



DATE: October 31, 2018

TO: Jeff Bryant, City Attorney
Jud Foster, Director of Parks and Recreation

FROM: Brenda Hall, City Clerk *BH*

SUBJECT: Amended Claim from Braum's, Inc.

I am in receipt of a claim from Braum's, Inc. in the amount of \$3,274.35 for damages to a canopy at 1002 24th Avenue, SW on June 8, 2018, due to their claim the canopy was damaged when a City truck carrying a dumpster being transported on the bed of a truck hit the canopy.

Jud, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Jeff.

Jeff, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

BH:sdj
attachments

office memorandum