

# City of Norman, OK

*Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069*



## Meeting Agenda

**Tuesday, March 26, 2019**

**6:30 PM**

**City Council, Norman Utilities Authority, Norman Municipal  
Authority, and Norman Tax Increment Finance Authority**

### **City Council**

*Mayor Lynne Miller  
Council Member Kate Bierman  
Council Member Joe Carter  
Councilmember Robert Castleberry  
Council Member Bill Hickman  
Councilmember Sereta Wilson  
Council Member Breea Clark  
Council Member Stephen Holman  
Council Member Alexandra Scott*

1 Roll Call

2 Pledge of Allegiance

### Minutes

3 [GID-1819-43](#) APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL CONFERENCE MINUTES OF FEBRUARY 12, 2019

CITY COUNCIL MINUTES OF MARCH 12, 2019

NORMAN UTILITIES AUTHORITY MINUTES OF MARCH 12, 2019

NORMAN MUNICIPAL AUTHORITY MINUTES OF MARCH 12, 2019

NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF  
MARCH 12, 2019

Attachments: [Text File](#)

[February 12 Conference Minutes](#)

[March 12 CC Minutes](#)

*ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.*

ACTION TAKEN: \_\_\_\_\_

### Proclamation

4 [P-1819-20](#) PROCLAMATION P-1819-20: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING SUNDAY, APRIL 28TH, 2019, AS ARBOR DAY IN THE CITY OF NORMAN.

Attachments: [Text File](#)

[Arbor Day](#)

*ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1819-20 proclaiming Sunday, April 28, 2019, as Arbor Day in the City of Norman and direct the filing thereof.*

ACTION TAKEN: \_\_\_\_\_

- 5      [P-1819-22](#)      PROCLAMATION P-1819-22: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF MARCH, 2019, AS INTERNATIONAL DEMOLAY MONTH IN THE CITY OF NORMAN, OKLAHOMA.

**Attachments:** [Text File](#)

[Demolay Month](#)

*ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1819-22 proclaiming the month of April, 2019, as International DeMolay Month in the City of Norman and direct the filing thereof.*

*ACTION TAKEN:* \_\_\_\_\_

- 6      [P-1819-23](#)      PROCLAMATION P-1819-23: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF APRIL, 2019, AS CHILD ABUSE AND NEGLECT PREVENTION MONTH IN THE CITY OF NORMAN.

**Attachments:** [Text File](#)

[Child Abuse Prevention](#)

*ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1819-23 proclaiming the month of April, 2019, as Child Abuse and Neglect Prevention Month in the City of Norman and direct the filing thereof.*

*ACTION TAKEN:* \_\_\_\_\_

- 7      [P-1819-25](#)      PROCLAMATION P-1819-25: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF APRIL, 2019, AS AUTISM AWARENESS MONTH IN THE CITY OF NORMAN.

**Attachments:** [Text File](#)

[Autism Awareness](#)

*ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1819-25 proclaiming the month of April, 2019, as Autism Awareness Month in the City of Norman and direct the filing thereof.*

*ACTION TAKEN:* \_\_\_\_\_

**8 Consent Docket***Consent Docket*

*This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 9 through Item 18 be placed on the consent docket.*

*ACTION NEEDED: Motion to place Item \_\_\_\_\_ through Item \_\_\_\_\_ on the Consent Docket by unanimous vote.*

*ACTION TAKEN: \_\_\_\_\_*

*ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.*

*ACTION TAKEN: \_\_\_\_\_*

**Appointment****9 [AP-1819-7](#) CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:****CENTER CITY ADMINISTRATIVE DELAY AD HOC COMMITTEE****JIM ADAIR****CAMERON BREWER****LEE HALL****KEITH MCCABE****RICHARD MCKOWN****AUTUMN MCMAHON****BYRON MORRIS****COUNCILMEMBER BILL HICKMAN****COUNCILMEMBER STEPHEN HOLMAN****Attachments: [Text File](#)**

*ACTION NEEDED: Motion to confirm or reject the appointments.*

*ACTION TAKEN: \_\_\_\_\_*

**Report/Communication**

- 10      [RPT-1819-6](#)      SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE  
         [0](#)                      DIRECTOR'S INVESTMENT REPORT AS OF FEBRUARY 28, 2019,  
                                 AND DIRECTING THE FILING THEREOF.

**Attachments:** [Text File](#)

[Finance Investment Report](#)

*ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.*

*ACTION TAKEN:* \_\_\_\_\_

- 11      [RPT-1819-6](#)      SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY  
         [1](#)                      DEPARTMENTAL REPORTS FOR THE MONTH OF FEBRUARY, 2019,  
                                 AND DIRECTING THE FILING THEREOF.

**Attachments:** [Text File](#)

[Monthly Report February 2019](#)

*ACTION NEEDED: Motion to acknowledge receipt of the reports and direct the filing thereof.*

*ACTION TAKEN:* \_\_\_\_\_

**Bid**

- 12      [K-1819-125](#)      CONSIDERATION OF AWARDING OF BID-1819-44, APPROVAL OF CONTRACT K-1819-125 BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND CENTRAL CONTRACTING SERVICES, INC.; IN THE AMOUNT OF \$2,845,591, AMENDMENT NO. ONE MODIFYING WORK SCHEDULE AND TIMING OF ROAD CLOSURES AND REPLACING THE SPECIAL PROVISIONS SECTION OF THE CONTRACT, PERFORMANCE BOND B-1819-82, STATUTORY BOND B-1819-83, AND MAINTENANCE BOND MB-1819-62 FOR THE CONSTRUCTION OF THE ROBINSON STREET WATER LINE REPLACEMENT PROJECT, PHASE II, GENERALLY EXTENDING FROM BROOKHAVEN CREEK WEST ACROSS 36TH AVENUE N.W. TO THE BROOKHAVEN WATER TOWER AND BUDGET TRANSFER BETWEEN PROJECT ACCOUNTS.

**Attachments:** [Text File](#)

[Project Location Map](#)

[Bid Tab Summary Revised](#)

[APAI Recommendation of Award](#)

[K-1819-125](#)

[Amendment#1, Robinson WL Phase 2](#)

[Perf B-1819-82](#)

[Stat B-1819-83](#)

[MB-1819-62](#)

[Requisition](#)

*ACTION NEEDED: Acting as the Norman Utilities Authority and City Council, motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$2,845,591 to Central Contracting Services, Inc., as the lowest and best bidder meeting specifications; approve Contract K-1819-125, Amendment No. One, and the performance, statutory, and maintenance bonds; authorize execution of the contract and bonds and the Norman Utilities Authority as part of the contract to pay subcontractors for equipment and supplies for the Robinson Street Water Line Replacement Project, Phase 1; direct the filing of the bonds; and transfer \$104,100 from Project SC0648, East Interstate Drive: Main-Robinson, Materials (050-9692-431.63-01) to Project WA0195, Robinson Under I-35, Construction (031-9360-462.61-01).*

ACTION TAKEN: \_\_\_\_\_

- 13      [BID-1819-46](#)      CONSIDERATION AND AWARDING OF BID 1819-46 FOR THE INSTALLATION OF PAVEMENT MARKINGS FOR THE TRAFFIC CONTROL DIVISION.

**Attachments:** [Text File](#)

[Bid Tabulations Pavement Markings 1819-46](#)

[Map of Delineated Roadways](#)

*ACTION NEEDED: Motion to accept or reject all bids meeting specifications on Sections 1 and 2; and, if accepted, award the bid to Direct Traffic Control, Inc., as the lowest and best bidder meeting specifications.*

ACTION TAKEN: \_\_\_\_\_

#### **Authorization for Purchase**

- 14      [GID-1819-69](#)      CONSIDERATION OF AUTHORIZATION FOR THE PURCHASE OF CHILDREN'S EARLY LITERACY PANELS FROM TMC FURNITURE, INC., IN THE AMOUNT OF \$139,750 FOR NORMAN PUBLIC LIBRARY CENTRAL.

**Attachments:** [Text File](#)

[Norman PL Letter](#)

[Norman T&C](#)

[TMC Literacy Panels](#)

[PR TMC](#)

*ACTION NEEDED: Acting as the Norman Municipal Authority, motion to approve or reject authorization for the purchase of Children's Early Literacy Panels from TMC Furniture, Inc., in the amount of \$139,750 to be used at the Central Norman Public Library.*

ACTION TAKEN: \_\_\_\_\_

#### **Certificate of Survey**

- 15      [COS-1819-2](#)      CONSIDERATION OF A NORMAN RURAL CERTIFICATE OF SURVEY COS-1819-2 FOR KIRBY RANCH AND A VARIANCE IN THE MINIMUM ACREAGE REQUIREMENT AND MINIMUM FRONTAGE REQUIREMENT FOR LOTS 1 THROUGH 12 AND ACCEPTANCE OF EASEMENT E-1819-73, EASEMENT E-1819-74, AND EASEMENT E-1819-75. (SOUTHWEST CORNER OF EAST ROBINSON STREET AND 72ND AVENUE N.E.)

**Attachments:** [Text File](#)

[Location Map](#)

[Certificate of Survey](#)

[E-1819-73](#)

[E-1819-74](#)

[E-1819-75](#)

[Staff Report](#)

[Variance request Short section](#)

[Variance request for frontage](#)

[Greenbelt Comments](#)

[2-14-19 PC Minutes](#)

*ACTION NEEDED: Motion to approve or reject Norman Rural Certificate of Survey COS-1819-2 for Kirby Ranch and a variance in the minimum acreage requirement and minimum frontage requirement for Lots 1 through 12; and, if approved, accept Easements E-1819-73, E-1819-74, and E-1819-75 and direct the filing of the Certificate of Survey and easements with the Cleveland County Clerk.*

*ACTION TAKEN:* \_\_\_\_\_

### **Contract**

- 16      [K-1819-73](#)      CONTRACT K-1819-73: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND CP&Y, INC., IN THE AMOUNT OF \$311,000 TO PROVIDE ENGINEERING SERVICES RELATED TO SURVEY, DESIGN, BIDDING AND CONSTRUCTION MANAGEMENT OF THE FLOOD AVENUE WATER LINE REPLACEMENT FROM ROBINSON STREET TO VENTURE DRIVE AND PROJECT TRANSFER.

**Attachments:** [Text File](#)

[CP&Y Contract](#)

[Flood WL-Robinson to Venture-Map](#)

[PR CPY](#)

*ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Contract K-1819-73 with CP&Y, Inc., in the amount of \$311,000; and, if approved, authorize the execution thereof.*

*ACTION TAKEN:* \_\_\_\_\_



- 17      [K-1819-122](#)      CONTRACT K-1819-122: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE PERFORMING ARTS STUDIO IN THE AMOUNT OF \$3,500 TO PROVIDE HOSPITALITY SERVICES TO THE GENERAL PUBLIC VISITING THE SANTA FE TRAIN DEPOT.

**Attachments:** [Text File](#)

[K-1819-122](#)

[Exhibit A - PAS Req to Finance Comm](#)

[Pr PAS](#)

*ACTION NEEDED: Motion to approve or reject Contract K-1819-122 with Performing Arts Studio in the amount of \$3,500; and, if approved, authorize the execution thereof.*

*ACTION TAKEN:* \_\_\_\_\_

### **Resolution**

- 18      [R-1819-93](#)      RESOLUTION R-1819-93: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$56,261.24 FROM THE REFUNDS REIMBURSEMENTS MISCELLANEOUS RISK MANAGEMENT ACCOUNT RECEIVED FROM INSURANCE COMPANIES AND THE RESPONSIBLE PARTY TO REPAIR AND REPLACE TRAFFIC SIGNAL EQUIPMENT DAMAGED IN TRAFFIC ACCIDENTS.

**Attachments:** [Text File](#)

[R-1819-93](#)

*ACTION NEEDED: Motion to adopt or reject Resolution R-1819-93.*

*ACTION TAKEN:* \_\_\_\_\_

### **WCC Court**

- 19      [GID-1819-36](#)      CONSIDERATION OF THE CITY ATTORNEY'S RECOMMENDATION FOR APPROVAL OF A COURT ORDER PLUS COURT COSTS IN THE AMOUNT OF \$27,664.45 REGARDING CURTIS GARRETT V. THE CITY OF NORMAN, WORKERS' COMPENSATION COMMISSION CASE 2018-04775 Q.

**Attachments:** [Text File](#)

[2-27-19 Garrett - Court Order](#)

[Pynt Schedule-Garrett](#)

[Garrett - PRs - Order - CC 3-26-19](#)

*ACTION NEEDED: Motion to approve or reject the City Attorney's recommendation; and if approved, authorize compliance with the Workers' Compensation Court Order and direct payment of claims in the amount of \$27,664.65 which will constitute judgment against the City of Norman.*

*ACTION TAKEN:* \_\_\_\_\_

**Non-Consent Items**

- 20**      [O-1819-29](#)      CONSIDERATION OF ORDINANCE O-1819-29 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A SCHOOL IN THE R-1, SINGLE FAMILY DWELLING DISTRICT FOR LOT ONE (1), BLOCK ONE (1), BOYD VIEW II ADDITION TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (2323 CLASSEN BOULEVARD)

**Attachments:** [Text File](#)

[O-1819-29](#)

[Location Map](#)

[Staff Report](#)

[2323 Classen Site Map](#)

[Predevelopment Summary](#)

[2-14-19 PC Minutes](#)

*ACTION NEEDED: Motion to adopt or reject Ordinance O-1819-29 upon Second Reading section by section.*

*ACTION TAKEN:* \_\_\_\_\_

*ACTION NEEDED: Motion to adopt or reject Ordinance O-1819-29 upon Final Reading as a whole.*

*ACTION TAKEN:* \_\_\_\_\_

- 21**      [K-1819-116](#)      CONTRACT K-1819-116: A MEMORANDUM OF UNDERSTANDING CONCERNING THE UNIVERSITY NORTH PARK PROJECT PLAN AND INCREMENT DISTRICT BETWEEN THE CITY OF NORMAN, THE NORMAN TAX INCREMENT FINANCE AUTHORITY, NORMAN ECONOMIC DEVELOPMENT COALITION, UNIVERSITY TOWN CENTER, JQH-NORMAN DEVELOPMENT, UNIVERSITY NORTH PARK, UNP REALTY INVESTORS, UNIVERSITY OF OKLAHOMA FOUNDATION, INC., REPUBLIC BANK AND TRUST, AND IMMUNO-MYCOLOGICS, INC.

**Attachments:** [Text File](#)

[K-1819-116 UNP MOU](#)

*ACTION NEEDED: Acting as the City Council and, Norman Tax Increment Finance Authority, motion to approve or reject Contract K-1819-119 with the Norman Economic Development Coalition, University Town Center, JQH-Norman Development University North Park, UNP Realty Investors, University of Oklahoma Foundation, Inc., Republic Bank and Trust, and Immuno-Mycologics, Inc.; and, if approved, authorize the execution thereof.*

*ACTION TAKEN:* \_\_\_\_\_

- 22**     [R-1819-83](#)     RESOLUTION R-1819-83: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA FORMALLY EXPRESSING THE DESIRE OF COUNCIL TO ENTER INTO BINDING AGREEMENTS BY JUNE 30, 2019 PROVIDING FOR EARLY TERMINATION OF THE UNIVERSITY NORTH PARK INCREMENT FINANCE DISTRICT (UNP TIF) SALES TAX AND AD VALOREM TAX INCREMENT; DIRECTING THE CITY MANAGER TO DIRECT STAFF TO NEGOTIATE WITH RELATED DEVELOPMENT PARTNERS, NORMAN ECONOMIC DEVELOPMENT COALITION (NEDC) AND OTHER COMMUNITY PARTNERS TO REACH A MUTUALLY AGREEABLE SETTLEMENT OF ALL OUTSTANDING MATTERS RELATED TO THE UNP TIF; AND DIRECTING THE CITY MANAGER TO PREPARE THE FISCAL YEAR ENDING 2020 BUDGET BASED ON THE GOAL OF SALES TAX AND AD VALOREM TAX INCREMENTS ENDING ON JUNE 30, 2019.

Attachments: [Text File](#)

[Resolution R-1819-83](#)

*ACTION NEEDED: Motion to adopt or reject Resolution R-1819-83.*

*ACTION TAKEN:* \_\_\_\_\_

**23     Miscellaneous Discussion**

**This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.**

**24     Adjournment**