

City of Norman, OK

*Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069*



Meeting Agenda

Tuesday, April 23, 2019

6:30 PM

AMENDED

**City Council, Norman Utilities Authority, Norman Municipal
Authority, and Norman Tax Increment Finance Authority**

City Council

*Mayor Lynne Miller
Council Member Kate Bierman
Council Member Joe Carter
Councilmember Robert Castleberry
Council Member Bill Hickman
Councilmember Sereta Wilson
Council Member Breea Clark
Council Member Stephen Holman
Council Member Alexandra Scott*

1 Roll Call

2 Pledge of Allegiance

Minutes

3 [GID-1819-67](#) APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL MINUTES OF APRIL 9, 2019
NORMAN UTILITIES AUTHORITY MINUTES OF APRIL 9, 2019
NORMAN MUNICIPAL AUTHORITY MINUTES OF APRIL 9, 2019
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF APRIL 9, 2019

Attachments: [Text File](#)

[April 9 CC Minutes](#)

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN: _____

Proclamation

4 [P-1819-27](#) PROCLAMATION P-1819-27: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF MAY, 2019, AS BIKE MONTH AND FRIDAY, MAY 17, 2019, AS BIKE-TO-WORK DAY IN THE CITY OF NORMAN.

Attachments: [Text File](#)

[P-1819-27](#)

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1819-18 proclaiming the month of May, 2019, as Bike Month and Friday, May 17, 2019, as Bike-to-Work Day in the City of Norman and direct the filing thereof.

ACTION TAKEN: _____

5 [P-1819-28](#) PROCLAMATION P-1819-28: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE WEEK OF MAY 5 THROUGH 11, 2019, AS NATIONAL TRAVEL AND TOURISM WEEK IN THE CITY OF NORMAN.

Attachments: [Text File](#)

[Travel and Tourism](#)

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1819-28 proclaiming the week of May 5 through 11, 2019, as National Travel and Tourism Week in the City of Norman and direct the filing thereof.

ACTION TAKEN: _____

- 6 [P-1819-29](#) PROCLAMATION P-1819-29: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE WEEK OF MAY 5 THROUGH MAY 11, 2019, AS SMALL BUSINESS WEEK IN THE CITY OF NORMAN.

Attachments: [Text File](#)

[Small Business Week](#)

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1819-29 proclaiming the week of May 5 through 12, 2019, as Small Business Week in the City of Norman and direct the filing thereof.

ACTION TAKEN: _____

7 **Consent Docket**

Consent Docket

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 8 through Item 25 be placed on the consent docket.

ACTION NEEDED: Motion to place Item _____ through Item _____ on the Consent Docket by unanimous vote.

ACTION TAKEN: _____

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN: _____

Ordinance

- 8 [O-1819-38](#) CONSIDERATION OF ORDINANCE O-1819-38 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE LOT ONE (1), IN BLOCK ONE (1), OF PARKVIEW ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE CCFBC, CENTER CITY FORM-BASED CODE, AND PLACE SAME IN THE CCPUD, CENTER CITY PLANNED UNIT DEVELOPMENT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (405 Park Drive)

Attachments: [Text File](#)

[O-1819-38](#)

[Location Map](#)

[Staff Report](#)

[CCPUD with Site Plan Exhibit](#)

[Site Plan & Drawings](#)

[Elevations](#)

[4-11-19 PC Minutes](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1819-38 upon First Reading by title.

ACTION TAKEN: _____

- 9 [O-1819-39](#) CONSIDERATION OF ORDINANCE O-1819-39 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING AND RENUMBERING SECTIONS 3-102 THROUGH 3-119 OF CHAPTER 3 OF THE CODE, TO CLARIFY DEFINITIONS RELATED TO ADEQUATE SHELTER, THE ANIMAL WELFARE CENTER, FOSTER HOMES, KENNEL CLASSIFICATIONS, AND OWNER, AND ADDING DEFINITION OF SERVICE ANIMAL; AMENDING SECTIONS 3-202 THROUGH 3-222 OF THE CODE RELATED TO THE ADMINISTRATION OF THE ANIMAL WELFARE INCLUDING DUTIES OF THE SUPERVISOR AND MANAGER, FEES, RELEASE OF IMPOUNDED ANIMALS, SALE AND DISPOSITION OF ANIMALS, OWNER RELINQUISHMENT OF DOGS AND CATS, AND PET LICENSES; AMENDING SECTIONS 3-301 THROUGH 3-305 RELATED TO ANIMAL CRUELTY, NUISANCE ANIMALS, AND THE REPORTING OF FOUND ANIMALS; AMENDING AND RENUMBERING SECTIONS 3-402 THROUGH 3-409 OF THE CODE RELATED TO TETHERING, CONFINEMENT, PROHIBITION OF DOGS AND CATS IN CERTAIN AREAS, SALE OF DOGS OR CATS, INTERFERENCE AND PROVISIONS RELATED TO DOG AND CAT WASTE; AMENDING AND RENUMBERING SECTIONS 3-501 THROUGH 3-505 RELATED TO KEEPING ANIMALS OTHER THAN DOGS AND CATS, THE USE OF ANIMALS AT FESTIVALS, CARNIVALS, AND SIMILAR EVENTS, MOVEMENT OF LIVESTOCK AND IMPOSING RESTRICTIONS ON THE NUMBER OF LARGE REPTILES ALLOWED; AMENDING SECTIONS 3-601 THROUGH 3-607 OF THE CODE RELATED TO DANGEROUS ANIMALS PROHIBITED, ANIMAL BITES, CONFINEMENT/IMPOUNDMENT, AND HEARING AND ADJUDICATION; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: [Text File](#)

[0-1819-39 - Annotated \[4-23-19\]](#)

[0-1819-39 - Clean \[4-23-19\]](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1819-39 upon First Reading by title.

ACTION TAKEN: _____

Appointment

10 [AP-1819-8](#) CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

DEVELOPMENT OVERSIGHT COMMITTEE FOR TIF DISTRICT NO. 2

TERM: 04-10-19 TO 04-10-22: PAULA PRICE, WARD 3

TERM: 04-10-19 TO 04-10-22: WILLIAM WILSON, WARD 1

TERM: 04-10-19 TO 04-10-22: TED SMITH, WARD 3

NORMAN FORWARD SENIOR CENTER AD HOC ADVISORY GROUP

TAMMY VAUGHN, WARD 5

RICHARD BAILEY, WARD 3

WARD SIX CANDIDATE SELECTION COMMITTEE

KATIE CRUZ-LONG

ANN GALLAGHER

BIANCA GORDON

GEORGE INGELS

JAMES WILKINS

Attachments: [Text File](#)

ACTION NEEDED: Motion to confirm or reject the appointments.

ACTION TAKEN: _____

Report/Communication**11** [RPT-1819-6](#)
[3](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE
DIRECTOR'S INVESTMENT REPORT AS OF MARCH 31, 2019, AND
DIRECTING THE FILING THEREOF.

Attachments: [Text File](#)

[Finance Director's Report](#)

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

12 [RPT-1819-6](#)
[4](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY
DEPARTMENTAL REPORTS FOR THE MONTH OF MARCH, 2019, AND
DIRECTING THE FILING THEREOF.

Attachments: [Text File](#)

[Monthly Report March 2019](#)

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

- 13 [RPT-1819-6](#) CONSIDERATION OF THE NORMAN CONVENTION AND VISITOR'S
[7](#) BUREAU, INC., (NCVB) FYE 2019 SEMI-ANNUAL REPORT THROUGH
 DECEMBER 31, 2018.

Attachments: [Text File](#)

[VisitNorman FY19 Semi Annual Report.pdf](#)

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

Certificate of Survey

- 14 [COS-1819-3](#) NORMAN RURAL CERTIFICATE OF SURVEY COS-1819-3: FOR
 STELLA HILLS ESTATES WITH A VARIANCE IN THE PRIVATE ROAD
 WIDTH FROM 20 FEET TO 12 FEET AND ACCEPTANCE OF
 EASEMENT E-1819-76. (LOCATED AT THE NORTHEAST CORNER
 OF 144TH AVENUE N.E. AND INDIAN HILLS ROAD)

Attachments: [Text File](#)

[Location Map](#)

[Staff Report](#)

[Stella Hills Estates \(COS\) final](#)

[Variance to Private Road Width](#)

[Greenbelt Comments](#)

[2-14-19 PC Minutes - Item 5 Stella Hills Estates](#)

ACTION NEEDED: Motion to approve or reject Norman Rural Certificate of Survey COS-1819-3 for Stella Hills Estates with a variance in the private road width from 20 feet to 12 feet; and, if approved, accept Easement E-1819-76 and direct the filing of the Certificate of Survey and easement with the Cleveland County Clerk.

ACTION TAKEN: _____

Certificate of Plat Correction

- 15 [CPC-1819-2](#) CERTIFICATE OF PLAT CORRECTION FOR BELLATONA ADDITION, SECTION 1, LOTS 5 & 6, BLOCK 1.

Attachments: [Text File](#)

[Location Map](#)

[Letter of Request](#)

[CPC](#)

[Exhibits](#)

[Final Plat](#)

ACTION NEEDED: Motion to approve or reject Certificate of Plat Correction CPC-1819-2 in connection with Bellatona Addition, Section 1, Lots 5 and 6, Block 1; if approved, direct the filing thereof with the Cleveland County Clerk.

ACTION TAKEN: _____

Bid

- 16 [K-1819-112](#) CONSIDERATION OF AWARDING BID 1819-51, APPROVAL OF CONTRACT K-1819-112 WITH SAC SERVICES, INC IN THE AMOUNT OF \$1,059,440; PERFORMANCE BOND B-1819-63, STATUTORY BOND B-1819-64, AND MAINTENANCE BOND MB-1819-49 FOR THE URBAN CONCRETE PAVEMENT REHABILITATION CAPITAL IMPROVEMENT PROJECT (FYE 2014-2019) AND RESOLUTION R-1819-77 GRANTING TAX EXEMPT STATUS.

Attachments: [Text File](#)

[Bid Tabulation Urban Concrete](#)

[K-1819-112](#)

[Perf B-1819-63](#)

[Stat B-1819-64](#)

[MB-1819-49](#)

[R-1819-77](#)

[Location List and Maps](#)

[Requisition for CIP Concrete](#)

ACTION NEEDED: Motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$1,059,400 to SAC Services, Inc., as the lowest and best bidder meeting specifications; approve Contract K-1819-112 and the performance, statutory, and maintenance bonds; authorize execution of the contract and bonds; direct the filing of the bonds; and adopt Resolution R-1819-77.

ACTION TAKEN: _____

- 17 [K-1819-113](#) CONSIDERATION OF AWARDING BID 1819-52, APPROVAL OF CONTRACT K-1819-113 WITH SILVER STAR CONSTRUCTION, INC., IN THE AMOUNT OF \$1,309,150; PERFORMANCE BOND B-1819-65, STATUTORY BOND B-1819-66, AND MAINTENANCE BOND MB-1819-50 FOR THE URBAN ASPHALT PAVEMENT REPAIR CAPITAL IMPROVEMENT PROJECT #1 (2015, 2016, AND 2019) AND ADOPTION OF RESOLUTION R-1819-78 GRANTING TAX EXEMPT STATUS.

Attachments: [Text File](#)

[Bid Tabulation Bid 1](#)

[K-1819-113](#)

[Perf B-1819-65](#)

[Stat B-1819-66](#)

[MB-1819-50](#)

[R-1819-78](#)

[Location List and Maps](#)

[Requisition BID #1](#)

ACTION NEEDED: Motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$1,309,150 to Silver Star Constructoin Company, Inc., as the lowest and best bidder meeting specifications; approve Contract K-1819-113 and the performance, statutory, and maintenance bonds; authorize execution of the contract and bonds; direct the filing of the bonds; and adopt Resolution R-1819-78.

ACTION TAKEN: _____

- 18 [K-1819-114](#) CONSIDERATION OF AWARDED BID-1819-53, APPROVAL OF CONTRACT K-1819-114 WITH SILVER STAR CONSTRUCTION COMPANY, INC., IN THE AMOUNT OF \$1,419,627.50; PERFORMANCE BOND B-1819-65, STATUTORY BOND B-1819-66, AND MAINTENANCE BOND MB-1819-50 FOR THE URBAN ASPHALT PAVEMENT REHABILITATION CAPITAL IMPROVEMENT PROJECT #2 (FYE 2017-2019) AND RESOLUTION R-1819-79 GRANTING TAX EXEMPT STATUS.

Attachments: [Text File](#)

[Tabulation Bid 2](#)

[K-1819-114](#)

[Perf B-1819-65](#)

[Stat B-1819-66](#)

[MB-1819-50](#)

[R-1819-79](#)

[Location List and Maps](#)

[Requisition](#)

ACTION NEEDED: Motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$1,419,627.50 to Silver Star Constructoin Company, Inc., as the lowest and best bidder meeting specifications; approve Contract K-1819-114 and the performance, statutory, and maintenance bonds; authorize execution of the contract and bonds; direct the filing of the bonds; and adopt Resolution R-1819-79.

ACTION TAKEN: _____

- 19 [K-1819-127](#) CONSIDERATION OF AWARDING BID 1819-63, APPROVAL OF CONTRACT K-1819-127 WITH PARATHON CONSTRUCTION, L.L.C., IN THE AMOUNT OF \$360,380; PERFORMANCE BOND B-1819-84, STATUTORY BOND B-1819-85, AND MAINTENANCE BOND MB-1819-64 FOR THE STREET MAINTENANCE BOND RECONSTRUCTION PROJECT FROM THE 2700 BLOCK OF WALNUT ROAD TO IMHOFF ROAD AND RESOLUTION R-1819-94 GRANTING TAX EXEMPT STATUS..

Attachments: [Text File](#)

[Bid Tab Walnut](#)

[K-1819-127](#)

[Perf B-1819-84](#)

[Stat B-1819-85](#)

[MB-1819-64](#)

[R-1819-94](#)

[Project Map](#)

[Requisition](#)

ACTION NEEDED: Motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$360,380 to Parathon Construction, L.L.C., as the lowest and best bidder meeting specifications; approve Contract K-1819-127 and the performance, statutory, and maintenance bonds; authorize execution of the contract and bonds; direct the filing of the bonds; and adopt Resolution R-1819-94.

ACTION TAKEN: _____

Declare Surplus/Obsolete

- 20 [GID-1819-66](#) DECLARATION OF SURPLUS AND/OR OBSOLETE EQUIPMENT AND MATERIALS AND AUTHORIZING THE SALE OR DISPOSAL THEREOF.

Attachments: [Text File](#)

[Inventory of Goods](#)

[Inventory of Goods 2](#)

[Inventory of Goods 3](#)

ACTION NEEDED: Motion to declare the equipment to be surplus and/or obsolete; and, if so declared, authorize the sale thereof.

ACTION TAKEN: _____

Grant

- 21 [GID-1819-56](#) CONSIDERATION OF SUBMISSION OF THE CERTIFIED LOCAL GOVERNMENTS (CLG) PROGRAM 2019-2020 APPLICATION FOR FUNDING IN THE AMOUNT OF \$12,250 TO BE SUBMITTED TO THE OKLAHOMA STATE HISTORIC PRESERVATION OFFICE.

Attachments: [Text File](#)
[Application](#)

ACTION NEEDED: Motion to approve or reject the proposed Certified Local Governments 2019-2020 Application for Funding in the amount of \$12,250; and, if approved, direct the submission thereof to the Oklahoma State Historic Preservation Office and authorize the Mayor to sign additional supporting documentation related to the CLG Grant.

ACTION TAKEN: _____

Permits

- 22 [GID-1819-68](#) CONSIDERATION OF AUTHORIZATION FOR THE CHAIRMAN OF THE NORMAN UTILITIES AUTHORITY TO EXECUTE ADDENDUM A TO CONSENT ORDER NO. 13-077 FROM THE OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY FOR THE NORMAN WATER RECLAMATION FACILITY NO. S-20616, PERMIT NO. OK0029190.

Attachments: [Text File](#)
[Consent Order 13-077 Addendum A revised](#)
[Consent Order No. 13-077 Executed 082814](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject authorizing the Chairman of the Norman Utilities Authority to execute Addendum A to Consent Order No. 13-077 from the Oklahoma Department of Environmental Quality for the Norman Water Reclamation Facility No. S-20616, Permit No. OK0029190.

ACTION TAKEN: _____

Contract

- 23 [K-1819-140](#) CONTRACT K-1819-140: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND OLSSON IN THE AMOUNT OF \$37,000 TO PROVIDE PRELIMINARY DESIGN SERVICES FOR THE WATER RECLAMATION FACILITY SEPTAGE RECEIVING FACILITY.

Attachments: [Text File](#)
[K-1819-140 Contract - WW0319 - Signed](#)
[Purchase Req](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Contract K-1819-140 with Olsson in the amount of \$37,033; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Resolution

- 24** [R-1819-104](#) RESOLUTION R-1819-104. A RESOLUTION FIXING THE AMOUNT OF GENERAL OBLIGATION BONDS, SERIES 2019A TO MATURE EACH YEAR; FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD; DESIGNATING A PAYING AGENT/REGISTRAR; APPROVING THE PRELIMINARY OFFICIAL STATEMENT AND DISTRIBUTION THEREOF; AND AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW AND FIXING OTHER DETAILS OF THE ISSUE.

Attachments: [11 Resolution Authorizing Sale of Bonds 2019A](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1819-104.

ACTION TAKEN: _____

- 25** [R-1819-105](#) RESOLUTION R-1819-105: A RESOLUTION FIXING THE AMOUNT OF GENERAL OBLIGATION BONDS, SERIES 2019B TO MATURE EACH YEAR; FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD; DESIGNATING A PAYING AGENT/REGISTRAR; APPROVING THE PRELIMINARY OFFICIAL STATEMENT AND DISTRIBUTION THEREOF; AND AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW AND FIXING OTHER DETAILS OF THE ISSUE

Attachments: [Text File](#)

[11 Resolution Authorizing Sale of Bonds 2019B](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1819-105.

ACTION TAKEN: _____

Non-Consent Items

- 26A** [GID-1819-72](#) CONSIDERATION OF ADJOURNING INTO AN EXECUTIVE SESSION AS AUTHORIZED BY OKLAHOMA STATUTES, TITLE 25 §307(B)(1) TO DISCUSS CITY MANAGER CANDIDATES.

ACTION NEEDED: Motion to adjourn out of the City Council Meeting and convene into an Executive Session in order to discuss negotiations regarding City Manager Candidates

ACTION TAKEN: _____

ACTION NEEDED: Motion to adjourn out of Executive Session and reconvene the City Council Meeting

ACTION TAKEN: _____

- 26 [GID-1819-64](#) PUBLIC HEARING REGARDING THE FYE 2020 CITY OF NORMAN PROPOSED OPERATING AND CAPITAL BUDGETS AND THE NORMAN CONVENTION AND VISITORS BUREAU, INC., BUDGET WITH DETAILED ANNUAL PLAN OF WORK.

Attachments: [Text File](#)

[Legal Publication for Public Hearing for FYE 20 Budget.pdf](#)

[FY2020 Visit Norman budget and plan of work.pdf](#)

[FYE 20 Prelim Budget Book Compressed.pdf](#)

[FYE 20 Prelim CIP Compressed](#)

ACTION NEEDED: Motion to conduct a public hearing.

ACTION TAKEN: _____

ACTION NEEDED: Motion to close a public hearing.

ACTION TAKEN: _____

ACTION NEEDED: Motion to schedule a second public hearing to be held on May 28, 2019.

ACTION TAKEN: _____

- 27 [R-1819-66](#) RESOLUTION R-1819-66: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ESTABLISHING A CHARTER REVIEW COMMISSION FOR THE PURPOSE OF CONDUCTING A TARGETED REVIEW OF THE NORMAN CITY CHARTER AND TO REPORT ITS FINDINGS TO THE CITY COUNCIL.

Attachments: [Text File](#)

[R-1819-66 Charter Review Comm](#)

[Pertiexcerpts 10-30-18 SS minutes](#)

[Memo - CRC Resolution amendments 4-18-19](#)

ACTION NEEDED: Motion to adopt Resolution R-1819-66, as amended.

ACTION TAKEN: _____ AS/SW _____

- 28 **Miscellaneous Discussion**

This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.

- 29 **Adjournment**