

**CITY OF NORMAN**  
**City Council Study Session**  
**Thursday, July 19, 2018**  
**5:30 pm**


**City Stormwater Policies and Procedures**

Presented By: Carrie Evenson, City Stormwater Program Manager  
Shawn O'Leary, Director of Public Works






# Background

- April 2017 – Council Study Session on next steps for stormwater funding
    - Council Direction:
      - Enhanced citizen involvement through Steering Committee
        - Stormwater Citizen Committee formed
        - Committee Recommendations presented to Council – April 2018
        - Open Houses conducted – June – August 2018
      - Assistance from third-party experts to help guide process
        - Freese and Nichols, Inc. and Hahn Public hired
      - **Concurrent policy development by staff**
        - **Staff team formed in June 2017**
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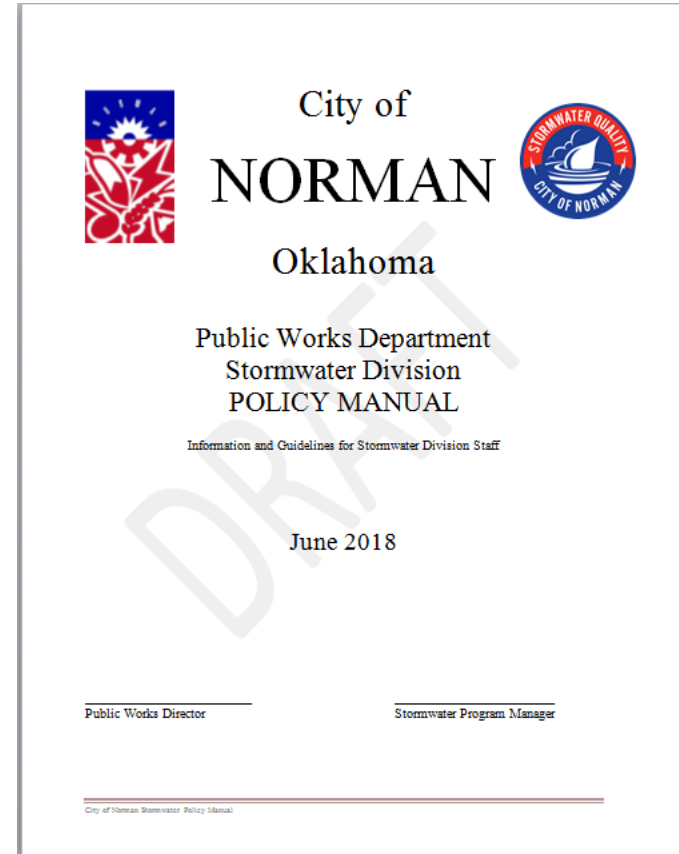


# New City Stormwater Policies Under Consideration

- Potential policies to be adopted by Council:
    - Appeals process, if applicable
      - Draft policy presented tonight
    - Credit application process, if applicable
      - Low income credit - Complete
    - Stream planning corridors/water quality protection zones
      - Part of Code of Ordinances, Chapter 19 - Complete
    - Structural/non-structural controls
    - Dam safety
    - Acquisition of easements and ROWs
    - Enhanced maintenance of creeks and detention pond
      - Addressed with Neighborhood Assistance Program
      - Draft policy presented tonight
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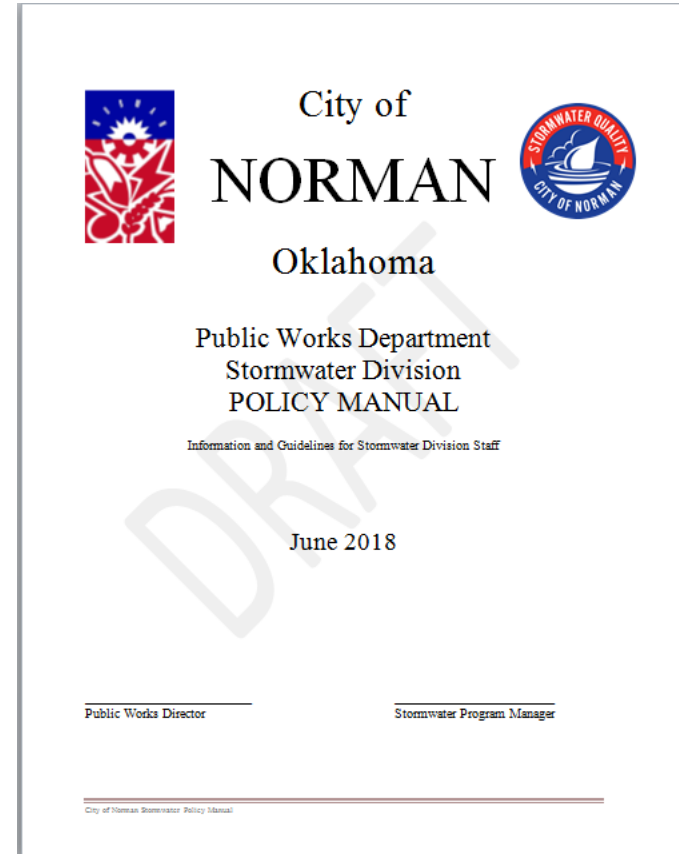
# Stormwater Policy Manual

- Staff proposes one source for all City Stormwater policies/procedures
- May include the following major sections:
  - Stormwater Maintenance Policies
  - Stormwater Quality Policies
  - Floodplain Management Policies
  - Stormwater Utility Policies
    - Neighborhood Assistance Program
    - Appeals Process
  - Easements and Rights of Way
  - Emergency Preparedness and Response




# Existing Policies

- Several maintenance and operations policies and procedures exist
  - Created for Public Works Accreditation in 2010
  - Currently under review and revision
  - Will be incorporated into the Stormwater Policy Manual
  - Examples include:
    - Street Sweeping Manual
    - Infrastructure Inspection and Maintenance Procedures
    - Earth Change Permit Issuance Policy






# Proposed New Draft Policies

- Neighborhood Assistance Program
    - Policy and Application in draft form
    - Stormwater Citizen Committee recommended an annual program budget of \$1.25 million, subject to Council approval
    - 50/50 Cost-Share program
      - Similar to other projects such as Summit Lake Dam and Cambridge Addition flume repair
  - Appeals Process
    - Policy and Application in draft form
    - Allows customers to appeal residential/non-residential classification and parcel area/living area determination
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# Next Steps

- Incorporate adopted policies into Stormwater Funding Program
  - All new policies will be adopted by Council as part of the Stormwater Policy Manual prior to finalizing Stormwater Funding Program
  - Next Council Study Session – August/September 2018
    - Further consideration of individual policies such as Dam Safety, Structural/Non-Structural Controls, or Acquisition of Easements/ROWs
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# QUESTIONS?

