


AIA® Document G701™ – 2017
Change Order

PROJECT: (Name and address) Norman Public Library Central 103 West Acres Street Norman, OK 73069	CONTRACT INFORMATION: Contract For: General Construction Date: June 12, 2017	CHANGE ORDER INFORMATION: Change Order Number: 014 Date: March 25, 2019
OWNER: (Name and address) City of Norman 201 W. Gray Street Norman, OK 73069	ARCHITECT: (Name and address) MSR Design 710 S. 2nd Street, 8th Floor Minneapolis, MN 55401	CONTRACTOR: (Name and address) Flintco, LLC 2303 S. Prospect Oklahoma City, 73129

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

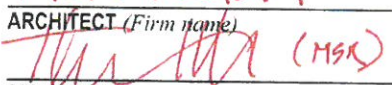
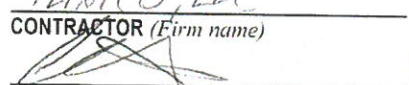
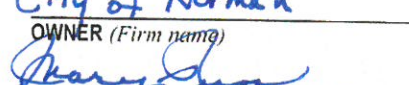
PCO-80 - Millwork Revisions for FFE (PR-13) - \$39,843.00

The original Contract Sum was	\$ 25,858,000.00
The net change by previously authorized Change Orders	\$ 603,493.00
The Contract Sum prior to this Change Order was	\$ 26,461,493.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 39,843.00
The new Contract Sum including this Change Order will be	\$ 26,501,336.00

The Contract Time will be increased by Zero (0) days.
 The new date of Substantial Completion will be August 5, 2019

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

MSR DESIGN ARCHITECT (Firm name)  SIGNATURE THOMAS HALLER (MSR) PRINTED NAME AND TITLE MARCH 25, 2019 DATE	FLINTCO, LLC CONTRACTOR (Firm name)  SIGNATURE CHRISTINE WINCHESTER PRINTED NAME AND TITLE 3/26/19 DATE	City of Norman OWNER (Firm name)  SIGNATURE Mary Rupp, Interim City Mgr. PRINTED NAME AND TITLE 3/27/2019 DATE
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MEMORANDUM

Date: 3/25/2019
Project Name: **Norman Central Branch Library**
Project No: 2016005.00

To: CO #014
From: Thomas Haller (MSR)
Cc: N/A

Re: **NORMAN CENTRAL LIBRARY CO #014 EXPLANATIONS**

The description below is intended to explain the reasons for the change in CO #014, and the associated costs for each change. Reference CO #014 for the formalized and signed document outlining these changes. Reference the potential change orders produced by Flintco Construction for the origination of stated costs.

PCO-80 – Millwork Revisions for FFE (PR-13) - \$39,843.00

Explanation: During the design phase and through the bidding phase, the FFE budget held a line item allowance for this piece of millwork. Originally the thought was that a separate vendor would be awarded the project, but to ease the coordination with the design and construction; the work was awarded to one of the Flintco subcontractors. After much consideration of value engineering options, the original design was deemed most desirable for sustained quality. MSR recommended.

CO #014 Total Cost: \$39,843.00

Thomas Haller, Associate

612.375.8708 T tom@msrdesign.com E



ADG, PC
920 W Main
Oklahoma City, OK 73106
405.232.5700 ▪ www.adgokc.com

MEMO

DATE: 3/26/2019
TO: Terry Floyd
FROM: ADG Team
SUBJECT: NORMAN FORWARD – Central Library – Change Order #014

PROJECT: NORMAN FORWARD – Central Library

PROJECT NO: 16-003

PHASE NO: Construction

ADG has reviewed the summary of the referenced Change Order #014 provided by MSR along with their explanation and estimate of cost for each item. ADG is in agreement with MSR's recommendations.

William Harrell
Program Management



ADG, PC
920 W Main
Oklahoma City, OK 73106
405.232.5700



CHANGE ORDER REQUEST: PCO

80

Project Name Norman Central Library
Flintco Job # 17039

City of Norman Contract number K-1617-83

TO:	Terry Floyd Norman Municipal Authority 201 West Gray Norman, Ok 73070	Subject:	PR #13
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In Accordance with our contract agreement, for your review and acceptance, we submit this cost proposal

NTP DATE:

COR Date: 3/5/2019

SUMMARY Costs for PR #13 millwork changes for FFE coordination per design documents. After much consideration of VE options, the original design was deemed most desirable for sustained quality. In an effort to kept costs under \$40K, FADCO voided costs for the changes to EP7 in the Teen Area and EP3b in Children's collection.

LABOR, LABOR BURDEN, MATERIALS, SUBCONTRACTS

Direct Labor		\$	-
Labor Burden	(58% *Sum of all Flintco Labor)	\$	-
Direct Materials		\$	-
Direct Subcontracts		\$	32,492

SUBTOTAL 1

\$ 32,492

EXPENSES ON LABOR AND MATERIALS

Consumables	(5.0% of Labor)		-
Small Tools	(5.0% of Labor)		-

SUBTOTAL 2

\$ -

EXPENSES ON LABOR, LABOR BURDEN, MATERIALS

Data Processing	(0.25% of labor, burden, and materials)		-
Safety	(1.0% of labor, burden, and materials)		-
Warranty	(1.0% of labor, burden, and materials)		-

SUBTOTAL 3

\$ -

SUBCONTRACTOR INSURANCE, OVERHEAD AND FEE

Bonding	(1.5% of Subcontracts and Self Performed)	\$	487.38
Builders Risk Insurance	(.08% of Subcontracts)		26
Overhead on Subcontracts	(10% of Subcontracts)		3,249
Fee on Subcontracts	(10% of Subcontracts)		3,249

SUBTOTAL 4

\$ 7,012

SELF PERFORMED WORK INSURANCE, OVERHEAD AND FEE

Bldrs Risk Insurance	(.6 % of Subs and Self Performed work)	\$	237
Overhead on Flintco Work	(10% of Self Performed work+ Bond / Ins)	\$	51
Fee on Flintco Work	(10% of Self Performed work+ Bond / Ins)	\$	51

SUBTOTAL 5

\$ 340

TOTAL \$ 39,843

FLINTCO

Cristine Winchester

3/5/2019

Date

OWNER

Terry Floyd

Date



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Oklahoma City, OK

WORKSHEET

Job Number 17039 - Norman Central Library

DESCRIPTION	AREA	UNIT	LABOR			MATERIAL		TOTAL
			MHRS	RATE	COST	QTY	COST	U.P.
Fadco								\$32,492
					-		-	
			-		-		-	
			-		-		-	
			-		-		-	

Flintco Self-Perform Total

\$0

Subcontractor Total

\$32,492



Fixtures & Drywall Company of Oklahoma, Inc.

5531 East Admiral Place, Tulsa, OK 74115

918-832-1641 Office ~ 918-832-1251 Fax

WWW.FADCO.COM

Date: 1/23/2019
From: Jeremy Allen
To: Cristine Winchester
Firm: Flintco
Project: NPL
PR-13

M110 Diwall		Cost
Material		\$ 17,851.02
Shop Labor		\$ 8,560.00
P A, & E		\$ 2,900.00
Delivery		\$ 160.00
Overhead	5%	\$ 1,473.55
Profit	5%	\$ 1,547.23
Sub Total		\$ 32,491.80
Total Change		<u>\$ 32,491.80</u>

Teen Collection(NO COST)

Childrens Collection(NO COST)

Sales Tax: \$ 2,588.20
Grand Total: \$ 35,080.00

Cristine Winchester

From: Leanne Larson <Leanne@msrdesign.com>
Sent: Thursday, February 14, 2019 10:51 AM
To: Tom Haller; Cristine Winchester; Terry Floyd; Lisa Wells
Cc: Caroline Dulworth; Leslie Tabor (ltabor@adgokc.com) (ltabor@adgokc.com); Willam Harrell (wharrell@adgokc.com); Ethan Treisa; Zack Blair; jwaltman@tmparch.com; Greta Foster; Dawon Kim
Subject: RE: Norman Central Library - PR #13 Millwork Piece:

I would advocate for Flintco to remain involved and responsible for this piece since it really is more of a millwork item as opposed to furniture. Will it need anchoring to the floor and how does it connect to the power/data, for example?

Leanne Larson, CID, IIDA, LEED AP, Senior Associate
651 402 2054 

MSR www.msrdesign.com

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From: Tom Haller
Sent: Thursday, February 14, 2019 10:40 AM
To: Cristine Winchester <cristine.winchester@flintco.com>; Terry Floyd <Terry.Floyd@NormanOK.gov>; Lisa Wells <lwells@pioneerlibrarysystem.org>
Cc: Caroline Dulworth <caroline@pioneerlibrarysystem.org>; Leslie Tabor (ltabor@adgokc.com) (ltabor@adgokc.com) <ltabor@adgokc.com>; Willam Harrell (wharrell@adgokc.com) <wharrell@adgokc.com>; Ethan Treisa <ethan.treisa@flintco.com>; Zack Blair <zblair@flintco.com>; jwaltman@tmparch.com; Greta Foster <Greta@msrdesign.com>; Leanne Larson <Leanne@msrdesign.com>; Dawon Kim <dawon@msrdesign.com>
Subject: RE: Norman Central Library - PR #13 Millwork Piece:


Cristine.

I would say that makes sense for you to not handle responsibility on this if it is getting bid out separately, but I am not really sure how Terry wants to finalize this.

Terry.

Does Flintco's inclination to drop responsibility make sense for you, with how you would theoretically set up the Contract or send the Purchase Order directly to the vendor? Also, I will talk with Dawon today, but we should be able to get the final drawings out before the end of the week.

Thank you both.

Tom Haller, Associate
612 375 8708 

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From: Cristine Winchester <cristine.winchester@flintco.com>
Sent: Thursday, February 14, 2019 9:19 AM
To: Terry Floyd <Terry.Floyd@NormanOK.gov>; Lisa Wells <lwells@pioneerlibrarysystem.org>; Tom Haller

<tom@msrdesign.com>

Cc: Caroline Dulworth <caroline@pioneerlibrarysystem.org>; Leslie Tabor (ltabor@adgokc.com) (ltabor@adgokc.com) <ltabor@adgokc.com>; Willam Harrell (wharrell@adgokc.com) <wharrell@adgokc.com>; Ethan Treisa <ethan.treisa@flintco.com>; Zack Blair <zblair@flintco.com>; jwaltman@tmparch.com; Greta Foster <Greta@msrdesign.com>; Leanne Larson <Leanne@msrdesign.com>; Dawon Kim <dawon@msrdesign.com>
Subject: RE: Norman Central Library - PR #13 Millwork Piece:

Terry – potential vendors are Cohen and Fadco. Please find contacts for each below.

Tom – are we to consider the PR-13 computer desk scope voided from Flintco responsibility? If so, we won't assume any responsibility for shops/fabrication/delivery etc from this point forward.

Fadco: Cole Blakely (cole.blakely@fadco.com, 918-261-4148) **We recommend since they have the other millwork/ solid surface to be matched already in their scope.

Cohen: David Beadles (david.beadles@cohenwoodworking.com, 417-425-4351)

From: Terry Floyd [<mailto:Terry.Floyd@NormanOK.gov>]

Sent: Wednesday, February 13, 2019 10:34 AM

To: Lisa Wells <lwells@pioneerlibrarysystem.org>; Tom Haller <tom@msrdesign.com>

Cc: Cristine Winchester <cristine.winchester@flintco.com>; Caroline Dulworth <caroline@pioneerlibrarysystem.org>; Leslie Tabor (ltabor@adgokc.com) (ltabor@adgokc.com) <ltabor@adgokc.com>; Willam Harrell (wharrell@adgokc.com) <wharrell@adgokc.com>; Ethan Treisa <ethan.treisa@flintco.com>; Zack Blair <zblair@flintco.com>; jwaltman@tmparch.com; Greta Foster <Greta@msrdesign.com>; Leanne Larson <Leanne@msrdesign.com>; Dawon Kim <dawon@msrdesign.com>

Subject: RE: Norman Central Library - PR #13 Millwork Piece:

This could likely require Council action as an authorization to purchase. Send the specifications so I can work towards the solution for purchasing. Additionally, potential vendors capable of executing this construction I will likely need.

Thanks,

Terry Floyd

Development Coordinator

City of Norman

201 W. Gray Street

Norman, OK 73069

405.366.5446 office

405.464.1730 cell

terry.floyd@normanok.gov

www.normanok.gov



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From: Lisa Wells [<mailto:lwells@pioneerlibrarysystem.org>]

Sent: Wednesday, February 13, 2019 10:17 AM

To: Tom Haller

Cc: Terry Floyd; Cristine Winchester; Caroline Dulworth; Leslie Tabor (ltabor@adgokc.com) (ltabor@adgokc.com); Willam Harrell (wharrell@adgokc.com); Ethan Treisa; Zack Blair; jwaltman@tmparch.com; Greta Foster; Leanne Larson; Dawon

Kim

Subject: Re: Norman Central Library - PR #13 Millwork Piece:

I'll say for PLS that we appreciate this solution. -Lisa

Lisa Wells

Executive Director | Pioneer Library System
300 Norman Center Court | Norman, OK 73072
405.801.4502

Sent from my iPad

On Feb 12, 2019, at 6:36 PM, Tom Haller <tom@msrdesign.com> wrote:

Terry, Cristine, Lisa / Caroline.

After discussing with Leanne and Greta, we are leaning towards the originally designed piece which came in around \$32,000. Our understanding is that we currently stand pretty well within our budget on FFE, and we think we should be pretty safe to say this will be affordable even at the higher cost. Without scrapping the original materials, we will ensure a better product in the long run and we can be confident that the design aesthetic will be congruent with the overall design of the library. As far as paying for the piece, we are suggesting that this piece be procured similarly to the Literacy Tree. It is understood that this will be under the \$50,000 amount and will not require a council vote. Hopefully that goes a long way in helping us find a simple solution to ordering this piece. If there are any questions or directives from the rest of the group that could help this process move along, now is the time to speak up.

Thank you all.

Tom Haller. Associate

612 375 8708 T

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