




SUB-GRANTEE AWARD

Sub-grantee – Required for Reimbursement		Original Award Amount	
FEI#	DUNS #	\$60,950.00	
City of Norman Lynne Miller, Mayor PO Box 370 Norman, OK 73070		Award Number #860.062	
		Award Effective Date 8/6/2016	
		Project Period 9/1/2016 – 3/31/2019	
Project Title/IJ Homeland Security Grant Program Replacement Hazmat Chemical Identification Units /IJ #6		CFDA 97.073 (OKOHS # 97.073 - 6200)	
Applicable Funds Homeland Security Grant Program FY 2016 (SHSP - Local)		Region 6	County Cleveland
Method of Payment: This is a Reimbursement Grant.		Is Sub-Grantee NIMS Compliant? (Please Check One) YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
Agency/Jurisdiction Chief Executive Officer Information-Primary Authorized Official City or County Official (Mayor, City Manager, County Commissioner)		Project Contact/ Secondary Authorized Official (If Applicable)	
Title of Primary Authorized Official Mayor		Title of Secondary Authorized Official Fire Chief	
Name Lynne Miller		Name Travis King	
Telephone 405-366-5402	Fax	Telephone 405-292-9780	Fax
Email Mayor@normanok.gov		Email Travis.king@normanok.gov	
Signature of Primary Authorized Official: (Required) Date		Signature of Secondary Authorized Official: (Required) Date	
The Primary Authorized Official certifies: <ul style="list-style-type: none">• Legal authorization to accept grants on behalf of the named governmental entity.• Proposed project can be completed by March 31, 2019• Sub-Grantee will comply with all laws, regulations, statutes, assurances, certifications, and other requirements referenced in Schedules A, B and C (if applicable) and Schedules 1-5 (if applicable) each of which is attached hereto.• All submitted data is true and correct to the best of signatory's knowledge.			
Special Conditions			
OKOHS Approving Official Kim Edd Carter Director		OKOHS Contact Information Oklahoma Office of Homeland Security P.O. Box 11415 Oklahoma City, OK 73136-0415	
Signature of OKOHS Approving Official 		Telephone (405) 425-7296	Fax (405) 425-7295



STATE OF OKLAHOMA
OFFICE OF HOMELAND SECURITY

TO: City of Norman
Lynne Miller, Mayor \

FROM: Kim Edd Carter, Director *KEC*

DATE: December 5, 2018

RE: Oklahoma Office of Homeland Security 2016 Homeland Security Grant Program;
Replacement Hazmat Chemical Identification Units; # 860.061

Your agency has been selected to receive \$60,950.00, (the Proposed Award), pursuant to the Oklahoma Office of Homeland Security (OKOHS) fiscal year 2016 Homeland Security Grant Program (the 2016 Program). Among other initiatives, the 2016 Program provides this funding for the purchase of a hazmat chemical identification units.

In order to facilitate the expeditious acquisition of Replacement Hazmat Chemical Identification Units (the Equipment), the City of Norman hereby assigns the \$60,950.00 to the State of Oklahoma, specifically the Oklahoma Department of Public Safety (DPS) and OKOHS, to purchase the Equipment, which will be delivered and titled directly to the City of Norman. We agree to accept title to the Equipment and acknowledge that use of the Equipment is subject to the terms and conditions of the 2016 Program, including but not limited to the requirement to maintain an accurate inventory of the Equipment.

The 2016 Program is a federally funded grant using money provided to the State of Oklahoma as a part of the FY 2016 (FEMA/DHS) Homeland Security Grant Program. Like previous FEMA/DHS/OKOHS grant programs, the 2016 Program is a reimbursement grant. The process requires the following actions **(Note 2-5 apply to DPS/OKOHS):**

- (1) Acceptance of the terms and conditions of the 2016 Program including but not limited to those noted on the attached Schedule "1";
- (2) Submission of a Budget Detail Worksheet (BDW) to OKOHS with a list of estimated costs of specific allowable items;
- (3) Receipt of an approval letter from OKOHS with a schedule of approved items. You must have this **OKOHS APPROVAL LETTER IN HAND PRIOR TO EXPENDING FUNDS**;
- (4) After your receipt of the OKOHS Approval Letter, you may purchase approved items in an amount not to exceed the amount of the Proposed Award; and
- (5) Upon receipt of the purchased items, you may submit a Reimbursement Request Form with copies of the associated invoices to OKOHS. (Copies of the Reimbursement Request Form and the BDW are available on the OKOHS website at www.homelandsecurity.ok.gov).

Reimbursement checks are generally mailed to sub grantees by OKOHS within 30 days of receipt of the signed Reimbursement Request Form and associated invoices. If this process will cause a significant hardship, please contact OKOHS for further guidance.



**STATE OF OKLAHOMA
OFFICE OF HOMELAND SECURITY**

If your organization is willing to accept the Proposed Award subject to all the terms and conditions of the Year Program, please so indicate by: (1) affixing the signature of the appropriate chief executive officer (i.e. the chair of the county commissioners, the mayor, the agency director, or the city manager) in the space provided below; and (2) returning an original fully executed copy of this letter and each document listed on Schedule "1" (each of which is included with this award packet) to OKOHS **ON OR BEFORE January 4, 2019** Post Office Box 11415, Oklahoma City, Oklahoma 73136.0415.

Should you have questions or need additional assistance contact Robbie Foster at 405-425-7510 or by e-mail at robbie.foster@okohs.ok.gov or Christina Daron at 405-425-7591 or by email at christina.daron@okohs.ok.gov.

Thank you for your willingness to participate in this important initiative. We appreciate your efforts to protect our citizens and we look forward to working with you.

Agreed and accepted this ____ day of _____ 2019:

Government/Agency Name: _____

Signature: _____

Printed Name: _____

Title: _____

Award ID#	Region	Subgrantee	Agency	IJ#	Project Description	Program	State / Local	ITEM (Approval Requested)	Est. Unit Cost	Qty	Total	December 2018 Approvals	Revised Award Amount	Total Approved To Date	Checks Written	Current Available
860.062	6	Norman, City of	FS	6	Hazmat Chemical Identification Units	SHSP	Local	Replacement Hazmat Chemical Identification Units	\$ 60,950.00	1.00	\$ 60,950.00	\$60,950.00	\$ 60,950.00	\$ 60,950.00	\$ -	\$ 60,950.00

KEC
12-07-18