

**NORMAN PLANNING COMMISSION
REGULAR SESSION MINUTES**

NOVEMBER 8, 2018

The Planning Commission of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building, 201 West Gray Street, on the 8th day of November, 2018. Notice and agenda of the meeting were posted at the Norman Municipal Building and online at <http://www.normanok.gov/content/boards-commissions> at least twenty-four hours prior to the beginning of the meeting.

Vice Chairman Tom Knotts called the meeting to order at 6:30 p.m.

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Item No. 1, being:

ROLL CALL

MEMBERS PRESENT

Sandy Bahan
Nouman Jan
Tom Knotts
Dave Boeck
Erin Williford
Andy Sherrer

MEMBERS ABSENT

Chris Lewis
Neil Robinson
Lark Zink

A quorum was present.

STAFF MEMBERS PRESENT

Jane Hudson, Interim Director, Planning &
Community Development
Janay Greenlee, Planner II
Roné Tromble, Recording Secretary
Ken Danner, Subdivision Development
Manager
Elisabeth Muckala, Assistant City Attorney
Kathryn Walker, Assistant City Attorney
Bryce Holland, Multimedia Specialist
Terry Floyd, Development Coordinator

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Item No. 5, being:

O-1819-19 – NS-NORMAN, L.L.C., REQUESTS CLOSURE OF A PORTION OF A PLATTED 10' UTILITY EASEMENT LOCATED WITHIN RENAISSANCE ADDITION AT 1600 ANN BRANDEN BOULEVARD.

ITEMS SUBMITTED FOR THE RECORD:

1. Location Maps
2. Staff Report
3. Petition and Attachments
4. Letters from Utilities

PRESENTATION BY STAFF:

1. Ken Danner reviewed the staff report, a copy of which is filed with the minutes. Staff recommends approval of the request to close a portion of a ten-foot (10') utility easement located within the final plat of Renaissance Addition.

PRESENTATION BY THE APPLICANT:

1. Chad Taylor, an attorney with the Riggs, Abney Law Firm in Oklahoma City, representing the applicant – One corner of a garage building was found to be encroaching into the utility easement; it's a small pie piece of about 3' by 4 or 5'. We've run a GPS crew out there to locate the utilities; the actual corner of the building is not over any active utility lines. There are OG&E lines out there; there is a water line. We've talked to everybody. There's no objection to closing this thing down. It's not going to affect any utility lines. Basically just cleaning up one corner of a building.

AUDIENCE PARTICIPATION:

None

DISCUSSION AND ACTION BY THE PLANNING COMMISSION:

Dave Boeck moved to recommend adoption of Ordinance No. O-1819-11 to City Council. Erin Williford seconded the motion.

There being no further discussion, a vote on the motion was taken with the following result:

YEAS	Sandy Bahan, Nouman Jan, Tom Knotts, Dave Boeck, Erin Williford, Andy Sherrer
NAYES	None
MEMBERS ABSENT	Chris Lewis, Neil Robinson, Lark Zink

Ms. Tromble announced that the motion, to recommend adoption of Ordinance No. O-1819-11 to City Council, passed by a vote of 6-0.

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