



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: O-1819-16

File ID: O-1819-16

Type: Ordinance

Status: Non-Consent Items

Version: 1

Reference: Item 33

In Control: City Council

Department: City Clerk Department

Cost:

File Created: 09/20/2018

File Name: Interim City Manager

Final Action:

Title: CONSIDERATION OF ORDINANCE O-1819-16 UPON FIRST, SECOND, FINAL READING:
AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA FIXING THE
COMPENSATION OF THE INTERIM CITY MANAGER AS PROVIDED BY ARTICLE XVII,
SECTION 1, OF THE CHARTER OF THE CITY OF NORMAN; PROVIDING FOR THE
EFFECTIVE DATE; DECLARING AN EMERGENCY AS PROVIDED BY ARTICLE XII,
SECTION 5 OF THE CHARTER OF THE CITY OF NORMAN; AND PROVIDING FOR THE
SEVERABILITY THEREOF.

Notes: ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1819-16 upon First Reading by title.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-1819-16 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to approve Emergency Section No. 7.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance No. O-1819-16 upon Final Reading as a whole.

ACTION TAKEN: _____

Agenda Date: 09/25/2018

Agenda Number: 33

Attachments: O-1819-16 Inteirm City Mgr

Project Manager: Brenda Hall, City Clerk

Entered by: Ellen.Usry@normanok.gov

Effective Date:

History of Legislative File

| Ver- sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---------------|--------------|-------|---------|----------|-----------|-----------------|---------|
|---------------|--------------|-------|---------|----------|-----------|-----------------|---------|

Text of Legislative File O-1819-16

Body

INFORMATION: City Manager Steve Lewis' last day on the job for the City of Norman is September 28, 2018. Council, with the assistance of the Oklahoma Municipal Management Services, Inc. (OMMS) identified a candidate for Interim City Manager that was interviewed by the full Council on September 18, 2018. Ms. Rupp has city management experience from the City of Stillwater and the City of Perry. She is retired at this time and lives in Perry. Contract No. K-1819-67 secures the services of Mary Rupp as Interim City Manager during the time period that will be necessary to recruit and hire a permanent City Manager to replace Mr. Lewis.

Her first official day on the job as Interim City Manager will be September 28, 2018. The Contract sets a compensation rate of \$9,800 per month plus reasonable travel and lodging expenses. Ms. Rupp, as Interim City Manager, will not be required to permanently relocate to the City of Norman. Formal consideration of the Contract is being scheduled for City Council consideration for the September 25, 2018 Council meeting.

By Article XVII, Section 1 of the Charter, the City Manager's compensation must be set by Ordinance. This companion Ordinance, O-1819-16 will be scheduled for consideration at the same meeting. Article XII, Section 5 of the Charter provides that if, in the judgment of the Council, it is necessary for the immediate preservation of the peace, health, or safety of the citizens of Norman that this Ordinance become effective prior to the time an ordinary ordinance would become effective, then the Council may declare an emergency so that the ordinance will become effective immediately upon its passage.

Procedurally, an Emergency clause requires a reference in the Title, and a separate section that must be passed by a separate vote by 2/3rd majority of Council. To allow the Ordinance setting the compensation of the Interim City Manager to become effective at the same time Ms. Rupp will report to work as set out in the Contract, such an Emergency Clause has been included in Ordinance O-1819-16 for Council's consideration.