

City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069



Meeting Agenda

Tuesday, February 23, 2021

6:30 PM

**City Council, Norman Utilities Authority, Norman Municipal
Authority, and Norman Tax Increment Finance Authority**

City Council

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, retaliation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

1 Roll Call

2 Pledge of Allegiance

Minutes

3 APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL MINUTES OF FEBRUARY 9, 2021
NORMAN UTILITIES AUTHORITY MINUTES OF FEBRUARY 9, 2021
NORMAN MUNICIPAL AUTHORITY MINUTES OF FEBRUARY 9, 2021
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF
FEBRUARY 9, 2021

Attachments: [City Council Staff Report](#)
[February 9 minutes](#)

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN: _____

Appointment

4 ADMINISTERING THE OATH OF OFFICE TO AND SEATING OF
COUNCILMEMBER-ELECT MATT MCGARRY, WARD 2.

Attachments: [City Council Staff Report](#)

ACTION NEEDED: Administer the Oath of Office to and seating of the elected member of the City Council.

ACTION TAKEN: _____

Proclamation

5 PROCLAMATION P-1920-28: A PROCLAMATION OF THE MAYOR OF
THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF
MARCH, 2020, AS WOMEN'S HISTORY MONTH IN THE CITY OF
NORMAN.

Attachments: [City Council Staff Report](#)
[Womens History Month](#)

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-2021-14 proclaiming the month of March, 2021, as Women's History Month in the City of Norman and direct the filing thereof.

ACTION TAKEN: _____

6 Consent Docket

Consent Docket

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 7 through Item 24 be placed on the consent docket.

ACTION NEEDED: Motion to place Item _____ through Item _____ on the Consent Docket by unanimous vote.

ACTION TAKEN: _____

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN: _____

Appointment

7 CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

**AD HOC COMMITTEE TO ADDRESS HOMELESSNESS
COUNCILMEMBER LEE HALL**

Attachments: [City Council Staff Report](#)

ACTION NEEDED: Motion to confirm or reject the appointment.

ACTION TAKEN: _____

Report/Communication

8 SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF JANUARY 31, 2021, AND DIRECTING THE FILING THEREOF.

**Attachments: [City Council Staff Report](#)
[Finance Directors Report Jan 2021](#)**

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

9 SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF JANUARY, 2021, AND DIRECTING THE FILING THEREOF.

Attachments: [City Council Staff Report](#)
[Monthly Report January 2021](#)

ACTION NEEDED: Motion to acknowledge receipt of the reports and direct the filing thereof.

ACTION TAKEN: _____

Bid

10 CONSIDERATION AND AWARDING OF BID 2021-43 FOR THE INSTALLATION OF PAVEMENT MARKINGS FOR THE TRAFFIC CONTROL DIVISION

Attachments: [City Council Staff Report](#)
[Bid Tabulations](#)
[Map of Delineated Roadways](#)

ACTION NEEDED: Motion to accept or reject all bids meeting specifications on Sections 1 and 2; and, if accepted, award the bid to Action Safety Supply Company, L.L.C., as the lowest and best bidder meeting specifications.

ACTION TAKEN: _____

11

CONSIDERATION OF AWARDING BID 2021-33, APPROVAL OF CONTRACT K-2021-68 WITH PM CONSTRUCTION & REHAB, L.L.C., IN THE AMOUNT OF \$1,077,778 FOR THE FYE 2021 STORMWATER PIPE REPLACEMENT PROJECT, VICKSBURG AVENUE/SAWGRASS DRIVE/BUCKHORN DRIVE, PERFORMANCE BOND B-2021-54, STATUTORY BOND B-2021-55, MAINTENANCE BOND MB-2021-42 AND RESOLUTION R-2021-64 GRANTING TAX EXEMPT STATUS AND BUDGET TRANSFER BETWEEN PROJECT ACCOUNTS.

Attachments: [City Council Staff Report](#)

[Recommendation Letter](#)

[K-2021-68](#)

[Perf B-2021-54](#)

[Stat B-2021-55](#)

[MB-2021-42](#)

[R-2021-64](#)

[Buckhorn Dr Location Map](#)

[Sawgrass Dr Location Map](#)

[Vicksburg Ave Location Map](#)

ACTION NEEDED: Motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$1,077,778 to PM Construction & Rehab, L.L.C., as the lowest and best bidder meeting specifications; approve Contract K-2021-68 and the performance, statutory, and maintenance bonds; authorize execution of the contract and bonds; direct the filing of the bonds; adopt Resolution R-2021-64; and transfer \$200,000 from Project DR0067, Drainage Projects FY20, Design (50599967-46201) and \$95,000 from Project SC0660, Force Account Drainage FY19, Materials (50599906-46301) to Project DR0067, Drainage Projects FY20, Construction (50599967-46101).

ACTION TAKEN: _____

Certificate of Survey

12

CONSIDERATION OF NORMAN RURAL CERTIFICATE OF SURVEY COS-2021-7 FOR DOLLAR FAMILY ESTATES AND ACCEPTANCE OF EASEMENTS E-2021-72, E-2021-73 AND E-2021-74. (LOCATED AT 5725 BROADWAY).

Attachments: [City Council Staff Report](#)

[Location Map](#)

[Certificate of Survey](#)

[Building Setback Exhibit](#)

[Easement E-2021-72](#)

[Easement E-2021-73](#)

[Easement E-2021-74](#)

[Staff Report](#)

[1-14-21 PC Minutes - Dollar Family Estates COS](#)

ACTION NEEDED: Motion to approve or reject Norman Rural Certificate of Survey COS-2021-7 for Dollar Family Estates; and, if approved, accept Easements E-2021-72, E-2021-73, and E-2021-74; and direct the filing of the Certificate of Survey and easements with the Cleveland County Clerk.

ACTION TAKEN: _____

Contract

13

CHANGE ORDER NO. ONE TO CONTRACT K-2021-9: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND RDNJ, L.L.C., D/B/A A-TECH PAVING, INCREASING THE CONTRACT AMOUNT BY \$78,850.38 FOR A TOTAL CONTRACT AMOUNT OF \$994,262.79 FOR THE INTERSTATE DRIVE RECONSTRUCTION PROJECT LOCATED ON EAST INTERSTATE DRIVE FROM MAIN STREET TO ROBINSON STREET.

Attachments: [City Council Staff Report](#)

[Change Order No. 1](#)

[Location Map](#)

ACTION NEEDED: Motion to approve or reject Change Order No. One to Contract K-2021-9 with RDNJ, L.L.C., d/b/a A-Tech Paving, increasing the contract amount by \$78,850.38 for a revised contract price of \$994,262.79; and authorize the execution thereof.

ACTION TAKEN: _____

Resolution

- 14** RESOLUTION R-2021-87: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, PROGRAMMING FEDERAL SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA-SAFETY) FUNDS FOR THE INSTALLATION OF A TRAFFIC SIGNAL INTERCONNECTION UPGRADE ON 36TH AVENUE N.W., FROM TECUMSEH ROAD TO ROBINSON STREET IN NORMAN.
- Attachments:** [City Council Staff Report](#)
[R-2021-87](#)
- ACTION NEEDED: Motion to adopt or reject Resolution R-2021-87.*
- ACTION TAKEN:* _____
- 15** RESOLUTION R-2021-88: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, PROGRAMMING FEDERAL SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA-SAFETY) FUNDS FOR THE INSTALLATION OF A NEW TRAFFIC SIGNAL AT THE INTERSECTION OF 36TH AVENUE NW AND BART CONNER DRIVE.
- Attachments:** [City Council Staff Report](#)
[R-2021-88](#)
- ACTION NEEDED: Motion to adopt or reject Resolution R-2021-88.*
- ACTION TAKEN:* _____
- 16** RESOLUTION R-2021-89: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, PROGRAMMING FEDERAL SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA-SAFETY) FUNDS FOR THE INSTALLATION OF A NEW TRAFFIC SIGNAL AT THE INTERSECTION OF 36th AVENUE NW AND CASCADE BOULEVARD.
- Attachments:** [City Council Staff Report](#)
[R-2021-89](#)
- ACTION NEEDED: Motion to adopt or reject Resolution R-2021-89.*
- ACTION TAKEN:* _____
- 17** RESOLUTION R-2021-90: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, PROGRAMMING FEDERAL SURFACE TRANSPORTATION BLOCK GRANT PROGRAM URBANIZED AREA (STBG-UZA) FUNDS FOR ENHANCEMENTS TO THE CITY'S PUBLIC TRANSIT VEHICLE FLEET.
- Attachments:** [City Council Staff Report](#)
[R-2021-90](#)
- ACTION NEEDED: Motion to adopt or reject Resolution R-2021-90.*
- ACTION TAKEN:* _____

18 RESOLUTION R-2021-91: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, PROGRAMMING FEDERAL SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA-SAFETY) FUNDS FOR THE INSTALLATION OF PAVEMENT MARKINGS AT VARIOUS LOCATIONS ALONG THE FEDERAL FUNCTIONALLY CLASSIFIED TRANSPORTATION SYSTEM IN NORMAN.

Attachments: [City Council Staff Report R-2021-91](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-2021-91.

ACTION TAKEN: _____

19 RESOLUTION R-2021-92: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, PROGRAMMING FEDERAL SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA-SAFETY) FUNDS FOR TRAFFIC SIGNAL EMERGENCY VEHICLE PRE-EMPTION SYSTEM UPGRADES AT VARIOUS SIGNALIZED INTERSECTIONS (PHASE 3).

Attachments: [City Council Staff Report R-2021-92](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-2021-92.

ACTION TAKEN: _____

20 RESOLUTION R-2021-93: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CHANGING THE FUNCTIONAL CLASSIFICATION OF JAMES GARNER AVENUE BETWEEN ACRES STREET AND MAIN STREET FROM A LOCAL STREET TO A MINOR ARTERIAL IN NORMAN.

Attachments: [City Council Staff Report R-2021-93](#)
[Revision Request Form](#)
[Location Map](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-2021-93.

ACTION TAKEN: _____

- 21** RESOLUTION R-2021-94: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$21,927 FROM THE ANIMAL WELFARE DONATIONS ACCOUNT TO BE USED AT THE NORMAN ANIMAL WELFARE CENTER.

Attachments: [City Council Staff Report](#)

[R-9091-94](#)

[AWOC Memo November 2020 Use of Donation Account](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-2021-94.

ACTION TAKEN: _____

- 22** RESOLUTION R-2021-97: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING JOINT PETITION SETTLEMENT OF THE CLAIM FILED BY TRAVIS S. ADAMS UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASE OF TRAVIS S. ADAMS V. THE CITY OF NORMAN, WORKERS' COMPENSATION COMMISSION CASE NO. 2018-06545A; DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENT AND ALL ATTENDANT COSTS IN THE WORKERS' COMPENSATION COMMISSION, OKLAHOMA CITY, OKLAHOMA; AND AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COMMISSION JUDGMENT FROM THE RISK MANAGEMENT INSURANCE FUND.

Attachments: [City Council Staff Report](#)

[Travis Adams - Res-2021-97 - 2-23-21 cc](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-2021-97; and, if adopted, direct payment of claims in the amount of to \$55,394.50 which will constitute judgment against the City of Norman.

ACTION TAKEN: _____

- 23** RESOLUTION R-2021-98: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROVING THE TRANSFER OF CERTAIN EQUIPMENT PREVIOUSLY USED BY THE CITY'S STREET DIVISION TO CLEVELAND COUNTY IN FURTHERANCE OF THE ANNUAL INTERLOCAL AGREEMENT BETWEEN THE CITY OF NORMAN AND CLEVELAND COUNTY.

Attachments: [City Council Staff Report](#)

[R-2021-98 Asphalt Paver](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-2021-98.

ACTION TAKEN: _____

- 24** RESOLUTION R-2021-99: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROVING A NEW PROJECT (BP0481), 12TH AVENUE S.E. AND SAWGRASS DRIVE, TO BE INCLUDED IN THE 2016 STREET MAINTENANCE BOND PROGRAM AND TRANSFERRING \$90,822.05 TO THE NEW PROJECT ACCOUNTS.

Attachments: [City Council Staff Report](#)
[R-2021-99](#)
[12th Ave SE Proposal - CM Approved](#)
[CD COBBLESTONE CREEK III Defferred](#)
[Location Map](#)
[Sawgrass Drive 020921](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-2021-99.

ACTION TAKEN: _____

Non-Consent Items

- 25** CONSIDERATION OF A PRELIMINARY PLAT FOR WYNN-WYNN ADDITION. (3724 CLASSEN BOULEVARD)

Attachments: [City Council Staff Report](#)
[Table 1](#)
[Location Map](#)
[Preliminary Plat](#)
[Site Plan](#)
[Transportation Impacts](#)
[Pre-Development Summary](#)
[Staff Report](#)
[1-14-21 PC Minutes - Wynn-Wynn Addition Prelim Plat](#)

ACTION NEEDED: Motion to approve or reject the preliminary plat for Wynn-Wynn Addition.

ACTION TAKEN: _____

26

CONSIDERATION OF ORDINANCE O-2021-26 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE SOUTHWEST QUARTER OF SECTION TEN (10), TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE A-2, RURAL AGRICULTURAL DISTRICT, AND PLACE SAME IN THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (2413 EAST TECUMSEH ROAD)

Attachments: [City Council Staff Report](#)

[O-2021-26](#)

[PUD Narrative](#)

[Exhibit A- Site Plan](#)

[Location Map](#)

[Staff Report](#)

[1-14-21 PC Minutes - O-2021-26 - Klumpp PUD](#)

ACTION NEEDED: Motion to adopt or reject Ordinance O-2021-26 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-2021-26 upon Final Reading as a whole.

ACTION TAKEN: _____

27

CONSIDERATION OF ORDINANCE O-2021-27 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE PLANNED UNIT DEVELOPMENT ESTABLISHED IN ORDINANCE O-0910-11, TO AMEND PART OF THE NORTHWEST QUARTER (NW/4) OF SECTION FOURTEEN (14), TOWNSHIP NINE (9) NORTH, RANGE THREE (3) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (SOUTHWEST CORNER OF NORTH INTERSTATE DRIVE AND WEST TECUMSEH ROAD)

- Attachments:** [City Council Staff Report](#)
[O-2021-27](#)
[NRHS PUD Narrative](#)
[Location Map](#)
[Staff Report](#)
[Predevelopment NRHS](#)
[1-14-21 PC Minutes - NRHA PUD Amendment](#)

ACTION NEEDED: Motion to adopt or reject Ordinance O-2021-27 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-2021-27 upon Final Reading as a whole.

ACTION TAKEN: _____

28

CONSIDERATION OF A PRELIMINARY PLAT OF A REPLAT OF N.R.H. MEDICAL PARK WEST SECTION 2, A PLANNED UNIT DEVELOPMENT. (GENERALLY LOCATED AT THE SOUTHWEST CORNER OF WEST TECUMSEH ROAD AND NORTH INTERSTATE DRIVE.

Attachments: [City Council Staff Report](#)

[Table 1](#)

[Location Map](#)

[Preliminary Plat](#)

[Site Development Plan](#)

[Transportation Impacts](#)

[Predevelopment NRHS](#)

[Staff Report](#)

[1-14-21 PC Minutes](#)

ACTION NEEDED: Motion to approve or reject the preliminary plat for a Replat of N.R.H. Medical Park West Section 2, a Planned Unit Development.

ACTION TAKEN: _____

29 CONSIDERATION OF ORDINANCE O-2021-36 UPON FIRST, SECOND AND FINAL READING: AN ORDINANCE OF THE CITY OF NORMAN, OKLAHOMA, AMENDING CHAPTER 10, ARTICLE XI, SECTION 1105 OF THE CODE OF THE CITY OF NORMAN, OKLAHOMA, TO EXTEND THE PREVIOUSLY ADOPTED SUNSET DATE RELATED TO COVID-19 REGULATIONS FROM MARCH 1, 2021, TO JUNE 1, 2021; DECLARING AN EMERGENCY; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: [City Council Staff Report](#)
[O-2021-36 COVID 19 Clean](#)
[O-2021-36 Annotated](#)

ACTION NEEDED: Motion to adopt or reject Ordinance O-2120-36 upon First Reading by title only.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-2021-36 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to approve Emergency Section 2.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-2021-36 upon Final Reading as a whole.

ACTION TAKEN: _____

30 **Miscellaneous Discussion**
This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to three minutes or less.

31 **Adjournment**