



# City of Norman, OK

Municipal Building Council  
Chambers  
201 West Gray Street  
Norman, OK 73069

## Master

**File Number: K-1213-206**

**File ID:** K-1213-206

**Type:** Contract

**Status:** Consent Item

**Version:** 1

**Reference:**

**In Control:** City Council

**Department:** Utilities Department

**Cost:**

**File Created:** 06/03/2013

**File Name:** Contract for Lab Services with Accurate Env. Lab

**Final Action:**

**Title:** CONTRACT NO. K-1213-206: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND ACCURATE ENVIRONMENTAL LABORATORIES TO PROVIDE PROFESSIONAL ANALYTICAL SERVICES FOR THE INDUSTRIAL AND MUNICIPAL WASTEWATER, SLUDGE, AND SOIL MONITORING; PROGRAMS FOR THE NORMAN WATER RECLAMATION FACILITY.

**Notes:** ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Contract No. K-1213-206 with Accurate Environmental Laboratories; and, if approved, authorize the execution thereof.

ACTION TAKEN: \_\_\_\_\_

**Agenda Date:** 06/25/2013

**Agenda Number:**

**Attachments:** K-1213-206 Accurate, Exhibit A K-1213-206 Accurate

**Project Manager:** Steve Hardeman, Water Reclamation Facility Superintendent

**Entered by:** Ellen.Usry@mccinnovations.com

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File K-1213-206

Body

**BACKGROUND:** The Norman Water Reclamation Facility (NWRf), Water Treatment Facility and Environmental Services Division use many outside lab services to perform a variety of lab analysis throughout the year. Each division is required by local, state and federal law to perform certain analysis to meet either water quality standards or wastewater discharge requirements. The lab analysis required varies based on regulations imposed by the Environmental Protection Agency (EPA). EPA plans to impose additional testing requirements beginning July 2013. During the past year, the NUA spent approximately \$70,000 to \$75,000 on meeting local, state, and federal laws testing requirements. As the requirements change, it is expected that the expenditures on testing will increase.

**DISCUSSION:** All three divisions conducted a joint request for proposals (RFP) in March and four different lab services companies answered the request. They were Environmental Testing, Inc. of Oklahoma City, Red River Laboratory Company of Oklahoma City, Accurate Labs of Stillwater, Oklahoma and Ana-Lab Corporation of Kilgore, Texas who has a regional office in Norman. Ana-Lab Corporation and Accurate Labs were selected

based on ranking criteria which included Oklahoma Department of Environmental Quality certification, price, EPA performance evaluation results and reporting capabilities. Red River and Environmental Testing may be used in special circumstances but labs services contracts will be signed with Ana-Lab and Accurate Labs for all three divisions. Should additional testing be required under new state or federal regulations, such tests will be provided at the costs set forth in the contracts with Ana-Lab Corporation and Accurate Labs.

Funds are budgeted in the FYE 2014 Budget in the following accounts for these services:

Water Reclamation Fund - Laboratory Testing (032-5544-432.40-20) - \$4,580

Water Reclamation Fund - Sludge Testing (032-5545-432.40-20) - \$32,600

Water Reclamation Fund - Industrial Pretreatment Testing (032-5543-432.40-20) - \$27,010

Water Fund - Laboratory Testing (031-5536-461.40-20) - \$47,766

**RECOMMENDATION:** Staff recommends Norman Utilities Authority approve Contract No. K-1213-205 with Ana-Lab Corporation and Contract No. K-1213-206 with Accurate Environmental Laboratories and authorize staff to encumber funds on an as needed basis not-to-exceed budgeted amounts.