

**NORMAN PLANNING COMMISSION
REGULAR SESSION MINUTES**

AUGUST 9, 2018

The Planning Commission of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building, 201 West Gray Street, on the 9th day of August, 2018. Notice and agenda of the meeting were posted at the Norman Municipal Building and online at <http://www.normanok.gov/content/boards-commissions> at least twenty-four hours prior to the beginning of the meeting.

Vice Chairman Tom Knotts called the meeting to order at 6:30 p.m.

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Item No. 1, being:

ROLL CALL

MEMBERS PRESENT

Sandy Bahan
Nouman Jan (left after Item 3)
Chris Lewis
Tom Knotts
Lark Zink (arrived at 6:30 p.m.)
Dave Boeck
Erin Williford
Andy Sherrer

MEMBERS ABSENT

Neil Robinson

A quorum was present.

STAFF MEMBERS PRESENT

Susan Connors, Director, Planning &
Community Development
Jane Hudson, Principal Planner
Janay Greenlee, Planner II
Roné Tromble, Recording Secretary
David Riesland, Traffic Engineer
Ken Danner, Subdivision Development
Manager
Elisabeth Muckala, Assistant City Attorney
Bryce Holland, Multimedia Specialist
Terry Floyd, Development Coordinator

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Mr. Jan announced that he would need to leave at 7:15 p.m. this evening.

Item No. 5, being:

O-1819-7 – MUIRFIELD, INC., REQUESTS CLOSURE AND VACATION OF THE PLATTED BUILDING LINE ON LOT 8, BLOCK 1, WILLOW BROOK ADDITION, LOCATED AT 914 W. TIMBERDELL ROAD.

ITEMS SUBMITTED FOR THE RECORD:

1. Location Map
2. Staff Report
3. Request to Close and Vacate a Build Line

PRESENTATION BY STAFF:

1. Jane Hudson reviewed the staff report, a copy of which is filed with the minutes. Staff supports the request for the removal of a platted 55' front building line and establishing a 49' front building line for Lot 8, Block 1, Willow Brook Addition.

2. Mr. Boeck – Are there any other houses that encroach also along Timberdell?
Ms. Hudson – I'm sorry; I can't answer that. I just know that their understanding was – and being out there on-site – they thought that the house on the west actually did encroach.

3. Mr. Lewis – Is that footing the actual house that's being built? The footing and the foundation is already poured, so now they're coming back after the fact asking for the 6'?

Ms. Hudson – No. They knew moving forward that they were going to be going over that platted build line. They submitted a letter of understanding that should, for some reason, they not get the vacation that they would have to remove that and comply with the platted build line.

Mr. Lewis – Kind of presumptuous.

Ms. Connors – We allow applicants to do that if we have a letter in hand. They understand that they're taking the risk, not the City.

PRESENTATION BY THE APPLICANT:

None

AUDIENCE PARTICIPATION:

None

DISCUSSION AND ACTION BY THE PLANNING COMMISSION:

Andy Sherrer moved to recommend adoption of Ordinance No. O-1819-7 to City Council. Erin Williford seconded the motion.

There being no further discussion, a vote on the motion was taken with the following result:

YEAS

Sandy Bahan, Tom Knotts, Lark Zink, Dave Boeck, Erin Williford, Andy Sherrer

NAYES

Chris Lewis

MEMBERS ABSENT

Nouman Jan, Neil Robinson

Ms. Tromble announced that the motion, to recommend adoption of Ordinance No. O-1819-7 to City Council, passed by a vote of 6-1.
