



DATE: October 31, 2018

TO: Jeff Bryant, City Attorney
Ken Komiske, Director of Utilities

FROM: Brenda Hall, City Clerk *BH*

SUBJECT: Claim from Cimarron Trails Apartments

I am in receipt of a claim from Cimarron Trails Apartments in the amount of \$15,969.00 for damages to a parking lot at 3100 Rock Creek Trail on September 30, 2018, when a City owned fire line leaked under the parking lot, it was not repaired to previous condition.

Ken, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Jeff.

Jeff, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

She is also requesting that her bill be adjusted from her utility bill due to the leak.

BH:sdj
attachments

office memorandum