboxes for the month of March 2019. The city servers generated mass communications to Norman citizens of 20,573 messages from only 34 sent (see **IT Table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 828,847 attempted incoming and 74,999 outgoing messages for the month of March 2019. Incoming messages totaling 672,014 were considered Spam or hazardous e-mails and were quarantined or filtered (see **IT Table 3**). This is a significant increase in the amount of malicious email from previous months/years. We have blocked traffic from known malicious countries and will continue to monitor the situation. Additional email of this nature means increased vulnerabilities and attack vectors into the city via email. Without the email filter, our email server would have received more mail, which increases waste and decreases valuable storage space. Additionally, the filter kept city employees from bombardment of spam, phishing, and other types of potentially harmful emails.

Web Site:

The City of Norman's web site is hosted, updated, and maintained by the IT Department. In the month of March 2019 the City of Norman's web site had 77,771 individual web sessions access the web site for a total of 189,584 total page views. Of those sessions, 39,568 were identified as New Users to view content on the City web site (see **IT Table 4**).

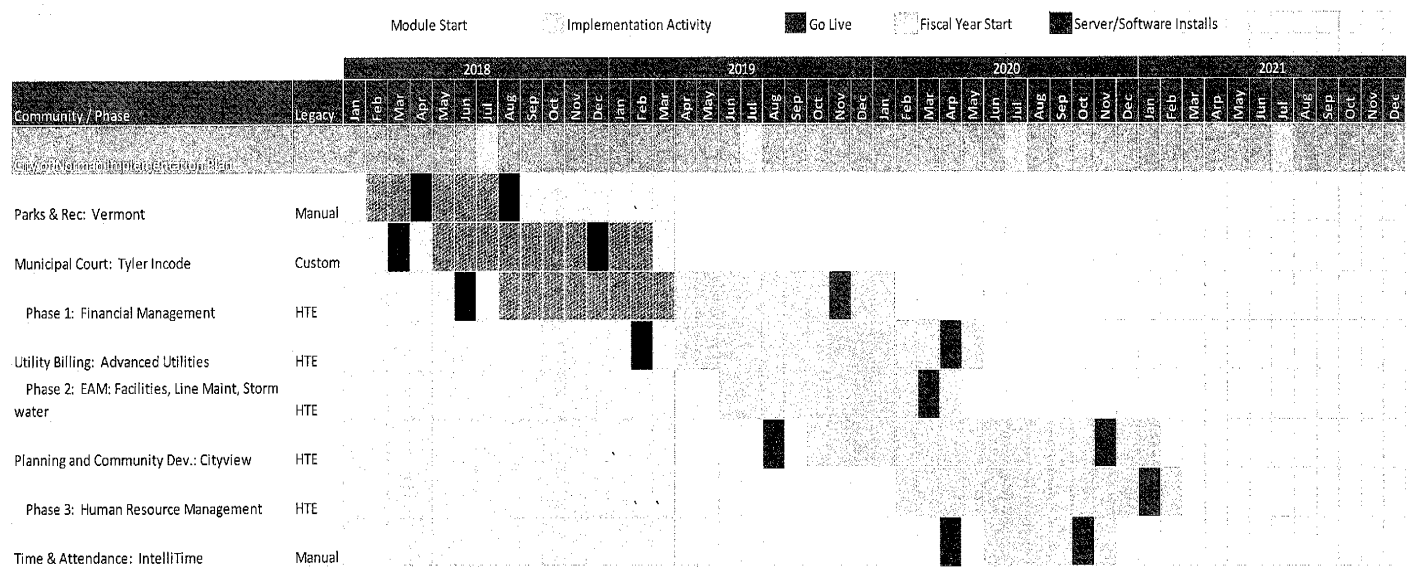
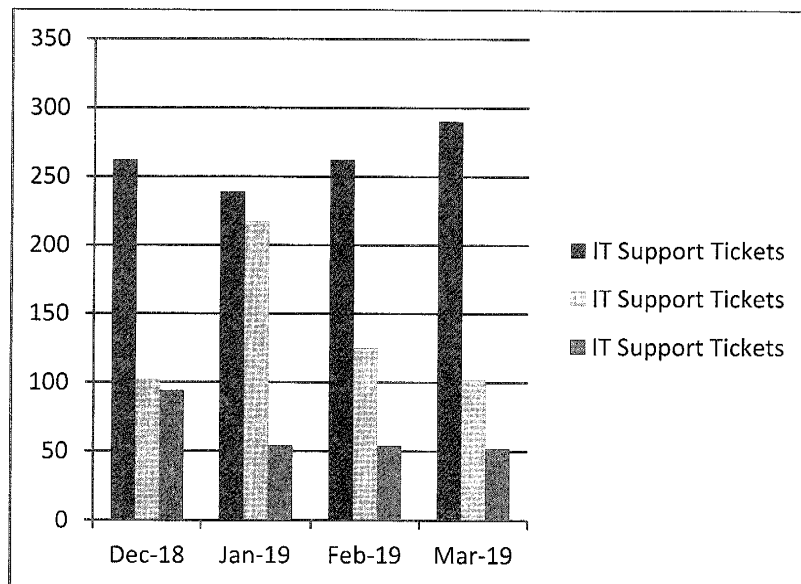


Table 1**Table 2**

| March 2019 LIST SERVER REPORT | | | |
|-------------------------------|-----------------------|-----------------|------------------------|
| Group | Active Members | Mailings | Total Delivered |
| Affirmative Action Group | 29 | 3 | 87 |
| Job Posting | 2194 | 3 | 4388 |
| Norman News | 906 | 16 | 14496 |
| Westwood Golf | 642 | 2 | 1284 |
| Westwood Golf Members | 41 | 2 | 82 |
| Westwood Men's Clinic | 16 | 2 | 32 |
| Westwood Men's Golf Assoc. | 76 | 2 | 152 |
| Westwood Women's Clinic | 23 | 2 | 46 |
| Westwood Women's Golf Assoc. | 3 | 2 | 6 |
| Totals | 3930 | 34 | 20573 |

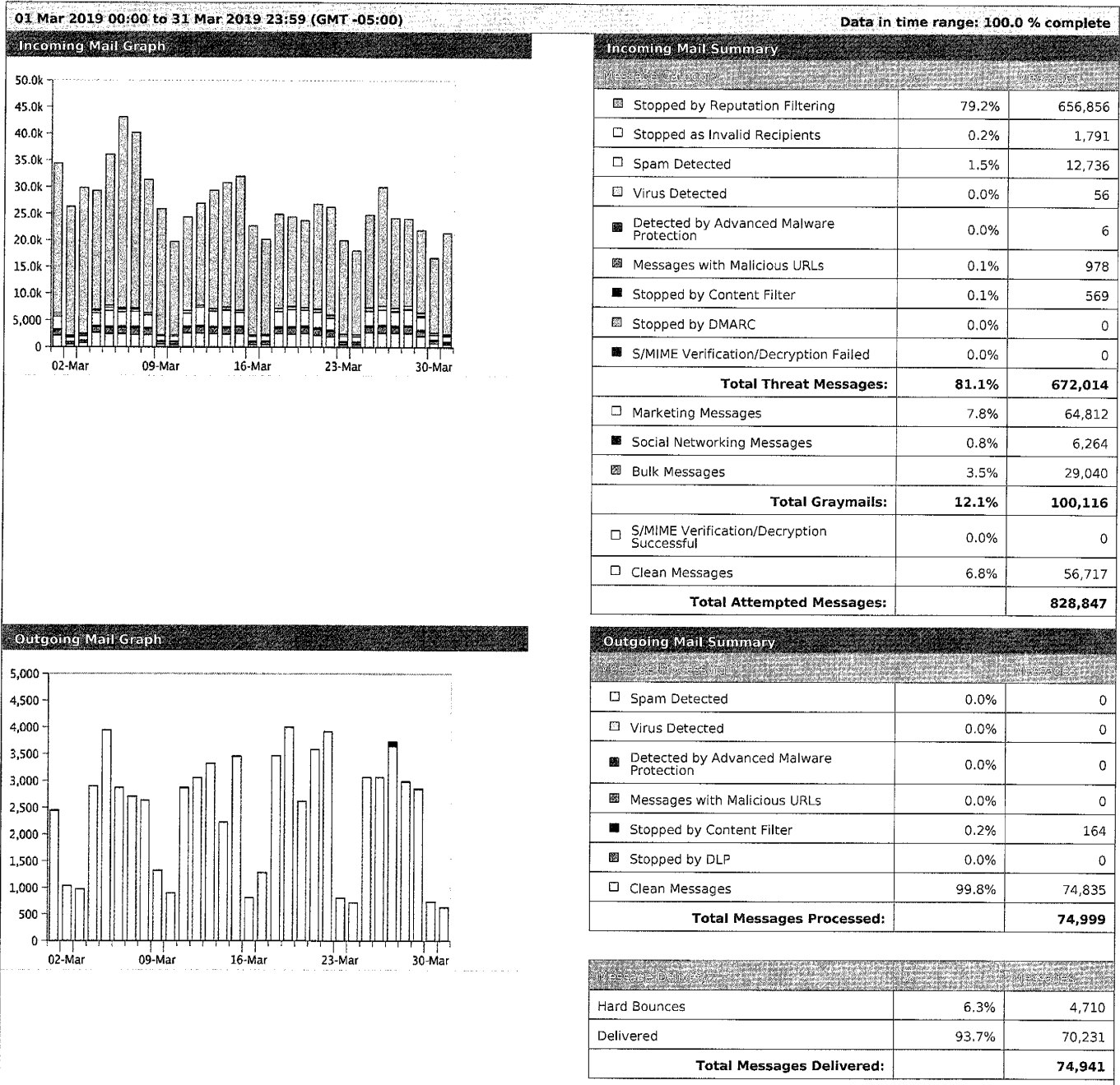


I.T. Table 3

EMAIL SECURITY APPLIANCE

Executive Summary

mail.ci.norman.ok.us



mail.ci.norman.ok.us - 01 Apr 2019 01:00 (GMT -05:00)

Site Traffic

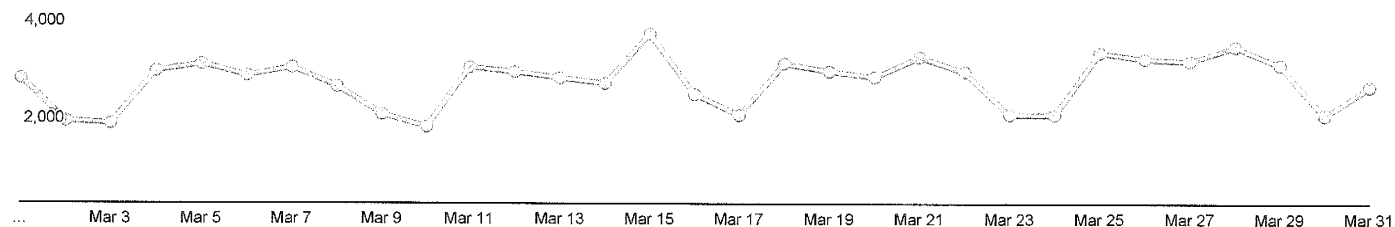
All Users
100.00% Sessions

Mar 1, 2019 - Mar 31, 2019

Report Tab

I.T. Table 4

Sessions



| Day of the month | Sessions | Pages / Session | Pageviews | Users | New Users | Bounce Rate | Avg. Time on Page |
|------------------|---|---|---|---|---|---|---|
| | 77,771 % of Total: 100.00% (77,771) | 2.44 Avg for View: 2.44 (0.00%) | 189,584 % of Total: 100.00% (189,584) | 53,198 % of Total: 100.00% (53,198) | 39,568 % of Total: 100.06% (39,545) | 43.39% Avg for View: 43.39% (0.00%) | 00:01:29 Avg for View: 00:01:29 (0.00%) |
| 1. 15 | 3,489 (4.49%) | 2.21 | 7,716 (4.07%) | 3,140 (4.62%) | 1,911 (4.83%) | 44.65% | 00:01:29 |
| 2. 28 | 3,231 (4.15%) | 2.48 | 8,019 (4.23%) | 2,841 (4.18%) | 1,681 (4.25%) | 44.78% | 00:01:27 |
| 3. 25 | 3,104 (3.99%) | 2.51 | 7,792 (4.11%) | 2,694 (3.96%) | 1,596 (4.03%) | 42.91% | 00:01:37 |
| 4. 21 | 3,017 (3.88%) | 2.43 | 7,328 (3.87%) | 2,620 (3.85%) | 1,651 (4.17%) | 43.49% | 00:01:33 |
| 5. 26 | 2,978 (3.83%) | 2.56 | 7,623 (4.02%) | 2,555 (3.76%) | 1,497 (3.78%) | 41.94% | 00:01:29 |
| 6. 27 | 2,932 (3.77%) | 2.39 | 7,006 (3.70%) | 2,514 (3.70%) | 1,434 (3.62%) | 44.30% | 00:01:30 |
| 7. 18 | 2,879 (3.70%) | 2.46 | 7,095 (3.74%) | 2,472 (3.64%) | 1,456 (3.68%) | 41.68% | 00:01:35 |
| 8. 05 | 2,870 (3.69%) | 2.66 | 7,623 (4.02%) | 2,482 (3.65%) | 1,312 (3.32%) | 41.39% | 00:01:29 |
| 9. 29 | 2,858 (3.67%) | 2.61 | 7,467 (3.94%) | 2,494 (3.67%) | 1,438 (3.63%) | 42.76% | 00:01:22 |
| 10. 11 | 2,801 (3.60%) | 2.53 | 7,094 (3.74%) | 2,364 (3.48%) | 1,307 (3.30%) | 39.27% | 00:01:42 |

Rows 1 - 10 of 31

MONTHLY REPORT - LEGAL DEPARTMENT
March 2019 Report
(Submitted April 12, 2019)

MONTHLY HIGHLIGHTS:

City v. The Honorable Scott Brockman, CM-2018-1287; PR 2018-1282

This case was filed on December 28, 2019. It arises out of denial of the City's motion to quash a discovery subpoena issued in a criminal case. On March 11, 2019, the Oklahoma Court of Criminal Appeals entered an ordering directing the district court to grant the City's motion to quash. Consequently, this case will no longer appear on the monthly report.

Magnum Energy, Inc. v. Board of Adjustment of the City of Norman, Oklahoma, Case No. CV-2018-166 (M)

This case is an appeal from an adverse ruling by the board of adjustment. On March 19, 2019, the district court granted Magnum Energy's motion for summary judgment. The district court ruled that the ordinance which required an umbrella insurance policy is unenforceable as to Magnum Energy. This ruling is being appealed.

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

Harmon, Toby, Shane Dodson, Tammi Dodson v. City of Norman, Jeff Robertson, Case No. 18-6187; CIV-18-688-HE (K, B)

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K, B)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Ashton Grove, et al. v. City of Norman, CIV-10-1002 W (K, B)

Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K, B)

Green v. City of Norman, CIV-17-510 (K, B)

This case has been settled and will no longer appear on the monthly report.

Patricia Thompson v. City of Norman, et al, CJ-2019-71; CIV-19-13 (K, B)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

AFSCME, Fox, and Green v. City of Norman, SD-114640; CV-2015-267 JV (K, B)

Nees, et. al v. Ashton Grove. L.C., et al., CJ-2006-313 L; DF 106979 (K)

Kevin Easley v. City of Norman, CV-2012-346 L; Case No. 115811 (HDC Appeal) (K, B)

Kevin Easley v. City of Norman, CJ-2015-304 T; Case No. 117292 (Convenience Fee) (K, B)

Rogers v. City of Norman v. Michael Hamoush and Mary K. O'Brien-Hamoush v. Richard Harding, et al., CJ-2014-1116; Case No. DF-116655 (K)

Dustin B. and Courtney J. Graham v. Carrington Place Property Owners Association, Inc. and City of Norman, CJ-2016-705 LW; Case No. 116968 (K)
Holloway v. Harris et al, Case No. SD-117606; CJ-2013-566 (K, B)

COURT OF CRIMINAL APPEALS

None

CLEVELAND COUNTY DISTRICT COURT

A. General Lawsuits

AMF Development v. City of Norman, et al, CJ-2018-1134 (K)
Armstrong v. City of Norman, CJ-2012-1638 (K)
Ashton Grove v. City of Norman, CJ-2012-262-TL (K)
This case was removed to federal court. See Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K) supra.
City v. Haddock, CV-2010-357 TS (S, K)
City v. Hollywood Corners Station, LLC, CV-2018-960 (K, S)
City v. IAFF, CV-2011-48 L; DF-109447 (P, K)
City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)
Fleske Holding Company LLC v. City of Norman, CV-2018-956
FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)
FOP v. City of Norman, CV-2011-876 L (K)
Golden Tribe, LLC v. City of Norman, CV-2018-1141 (K)
Gulledge, Tyler v. City of Norman, CJ-2017-411 (K)
Henderson, Randolph, Wilk, Green v. City of Norman, IAFF, Travis King, Case No. CJ-2016-610 LW
Hinckley v. City of Norman, Case No. CM-2016-1048 SS (K)
Holcomb and Woodson v. Hall, City of Norman, Case No. CV-2015-2343 (K)
Matthew Casey Holcomb v. William Hickman, Case No. CV-2019-276 (K)
Kirk v. City of Norman, Case No. CJ-2016-1238 TS (K)
McCarver v. City of Norman, Case No. CJ-2013-128 TS (K)
Remy v. Hall, et al., Case No. CIV-2017-1853 (K, B, S)
Rodgers v. City of Norman, Case No. CJ-2016-1185 (K, B)
Walling v. Norman Regional Health System, et al, Case No. CJ-2014-874 (K)
Webb, et al. v. City of Norman, et al., Case No. CJ-2018-4756 (K)
Windrock Apartments v. City of Norman, CJ-2018-1030 (K, B)
Young v. City of Norman, CJ-2006-819 BH (K)

B. Condemnation Proceedings

City of Norman v Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)
Commissioner's award paid into court in July of 2015, not currently active.
City of Norman v Historic Berry Farms, LLC, et al., CV-2015-674 (M)
Commissioner's award paid into court in July of 2015, not currently active.

City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)

Commissioner's award paid into court in July of 2015, not currently active.

City of Norman v. Tietzort Revocable Trust, et al., CJ-2013-775 (M)

Commissioners' award paid into court in 2013 and withdrawn by Plaintiff December 19, 2018.

C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate*

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)

Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)

This action was stayed in August of 2017 and remains inactive.

NS-Norman LLC v. City of Norman et al., CV-2019-388/O-1819-19 (M)

Sam Tippens v. City of Norman et al., CV-2019-297/O-1819-21 (M)

Tabor Enterprises, Inc. v City of Norman, CV-2019-270/O-1819-23 (M)

Select Portfolio Servicing, Inc. v. City of Norman, et al, CJ-2019-316 (M)

This case was filed on March 7, 2019. It alleges a mortgage foreclosure for property that received CDBG funding in 2016.

D. *Municipal Court Appeals*

None

E. *Small Claims Court*

Hamoush v. City of Norman, SC 2013-3366 (K)

This case has been consolidated with Rogers v. City of Norman, Case No. CJ-2014-1116 TS and transferred to the Cleveland County District Court's CJ docket.

Almost Home Investment, et al. v. City of Norman, Case No. SC-2014-3027 (K)

F. *Board of Adjustment Appeals*

LABOR / ADMINISTRATIVE PROCEEDINGS

A. *Grievance & Arbitration Proceedings (B, K)*

This office has assisted with the following grievances:

AFSCME Grievance FYE 14-06 – (Green - Termination)

AFSCME Grievance FYE 19-03 – (Wray - Merit)

A timely request for arbitration was not requested for this grievance. Therefore, it will no longer appear on the monthly report.

AFSCME Grievance FYE 19-04 – (Pack – Interview Process)

A timely request for arbitration was not requested for this grievance. Therefore, it will no longer appear on the monthly report.

AFSCME Grievance FYE 19-05 – (Stilwell – FMLA)

A timely request for arbitration was not requested for this grievance. Therefore, it will no longer appear on the monthly report.

AFSCME Grievance FYE 19-06 – (Bibb – Reduction in Force)

A timely request for arbitration was not requested for this grievance. Therefore, it will no longer appear on the monthly report.

AFSCME Grievance FYE 19-07 – (Stilwell – Promotion)

A timely request for arbitration was not requested for this grievance. Therefore, it will no longer appear on the monthly report.

AFSCME Grievance FYE 19-08 – (Boyd, Sanitphan & Collins)

A timely request for arbitration was not requested for this grievance. Therefore, it will no longer appear on the monthly report.

IAFF Grievance FYE 17 – (Water Testing at Station 5)

This grievance arises out of the Fire Chief's directive that the firefighters at Station 5 take and record the results of water samples on weekends and holidays. The arbitrator ruled in favor of IAFF. This grievance will no longer appear on the monthly report.

IAFF Grievance FYE 18 – (Baldwin Training)

IAFF Grievance FYE 18 – (Wilk Training)

IAFF Grievance FYE 19 – (McGrane – Light Duty)

IAFF Grievance FYE 19 – (Honeycutt – Light Duty)

IAFF Grievance FYE 19 – (Palmer – Light Duty)

IAFF Grievance FYE 19 – (Jones – Sick Leave)

IAFF Grievance FYE 19 – (Assistant Fire Chief-Administration)

This grievance arises out of the addition of an assistant fire chief. IAFF contends that the City does not have authority to add an assistant fire chief without negotiating.

IAFF Grievance FYE 19 – (Books – Condition of Employment)

This grievance arises out of a directive that Firefighter Brooks obtain a physician statement before returning to work. The remedy requested is that the City reimburse Firefighter Brooks for the \$25 co-pay he incurred as a result of the directive.

FOP Grievance FYE 17 – (Holiday Pay – President's Day 2017)

FOP Grievance FYE 18 – (Holiday Pay – Labor Day 2017)

FOP Grievance FYE 18 – (Holiday Pay – Christmas 2017)

FOP Grievance FYE 18 – (National Police Shooting Championship)

This grievance has been resolved and will no longer appear on the monthly report.

FOP Grievance FYE 18 – (Burris and Hackbarth – Discipline)

FOP Grievance FYE 19 – (Holiday Pay – Memorial Day 2018)

FOP Grievance FYE 19 – (Barrett - Termination)

B. *Equal Employment Opportunity Commission (EEOC)*

In the matter of Randolph, Henderson, Wilk, Green, and Baldwin, EEOC Charge Nos. 564 2018 02264, 564 2018 02265, 564 2018 02283, & 564 2018 02288, 564 2018 02281

D. *Contested Unemployment Claims (OESC)*

None

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through March 2019. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

| Month | <u>ADULT CASES</u> | | | <u>JUVENILE CASES</u> | | | <u>COURT SESSIONS</u> | | |
|--------------|---------------------------|-----------|-----------|------------------------------|-----------|-----------|------------------------------|-----------|-----------|
| | FYE 17 | FYE 18 | FYE 19 | FYE 17 | FYE 18 | FYE 19 | FYE 17 | FYE 18 | FYE 19 |
| JULY | 516 | 543 | 421 | 19 | 50 | 21 | 15 | 13 | 12 |
| AUG | 588 | 629 | 1,130 | 29 | 48 | 24 | 14 | 17 | 15 |
| SEPT | 467 | 552 | 412 | 32 | 49 | 28 | 11 | 12 | 13 |
| OCT | 466 | 436 | 445 | 32 | 26 | 45 | 14 | 10 | 14 |
| NOV | 468 | 439 | 300 | 23 | 26 | 14 | 10 | 12 | 5 |
| DEC | 414 | 428 | 279 | 25 | 250 | 2 | 12 | 9 | 3 |
| JAN | 432 | 1,371 | 561 | 46 | 31 | 43 | 15 | 14 | 15 |
| FEB | 381 | 421 | 540 | 37 | 24 | 16 | 16 | 14 | 14 |
| MAR | 593 | 508 | 1139 | 58 | 30 | 13 | 10 | 9 | 10 |
| APR | 406 | 521 | | 49 | 38 | | 14 | 16 | |
| MAY | 543 | 503 | | 38 | 20 | | 11 | 16 | |
| JUNE | 544 | 544 | | 43 | 46 | | 15 | 15 | |
| TOTALS / YTD | 5,818 | 6,893 | 5,227 | 431 | 638 | 206 | 157 | 157 | 101 |

WORKERS' COMPENSATION COURT

The total number cases pending as of March 29, 2019 are 26. One settlement and two Court Orders were approved by the City Council during March 2019. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Court of Existing Claims & Oklahoma Workers' Compensation Commission. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

| DEPARTMENT | DIVISION | PENDING CASES | FYE19 CASES | FYE18 CASES | FYE17 CASES | FYE16 CASES |
|---------------|----------------------|------------------|----------------|----------------|----------------|----------------|
| Fire | Suppression | 9 | 2 | 3 | 4 | 4 |
| Parks/Rec. | Park Maintenance | 3 | 1 | 1 | 3 | 2 |
| Planning | Development Services | | | | | |
| Police | Animal Welfare | 1 | | 1 | | |
| Police | Patrol | 4 | 1 | 1 | 3 | 1 |
| Police | Administration | | | | | |
| Public Works | Street Maintenance | 4 | 2 | 1 | 1 | 1 |
| Public Works | Vehicle Maintenance | | | | | |
| Public Works | Storm Water | | | | | |
| Utilities | Line Maintenance | 3 | | 2 | | 1 |
| Utilities | Sanitation | 2 | | | 1 | 1 |
| TOTALS | | 26 | 6 | 9 | 12 | 10 |

List of Pending Cases

Adams, Travis S. v. City of Norman, CM-2018-06545 A

(Parks & Rec, Park Maintenance, HEO, L. Shoulder, Back, Neck)

Albertson II, Kenneth Wayne, CM-2018-07857 J

(PW/Street Maintenance/MWI, Knee, Consequential Blood Clot)

Amason, Amber v. City of Norman, WCC 2012-12306 K

(Police, Patrol, MPO, Intestinal/Parasite/Infection)

Ashley, Grant v. City of Norman, CM 2016-07496 A

(Parks & Rec, Recreation, Custodian, Neck, Upper Back, & Both Hands)

Bernhardt, Kyle v. City of Norman, CM-2018-00235 R

(Fire, Suppression, Fire Driver Engineer, Low Back)

Bozeman, Christopher v. City of Norman, CM-2018-02917 J

(Utilities, Sewer Line Maintenance, MWII, R. Arm/R. Shoulder)

Bozeman, Chris v. City of Norman, CM 2015-08111 R

(Utilities, Sewer Line Maintenance, MWII, Back)

Burright, Justin v. City of Norman, CM-2017-00238 K

(Fire, Suppression, Firefighter, Left Shoulder)

Garrett, Curtis v. City of Norman, CM-2018-04775 Q

(Police, Patrol, MPO Sergeant, L. Knee)

The Court Order filed February 27, 2019 in the above Garrett case was approved by Council March 26, 2019 and will no longer appear on the monthly report.

Hiatt, Darin L. v. City of Norman, CM-2017-00909 Q

(Public Works, Streets, HEO, L. Shoulder, Spine/Neck, L. Arm, L. Wrist)

Honeycutt, Kyle v. City of Norman, CM-2018-06808 H

(Fire, Suppression, Firefighter, R. Thumb)

Houser, Jason v. City of Norman, CM 2015-02888 Y

(Police, Patrol, MPO, R. Wrist)

The Settlement in the above Houser case was approved by Council 3/12/19 and will no longer appear on the monthly report.

Joy, Cynthia S. v. City of Norman, CM 2018-00679 X

(Police, Animal Welfare, Animal Welfare Officer, Low Back)

Kizzia, Derrald v. City of Norman, WCC 2014-06995 K

(Parks & Rec, Park Maintenance, HEO, R. Knee (Reopen–Change of Condition))

Koscinski, Chris v. City of Norman, CM 2015-06363 K

(Fire, Suppression, Firefighter, Heart/Cardiovascular)

Koscinski, Chris v. City of Norman, CM 2015-06809 A

(Fire, Suppression, Firefighter, Back)

Koscinski, Chris v. City of Norman, CM 2016-00738 H

(Fire, Suppression, Firefighter, Left Shoulder)

Koscinski, Chris v. City of Norman, CM-2017-00239 Q

(Fire, Suppression, Firefighter, Back)

Loveless, Ryan L. v. City of Norman, CM 2017-05504 A

(Utilities, Water Line Maintenance, HEO, Spine)

McGrane, Edward v. City of Norman, CM-2018-02917 J

(Fire, Suppression, Firefighter, L. Shoulder/Arm; Cervical, Neck)

Pack, Robert v. City of Norman, CM-2017-06285 K

(Public Works, Streets, HEO, Low Back)

The Court Order filed February 19, 2019 in the above Pack case was approved by Council March 12, 2019 and will no longer appear on the monthly report.

Palmer, Andrew David v. City of Norman, CM-2018-07531 J

(Fire, Suppression, Firefighter, R. Knee)

Robertson, Kellee v. City of Norman, WCC 2010-13896 F

(Police, Narcotics, MPO, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Rohr, Robert “Shane” v. City of Norman, CM 2017-01333 R

(Utilities, Sanitation, SWII, Neck)

Searcy, Terry v. City of Norman, CM 2019-00448 Y

(Public Works, Street Maintenance, HEO)

Tillman, Daniel A. v. City of Norman, CM 2015-01499 A

(Utilities, Sanitation, SWI, Back)

SPECIAL CLAIMS

The following is a breakdown of the Special Claims activity through March 2019.

| DEPARTMENT | FYE 19 Month | FYE 19 YTD | FYE 18 | FYE 17 | FYE 16 |
|--------------------------------------|-----------------|---------------|-----------|-----------|-----------|
| Animal Control | | | 1 | 1 | |
| Finance - IT | | | | 1 | |
| Fire | | | 3 | 1 | 2 |
| Fleet | | | | | 1 |
| Other | 2 | 7 | 11 | 5 | 6 |
| Legal | | | 1 | | |
| Parks | | 3 | 5 | 3 | 2 |
| Planning | | | 1 | 1 | |
| Police | 1 | 9 | 6 | 12 | 13 |
| Public Works – Stormwater | | | 6 | 2 | |
| Public Works – Traffic | | | | 4 | |
| Public Works – Engineering | | | 1 | 1 | 5 |
| Public Works – Road & Channel | | | 1 | | 2 |
| Public Works – Streets | | 2 | 10 | 5 | 6 |
| Utilities – Water | 2 | 9 | 12 | 13 | 6 |
| Utilities – Sanitation | 1 | 9 | 11 | 12 | 14 |
| Utilities – Sewer & Line Maintenance | | 2 | 5 | 4 | 9 |
| TOTAL CLAIMS | 6 | 41 | 74 | 65 | 66 |

| CURRENT CLAIM STATUS | FYE 19 TO DATE | FYE 18 | FYE 17 | FYE 16 |
|---|---------------------------|---------------|---------------|---------------|
| Claims Filed | 41 | 74 | 72 | 66 |
| Claims Open and Under Consideration | 12 | 0 | 0 | 0 |
| Claims Not Accepted Under Statute/Other | 7 | 11 | 8 | 7 |
| Claims Paid Administratively | 3 | 17 | 19 | 23 |
| Claims Paid Through Council Approval | 6 | 15 | 12 | 13 |
| Claims Resulting in a Lawsuit for FY | 1 | 3 | 2 | 2 |
| Claims Barred by Statute (No Further Action Allowed) | 0 | 22 | 31 | 21 |
| Claims in Denied Status (Still Subject to Lawsuit) | 12 | 6 | 0 | 0 |

EXPUNGEMENTS

The following represents a breakdown of the Expungement Requests considered by the City Attorney's Office through March 2019.

| MONTH | REQUESTS | | | COMPLETED | | |
|-------------------|-----------------|--------------|--------------|------------------|--------------|--------------|
| | FYE19 | FYE18 | FYE17 | FYE19 | FYE18 | FYE17 |
| JULY | 18 | 26 | 10 | 20 | 14 | 12 |
| AUG | 27 | 20 | 7 | 6 | 10 | 11 |
| SEPT | 21 | 15 | 16 | 11 | 5 | 5 |
| OCT | 15 | 24 | 19 | 22 | 11 | 12 |
| NOV | 24 | 13 | 22 | 23 | 26 | 18 |
| DEC | 11 | 12 | 21 | 13 | 14 | 20 |
| JAN | 15 | 21 | 21 | 28 | 10 | 11 |
| FEB | 31 | 19 | 27 | 7 | 10 | 14 |
| MAR | 25 | 20 | 16 | 13 | 31 | 27 |
| APR | | 14 | 19 | | 15 | 15 |
| MAY | | 27 | 25 | | 19 | 12 |
| JUNE | | 16 | 14 | | 11 | 15 |
| TOTALS/YTD | 187 | 207 | 217 | 143 | 145 | 172 |

MUNICIPAL COURT

8

**MUNICIPAL COURT
MONTHLY REPORT
MARCH - FY '19**

CASES FILED

| | <u>MARCH</u> | <u>FY19</u> | <u>Y-T-D</u> | <u>MARCH</u> | <u>FY18</u> | <u>Y-T-D</u> |
|--------------------|---------------------|--------------------|---------------------|---------------------|--------------------|---------------------|
| Traffic | 1,427 | | 11,326 | 1,316 | | 11,598 |
| Non-Traffic | 320 | | 2,571 | 285 | | 2,915 |
| SUB TOTAL | 1,747 | | 13,897 | 1,601 | | 14,513 |
| Parking | 1,090 | | 9,156 | 1,408 | | 11,684 |
| GRAND TOTAL | 2,837 | | 23,053 | 3,009 | | 26,197 |

CASES DISPOSED

| | <u>MARCH</u> | <u>FY19</u> | <u>Y-T-D</u> | <u>MARCH</u> | <u>FY18</u> | <u>Y-T-D</u> |
|--------------------|---------------------|--------------------|---------------------|---------------------|--------------------|---------------------|
| Traffic | 1,222 | | 9,213 | 1,210 | | 9,852 |
| Non-Traffic | 266 | | 2,280 | 334 | | 3,859 |
| SUB TOTAL | 1,488 | | 11,493 | 1,544 | | 13,711 |
| Parking | 752 | | 6,246 | 998 | | 8,716 |
| GRAND TOTAL | 2,240 | | 17,739 | 2,542 | | 22,427 |

REVENUE

| | <u>MARCH</u> | <u>FY19</u> | <u>Y-T-D</u> | <u>MARCH</u> | <u>FY18</u> | <u>Y-T-D</u> |
|--------------------|----------------------|--------------------|-----------------------|----------------------|--------------------|-----------------------|
| Traffic | \$ 137,282.52 | | \$1,019,995.43 | \$ 140,237.00 | | \$1,144,986.88 |
| Non-Traffic | \$ 35,218.02 | | \$ 307,298.29 | \$ 42,140.00 | | \$ 401,136.53 |
| SUB TOTAL | \$ 172,500.54 | | \$1,327,293.72 | \$ 182,377.00 | | \$1,546,123.41 |
| Parking | \$ 17,621.00 | | \$ 158,351.20 | \$ 20,222.00 | | \$ 186,941.00 |
| GRAND TOTAL | \$ 190,121.54 | | \$1,485,644.92 | \$ 202,599.00 | | \$1,733,064.41 |

MUNICIPAL COURT - MONTHLY REPORT
March 2019

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

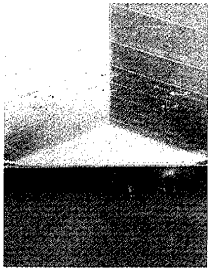
MEDIATION PROGRAM

For the month of March, 2019, the Early Settlement - Norman Mediation Program accepted 24 new cases and closed 20 cases. There was one mediation conducted in March.

PARKS AND RECREATION 9

Park Planning Activities March, 2019

NORMAN FORWARD Westwood Tennis Indoor Facility



Crews have continued to work on the new indoor court facility. The painting contractor has been on-site to finish the interior work around the entryway. The sprinkler system received 50% approval for pressure-tightness; and is now awaiting a final inspection once the system is charged with water, before completion. The HVAC package unit has been installed. OG&E is working on installing the new transformer and service to the building; and ONG will also complete the gas meter change-out for the pro shop and new building to handle the increased demand. Once all of that work is done, Hellas Construction (the court surfacing and interior equipment contractor) will be

able to install their products for the new 2-court facility. Norman Sign Company is working to produce the logo signage for the building exterior; while Flintco works on the final exterior concrete and site cleanup, as we continue working towards a project completion in late April, which will not affect the tournament or teaching schedule for the Westwood Tennis Facility. A grand opening will be scheduled as the completion date is firmed-up.

NORMAN FORWARD Community Parks

The Parks Department received proposals from seven companies for the Construction Manager at Risk (CMaR) work for Ruby Grant, Reaves and phase III of Griffin Park construction. After interviewing three finalists, we are now working with ADG (our NORMAN FORWARD Program Coordinator) to prepare contract language to award both the Reaves Park and Phase III of Griffin Park projects to Flintco; while similar paperwork is being prepared to award the CMaR work at Ruby Grant Park to Crossland Construction. Our intent is to have the CMaR firms work with the design teams at each park as the Construction Documents are being finalized. This will allow the construction packages to be bid according to a Guaranteed Maximum Price for each project at or below the defined budget for each park.

Neighborhood Parks

We are working with the Utilities Division to coordinate the drilling of a new water well in Falls-Lakeview Park, which will be topped with a block well house and fenced-off from the rest of the park. Also, crews planted trees at Castlerock Park to replace those that have been affected by weather and vandalism in recent seasons. Twenty-one trees selected for their ability to survive in the alkali soils of that park site were planted and staked; and all other trees from the previous plantings were also checked to make sure they were irrigated correctly and pruned to help encourage continued growth.



John Saxon Community Park



A crew is working this week to make improvements to the running trail at the park. Some of the existing pipes crossing under the trail had become affected by debris and/or experienced damage to their in-flow which had caused some washouts along the trail. These were repaired or replaced, as needed and a few areas of trail-side drainage swales were widened to help channelize the runoff in the park into the large creeks running through the area. Once this work is complete, all of the washed trail sections will be topped with new crushed granite surface and rolled to compact it like before. Parks staff is also working to get a trail-head sign

produced and placed in the kiosk at the parking lot trailhead to help runners and walkers identify the route they want to travel in the park. Additional work will begin next fiscal year to do the NORMAN FORWARD improvements to this park; including construction of additional parking and road segments and lighting, park signage, a large children's play area, shelter & restroom facilities and aesthetic improvements to the park perimeter fencing and creek and forest areas.

FEBRUARY 2019
RECREATION DIVISION
MONTHLY REPORT

Senior Center: On March 14th, the Senior Center celebrated Pie Day with a hot dog cookout and pie. We grilled 60 hot dogs and asked the seniors to bring pies and sides. We had 10 pies as well as a couple of cakes for dessert.

Little Axe Community Center: The outreach food distribution for the month of March was 160 adults and 41 children for a total of 201. There were two rentals in March. The Head Start program currently has 17 children enrolled and attendance for the classroom for March was 67%. Pioneer Library Services (PLS) indicated 472 units of service for the month of February through the Book Place Activity.

12th Avenue Recreation Center: We had four rentals this month; two were children's birthday parties, one was the "Makers Church" and the other one was "The Rouges" a medieval reenactment group. Open gym to the public continued and gym hours were 12:00-2:30pm Monday thru Friday afternoons, on Monday evenings from 6-8pm, and during spring break week 10am-6:00pm. The Open Adult Basketball League ended their winter season this month with 6 teams and 72 players participating. The Adult Spring Basketball League started this month with six teams and 78 players participating. The 12th Avenue After School program currently has an average of 31 children participating in the program. Pickle Ball action continued on Wednesday and Friday evenings from 6:30-9pm as well as Tuesday and Thursday mornings from 10-11am. On Saturday, March 9th from 4-6pm a special family pickle ball activity was held to introduce the sport of pickle ball to families.

Irving Recreation Center: The Irving Recreation Center had nine facility rentals this month, including reoccurring rentals from Silver Spurs and H2 Volleyball. Bricks 4 Kidz wrapped up a 6-week Lego Robotics course this month at the Irving Recreation Center. Junior Jammer Basketball season concluded this month. Irving hosted its annual Spring Break Camp this month taking place March 18th-22nd. Overall there were 26 campers signed up for camp. Campers enjoyed daily activities including indoor/outdoor games, arts/crafts, sports/recreational activities and even a field trip to Hollywood Theaters in Norman.

Whittier Recreation Center: The Okie Stompers clogging class met on Tuesday and Thursday evenings from 6-8pm. Every Tuesday evening the clogging group held two classes from 7-8pm. The 2019 Winter Junior Jammer league continued to play 5 days a week and the season came to end before the start of Spring Break. Championship games were played over the course of two days at the Whittier and Irving Rec Centers. There was open gym for adult volleyball held on Wednesdays from 7-9pm. Tippi Toes offered a ballet/tap/jazz class for 3-6 year olds from 5-5:45 pm and a hip-hop/jazz class for 5-10 year olds that was held from 5:45-6:30pm. Both classes were held on Wednesday nights and meet year round at the Center. The afterschool program continued to meet from 3-6 pm on days when school is in session. The Rec Center saw 40-50 people daily for open gym hours during Spring Break. The Rec Center hosted a birthday party rental this month that approximately 60 people attended. Registration for the 2019 Spring Junior Jammer Volleyball league closed this month; the registration fee was \$70 and included a dri-fit jersey. There are three leagues in this co-ed league: Junior (2nd-3rd grade), Jammer (4th-5th grade) and senior (6th-8th grades) that will play six matches plus a double elimination tournament. Games will begin in April and are played on Tuesday and Thursday evenings at the Whittier and Irving Rec Centers. This season there were 5 more teams (84 new participants) than there were in the spring season of 2018. Practices began this month and are held three days a week for three hours at both Whittier and Irving Rec Centers. Registration for the Whittier Discovery Camp is now open. The Whittier Recreation Center is joining the 12th Ave Rec Center and the Irving Rec Center in providing childcare this summer. Camp will meet from May 28th- August 9th from 7:30am-6pm. There will be indoor/outdoor activities, arts and crafts, sports and recreation as well as water activities and field trips. Enrollment is open for campers ages 5-11. The 2019 Summer sports camps opened for enrollment this month. There are 5 camps (junior jammer basketball, sooner junior football, volleyball, sooner junior basketball and shooting camp) being offered through the month of June. More information can be found at www.juniorjammer.com

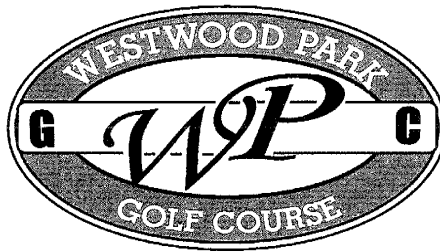
| FACILITY ATTENDANCE: | Month | Year to Date |
|---|-------|--------------|
| Senior Center (includes congregate meals) | 2,316 | 15,187 |
| Little Axe Community Center | 1,313 | 13,655 |
| 12th Avenue Recreation Center | 4,585 | 26,143 |
| Irving Recreation Center | 1,520 | 9,934 |
| Whittier Recreation Center | 1,047 | 6,224 |
| Reaves Center | 300 | 2,700 |
| Tennis Center | 2,547 | 19,142 |

MARCH 2019
PARK MAINTENANCE DIVISION

Parks Maintenance crews performed routine trash, leaf and landscape bed clean-up. Crews performed tree maintenance, pre-emergent applications, and irrigation repair.

| SAFETY REPORT | FYE-19MTD | FYE-19YTD | | FYE-18MTD | FYE-18YTD |
|-------------------------------|------------------|---------------------|--|------------------|---------------------|
| On-The-Job Injuries | 0 | 5 | | 1 | 1 |
| Vehicle Accidents | 0 | 0 | | 0 | 1 |
| Employee responsible | 0 | 0 | | 0 | 0 |
| ROUTINE ACTIVITIES | Total Man | Hours | | Total Man | Hours |
| | | YEAR-TO-DATE | | | YEAR-TO-DATE |
| Mowing | 144.00 | 637.50 | | 0.00 | 68.00 |
| Trim Mowing | 478.00 | 4485.75 | | 0.00 | 268.00 |
| Chemical Spraying | 144.00 | 409.00 | | 230.50 | 0.00 |
| Fertilization | 0.00 | 0.00 | | 0.00 | 0.00 |
| Tree Planting | 0.00 | 0.00 | | 0.00 | 0.00 |
| Tree & Stump Removal | 40.00 | 168.00 | | 144.00 | 30.00 |
| Tree Trimming/Limb Pick-Up | 36.00 | 328.50 | | 348.50 | 2.00 |
| Restroom/Trash Maintenance | 162.00 | 1632.00 | | 361.50 | 509.50 |
| Play Equipment Maintenance | 84.00 | 422.75 | | 55.00 | 32.50 |
| Sprinkler Maintenance | 0.00 | 188.50 | | 13.00 | 92.00 |
| Watering | 0.00 | 0.00 | | 18.00 | 0.00 |
| Grounds/Building Maintenance | 90.75 | 654.75 | | 16.00 | 0.00 |
| Painting | 0.00 | 0.00 | | 0.00 | 0.00 |
| Planning Design | 0.00 | 0.00 | | 0.00 | 0.00 |
| Park Development | 0.00 | 0.00 | | 276.00 | 0.00 |
| Special Projects | 191.25 | 1229.75 | | 288.00 | 97.00 |
| Nursery Maintenance | 0.00 | 8.00 | | 0.00 | 0.00 |
| Flower/Shrub Bed Maintenance | 16.00 | 430.50 | | 140.00 | 114.00 |
| Seeding/Sodding | 8.00 | 8.00 | | 0.00 | 0.00 |
| Ballfield Maintenance/Marking | 16.00 | 999.00 | | 0.00 | 0.00 |
| Fence Repairs | 0.00 | 0.00 | | 21.00 | 0.00 |
| Equipment Repairs/Maintenance | 135.00 | 1076.50 | | 138.50 | 47.00 |
| Material Pick-Up | 5.00 | 94.50 | | 27.00 | 9.25 |
| Miscellaneous | 287.50 | 2343.75 | | 151.00 | 218.25 |
| Shop Time | 1.00 | 180.75 | | 31.00 | 14.00 |
| Snow/Ice Removal | 0.00 | 400.50 | | 0.00 | 0.00 |
| Christmas Lights | 0.00 | 1080.00 | | 0.00 | 1294.00 |
| Close to Home Fishing | 0.00 | 0.00 | | 0.00 | 0.00 |
| Forestry | 0.00 | 31.00 | | 0.00 | 0.00 |
| Graffiti Clean-Up | 12.00 | 16.00 | | 0.00 | 0.00 |
| Water Fountains | 0.00 | 44.00 | | 0.00 | 0.00 |
| Inground Trash | 0.00 | 0.00 | | 0.00 | 0.00 |
| Vector Control | 0.00 | 435.00 | | 0.00 | 0.00 |

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



MARCH 2019

Westwood Golf Course Division Monthly Progress Report

| ACTIVITY | MARCH FY'19 | MARCH FY'18 |
|---|--------------------|----------------------|
| Regular Green Fees | 306 | 610 |
| Senior Green Fees | 195 | 284 |
| Junior Fees | 321 | 271 |
| School Fees (high school golf team players) | 19 | 167 |
| Advanced Fees (high school golf team pre-pay) | 0 | 0 |
| Annual Fees (Regular, Senior & Junior Members) | 387 | 576 |
| Employee Comp Rounds | 249 | 308 |
| Golf Passport Rounds | 0 | 0 |
| 9-Hole Green Fee | 126 | 118 |
| 2:00 Fees | 85 | 64 |
| 4:00 Fees | 105 | 219 |
| Dusk Fees or 6:00 Fees | 30 | 55 |
| PGA Comp Rounds | 6 | 4 |
| *Rainchecks (not counted in total round count) | 6 | 36 |
| Misc Promo Fees (birthday fees, players cards, OU student fees, Military, player pass) | 429 | 437 |
| Green Fee Adjustments (fee difference on rainchecks) | 9 | 10 |
| Total Rounds (*not included in total round count) | 2267 | 3123 |
| % change from FY '18 | -27.41% | 13.65% |
| Range Tokens | 2468 | 3176 |
| % change from FY '18 | -22.29% | 26.18% |
| 18 - Hole Carts | 132 | 151 |
| 9 - Hole Carts | 45 | 56 |
| ½ / 18 - Hole Carts | 673 | 970 |
| ½ / 9 - Hole Carts | 174 | 218 |
| Total Carts | 1024 | 1395 |
| % change from FY '18 | -26.59% | 5.44% |
| 18 - Hole Trail Fees | 0 | 0 |
| 9 - Hole Trail Fees | 0 | 0 |
| 18 - Hole Senior Trail Fees | 30 | 5 |
| 9 - Hole Senior Trail Fees | 2 | 0 |
| Total Trail Fees | 32 | 5 |
| % change from FY '18 | 540.00% | -54.55% |
| TOTAL REVENUE | \$58,069.78 | \$ 101,988.64 |
| % change from FY '18 | -43.06% | 41.46% |

**MARCH 2019
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT**

| SAFETY REPORT | FY 2019 MTD | FY 2019 YTD | FY 2018 MTD | FY 2018 YTD |
|----------------------------|------------------------|------------------------|------------------------|------------------------|
| Injuries On The Job | 0 | 0 | 1 | 1 |
| City Vehicles Damaged | 0 | 0 | 0 | 0 |
| Vehicle Accidents Reviewed | 0 | 0 | 0 | 0 |

FINANCIAL INFORMATION

| | FY 2019 | FY 2019 | FY 2018 | FY 2018 |
|---------------------------|--------------------|-----------------------|---------------------|-----------------------|
| | MTD | YTD | MTD | YTD |
| Green Fees | \$26,836.46 | \$264,788.95 | \$57,256.09 | \$326,991.14 |
| Driving Range | \$8,023.75 | \$62,601.87 | \$11,293.41 | \$64,122.63 |
| Cart Rental | \$16,185.50 | \$150,127.51 | \$32,684.33 | \$187,854.39 |
| Restaurant | \$6,283.51 | \$28,230.57 | \$402.50 | \$7,724.36 |
| Insufficient Check Charge | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Interest Earnings | \$740.56 | \$5,953.23 | \$352.31 | \$1,942.75 |
| TOTAL INCOME | \$58,069.78 | \$511,702.13 | \$101,988.64 | \$588,357.51 |
| Expenditures | \$56,052.14 | \$718,759.63 | \$66,982.95 | \$698,256.48 |
| Income vs Expenditures | \$2,017.64 | (\$207,057.50) | \$35,005.69 | (\$109,898.97) |
| | | | | |
| Rounds of Golf | 2267 | 19558 | 3123 | 21308 |

March has us trying to finish up our winter projects. The last of the tee markers have been repaired and painted. Ball washers are completed and will be installed shortly. All equipment for aerification is readied for greens aeration and will begin the first week in April. One of our Toro trucksters was re-built for our new core harvester. Planting beds around the clubhouse and on the patio were cleaned and trimmed. Pre-season mower service is almost complete and irrigation repairs were completed in a few locations. Our drainage improvement project continues. The new drainage outflow basin for 18 fairway was completed, and the project of grassing #17 greens trap is underway. A check valve on one of our main irrigation pumps was replaced by staff.

Agronomically, we have completed the first application of pre-emergent herbicide over the entire golf course. All cool season grasses have been fertilized. The cool season tee at # 16 has been seeded. The greens have been fertilized in preparation for aerating. A wetting agent and acid product were applied to all greens. Pre and post emergent herbicide is being applied, finishing up the spring applications. By the end of the month the greens are mowed 2 times a week. Bunkers are raked 3 times a week. Fescue and ryegrass sites are mowed twice a week. Other trim mowing is done as needed. An application of pre emerge herbicide was applied to all greens. 4 new trees were donated to the golf course. A Leland Cypress tree donated by the tennis project has blown over in strong winds. It has been righted and secured.

Contractors have been an issue this month. A new water meter was attached to the line that supplies water to the clubhouse. Ditch settling will require staff to repair. A contractor for OG&E struck a waterline underneath the driving range tee.

MARCH 2019
WESTWOOD POOL
MONTHLY REPORT

FINANCIAL INFORMATION

| | FY2019 MTD | FY2019 YTD | FY2018 MTD | FY2018 YTD |
|-----------------------------------|--------------------|---------------------|-------------------|---------------------|
| Swim Pool Passes | \$20,890.00 | \$81,964.70 | 0.00 | \$0.00 |
| Swim Pool Gate Admission | \$0.00 | \$158,181.00 | 0.00 | \$0.00 |
| Swim Lesson Fees | \$1,690.00 | \$6,355.00 | 0.00 | \$0.00 |
| Pool Rental | \$0.00 | \$22,529.00 | 0.00 | \$0.00 |
| Locker Fees | \$0.00 | \$894.53 | 0.00 | \$0.00 |
| Pool Merchandise Sales | \$0.00 | \$27.60 | 0.00 | \$0.00 |
| Concessions | \$0.00 | \$76,897.16 | 0.00 | \$0.00 |
| TOTAL INCOME | \$22,580.00 | \$346,848.99 | 0.00 | \$0.00 |
| Expenditures | \$7,698.58 | \$421,436.90 | \$577.61 | \$6,263.67 |
| Income versus Expenditures | \$14,881.42 | \$74,587.91 | (\$577.61) | (\$6,263.67) |

ATTENDANCE INFORMATION

| | Season to Date Mar-19 | Season to Date May 2018-Mar 2019 | Season to Date May 2018-Mar 2019 | Season to Date (May 2017-Jan 2018) |
|---------------------------------|--------------------------|-------------------------------------|-------------------------------------|---------------------------------------|
| a. Pool Attendance | 0 | 82,540 | 0 | 0 |
| b. Adult Lap Swim Morning/Night | 0 | 250 | 0 | 0 |
| c. Water Walkers | 0 | 1,654 | 0 | 0 |
| d. Toddler Time | 0 | 2,205 | 0 | 0 |
| e. Swim Team | 0 | 3,542 | 0 | 0 |
| f. Swim Lessons | 0 | 13,952 | 0 | 0 |
| g. Movie Night/Special Events | 0 | 2025 | 0 | 0 |
| h. Party / Rentals | 0 | 8489 | 0 | 0 |
| TOTAL ATTENDANCE | 0 | 114,657 | 0 | 0 |

PLANNING AND COMMUNITY DEVELOPMENT 10

ADMINISTRATION, CURRENT PLANNING, GIS 10A

PLANNING DEPARTMENT ACTIVITY
March 2019

ADMINISTRATIVE DIVISION

PlanNorman

PlanNorman is pending the scheduling of a City Council Study Session at which responses to citizen comments and concerns will be addressed.

GREENBELT COMMISSION

The Greenbelt Commission's regularly scheduled meeting on March 18, 2019 included three Greenbelt Enhancement Statements:

GBC19-05 UNP Senior Living Center – preliminary plat, located at 24th Ave NW and Radius Way; the Commission recommended making the sidewalk area pedestrian friendly by planting trees and landscaping;

GBC19-04 Tribble Estates – rural certificate of survey plat, located at Hwy 9 & 84th Ave SE; the Commission requested a 10-foot trail easement for the proposed trail along 84th Avenue SE;

GBC19-06 Gentry Estates – rural certificate of survey plat, located at Hwy 9 & Oakridge; the Commission forwarded with no comments.

The next meeting is scheduled for April 15, 2019.

HISTORIC DISTRICT COMMISSION

The Historic District Commission regular meeting for March 4, 2109 was cancelled due to a lack of agenda items.

Certified Local Government (CLG) Grant Program Report (FY 2018-2019):

The Historic District Commissioners and staff participated in a one-day training workshop held at City Hall paid for with CLG grant funds. The Commission Assistance and Mentoring Program (CAMP) Workshop was conducted by the National Alliance Preservation Commission from 8:30 am to 4:30 pm on March 29, 2019. The one-day training CAMP covered such topics as Commission Basics, Keeping the Commission Legal, Commission Ethics, Design Review and Community Outreach. CAMP attendees included: 6 City of Norman Historic District Commissioners, 4 city staff and one Norman citizen. There were an additional 9 attendees from other CLG Communities across Oklahoma for a total of twenty people in attendance. Attendees commented that the CAMP was very informative, educational, and thought provoking. Commissioners found much of the content to be applicable to their current Commission duties. The program topics initiated very productive conversations amongst city staff and Commissioners, trainers and other attendees particularly regarding design review. The design review session provided perspectives from other historic communities, both in-state and out-of-state, of how other communities review such items as rear yard alterations, fences and garages.

MISCELLANEOUS

| | 2018 Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | 2019 Jan | Feb | Mar |
|--|-------------|----------|----------|----------|---------|---------|----------|---------|---------|---------|-------------|---------|---------|
| Walk-Ins | 36 | 39 | 43 | 36 | 38 | 21 | 21 | 27 | 6 | 29 | 59 | 22 | 43 |
| Email Contacts | 325 | 344 | 382 | 324 | 354 | 305 | 340 | 396 | 357 | 350 | | 357 | 338 |
| Lot Line Adjustments | - | 2 | 1 | 2 | 5 | 2 | - | - | 1 | - | 2 | - | 6 |
| Landscape Maint. & Replacement Bonds | 4 | 2 | 2 | 1 | 1 | 1 | 3 | 4 | 3 | 1 | 4 | 2 | 3 |
| Board of Adjustment Variance Appl. <i>Legal Notices Sent</i> | 1 3 | 2 22 | 2 40 | 2 65 | 4 82 | 2 47 | 1 9 | - - | 1 15 | - - | 2 70 | 1 18 | 1 15 |
| Planning Commission Applications Rec'd <i>Legal Notices Sent</i> | 2 27 | 4 134 | 3 115 | 3 215 | 3 99 | - | 5 137 | 3 14 | 5 79 | 1 38 | 2 85 | 1 - | 3 72 |
| Pre-Development Meeting Appl. Rec'd <i>Notices Sent</i> | - - | 3 80 | 3 91 | - - | 2 71 | - | 3 97 | 2 18 | 1 9 | - - | 1 47 | - - | 2 26 |

CURRENT PLANNING DIVISION

Planning Commission – number of applications received

| | 2018 Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | 2019 Jan | Feb | Mar |
|--------------------------------------|-------------|-----|-----|------|------|-----|------|-----|-----|-----|-------------|-----|-----|
| Ordinance Amendments | | 2 | | | | | | 2 | | | | 1 | |
| NORMAN 2025 Land Use Plan Amendments | 1 | 2 | | | 1 | | 1 | | | | | | |
| Rezoning Requests | 1 | 3 | 1 | 2 | 2 | | 5 | | 3 | 1 | 2 | | 3 |
| Utility Easement/Road Closures | 1 | | 1 | 1 | 1 | | | 1 | 2 | | | | |
| Preliminary Plats | | | | | | | | | | | | | |
| Rural Certificates of Survey | | 1 | | | | | | | | | 2 | 1 | 2 |
| Short Form Plats | | | | | | | | | 3 | | 1 | 1 | |
| Site Plan Amendments | | 1 | | | | | | | | | | | |
| Certificate of Plat Correction | | | | | | | | | | | | | |

During March, two applications for Pre-Development were received for the meeting scheduled for March 28, 2019.

During March, submittals for the April 11, 2019 Planning Commission included: two Norman Rural Certificates of Survey, one Special Use for a Mixed Building, one PUD amendment for University North Park, and one Center City PUD.

The Planning Commission met on March 14, 2019 and recommended approval of the following: one Norman Rural Certificate of Survey, and one Short Form Plat. They recommended that an ordinance to add "Residential Outdoor Lighting Standards" to the Zoning Code not be adopted. The next regular meeting is scheduled for April 11, 2019.

During the month of March, 41 commercial building applications were submitted for review. Of those applications submitted, Current Planning staff reviewed and approved 29.

BOARD OF ADJUSTMENT

The Board of Adjustment met on March 27, 2019 and approved one Variance to the side and rear setbacks for a commercial property. The next regular meeting is scheduled for April 24, 2019.

GEOGRAPHICAL INFORMATION SYSTEM (GIS) DIVISION

The aerial photography portion of Contract K-1819-90 for Base Map Update Services with The Sanborn Map Company, LLC was completed in March. There have been weather delays in the LiDAR collection. For Norman, this project will update the City's base map to reflect new construction and any other changes on the ground that can be detected using airborne sensors. The deliverable products are updated color digital aerial photography, updated planimetric mapping and updated topography. Planimetric mapping layers to be collected include the following: streets, pavement, unpaved parking, paved driveways, unpaved driveways, hydrology, building footprints and height, fences, sidewalks. This is standard maintenance of the GIS database. This information is used for many purposes throughout the city including: permitting, storm water planning, utility management, and public safety. Almost every development project, both public and private, starts with a map. The availability of recent, accurate, and complete mapping facilitates the effective management of the City's resources.

GIS facilitated a meeting of the address working group. This meeting was called to let those currently involved in addressing know about changes that are coming relative to Next Generation 911(NG911). It was also a forum to allow the Divisions most closely involved with addresses to learn more about how the others use addresses and some of the challenges they face. Currently the Association of Central Oklahoma Governments (ACOG) manages the Master Street Address Guide (MSAG), which is hosted by AT&T. AT&T wants out of the business and has indicated that it will turn over the MSAG to ACOG as early as 2020, although 2021 or 2022 seem more likely at this time. The MSAG is the primary instrument used to dispatch 911 services.

The MSAG is being replaced by NG911. A critical element of NG911 is the Geographic Information System (GIS) Address point layer. Previous 911 systems relied on the street centerline rather than the point data. To standardize the data being collected across the state, the legislature adopted The State of Oklahoma Geographic Information NG9-1-1 and Addressing Standard (State Standard) in May 2018. Because Norman is an A Entity in its membership with ACOG, we will be responsible for maintaining our address points in our GIS and transmitting them to ACOG. As a part of this process we will be moving our addresses into a database schema that is compliant with ACOG's needs and the State Standard that the Oklahoma Legislature adopted.

Staff attended the kick-off and initial training for the new Advanced Utility software. GIS continued rolling out updated ArcGIS projects to users and provided support for both Cityworks and New World. Staff also continued to add layers to the Open Data Site.

In addition to the daily activities of updating the GIS database layers, which include zoning, parcels, and utilities, GIS staff filled 67 requests for service that resulted in the production of 65 mapping products and reports. The GIS division provided services for 9 of the City's Departments during the month.

DEVELOPMENT SERVICE

10B

DEVELOPMENT SERVICES DIVISION

Commercial New Construction, Addition/Alteration and Interior Finish projects received Certificate of Occupancies (CO's) and Certificate of Completions (CC's) during March:

CERTIFICATE OF COMPLETION OR OCCUPANCY ISSUED:

New Construction:

| ADDRESS | DESCRIPTION | VALUATION | WARD |
|-------------------------------|---------------------------------|-------------|------|
| 1300 College Ave. | Sigma Nu Fraternity | \$6,000,000 | 7 |
| 1301 Da Vinci St. | Fleet New Storage Container | \$5,000 | 8 |
| 3408 36 th Ave. NW | Shops of Cascade Shell Building | \$2,800,000 | 8 |

Addition/Alteration and Interior Finish Projects:

| ADDRESS | DESCRIPTION | VALUATION | WARD |
|-------------------------------|--|-----------|------|
| 928 22 nd Ave. SE | Beaumont Crossing Apartments Fire Repair | \$4,500 | 1 |
| 2300 W. Main St. | Crunch Fitness Interior Remodel | \$750,000 | 2 |
| 117 N. Mercedes Dr. | No Coast Design Studio Roof Repair & Remodel | \$100,000 | 2 |
| 1915 Classen Blvd. Suite 119 | Magic Noodle | \$150,000 | 4 |
| 415 Toberman Dr. | Toberman Apartments Interior Remodel | \$75,000 | 4 |
| 417 Toberman Dr. | Toberman Apartments Interior Remodel | \$75,000 | 4 |
| 419 Toberman Dr. | Toberman Apartments Interior Remodel | \$75,000 | 4 |
| 421 Toberman Dr. | Toberman Apartments Interior Remodel | \$75,000 | 4 |
| 119 W. Main St. | Krittenbrink Architecture Office Remodel | \$75,000 | 4 |
| 700 W. Main St. | CVS Pharmacy Area Remodel | \$70,000 | 4 |
| 400 E. Robinson St. | Braum's Ice Cream Roof Over Covered Patio | \$30,000 | 4 |
| 784 Asp Ave. | Green Buffalo Interior Remodel | \$20,000 | 4 |
| 1915 Classen Blvd. Suite 125 | White Box | \$20,000 | 4 |
| 3927 12 th Ave. NW | Green Thumb Extract Interior Remodel | \$100,000 | 6 |

| | | | |
|--|---------------------|-----------|---|
| 2620 Classen Blvd. Suite 108 | La Vie Nails & Spa | \$150,000 | 7 |
| 3311 W. Rock Creek Rd. Suite 100 | Aflac Office | \$150,000 | 8 |
| 3408 36 th Ave. NW Suite 100 | YMCA Gym | \$120,000 | 8 |
| 3408 36 th Ave. NW Suite 108 | Edward Jones Office | \$80,000 | 8 |

MOBILE FIELD INSPECTION SYSTEM

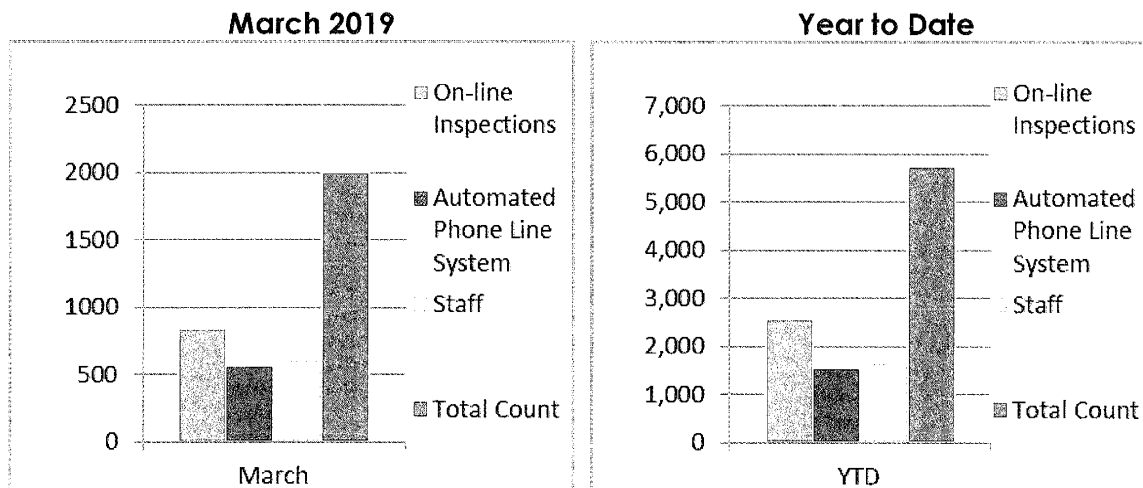
During March, 1,546 inspection results were entered using the Mobile Field Inspection (MFI) System. Inspection results were available on-line and through the Automated Phone Line System almost immediately as the inspections were conducted throughout the workday beginning as early as 8:15AM. Inspection Records were printed on-site as needed.

| March 1 | March 4-8 | March 11-15 | March 18-22 | March 25-29 |
|------------|--------------|----------------|----------------|----------------|
| 54 | 385 | 314 | 352 | 441 |

ON-LINE INSPECTION SERVICES

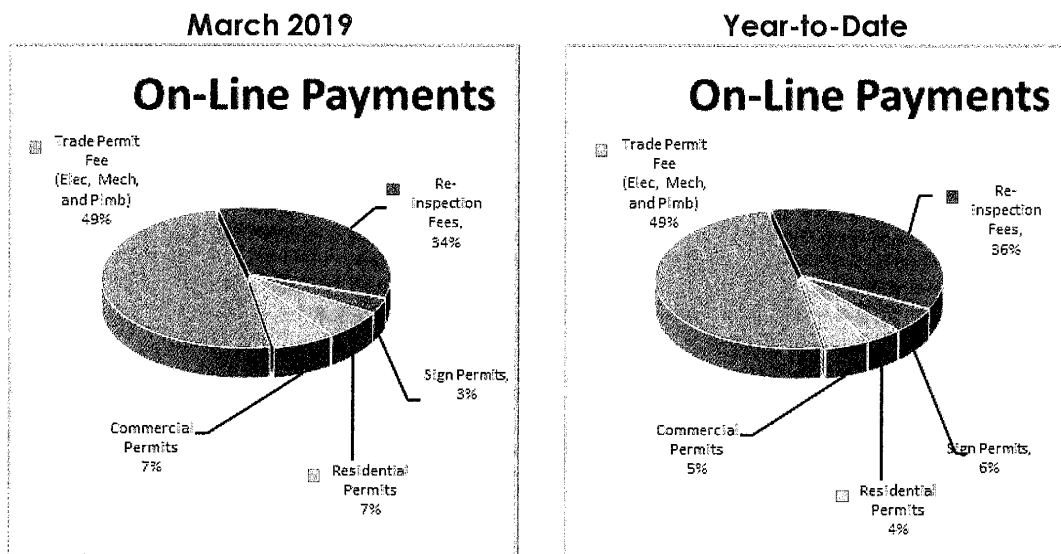
Inspection Requests

During March a total of 1,997 inspections were requested. 838 inspection requests were made on-line, 556 inspection requests were made using the Automated Phone Line System, and 603 inspections were made by the staff. Inspection requests made by the staff include phone and in-person requests, as well as administrative items.



On-line Payments

During March 59 payments were made on-line totaling \$22,208.57. Year-to-date 124 payments have been made on-line totaling \$55,644.13.



LICENSE RENEWALS

Annual license renewals for Electrical, Mechanical, Plumbing, Sign, and Structure Moving Contractors occurred during March. 875 licenses were renewed during the renewal period totaling \$34,900 in fees. Those seeking renewal after March 31st may still do so at the "regular" rate of fee.

HOME ENERGY RATING SYSTEM (HERS)/ENERGY RATING INDEX (ERI) PILOT PROGRAM

During March, twenty (20) applications for new single family permits were applied to the 2018 Home Energy Rating System (HERS/Energy Rating Index (ERI) Fee Adjustment Incentive Program. To-date, sixty (60) applications have been applied to the program.

Resolution R-1718-117 regarding the HERS/ERI program was extended to June 30, 2019 with Resolution R-1819-61 allowing building permit fees charged pursuant to Section 5-104 of the City of Norman Code to be adjusted and satisfied as an incentive for residential homes achieving certain energy rating system (HERS)/Energy Rating Index (ERI) score.

CONSTRUCTION ACTIVITY

Total value of all construction activity permitted in MARCH of 2019 totaled \$30,113,675, more than the \$17,977,560 for the same month last year. A total of 171 permits were issued in MARCH of 2019, about the same as the 167 permits issued in MARCH of 2018. The higher number in MARCH 2019 is insignificant. The higher dollar values in MARCH of 2019 are in non-residential full permits, new detached dwelling permits and new duplex permits.

Total new residential permitting activity in MARCH 2019 was valued at \$13,227,117 compared to \$8,423,659 in MARCH 2018. New single-family detached residential construction in MARCH 2019 represented 44 new homes valued at \$11,147,117 compared with 33 new homes valued at \$8,393,659 in MARCH 2018. There were no attached single family permits either year. There was no new manufactured home in MARCH 2019 compared to 1 new mobile home valued at \$30,000 in MARCH 2018. There were no single family non-dwelling unit permits in either year. There were 9 new duplex units valued at \$2,080,000 permitted in MARCH 2019 compared to none in MARCH 2018. There were no garage apartments either year. There were no new 3+ family permits either year.

Residential addition/alteration permits in MARCH 2019 numbered 96 valued at \$2,020,558 compared to 111 permits valued at \$2,222,401 in MARCH 2018. The higher number of permits in MARCH 2018 is primarily due to paving/ pools. The higher value in MARCH 2018 is primarily due to 1 & 2 family additions/alterations.

New non-residential construction permits in MARCH of 2019 totaled 8 with a value of \$13,170,000 compared to 11 permits valued at \$6,380,000 for MARCH 2018. The higher number of permits in MARCH 2018 is primarily due to foundation and interior finish types. The higher value in MARCH 2019 is due to full construction permits, specifically the new Residence Inn Hotel located at 2400 Conference Drive, valued at \$8,500,000.

Non-residential addition/alteration permits in MARCH of 2019 totaled 14 with a value of \$1,696,000 compared to 11 permits valued at \$951,500 for MARCH 2018. There is only a slightly higher number of permits in MARCH 2019. The primary reason for the higher dollar value in MARCH 2019 is due to the UL Census Office Remodel project at 1100 W. Main valued at \$525,000 and the River Oaks Plaza project at 3623 W. Main valued at \$350,000.

City of Norman
BUILDING PERMITS AND INSPECTIONS

NON-RESIDENTIAL BUILDING PERMITS
Issued MARCH 2019 - Sorted by Permit Type

| Issued March 2019 - Sorted by Permit Type | | | | | | | | | | | | | |
|---|------------------------------|------------------|----------|---|-----------|--------------------------------|-------------|------------------------------|-------|------------------------------|--------|--|--------------|
| Permit Type | Contractor | Permit # | Issued | Street # | Direction | Street Name | Street Type | Lot | Block | Subdivision | Zoning | Valuation | Project Area |
| COMMERCIAL, ADD/ALT-2 | WILSON, JOE | 10 | 03/28/19 | 1120 | N | BERRY | RD | A | 2 | WOODSLAWN ADD #2 | C2 | \$ 20,000 | 2,665 |
| COMMERCIAL, ADD/ALT-2 | DOBBS, CHAD | 150 | 03/01/19 | 3300 | | DESKIN | DR | 5 | 1 | NORTHBRIDGE IND #7 | I1 | \$ 40,000 | 946 |
| COMMERCIAL, ADD/ALT-2 | CONSTRUCTION UNLIMITED INC | 190 | 03/08/19 | 3623 | W | MAIN | ST | 1 | 1 | RIVER OAKS #5 | C2 | \$ 350,000 | 208 |
| COMMERCIAL, ADD/ALT-2 | PRECISION CONST. GROUP, LLC. | 427 | 03/25/19 | 1000 | W | ROCK CREEK | RD | 1 | 3 | NORMAN INDUSTRIAL TRACT | I2 | \$ 150,000 | 10,388 |
| COMMERCIAL, ADD/ALT-2 | BRENT SWIFT DESIGN BUILD | 560 | 03/05/19 | 109 | E | TOHAWA | RD | 1 | 3 | NORMAN, ORIGINAL TOWNSHIP | C3 | \$ 30,000 | 1,080 |
| COMMERCIAL, ADD/ALT-2 | HEADS-UP CO. | 598 | 03/21/19 | 541 | S | UNIVERSITY | ST | 40 | 1 | LARSHS UNIVERSITY ADD | C2 | \$ 18,000 | 1,500 |
| COMMERCIAL, ADD/ALT-2 | BARBOUR & SHORT | 789 | 03/21/19 | 1704 | W | LINDESEY | BLVD | 1 | A | HOLLYWOOD ADD | C2 | \$ 10,000 | 2,071 |
| COMMERCIAL, ADD/ALT-2 | OWNER | 803 | 03/05/19 | 2030 | W | LINDESEY | ST | 1 | A | HILLTOP ADD | C2 | \$ 35,000 | 1,864 |
| COMMERCIAL, ADD/ALT-2 | ANTIOCH COMMUNITY CHURCH O | 908 | 03/28/19 | 1330 | W | LINDESEY | ST | 1 | 2 | EAST LINDSEY PLAZA #1 | C2 | \$ 8,000 | 250 |
| COMMERCIAL, ADD/ALT-2 | AZTEC BUILDING SYSTEMS, INC. | 2012 | 03/29/19 | 650 | E | ALAMEDA | ST | 1 | 1 | MILLER'S ADDITION | C2 | \$ 240,000 | 2,700 |
| COMMERCIAL, ADD/ALT-2 | ANDERSON & HOUSE, INC. | 4444 | 03/18/19 | 201 | SW | 48TH | AVE | 1 | 1 | GRACE ADDN | PUD | \$ 250,000 | 2,897 |
| COMMERCIAL, ADD/ALT-2 | B & L CABINETS & TRIM | 5500 | 03/01/19 | 222 | E | HAYES | ST | 5 | 7 | HIGHLAND ADDITION | R2 | \$ 10,000 | 862 |
| COMMERCIAL, ADD/ALT-2 | STERRS FOOD INC. | 5948 | 03/12/19 | 1100 | W | MAIN | ST | 1 | 1 | STERRS ADD | C2 | \$ 525,000 | 10,496 |
| COMMERCIAL, INTERIOR FINISH-2 | CASTRO, JR | 5871 | 03/26/19 | 2801 | NW | 36TH | AVE | 1 | 1 | SMC ADD | PUD | \$ 20,000 | 1,327 |
| COMMERCIAL, INTERIOR FINISH-2 | CASTRO, JR | 5872 | 03/26/19 | 1915 | | CLASSEN | BLVD | 32 | 2W | NOT SUBDIVIDED | C2 | \$ 20,000 | 1,336 |
| COMMERCIAL, NEW CONSTRUCTION-2 | TERRA VERDE DISCOVERY SCHOX | 454 | 03/05/19 | 1000 | SE | 36TH | AVE | 34 | 2W | NOT SUBDIVIDED | A2 | \$ 50,000 | 925 |
| COMMERCIAL, NEW CONSTRUCTION-2 | DAVE TRAMMEL POOLS, LLC. | 458 | 03/04/19 | 2300 | | CONFERENCE | DR | 1 | 1 | UNIVERSITY NORTH PARK SEC 15 | PUD | \$ 50,000 | 412 |
| COMMERCIAL, NEW CONSTRUCTION-2 | PRO BOX PORTABLE STORAGE | 939 | 03/19/19 | 1301 | | DA VINCI | ST | 24 | 3W | NOT SUBDIVIDED | A2 | \$ 5,000 | 320 |
| COMMERCIAL, NEW CONSTRUCTION-2 | SAWATSKY CONSTRUCTION, LLC. | 3886 | 03/06/19 | 2400 | | CONFERENCE | DR | 1 | 1 | UNIVERSITY NORTH PARK SEC 13 | PUD | \$ 8,500,000 | 87,605 |
| COMMERCIAL, NEW CONSTRUCTION-2 | HARVEY GENERAL CONTRACTOR | 4670 | 03/21/19 | 3800 | | JOURNEY PARKWAY | | 1 | 1 | CARROLL FARM SEC. 1 | PUD | \$ 4,150,000 | 7,088 |
| COMMERCIAL, NEW SHELL BLDG-2 | CONSTRUCTION UNLIMITED INC | 5966 | 03/11/19 | 2450 | W | ROBINSON | ST | 1 | 1 | WESTPORT PROFESSIONAL PARK | C2 | \$ 375,000 | 5,837 |
| COMMERCIAL, PARKING LOT-2 | GRACE CONTRACTING, LLC. | 1206 | 03/29/19 | 1201 | NE | 12TH | AVE | 1 | B | ANATOLE ADD | C1 | \$ 375,000 | 5,837 |
| TEMPORARY BLDG/CONST TRAILER-2 | PEERLESS EVENTS & TENTS | 768 | 03/01/19 | 151 | SE | 12TH | AVE | 1 | 1 | JENNINGS ESTATES #1 | C2 | \$ 10,000 | 8,800 |
| TEMPORARY BLDG/CONST TRAILER-2 | ELLERYT CONSTRUCTION COMPA | 5492 | 03/07/19 | 2300 | W | MAIN | ST | | | | | | |
| Average Valuation \$ 675,727 | | | | | | | | | | | | Average Project Area Total Project Area | |
| Total Valuation \$ 14,866,000 | | | | | | | | | | | | | |
| Total Permits 22 | | | | | | | | | | | | | |
| NEW CONSTRUCTION INFORMATION (New Const & New Shell Bldg) | | | | | | | | | | | | | |
| CONTRACTOR | BUILDING SIZE (Square Feet) | USE | ION | BUSINESS | | | | | | | | | |
| HARVEY GENERAL CONTRACTORS SAWATSKY CONSTRUCTION, LLC | 4,633 87,605 | OFFICE RETAIL | | FIRST CITIZENS BANK RESIDENCE INN | | | | | | | | | |
| CONSTRUCTION UNLIMITED INC | 5,857 | RETAIL | | ROBINSON SHIPPING SHELL CENTER, BLDG 2 | | | | | | | | | |
| | | | | NEW CONSTRUCTION | | COMMERCIAL, INTERIOR FINISH-2 | | COMMERCIAL, NEW CONSTRUCTION | | | | | |
| | | | | \$ 1,866,000 | | \$ 40,000 | | \$ 375,000 | | \$ 12,755,000 | | | |
| | | | | 13 | | 2 | | 1 | | 5 | | | |
| | | | | COMMERCIAL, SUBTOTAL ADDITIONS | | COMMERCIAL, FOUNDATION PERMIT2 | | SUBTOTAL NEW CONSTRUCTION | | | | | |
| | | | | \$ 10,000 | | \$ 1,696,000 | | \$ 13,170,000 | | \$ 14,866,000 | | | |
| | | | | 1 | | 14 | | 8 | | 22 | | | |
| | | | | DEMOLITIONS | | USE | | STRUCTURE MOVING | | | | | |
| | | | | Address | | Purpose | | Address | | | | | |
| | | | | 2450 W Robinson | | commercial bldg | | | | | | | |
| | | | | 1000 W Rock Crk | | interior only | | | | | | | |
| | | | | none | | none | | | | | | | |
| | | | | TEMPORARY BLDG/CONST TRAILER-2 | | | | | | | | | |

RESIDENTIAL PERMITS

Issued MARCH 2019 - Sorted by Permit Type

BUILDING PERMITS AND INSPECTIONS

| Permit Type | Contractor | Permit # | Issued | Street # | Direction | Street Name | Street Type | Lot | Block | Subdivision | Zoning | Valuation | Project Area |
|------------------------------|-------------------------------|----------|----------|----------|-----------|---------------|-------------|-----|-------|-----------------------------|--------|------------|--------------|
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE | 811 | 03/07/19 | 2808 | | HAMDEN | AVE | 10 | 2 | HIGHLAND VILLAGE ADD SEC 10 | R1 | \$ 2,500 | 23 |
| 1 & 2 FAMILY STORM SHELTER-3 | F5 STORM SHELTERS, LLC | 817 | 03/01/19 | 4412 | | LAS COLINAS | LN | 15 | 1 | LAS COLINAS SEC. #1 | R1 | \$ 3,500 | 35 |
| 1 & 2 FAMILY STORM SHELTER-3 | ATLAS SAFE ROOMS | 820 | 03/05/19 | 4700 | | FOUNTAIN VIEW | DR | 3 | 2 | FOUNTAIN VIEW SEC. #1 | R1 | \$ 5,000 | 24 |
| 1 & 2 FAMILY STORM SHELTER-3 | ATLAS SAFE ROOMS | 821 | 03/05/19 | 3421 | | CRAMPTON GAP | WAY | 13 | 1 | SPRINGS AT GREENLEAF TRAIL | PUD | \$ 4,000 | 8 |
| 1 & 2 FAMILY STORM SHELTER-3 | GROUND ZERO STORM SHELTERS | 851 | 03/05/19 | 3401 | | BEAR MOUNTAIN | DR | 2 | 1 | GREENLEAF TRAILS ADD #4 | PUD | \$ 3,700 | 35 |
| 1 & 2 FAMILY STORM SHELTER-3 | FLAT SAFE TORNADO SHELTERS | 853 | 03/05/19 | 612 | | SHADOWHILL | ST | 22 | 4 | SHADOWLAKE ADD #4 | R1 | \$ 2,895 | 21 |
| 1 & 2 FAMILY STORM SHELTER-3 | GROUND ZERO STORM SHELTERS | 882 | 03/06/19 | 117 | | RIDGE LAKE | BLVD | 5 | 2 | SUMMIT LAKES ADD #3 | R1 | \$ 2,495 | 21 |
| 1 & 2 FAMILY STORM SHELTER-3 | TORNADO SAFE SHELTERS | 889 | 03/12/19 | 4101 | | BRIDGEST | DR | 2 | 2 | BROOKHAVEN #03 | R1 | \$ 3,600 | 35 |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE | 891 | 03/13/19 | 3600 | | JUDY LYNN | CIR | 1 | 7 | CEDAR LANE SEC #2 | R1 | \$ 2,500 | 23 |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE | 893 | 03/13/19 | 3604 | | JUDY LYNN | CIR | 2 | 7 | CEDAR LANE SEC #2 | R1 | \$ 2,500 | 23 |
| 1 & 2 FAMILY STORM SHELTER-3 | OKLAHOMA SHELTERS | 895 | 03/07/19 | 1928 | | CHEROKEE | LN | 1 | 4 | INDIAN HEIGHTS | R2 | \$ 2,320 | 48 |
| 1 & 2 FAMILY STORM SHELTER-3 | FLAT SAFE TORNADO SHELTERS | 896 | 03/07/19 | 1316 | | MONTEREY | DR | 3 | 4 | MONTEREY ADD. #2 | R1 | \$ 3,200 | 24 |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE | 900 | 03/11/19 | 12501 | | ETOWAH | RD | 24 | 1W | NOT SUBDIVIDED | A2 | \$ 3,000 | 32 |
| 1 & 2 FAMILY STORM SHELTER-3 | GROUND ZERO STORM SHELTERS | 904 | 03/07/19 | 1631 | | GREENBRIAR | DR | 6 | 2 | COLLEGE MANOR | R1 | \$ 2,795 | 23 |
| 1 & 2 FAMILY STORM SHELTER-3 | TORNADO SAFE SHELTERS | 905 | 03/08/19 | 11117 | S | TIMBERLINE | DR | 53 | 14 | WHISPERING HILLS | R1 | \$ 2,650 | 48 |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE | 916 | 03/08/19 | 922 | | BUTTERFLY | WAY | 17 | 5 | TRAILWOODS SEC 10 | PUD | \$ 2,350 | 23 |
| 1 & 2 FAMILY STORM SHELTER-3 | FLAT SAFE TORNADO SHELTERS | 950 | 03/12/19 | 2105 | | CENTRAL | PKY | 24 | 8 | PARK PLACE ADD #6 | R1 | \$ 3,045 | 18 |
| 1 & 2 FAMILY STORM SHELTER-3 | GROUND ZERO STORM SHELTERS | 953 | 03/12/19 | 3717 | | ANDREW | CT | 27 | 7 | CEDAR LANE SEC #2 | R1 | \$ 2,400 | 23 |
| 1 & 2 FAMILY STORM SHELTER-3 | FLAT SAFE TORNADO SHELTERS | 954 | 03/12/19 | 1129 | W | IMHOFF | RD | 1 | 1 | LAKEWOOD PARK | R1 | \$ 2,895 | 21 |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE | 960 | 03/13/19 | 509 | | TALON | DR | 11 | 5 | EAGLE CLIFF SOUTH ADD #5 | R1 | \$ 2,700 | 23 |
| 1 & 2 FAMILY STORM SHELTER-3 | SMART SHELTER INC. | 963 | 03/13/19 | 2500 | | QUEENSTON | AVE | 9 | 2 | DEERFIELD ADD SEC 3 | R1 | \$ 2,850 | 24 |
| 1 & 2 FAMILY STORM SHELTER-3 | MONTEREY CONSTRUCTION | 974 | 03/25/19 | 3531 | | DRAGONFLY | CT | 27 | 1 | FROST CREEK ADD. | PUD | \$ 4,500 | 36 |
| 1 & 2 FAMILY STORM SHELTER-3 | GROUND ZERO STORM SHELTERS | 975 | 03/14/19 | 609 | | SHADOW GROVE | CT | 8 | 2 | SHADOWRIDGE ADD | R1 | \$ 3,800 | 32 |
| 1 & 2 FAMILY STORM SHELTER-3 | GROUND ZERO STORM SHELTERS | 982 | 03/14/19 | 11391 | E | STATE HWY 9 | CT | 2 | 1W | NOT SUBDIVIDED | PUD | \$ 4,600 | 35 |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE SHELTER, LLC | 1001 | 03/19/19 | 3109 | | MONTANE | DR | 6 | 2 | GREENLEAF TRAILS ADD 8 | PUD | \$ 2,400 | 21 |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE | 1007 | 03/18/19 | 500 | | MANOR | DR | 8 | 4 | SOUTH UNIVERSITY PLACE | R1 | \$ 7,000 | 35 |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE | 1011 | 03/18/19 | 4402 | | ESCALON | DR | 8 | 4 | LAS COLINAS SEC. #1 | R1 | \$ 4,000 | 24 |
| 1 & 2 FAMILY STORM SHELTER-3 | FLAT SAFE TORNADO SHELTERS | 1030 | 03/18/19 | 4509 | | NEWPORT | DR | 3 | 3 | CAMBRIDGE PLACE #3 | RM6 | \$ 2,795 | 23 |
| 1 & 2 FAMILY STORM SHELTER-3 | SMART SHELTER INC. | 1039 | 03/20/19 | 520 | | CLEARVIEW | DR | 4 | 2 | SOUTH UNIVERSITY PLACE | R1 | \$ 2,700 | 21 |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE | 1061 | 03/20/19 | 2920 | | SANDSTONE | DR | 6 | 1 | ROYAL OAKS ADD #4 | R1 | \$ 2,350 | 23 |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE | 1091 | 03/22/19 | 310 | | SHADY RIDGE | CT | 17 | 1 | HIGHLAND VILLAGE ADD SEC 9 | R1 | \$ 2,350 | 21 |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE | 1107 | 03/22/19 | 4217 | | HARROGATE | DR | 13 | 3 | BROOKHAVEN #21B | R1 | \$ 2,100 | 21 |
| 1 & 2 FAMILY STORM SHELTER-3 | BIGGS BACKHOE, INC | 1118 | 03/25/19 | 1516 | | SHELBY | CT | 8 | 3 | COLONIAL EST # 8 | R1 | \$ 4,750 | 42 |
| 1 & 2 FAMILY STORM SHELTER-3 | ATLAS SAFE ROOMS | 1123 | 03/25/19 | 920 | | CREEKSIDE | DR | 5 | 4 | COLONIAL EST SOUTH SEC 2 | RM6 | \$ 5,000 | 24 |
| 1 & 2 FAMILY STORM SHELTER-3 | ATLAS SAFE ROOMS | 1124 | 03/25/19 | 920 | | OLD FRISCO | RD | 6 | 4 | GREENLEAF TRAILS ADD 8 | PUD | \$ 5,000 | 32 |
| 1 & 2 FAMILY STORM SHELTER-3 | ATLAS SAFE ROOMS | 1125 | 03/25/19 | 4505 | | NEWPORT | DR | 4 | 3 | CAMBRIDGE PLACE #3 | RM6 | \$ 4,000 | 12 |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE | 1133 | 03/25/19 | 604 | | MAPLE HILL | RD | 5 | 6 | VINTAGE CREEK ADDITION | PUD | \$ 2,300 | 23 |
| 1 & 2 FAMILY STORM SHELTER-3 | OZ SAFEROOMS | 1144 | 03/26/19 | 3501 | NE | ALLSPICE RUN | AVE | 26 | 1 | CINNAMON RUN | RE | \$ 8,500 | 25 |
| 1 & 2 FAMILY STORM SHELTER-3 | OZ SAFEROOMS | 1145 | 03/26/19 | 5382 | | 180TH | AVE | 3 | 1E | NOT SUBDIVIDED | A2 | \$ 11,995 | 40 |
| 1 & 2 FAMILY STORM SHELTER-3 | OZ SAFEROOMS | 1146 | 03/26/19 | 3620 | | IRVINE | DR | 6 | 2 | CASCADE ESTATES PUD #5 | PUD | \$ 8,850 | 25 |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE | 1168 | 03/27/19 | 2222 | | BRETTFORD | WAY | 17 | 3 | ST JAMES PARK ADD 6 | R1 | \$ 2,050 | 23 |
| 1 & 2 FAMILY STORM SHELTER-3 | GROUND ZERO STORM SHELTERS | 1176 | 03/27/19 | 605 | | LYON | DR | 5 | 5 | EAGLE CLIFF SOUTH ADD #5 | R1 | \$ 2,800 | 23 |
| 1 & 2 FAMILY STORM SHELTER-3 | FLAT SAFE TORNADO SHELTERS | 1191 | 03/28/19 | 4921 | | TALON | DR | 13 | 1 | CAMBRIDGE ADD #7 | R1 | \$ 3,000 | 21 |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE | 1197 | 03/28/19 | 3430 | | CRAMPTON GAP | WAY | 9 | 2 | SPRINGS AT GREENLEAF TRAIL | PUD | \$ 3,350 | 35 |
| 1 & 2 FAMILY STORM SHELTER-3 | GROUND ZERO STORM SHELTERS | 1199 | 03/28/19 | 307 | | ALAMOSA | RD | 12 | 5 | LITTLE RIVER TRAILS SEC #2 | PUD | \$ 3,095 | 21 |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE | 1201 | 03/29/19 | 3902 | | WILTSHIRE | DR | 13 | 10 | BELLATONA SEC. #1 | R1 | \$ 2,700 | 23 |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE | 1202 | 03/29/19 | 3906 | | WILTSHIRE | DR | 12 | 10 | BELLATONA SEC. #1 | R1 | \$ 2,700 | 23 |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE | 1205 | 03/29/19 | 204 | E | HADDOCK | ST | 6 | 7 | TULL'S ADD #1 | R1 | \$ 2,300 | 23 |
| 1 & 2 FAMILY, ADD OR ALTER-2 | THE SOLAR INSTALLERS FORMER | 785 | 03/01/19 | 201 | | HIGHLAND | TER | 5 | 2 | HIGHLAND VILLAGE ADD SEC 3 | R1 | \$ 20,000 | 255 |
| 1 & 2 FAMILY, ADD OR ALTER-2 | METRO CONTRACTORS | 857 | 03/05/19 | 635 | | OKMULGEE | ST | 28 | 6 | SOUTHRIDGE ADD | R1 | \$ 100,000 | 2,375 |
| 1 & 2 FAMILY, ADD OR ALTER-2 | LAUREL GROUP NORMAN | 911 | 03/08/19 | 514 | | SHAWNEE | ST | 8 | 10 | SOUTHRIDGE ADD | R1 | \$ 70,000 | 561 |
| 1 & 2 FAMILY, ADD OR ALTER-2 | FREDGREN, TOM | 929 | 03/15/19 | 2002 | | WESTBROOKE | TER | 18 | 7 | HILLTOP ADD | R1 | \$ 90,000 | 570 |
| 1 & 2 FAMILY, ADD OR ALTER-2 | POWER ROOFING & CONSTRUCTK | 947 | 03/12/19 | 3436 | | TETON | CT | 10 | 2 | CASCADE ESTATES PUD #3 | PUD | \$ 15,000 | 165 |
| 1 & 2 FAMILY, ADD OR ALTER-2 | T & B CONSTRUCTION | 951 | 03/20/19 | 1529 | | LESLIE | LN | 28 | 1 | HETHERINGTON HEIGHTS 3RD / | R1 | \$ 30,000 | 300 |
| 1 & 2 FAMILY, ADD OR ALTER-2 | OWNER | 964 | 03/19/19 | 413 | W | JOHNSON | ST | 19 | 4 | SOONER HOMES ADD | R1 | \$ 45,000 | 1,844 |
| 1 & 2 FAMILY, ADD OR ALTER-2 | OWNER | 969 | 03/13/19 | 222 | E | FRANK | ST | 13 | 7 | J.A. JONES ADDITION | R1 | \$ 30,000 | 150 |
| 1 & 2 FAMILY, ADD OR ALTER-2 | WRIGHT WAY REALTY, LLC. | 1020 | 03/18/19 | 203 | | HOFFMAN | DR | 4 | 4 | HOFFMANN HEIGHTS | RE | \$ 1,000 | 102 |
| 1 & 2 FAMILY, ADD OR ALTER-2 | OWNER | 1034 | 03/19/19 | 478 | | COLLEGE | AVE | 31 | 2W | LINCOLN ADD | R1 | \$ 75,000 | 300 |
| 1 & 2 FAMILY, ADD OR ALTER-2 | MITCHCOO RR CONSTRUCTION, INC | 1105 | 03/29/19 | 1206 | | CRUCE | ST | 4 | 5 | HETHERINGTON HEIGHTS #2 | R1 | \$ 38,500 | 345 |
| 1 & 2 FAMILY, ADD OR ALTER-2 | MOSCO CONSTRUCTION | 1156 | 03/28/19 | 103 | E | ACRES | ST | 1 | 16 | J.A. JONES ADDITION | R2 | \$ 15,000 | 277 |
| 1 & 2 FAMILY, ADD OR ALTER-2 | MCCOMBES, JIMMY D. | 1183 | 03/28/19 | 2014 | | BARB | DR | 2 | 4 | CRESTLAND ESTATES #1 | R1 | \$ 30,000 | 253 |

City of Norman
BUILDING PERMITS AND INSPECTIONS

RESIDENTIAL PERMITS
Issued MARCH 2019 - Sorted by Permit Type

| Permit Type | Contractor | Permit # | Issued | Street # | Direction | Street Name | Street Type | Lot | Block | Subdivision | Zoning | Valuation | Project Area |
|-------------------------------|-----------------------------|----------|----------|----------|-----------|-----------------|-------------|-----|-------|-----------------------------|--------|------------|--------------|
| 1 & 2 FAMILY, FIRE REPAIR | SERVICEMASTER RESTORE | 794 | 03/04/19 | 456 | | THORTON | DR | 1 | 19 | WESTWOOD ESTATES | R1 | \$ 90,000 | 2,200 |
| 1 & 2 FAMILY, FIRE REPAIR | HOUSE DOCTORS | 936 | 03/12/19 | 103 | E | ANES | ST | 1 | 16 | J A JONES ADDITION | R2 | \$ 20,000 | 58 |
| 1 & 2 FAMILY, FIRE REPAIR | RGP RESTORATION, INC. | 1132 | 03/25/19 | 2107 | | VANESSA | DR | 37 | 2 | CRESTLAND ESTATES 2ND | R1 | \$ 98,000 | 1,283 |
| 1 & 2 FAMILY, PAVING-2 | KRIVANEK, DARRELL | 1138 | 03/26/19 | 4901 | | CYPRESS LAKE | DR | 1 | 2 | CAMBRIDGE ADD #8 | R1 | \$ 500 | 195 |
| 1 & 2 FAMILY, PAVING-2 | VANCE, RICK | 1151 | 03/28/19 | 4651 | | WELLINGTON LAKE | DR | 11 | 1 | WELLINGTON LAKE SEC 2 | PUD | \$ 46,900 | 800 |
| 1 & 2 FAMILY, STORAGE BLDG-2 | OWNER | 511 | 03/11/19 | 414 | N | FINLAY | AVE | 12 | 1 | COLLEY'S #1 | R1 | \$ 30,000 | 900 |
| 1 & 2 FAMILY, STORAGE BLDG-2 | OWNER | 812 | 03/01/19 | 3201 | | ENTERPRISE | DR | 24 | 1 | FAIOF 2 | A2 | \$ 19,000 | 1,200 |
| 1 & 2 FAMILY, STORAGE BLDG-2 | WINDSTONE CONSTRUCTION | 899 | 03/11/19 | 12501 | | ETOWAH | RD | 24 | 1W | NOT SUBDIVIDED | A2 | \$ 25,000 | 594 |
| 1 & 2 FAMILY, STORAGE BLDG-2 | BETTER BARNS | 946 | 03/14/19 | 3400 | NE | 72ND | AVE | 18 | 1W | NOT SUBDIVIDED | A2 | \$ 88,207 | 3,000 |
| 1 & 2 FAMILY, STORAGE BLDG-2 | BETTER BARNS | 962 | 03/20/19 | 1201 | | CAMDEN | WAY | 1 | 1 | EDGEMERE 3RD ADD | R1 | \$ 17,312 | 685 |
| 1 & 2 FAMILY, STORAGE BLDG-2 | OWNER | 999 | 03/15/19 | 721 | | HAVASU | DR | 5 | 1 | RED CANYON RANCH SEC 3 | PUD | \$ 2,900 | 120 |
| 1 & 2 FAMILY, STORAGE BLDG-2 | OWNER | 1058 | 03/20/19 | 903 | | IOWA | ST | 13 | 4 | PARK ADD | R1 | \$ 800 | 128 |
| 1 & 2 FAMILY, STORAGE BLDG-2 | SERVICES COMPANY, LLC. | 1127 | 03/25/19 | 2432 | | BUTLER | DR | 7 | 5 | NORMANDY ACRES FIRST | R1 | \$ 20,000 | 288 |
| 1 & 2 FAMILY, STORAGE BLDG-2 | KATY CONSTRUCTION CO | 1150 | 03/29/19 | 516 | | PARK | DR | 9 | 91 | NORMAN, ORIGINAL TOWNSHIP | R1 | \$ 37,800 | 378 |
| 1 & 2 FAMILY, STORAGE BLDG-2 | VANCE, RICK | 1151 | 03/28/19 | 4651 | | WELLINGTON LAKE | DR | 11 | 1 | WELLINGTON LAKE SEC 2 | PUD | \$ 46,900 | 800 |
| 1 & 2 FAMILY, STORAGE BLDG-2 | OWNER | 1154 | 03/28/19 | 11523 | | HILLTOP | DR | 11 | 1 | HILLTOP LAKE ESTATES 2ND | RE | \$ 30,000 | 2,400 |
| 1 & 2 FAMILY, SWIMMING POOL-3 | SIGNATURE CUSTOM POOLS | 854 | 03/20/19 | 1213 | | BROAD ACRES | DR | 4 | 1 | BROOKHAVEN #18 | R1 | \$ 58,000 | 512 |
| 1 & 2 FAMILY, SWIMMING POOL-3 | SIGNATURE CUSTOM POOLS | 855 | 03/20/19 | 4225 | | MOORGATE | DR | 3 | 1 | CARRINGTON PLACE ADD #13 | R1 | \$ 58,000 | 544 |
| 1 & 2 FAMILY, SWIMMING POOL-3 | SIGNATURE CUSTOM POOLS | 856 | 03/20/19 | 2012 | | HALLBROOKE | DR | 3 | 13 | HALLBROOKE ADD #2 | R1 | \$ 60,000 | 650 |
| 1 & 2 FAMILY, SWIMMING POOL-3 | BLUE HAVEN POOLS OF OK | 897 | 03/07/19 | 3000 | | ROLLING WOODS | DR | 1 | 1 | LAS COLINAS SEC. #2 | R1 | \$ 62,000 | 672 |
| 1 & 2 FAMILY, SWIMMING POOL-3 | FOX POOLS OF CENTRAL OK | 917 | 03/19/19 | 5816 | | WINDSTONE | DR | 9 | 1 | GLENRIDGE SEC. #1 | PUD | \$ 56,000 | 535 |
| 1 & 2 FAMILY, SWIMMING POOL-3 | SPARTAN POOLS & PONDS | 948 | 03/12/19 | 322 | | WOODCREST | DR | 6 | 15 | WOODCREST ESTATES #1 | R1 | \$ 51,000 | 356 |
| 1 & 2 FAMILY, SWIMMING POOL-3 | ASL POOLS | 961 | 03/13/19 | 2432 | | BUTLER | DR | 7 | 5 | NORMANDY ACRES FIRST | R1 | \$ 50,000 | 72 |
| 1 & 2 FAMILY, SWIMMING POOL-3 | BLUE HAVEN POOLS OF OK | 968 | 03/13/19 | 1117 | | HEARTHSTONE | DR | 5 | 1 | BROOKHAVEN #42 | R1 | \$ 61,199 | 470 |
| 1 & 2 FAMILY, SWIMMING POOL-3 | BLUE HAVEN POOLS OF OK | 984 | 03/14/19 | 850 | | BALTIC | AVE | 34 | 1W | WINDEMERE HEIGHTS | A2 | \$ 77,300 | 1,200 |
| 1 & 2 FAMILY, SWIMMING POOL-3 | MCKINNS POOLS | 990 | 03/15/19 | 4410 | | PENNINGTON | CT | 5 | 1 | CARRINGTON PLACE ADD | R1 | \$ 33,000 | 1,500 |
| 1 & 2 FAMILY, SWIMMING POOL-3 | TROPHY POOLS | 1012 | 03/18/19 | 4413 | | PENNINGTON | CT | 4 | 1 | CARRINGTON PLACE ADD | R1 | \$ 40,000 | 264 |
| 1 & 2 FAMILY, SWIMMING POOL-3 | SPARTAN POOLS & PONDS | 1130 | 03/25/19 | 2325 | E | ROBINSON | ST | 11 | 1 | HALL PARK | R1 | \$ 70,000 | 1,265 |
| 1 & 2 FAMILY, SWIMMING POOL-3 | FAMILY POOLS | 1161 | 03/27/19 | 4912 | | WELLMAN | DR | 3 | 3 | ARBOR LAKE ADD #5 | R1 | \$ 31,360 | 392 |
| 1 FAMILY, NEW CONSTRUCTION-2 | KATY CONSTRUCTION CO | 216 | 03/08/19 | 212 | | EDDINGTON | ST | 5 | 2 | STATE UNIVERSITY ADD | R3 | \$ 231,500 | 2,646 |
| 1 FAMILY, NEW CONSTRUCTION-2 | OWNER | 510 | 03/11/19 | 414 | N | FINLAY | AVE | 12 | 1 | COLLEY'S #1 | R1 | \$ 170,000 | 2,847 |
| 1 FAMILY, NEW CONSTRUCTION-2 | DAVIS, PAUL | 718 | 03/25/19 | 2913 | NE | 120TH | AVE | 13 | 1W | NOT SUBDIVIDED | A2 | \$ 180,000 | 2,000 |
| 1 FAMILY, NEW CONSTRUCTION-2 | LANDMARK FINE HOMES, LP. | 719 | 03/07/19 | 1901 | NE | 79TH | AVE | 20 | 1W | NOT SUBDIVIDED | A2 | \$ 440,505 | 4,814 |
| 1 FAMILY, NEW CONSTRUCTION-2 | CUSTOM BUILDERS OF OK, LLC. | 747 | 03/01/19 | 513 | | TIMBERBROOK | DR | 8 | 13 | VINTAGE CREEK ADDITION | PUD | \$ 310,500 | 3,008 |
| 1 FAMILY, NEW CONSTRUCTION-2 | BROOKFIELD CUSTOM HOMES, LL | 781 | 03/06/19 | 3009 | | TURNBERRY | CT | 5 | 3 | HIGHLAND VILLAGE ADD SEC 7 | R1 | \$ 259,000 | 3,070 |
| 1 FAMILY, NEW CONSTRUCTION-2 | LANDMARK FINE HOMES, LP. | 801 | 03/05/19 | 4221 | | MOORGATE | CT | 4 | 1 | CARRINGTON PLACE ADD #13 | R1 | \$ 590,663 | 4,871 |
| 1 FAMILY, NEW CONSTRUCTION-2 | TABER BUILT HOMES, LLC. | 810 | 03/07/19 | 2808 | | HAMDEN | AVE | 10 | 2 | HIGHLAND VILLAGE ADD SEC 10 | R1 | \$ 467,000 | 4,315 |
| 1 FAMILY, NEW CONSTRUCTION-2 | BLOOM FINE HOMES, LLC | 852 | 03/21/19 | 1115 | | CLASSEN | BLVD | 16 | 21 | CLASSEN-MILLER ADDITION | R1 | \$ 275,000 | 3,597 |
| 1 FAMILY, NEW CONSTRUCTION-2 | SWAN HOLLOW, LLC. | 858 | 03/20/19 | 3709 | | TRADITIONS | TR | 3 | 5 | VINTAGE CREEK ADDITION | PUD | \$ 300,000 | 3,601 |
| 1 FAMILY, NEW CONSTRUCTION-2 | TABER BUILT HOMES, LLC. | 890 | 03/13/19 | 3600 | | JUDY LYNN | CIR | 1 | 7 | CEDAR LAKE SEC #2 | R1 | \$ 305,000 | 3,147 |
| 1 FAMILY, NEW CONSTRUCTION-2 | TABER BUILT HOMES, LLC. | 892 | 03/13/19 | 3604 | | JUDY LYNN | CIR | 2 | 7 | CEDAR LAKE SEC #2 | R1 | \$ 261,000 | 2,695 |
| 1 FAMILY, NEW CONSTRUCTION-2 | WINDSTONE CONSTRUCTION | 894 | 03/11/19 | 5501 | | RAWHIDE | RD | 3 | 5 | GLENRIDGE SEC. #2 | PUD | \$ 480,500 | 4,263 |
| 1 FAMILY, NEW CONSTRUCTION-2 | WINDSTONE CONSTRUCTION | 898 | 03/11/19 | 12501 | | ETOWAH | RD | 24 | 1W | NOT SUBDIVIDED | A2 | \$ 250,000 | 1,821 |
| 1 FAMILY, NEW CONSTRUCTION-2 | MONTEREY CONSTRUCTION | 949 | 03/25/19 | 3531 | | DRAGONFLY | CT | 27 | 1 | FROST CREEK ADD. | PUD | \$ 462,000 | 5,861 |
| 1 FAMILY, NEW CONSTRUCTION-2 | BROOKFIELD CUSTOM HOMES, LL | 952 | 03/15/19 | 3101 | | BIRMINGHAM | DR | 1 | 2 | ST JAMES PARK ADD 5 | R1 | \$ 225,000 | 2,733 |
| 1 FAMILY, NEW CONSTRUCTION-2 | WINDSTONE CONSTRUCTION | 983 | 03/19/19 | 5704 | | WINDSTONE | DR | 15 | 1 | GLENRIDGE SEC. #1 | PUD | \$ 389,999 | 3,892 |
| 1 FAMILY, NEW CONSTRUCTION-2 | STONEMALL HOMES, LLC. | 1010 | 03/18/19 | 4402 | | ESCALON | DR | 8 | 1 | LAS COLINAS SEC. #1 | R1 | \$ 550,000 | 4,619 |
| 1 FAMILY, NEW CONSTRUCTION-2 | RIVERSTONE HOMES | 1065 | 03/28/19 | 1931 | | ASHFORD | LN | 12A | 4 | BROOKHAVEN PLACE | PUD | \$ 513,850 | 3,110 |
| 1 FAMILY, NEW CONSTRUCTION-2 | CUSTOM BUILDERS OF OK, LLC. | 1113 | 03/25/19 | 808 | | FOX HOLLOW | DR | 6 | 2 | VINTAGE CREEK ADDITION | PUD | \$ 390,000 | 3,681 |
| 1 FAMILY, NEW CONSTRUCTION-2 | KATY CONSTRUCTION CO | 1149 | 03/29/19 | 516 | | PARK | AVE | 9 | 91 | NORMAN, ORIGINAL TOWNSHIP | R1 | \$ 196,100 | 2,579 |
| 1 FAMILY, NEW CONSTRUCTION-2 | RED LEAF CONSTRUCTION, INC. | 779 | 03/06/19 | 4708 | | ENCLAVE | LN | 26 | 3 | FOUNTAIN VIEW NORTH | PUD | \$ 141,500 | 2,155 |
| 1 FAMILY, NEW CONSTRUCTION-2 | RED LEAF CONSTRUCTION, INC. | 780 | 03/06/19 | 4712 | | ENCLAVE | LN | 29 | 3 | FOUNTAIN VIEW NORTH | PUD | \$ 164,500 | 2,353 |
| 1 FAMILY, NEW CONSTRUCTION-2 | HOME CREATIONS, INC. | 806 | 03/01/19 | 3816 | | ABINGDON | DR | 3 | 1 | BELLATONA SEC. #1 | R1 | \$ 136,000 | 2,488 |
| 1 FAMILY, NEW CONSTRUCTION-2 | IDEAL HOMES OF NORMAN | 840 | 03/11/19 | 713 | | CAROLYN RIDGE | RD | 1 | 2 | RED CANYON RANCH SEC 5 | PUD | \$ 272,340 | 3,026 |
| 1 FAMILY, NEW CONSTRUCTION-2 | IDEAL HOMES OF NORMAN | 841 | 03/11/19 | 620 | | CAROLYN RIDGE | RD | 7 | 1 | RED CANYON RANCH SEC 5 | PUD | \$ 287,280 | 3,092 |
| 1 FAMILY, NEW CONSTRUCTION-2 | IDEAL HOMES OF NORMAN | 842 | 03/11/19 | 3108 | | OLD FRISCO | RD | 15 | 3 | GREENLEAF TRAILS ADD 8 | PUD | \$ 202,050 | 2,245 |
| 1 FAMILY, NEW CONSTRUCTION-2 | RED LEAF CONSTRUCTION, INC. | 843 | 03/13/19 | 4704 | | ENCLAVE | LN | 30 | 3 | FOUNTAIN VIEW NORTH | PUD | \$ 149,150 | 2,153 |
| 1 FAMILY, NEW CONSTRUCTION-2 | HOME CREATIONS, INC. | 885 | 03/07/19 | 3901 | | LYNFORD | LN | 1 | 11 | BELLATONA SEC. #1 | R1 | \$ 169,000 | 2,570 |
| 1 FAMILY, NEW CONSTRUCTION-2 | HOME CREATIONS, INC. | 886 | 03/07/19 | 3903 | | SLEDMERE | LN | 1 | 12 | BELLATONA SEC. #1 | R1 | \$ 125,000 | 2,225 |
| 1 FAMILY, NEW CONSTRUCTION-2 | HOME CREATIONS, INC. | 887 | 03/07/19 | 3907 | | SLEDMERE | LN | 2 | 11 | BELLATONA SEC. #1 | R1 | \$ 140,000 | 2,061 |
| 1 FAMILY, NEW CONSTRUCTION-2 | RED LEAF CONSTRUCTION, INC. | 902 | 03/13/19 | 4716 | | ENCLAVE | LN | 27 | 3 | FOUNTAIN VIEW NORTH | PUD | \$ 172,000 | 2,379 |

BUILDING PERMITS AND INSPECTIONS

RESIDENTIAL PERMITS
Issued MARCH 2019 - Sorted by Permit Type

| Permit Type | Contractor | Permit # | Issued | Street # | Direction | Street Name | Street Type | Lot | Block | Subdivision | Zoning | Valuation | Project Area |
|---------------------------------|-----------------------------|----------|----------|----------|-----------|-----------------|-------------|-----|-------|---------------------------|--------|------------|--------------|
| 1 FAMILY, NEW CONSTRUCTION-2 | RED LEAF CONSTRUCTION, INC. | 903 | 03/13/19 | 4720 | | ENCLAVE | LN | 28 | 3 | FOUNTAIN VIEW NORTH | PUD | \$ 171,800 | 2,379 |
| 1 FAMILY, NEW CONSTRUCTION-2 | HOME CREATIONS, INC. | 958 | 03/13/19 | 4233 | | EAGLE CLIFF | DR | 5 | 1 | EAGLE CLIFF SOUTH ADD #5 | R1 | \$ 127,440 | 1,954 |
| 1 FAMILY, NEW CONSTRUCTION-2 | IDEAL HOMES OF NORMAN | 979 | 03/21/19 | 901 | | BUTTERFLY | WAY | 11 | 6 | TRAILWOODS SEC 10 | PUD | \$ 181,620 | 2,018 |
| 1 FAMILY, NEW CONSTRUCTION-2 | HOME CREATIONS, INC. | 1006 | 03/18/19 | 3816 | | MANDERLY | PL | 5 | 6 | BELLATONA SEC. #1 | R1 | \$ 145,710 | 2,125 |
| 1 FAMILY, NEW CONSTRUCTION-2 | HOME CREATIONS, INC. | 1108 | 03/25/19 | 3902 | | CARAWAY | LN | 10 | 14 | BELLATONA SEC. #1 | R1 | \$ 201,690 | 2,985 |
| 1 FAMILY, NEW CONSTRUCTION-2 | HOME CREATIONS, INC. | 1109 | 03/25/19 | 3905 | | CARAWAY | LN | 1 | 13 | BELLATONA SEC. #1 | R1 | \$ 168,840 | 2,476 |
| 1 FAMILY, NEW CONSTRUCTION-2 | IDEAL HOMES OF NORMAN | 1110 | 03/28/19 | 1104 | | OLD FRISCO | RD | 19 | 4 | GREENLEAF TRAILS ADD 8 | PUD | \$ 201,690 | 2,985 |
| 1 FAMILY, NEW CONSTRUCTION-2 | IDEAL HOMES OF NORMAN | 1148 | 03/28/19 | 609 | | BLUE FISH | RD | 3 | 4 | TRAILWOODS SEC 10 | PUD | \$ 182,160 | 2,024 |
| 1 FAMILY, NEW CONSTRUCTION-2 | HOME CREATIONS, INC. | 1162 | 03/27/19 | 605 | | APLOMADO | ST | 15 | 4 | EAGLE CLIFF SOUTH ADD #5 | R1 | \$ 135,270 | 2,259 |
| 1 FAMILY, NEW CONSTRUCTION-2 | HOME CREATIONS, INC. | 1163 | 03/27/19 | 805 | | CARACARA | DR | 3 | 1 | EAGLE CLIFF SOUTH ADD #6 | R1 | \$ 140,040 | 2,008 |
| 1 FAMILY, NEW CONSTRUCTION-2 | HOME CREATIONS, INC. | 1181 | 03/28/19 | 601 | | APLOMADO | ST | 16 | 4 | EAGLE CLIFF SOUTH ADD #5 | R1 | \$ 154,980 | 2,324 |
| 1 FAMILY, NEW CONSTRUCTION-2 | HOME CREATIONS, INC. | 1182 | 03/28/19 | 4209 | | CARACARA | CT | 14 | 1 | EAGLE CLIFF SOUTH ADD #6 | R1 | \$ 127,440 | 1,976 |
| 2 FAMILY, NEW CONSTRUCTION | WOODS, BILL | 616 | 03/18/19 | 502 | S | SANTA FE | AVE | 29 | 6 | LARSH ADD #1 | CCFB | \$ 290,000 | 3,256 |
| 2 FAMILY, NEW CONSTRUCTION | WOODS, BILL | 617 | 03/18/19 | 504 | S | SANTA FE | AVE | 29 | 6 | LARSH ADD #1 | CCFB | \$ 290,000 | 3,218 |
| 2 FAMILY, NEW CONSTRUCTION | WOODS, BILL | 618 | 03/18/19 | 506 | S | SANTA FE | AVE | 29 | 6 | LARSH ADD #1 | CCFB | \$ 290,000 | 3,249 |
| 2 FAMILY, NEW CONSTRUCTION | WOODS, BILL | 619 | 03/18/19 | 202 | W | APACHE | ST | 29 | 6 | LARSH ADD #1 | CCFB | \$ 290,000 | 3,683 |
| 2 FAMILY, NEW CONSTRUCTION | WOODS, BILL | 620 | 03/18/19 | 206 | W | APACHE | ST | 29 | 6 | LARSH ADD #1 | CCFB | \$ 290,000 | 3,290 |
| 2 FAMILY, NEW CONSTRUCTION | MCCOWN, TAMMY | 727 | 03/01/19 | 822 | | MONNETT | AVE | 26 | 4 | STATE UNIVERSITY ADD | CCFB | \$ 240,000 | 2,501 |
| 2 FAMILY, NEW CONSTRUCTION | MCCOWN, TAMMY | 728 | 03/01/19 | 824 | | MONNETT | AVE | 26 | 4 | STATE UNIVERSITY ADD | CCFB | \$ 240,000 | 2,501 |
| 2 FAMILY, NEW CONSTRUCTION | GORDON, TRACY | 1062 | 03/26/19 | 302 | E | FRANK | ST | 29 | 2 | J.A.JONES ADDITION | R3 | \$ 75,000 | 1,771 |
| 2 FAMILY, NEW CONSTRUCTION | GORDON, TRACY | 1063 | 03/26/19 | 306 | E | FRANK | ST | 29 | 2 | J.A.JONES ADDITION | R3 | \$ 75,000 | 1,771 |
| 3+ FAMILY, FIRE REPAIR | GALLOWAY, ROBERT | 647 | 03/04/19 | 3001 | | PHEASANT RUN | RD | 1 | 1 | APPLE CREEK ADD | RM6 | \$ 1,000 | 150 |
| 3+ FAMILY, FIRE REPAIR | GALLOWAY, ROBERT | 648 | 03/04/19 | 3001 | | PHEASANT RUN | RD | 1 | 1 | APPLE CREEK ADD | RM6 | \$ 1,000 | 150 |
| 3+ FAMILY, FIRE REPAIR | GALLOWAY, ROBERT | 849 | 03/08/19 | 3001 | | PHEASANT RUN | RD | 1 | 1 | APPLE CREEK ADD | RM6 | \$ 1,000 | 150 |
| 3+ FAMILY, FIRE REPAIR | GALLOWAY, ROBERT | 850 | 03/08/19 | 3001 | | PHEASANT RUN | RD | 1 | 1 | APPLE CREEK ADD | RM6 | \$ 1,000 | 150 |
| 3+ FAMILY, FIRE REPAIR | GALLOWAY, ROBERT | 924 | 03/22/19 | 3001 | | PHEASANT RUN | RD | 1 | 1 | APPLE CREEK ADD | RM6 | \$ 1,000 | 150 |
| 3+ FAMILY, FIRE REPAIR | GALLOWAY, ROBERT | 925 | 03/22/19 | 3001 | | PHEASANT RUN | RD | 1 | 1 | APPLE CREEK ADD | RM6 | \$ 1,000 | 150 |
| TEMPORARY ROLL-OFF, OTHER | WASTE CONNECTIONS, INC. | 790 | 03/11/19 | 3901 | | JOURNEY PARKWAY | | 3 | 1 | COMMERCE PARKWAY SEC. #2 | PUD | | |
| TEMPORARY ROLL-OFF, OTHER | WASTE CONNECTIONS, INC. | 791 | 03/11/19 | 6400 | | INTERSTATE | DR | 1B | 3 | COMMERCE PARKWAY SEC. #2 | PUD | | |
| TEMPORARY ROLL-OFF, OTHER | CITY OF NORMAN | 822 | 03/01/19 | 3400 | W | MAIN | ST | 1 | 1 | STRAWBERRY LAKE #1 | C2 | | |
| TEMPORARY ROLL-OFF, OTHER | MORENO DISPOSAL INC | 941 | 03/18/19 | 217 | E | MAIN | ST | 9 | 14 | NORMAN, ORIGINAL TOWNSHIP | C3 | | |
| TEMPORARY ROLL-OFF, OTHER | LIBERTY DISPOSAL | 956 | 03/13/19 | 1000 | W | ROCK CREEK | RD | 1 | 3 | NORMAN INDUSTRIAL TRACT | I2 | | |
| TEMPORARY ROLL-OFF, OTHER | CITY OF NORMAN | 957 | 03/13/19 | 3201 | | 13TH | PL | 1 | 3 | CAMPUS CREST | PUD | | |
| TEMPORARY ROLL-OFF, OTHER | CITY OF NORMAN | 995 | 03/15/19 | 267 | SW | 34TH | AVE | 1 | 1 | STRAWBERRY LAKE #5 | C2 | | |
| TEMPORARY ROLL-OFF, RESIDENTIAL | CITY OF NORMAN | 859 | 03/05/19 | 635 | | OKMULGEE | ST | 28 | 6 | SOUTHRIDGE ADD | R1 | | |
| TEMPORARY ROLL-OFF, RESIDENTIAL | CITY OF NORMAN | 927 | 03/11/19 | 417 | N | SHERRY | AVE | 41 | 1 | TOWN & COUNTRY ESTATES #2 | R1 | | |
| TEMPORARY ROLL-OFF, RESIDENTIAL | MORENO DISPOSAL INC | 942 | 03/13/19 | 514 | | SHAWNEE | ST | 8 | 10 | SOUTHRIDGE ADD | R1 | | |
| TEMPORARY ROLL-OFF, RESIDENTIAL | CITY OF NORMAN | 987 | 03/14/19 | 3629 | | CRAIL | DR | 1 | 2 | SOUTHRIDGE ADD | R1 | | |
| TEMPORARY ROLL-OFF, RESIDENTIAL | CITY OF NORMAN | 1015 | 03/18/19 | 811 | SE | 72ND | AVE | 32 | 1W | BERKELEY ADD #7 | A2 | | |

| Permit Type | | Contractor | | Permit # | Issued | Street # | Direction | Street Name | Street Type | Lot | Block | Subdivision | Zoning | Valuation | Project Area |
|--|--|------------|--|----------|----------|----------|-----------|-------------|-------------|-----|-------|--------------------------|--------|-----------|--------------|
| TEMPORARY ROLL-OFF, RESIDENTIAL/ CITY OF NORMAN | | | | 1122 | 03/25/19 | 401 | | SUMMIT HILL | RD | 1 | 2 | SUMMIT LAKES ADD #5 | R1 | | |
| TEMPORARY ROLL-OFF, RESIDENTIAL/ FRANKS, JAMES E | | | | 1038 | 03/19/19 | 1800 | | TWINTREE | DR | 1 | 3 | CHISHOLM TRAIL EST SEC 1 | R1 | | |
| Total Permits (excluding temp roll-off) | | | | | | | | | | | | | | | |
| 149 | | | | | | | | | | | | | | | |
| Average Valuation | | | | | | | | | | | | | | | |
| \$ 102,333 | | | | | | | | | | | | | | | |
| Total Valuation | | | | | | | | | | | | | | | |
| \$ 15,247,675 | | | | | | | | | | | | | | | |
| Average Project Area | | | | | | | | | | | | | | | |
| 1,247 sq ft | | | | | | | | | | | | | | | |
| Total Project Area | | | | | | | | | | | | | | | |
| 185,790 sq ft | | | | | | | | | | | | | | | |
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MONTHLY BUILDING REPORT SUMMARY - NORMAN, OK

4/1/2019

| | MARCH 2019 | | | MARCH 2018 | | |
|--|--------------------------|-----------------------|---------------------|--------------------------|-----------------------|---------------------|
| RESIDENTIAL PERMITS | Number of Permits | Dwelling Units | Valuation | Number of Permits | Dwelling Units | Valuation |
| New Construction | | | | | | |
| 1 Family | | | | | | |
| Detached Dwellings | 44 | 44 | \$11,147,117 | 33 | 33 | \$8,393,659 |
| Attached Dwellings | 0 | 0 | \$0 | 0 | 0 | \$0 |
| Manufactured Home (New) | 0 | 0 | \$0 | 1 | 1 | \$30,000 |
| Other (Non-dwelling) | 0 | na | \$0 | 0 | na | \$0 |
| 2 Family | | | | | | |
| Duplexes (2 DU per bldg) | 9 | 9 | \$2,080,000 | 0 | 0 | \$0 |
| Garage Apartments | 0 | 0 | \$0 | 0 | 0 | \$0 |
| 3+ Family | | | | | | |
| Foundation | 0 | na | \$0 | 0 | na | \$0 |
| Shell | 0 | na | \$0 | 0 | na | \$0 |
| Interior Finish | 0 | 0 | \$0 | 0 | 0 | \$0 |
| Full Permit (3-4 DU per bldg) | 0 | 0 | \$0 | 0 | 0 | \$0 |
| Full Permit (5+ DU per bldg) | 0 | 0 | \$0 | 0 | 0 | \$0 |
| Other (Non-dwelling) | 0 | na | \$0 | 0 | na | \$0 |
| Total Residential New | 53 | 53 | \$13,227,117 | 34 | 34 | \$8,423,659 |
| Net Residential Demos & Removals | | -1 | | | 0 | |
| Net Residential Units | | 52 | | | 34 | |
| Additions & Alterations | | | | | | |
| 1 & 2 Family | | | | | | |
| Additions & Alterations | 16 | | \$767,500 | 16 | | \$1,023,585 |
| Manufactured Home (Replace) | 0 | | \$0 | 1 | | \$47,432 |
| Paving & Pools | 15 | | \$755,259 | 23 | | \$795,229 |
| Accessory Buildings | 11 | | \$317,919 | 9 | | \$182,600 |
| Storm Shelters | 48 | | \$173,880 | 60 | | \$172,155 |
| 3+ Family | | | | | | |
| Addition & Alteration (All Types) | 6 | | \$6,000 | 2 | | \$1,400 |
| Total Residential Additions & Alterations | 96 | | \$2,020,558 | 111 | | \$2,222,401 |
| TOTAL RESIDENTIAL | 149 | | \$15,247,675 | 145 | | \$10,646,060 |

| NON-RESIDENTIAL PERMITS | Number of Permits | Valuation | Number of Permits | Valuation |
|--|--------------------------|---------------------|--------------------------|--------------------|
| New Construction | | | | |
| Foundation | 0 | \$0 | 2 | \$800,000 |
| Shell | 1 | \$375,000 | 1 | \$2,800,000 |
| Interior Finish | 2 | \$40,000 | 4 | \$280,000 |
| Full Permit | 5 | \$12,755,000 | 4 | \$2,500,000 |
| Total Non-Residential New | 8 | \$13,170,000 | 11 | \$6,380,000 |
| Additions & Alterations | | | | |
| Additions & Alterations (All Types) | 14 | \$1,696,000 | 11 | \$951,500 |
| Total Non-Residential Additions & Alterations | 14 | \$1,696,000 | 11 | \$951,500 |
| TOTAL NON-RESIDENTIAL | 22 | \$14,866,000 | 22 | \$7,331,500 |

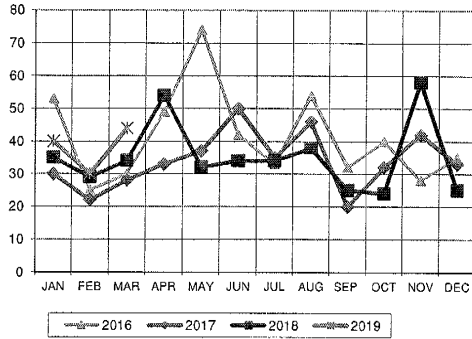
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|--------------------------|------------|---------------------|------------|---------------------|
| TOTAL ALL PERMITS | 171 | \$30,113,675 | 167 | \$17,977,560 |
|--------------------------|------------|---------------------|------------|---------------------|

| OTHER ACTIVITY | Number | Number |
|--|---------------|---------------|
| Electrical Permits | 130 | 141 |
| Heat/Air/Refrigeration Permits | 78 | 161 |
| Plumbing & Gas Permits | 142 | 141 |
| Sign Permits | 33 | 38 |
| Water Well Permits | 4 | 3 |
| Garage Sale Permits | 64 | 107 |
| Structure Moving Permits | 1 | 9 |
| Demo - Residential Permits | 1 | 0 |
| Demo - Non-residential Permits | 2 | 0 |
| Temporary Const Bldgs & Roll-off Permits | 16 | 14 |
| Lot Line Adjustments Filed | 5 | 0 |
| Certificate of Occupancy (CO) Permits | 111 | 114 |
| All Field Inspections | 2,017 | 2,277 |

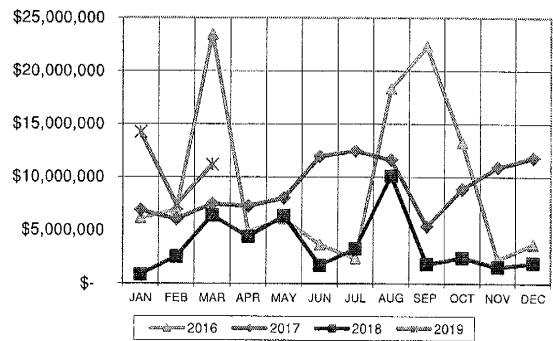
| YEAR TO DATE | JANUARY-MARCH 2019 | | | JANUARY-MARCH 2018 | | |
|---------------------------------------|---------------------------|-----------------------|---------------------|---------------------------|-----------------------|---------------------|
| | Number of Permits | Dwelling Units | Valuation | Number of Permits | Dwelling Units | Valuation |
| Residential New Construction | 129 | 131 | \$36,047,533 | 98 | 98 | \$24,241,933 |
| Residential Demos/Removals | na | -15 | na | na | -10 | na |
| Residential Additions/Alterations | 213 | na | \$4,441,701 | 233 | na | \$5,720,638 |
| Non-residential New Construction | 29 | na | \$21,022,000 | 22 | na | \$9,747,800 |
| Non-residential Additions/Alterations | 33 | na | \$3,647,210 | 30 | na | \$7,566,000 |
| TOTAL YEAR TO DATE | 404 | 116 | \$65,158,444 | 383 | 88 | \$47,276,371 |

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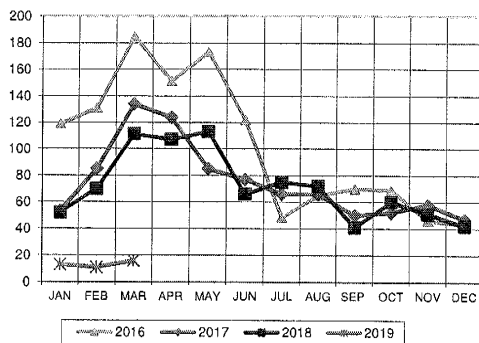
1

New Residential: Number of Permits
Monthly Comparison

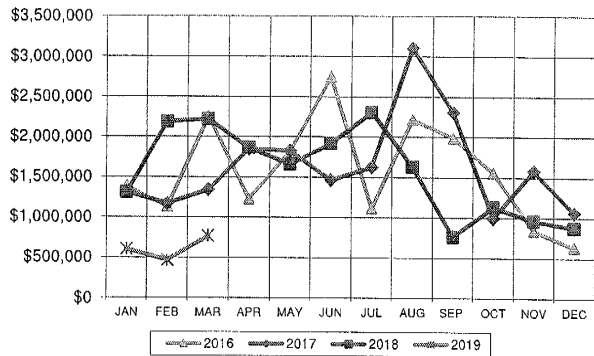
2

New Residential: Dollar Value of Permits
Monthly Comparison

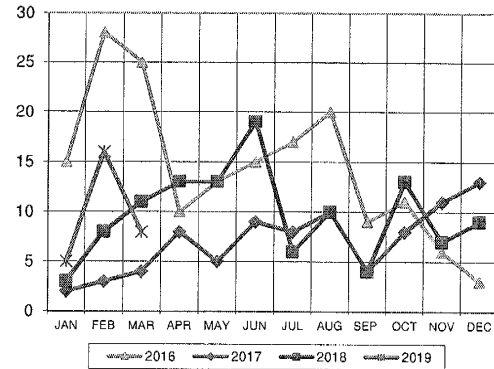
3

Residential Additions and Alterations: Number of Permits
Monthly Comparison

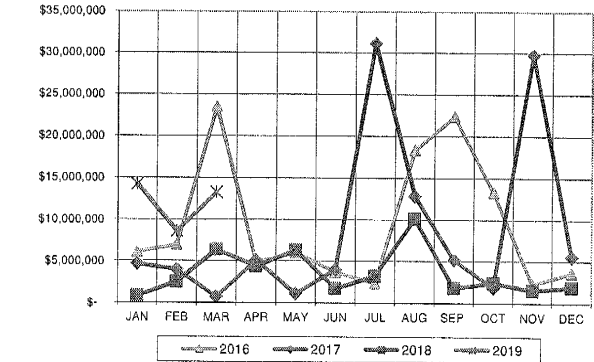
4

Residential Addition and Alterations: Value of Permits
Monthly Comparison

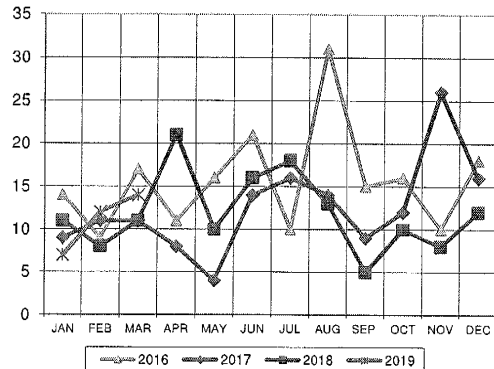
5

New Non-Residential: Number of Permits
Monthly Comparison

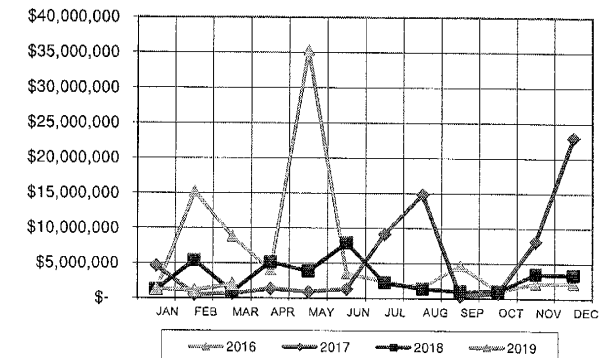
6

New Non-Residential: Value of Permits
Monthly Comparison

7

Non-Residential Add/Alts: Number of Permits
Monthly Comparison

8

Non-Residential Addition/Alterations: Value of Permits
Monthly Comparison

REVITALIZATION 10C

CDBG and HOME Investment Partnerships Programs

CDBG Target Area Tree Planting Project RFP 1819-41 and RFP 1819-42 were received on January 25, 2019 with TerraScapes, Inc. having the lowest and best proposal. A total of 124 trees were planted in the Old Silk Stocking and First Courthouse Neighborhoods.

The CDBG Policy Committee met on March 7th. Meeting topics included neighborhood projects and homeless programs that are coordinated by the City of Norman.

Discussions were held with the Street Maintenance Division and the Parks Department on partnerships with several small CDBG neighborhood projects.

Norman Affordable Housing Corporation in partnership with Norman CHDO (Community Development Housing Corporation) and the City of Norman CDBG and HOME programs purchased two separate properties to expand the inventory of affordable rental housing. After accessibility modifications are completed, these units will be available for rent to households at or below 50% of the median family income. A deed restriction is filed on the properties and monitored by the City of Norman, to insure the period of affordability is adhered to.

CDBG Disaster Relief Grant

All CDBG DR projects are substantially complete with minor punch list items being addressed. Final acceptance of all contracts is anticipated summer 2019.

Homeless Activities

On March 20, the housing placement report for the Ready for Zero initiative was made to Community Solutions for the month of February. There were nine housing placements made (2 Veteran; 7 Chronic). Staff attended the Community Solutions Built for Zero Learning Session held in Atlanta, Georgia with over 400 other representatives from participating communities.

Due to the increased visibility of persons who are experiencing homelessness by the establishment of multiple campsites on city property, the Continuum of Care, the Norman Police Department, and the Homeless Services Coordinator are developing guidelines and strategies to address this increasing problem.

A full-day mandatory training for all Continuum of Care members is scheduled for April 23, 2019.

Housing Programs

March 2019

CDBG – The summary below includes the status of each of the rehabilitation programs that are offered.

- Two rehabilitation projects are currently under contract and one project is in development stage, with one rehabilitation project being completed since July 1, 2018.

- Three emergency repair projects are currently under contract; five emergency repair projects were completed since July 1, 2018.
- One accessibility modification project is currently under contract; eighteen accessibility modification projects have been completed since July 1, 2018.

Social and Voluntary Services Commission

Twenty-two non-profit agencies submitted applications totaling almost \$290,000 for the \$175,000 allocated in the FYE19 City of Norman budget. On June 18, 2018 applicants made presentations to the Social and Voluntary Services Commission. On June 25, 2018, the Social and Voluntary Services Commission met and recommended funding to all twenty-two of the applicants. Contracts for these awards were approved by the Norman City Council on November 27, 2018.

The Social and Voluntary Services Commission met on March 25, 2019. Staff updated Commissioners on the status of the contracts and the FYE20 Application Cycle. Commissioners presented their site visit reports.

| | Code Violation Activity for FYE 2019 | | | | | | | | | | | | |
|--------------------------|---|------|------|------|------|------|------|------|------|-----|-----|------|--------|
| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June | Totals |
| Total Cases | 851 | 1227 | 869 | 505 | 320 | 409 | 608 | 593 | 786 | | | | 6168 |
| Proactive Cases | 352 | 678 | 423 | 256 | 188 | 305 | 416 | 335 | 438 | | | | 3391 |
| Cases Closed | 854 | 1110 | 1027 | 729 | 407 | 344 | 479 | 487 | 599 | | | | 6036 |
| Cases Still Open | 520 | 712 | 574 | 383 | 326 | 403 | 551 | 686 | 871 | | | | 5026 |
| Tasks Completed | 2833 | 3824 | 3053 | 2034 | 1113 | 1368 | 2037 | 2110 | 2489 | | | | 20861 |
| Violation Letters Mailed | 489 | 697 | 489 | 332 | 137 | 205 | 366 | 383 | 387 | | | | 3485 |
| Charges & Citations | 2 | 2 | 1 | 9 | 11 | 8 | 8 | 4 | 2 | | | | 47 |
| Impounds | 1 | 2 | 2 | 3 | 0 | 3 | 1 | 3 | 5 | | | | 20 |
| | Work Orders, Owner Abatement after Work Order Issued, Invoices Mailed, and Legal Documents Filed FYE 2019 | | | | | | | | | | | | |
| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June | Totals |
| Work Orders | 58 | 68 | 71 | 23 | 3 | 8 | 11 | 17 | 17 | | | | 276 |
| Owner Abated | 13 | 20 | 25 | 13 | 3 | 0 | 2 | 0 | 11 | | | | 87 |
| Liens | 23 | 33 | 27 | 39 | 39 | 7 | 8 | 14 | 8 | | | | 198 |
| Notices of Intent | 46 | 30 | 51 | 23 | 10 | 3 | 8 | 7 | 13 | | | | 191 |
| Releases of Intent | 12 | 20 | 23 | 16 | 13 | 1 | 9 | 0 | 2 | | | | 96 |
| Release of Liens | 1 | 13 | 10 | 10 | 16 | 13 | 13 | 14 | 8 | | | | 98 |
| Invoices Mailed | 35 | 50 | 31 | 27 | 5 | 3 | 8 | 7 | 18 | | | | 184 |
| | Signs Removed from Rights-of-Way FYE 2019 | | | | | | | | | | | | |
| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June | Totals |
| Signs Removed | 99 | 178 | 69 | 139 | 798 | 80 | 117 | 115 | 164 | | | | 1759 |

| | Oil & Gas Activity - FYE 2019 | | | | | | | | | | | | |
|---|-------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|--------|
| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June | Totals |
| Active Producing Wells | 87 | 87 | 87 | 85 | 85 | 84 | 83 | 83 | 83 | | | | |
| Inactive Producing Wells | 50 | 50 | 49 | 51 | 51 | 50 | 50 | 50 | 48 | | | | |
| Active Injection Wells | 6 | 6 | 6 | 6 | 6 | 5 | 5 | 5 | 5 | | | | |
| Inactive Injection Wells | 12 | 12 | 12 | 12 | 12 | 13 | 13 | 13 | 13 | | | | |
| Total Wells: | 155 | 155 | 154 | 154 | 154 | 152 | 151 | 151 | 149 | | | | |
| Monthly Well Inspections | 155 | 155 | 154 | 154 | 154 | 152 | 151 | 151 | 149 | | | | 1375 |
| Additional Well Inspections | 3 | | | 6 | | 2 | 3 | | 1 | | | | 15 |
| Drilling Permit Applications Received | | | | | | | | | | | | | 0 |
| Drilling Permits Issued | | | | | | | | | | | | | 0 |
| Active Drilling Locations & Completions | | | | | | | | | | | | | 0 |
| Wells Plugged | | 1 | | | 2 | 1 | | 2 | 1 | | | | 7 |
| Plugged Location Restoration | | | | | | | 1 | | | | | | 1 |
| Hazardous Incidents | | | | | | | | | | | | | 0 |
| Mechanical Integrity Tests | | | 1 | | | | | | 1 | | | | 2 |
| FOIA Requests | | | 1 | | | | | | | | | | 1 |
| BOA Hearings | | | | | | | | | | | | | 0 |
| Charges Filed | | | | | | | | | | | | | 0 |
| Predevelopment Notices | | | | | | | | | | | | | 0 |
| Public Works Assist/Plat Review | 1 | | 1 | 1 | 1 | | 1 | 1 | 1 | | | | 7 |
| *One well not counted on this form for a few years. Added back in for this year on 2/13/19. | | | | | | | | | | | | | |

POLICE

11



Administrative Summary

March 2019 Summary

Operations



| Part I Crimes | Current | | | Year-To-Date | | |
|----------------------------------|--------------|---------------|--------------|--------------|-------------|--------------|
| | 2019 | MONTH 5YR AVG | 2018 | 2019 | YTD 5YR AVG | 2018 |
| Murder | 0 | 1 | 0 | 0 | 4 | 0 |
| Rape | 7 | 8 | 20 | 22 | 16 | 29 |
| Robbery | 4 | 4 | 4 | 12 | 14 | 15 |
| Agg. Assault | 14 | 12 | 9 | 50 | 36 | 39 |
| Burglary | 44 | 60 | 54 | 106 | 169 | 141 |
| Larceny | 204 | 256 | 221 | 599 | 771 | 620 |
| Motor Vehicle Theft | 39 | 23 | 32 | 97 | 78 | 88 |
| Arson | 1 | 1 | 0 | 1 | 1 | 1 |
| Part I Totals: | 313 | | 340 | 887 | | 933 |
| Part II Crimes | | | | | | |
| DUI/APC | 51 | 40 | 49 | 137 | 115 | 123 |
| Drunkenness | 58 | 53 | 43 | 140 | 154 | 135 |
| Drug Violations | 89 | 102 | 116 | 286 | 285 | 305 |
| Forgery | 13 | 22 | 16 | 35 | 71 | 41 |
| Vandalism | 52 | 90 | 80 | 200 | 227 | 202 |
| Others | 388 | NA | 422 | 1,107 | NA | 1,089 |
| Part II Totals: | 651 | | 726 | 1,905 | | 1,895 |
| Total Reported Crime: | 964 | | 1,066 | 2,792 | | 2,828 |
| Other Reported Activity | | | | | | |
| Public Peace Reports | 196 | 175 | 207 | 588 | 499 | 585 |
| Warrants Served | 188 | 140 | 137 | 427 | 384 | 375 |
| Other Reports Totals: | 384 | | 344 | 1,015 | | 960 |
| Total Case Reports: | 1,348 | | 1,410 | 3,807 | | 3,788 |
| Collisions | | | | | | |
| Fatality | 1 | 1 | 1 | 1 | 2 | 3 |
| Injury | 38 | 49 | 51 | 112 | 152 | 141 |
| Non-Injury | 111 | 137 | 95 | 321 | 407 | 289 |
| Total Collisions: | 150 | | 147 | 434 | | 433 |
| Call for Service | | | | | | |
| CAD Activity (Total) | 3,181 | NA | 2,930 | 9,187 | NA | 8,808 |
| Calls for Service (Police) | 8,880 | NA | 8,940 | 25,263 | NA | 24,412 |
| Total CFS: | 12,061 | | 11,870 | 34,450 | | 33,220 |
| Citations & Warnings: | | | | | | |
| Citations | 1,285 | NA | 1,264 | 4,385 | NA | 3,900 |
| Warnings | 2,016 | NA | 2,744 | 6,477 | NA | 7,048 |
| Total Citations & Warnings: | 3,301 | | 4,008 | 10,862 | | 10,948 |

** Public Peace reports include: Animal Bite, Found Property, Recovery/Other Agency Vehicles, Mental Case, Unattended Death and Other
 ** Five Year Average based on 2012 to 2016

ANIMAL CONTROL 11A



Monthly Service By Assignment

January 2019 to March 2019
Norman Animal Welfare Volunteers (ALL)

| Place | Assignment | Jan 2019 Hours | Feb 2019 Hours | Mar 2019 Hours | Total Hours |
|------------------------------|-----------------------------------|-------------------|-------------------|-------------------|----------------|
| Norman Animal Welfare Center | Groomer | 0:00 | 0:00 | 0:00 | 0:00 |
| | NAWC-Bather / Groomer | 0:00 | 0:00 | 5:37 | 5:37 |
| | NAWC-Beautification Volunteer | 0:00 | 0:00 | 0:00 | 0:00 |
| | NAWC-Cat Socializer | 42:13 | 58:19 | 47:46 | 148:18 |
| | NAWC-Community Outreach Volunteer | 0:00 | 0:00 | 13:30 | 13:30 |
| | NAWC-Dog Handler | 105:25 | 115:39 | 124:02 | 345:06 |
| | NAWC-Foster Program | 0:00 | 0:00 | 0:00 | 0:00 |
| | NAWC-Laundry | 0:00 | 0:00 | 2:10 | 2:10 |
| | NAWC-Lobby Greeter | 52:55 | 39:30 | 48:35 | 141:00 |
| | NAWC-Orientation | 14:00 | 14:00 | 9:00 | 37:00 |
| | NAWC-Photographer | 0:00 | 0:00 | 0:00 | 0:00 |
| | Other Volunteer Services | 0:00 | 0:00 | 0:00 | 0:00 |
| | Veterinarian Assistant Tech | 16:50 | 15:00 | 37:00 | 68:50 |
| Grand total | Total | 231:23 | 242:28 | 287:40 | 761:31 |
| | | 231:23 | 242:28 | 287:40 | 761:31 |

Norman Animal Welfare Monthly Statistical Report March 2019



IN SHELTER ANIMAL COUNTS

| | 2018 | | | 2019 | | | Comparisons | |
|-----------|--------|--------|-------|--------|--------|-------|-------------|---------|
| | Canine | Feline | Total | Canine | Feline | Total | Difference | Percent |
| Beginning | 87 | 39 | 126 | 83 | 62 | 145 | 19 | 15% |
| Ending | 71 | 52 | 123 | 53 | 60 | 113 | (10) | -8% |

ANIMAL INTAKES

| | 2018 | | | 2019 | | | Comparisons | |
|---------------------------|------------|-----------|------------|------------|-----------|------------|-------------|------------|
| | Canine | Feline | Total | Canine | Feline | Total | Difference | Percent |
| Stray at Large | 119 | 43 | 162 | 114 | 66 | 180 | 18 | 11% |
| Owner Relinquish | 51 | 38 | 89 | 17 | 14 | 31 | (58) | -65% |
| Owner Intended Euth | 3 | 0 | 3 | 4 | 0 | 4 | 1 | 33% |
| Transfer In | 0 | 0 | 0 | 0 | 1 | 1 | 1 | |
| Other Intakes* | 0 | 0 | 0 | 3 | 0 | 3 | 3 | |
| Returned Animal | | | 0 | 17 | 4 | 21 | 21 | |
| TOTAL LIVE INTAKES | 173 | 81 | 254 | 155 | 85 | 240 | (14) | -6% |

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

| | 2018 | | 2019 | | Comparisons | |
|--------------------------|-----------|-----------|-----------|-----------|-------------|------------|
| | Total | | Total | | Difference | Percent |
| Wildlife Collected (DOA) | 8 | 8 | 26 | 26 | 18 | 225% |
| Dog Collected (DOA) | 5 | 5 | 1 | 1 | (4) | -80% |
| Cat Collected (DOA) | 6 | 6 | 5 | 5 | (1) | -17% |
| Wildlife Transferred | 9 | 9 | 4 | 4 | (5) | -56% |
| Intake Horses | 0 | 0 | 0 | 0 | 0 | |
| Intake Cows | 0 | 0 | 0 | 0 | 0 | |
| Intake Goats | 0 | 0 | 0 | 0 | 0 | |
| Intake Sheep | 0 | 0 | 0 | 0 | 0 | |
| Intake Rabbits | 0 | 0 | 0 | 0 | 0 | |
| Intake Pigs | 1 | 1 | 0 | 0 | (1) | -100% |
| Intake Other | 1 | 1 | 2 | 2 | 1 | 100% |
| TOTAL OTHER ITEMS | 30 | 30 | 38 | 38 | 8 | 27% |

LENGTH OF STAY (DAYS)

| | 2018 | 2019 |
|--------|------|------|
| Dog | 12.1 | 8.9 |
| Puppy | 9.1 | 9.9 |
| Cat | 12.9 | 10.9 |
| Kitten | 7.3 | 7.2 |

OWNER SURRENDER PENDING INTAKE

| | Canine | Feline | Other | Total |
|---------|--------|--------|-------|-------|
| Animals | 60 | 7 | 0 | 67 |

Norman Animal Welfare Monthly Statistical Report

March 2019



LIVE ANIMAL OUTCOMES

| | 2018 | | | 2019 | | | Comparisons | |
|----------------------------|------------|-----------|------------|------------|-----------|------------|-------------|-----------|
| | Canine | Feline | Total | Canine | Feline | Total | Difference | Percent |
| Adoption | 119 | 47 | 166 | 106 | 55 | 161 | (5) | -3% |
| Return To Owner | 43 | 5 | 48 | 47 | 4 | 51 | 3 | 6% |
| Transferred Out | 9 | 10 | 19 | 12 | 11 | 23 | 4 | 21% |
| Returned to Field | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Other Outcome | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL LIVE OUTCOMES | 171 | 62 | 233 | 165 | 70 | 235 | 2 | 1% |

OTHER ANIMAL OUTCOMES

| | 2018 | | | 2019 | | | Comparisons | |
|-----------------------------|-----------|----------|-----------|-----------|----------|-----------|-------------|------------|
| | Canine | Feline | Total | Canine | Feline | Total | Difference | Percent |
| Died in Care | 0 | 0 | 0 | 0 | 1 | 1 | 1 | |
| Lost in Care | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Shelter Euth | 12 | 6 | 18 | 16 | 5 | 21 | 3 | 17% |
| Owner Intended Euth | 3 | 0 | 3 | 3 | 0 | 3 | 0 | 0% |
| TOTAL OTHER OUTCOMES | 15 | 6 | 21 | 19 | 6 | 25 | 4 | 19% |

TOTAL OUTCOMES

| | 2018 | | | 2019 | | | Comparisons | |
|-----------------------|------------|-----------|------------|------------|-----------|------------|-------------|-----------|
| | Canine | Feline | Total | Canine | Feline | Total | Difference | Percent |
| Total Live Outcomes | 171 | 62 | 233 | 165 | 70 | 235 | 2 | 1% |
| Total Other Outcomes | 15 | 6 | 21 | 19 | 6 | 25 | 4 | 19% |
| TOTAL OUTCOMES | 186 | 68 | 254 | 184 | 76 | 260 | 6 | 2% |

SHELTER EUTHANASIA DATA

| | Canine | Feline | Other | Total | Percentage |
|-------------------------|-----------|----------|----------|-----------|------------|
| Medical - Sick | 5 | 2 | 0 | 7 | 29% |
| Medical - Injured | 1 | 3 | 0 | 4 | 17% |
| Behavior - Aggressive | 13 | 0 | 0 | 13 | 54% |
| Behavior - Other | 0 | 0 | 0 | 0 | 0% |
| TOTAL EUTHANASIA | 19 | 5 | 0 | 24 | |

MONTHLY LIVE RELEASE RATE

| 2018 | 2019 |
|-------|-------|
| 92.8% | 91.4% |

Live Outcomes / (Total Outcomes - Owner Int Euth)

**DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
March, 2019**

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed 2 Rural Certificates of Survey items for Planning Commission. One Rural Certificate of Survey item went to City Council review. The Development Engineer reviewed 15 sets of construction plans and 3 punch lists. There were 156 permits reviewed and/or issued. Fees were collected in the amount of \$2,627.25

CAPITAL PROJECTS:

Main Street Bridge over Brookhaven Creek

The project was awarded on June 4, 2018 by ODOT. The successful bidder was Silver Star Construction. The cost of the project is \$4,905,000. The project includes replacing a Structurally Deficient (SD) bridge structure with a triple cell 16' x 8' Reinforced Concrete Box (RCB) and 2100' of channel improvements downstream of the bridge. Work should begin on the project August 13, 2018. Construction is expected to take 340 days.

The contractor's activities this month were as follows:

- Completed retaining wall on the south side of West Main Street east of Willoway Drive
- Completed roadway pavement on Willoway Drive
- Began grading of the channel banks on the south side of West Main Street Bridge

James Garner Avenue – Phase I

The project was awarded on March 13, 2018 to Silver Star Construction. The cost of the project is \$1,867,880. It includes reconstruction of the Acres Street intersection to improve safety and to meet Railroad Quiet Zone requirements. The project will create the extension of James Garner Avenue between the railroad and the new Central Library. A pre-construction conference was held on March 22, 2018 to ensure coordination between Flintco (Library Contractor) and Silver Star Construction is established.

The project involves the following items:

- Constructing a new roadway and Intersection on James Garner Avenue and Acres Street along with a new Legacy Trail
- Installing a new improved drainage system

The contractor's activities this month were as follows:

- Completed the roadway striping
- Completed sodding the project area
- Completed cleanup and finish grading on the north side of James Garner Avenue

Lahoma Avenue from Gray Street to Hughbert

The 2016 Norman Street Maintenance Bond Program includes Urban Roads Reconstruction Projects. The next two street projects are the FYE 2017 Lahoma Street from Gray Street to Nebraska Street and FYE 2018 Lahoma Street from Nebraska Street to Hughbert. These projects were awarded on March 13, 2018. The projects were let together to allow continuity of construction and better unit costs for construction items. The projects were awarded to A-Tech Paving in the amount of \$561,799.25 and \$376,872.00 respectively. This work consists of reconstruction to widen the road to 26 feet and install curb and gutter to improve drainage. Existing sidewalks and ramps will be replaced to provide ADA accessibility. Driveways will be replaced within R/W, and are designed to accommodate future sidewalks meeting ADA requirements.

On March 19, 2018 the contractor began mobilization and installation of traffic control for Phase 1, from Gray Street to Nebraska Street. Phase I has been substantially completed. Construction of Phase 2 is anticipated to be completed by June of 2019.

The Contractor's Activities this month included:

- Clean up and completion of punch list items on Phase 1
- Installation of drainage structures for Phase 2
- Demolition of existing roadway from Nebraska Street to Hughbert Street
- Stabilization of subgrade from Iowa Street to Acres Street

Sidewalk Program:

FYE 2019 Sidewalk Program bid was awarded on July 24th, 2018 by City Council Central Contracting Services in the amount of \$441,750.00, for five projects to be completed throughout the fiscal year 2019.

- **Citywide Sidewalk Reconstruction Program** which is intended to assist property owners in repairing existing sidewalks and constructing new sidewalks along an entire city block. Property owners who wish to participate in the Citywide Sidewalk Reconstruction Project will pay fifty percent (50%) of the estimated cost, with the City paying the remaining fifty-percent (50%) from funds allocated to this project. *One Sidewalk repair made by the property owner in March.*

- **Sidewalk Accessibility Program** which provides sidewalk ramps where none exist and rebuilds existing ramps that do not comply with the current Americans with Disabilities Act (ADA) standards. This project will construct approximately sixteen (16) curb ramps. Locations are determined at the request of citizens and along arterial and collector streets that do not currently have ramps at street-sidewalk intersections. The location in this year's program will include intersections along Cherry Creek Drive from Main Street to Knob Hill Court. Construction of ADA compliant ramps began January 22 and project was completed is on February 15, 2019.

- **The Downtown Area Sidewalks and Curbs Program** will repair hazardous or deteriorated sidewalks, ramps and curbs in the downtown area. The location will be concentrated along the east side of Porter Avenue and areas south of Main Street. Construction is complete in the downtown area.

- **The Sidewalk Program for Schools and Arterials** is used to construct new sidewalks adjacent to elementary schools that have no sidewalks and along walking routes to the schools. This year's project has three (3) locations. First, the east side of North Berry Road from Iowa Street to Denison Drive in the Cleveland Elementary School District; second, the south side of West Boyd Street from 650 feet east of 24th Ave. S.W. to Nancy Lynn Terrace in the Alcott Middle School district; and third, the south side of West Imhoff Road from Walnut Road to Castlewood Drive serving the McKinley Elementary school and the University of Oklahoma. Construction will be in December of 2018 and June of 2019. No school projects were completed in *March* 2019.

- **The Sidewalk and Trails Project** constructs new sidewalk and trails throughout the city, in conformance with adopted plans; including the Greenbelt Master Plan, Bikeway & Transportation Master Plan and Parks Master Plan. The location this fiscal year is concentrated along the north side of Main Street from 700 feet west of 24th Avenue West to Berry Road to close sidewalk gaps and provide sidewalk and ramp improvements at intersections.

STREETS DIVISION

ASPHALT OPERATIONS:

SUMAC & TEAKWOOD DRIVE – DEEP PATCH

Streets crews worked a deep patch at Sumac & Teakwood Drive and required 19.69 tons of asphalt for the repair.

WYLIE & CRUCE STREET – DEEP PATCH

Streets crews worked a deep patch at Wylie & Cruce Street and required 30.10 tons of asphalt for the repair.

ALLEYWAY BETWEEN MACY & EMELYN – DEEP PATCH

Streets crews worked a deep patch at the alleyway between Macy & Emelyn and required .71 tons of asphalt for the repair.

12TH AVENUE N.W. SOUTH OF INDIAN HILLS ROAD – OVERLAY

Streets crews worked an overlay project at 12th Avenue N.W. South of Indian Hills Road and required 294.95 tons of asphalt for the repair.

60TH AVENUE S.E. BETWEEN HIGHWAY 9 & LINDSEY STREET – OVERLAY

Streets crews worked an overlay project at 60th Avenue between Highway 9 & Lindsey Street and required 15.17 tons of asphalt for the repair.

JAMES GARNER OFF-ROAD PARKING BETWEEN SYMMES & APACHE

Streets crews worked an off-road parking lot project at James Garner parking lot between Symmes & Apache and required 60.58 tons of asphalt for the repair.

CONCRETE OPERATIONS:

FLOOD & SYMMES

Streets crews replaced damaged concrete panels at Flood & Symmes. This repair required 24.00 cubic yards of concrete and resulted in over 73 square yards of repaired driving surface.

PARK HOLLOW COURT

Streets crews replaced damaged concrete panels at Park Hollow Court. This repair required 28.50 cubic yards of concrete and resulted in over 84 square yards of repaired driving surface.

JAMES GARNER OFF-ROAD PARKING

Streets crews replaced curb & gutter at James Garner off-road parking. This project required 10.00 cubic yards of concrete and resulted in over 21 square yards of repaired driving surface.

SNOW AND ICE OPERATIONS

Spread 142 tons of sand/salt mix during snow and ice operations.

STORMWATER

WORK ORDER RESPONSE

Stormwater Division received 33 work order requests and closed 31.

Crews for the Streets and Stormwater Divisions checked and cleaned inlet boxes throughout the City during rain events in January. 2,166 inlets were checked and of those 738 were cleaned, resulting in 10.5 tons of drainage debris removed from the stormwater system.

INFRASTRUCTURE

The Infrastructure Maintenance crew responded to multiple work order requests and stormwater infrastructure failures. The crew repaired five sinkhole requests on Porter, Meridian Drive, Devonshire, Dove Crossing, and Northglenn. The crew also responded to three standing water complaints on Rich Street, Eufaula, and Iowa Street. The Infrastructure Maintenance crew also repaired a broken manhole located at Sam's Club.

DRAINAGE MAINTENANCE

The Channel Maintenance crew removed over 200 tons of debris from drainage channels throughout Norman in March. Locations included Imhoff Creek, West Tecumseh Road, Hollywood channel near McGee Drive, and various flumes throughout the city.

URBAN STREET SWEEPING OPERATIONS

A total of 483 lane miles were swept resulting in the removal of approximately 304 tons of debris from various curb lined streets. The Street Sweepers conducted an Inlet Blitz during Spring Break which involved cleaning inlets in the area from the railroad tracks west to University Street and Boyd Street north to Symmes Street.

The Litter crew began seasonal operations on March 25, 2019. The four-person crew collected 1.59 tons of debris in March from roadsides and stormwater infrastructure.

STORMWATER OKIE LOCATES

During the month of March, 2,006 Call 811 Okie Spots were received. Of those requests, 46 were stormwater pipe locates, 101 were physically checked, and 781 were referred to other departments.

CONSTRUCTION SITE STORMWATER MANAGEMENT

Performed 84 inspections of 73 active sites

Issued 0 citation and 0 NOVs to active sites

Issued 1 Earth Change Permit to new projects

MS4 OPERATIONS

Received and responded to 49 citizen calls/ YTD Total is 284.

On March 1, Carrie Evenson and Michele Loudenback attended the Cornbread and Beans meeting to discuss Vision for Norman.

On March 1, Dr. Evenson and Ms. Loudenback, in conjunction with members of the Public Arts Board and Norman Arts Council, selected the artists for the Artful Inlets inaugural installation.

On March 2, Dr. Evenson, Ms. Loudenback, and Amy Shepard attended a Vision for Norman Open House at the Little Axe Community Center. There were 4 participants in attendance.

On March 4, Dr. Evenson, Ms. Loudenback and Ms. Shepard attended the Vision for Norman Open House held at Council Chambers.

On March 5, Dr. Evenson and Ms. Loudenback attended a meeting with Jane Hudson, Planning, Terry Floyd and Sara Kaplan, City Manager's Office, to discuss LID incentives, parking requirement reductions, and landscape requirement changes.

On March 6, Dr. Evenson and Ms. Loudenback attended the Mayor's Community Roundtable to discuss Vision for Norman.

On March 7, Dr. Evenson and Ms. Loudenback attended the Norman Rotary Club meeting where Proposition 1 on the Transportation Bond portion of Vision for Norman was presented by Shawn O'Leary.

On March 7, Dr. Evenson and Ms. Loudenback hosted a table at the 2019 BASCO Associate Showcase.

On March 8, Dr. Evenson and Ms. Loudenback attended the Vision for Norman Open House held during the March Second Friday Art Walk.

On March 9, Dr. Evenson attended the Ward 5 meeting.

On March 9, Dr. Evenson, Ms. Loudenback and Ms. Shepard facilitated the Wards 6 and 8 clean-up of Sutton Wilderness. There were 63 attendees and 389.25 pounds of material were removed from the watershed.

On March 11, Dr. Evenson, Ms. Loudenback and Ms. Shepard attended the Vision for Norman Open House held at the Central Library.

On March 13, Dr. Evenson and Ms. Loudenback attended the League of Women Voters meeting to discuss Vision for Norman.

On March 13, Dr. Evenson and Ms. Loudenback attended the Environmental Control Advisory Board meeting.

On March 14, Dr. Evenson and Ms. Loudenback attended the Norman Rotary Club meeting where Dr. Evenson presented the Stormwater Propositions of Vision for Norman.

On March 14, Dr. Evenson gave a presentation on Nutrient and Bacteria Management in Stormwater Runoff at the Oklahoma Municipal League's 2019 Water Summit.

*Monthly Progress Report
Public Works (March 2019)*

On March 14, Dr. Evenson attended a meeting at First Christian Church to discuss Vision for Norman.

On March 19, Dr. Evenson and Ms. Loudenback attended the Cross Timbers Rotary Club Meeting to discuss Vision for Norman.

On March 20, Dr. Evenson and Hans Osgood attended the AFSCME meeting to discuss Vision for Norman.

On March 22, Dr. Evenson and Ms. Loudenback attended the Norman Business Association meeting to discuss Vision for Norman.

On March 23, Dr. Evenson, Ms. Loudenback, Hans Osgood, and Ms. Shepard attended the Vision for Norman Open House located at the East Branch of the Library.

On March 24, Dr. Evenson and Hans Osgood attended the Wards 2 and 4 meeting.

On March 26, Dr. Evenson attended the Norman Sooner Rotary Club Meeting to discuss Vision for Norman.

On March 26, Dr. Evenson attended the Norman Lions Club Meeting to discuss Vision for Norman.

On March 27, Dr. Evenson, Ms. Shepard, and Mr. Osgood attended the Ward 3 meeting to discuss Vision for Norman.

On March 28, Dr. Evenson attended the Oklahoma Floodplain Managers Association Board meeting in Del City.

On March 28, Dr. Evenson and Ms. Shepard attended the Vision for Norman Open House held at Roosevelt Elementary School.

On March 28, Dr. Evenson attended the Sierra Club's meeting to discuss Vision for Norman.

On March 29, Dr. Evenson participated in a Facebook live Open House to discuss Vision for Norman.

On March 31, Dr. Evenson attended the Ward 8 meeting to discuss Vision for Norman.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

Fuel Report

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

Maintenance Report

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Monthly Progress Report
Public Works (March 2019)

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

Productivity Report

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

MARCH 2019
DEVELOPMENT COORDINATION, ENGINEERING,
AND PERMIT REVIEW

Subdivision Development:

FY 18-19 Associated Fees

Planning Commission/Dev Comm Review: This Month Last Month Total

*Norman Rural Cert of Survey...2
 *Final Plats.....0
 *Preliminary Plats.....0
 *Short Form Plat.....0
 *Center City Form Based Code..0

City Council Review:

Certificate of Survey.....1
 Preliminary Plat.....0
 Final Plats0
 Certificate of Plat Correction...0
 Encroachment.....0
 Easements.....0
 Closure.....0

Development Committee:

Final Plats.....0

Fee-In-Lieu of Detention.....0

Subtotal:

\$3,260.00

\$0.00

\$3,260.00

\$730.00

\$48,920.00

Permits Reviewed/Issued:

(includes Offsite Construction fees)

**Single Family..... 44
 ***Commercial..... 6
 Multi-Family..... 4
 Addition/Alteration..... 29
 House Moving.....1
 Paving Only..... 1
 Storage Building..... 10
 Swimming Pool.....15
 Storm Shelters..... 45
 Public Improvements.....0
 Temporary Encroachments.....2
 Fire Line Pits/Misc..... 0
 Flood Plain (@\$100.00 each).....1

Total Permits.....

Grand Total.....

******Construction Plan Review occurrences**

*******Punch Lists prepared.....**

\$100.00

\$0.00

\$1,300.00

\$2,627.25

\$2,870.43

\$115,104.98

\$3,600.43

\$3,600.43

\$156,634.38

15

19

377

3

4

105

* All Final Plat review completed within ten days..... PI # 13

** All Single Family Permits were reviewed and completed within three days....PI # 10

*** All Commercial Permits were reviewed and completed within seven days.... PI # 11

**** All Construction Plans were reviewed within ten days.....PI # 12

*****All Punch Lists prepared within one day of Final Inspection.....PI # 8

March 2019

**DEVELOPMENT COORDINATION,
ENGINEERING, AND PERMIT REVIEW**

KEN DANNER/TODD McLELLAN/JACK BURDETT

| | NUMBER OF INSTANCES | PERCENTAGE ACHIEVED |
|---|------------------------|------------------------|
| <i>PI #8</i> PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION | 3 | 100% |
| <i>PI #10</i> SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS | 44 | 100% |
| <i>PI #11</i> COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS | 6 | 100% |
| <i>PI #12</i> CONSTRUCTION PLAN REVIEW W/I 10 DAYS | 15 | 100% |
| <i>PI #13</i> FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS | 0 | 100% |

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2019

| STREET DIVISION | | | | | |
|---|------------------------------------|------------------------------------|-------------------------|-------------------------|------------------|
| | FYE 2019 March 2019 | FYE 2019 March 2019 | Year to Date | Year to Date | FYE 2019 |
| PERFORMANCE INDICATORS | ACTUAL | PERCENT | ACTUAL | PER CENT | PROJECTED |
| Distribute work order requests to field personnel within one day. | 99% | 99% | 99% | 100% | 100% |
| Patch potholes smaller than one cubic foot within 24 hours | 100% | 100% | 100% | 100% | 95% |
| (tons of material used) | 20.40 | | 1,248.02 | | |
| Overlay/pave 10 miles per year. | 0.50 | 5% | 13.75 | 138% | 100% |
| Replace 1,160 square yards of concrete pavement panels | 62.50 | 5% | 488.50 | 42% | 100% |
| Grade all unpaved alleys two (2) times per year. (approximately 210 blocks) | 6.50 | 2% | 56.50 | 13% | 100% |
| Mow 15 ROW-miles of Urban right-of-way, eight times per year | - | 0% | 122.50 | 102% | 100% |
| Mow 148 miles of Rural Right-of-way twice per year | - | 0% | 655.00 | 221% | 100% |
| Apply chemical vegetative control to 160 urban/rural ROW-miles twice per year | - | 0% | - | 0% | 0% |

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2019

| STORMWATER DIVISION | | | | | |
|---|---------------------------------|---------------------------------|---------------------|-------------------------|------------------|
| | FYE 2019 MARCH, 2019 | FYE 2019 MARCH, 2019 | Year to Date | Year to Date | FYE 2019 |
| PERFORMANCE INDICATORS | ACTUAL | PER CENT | ACTUAL | PER CENT | PROJECTED |
| Distribute work order requests to field personnel within one day. | 99% | 99% | 99% | 99% | 99% |
| Mechanically sweep 500 curb miles per month (lane miles) | 483.00 | 97% | 3,598.50 | 60% | 50% |
| Collect litter from rights of way in the Urban area (Tons) | 1.59 | 0% | 7.95 | 0% | 70% |
| Collect litter from rights of way in the rural area (Tons) | - | 0% | - | 0% | 70% |
| Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations) | 738.00 | 7% | 6,175.00 | 62% | 70% |
| Mow 2,271,548 sq.feet of open drainage ways, six times per year | - | 0% | 4,168,428.00 | 31% | 90% |
| Perform erosion control inspections of permitted sites within 30 days. | 84.00 | 115% | 1,264.00 | | 100% |
| Permit all earth disturbing operations over 1 acre in size. | 1.00 | 95% | 12.00 | | 95% |
| Inspect City facilities identified as potential stormwater pollution sources. | - | 0% | - | | 50% |
| Inspect stormwater outfalls. | - | 0% | - | | 20% |
| Respond to stormwater complaints within 24 hours of the time reported | 49.00 | 100% | 295.00 | | 100% |
| Enforcement actions (NOV's and citations) | - | N/A | - | | N/A |

**PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT
March 2019**

**FYE 2019
FUEL REPORT
IN GALLONS**

| | | | | |
|------------------|---------------------------|-------------------------|--------------------------|----------------------------|
| | <u>UNLEADED PURCHASED</u> | <u>DIESEL PURCHASED</u> | <u>CNG PURCHASED</u> | |
| Internal pumps | 16,736.00 | 14,730.00 | 25,536.00 | |
| Outside - sublet | 435.48 | 332.90 | 0.00 | |
| TOTAL | 17,171.48 | 15,062.90 | 25,536.00 | |
| TOTAL | <u>UNLEADED CONSUMED</u> | <u>DIESEL CONSUMED</u> | <u>CITY CNG CONSUMED</u> | <u>PUBLIC CNG CONSUMED</u> |
| Consumption | 19,317.62 | 17,274.20 | 19,561.81 | 5,974.18 |

| FYE 2019 TO DATE CONSUMPTION | | | | |
|-------------------------------------|--------------------------|------------------------|--------------------------|----------------------------|
| TOTAL Consumption | <u>UNLEADED CONSUMED</u> | <u>DIESEL CONSUMED</u> | <u>CITY CNG CONSUMED</u> | <u>PUBLIC CNG CONSUMED</u> |
| | 173,856.49 | 164,803.46 | 177,172.14 | 50,254.79 |

| INTERNAL PRICE PER GALLON: | | | | | EXTERNAL PRICE PER GALLON: | | | | |
|-----------------------------------|------|--------|-----|--------|-----------------------------------|------|--------|-----|--------|
| UNLEADED | High | \$2.10 | Low | \$1.84 | UNLEADED | High | \$2.11 | Low | \$2.12 |
| DIESEL | High | \$2.10 | Low | \$2.07 | DIESEL | High | \$2.74 | Low | \$2.74 |
| CNG | High | n/a | Low | \$1.02 | CNG | High | n/a | Low | n/a |

| FASTER CONSUMABLE PARTS PURCHASED | | PUBLIC CNG SALES | |
|--|--------------------|--|-------------|
| REPAIR PARTS | \$54,098.45 | Month Total Public CNG Sales | \$8,935 |
| BATTERIES | \$1,900.67 | FYE 2019 To Date Public Sales | \$86,659 |
| OILS/FLUIDS | \$3,056.24 | LIFE TO DATE CNG GAS GALLON EQUIVALENT | |
| TIRES | \$18,700.77 | Total Sold Gallons Life To Date | 828,895 |
| SUBLET REPAIRS | \$2,723.99 | Total Gross Sales Life To Date | \$1,193,565 |
| TOTAL SPENT parts/sublet | \$80,480.12 | Life To Date CNG Gas Gallon Equivalent | |
| | | Total Public/City Through-Put CNG Gallons @ Station: | 1,816,173 |

| <u>COMBINED SHOPS</u> | <u>CURRENT MONTH</u> | <u>LAST MONTH</u> | <u>TWO MONTHS AGO</u> | <u>YEAR TO DATE</u> |
|-----------------------|----------------------|-------------------|-----------------------|---------------------|
| ROAD SERVICE | 22 | 17 | 16 | 158 |
| EMERGENCY ROAD CALLS | 6 | 7 | 11 | 36 |
| PM SERVICES | 125 | 109 | 101 | 863 |
| INCLEMENT WEATHER | 0 | 1 | 2 | 3 |
| WORK ORDERS | 486 | 405 | 403 | 3135 |
| SCHEDULED REPAIRS | 249 | 227 | 200 | 1489 |
| NON SCHEDULED REPAIRS | 237 | 178 | 203 | 1646 |

| <u>Light Shop</u> | <u>CURRENT MONTH</u> | <u>LAST MONTH</u> | <u>TWO MONTHS AGO</u> | <u>YEAR TO DATE</u> |
|-----------------------|----------------------|-------------------|-----------------------|---------------------|
| ROAD SERVICE | 2 | 0 | 0 | 20 |
| EMERGENCY ROAD CALLS | 6 | 7 | 6 | 26 |
| PM SERVICES | 82 | 72 | 67 | 497 |
| INCLEMENT WEATHER | 0 | 0 | 0 | 0 |
| WORK ORDERS | 218 | 167 | 167 | 1233 |
| SCHEDULED REPAIRS | 141 | 127 | 118 | 755 |
| NON SCHEDULED REPAIRS | 77 | 40 | 49 | 478 |

| <u>Heavy Shop</u> | <u>CURRENT MONTH</u> | <u>LAST MONTH</u> | <u>TWO MONTHS AGO</u> | <u>YEAR TO DATE</u> |
|-----------------------|----------------------|-------------------|-----------------------|---------------------|
| ROAD SERVICE | 20 | 17 | 16 | 98 |
| EMERGENCY ROAD CALLS | 0 | 0 | 5 | 6 |
| PM SERVICES | 40 | 37 | 34 | 244 |
| INCLEMENT WEATHER | 0 | 1 | 2 | 3 |
| WORK ORDERS | 260 | 238 | 236 | 1,246 |
| SCHEDULED REPAIRS | 105 | 100 | 82 | 513 |
| NON SCHEDULED REPAIRS | 155 | 138 | 154 | 733 |

**PUBLIC WORKS
FLEET DIVISION**
Technician Productivity
Report

FYE 2019

March 2019

| MECHANIC | DIRECT LABOR HOURS | PRODUCTIVITY | | INDIVIDUAL PRODUCTIVITY | |
|----------|--------------------|--------------|--------|-------------------------|--|
| | | GOAL | ACTUAL | DIFFERENCE | |
| # 001 | 86.72 | 72% | 80.1% | 8.1% | |
| # 002 | 150.92 | 72% | 87.3% | 15.3% | |
| # 003 | 109.53 | 72% | 70.0% | -2.0% | |
| # 004 | 143.98 | 72% | 86.4% | 14.4% | |
| # 007 | 125.86 | 72% | 78.7% | 6.7% | |
| # 008 | 90.56 | 72% | 87.2% | 15.2% | |
| # 009 | 120.25 | 72% | 80.4% | 8.4% | |
| # 010 | 139.63 | 72% | 76.6% | 4.6% | |
| # 011 | 152.89 | 72% | 83.1% | 11.1% | |
| # 012 | 105.80 | 72% | 73.4% | 1.4% | |
| # 013 | 126.82 | 72% | 81.4% | 9.4% | |
| # 014 | 117.56 | 72% | 81.8% | 9.8% | |
| # 016 | 100.83 | 72% | 66.5% | -5.5% | |
| # 021 | 109.70 | 72% | 82.0% | 10.0% | |

DIRECT LABOR HOURS

1681.05

TOTAL AVAILABLE HOURS

2113.06

PRODUCTIVITY GOAL

72.0%

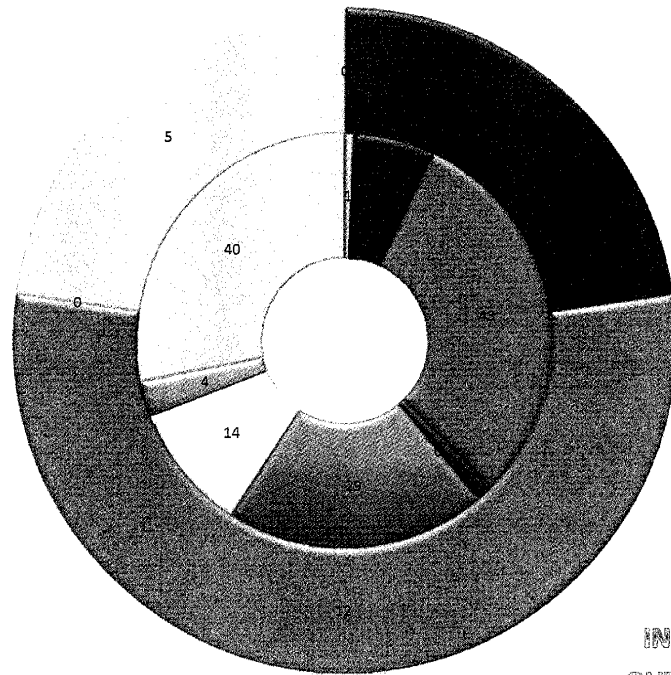
ACTUAL PRODUCTIVITY

79.6%

March FYE 2019

Currently Past Due:

| Unit # | Unit Description | Department Division | Current Odometer Reading | Due at Meter or scheduled date | Meter Past | ORIGINAL Scheduled DATE | SHOP | Type of SERVICE | LAST PM DONE |
|---------------|--------------------------|-------------------------------|--------------------------|--------------------------------|--------------|-------------------------|--------------|-----------------|--------------|
| POLICE | | | | | | | | | |
| 1225 | 2011 Ford Crown Victoria | PSST Police Patrol | 109251 | 107120 | 2131 | miles 2/7/2019 | Light Repair | PM-D | 11/6/2018 |
| 1162 | 2009 Ford Crown Victoria | Police Patrol | 108482 | 108360 | 122 | miles 3/26/2019 | Light Repair | PM-C | 4/25/2018 |
| 1182 | 2010 Ford Crown Victoria | Police Patrol | 94017 | 92120 | 1,897 | miles 3/5/2019 | Light Repair | PM-C | 1/2/2019 |
| 1209 | 2015 Ford Interceptor | PSST Police Patrol | 76528 | 75244 | 1,284 | miles 3/18/2019 | Light Repair | PM-C | 9/25/2018 |
| 1015 | 2011 Chevy Impala | Police Criminal Investigation | 52161 | 52004 | 157 | miles 3/18/2019 | Light Repair | PM-C | 6/27/2018 |
| FIRE | | | | | | | | | |
| 0002 | 2014 Ford F150 | Fire Prevention | 68491 | 68514 | -23 | miles 3/18/2019 | Light Repair | PM-C | 12/4/2018 |



PM Compliance Report
March FYE 2019

- ☐ City Council
- ☒ Fire
- ☒ Police
- ☒ Finance
- ☒ Inf. Tech
- ☒ Public Works
- ☐ Parks & Rec.
- ☒ Planning
- ☐ Utilities

INNER RING - MONTHLY # SCHEDULED
OUTER RING = MONTHLY # MISSED/LATE

| Department | Scheduled | Missed/Late | % Late |
|-----------------------|------------|-------------|--------------|
| City Council | 1 | 0 | 0.0% |
| Fire | 9 | 5 | 55.6% |
| Police | 43 | 12 | 27.9% |
| Finance | 2 | 0 | 0.0% |
| Inf. Tech | 0 | 0 | 0.0% |
| Public Works | 29 | 0 | 0.0% |
| Parks & Rec. | 14 | 0 | 0.0% |
| Planning | 4 | 0 | 0.0% |
| Utilities | 40 | 5 | 12.5% |
| Citywide Total | 142 | 22 | 15.5% |

**FLEET DIVISION
PM COMPLIANCE REPORT
March FYE 2019**

Industry Standard Compliance: Not To Exceed 5%

| | Number of Projects | Number of Projects | Number of Projects | Number of Projects | Current % PENDING | Target % |
|---------------------------------------|--------------------|--------------------|--------------------|--------------------|----------------------|------------|
| CITY CLERK | | | | | | |
| CITY COUNCIL | | | | | 0% | 50% |
| BUILDING ADMINISTRATION | | | | | 0% | 0% |
| CUSTODIAL | 1 | 1 | | | 0% | 0% |
| BUILDING MAINTENANCE | | | | | 0% | 0% |
| MUNICIPAL COURT | | | | | | |
| MUNICIPAL COURT | | | | | 0% | 0% |
| INFORMATION TECHNOLOGY | | | | | | |
| INFORMATION TECHNOLOGY | | | | | 0% | 50% |
| FINANCE | | | | | | |
| METER SERVICES | 2 | 2 | | | 0% | 18% |
| PLANNING | | | | | | |
| PLANNING | | | | | 0% | 0% |
| BUILDING INSPECTIONS | 4 | 4 | | | 0% | 0% |
| CODE COMPLIANCE | | | | | 0% | 20% |
| PUBLIC WORKS | | | | | | |
| ENGINEERING | 1 | 1 | | | 0% | 0% |
| STREETS | 12 | 12 | | | 0% | 10% |
| STORMWATER | 4 | 4 | | | 0% | 3% |
| TRAFFIC | 6 | 6 | | | 0% | 13% |
| STORMWATER QUALITY | | | | | 0% | 0% |
| FLEET | 6 | 6 | | | 0% | 0% |
| POLICE | | | | | | |
| ANIMAL CONTROL | 2 | 2 | | | 0% | 6% |
| POLICE ADMINISTRATION | 2 | 2 | | | 0% | 0% |
| POLICE STAFF SERVICES | 2 | 2 | | | 0% | 18% |
| POLICE CRIMINAL INVESTIGATIONS | 3 | 3 | | | 0% | 13% |
| POLICE PATROL | 24 | 16 | 6 | 2 | 8% | 23% |
| POLICE SPECIAL INVESTIGATIONS | 1 | 1 | | | 0% | 11% |
| POLICE EMERGENCY COMMUNICATION | 2 | 2 | | | 0% | 0% |
| FIRE | | | | | | |
| FIRE ADMINISTRATION | | | | | 0% | 50% |
| FIRE TRAINING | | | | | 0% | 0% |
| FIRE PREVENTION | 2 | | | 2 | 100% | 25% |
| FIRE SUPPRESSION | 3 | 3 | | | 0% | 2% |
| FIRE DISASTER PREPAREDNESS | 1 | | 1 | | 0% | 50% |
| PARKS & RECREATION | | | | | | |
| PARK MAINTENANCE | 14 | 14 | | | 0% | 7% |
| PARKS & RECREATION | | | | | 0% | 0% |
| PUBLIC SAFETY SALES TAX (PSST) | | | | | | |
| PSST POLICE PATROL | 6 | 3 | 1 | 2 | 33% | 30% |
| PSST POLICE CRIMINAL INVESTIGATION | 1 | | 1 | | 0% | 75% |
| PSST FIRE SUPPRESSION | 3 | 1 | 2 | | 0% | 30% |
| CDBG | | | | | | |
| PLANNING CDBG | | | | | 0% | 0% |
| UTILITIES WATER | | | | | | |
| UTILITIES ADMINISTRATION | | | | | 0% | 0% |
| WATER TREATMENT PLANT | | | | | 0% | 14% |
| WATER PLANT | | | | | 0% | 0% |
| WATER PLANT WELLS | 2 | 2 | | | 0% | 0% |
| WATER PLANT LAB | | | | | 0% | 0% |
| LINE MAINTENANCE ADMIN. | 1 | 1 | | | 0% | 0% |
| WATER LINE MAINTENANCE | 7 | 7 | | | 0% | 16% |
| UTILITIES INSPECTOR | | | | | 0% | 0% |
| UTILITIES WRF | | | | | | |
| WRF ADMIN | | | | | 0% | 0% |
| WRF INDUSTRIAL | | | | | 0% | 0% |
| WRF BIOSOLIDS | 6 | 6 | | | 0% | 0% |
| WRF OPERATIONS | | | | | 0% | 0% |
| SEWER LINE MAINTENANCE | 8 | 7 | 1 | | 0% | 2% |
| UTILITIES SANITATION | | | | | | |
| SANITATION ADMINISTRATION | | | | | 0% | 0% |
| SANITATION RESIDENTIAL | 6 | 4 | 2 | | 0% | 7% |
| SANITATION COMMERCIAL | 3 | 2 | 1 | | 0% | 2% |
| SANITATION TRANSFER | 2 | 2 | | | 0% | 4% |
| SANITATION COMPOST | 1 | | 1 | | 0% | 9% |
| SANITATION RECYCLE | 2 | 2 | | | 0% | 0% |
| SANITATION YARD WASTE | 2 | 2 | | | 0% | 0% |
| CITYWIDE TOTAL | 142 | 120 | 16 | 6 | 4% | 30% |

CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT

| MARCH 2019 | PROJECTED GOAL | THIS MONTH | | | YEAR TO DATE | | |
|--|---|---------------------------|----------------------------|-----------------------|---------------------------|----------------------------|-----------------------|
| | | Number of Requests | Goal Met | Percentage Met | Number of Requests | Goal Met | Percentage Met |
| Provide initial response to citizen inquiries within 2 days | 100% | 90 | 90 | 100% | 813 | 813 | 100% |
| Provide information requested by citizens within 7 days | 95% | 90 | 90 | 100% | 813 | 813 | 100% |
| Complete traffic engineering studies within 45 days. | 99% | 0 | 0 | 100% | 1 | 1 | 100% |
| Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days. | 95% | 33 | 33 | 100% | 319 | 319 | 100% |
| Worker Hours Per Gallon of Paint Installed. | 0.80 | Gallons | Worker Hours | Percentage | Gallons | Worker Hours | Percentage |
| | | 1 | 1.75 | 1.75 | 3190.5 | 720.75 | 0.23 |
| Thermoplastic legend, arrows, stop bars & crosswalks installed. | 4-6 Installations per day per 2 person crew. 100% | Crew Work Days | Total Installations | Average | Crew Work Days | Total Installations | Average |
| | | 1.39 | 19 | 13.67 | 4.33 | 35 | 8.08 |
| Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month. | 100% | Number Performed | Goal Met | Percentage Met | Number Performed | Goal Met | Percentage Met |
| | | 16 | 16 | 100% | 159 | 159 | 100% |
| Response to reports on traffic signal malfunctions within one hour. | 99% | Number of Reports | Goal Met | Percentage Met | Number of Reports | Goal Met | Percentage Met |
| | | 34 | 34 | 100% | 294 | 294 | 100% |
| Response to reports of sign damage: | Percentage | | | | | | |
| <i>High Priority</i> Stop or Yield Signs within one hour | 99% | 10 | 10 | 100% | 48 | 48 | 100% |
| <i>Lower Priority</i> all other signs within one day | 90% | 72 | 72 | 100% | 552 | 552 | 100% |
| <i>Street Name Signs</i> within two weeks | 90% | 26 | 26 | 100% | 179 | 179 | 100% |
| Percent of work hours lost due to on the job injuries. | <.01% | Total Work Hours | Work Hours Lost | Percentage Met | Total Work Hours | Work Hours Lost | Percentage Met |
| | | 2888 | 0 | 0.00 | 27816 | 0 | 0.00 |

Monthly Report

March 2019

LINE MAINTENANCE:

Waterline Capital Projects

- Timberdell Road – 100% Complete
- Timberdell Road Cul-de-Sac 100% Complete
- Wheaton Drive – 100% Complete
- Columbia Circle – 100% Complete
- Queenston Avenue – 95% Complete
- Burgundy Court – 10% Complete

Queenston Avenue – Staff will replace 900 feet of 8" Ductile Iron with 8" C-900 PVC on Queenston Avenue from Rock Creek Road to Pine Wood Drive. Staff laid 153 tons of asphalt, spread 12 yards of topsoil and laid 1,000 feet of sod, project 95% complete.

Burgundy Court – WA0323: Staff will replace 200 feet of 6" Ductile iron with 6" C-900 PVC from Peppertree Place to end of cul-de-sac. Staff began project April 1st.

Water Line Breaks - 7

Sewer Line Capital Projects:

Fiscal Year 19 Summit Lakes Lift Station Rehabilitation Project – WW0320

Replaced both Paco pumps and motors, with 20 HP Flygt, replaced existing chain link fencing with no climb fencing, replaced gates and grading work to improve drainage around station, project 95% complete.

Sewer Line Data

- Total obstruction service requests - 35
- Private Plumbing: 31
- City Infrastructure: 4
- Sanitary Sewer Overflows: 2 Total; 2-City obstruction

Lift Station D Flows:

- Days - 31
- Average daily flow: 2.12 MGD
- Total flow: 65.72 MGD

UTILITIES ENGINEERING:

Request For Proposal (RFP) 1819-05: the RFP was issued for eleven (11) water and wastewater projects on 06/12/18 and 26 proposals were received 07/10/18. NUA staff met 08/07/18 to compare and review our individual consultant rankings, discuss consultant qualifications further and ultimately select preferred consultants for the 11 projects. 10 consultants were selected and were so notified on 08/19/18. The consultants selected and the project for which they were selected are listed below.

| No | Project | Selected Consultant | Scheduled Agenda Date |
|----|--|---------------------|-----------------------------|
| 1 | Interstate Drive WL Replacements | Cardinal | K-1819-72 approved 02/26/19 |
| 2 | Parsons WL Replacements | Cabbiness | K-1819-xx approved 12/11/18 |
| 3 | Robinson WL: WTP to 24 th Avenue NE | Freese and Nichols | K-1819-xx approved 09/11/18 |

| | | | |
|----|---|--------------------|--------------------------------------|
| 4 | Robinson WL: 12 th Avenue NE to 24 th Avenue NE | Jacobs/CH2M | TBD |
| 5 | Flood WL: Rock Creek to Venture | CP&Y | K-1819-xx approved 03/26/19 |
| 6 | SE Lift Station Payback Study | Search | May 2019 |
| 7 | WRF Septage Receiving Station | Olsson | K-1819-140 to be considered 04/23/19 |
| 8 | Sanitation Truck Wash/Paint Shop Facility | Studio | K-1819-XX to be considered 05/8/19 |
| 9 | Line Maintenance Building/WRF Storage Building | Barrett Williamson | May 2019 |
| 10 | Water Meter GPS | Lemke | TBD |

NUA staff and the selected consultants will be meeting in the next few weeks to define the further project scope, schedule and fee. Each contract will then be forwarded separately to the NUA for their consideration.

WASTEWATER PROJECTS:

Lift Station Modifications FY17 (WW0305): Three existing lift stations (LS) need modifications more extensive than is possible under our annual LS Rehabilitation projects. The Ashton Grove, Franklin Road, and Royal Oaks LS work will consist of new pumps, pump guide rails and brackets, and discharge fittings and piping. The Royal Oaks LS also required replacement of the existing wet well with a 10-foot wet well.

Engineer: CP&Y through Lemke Surveying

- Five bids received 02/01/18 with low bidder being Crossland Heavy Contractors of Columbus, KS;
- NUA award to Crossland and contract in amount of \$639,553 approved 02/27/18;
- City Manager approved Change Order No. 1 increasing contract amount by \$24,307.46 to \$663,860.46 on 12/14/18;
- All work was complete 12/10/18;
- NUA approved final Change Order No. 2 decreasing contract amount by \$11,006.90 to \$652,853.56 and accepted project on 02/12/19.
- Project closeout is ongoing at this time.

Sewer Maintenance Project FYE14 (WW0202): Annual project will replace deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate manholes in two construction phases. Phase 1 will replace 25,100 feet of sewer and rehab or replace 148 manholes and is bounded by Robinson Street to the north, Sherry Avenue to the west, Denison Street to the south and Berry Road to the east. Phase 2 is bounded by Iowa Street to the north, Sherry Avenue to the west, Main Street to the south, and Berry Road to the east.

Engineer: Staff with assistance from Lemke Surveying

- Phase 1 completed 01/19/17;
- Five bids received 08/09/18 for Phase 2 work with low bidder being PM Construction and Rehab, LLC of Pasadena, TX;
- NUA award to PM Construction and contract in amount of \$1,348,501 approved 08/28/18;
- Notice to Proceed issued effective 09/17/18 with completion by 06/12/19;
- 5 payments have been processed for total of \$671,187 or 50% of the contract amount;
- Work continuing along Sherry in western portion of project.

Sewer Maintenance Project FYE17 (WW0307): Annual project may rehabilitate about 23,800 feet (4½ miles) of sewers and almost 105 manholes, possibly in two (2) phases, in the area bounded by Cave Creek Street and Pinecrest Street to the north, partially Sequoyah Trail and partially Woodcrest Creek Drive to the west, Rock Creek Road to the south, and 12th Avenue NE to the east. On 7/26/16, the NUA approved an On-call Professional Services expenditure with Lemke for surveying and drafting assistance. Project should bid soon.

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet (5 miles) of residential sanitary sewer lines and rehabilitate or replace about 108 manholes in the area bounded by Westbrook Terrace to

the North, Highway 9 to the Southwest and Berry Road to the East. Preliminary project layout and scope definition are complete. All TV survey work complete by Line Maintenance. On 2/12/19, NUA approved on-call professional services expenditure with Lemke for surveying and drafting assistance.

Sewer Maintenance Project FYE19 (WW0321): Annual project may replace about 22,000 feet (over 4 miles) of residential sanitary sewer lines and rehabilitate or replace about 108 manholes in the area bounded by Peter Pan St. to the North, 24th Ave SW to the west, Westbrook Terrace to the south, and Berry Road to the East. Preliminary project layout and scope definition are in progress. Line Maintenance will soon begin video survey of project area. No design work to date, awaiting new on-call RFP approval, to award contract to Lemke for surveying and drafting assistance.

Phase 2 South WRF Improvements (WW0065): OPDES permit issued in July 2010 included deadline of July 2013 for implementing disinfection. WRF Phase 2 Improvements expand the design capacity from 12 to 17 MGD, rehabilitates older equipment and adds ultra violet disinfection, effluent aeration and odor control technologies. Significant tasks completed are:

- Preliminary design contract with Garver approved 03/08/11 for preparation of Engineering Report (ER); 4 contract amendments for design, bidding, and construction phases approved thereafter;
- Final ER approved 06/27/13.
- Public Meeting on proposed rate hike held 08/12/13 and was approved 11/12/13 by 67% of voters.
- Final design approved by DEQ 11/26/13.
- NUA approved Resolution 1314-89 authorizing OWRB \$50.3 million loan application; loan approved 04/15/14.
- Bids received in March 2014 and the NUA approved award to Archer Western Construction, LLC (AW) on 04/22/14
- Contract and bonds were approved 05/13/14.
- DEQ Consent Order (CO) #13-077 including new completion schedule and was approved by NUA on 09/12/14.
- Construction of the \$48.82 million (M) project began 06/02/14.
- Six change orders approved increasing contract amount to \$52.15 M and extending contract time through 01/12/18.
- Construction was complete 01/12/18.
- DEQ submitted revised Addendum A for CO#13-077 to NUA on 03/05/19 regarding revised schedule of completion for SEP project to utilize treated effluent at the Compost Facility.
- NUA will consider Addendum A on 04/23/19 with schedule proposing completion by 07/01/20.

The following summarizes the work completed:

- Screens, screening conveyers, and grit washer/classifiers at the Headworks and Influent Flow Measurement.
- Four Primary Clarifiers with odor control.
- Three new Aerations Basins and rehab three existing Aeration Basins.
- Two turbo blowers in Blower Building.
- Splitter box and two new Final Clarifiers with RAS/WAS Pump Station.
- Ultraviolet Disinfection/Post Aeration Facility.
- 66-inch outfall piping and Outfall Structure at Canadian River.
- Four Primary Sludge Thickener mechanisms with odor control.
- Two Sludge Thickening Centrifuges with Sludge Blending Tank and Pump Station.
- Clean Secondary Digesters; convert Digester 4 to primary digester and replace South Digester Boilers.
- Odor control at Headworks, Westside Lift Station, Primary Clarifiers, Sludge Thickeners, and Centrifuge Room.
- Five Standby Generators.
- Install new asphalt paving to new facilities; mill and overlay existing roadways.

Effluent Reuse at Compost Facility (WW0058): A non-potable water system allowing reuse of treated effluent at the WRF is in place. Disinfected wastewater effluent may also be used, if permitted by the ODEQ, for irrigation purposes offsite such as at the Compost Facility south of the WWTP. Wastewater reuse can reduce water demand and delay the need for expensive water supply projects. This project will install piping to the compost facility and examine the need to upsize the non-potable water pumps. Contract K-1213-54 for preparation of Engineering Report (ER) with Alan Plummer and Associates (APAI) approved 09/06/12. After numerous meetings with DEQ; ER for Compost

Facility Reuse submitted to DEQ 09/04/13; ER approved on 09/23/14. APAI contract amendment for final design and construction administration approved by NUA 01/27/15; design work proceeding with 90% plans received 02/16/16. Since completion of WRF Phase 2, staff is considering using UV disinfected effluent in lieu of chlorinated effluent for compost irrigation. Staff and APAI requested variance from DEQ reuse rules to accomplish this change on 02/15/18. Staff and APAI met with DEQ 03/29/18 to discuss the proposed variance; DEQ advised NUA on 07/18/18 that the variance was conditionally approved. APAI and staff negotiated scope and price of Compost Reuse Pump Station project; the NUA approved Contract 1819-82 with APAI 12/11/18 to design the project using UV reuse water at the compost facility. Staff met with APAI on 02/08/19 to discuss project with Compost Facility staff and discuss potential project solutions. 90% plans received 03/29/19 and are currently under review.

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. The lift station might initially be funded by developers and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff will bring a contract forward to NUA in May 2019..

Lift Station D Force Main Replacement (WW0091): Another portion of the Lift Station D 16" ductile iron force main along 12th Ave N.E. is severely deteriorated and in need of replacement. Approximately 3,500 feet of this force main to just south of Rock Creek Road was replaced with 20-inch PVC in 2009. The area needing replacement because of continued breaks is on the west side of 12th from the end of the previous project to the point where it begins to gravity flow near the 12th Avenue Recreation Center. The project is expected to require 2,300 feet of new 20-inch piping, three air release vaults, and a new receiving manhole. The project is currently on hold pending easement due to the change of ownership for the Sutton Wilderness and potential lease/purchase by City of Norman. Engineer: PEC, Inc.. (Chris Grizer)

Summit Valley Interceptor (WW0278): The Summit Valley interceptor will extend about 3,000 feet of 12 and 15-inch sewer line northerly from the Summit Valley development to the existing Eastridge LS and allow the Eastridge LS constructed in the 1980's to be removed from service. The existing Summit Valley LS has capacity to serve the area served by the Eastridge LS. Engineer: SMC Consulting, Inc. (Chris Anderson). Project Tasks/Dates:

1. Estimated Final Easements to be Donated by Developers – April 2019
2. Estimated Completion of Design – April 2019
3. Estimated Submittal to DEQ – April 2019
4. Estimated Submittal for Floodplain Permit – April 2019
5. Invitation for Bidding – July 2019

WRF Class A Sludge Co-Composting (WW0312/SA0017): Project will be funded equally by Sanitation and Water Reclamation funds and will consider alternatives to producing Class A sludge (bio-solids) for unrestricted use of co-composted Class B sludge and yard waste. This Project includes evaluation of biosolids co-composting via the windrow method to achieve Class A Biosolids for the Norman Utilities Authority (Owner) in Norman, Oklahoma. An evaluation of sites near the Water Reclamation Facility (WRF) will be evaluated as well. This scope of services also includes modification and update to Norman Water Reclamation Facility's existing Sludge Management Plan.

Engineer: Garver, Inc. (Kyle Kruger)

Project Tasks/Dates:

Engineering Contract Approval – November 2018

Site Visits to Similar Facilities – April/May 2019

Estimated Completion of Report – Summer 2019

Estimated Completion of Sludge Management Plan – Fall 2019

Product can be used in parks, medians, and by homeowners and businesses without restriction; product can also be bagged and sold through retail establishments.

Septage Receiving Facility (WW0319): The Water Reclamation Facility (WRF) is often contacted regarding the possibility of taking trucked wastewater from hauling companies. Delivery of trucked wastes is not typically

approved due to the undocumented quality of the trucked waste. Oklahoma City is currently the only municipal location in the metropolitan area for haulers to dispose of septage. The WRF could potentially generate revenue from companies hauling septage (septic tank clean-outs) and other acceptable wastes. Additionally, City of Norman residents utilizing a private sewage system could benefit through their private haulers having a closer disposal solution.

To allow for the new facility, the current WRF treatment processes must be protected which may require temporary storage of the trucked wastes delivered to the WRF while water quality testing is performed to verify its acceptability. Preparation of an engineering study and design is budgeted for FYE19 while construction is budgeted the following year. Engineer: Olsson, Inc. (Kevin Rood)

Project Tasks/Dates:

Estimated Contract Approval – April 2019

Estimated Project Kickoff – May 2019

Estimated Completion of Report – September 2019

WRF Reuse Pilot Study (WW0317): Project will consider treatment alternatives to produce highly treated effluent at the WRF suitable for discharge into Lake Thunderbird. Pilot project may be co-funded through a Bureau of Reclamation grant. FYE19 funding is for preliminary engineering with pilot phase to be funded in future years.

WATER PROJECTS:

Waterline Relocation: Robinson Under I-35 (WA0195): RFP 1314-28 distributed to consultants on 09/06/13; 14 proposals received 10/09/13; Alan Plummer and Associates (APAI) selected and NUA approved preliminary design contract on 01/28/14. Draft Engineering Report (ER) received 04/18/14 and Final ER received 09/25/14. NUA approved APAI Amendment 1 for final design 10/14/14; plans received 06/05/15 were submitted to ODOT 06/12/15; ODOT approved permit for proposed I-35 crossings. Final plans submitted to DEQ 01/12/16 and were approved 01/29/16. APAI submitted easement acquisition documents and all easements/ROW were executed and filed. Project advertised 04/21/16 and pre-bid conference held 05/15/16; 3 bids were received 05/19/16 with McKee Utility Contractors submitting low bid. Award, contract and bonds were approved by NUA 06/14/16 and work began 06/15/16.

Phase I project under I-35 included 3,440 linear feet (LF) of 30-inch water line (with 1,030 LF installed in 48-inch steel casing) and 3,400 LF 12-inch waterlines. McKee completed 30-inch waterline on 12/22/16 to qualify for early completion incentive. All work was completed ahead of schedule on 03/23/17. Final change order #1 reconciled as-bid to as-built quantities and incorporated early completion bonus for net increase of \$26,371.86 (or 0.79%) for a final contract amount of \$3,364,057. CO#6 and acceptance of the Phase I Robinson Waterline project was approved by NUA 06/27/17.

NUA approved Amendment No. 2 to APAI contract on 11/10/15 authorizing design of Phase II waterline between Crossroads Blvd. and the Brookhaven Water Tower. 80% plans received and are being reviewed by NUA staff as well as the Street and Traffic divisions of the Public Works (PW) Department. Staff is working with the PW Department to obtain conceptual approval of the proposed traffic control plan to be made a part of the construction documents. Flood Plain permit #598 approved 04/02/18 for open trench construction of Brookhaven Creek. 80% Plans returned to APAI 05/08/18; working toward advertisement in September 2018 with construction beginning in January 2019. Revised plans received 10/26/18 and were returned to APAI on 11/8/18 for revision. Revised plans received and submitted to DEQ 11/28/18 for review. Project advertised 12/27/18 and pre-bid meeting was held 01/8/19 with 11 contractors attending. Bids were opened 02/14/19 and six bids were received with Central Contracting Services being the low bidder at \$2,845,591. NUA will consider award to Central Contracting Services and contract approval on 03/26/19. Contract time of 270 calendar days expected to begin 04/08/19.

Main Library Waterline Relocation (WA0233): 16-inch waterline from south of Acres to just north of Library property will be relocated placed in conjunction with the Acres/James Garner Intersection Improvements. Design plans through Public Works are nearing approval; expect to bid in January 2017. Modeling has indicated the 16" WL sizing is adequate; this will save NUA \$. NUA has agreed to contribute \$43,000 toward the James Garner project to pay for waterlines along Acres. Project administered by Public Works. Waterline relocation is complete. This is the last report.

Waterline Relocation: I-35 Widening (WA0196): Unbudgeted project necessitated by ongoing widening of I-35. Total budget of about \$500,000 estimated for replacing three waterlines associated with the I-35 project (24-inch at Briggs

Street, 12-inch at Brooks Street and 12-inch at 24th Avenue SW and Highway 9). Team of SAIC/Poe and Associates will prepare design plans as an amendment to the Lindsey Street widening project. ODOT expected to reimburse waterline relocation costs at end of project. NUA approved design contract with SAIC and ODOT relocation agreements on 10/22/13. Design is underway. ODOT has required I-35 crossing at Briggs Street to be deepened to 28 feet below grade; construction costs will increase approximately \$450,000. Project advertised 04/29/14 and three bids were opened 05/22/14; Matthews Trenching was the low bidder at \$997,875. NUA approved contract on 06/10/14; work began 06/11/14 and must be complete by 09/01/14. Bore and encasement and waterline installation complete at 24th SW and at Brooks Street and at Briggs Street. NUA approved Final change order #1 and project acceptance on 12/23/14. NUA submitted 1st reimbursement request to ODOT and \$840,780 has been reimbursed by ODOT; staff will soon submit another request to ODOT. Final engineering invoice from Benham received and final payment has been made; staff will soon request ODOT reimbursement.

Gray Street Waterline Replacement (WA0202/WA0224): C. H. Guernsey and Company was selected for the design of the Gray Street Waterline Replacement. Plans are under review. CO#2 to Berry WL project will be considered on 10/25/16 adding 1,200 feet of 16-inch waterline along Main Street between Flood and Acres to the project; this was originally part of the Gray Street project. NUA approved Amendment #1 to Guernsey contract adding additional waterline replacements along Gray and Tonhawa under project WA0224. Work is being delayed due to desire to not have Gray Street under construction at same time as Main Street Enhancement by PW. Kickoff meeting held; Lemke Surveying completed survey work for project in late October; design process is underway. Supplemental survey data collected by drone flying over project area; accuracy and detail received is outstanding. Staff is working with the Street Department to install new waterline under 3 intersections associated with the Lahoma Street reconstruction project which crosses the Gray/Tonhawa WL Replacement project. NUA and Guernsey staffs walked majority of project 05/02/18 to finalize proposed location and construction methodology. Open trench construction with pavement repairs was generally chosen in lieu of directional drilling at increased depth with pavement repairs at entry points and service line locations. Working with Guernsey to get the updated plans for review.

Waterline Transmission: Timberdell and Chautauqua to Jenkins and Constitution – Segment D (WA0239): Project will install approximately 4,800 feet of 24-inch PVC C900 along the south side of Timberdell Road and then along the east side of Jenkins Ave within Reaves Park to the south side of Constitution Avenue. The existing 12-inch ductile iron pipe within Reaves Park will be abandoned and services will be transferred over to the new main. This project was recommended by the 2003 Water Master Plan (Segment D) and the future connection down to Highway 9 will be done by a future construction project. Engineer: Poe & Associates, Inc. (Richard Grotte)

Project Tasks/Dates:

Easement from OU Acquired – March 2019

Estimated Completion of Design – April 2019

Estimated DEQ Submittal – May 2019

Invitation for Bidding – July 2019

Water Treatment Plant Expansion (WA0291/WB0292): Phase II design will include the installation of ozone treatment, UV treatment, an upgrade of the high service pumps serving the pressure plane, on-site chlorine generation, new ammonia feed system, and additional SCADA improvements. Design contract with Carollo approved by NUA 05/22/12. Ozone pilot study began in October 2012 and was complete March 2013. Pilot plant results and preliminary engineering plans presented to NUA 07/08/14 with total project costs estimated at \$33,540,000. NUA approved final engineering contract on 02/10/15. Design plans completed and DEQ approved all variances associated with the project. The NUA loan in the amount of \$31 million was approved by OWRB January 17, 2017. NUA approved acceptance of loan January 24, 2017 and loan closing was January 31st with a rate of 2.81% locked in for 15 years. Bids were opened 3/23/17. Low bidder was Foley Company of Kansas City, Missouri followed by Archer Western and Garney. NUA approved Foley Company's contract and bonds in the amount of \$29,990,165 5/9/17. Staff held the pre-construction meeting 5/31/17 and construction is underway. Contractor began by relocating lines that interfered with new chemical building. Contractor has completed 104 required piers for chemical building, installed all ductwork, and now pouring slab. Contractor has excavated ozone contact basin, installed piping, and preparing to pour slab. Contractor has excavated UV building and poured bottom slab and sump of building. Large piping that will pass through the UV building is installed. First partial plant shutdown was held 11/13/17 and was without issue. Second plant shutdown was week of 12/4/17 and also without issue. Partial shutdown scheduled for August 2018 was without issue. Maintenance building is near completion. Chemical building has roof and tanks are installed. UV building is being bricked. Ozone contact and destruct building are

having roofs finalized. High pressure plane pumps are excavated and new vault is about to be formed. Maintenance building is 95% complete and is being used to store equipment. Footing for administration building is complete and crews are pouring stem wall this week. Contractor has completed \$21,217,596 of the \$30,197,892 total contract. Project completion date is anticipated to be November 2019. Engineer: Carollo Engineers (Amber Wooten)

Project Tasks/Dates:

1. Construction Began – June 2017
2. *Estimated Completion – November 2019*

FYE15 Water Wells and Supply Lines: Staff issued RFP 08/18/15 for water rights permitting, well field design, test and production well design, well house design and distribution system improvements. 14 proposals were received 09/14/15; staff selected several consultants and followed with contract negotiations. On 02/09/16 the NUA approved APAI contract K-1516-85 to update of our city wide water model; NUA approved contract with Cowan to perform water right permitting through the OWRB on 02/26/16 and approved contract with Carollo to perform well field design, and test/production well design on 06/14/16. On 2/14/17 NUA approved contract with Garver to study pros and cons for utilizing horizontal well technologies for one of our wells. Each project is broken out below.

Water Rights Permitting Cowan (WA0212): Cowan submitted a technical memorandum 7/1/16 for staff's review and edits. Staff met with Cowan Group December 7, 2016 and decided to pursue Option #3 of the technical memorandum which states to obtain additional water rights for the upcoming 10-12 wells. Cowan was in a holding pattern until Carollo finalized well sites. Cowan received well locations from Carollo March 12, 2018 and have been revising approach for seeking water rights to fully utilize former prior water rights. Cowan has also been asked to plan a water right coverage to fully supply the horizontal well. Cowan discussed at the well kick-off meeting January 23, 2019 that prior water rights would be transferred for all new wells drilled and they will provide sufficient water rights so that additional rights are not needed at this time. Water Rights will proceed once test well water quality and quantity are confirmed. Engineer: Cowan Group (Tim Ward)

Project Tasks/Dates:

1. Technical Memorandum submitted – December 7, 2016
2. Estimated Date to Resume Water Rights Acquisition – June 2019

Well Field Blending at WTP (WA0214) and Wellfield Design:

Blending - This project considers a portion of our well field as non-potable and assumes non-potable waterlines from about 7 southern wells can be blended with treated water at our WTP to meet a new Chromium MCL (and/or other metals of concern) by constructing about 5 miles of waterline. Projects will be constructed in phases to continue utilization of our existing well field as much as practical. Carollo reviewed a blending scheme and directed staff to gather additional information related to past gross alpha results. The first batch of samples suggested merit to the idea that Uranium data might contribute more to the readings and thus inflate our past reported values. Additional samples were taken May 2017 and results again confirmed Uranium data was incorrect and inflating the reported values. Staff and Carollo met with DEQ to share new compliance data findings on April 6, 2017 and again on July 6, 2017 to request permission to reactivate wells. DEQ agreed but directed Norman to use an Oklahoma DEQ certified lab to perform first quarter compliance sampling beginning September 2017. Samples were collected in September by staff and the results came back once again that the water met all rules regarding gross alpha. DEQ agreed the samples were safe regarding Adjusted Gross Alpha and DEQ inspected and gave permission for the wells to be returned to service in January 2018. The well field count is now up to 34 active wells from being at 31 previously. The design for a blending scheme will be delayed until deemed necessary.

Wellfield - Carollo and staff held a coordination meeting with ACOG the morning of July 18th and also held a kickoff meeting the afternoon of July 18, 2016. ACOG prepared a map showing potential thick sands that will be targeted for future wells. Carollo used this information along with GIS data and composed a more robust map to better define future well locations to pursue. Additionally, it was decided to stay with ½ mile spacing so that maximum yields can be achieved. Carollo received modeling information from APAI which allowed them to proceed with optimizing the best well sites based on proposed groundwater treatment plant sites. Carollo prepared a Draft Technical Memorandum (TM) and staff provided comments and 45 potential well sites were selected. Carollo performed an optimization model and 20 of the 45 well sites stand out as sites to begin with. Carollo and staff prepared an addendum to their contract and it was approved by NUA 2/13/18. The next step

is to approach land owners to negotiate test well sites. A Frequently Asked Questions sheet has been drafted and will be utilized with potential well site land owners. Test wells are expected to begin in September 2018. Staff is working with Carollo and their sub-consultant to obtain necessary access agreements for potential well sites. Approximately 8 landowners are interested and staff is moving forward with securing documents for 5 of them. Well Construction bids were opened and read aloud October 18, 2018. Layne Christensen was low bidder and a contract in the amount of \$4,714,421.72 was approved November 27, 2018 at NUA meeting. Layne has drilled test wells and plans to drill 2 additional test wells the week of April 22nd. Engineer: Carollo Engineers (Rebecca Poole)

Project Tasks/Dates:

Well Drilling Began – February 2019

Estimated Completion – May 2020

Horizontal Well Feasibility Study – Garver met with staff and proposed an option that could be advantageous for future Norman wells. Normal wells are drilled vertically down through various sand layers. Screens are placed at each sand layer to allow the water in the sand layer to enter the well and be removed by pumping. Horizontal wells are directed down to the sand layer and then steered horizontally within the sand layer. This will significantly increase the ability for water to enter the well since it is dependent on the amount of screen surface area against the sand layer. A few consultants have approached staff to further investigate this concept that is unproven in this aquifer but has a potential to yield much more water per well. Staff finalized a contract with Garver and NUA approved it February 14, 2017. Staff supplied past well data to Garver and a draft technical memorandum was submitted to staff for review. Garver partnered with Pumps of Oklahoma and researched how much more water can be expected utilizing horizontal water wells. They also reviewed the operation and maintenance that the City can expect with a completed horizontal well. The oil and gas industry has utilized these types of wells and have found great success in increased yields. The water industry has only applied this concept for river (alluvial) wells but not for sand layers deeper into aquifer formations such as the Garber-Wellington. Staff coordinated a meeting between Garver and selected peer review team interested in vetting the concept of deep horizontal wells for domestic water. The group met Friday 12/1/17 and had no major concerns with the concept. Staff and Garver presented findings to NUA 12/5/17 and again there was support for the concept to date. Staff and Garver met again with 2 hydrogeologists on 1/12/18 to finalize comments received to date. Staff prepared an amendment to Garver's contract to begin Phase II of the Design which will include test wells as part of the investigation. The NUA approved amendment 2/13/18 which allows Garver to proceed with Technical Memorandum (TM) #2. The findings from this TM will determine if the NUA will move forward with drilling the wells or not. The next step to drill a test well awaits permission granted by a potential landowner. Staff is working with Carollo and their sub-consultant to obtain necessary access agreements. Two of these landowners are not interested and one has not responded to mailed letters and/or been contacted. Staff proposed a site near one of the chosen sites and the landowner accepted offer. The horizontal test well began drilling in September and staff awaits results of water quality from the various sand zones. Another test was drilled in October at a different land site and it showed favorable results in both sand thickness and water quality. Staff and consultant held meeting Friday November 9, 2018 and both agreed that a proposal and cost should be brought forth for NUA consideration to proceed with the next phase of drilling a horizontal well as a pilot project. Proposal is expected in March 2019. Engineer: Garver Engineers (Mary Mach)

Project Tasks/Dates:

1. Technical Memorandum #1 Received – December 2017
2. Technical Memorandum #2 Received – November 2018
3. *Scope and Fee for Design Delivered to Staff Estimated – May 2019*

Ion Exchange and Stannous Chloride Reduction Removal of Chromium Pilot Project – March 2016 the Bureau of Reclamation's Science & Technology Program approached the NUA and asked to trial two other types of known treatment for Chromium VI removal. The first lead lag unit was installed into Well #48 10/28/16. NUA staff assisted in the installation and type of treatment piloted was ion exchange using a resin that is specific for adsorbing Chromium from the water. The lead lag system at Well #48 worked well and did finally exhaust the media. Once the chromium adsorbs to the resin media, the columns can be sent back to a lab for regeneration and the resin media can be re-used. The next trial was scheduled for ion exchange to run the columns in parallel as shown below. Unfortunately, FEDEX shipment damaged a few of the tubes and this unit awaits the replacement tubes. The resin media from the lead lag was shipped to U.C. Davis for regeneration. They investigated cost effective ways of

regenerating media using brine.

RCF - The second type of treatment at Well #44 was Reduction Coagulation Filtration utilizing Stannous Chloride. The pilot unit was commissioned November 30, 2016. There is much known literature utilizing Ferrous Sulfate and or Ferrous Chloride but stannous chloride is a newly discovered less expensive form of treatment that has the water treatment industry excited.

BOR and WTP crews installed the RCF system at Well #44 and the system works by reducing the Cr VI (dissolved form) into Cr III (solid form particulate). Once it forms the particulates, they are filtered and removed from the water. The stannous chloride is a liquid which is pumped into the well stream which goes through a reaction column. After the reaction column, cartridge filters are utilized to remove the chromium particulates. Sample ports are utilized throughout the sequence to analyze the amount of chromium in the water and the goal is to reduce the chromium to levels below 10 ppb. As shown from a snap shot of Cr VI data on 12/15/16,

SP1=94 ppb, SP2=7 ppb, SP3=1 ppb, SP4=6 ppb, SP5=1 ppb. The project has experienced some difficulties with the cartridge filters allowing small amounts to pass through. BOR thinks Norman could pursue larger mixed media filters similar to what is used at the WTP. They applied and were approved to extend their study of the filters in particular. BOR staff returned October 12, 2017 and constructed a pilot to perform additional testing on our well water and set up a deeper bed media filter system. In addition, they set up 3 pipe materials to test for any possible precipitation to pipe walls. BOR has extended the project and now expect results by late June of 2019.

Master Meter Project – Bids to install 10 master meters were opened 7/24/14. An agenda item was taken to Council but suspended until written documentation was obtained from USPS, MNTC, JD McCarty, and Veterans Center. On 6/19/17, staff received approval from USPS to install one meter and vault to accommodate a water line project they had underway. This project was completed 7/27/17. The permission letter they provided allows staff to complete the two other sites for USPS. Staff has made contact with MNTC and is scheduling a meeting in April 2018 to obtain similar written documentation to allow for the 3 new meter vaults to be installed on their property. Staff contacted the State of Oklahoma to obtain similar letter for JD McCarty and Veterans Center which have 2 new meter vaults each to be installed. Staff met with State of Oklahoma Real Estate officials and they requested additional information but seem amenable to our project. Additional documents were sent for their review. They emailed they are currently reviewing documents as of 6/6/18. Staff is designing a project along Robinson that will front the J.D. McCarty Center and the Veteran's Center. Staff is planning to meet with State officials as part of that effort. Staff has been unable to establish a meeting with Votech. Engineer: In House

Project Tasks/Dates:

Construct Vault at USPS – August 2017

Estimated Vault #2 at USPS – July 2019

Estimated Resume Negotiations with OMES, J.D. McCarty, Veteran's Hospital Completion – June 2019

WTP Backwash Tower Resurfacing Project – This project has been delayed as to not interfere with the current ongoing WTP Phase II project. Staff met with a consultant that will be preparing the specifications for recoating. NUA approved design contract with Dunham Engineering on September 25, 2018. Design will be complete by Spring 2019 and construction will not be scheduled until October 2019 after the work of WTP Phase II is complete. Engineer: Dunham Engineering (Joe Seiter)

Project Tasks/Dates:

Design began - October 2018

Estimated Design Completion – May 2019

Water Metering / Billing Audit Project – This project began in March 2018. Staff is working along with a meter consultant to randomly check approximately 130 domestic meters for accuracy. Meters were sent April 10, 2018 to a third party testing facility that will be used to verify accuracy of measurements. The consultant will compile findings within a report for staff review. Report was received October 2018 and after reviewing results, the ROI was not favorable at this time. Staff is continuing research for a better method to improving our meter replacement program.

Robinson Water Line: WTP to 24th Ave NE – Freese and Nichols, Inc. was selected as the consultant for the 42-inch water line project from the water treatment plant to 24th Avenue NE. This project was identified by the water model and is also being expedited to dovetail into the Public Works 24th Street road widening project. NUA approved the

contract for Freese and Nichols, Inc. at their September 11, 2018 meeting to begin design of this 42-inch water line project. Staff received 50% plans December 10, 2018 and returned comments January 7, 2019. Consultant made revisions and met again with staff on January 23, 2019. Consultant is now finalizing 90% plans and staff has prepared comments. Project is expected to bid late March. Engineer: Freese and Nichols, Inc. (Clay Hernden)

Project Tasks/Dates:

1. Design Began – September 2018
2. Design Complete – March 2019
3. Estimated Bid Opening – April 2019
4. Estimated Construction Begin – May 2019
5. Estimated Construction Completion – December 2019

Robinson Water Line: 24th Ave NE to 12th Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24th Ave NE to 12th Ave NE. The consultant prepared scope and fee in January for staff to consider and contract negotiations are underway. A scope and fee have tentatively been agreed to and a contract will be taken to NUA early April. Engineer: Jacobs Engineering (Erika Cooper)

Project Tasks/Dates:

Estimated NUA Consider Design Contract – May 2019
Estimated Design Begin – June 2019

Waterline Replacement: Interstate Drive (WA0245): Project will replace approximately 7,500 feet of failing ductile iron water lines with PVC pipe to reduce service disruptions to customers and damage to driveways and streets. The project is located along North Interstate Drive from Sooner Fashion Mall north to Northwest Boulevard and along Copperfield Drive from Northwest Blvd. to Interstate Drive with an extension west into Springbrook Addition. New piping will include about 3,600 feet of 12-inch and 2,700 feet of 8-inch PVC pipe.

Proposals for engineering design of the project were received on 7/10/18. Staff selected Cardinal Engineering. NUA approval of a contract with Cardinal rescheduled to 2/26/19.

Water Line Replacement, Parsons Addition (WA0246): A contract (K-1819-87) with Cabiness Engineering, LLC was approved by NUA 12/11/18. Survey has been completed and a technical design memo was completed and reviewed by staff. With the existence of several large trees that will be impacted, staff held a neighborhood meeting 4/10/19. Approximately 21 people attended representing OU, sororities and fraternities, homeowners and landlords. The direction taken from the meeting was to start this summer and work through fall until completion. Staff offered summer work only and perform over two summers but it was unanimous 21 votes to start and continue until finished. It was also decided to install water line in the street and not under sidewalks. Engineer: Cabiness Engineering, LLC (Sean Price)

Project Tasks/Dates:

1. Technical Design Memo complete – February 2019
2. *Estimated Completion of Design – May 2019*
3. *Estimated DEQ Submittal – May 2019*
4. *Invitation for Bidding – May 2019*

Waterline Replacement: Flood Avenue - Robinson to Venture (WA0328): Project will replace approximately 12,700 feet of 16-inch water line from Robinson Street to Tecumseh Road, and about 2,900 feet of 12-inch from Tecumseh to Venture Drive with 16-inch C900 PVC pipe. The existing ductile iron pipe is not compatible with the corrosive clay soils. It is failing, causing service disruptions to customers and damage to driveways, streets, and yards. In combination with this project, the potential for using existing wells along Flood for blending back into the water system using the existing pipe after rehabilitation will be evaluated. Design is funded in FYE19, with construction funded in FYE20. Engineer: CP&Y, Inc. (John Leavitt)

Project Tasks/Dates:

Engineering Contract Approved – 3/26/2019
Project Kickoff – 4/16/19 (Scheduled)
Estimated Completion of Design – December 2019
Estimated DEQ Submittal – November 2019
Invitation for Bidding – January 2020

Waterline Replacement: Flood Avenue - Rock Creek to Venture (WA0328): Project will provide C900 PVC pipe replacement of 6,800 feet of 16-inch ductile iron (DI) water line along North Flood Avenue, from Rock Creek to Tecumseh and 3,700 feet of 12-inch DI from Tecumseh to Venture Drive. The DI pipe is not compatible with the corrosive clay soils. It is failing, causing service disruptions to customers and damage to driveways, streets, and yards. On 06/24/18, the NUA approved Change Order No. 1 to the Rock Creek Road WL Relocations project, in the amount of \$119,870, to install approximately 800 feet of 12-inch waterline just north of 24th Avenue NW in advance of the development at that location. Work on that portion was completed on 07/27/18. Proposals for engineering design of the remainder of the project were received July 10, 2018. Staff selected CP&Y for project design. Design is funded in FYE19, with construction funded in FYE20. The design contract with CP&Y was renegotiated, with NUA approval tentatively rescheduled to 2/26/19.

Replacement: Interstate Drive (WA0245): Project will replace ductile iron pipe (DIP) water lines along North Flood Avenue from Rock Creek Road across Tecumseh to Venture Drive. DIP is rupturing causing extensive damage to driveways, streets, and yards. The DIP is not compatible with the corrosive clay soils. Project will replace approximately 6,800 feet of 16-inch and 4,400 feet of 12-inch DIP with 6,800 feet of 24-inch and 4,400 feet of 16-inch C900 PVC pipe. Increasing pipe diameter will create additional capacity of about 31% which could be funded by future development.

Waterline Transmission: Timberdell and Chautauqua to Jenkins and Constitution – Segment D (WA0239): Project will install approximately 4,800 feet of 24-inch PVC C900 along the south side of Timberdell Road and then along the east side of Jenkins Ave within Reaves Park to the south side of Constitution Avenue. The existing 12-inch ductile iron pipe within Reaves Park will be abandoned and services will be transferred over to the new main. This project was recommended by the 2003 Water Master Plan (Segment D) and the future connection down to Highway 9 will be done by a future construction project. Engineer: Poe & Associates, Inc. (Richard Grotte)

Project Tasks/Dates:

Easement from OU Acquired – March 2019

Estimated Completion of Design – April 2019

Estimated DEQ Submittal – May 2019

Invitation for Bidding – July 2019

Waterline Transmission: Robinson Avenue Water Line Replacement (Phase III) – 24th Avenue NW to Flood Ave (WA0242): Project will reinstall approximately 6,800 feet of 30-inch PVC C900 along Robinson Avenue from just east of the 24th Avenue NW to Flood Avenue. The new 30-inch line will replace the existing 16-inch line. This project will also replace approximately 2,100 feet of 12-inch water line from Canterbury Street to Flood Avenue.

Engineer: Alan Plummer and Associates, Inc. (Chris Ferguson)

Project Tasks/Dates:

Estimated Completion of Design – August 2019

Estimated DEQ Submittal – September 2019

Invitation for Bidding – November 2019

SANITATION CAPITAL PROJECTS:

Truck Wash Facility (SA0015)/ Container Maintenance Facility (SA0009): Project will provide an automated truck wash facility at the sanitation storage yard north of the WRF and will provide a new enlarged maintenance, and regulatory compliant welding and painting facility for solid waste collection containers. The Truck Wash Facility will be available to all City vehicles, but designed primarily for large equipment.

Architect: Studio Architects, LLC (George Winters)

Project Tasks/Dates:

Draft Scope and Fee Received – March 2019

Revisions to Be Sent to Architect – 4/12/19

Contract Approval – May 2019

Truck Wash Facility (SA0015): Project will provide an automated truck wash facility at the sanitation storage yard north of the WRF. Facility will be available to all City vehicles, but designed primarily for large equipment. Project

merged with SA0009 for economy and efficiency. Proposals for design of the project were received July 10, 2018. Staff selected Studio Architecture of OKC, and met with the design team on September 4, 2018. Design contract and fee negotiations are nearing completion. Staff is pursuing NUA contract approval in February.

Container Maintenance Facility (SA0009): Project will provide a new enlarged maintenance, and regulatory compliant welding and painting facility for solid waste collection containers. Project merged with Truck Wash Facility (SA0015). See that project report for status.

RECOUPMENT/PAYBACK PROJECTS:

WWTP Investment Fee/Wastewater Excise Tax: Staff calculated the Wastewater Excise Tax on 3 commercial entities last month. Assessments of \$2,593.68 were made on 2 entities whose projects will increase wastewater flows.

NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.

North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.

36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.

24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. UNP Professional Center Lot 5 paid \$8,848.53 on 10/13/17 and Shops at Tecumseh Crossing paid \$9,485.15 on 10/06/17; total payback to date is \$87,074 of original project cost of \$346,134.

Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018.

Interstate Drive Waterline Payback: NUA approved new payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction is complete and staff is working on agenda to finalize project costs and payback amounts.

PLAN REVIEW

| Received by Utilities | Name | Description | Engineer | Returned by Utilities | Days to Return |
|--------------------------|--------------------------|---------------|----------|--------------------------|----------------------|
| 3/6/2019 | Cedarwood Addition | Water & Sewer | SMC | 3/12/2019 | 6 |
| 3/7/2019 | Bio-Cide East Park Sec 2 | Water & Sewer | SMC | 3/12/2019 | 5 |

Private Water Well Permits Issued

4 Water Well Permits #19-761, 901, 922, 923 were issued for Month of March.

Utilities Administration
Monthly Capital Projects Report

| Project Information | | | | Design Information | | | | Construction Information | | | | | | | | |
|---------------------|---|------|---------------------|--------------------|--------------|---------------|--------|----------------------------|--------------|-----------------|-------------|----------------|-----------------|----------|----------|---------------|
| Project Number | Project Name | Ward | Engineer | Contract Number | Design Total | Total to Date | % Comp | Contract Number | Contract End | Adjusted Amount | Amount Paid | Percent Change | Sched. Complete | Sched. % | Actual % | Complete Date |
| WAW00292 | WTP Phase II Improvements | 6 | Carollo | 1617-94 | 5,071,870 | 4,949,669 | 98% | 1617-121 | 5/15/2019 | 29,990,165 | 20,156,716 | 0.00% | 5/15/2019 | 95% | 67% | |
| WAW0173 | Master Meter Replacement | 5,6 | Staff | NA | | | | | 7/31/2017 | 24,060 | 24,060 | 0.00% | NA | - | 100% | |
| WAW0195 | Robinson/35 WL Replacement Phase II | 3 | Alan Plummer | 01314-11 | 628,060 | 552,326 | 88% | | NA | | | | NA | - | | |
| WAW0212 | Water Wells Water Rights Permitting | 5,6 | Cowan | 1516-114 | 79,284 | 45,167 | 57% | | NA | | | | NA | - | | |
| WAW0212 | Water Wells and Supply Lines | 5,6 | Garver | K-1617-94 | 74,800 | 74,800 | 100% | | NA | | | | NA | - | | |
| WAW0214 | Water Well Blending | 5,6 | Carollo | | - | | | | NA | | | | NA | - | | |
| WAW0235 | Water Wells and Supply Lines | 5,6 | Carollo | 1516-139 | 758,254 | 591,222 | 78% | 1819-44 | 7/24/2020 | 4,714,422 | | 0.00% | 7/24/2020 | 14% | 0% | |
| WAW0235 | Water Wells and Supply Lines | 5,6 | Garver | K-1617-94 | 306,790 | 188,279 | 61% | | NA | | | | NA | - | | |
| WAW0239 | Waterline Segment D, Phases 4 & 5 | 4 | Poe & Associates | 1617-93 | 194,000 | 104,086 | 54% | | NA | | - | | NA | - | | |
| WAW0239 | Waterline Segment D, Phase 5 | 7 | Poe & Associates | 1617-93 | - | | | | NA | | | | NA | - | | |
| WAW0274 | WTP Backwash Tower Rehab | 6 | Dunham Engineering | 1819-56 | 30,000 | | 0% | | NA | | | | NA | - | | |
| WAW0240 | 24th NE WL: Robinson to Alameda | 6 | Cardinal/Atkins | TBA | - | | | | NA | | | | NA | - | | |
| WAW0242 | Robinson WL: WTP to 24th Ave NE | 6 | Freese and Nichols | 1819-59 | 168,400 | 116,529 | 69% | | | | | | | | | |
| WAW0242 | Robinson WL: 24th Ave NE to 12th Ave NE | 6 | Jacobs | | | | | | | | | | | | | |
| WAW0245 | Waterline Replacement: Interstate Drive | 8 | Cardinal | 1819-72 | - | | | | NA | | | | NA | - | | |
| WAW0246 | WL Replacement: Parsons Addition | 2,4 | Cabbiness | 1819-87 | 125,900 | 7,400 | 6% | | NA | | | | NA | - | | |
| WAW0328 | WL Replacement: Flood-Robinson to Venture | | CP&Y | 1819-72 | | | | | NA | | | | NA | - | | |
| WAW0050 | Truck Wash/Container Rehab (SA0009) | | Studio Architecture | TBA | 18,700 | 18,700 | 100% | | NA | | | | NA | - | | |
| WAW0202 | SMP FYE 2014 Phase 2 | 2,8 | Staff / Lenke | 0910-55 | 38,700 | | 0% | 1819-6 | 6/14/2019 | 1,348,501 | 671,187 | 0.00% | 6/14/2019 | 77% | 50% | |
| WAW0305 | Lift Station Upgrades, FYE17 | 6,8 | Lenke/CP&Y | 0910-55 | 69,800 | 65,083 | 93% | 1718-6 | 7/17/2018 | 652,834 | 652,834 | 2.08% | 12/10/2018 | 100% | 100% | 12/10/2018 |
| WAW0307 | Sewer Maintenance Project FYE 2017 | 6 | Staff / Lenke | 0910-55 | 78,400 | | 0% | TBA | | | | | NA | - | | |
| WAW0316 | Sewer Maintenance Project FYE 2018 | 2 | Staff / Lenke | TBA | - | | | | NA | | | | NA | - | | |
| WAW0321 | Sewer Maintenance Project FYE 2019 | 2 | Staff / Lenke | TBA | - | | | | NA | | | | NA | - | | |
| WAW0011 | WW Flow Metering Phase 2 | | RJN | | - | | | | NA | | | | NA | - | | |
| WAW0195 | Robinson WL Replacement Phase III | 3 | Alan Plummer | 1819-06 | | | | 0405-116 | NA | 154,244 | 130,982 | 0.00% | NA | - | 85% | |
| WAW0202 | Gray/Main WL | | Guernsey | 1415-120 | 39,400 | 39,400 | 100% | | NA | | | | NA | - | | |
| WAW0224 | Gray/Tonhawa Water Line | | Guernsey | 1415-120 | 87,200 | 14,325 | 16% | TBA | | | | | NA | - | | |
| WAW0050 | WRF Effluent Truck Wash | | APAI | 1213-54 | 18,700 | 18,700 | 100% | Cannot be Permitted by DEQ | | | | | NA | - | | |
| WAW0058 | Effluent Reuse at Composting Facility | | APAI | 1213-54 | 45,800 | 43,867 | 96% | | NA | | | | NA | - | | |
| WAW0091 | Lift Station D Force Main Phase 2 | | PEC | 1617-66 | 55,800 | | 0% | | NA | | | | NA | - | | |
| WAW0278 | Summit Valley Interceptor | | SMC Consultants | 1718-130 | 54,000 | 11,000 | 20% | | NA | | | | NA | - | | |
| WAW0308 | SE Lift Station Payback | 5 | Search, Inc. | | - | | | | NA | | | | NA | - | | |
| WAW0312 | WRF Class A Sludge Co-Composting | 7 | Garver | TBA | - | | | | NA | | | | NA | - | | |
| | | | | Totals | 8,702,374 | | | | | 35,807,588 | 16,025,777 | 44.75% | | | | |

**MARCH 2019
ENVIRONMENTAL SERVICES DIVISION
MONTHLY REPORT**

INSPECTIONS

| | March | Year to date |
|------------------------------------|--------------|---------------------|
| Fats, oil and grease (FOG) program | 28 | 288 |
| Food license approval | 2 | 30 |
| Significant Industrial Users | 0 | 18 |
| Total inspections | 30 | 336 |

ROUTINE ACTIVITIES

| | March | Year to date |
|--|--------------|---------------------|
| Significant Industrial User sites sampled | 11 | 37 |
| Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%) | 100% | 100% |
| Required quarterly 40 CFR Part 122, Appendix D, Table III monitoring completed (%) | 25% | 75% |
| Household hazardous waste disposal calls | 29 | 238 |
| Immediate assistance requested | 4 | 24 |

REVENUE

| | March | Year to date |
|-----------------------------|-------------------|---------------------|
| FOG Program | \$3,400.00 | \$30,350.00 |
| Surcharge | \$0.00 | \$79,000.98 |
| Lab Analysis Recovery | \$0.00 | \$9,244.00 |
| Industrial Discharge Permit | \$0.00 | \$0.00 |
| Total revenue | \$3,400.00 | \$118,594.98 |

ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)

1. Provided staff liaison support including attending meetings, preparation of minutes, and issue research.
2. ECAB members developed environmental tips and practices to be distributed to the media.
3. Members are working on public education material and projects for water issues and recycling.
4. Subcommittee was formed to discuss implementation of the US Mayors' Climate Protection Agreement.
5. Assisted with the Water's Worth It Poster Contest
6. Began plans for OU's Big event
7. Made preparations for Water's Worth It Art Show
8. Forwarded letter to the City Manager regarding herbicide use on city properties.

CLEVELAND COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

1. Provided routine staff support including attending meetings and preparation of minutes.

MISCELLANEOUS ACTIVITIES

1. Staff maintain and loan out recycling containers for special events. Containers are routinely used at the OKC Memorial Marathon, Earth Day, May Fair, Summer Breeze concerts, Midsummer Nights Fair, Groovefest, and 2nd Friday Art Walks.
2. Working on Phase II of the Fats, Oils and Grease Program (FOG) - to include OU businesses, fraternities, sororities, and long-term care facilities.
3. As of March 30, 2019, approximately 169,300 gallons of grease/solids had been prevented from entering the sanitary sewer in FYE 19 as a result of the FOG program.
4. Staff are working with other departments to increase energy efficiency - i.e. turning off computers, duplex printing, anti-idling, methane recovery, and retrofitting pumps with variable speed drives.
5. DEQ and staff are working with the Product Stewardship Institute on a statewide effort to initiate take-back programs similar to Oregon's take-back program for paint.
6. Implementing a Dental Amalgam Program to comply with new federal regulations.
7. Working on annual renewals for participants in the FOG Program.
8. Working with an OU Student on their Capstone Project to determine the feasibility of a permanent HHW Facility
9. Continue working with OU for the 2019 Earth Month

| CITY OF NORMAN | | | | |
|--|---------|-----------|--------|---------|
| DEPARTMENT OF UTILITIES | | | | |
| LINE MAINTENANCE DIVISION | | | | |
| MONTHLY PROGRESS REPORT | | | | |
| SEWER MAINTENANCE | | | | |
| | FYE 19 | | FYE 18 | |
| March, 2019 | MONTH | YTD | MONTH | YTD |
| Obstructions: | | | | |
| City Responsibility | 4 | 14 | 4 | 24 |
| Property Owner Responsibility | 31 | 175 | 17 | 230 |
| TOTAL | 35 | 189 | 21 | 254 |
| Number of Feet of Sewer Cleaned: | | | | |
| Cleaned | 106,000 | 939,824 | 77,805 | 820,063 |
| Rodded | 4,795 | 31,890 | 3,985 | 32,845 |
| Foamed | 0 | 83,224 | 0 | 84,301 |
| TOTAL | 110,795 | 1,054,938 | 81,790 | 937,209 |
| Sewer Overflows: | | | | |
| Rainwater | 0 | 0 | 0 | 0 |
| Grease/Paper/Roots | 0 | 1 | 0 | 0 |
| Obstruction | 2 | 8 | 1 | 10 |
| Private | 0 | 4 | 1 | 10 |
| Other (Lift Station, Line Break, etc.) | 0 | 0 | 0 | 0 |
| Total Overflows | 2 | 13 | 2 | 20 |
| Feet of Sewer Lines Televised | 23,009 | 194,811 | 26,412 | 179,179 |
| Locates Completed | 311 | 2,503 | 331 | 2,505 |
| Manholes: | | | | |
| Inspected | 781 | 7,413 | 700 | 6,134 |
| New | 0 | 0 | 0 | 0 |
| Rebuilt | 0 | 0 | 0 | 0 |
| Repaired | 0 | 0 | 0 | 0 |
| Feet of Sewer Lines Replaced/Repaired | 0 | 0 | 0 | 34 |
| Hours Worked at Lift Station | 194 | 1,943 | 198 | 1,704 |
| Hours Worked for Other Departments | 0 | 214 | 0 | 160 |
| OJI Percentage | 0.00 | 0.00 | 5.85 | 2.70 |
| Square Feet of Concrete | 0 | 0 | 0 | 1,242 |
| Average Response Time (Hours) | 0.435 | 0.45 | 0.420 | 0.440 |
| Claims Paid Per 10,000 People | 0 | 0 | 0 | 0 |

| CITY OF NORMAN | | | | |
|----------------------------------|--------|-------|--------|-------|
| DEPARTMENT OF UTILITIES | | | | |
| LINE MAINTENANCE DIVISION | | | | |
| MONTHLY PROGRESS REPORT | | | | |
| WATER MAINTENANCE | | | | |
| | FYE 19 | | FYE 18 | |
| March, 2019 | MONTH | YTD | MONTH | YTD |
| | | | | |
| New Meter Sets: | 41 | 323 | 41 | 282 |
| Number Short Sets | 40 | 278 | 41 | 276 |
| Number Long Sets | 1 | 45 | 0 | 6 |
| Average Meter Set Time | 5.85 | 6.39 | 5.19 | 5.19 |
| Number of Work Orders: | | | | |
| Service Calls | 564 | 3,634 | 735 | 4,299 |
| Meter Resets | 3 | 15 | 4 | 12 |
| Meter Removals | 1 | 33 | 1 | 23 |
| Meter Changes | 135 | 482 | 136 | 438 |
| Locates Completed | 469 | 4,127 | 442 | 3,339 |
| Number of Water Main Breaks | 7 | 106 | 13 | 136 |
| Average Time Water Off | 3.31 | 2.86 | 1.80 | 2.01 |
| Fire Hydrants: | | | | |
| New | 0 | 7 | 0 | 7 |
| Replaced | 0 | 2 | 1 | 6 |
| Maintained | 64 | 830 | 45 | 799 |
| Number of Valves Exercised | 91 | 893 | 67 | 840 |
| Feet of Main Construction | 15 | 3,875 | 890 | 7,285 |
| Hours of Main Construction | 326 | 4,498 | 883 | 6,938 |
| Meter Changeovers | 0 | 61 | 18 | 155 |
| OJI Percentage | 0.00 | 0.17 | 0.00 | 0.20 |
| Hours Flushing/Testing New Mains | 28 | 263 | 12.00 | 434 |
| Hours Worked Outside of Division | 88 | 399 | 135 | 727 |

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
March 1-31, 2019

Flow Statistics

| | FYE 2018 | | FYE 2017 | |
|--------------------------------|-------------------|------------|-------------------|------------|
| | <u>This Month</u> | <u>YTD</u> | <u>This Month</u> | <u>YTD</u> |
| Total Influent Flow (M.G.) | 364.0 | 3174.3 | 314.6 | 2766.2 |
| Total Effluent Flow (M.G.) | 358.2 | 3099.6 | 295.5 | 2708.4 |
| Influent Peak Flow (MGD) | 19.2 | 20.2 | 11.8 | 18.3 |
| Effluent Peak Flow (MGD) | 19.2 | 20.2 | 10.7 | 17.8 |
| Daily Avg. Influent Flow (MGD) | 11.7 | 11.6 | 10.1 | 10.1 |
| Daily Avg. Effluent Flow (MGD) | 11.6 | 11.3 | 9.5 | 9.9 |
| Precipitation (inches) | 1.5 | 29.9 | 1.0 | 23.8 |

Discharge Monitoring Report Stats

| | | |
|-----------------------------|------------------------------------|-------|
| 5 day BOD: | EPA minimum percentage removal 85% | |
| | Avg. | Avg. |
| Influent Total (mg/l) | 160.0 | 177 |
| Effluent Carbonaceous Total | 5.0 | 3 |
| Percent Removal | 96.9 | 98.3 |
| Total Suspended Solids: | | |
| Influent (mg/L) | 274.0 | 216 |
| Effluent (mg/L) | 16.0 | 16 |
| Percent Removal | 94.2 | 92.6 |
| Dissolved Oxygen: | | |
| Influent (min) | 0.4 | 0.5 |
| Effluent (min) | 5.2 | 6.0 |
| pH | | |
| Influent (Low) | 7.1 | 7.20 |
| (High) | 7.7 | 7.90 |
| Effluent (Low) | 6.8 | 7.18 |
| (High) | 7.5 | 7.43 |
| Ammonia Nitrogen | | |
| Influent (mg/L) | 23.3 | 27.50 |
| Effluent (mg/L) | 3.1 | 0.8 |
| Percent Removal | 86.7 | 97.1 |

Utilities

Electrical

| | | | | |
|-----------------------------|---------|-----------|---------|-----------|
| Total kWh Used (Plant wide) | 530,460 | 5,365,160 | 476,220 | 4,076,260 |
| Aeration Blowers | 164,000 | 1,281,200 | 144,700 | 1,330,000 |
| UV Facility | 47,800 | 411,800 | 36,000 | 328,000 |

Natural Gas

| | | | | |
|-----------------------------------|---------|-----------|---------|-----------|
| Total cubic feet/day (plant wide) | 902,000 | 6,169,000 | 777,000 | 6,182,000 |
|-----------------------------------|---------|-----------|---------|-----------|

| | | | | |
|--------------------------|---|----|---|----|
| Public Education (Tours) | 2 | 68 | 2 | 90 |
|--------------------------|---|----|---|----|

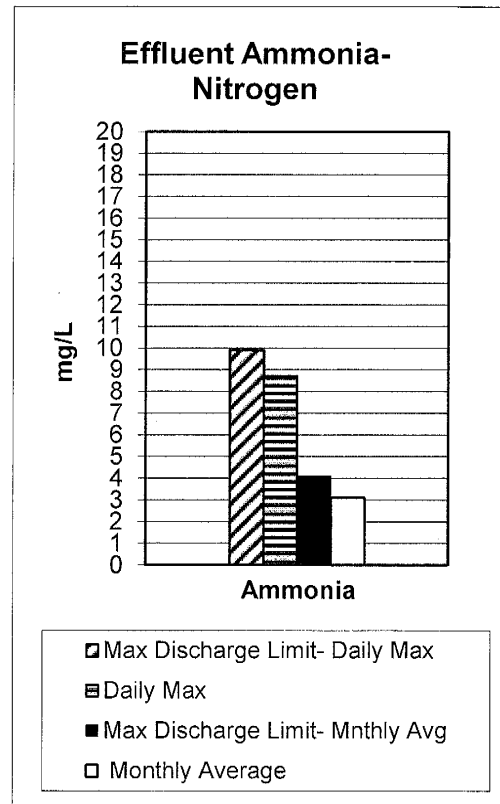
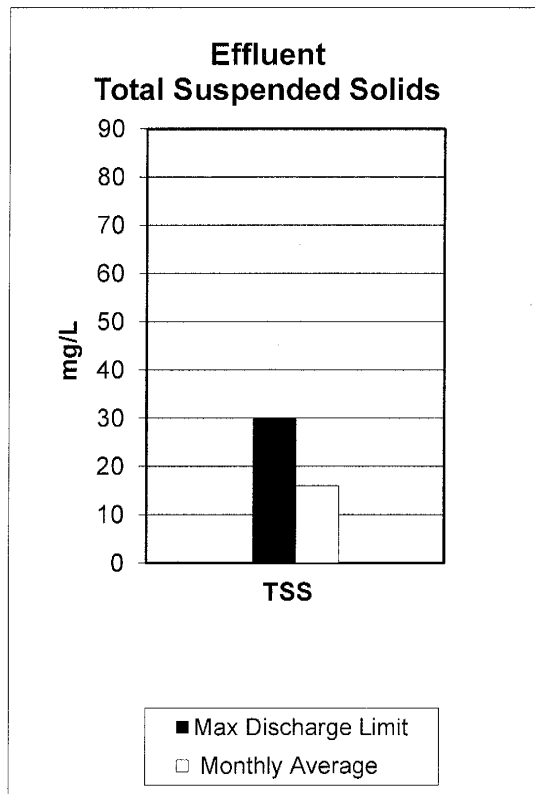
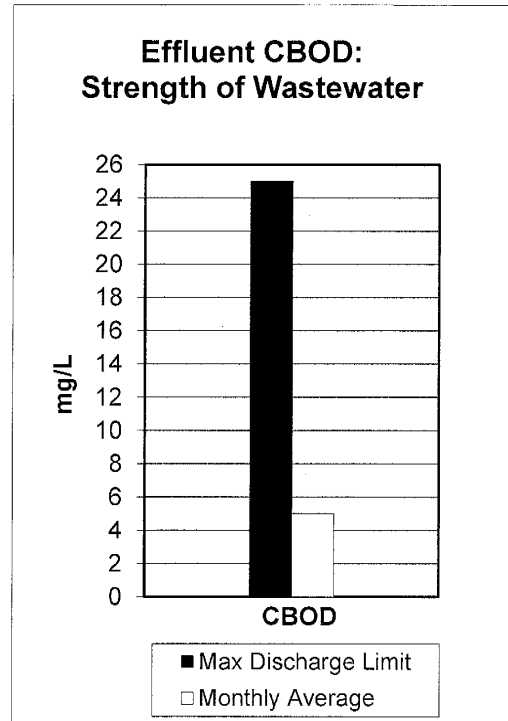
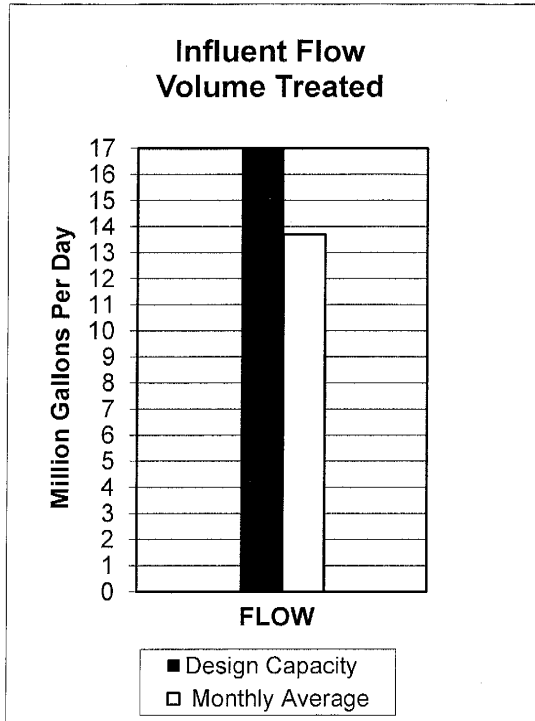
| | | | | |
|----------------------------|-----|--|-----|--|
| Total Attendees for FYE 19 | 163 | | 137 | |
|----------------------------|-----|--|-----|--|

| | | | | |
|-----------------------------|--|-----|-----|-----|
| Reclaimed Water System (MG) | | 0.0 | 0.0 | 0.0 |
|-----------------------------|--|-----|-----|-----|

| | | | | |
|----------------|-----|------|-----|------|
| OU Golf Course | 6.7 | 66.5 | 5.2 | 58.9 |
|----------------|-----|------|-----|------|

Fecal Coliform average for March 2019 39 (Limit is 1000)

CITY OF NORMAN
WATER RECLAMATION FACILITY
March 2019



Comments here

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

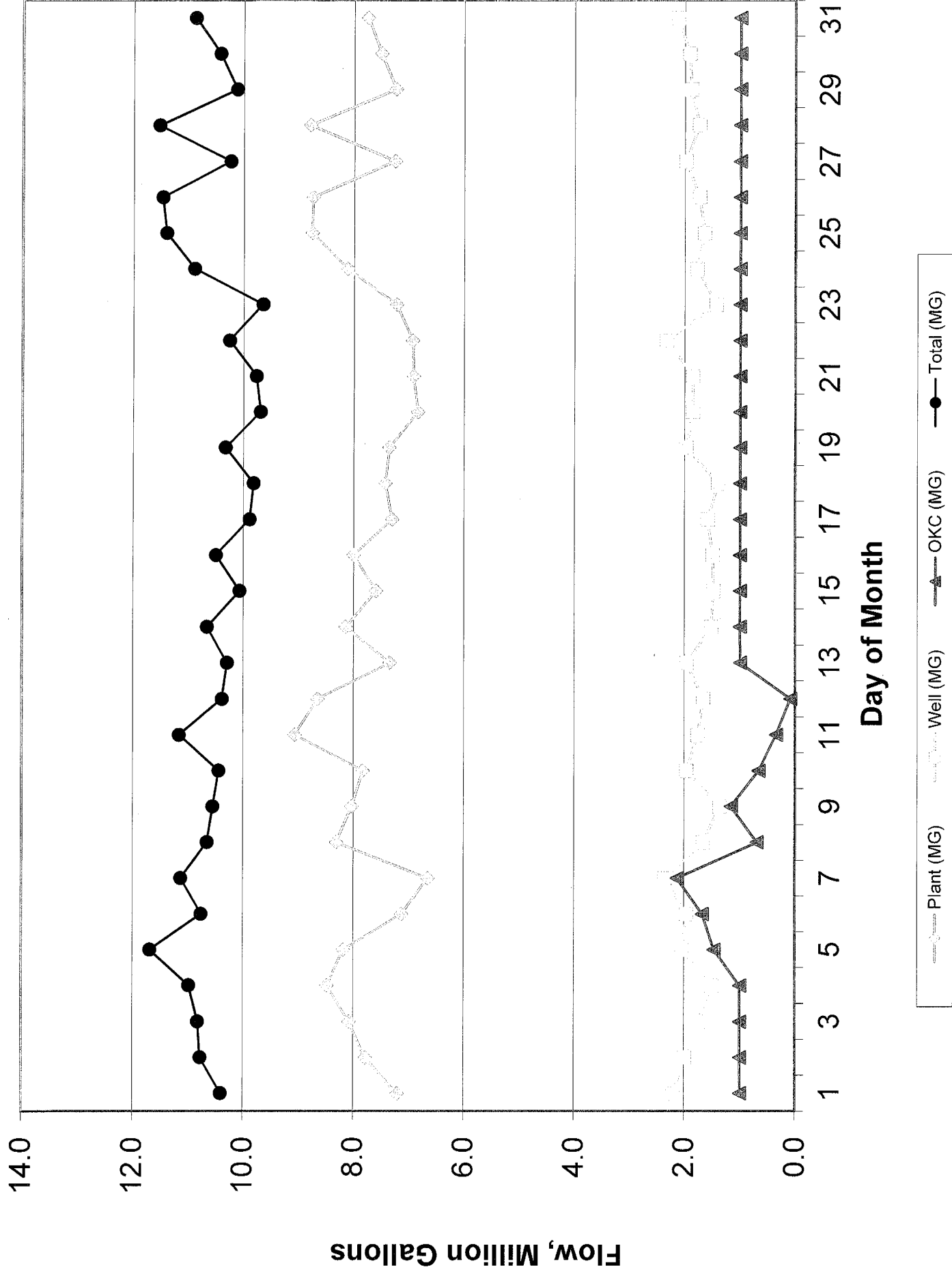
MONTH: March-2019

| | FYE 2019 | | FYE 2018 | |
|--|--------------------------|----------------------------|--------------------------|----------------------------|
| | <u>This month</u> | <u>Year to date</u> | <u>This month</u> | <u>Year to date</u> |
| Water Supply | | | | |
| Plant Production (MG) | 240.61 | 2506.95 | 264.69 | 2472.45 |
| Well Production (MG) | 55.78 | 563.24 | 58.67 | 808.75 |
| Oklahoma City Water Used (MG) | 31.17 | 281.66 | 30.91 | 273.14 |
| Total Water Produced (MG) | 327.56 | 3351.86 | 354.27 | 3554.35 |
| Average Daily Production | 10.57 | 12.23 | 11.43 | 12.97 |
| Peak Day Demand | | | | |
| Million Gallons | 11.69 | 21.29 | 12.74 | 20.56 |
| Date | 3/6/2019 | 7/16/2018 | 3/26/2018 | 7/21/2017 |
| System Capacity (see note 1) | 23.35 | 23.35 | 23.35 | 23.35 |
| Demand Above Capacity (Peak Day) | 0.00 | 0.00 | 0.00 | 0.00 |
| Note 1: Beginning June 2016 the System Capacity includes the Oklahoma City water line. (Plant + Wells + OKC) | | | | |
| Costs | | | | |
| Plant | \$508,026.48 | \$4,604,524.61 | \$328,683.00 | \$3,090,210.83 |
| Wells | \$192,107.05 | \$1,779,721.73 | \$171,729.88 | \$1,619,830.84 |
| OKC | \$70,316.38 | \$697,463.33 | \$78,515.69 | \$649,283.36 |
| Total | \$770,449.91 | \$7,081,709.67 | \$578,928.57 | \$5,359,325.03 |
| Cost per Million Gallons | | | | |
| Plant | \$2,111.39 | \$1,836.70 | \$1,241.75 | \$1,249.86 |
| Wells | \$3,444.26 | \$3,159.77 | \$2,927.30 | \$2,002.88 |
| OKC | \$2,255.61 | \$2,476.23 | \$2,540.30 | \$2,377.07 |
| Total | \$2,352.07 | \$2,112.77 | \$1,634.16 | \$1,507.82 |
| Water Quality | | | | |
| Total Number of Bacterial Samples | 80 | 790 | 80 | 721 |
| Bacterial Samples out of Compliance | 0 | 3 | 0 | 1 |
| Total number of inquiries (Note 2) | 6 | 27 | 4 | 64 |
| Total number of complaints (Note 2) | 6 | 47 | 6 | 112 |
| Number of complaints per 1000 service connections | 0.15 | 1.17 | 0.12 | 2.19 |
| Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished. | | | | |
| Safety | | | | |
| Hours lost to OJI | 0 | 0 | 0 | 0 |
| Hours lost to TTD | 0 | 0 | 0 | 0 |
| Total Hours Lost | 0 | 0 | 0 | 0 |
| Safety Training Sessions Held | 1 | 8 | 4 | 42 |
| Public Education | | | | |
| Number of tours conducted | 3 | 8 | 0 | 14 |
| Number of people on tours | 12 | 105 | 0 | 213 |

Notes:

Phase II construction - roof has been completed on the UV building, chemical building - chemical feed lines are being installed. The first test well for the well field expansion was drilled this month. Staff working with contractor to rehad well #19. A 6" water line broke at the plant - has been repaired.
Staff has gone 3189 days without a lost time accident.

Water Production for March 2019



SANITATION DIVISION PROGRESS REPORT

March 2019

| | FYE 18 | | FYE 19 | |
|-------------------------------------|--------|------------|--------|------------|
| | MONTH | YR-TO-DATE | MONTH | YR-TO-DATE |
| <u>Vehicle Accidents</u> | 0 | 12 | | 21 |
| <u>On The Job Injuries</u> | 1 | 6 | | 4 |
| <u>Bulk Pickups</u> | 32 | 217 | | 173 |
| <u>Refuse Complaints</u> | 80 | 642 | | 473 |
| <u>New Polycarts Requests</u> | 51 | 419 | | 383 |
| <u>Polycarts Exchanges</u> | 9 | 95 | | 80 |
| <u>Additional Polycart Requests</u> | 46 | 384 | | 443 |
| <u>Replaced Stolen Polycarts</u> | 10 | 112 | | 153 |
| <u>Replaced Damaged Polycarts</u> | 55 | 686 | | 731 |
| <u>Polycarts Repaired</u> | 15 | 238 | | 319 |

COMPOST MONTHLY REPORT

March 2019

| | MONTH |
|---|--------------|
| TONS BROUGHT IN BY COMPOST CREWS: | 362.53 |
| LANDFILL TIPPING FEE'S | \$ 19.75 |
| SAVINGS FROM NOT DUMPING AT LANDFILL: | \$ 7,159.97 |
| TONS BROUGHT IN BY PUBLIC: | 785.00 |
| TONS BROUGHT IN BY CONTRACTORS : | 990.00 |
| TONS BROUGHT IN BY OTHER CITY DEPARTMENTS: | 90.00 |
| LANDFILL TIPPING FEE'S | \$ 19.75 |
| SAVINGS FROM NOT DUMPING AT LANDFILL: | \$ 36,833.75 |
| TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL: | \$ 43,993.72 |
| REVENUE COLLECTED FROM COMPOST SALES: | \$3,500.00 |
| REVENUE COLLECTED FROM MULCH SALES: | \$0.00 |

| | MULCH CUBIC YDS MONTH | COMPOST CUBIC YDS MONTH |
|-----------------------------|--------------------------|----------------------------|
| PARKS DEPT. | | |
| ROAD & CHANNEL | | |
| LINE MAINTENANCE | | |
| STREET DEPT. | | |
| WATER TREATMENT | | |
| MURPHY PRODUCTS OKC | | |
| SELF LOADING BIN | | 35 |
| DRYING BEDS | | |
| COMPOST SOLD BY CUBIC YARDS | | 1,051 |
| MULCH SOLD BY CUBIC YARDS | | |
| TOTAL: | 0 | 1,086 |

MONTHLY TRANSFER STATION REPORT

Mar 2019

| | TONS PER MONTH | REVENUE PER MONTH |
|-----------------|----------------|-------------------|
| O.U. TONS | 335.50 | \$15,025.85 |
| COMMERCIAL TONS | 1,099.75 | \$57,289.50 |
| CASH TONS: | 386.61 | \$19,126.02 |
| BRUSH/YDS: | 0 | \$0.00 |
| PULL OFFS: | 30 | \$450.00 |
| TOTALS: | 1,851.86 | \$91,891.37 |

| | MONTH |
|---|-------|
| # OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS. | 440 |

| | |
|--|----------|
| # OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS. | 7,999.41 |
|--|----------|

| | |
|--|---|
| # OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS. | 0 |
|--|---|

| | |
|---|------|
| # OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS: | 0.00 |
|---|------|

| | |
|-----------------------------------|----------|
| TOTAL LOADS BROUGHT TO LANDFILLS: | 440.00 |
| GRAND TOTAL TONS TO LANDFILLS | 7,999.41 |

| | |
|-----------------------------------|--------------|
| DISPOSAL COST PER TON (OKC) | \$19.75 |
| TIPPING FEE'S FOR DUMPING AT OKC: | \$157,988.35 |
| GRAND TOTAL TIPPING FEE'S | \$157,988.35 |

| | |
|--|--------|
| # OF LOADS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS: | 577.00 |
|--|--------|

| | |
|---|---------|
| # OF TONS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS: | 3639.36 |
|---|---------|

| | |
|---|--------|
| # OF LOADS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS: | 359.00 |
|---|--------|

| | |
|--|---------|
| # OF TONS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS: | 2301.22 |
|--|---------|

| | |
|--|--------|
| TOTAL LOADS BROUGHT TO TRANSFER STATION: | 936.00 |
|--|--------|

| | |
|---|---------|
| TOTAL TONS BROUGHT TO TRANSFER STATION: | 5940.58 |
|---|---------|

| | |
|---|--------|
| MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.: | 253.48 |
|---|--------|

CURBSIDE MONTHLY RECYCLING REPORT**March-19****PROGRAM STATISTICS**

| | AVERAGE |
|-----------------------------|---------|
| | MONTH |
| SET OUT/PARTICIPATION RATE: | 92% |
| | |
| AVERAGE TONS PER DAY : | 14.23 |
| | |
| POUNDS PER HOME: | 27.88 |

COMMODITY BY TON

| | % of Total | TONS |
|-----------------------|----------------|---------------|
| ALUMINUM BEVERAGE CAN | 1.24% | 5.47 |
| #1 PET | 4.00% | 17.65 |
| NEWS | 0.00% | 0 |
| GLASS CONTAINERS | 14.55% | 64.2 |
| MIX PAPER | 38.26% | 168.82 |
| PLASTIC FILM | 2.66% | 11.74 |
| #2 NATURAL | 1.19% | 5.25 |
| #2 COLOR | 1.09% | 4.81 |
| #3-#7 | 0.00% | 0 |
| METAL | 0.59% | 2.6 |
| RIGIDS | 1.41% | 6.22 |
| TIN-STEEL SCRAP | 1.62% | 7.15 |
| TRASH | 22.24% | 98.13 |
| OCC | 11.15% | 49.2 |
| TOTAL | 100.00% | 441.24 |

| | MONTH |
|------------------------|------------|
| SERVICE CALLS (MISSES) | 48 |
| HOUSESIDE | 10 |
| REMINDER | 0 |
| SCATTERED | 0 |
| MISC. | 0 |
| REPAIR | 11 |
| NEW | 53 |
| ADD | 2 |
| MISSING | 10 |
| EXCHANGE | 2 |
| REPLACE | 6 |
| PICK UP | 12 |
| | |
| | |
| | |
| TOTAL CALLS | 154 |

| | MONTH |
|--------------------------------|-------------------|
| LANDFILL COST AVOIDANCE | \$9,116.02 |

| Drop Center Report | March 2019 |
|--------------------|------------|
|--------------------|------------|

Drop Center Report

| MONTHLY UNIT PRICES | Revenue per ton | Proc. Fee | Lbs Rejected | Tons Rejected | % | LNDFL Fee | Tons Diverted | \$ Diverted |
|----------------------------|------------------------|------------------|---------------------|----------------------|----------|------------------|----------------------|--------------------|
| ALUMINUM: | \$550.00 | \$0.00 | . | 0 | 0 | 0 | 156.75 | \$3,081.20 |
| PLASTICS: | \$50.00 | \$0.00 | | | | | | |
| STEEL CANS: | \$25.00 | \$0.00 | | | | | | |
| MIXED GLASS: | \$0.00 | \$20.00 | | | | | | |
| MIXED PAPER: | \$0.00 | \$0.00 | | | | | | |
| CARDBOARD: | \$45.00 | \$0.00 | | | | | | |

| RECYCLING CENTER DATA: | #9 | TONS | | | Fairgrounds | Tons | Hobby Lobby | PRO/FEE | Revenues | Net |
|--------------------------|----|------|-----------|------|-------------|-------|-------------|---------|------------|------------|
| | | TONS | HollyWood | TONS | | | | | | |
| ALUMINUM: | | 0.05 | 0.16 | | 0.21 | 0.24 | 0.66 | \$0.00 | \$363.00 | \$363.00 |
| PLASTICS: | | 0.96 | 2.01 | | 2.2 | 3.15 | 8.32 | \$0.00 | \$416.00 | \$416.00 |
| STEEL CANS: | | 0.21 | 0.43 | | 0.47 | 0.74 | 1.85 | \$0.00 | \$46.25 | \$46.25 |
| MIXED GLASS: | | 0 | 0 | | 0 | 0 | 0 | \$0.00 | \$0.00 | \$0.00 |
| MIXED PAPER: | | 0 | 8.8 | | 4.98 | 11.78 | 25.56 | \$0.00 | \$0.00 | \$0.00 |
| CARDBOARD: | | 4.5 | 13.11 | | 16.96 | 14.88 | 49.45 | \$0.00 | \$2,225.25 | \$2,225.25 |
| RECYCLING CENTER TOTALS: | | 5.72 | 24.51 | | 24.82 | 30.79 | 85.84 | \$0.00 | \$3,050.50 | \$3,050.50 |

| | | | | |
|-----------|----------------------------|------------|------------|----------|
| Cardboard | Other Cardboard Containers | | Compactors | |
| | TONS | Revenues | TONS | Revenues |
| | 56.25 | \$2,531.25 | 13.92 | \$626.40 |

| | |
|--------|--------|
| Rental | \$0.00 |
|--------|--------|

[illegible]

| | | | |
|---------|------------|-------------|--------------|
| Revenue | Income | Expense | Net |
| | \$6,208.15 | \$21,433.61 | -\$15,225.46 |

| | |
|---------------------------------|------------|
| Total All Recycle and Cardboard | |
| Tons | Revenues |
| | \$6,208.15 |

| | |
|--------------------|----------|
| Total Recycle Only | |
| Tons | Revenues |
| 36.39 | \$825.25 |

| | |
|-----------------|------------|
| Total Cardboard | |
| Tons | Revenues |
| 119.62 | \$5,382.90 |

