



DATE: October 7, 2013

TO: Jeff Bryant, City Attorney  
Keith Humphrey, Police Chief

FROM: Brenda Hall, City Clerk

SUBJECT: Claim from Colby Wardwell

I am in receipt of a claim from Colby Wardwell in the amount of \$3,804.99 for damages to his vehicle, towing fees, and medical expense due to his claim that on October 1, 2013, a City of Norman employee ran a stop sign at the intersection of Santa Fe Avenue and Symmes Street striking his vehicle driven by his son, Kyle Wardwell. According to the police report Amanda Boutwell, Norman Police Department Parking Services Officer, was traveling eastbound on Symmes Street approaching Santa Fe Avenue facing a stop sign, but proceeded through the intersection without stopping at the stop sign. Ms. Boutwell states she does not remember seeing the stop sign and failed to stop striking Mr. Wardwell who was northbound on Santa Fe Avenue, which had no stop sign.

Keith, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Jeff.

Jeff, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

BH:smr  
attachments

office memorandum