

Appendix 42

Draft Resolution to Create a Parking Management District

Draft of Municipal Code Chapter Authorizing the Creation of a Parking Improvement District

Note: It is intended that this document be used as a starting point for the development of a resolution to authorize the creation of a Parking Improvement District. Consultation with appropriate legal council will be required to investigate Oklahoma statutes regarding the creation of parking management agencies and if desired, the creation of special tax assessment districts.

Cleveland County/City of Norman, OK

Chapter No. ____ PARKING DISTRICT

Section ____ .010 Purpose.

Section ____ .020 Resolution of intention.

Section ____ .030 Public hearing.

Section ____ .040 Description of the area.

Section ____ .050 Businesses subject to amendment.

Section ____ .060 System of assessments or charges imposed.

Section ____ .070 Parking and business improvement area established.

Section ____ .080 Uses of revenues.

Section ____ .090 Delegation of administration.

Section ____ .100 Findings of benefit.

Section ____ .120 Operative date.

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Section _____.010 Purpose.

The purpose of this chapter is to authorize Cleveland County and the City of Norman, OK to jointly create a quasi-independent parking improvement district to improve the management of County and City parking resources and to support the economic development and the strategic vision of the County/City. The parking district will have the power to manage public parking assets, set parking rates, establish fines and other fees related to parking resources use such proceeds for the benefit of businesses within such area by doing any or all of the following:

- A. Parking supply additions
- B. Parking system improvements
- C. Parking technology upgrades
- D. Parking rate assessment and modifications
- E. Beautification
- F. Promotion of public events
- G. Furnishing of art to public places in the area, and
- H. General promotion of business activities.

Section _____.020 Resolution of intention.

The parking district herein created was initiated pursuant to the provisions of the _____ Code Section _____ which requires adoption of a Resolution of Intention by the legislative body of any County/City creating such an entity. The Cleveland County Commission and the City Council of the City of Norman adopted Resolution No. _____ which declared their joint intention to consider establishment of a parking district.

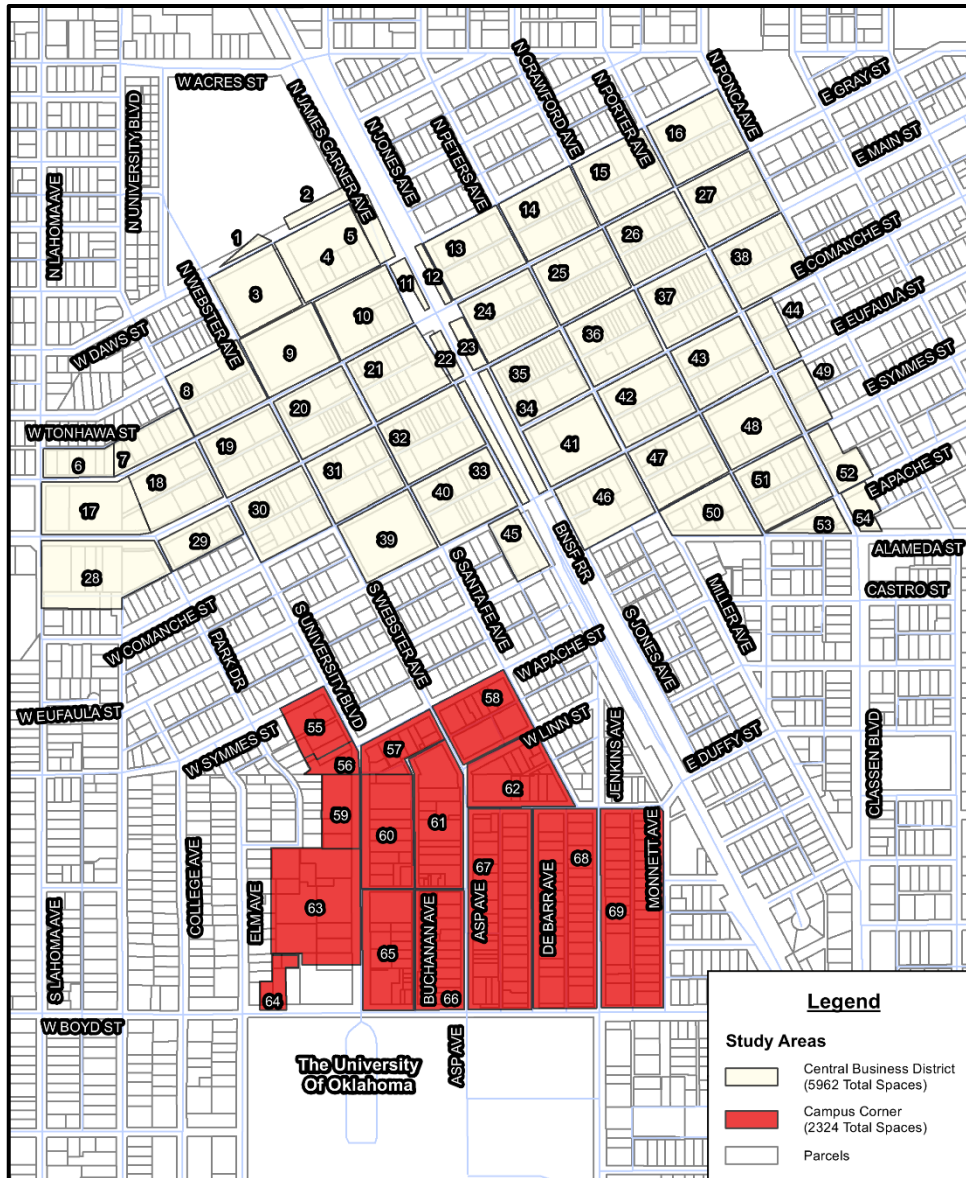
Section _____.030 Public hearing.

Pursuant to the requirement of _____ Code Section _____, the Cleveland County Commission and the City Council of the City of Norman held a public hearing on (date/location) for the purpose of receiving testimony and protests and other comment from those businesses within the proposed area, and to receive any other information concerning the formation of the parking District.

Section _____.040 Description of the area.

The Parking District created herein is focused initially on the downtown business district and the "Campus Corner" area of the City of Norman, but may extend to cover parking management issues citywide in the future as additional needs develop. The downtown parking improvement district created herein is in the downtown business district area of Norman, an area outlined in the map below and permanently placed on file in the offices of the County/City Clerks, and incorporated herein by this reference. The boundaries of the downtown parking improvement district may be adjusted from time to time, by amendment to this resolution.

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Section _____.050 Businesses subject to amendment. (Optional – not recommended at this time)

All businesses in the parking improvement district created and established under this chapter shall be subject to any amendments to this chapter enacted or adopted by the Cleveland County Commission and the City Council of the City of Norman.

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Section _____.060 System of assessments or charges imposed. (Optional – not recommended at this time)

The Parking District will have the ability to implement a charge system to be imposed on each business entity within the parking improvement district as hereby created. Businesses shall pay an amount equal to ____ percent of the business tax charge as set forth in this code or as it may hereafter be amended. Such funds are in addition to and shall be kept in a separate account from business tax revenues and shall be used for the purposes that are established herein. (Ord. _____, 20__)

Note: the two sections above are typically used if a special taxing or assessment district is being incorporated into the Parking District. We are not recommending this component.

Section _____.070 Parking District established.

Pursuant to the provisions of this resolution, the Cleveland County Commission and the City Council of the City of Norman City Council hereby establishes a downtown parking district as described herein.

Section 3.46.080 Uses of revenues.

The revenues derived from the parking facilities and parking district charges shall be used for the following purposes:

- A. Creation and operation of the Parking District
- B. Parking Operations and Management
- C. Parking System Capital Improvement
- D. Parking System Marketing and Support of Seasonal Promotions
- E. Beautification and Parking Projects
- F. General promotion of business activities
- G. Other uses not inconsistent with the purposes enumerated in Section _____. (Ord. _____, 20__)

Section 3.46.090 Delegation of administration.

The Cleveland County/City of Norman City Parking District is authorized to administer funds raised hereunder and to operate programs and activities which are consistent with the purposes, goals and uses outlined in this resolution and to formally report back to the County Commission and City Council at least annually beginning no later than January, _____. (Ord. _____, 20__)

Section 3.46.100 Findings of benefit.

The County Commission and City Council, after holding a public hearing and providing an opportunity for protests to be heard and after taking testimony and comment from interested persons representing businesses within the area, does hereby find that to promote improved public service, enhanced downtown economic development and the achievement of the County's and City's strategic goals, the creation of the parking district will be a valuable asset and that the businesses

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conducting their activities within the area will benefit by the expenditure of funds raised by the charges as contemplated by this resolution.

Section 3.46.120 Operative date.

The operative date of this chapter is _____, 20____. (Ord. _____, 20____)