

City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069



Meeting Agenda

Tuesday, February 9, 2021

6:30 PM

**City Council, Norman Utilities Authority, Norman Municipal
Authority, and Norman Tax Increment Finance Authority**

City Council

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, retaliation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

1 Roll Call

2 Pledge of Allegiance

Minutes

3 APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL OVERSIGHT COMMITTEE MINUTES OF AUGUST 8, 2019

CITY COUNCIL CONFERENCE MINUTES OF JUNE 9, 2020

JOINT CITY COUNCIL AND ECONOMIC DEVELOPMENT ADVISORY BOARD CONFERENCE MINUTES OF AUGUST 11, 2020

CITY COUNCIL STUDY SESSION MINUTES OF AUGUST 18, 2020

CITY COUNCIL CONFERENCE MINUTES OF AUGUST 25, 2020

CITY COUNCIL FINANCE COMMITTEE MINUTES OF SEPTEMBER 17, 2020

CITY COUNCIL MINUTES OF JANUARY 26, 2021

NORMAN UTILITIES AUTHORITY MINUTES OF JANUARY 26, 2021

NORMAN MUNICIPAL AUTHORITY MINUTES OF JANUARY 26, 2021

NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF JANUARY 26, 2021

Attachments: [City Council Staff Report](#)

[August 8 Oversight Minutes](#)

[June 9 Conference Minutes](#)

[August 11 Jt EDAB and CC](#)

[August 18 Study Session](#)

[August 25 Conference Minutes](#)

[January 26 minutes](#)

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN: _____

Proclamation

4 PROCLAMATION P-2021-13: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF FEBRUARY, 2021, BLACK HISTORY MONTH IN THE CITY OF NORMAN.

Attachments: [City Council Staff Report](#)
[Proclamation](#)

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-2021-13 proclaiming the month of February, 2021, as Black History Month in the City of Norman and direct the filing thereof.

ACTION TAKEN: _____

5 Consent Docket

Consent Docket

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 6 through Item 26 be placed on the consent docket.

ACTION NEEDED: Motion to place Item _____ through Item _____ on the Consent Docket by unanimous vote.

ACTION TAKEN: _____

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN: _____

Zoning Ordinance

- 6 CONSIDERATION OF ORDINANCE O-2021-26 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE SOUTHWEST QUARTER OF SECTION TEN (10), TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE A-2, RURAL AGRICULTURAL DISTRICT, AND PLACE SAME IN THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (2413 EAST TECUMSEH ROAD)

Attachments: [City Council Staff Report](#)

[O-2021-26](#)

[PUD Narrative](#)

[Exhibit A- Site Plan](#)

[Location Map](#)

[Staff Report](#)

[1-14-21 PC Minutes - O-2021-26 - Klumpp PUD](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-2021-26 upon First Reading by title.

ACTION TAKEN: _____

- 7 CONSIDERATION OF ORDINANCE O-2021-27 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE PLANNED UNIT DEVELOPMENT ESTABLISHED IN ORDINANCE O-0910-11, TO AMEND PART OF THE NORTHWEST QUARTER (NW/4) OF SECTION FOURTEEN (14), TOWNSHIP NINE (9) NORTH, RANGE THREE (3) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (SOUTHWEST CORNER OF NORTH INTERSTATE DRIVE AND WEST TECUMSEH ROAD)

Attachments: [City Council Staff Report](#)

[O-2021-27](#)

[NRHS PUD Narrative](#)

[Location Map](#)

[Staff Report](#)

[Predevelopment NRHS](#)

[1-14-21 PC Minutes - NRHA PUD Amendment](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-2021-27 upon First Reading by title.

ACTION TAKEN: _____

Appointment

8 CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

BICYCLE ADVISORY COMMITTEE

TERM: 02-09-21 TO 02-13-24: MICAH SNYDER, WARD 6

HISTORIC DISTRICT COMMISSION

TERM: 02-09-21 TO 10-26-23: AARON BROOKS, WARD 4

PLANNING COMMISSION

TERM: 02-09-21 TO 11-01-23: DR. MICHAEL JABLONSKI, WARD 1

Attachments: [City Council Staff Report](#)

ACTION NEEDED: Motion to confirm or reject the appointments.

ACTION TAKEN: _____

Authorization for Purchase

9 CONSIDERATION OF AUTHORIZATION FOR THE PURCHASE OF SOFTWARE MAINTENANCE AND CAMERA WARRANTIES FROM WATCHGUARD IN THE AMOUNT OF \$71,786.15 FOR THE POLICE DEPARTMENT

Attachments: [City Council Staff Report](#)

[WatchGuard Quote](#)

[Sole Source Letter](#)

ACTION NEEDED: Motion to approve or reject authorization for the purchase of software maintenance and camera warranties in the amount of \$71,786.15 from WatchGuard for the Police Department.

ACTION TAKEN: _____

Easement

- 10 EASEMENT E-2021-69: CONSIDERATION OF ACCEPTANCE OF A PERMANENT RIGHT OF WAY EASEMENT DONATED BY THE UNIVERSITY OF OKLAHOMA FOR THE CONSTITUTION STREET MULTIMODAL PATH PROJECT FROM JENKINS AVENUE TO CLASSEN BOULEVARD.

Attachments: [City Council Staff Report](#)
[E-2021-69 \(Parcel 1\)](#)
[Easement Location Map](#)
[Project Location Map](#)

ACTION NEEDED: Motion to accept or reject Easement E-2021-69; and, if accepted, direct the filing thereof with the Cleveland County Clerk.

ACTION TAKEN: _____

- 11 EASEMENT E-2021-70: CONSIDERATION OF ACCEPTANCE OF A PERMANENT RIGHT-OF-WAY AND SIDEWALK EASEMENT DONATED BY THE UNIVERSITY OF OKLAHOMA FOR THE CONSTITUTION STREET MULTIMODAL PATH PROJECT FROM JENKINS AVENUE TO CLASSEN BOULEVARD.

Attachments: [City Council Staff Report](#)
[E-2021-70 \(Parcel 2\)](#)
[Easement Location Map](#)
[Project Location Map](#)

ACTION NEEDED: Motion to accept or reject Easement E-2021-70; and, if accepted, direct the filing thereof with the Cleveland County Clerk.

ACTION TAKEN: _____

- 12 EASEMENT E-2021-71: CONSIDERATION OF ACCEPTANCE OF A PERMANENT RIGHT-OF-WAY EASEMENT FROM JOHN M. NAIL AND DIANA R. HAMILTON IN THE AMOUNT OF \$40,200 FOR THE 36TH AVENUE N.W. WIDENING PROJECT FROM TECUMSEH ROAD TO INDIAN HILLS ROAD.

Attachments: [City Council Staff Report](#)
[E-2021-71](#)
[Easement Location Map](#)
[Project Location Map](#)

ACTION NEEDED: Motion to accept or reject Easement E-2021-71; and, if accepted, direct the filing thereof with the Cleveland County Clerk and payment in the amount of \$40,200 to John M. Nail and Diana R. Hamilton

ACTION TAKEN: _____

Encroachment

- 13 CONSENT TO ENCROACH EN-2021-8: FOR LOT 19, BLOCK 12, VINEYARD 3 ADDITION, CITY OF NORMAN, CLEVELAND COUNTY, OKLAHOMA. (500 YARMOUTH ROAD)

Attachments: [City Council Staff Report](#)
[Consent Agreement and Covenant \(2021-8\)](#)
[City Clerk Memo](#)
[Request to Encroach](#)
[Plot Plan](#)
[Memo from Planning](#)
[Memo from Public Works](#)
[Memo from Utilities](#)

ACTION NEEDED: Motion to approve or reject Consent to Encroachment EN-2021-8; and, if approved, direct the filing thereof with the Cleveland County Clerk.

ACTION TAKEN: _____

Grant

- 14 CONSIDERATION OF ACCEPTANCE OF AN EMERGENCY MANAGEMENT PERFORMANCE GRANT IN THE AMOUNT OF \$13,888 FROM THE OKLAHOMA DEPARTMENT OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY TO PROVIDE ADDITIONAL REIMBURSEMENT FOR CARES ACT EXPENSES TO BE USED BY THE EMERGENCY MANAGEMENT DIVISION OF THE FIRE DEPARTMENT AND BUDGET APPROPRIATION.

Attachments: [City Council Staff Report](#)
[OEM CARES Reimbursement Agreement](#)

ACTION NEEDED: Motion to accept or reject an Emergency Management Performance Grant in the amount of \$13,888 from the Oklahoma Department of Emergency Management and Homeland Security to provide additional reimbursement for CARES expenses; and, if approved, direct the submission thereof to the Oklahoma Tourism and Recreation Department, authorize the City Manager to sign additional supporting documentation related to the grant, and Other Revenue/Emergency Mgmt (109-331346) be increased by \$13,888 and \$13,888 be transferred to Emergency Management Other Supplies and Materials (10664144-43199).

ACTION TAKEN: _____

Contract

- 15 CONSIDERATION OF ACCEPTANCE OF A CONGESTION MITIGATION AND AIR QUALITY (CMAQ) GRANT IN THE AMOUNT OF \$89,600 FROM THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) TO BE USED TO BUILD TWO (2) ELECTRIC VEHICLE CHARGING STATIONS LOCATED AT THE NORTH BASE COMPLEX, APPROVAL OF CONTRACT K-2021-92; AND BUDGET APPROPRIATION.

Attachments: [City Council Staff Report](#)

[K-2021-92](#)

[Letter of Approval](#)

[Application](#)

ACTION NEEDED: Motion to accept or reject a Congestion Mitigation and Air Quality Grant in the amount of \$89,600 from ACOG; and, if accepted, approve Contract K-2021-92; authorize the execution thereof, and appropriate \$89,600 from the Special Grants Fund Balance (22-29000) to Project BG0081, North Base EV Chargers, Construction (22590078-46101) and \$128,400 from the Capital Fund Balance (50-29000) to Project BG0081, North Base EV Chargers, Construction (50590078-46101), and, upon receipt of funds, increase Other Revenue-ACOG Fleet Conversion (225-33388) by \$89,600.

ACTION TAKEN: _____

- 16 AMENDMENT NO. TWO TO CONTRACT K-1617-113: BY AND BETWEEN THE NORMAN MUNICIPAL AUTHORITY AND HALFF ASSOCIATES, INC., INCREASING THE CONTRACT AMOUNT BY \$132,535 FOR A REVISED CONTRACT AMOUNT OF \$1,010,035 TO PROVIDE ADDITIONAL PROFESSIONAL LANDSCAPE ARCHITECTURAL SERVICES FOR THE NORMAN FORWARD REAVES PARK BASEBALL COMPLEX PROJECT.

Attachments: [City Council Staff Report](#)

[Reaves Park Phase I Revised Design \(P32378.002\)](#)

[Amendment](#)

ACTION NEEDED: Acting as the Norman Municipal Authority, motion to approve or reject Amendment No. One to Contract K-1617-113 with Halff Associates, Inc., increasing the contract amount by \$132,525 for a revised contract amount of \$1,010,035; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 17 CHANGE ORDER NO. ONE TO CONTRACT K-1819-97: BY AND BETWEEN THE CITY OF NORMAN AND H&H PLUMBING & UTILITIES, INC., INCREASING THE CONTRACT AMOUNT BY \$11,259.40 FOR A REVISED CONTRACT AMOUNT OF \$2,341,759.40 FOR THE 24TH AVENUE EAST WATER LINE RELOCATION PROJECT, PHASE 2, AND FINAL ACCEPTANCE OF THE PROJECT.

Attachments: [City Council Staff Report](#)
[Change Order No. 1](#)
[Location Map](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Change Order No. One to Contract K-1819-97 with H&H Plumbing & Utilities, Inc., increasing the contract amount by \$11,259.40 for a revised contract amount of \$2,341,759.40; and if approved, authorize the execution thereof, accept the project, and direct final payment in the amount of \$167,581.04 to H&H Plumbing & Utilities, Inc.

ACTION TAKEN: _____

- 18 AMENDMENT NO TWO TO CONTRACT K-1819-133: BY AND BETWEEN THE NORMAN MUNICIPAL AUTHORITY, AND CROSSLAND CONSTRUCTION COMPANY, INC., INCREASING THE CONTRACT AMOUNT BY \$1,179,054 FOR A REVISED CONTRACT AMOUNT OF \$6,330,092 TO FUND THE CONSTRUCTION OF THE NORMAN FORWARD YOUTH FOOTBALL PRACTICE IMPROVEMENTS AT RUBY GRANT PARK.

Attachments: [City Council Staff Report](#)
[Ruby Grant Park - BP#3 Bid Tab Summary - GMP #2](#)
[Contract K-1819-133 Amendment #2](#)

ACTION NEEDED: Acting as the Norman Municipal Authority, motion to approve or reject Amendment No. Two to Contract K-1819-133 with Crossland Construction Company, Inc., increasing the contract amount by \$1,179,054 for a revised contract amount of \$6,330,092; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

19

AMENDMENT NO. TWO TO CONTRACT K-1920-40: BY AND BETWEEN THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, THE NORMAN MUNICIPAL AUTHORITY, AND FRANKFURT-SHORT-BRUZA ASSOCIATES, P.C. (FSB) INCREASING THE CONTRACT AMOUNT BY \$920,250 FOR A REVISED CONTRACT AMOUNT OF \$3,225,975 TO PROVIDE ADDITIONAL PROFESSIONAL DESIGN SERVICES FOR THE INDOOR AQUATIC AND MULTI-SPORT FACILITY AND THE SENIOR WELLNESS CENTER AND BUDGET TRANSFER BETWEEN PROJECT ACCOUNTS.

Attachments: [City Council Staff Report](#)

[Amd. 2 to K-1920-40](#)

ACTION NEEDED: Acting as the City Council and the Norman Municipal Authority, motion to approve or reject Amendment No. Two to Contract K-1920-40 with Frankfurt-Short-Bruza Associates, P.C., increasing the contract amount by \$920,250 for a revised contract amount of \$3,225,975; and, if approved, authorize the execution thereof and transfer \$568,638 from Project NFB003, NORMAN FORWARD Multi-Sport Facility, Construction (51796601-46101) to Design (51796601-46201), and \$46,524 from Project NFP108, NORMAN FORWARD Senior Wellness Facility, Construction (51793365-46101), Design (51793365-46201).

ACTION TAKEN: _____

21

CONTRACT K-2021-91: A PROJECT AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) FOR PROJECT J3-4978(004)AG, STATE JOB 34978(04), FOR THE INSTALLATION OF PAVEMENT MARKINGS (PHASE 8) ALONG FEDERAL FUNCTIONALLY CLASSIFIED ROADWAYS THROUGHOUT THE CITY AND ADOPTION OF RESOLUTION R-2021-85.

Attachments: [City Council Staff Report](#)

[contract and resolution](#)

[Location Map - Pavement Markings Phase 8](#)

ACTION NEEDED: Motion to approve or reject Contract K-2021-91 with ODOT; and, if approved, adopt Resolution R-2021-85 and authorize the execution of the contract and resolution.

ACTION TAKEN: _____

- 22** CONTRACT K-2021-93: A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, THE NORMAN MUNICIPAL AUTHORITY, THE NORMAN TAX INCREMENT FINANCE AUTHORITY, AND COLUMBUS CORPORATION OF OKLAHOMA CITY, INC., FOR THE PURPOSE OF DEVELOPING A CONTRACTUAL RELATIONSHIP RELATED TO THE LEASE AND MANAGEMENT OF THE CITY'S MULTI-SPORT AND INDOOR AQUATIC FACILITY.

Attachments: [City Council Staff Report](#)
[K-2021-93](#)
[Selection Process Memo](#)

ACTION NEEDED: Acting as the City Council, the Norman Municipal Authority, and the Norman Tax Increment Finance Authority, motion to approve or reject a Memorandum of Understanding, Contract K-2021-93, with Columbus Corporation; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 23** CONTRACT K-2021-94: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA (OU) PROVIDING FOR AN EXCHANGE OF CITY PROPERTY LOCATED ON THE WESTHEIMER RUNWAY FOR OU PROPERTY LOCATED ON THE NORTHEAST CORNER OF ROBINSON STREET AND FLOOD AVENUE FOR THE EXTENSION OF JAMES GARNER AVENUE.

Attachments: [City Council Staff Report](#)
[K-2021-94](#)
[James Garner Extension Design and Parcel Map](#)

ACTION NEEDED: Motion to approve or reject Contract K-2021-94 with the Board of Regents of the University of Oklahoma; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 24** CONTRACT K-2021-96: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND CABBINESS ENGINEERING, L.L.C., IN THE AMOUNT OF \$58,100 TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE PORTER AVENUE WATER LINE REPLACEMENT PROJECT, PHASE II, FROM ROBINSON STREET TO ALAMEDA STREET.

Attachments: [City Council Staff Report](#)
[K-2021-96](#)
[Project Location Map](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Contract K-2021-96 with Cabbiness Engineering, L.L.C., in the amount of \$58,100; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 25** CONTRACT K-2021-97: A CONTRACT BY AND BETWEEN THE NORMAN MUNICIPAL AUTHORITY AND GE JOHNSON CONSTRUCTION COMPANY, INC., IN THE AMOUNT OF \$85,000 TO PROVIDE CONSTRUCTION MANAGEMENT AT RISK SERVICES FOR THE NORMAN FORWARD MULTI-SPORT AND AQUATICS CENTER PROJECT.

Attachments: [K-2021-97 Final Contract unsigned](#)

[City Council Staff Report](#)

[K-2021-97 General Provisions Final](#)

ACTION NEEDED: Acting as the Norman Municipal Authority, motion to approve or reject Contract K-2021-97 with GE Johnson Construction Company, Inc., in the amount of 85,000; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 26** CONTRACT K-2021-99: A MEMORANDUM OF UNDERSTANDING FOR THE NORMAN FORWARD MULTI-SPORT AND INDOOR AQUATIC FACILITY BY AND BETWEEN THE CITY OF NORMAN, THE NORMAN MUNICIPAL AUTHORITY, THE NORMAN TAX INCREMENT FINANCE AUTHORITY, AND THE NORMAN REGIONAL HOSPITAL AUTHORITY FOR THE PURPOSE OF DEVELOPING A CONTRACTUAL RELATIONSHIP RELATED TO CONSTRUCTION FUNDING AND SEPARATE OPERATION OF THE SPORTS AND HUMAN PERFORMANCE CENTER.

Attachments: [City Council Staff Report](#)

[K-2021-99](#)

ACTION NEEDED: Acting as the City Council, the Norman Municipal Authority, and the Norman Tax Increment Finance Authority, motion to approve or reject a Memorandum of Understanding, Contract K-2021-99, with the Norman Regional Hospital Authority; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 27** **Adjournment**