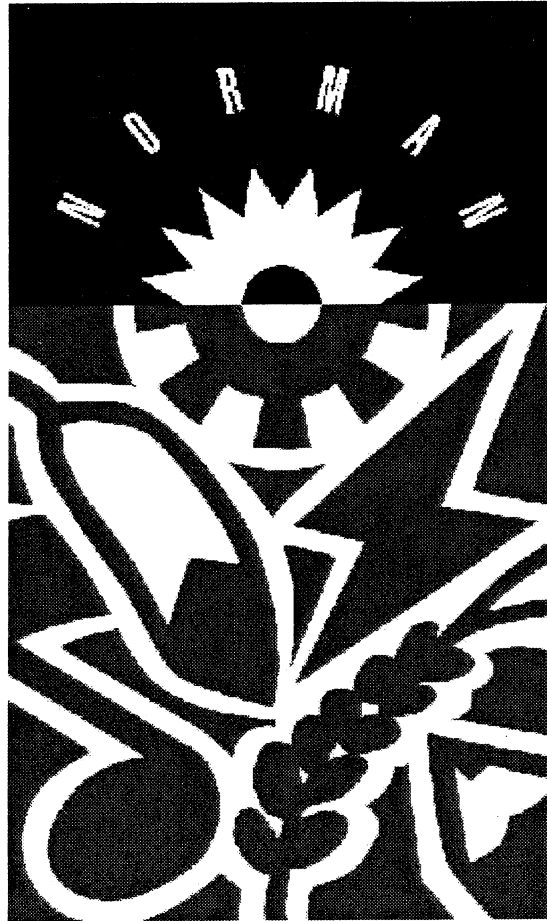


City of Norman



Monthly Departmental Report May 2018

MONTHLY PROGRESS

TABLE OF CONTENTS
MONTHLY PROGRESS REPORTS

City Clerk	1
Facility Maintenance	1A
City Manager	2
CIP Financial Status	2A
Community Relations	2B
Development Coordinator	2C
NORMAN FORWARD	2D
Finance	3
Accounting	3A
City Revenue Reports	3B
Utility	3C
Fire	4
Human Resources	5
Information Technology	6
Legal	7
Municipal Court	8
Parks	9
Westwood/Norman Municipal Authority	9A
Planning and community Development	10
Comprehensive Planning	10A
Development	10B
Revitalization	10C
Police	11
Animal Control	11A
Public Works	12
Utilities	13

CITY CLERK 1

**CITY CLERK
MONTHLY PROGRESS REPORT
MAY 2018**

CITY CLERK

ACTION CENTER					
DEPARTMENT	NUMBER OF CALLS	FYE YTD	DEPARTMENT	NUMBER OF CALLS	FYE YTD
Animal Control	14	44	Noise	4	5
Building Permits	22	59	Norman Forward Questions	0	0
CDBG	0	0	Parks and Recreation	36	93
City Clerk	19	*59	Planning	11	38
City Manager/Mayor	3	8	Police	22	102
Code Enforcement	88	212	Recycling	6	11
Engineering/Public Works	32	112	Sanitation	31	131
Finance	21	74	Sidewalks	11	23
Fire/Civil Defense	11	31	Storm Debris	11	11
Fleet/Public Works	2	3	Storm Water	21	*65
Human Resources	2	8	Streets	23	99
Information (General)	30	145	Street Lights	18	68
Information Technology	2	21	Traffic	19	124
Legal	2	14	Utilities	5	41
Line Maintenance	15	82	WC Questions	0	0
Municipal Court	3	15	WC Violations	0	0
Total for May		484	Total FYE YTD		1698

WC (Water Conservation)

* Volume due to Citywide Garage Sale
Volume due to Stormwater Utility Fee

LICENSES

18 New licenses were issued and 13 licenses were renewed during the month of May. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER ISSUED	FYE YTD	LICENSE TYPE	NUMBER ISSUED	FYE YTD
Food	6	493	Bee Keeper	0	8
Class I Beer	2	135	Solicitor/Peddler (30 day)	1	2
Class II Beer	5	135	Solicitor/Peddler (60 day)	1	3
Mixed Beverage	1	58	Solicitor/Peddler (one day)	0	0
Mixed Beverage/Caterer	1	38	Coin-Operated Devices	0	498
Brewer or Distiller	0	3	Game Machines	0	261
Wine & Beer/Winemaker	0	19	Taxi/Motorbus/Limousine	4	9
Temporary Food (30 day)	3	8	Impoundment Yard	0	3
Temp Food (180 day)	2	17	Salvage Yard	0	1
Temp Food (one day)	3	9	Transient Amusement	0	1
Kennel	0	25	Special Event	1	9
Pawnbrokers	0	5	Special Event Beer	0	1
Retail Liquor Store	1	19	Sidewalk Dining	0	16

New Establishment/Licenses

NAME	ADDRESS	LICENSE TYPE(S)
PDQ #363	2180 NW 24 TH Avenue	Food
The Porch	311 West Boyd Street	Food, Class I Beer, Class II Beer, Mixed Beverage
Tienda La Bendicion	1818 West Main Street	Food

- 1 1 Day Temporary Food Service License was issued to Blue J's Happy Wagon for May 11, 2018
- 1 1 Day Temporary Food Service License was issued to Lucky Lucky Dumpling Company for May 18, 2018
- 1 1 Day Temporary Food Service License was issued to Snow Balls by Frigid Fox for May 19, 2018
- 1 30 Day Temporary Food Service License was issued to Fran's for May 22, 2018 through June 24, 2018
- 1 30 Day Temporary Food Service License was issued to Grassroots Gub for May 29, 2018 through May 26, 2018
- 1 30 Day Temporary Food Service License was issued to R' Lil Diner for May 25, 2018 to June 23, 2018
- 1 180 Day Temporary Food Service License was issued to Ash & Whit's Frozen Fun for May 25, 2018 through December 20, 2018
- 1 180 Day Temporary Food Service License was issued to Burritos El Tin-Tin for May 23, 2018 through November 18, 2018
- 1 30 Day Door-to-Door Solicitor/Peddler License was issued to Moxie Pest Control for May 7, 2018 through June 5, 2018
- 1 60 Day Outdoor Solicitor/Peddler License was issued to Smart Homes Pro, Inc. for June 1, 2018 through July 30, 2018
- 1 Special Event License was issued Stash for May 11, 2018 for 2nd Friday Art Walk

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
05-18-18	Claims Management Resources (CMR) for Oklahoma Gas and Electric (OG&E) Services	Damages to underground cable – claimant alleges on February 20, 2018, their underground cable located at 3402 Willow Creek Road was damaged by a City crew.	undetermined
05-21-18	Wayne A. Bowman	Damages to vehicle – claimant alleges on May 11, 2018, a rock thrown from a City mower at the railroad crossing on Eufaula Street near the Norman Depot damaged his vehicle.	\$ 250.00
05-21-18	Daniela Flores	Damages to vehicle – claimant alleges on April 28, 2018, a sanitation truck struck her parked vehicle at 340 Wichita Drive.	\$ 3,269.53
05-29-18	Claims Management Resources (CMR) for Oklahoma Gas and Electric (OG&E) Services	Damages to a buried cable– claimant alleges on or around April 25, 2018, their buried cable was damaged by City crews.	\$ 2,429.06
05-30-18	Angela Webb	Damages to property – claimant alleges in March 2018, the City of Norman was replacing fire hydrants and water was “pushed” into her house located at 3100 Creekwood Court causing extensive water damage.	\$ 35,422.82

COMMUNITY PLANNING AND TRANSPORTATION

A City Council Community Planning and Transportation Committee meeting was held on May 24, 2018, to discuss Cleveland Area Rapid Transit (CART) Ridership Report including Saferide and Extended Service for the month of April 2018 and proposed route change for Route 20, West Norman Link; creation of a possible Tree Ordinance; and Green Building Codes and Green Infrastructure/Low Impact Development incentives as it relates to water conservation.

CONFERENCES

A City Council Conference was held on May 8, 2018, to discuss and review updates from the Environmental Control Advisory Board of the Mayors' Climate Agreement Recommendations and the implementation of a fee adjustment Pilot Program for homes pursuing Home Energy Rating System (HERS)/Energy Rating Index (ERI) credits.

FINANCE COMMITTEE

A City Council Finance Committee meeting was held on May 17, 2018, to discuss Revenue/Expenditure Reports and Open Positions.

OVERSIGHT COMMITTEE

A City Council Oversight Committee meeting was held on May 10, 2018, to discuss short term rentals (commercial home sharing such as Airbnb, home away, and VRBO)

SPECIAL SESSION

A City Council Special Session was held on May 15, 2018, to evaluate the City Manager as required by Section 5(A) of K-0708-32.

STUDY SESSIONS

A City Council Study Session was held on May 1, 2018, to discuss the FYE 2019 Budget – Capital Fund and the five year Capital Improvements Financial Plan for FYE 2020-2023 and review and recommendations from the University North Park Statutory Review Committee regarding a City Council recommendation outlined in R-1718-98.

A City Council Study Session was held on May 22, 2018, to hold a presentation on the University North Park Project consisting of updates to the Callison/RTKL Master Plan; updates to CS&L Entertainment District Feasibility Study; updates to Dr. Dauffenbach's Economic Impact Analysis; Economic impact analysis from the Oklahoma Department of Commerce; and possible amendments to the Norman University North Park Project Plan to be considered pursuant to the provision of the Oklahoma Local Development Act.

A City Council Study Session was held on May 29, 2018, to discuss the City Council Ethics Policy and potential amendments to the project plan of the University North Park Tax Increment Finance District.

FACILITY MAINTENANCE

1A

**City of Norman Facility Maintenance
May 2018 Monthly Hourly Materials Cost Report**

		Data				
Craft	Location	Labor Hrs	Labor Cost	Materials cost	Total	
Custodial	Administration Building-201	17.00	\$265.03	\$0.00	\$265.03	
	Building A	17.00	\$265.03	\$0.00	\$265.03	
	Building B	88.50	\$1,229.30	\$0.00	\$1,229.30	
	Building C	17.00	\$265.03	\$0.00	\$265.03	
	Library	111.50	\$1,512.66	\$0.00	\$1,512.66	
Custodial Total		251.00	\$3,537.04	\$0.00	\$3,537.04	
Electrical	Administration Building-201	12.00	\$325.33	\$59.00	\$384.33	
	Animal Welfare	15.00	\$431.98	\$0.00	\$431.98	
	Building C	4.00	\$120.88	\$0.00	\$120.88	
	Facility Maintenance	4.50	\$112.01	\$0.00	\$112.01	
	Fire Station 3	11.00	\$305.77	\$118.40	\$424.17	
	Fire Station 8	2.00	\$49.78	\$74.00	\$123.78	
	Fleet Maintenance	7.00	\$174.23	\$0.00	\$174.23	
	Library	23.50	\$643.55	\$20.70	\$664.25	
	Library East	8.00	\$282.20	\$0.00	\$282.20	
	Parks-Andrews	6.50	\$195.27	\$77.73	\$273.00	
	Parks-Community	17.00	\$476.43	\$77.60	\$554.03	
	Parks-Griffin	22.50	\$597.34	\$947.79	\$1,545.13	
	Sanitation	12.50	\$371.95	\$0.00	\$371.95	
	Santa Fe Depot	3.00	\$90.66	\$0.00	\$90.66	
	Transfer Station	12.00	\$309.34	\$66.60	\$375.94	
Westwood Golf Cart Storage Bldg.	2.00	\$49.78	\$0.00	\$49.78		
Westwood Tennis Center	6.00	\$170.66	\$0.00	\$170.66		
Electrical Total		168.50	\$4,707.18	\$1,441.82	\$6,149.00	
General Maintenance	12th Avenue Rec Center	4.00	\$116.24	\$30.93	\$147.17	
	Building A	1.00	\$49.03	\$0.00	\$49.03	
	Facility Maintenance	3.50	\$103.45	\$129.00	\$232.45	
	Fire Station 4	4.00	\$156.18	\$0.00	\$156.18	
	Fire Station 6	4.00	\$120.88	\$14.97	\$135.85	

**City of Norman Facility Maintenance
May 2018 Monthly Hourly Materials Cost Report**

General Maintenance	Library	2.00	\$58.12	\$0.00	\$58.12
	Westwood Clubhouse	2.00	\$58.12	\$0.00	\$58.12
General Maintenance Total		20.50	\$662.02	\$174.90	\$836.92
Heating/Ventilation	Administration Building-201	4.00	\$120.88	\$0.00	\$120.88
	Animal Welfare	20.00	\$604.40	\$0.00	\$604.40
	Building B	4.00	\$120.88	\$0.00	\$120.88
	Building C	25.00	\$753.18	\$0.00	\$753.18
	Facility Maintenance	8.00	\$241.76	\$37.66	\$279.42
	Fire Administration	4.00	\$120.88	\$0.00	\$120.88
	Fire Station 2	11.00	\$332.42	\$847.89	\$1,180.31
	Fire Station 3	6.00	\$181.32	\$39.11	\$220.43
	Fire Station 5	5.00	\$145.77	\$528.30	\$674.07
	Fleet Maintenance	8.00	\$241.76	\$0.00	\$241.76
	Library	14.00	\$535.94	\$0.00	\$535.94
	Norman Investigations Center	8.50	\$341.52	\$0.00	\$341.52
	Parks-Andrews	2.00	\$49.78	\$0.00	\$49.78
	Transfer Station	3.00	\$90.66	\$101.28	\$191.94
	Water Reclamation Facility--Main Cor	27.00	\$810.61	\$732.91	\$1,543.52
	Water Reclamation Facility-Other	18.00	\$581.58	\$698.25	\$1,279.83
	Westwood Clubhouse	13.00	\$387.53	\$0.00	\$387.53
Heating/Ventilation /Air Conditioning Total		180.50	\$5,660.87	\$2,985.40	\$8,646.27
Lighting	12th Avenue Rec Center	2.00	\$49.78	\$0.00	\$49.78
	Administration Building-201	3.00	\$90.66	\$0.00	\$90.66
	Building A	14.00	\$348.47	\$42.08	\$390.55
	Building B	19.00	\$499.57	\$0.00	\$499.57
	Building C	3.00	\$74.67	\$53.66	\$128.33
	Fire Station 3	4.00	\$99.56	\$0.00	\$99.56
	Fire Station 8	10.00	\$270.22	\$10.94	\$281.16
	Fleet Maintenance	1.00	\$24.89	\$0.00	\$24.89
	Library	12.00	\$298.68	\$69.33	\$368.01
	Line Maintenance	1.50	\$37.34	\$23.36	\$60.70
	Norman Investigations Center	7.00	\$209.22	\$82.07	\$291.29
	Parks-Griffin	7.00	\$174.23	\$6.75	\$180.98

**City of Norman Facility Maintenance
May 2018 Monthly Hourly Materials Cost Report**

Lighting	Parks-Reaves	3.50	\$97.78	\$0.00	\$97.78
	Parks-Reaves Center	6.00	\$160.00	\$0.00	\$160.00
	Police Range-Classroom A	3.00	\$74.67	\$124.20	\$198.87
	Santa Fe Depot	4.00	\$109.06	\$30.33	\$139.39
	Senior Citizens Center	7.00	\$174.23	\$217.14	\$391.37
	Traffic Control	2.50	\$62.23	\$33.12	\$95.35
	Water Reclamation Facility-Other	2.50	\$62.23	\$0.00	\$62.23
Lighting Total		112.00	\$2,917.48	\$692.98	\$3,610.46
Mechanical	Facility Maintenance	1.00	\$29.06	\$0.00	\$29.06
Mechanical Total		1.00	\$29.06	\$0.00	\$29.06
Miscellaneous	Administration Building-201	1.00	\$49.03	\$0.00	\$49.03
	Building C	1.00	\$29.06	\$0.00	\$29.06
	Facility Maintenance	6.00	\$173.67	\$0.00	\$173.67
	Fire Station 1	1.00	\$24.89	\$29.95	\$54.84
	Library	7.50	\$260.35	\$0.00	\$260.35
	Norman Investigations Center	3.00	\$90.66	\$15.00	\$105.66
	Westwood Pool	1.00	\$29.06	\$0.00	\$29.06
Miscellaneous Total		20.50	\$656.72	\$44.95	\$701.67
Plumbing	12th Avenue Rec Center	2.00	\$58.12	\$0.00	\$58.12
	Building A	4.00	\$117.40	\$100.98	\$218.38
	Building B	20.00	\$591.64	\$57.15	\$648.79
	Building C	1.00	\$29.06	\$30.93	\$59.99
	Compost Facility	3.00	\$87.18	\$0.00	\$87.18
	Facility Maintenance	1.00	\$29.06	\$0.00	\$29.06
	Fire Station 2	5.00	\$145.30	\$59.34	\$204.64
	Fire Station 6	2.00	\$58.12	\$36.49	\$94.61
	Fire Station 7	3.00	\$87.18	\$0.00	\$87.18
	Fire Station 8	1.00	\$29.06	\$0.00	\$29.06
	Fire Station 9	1.00	\$29.06	\$0.00	\$29.06
	Firehouse Art Center	2.00	\$58.12	\$0.00	\$58.12
	Fleet Maintenance	2.00	\$58.12	\$56.36	\$114.48
	Irving Rec Center	1.00	\$29.06	\$0.00	\$29.06
	Library	10.00	\$290.60	\$65.64	\$356.24

**City of Norman Facility Maintenance
May 2018 Monthly Hourly Materials Cost Report**

Plumbing	Line Maintenance	1.00	\$29.06	\$0.24	\$29.30
	Little Axe Rec Center	6.00	\$174.36	\$34.10	\$208.46
	Northeast Tower/Lakeview	2.00	\$59.28	\$0.00	\$59.28
	Parks-Andrews	3.00	\$87.18	\$0.00	\$87.18
	Parks-Community	28.00	\$813.68	\$241.26	\$1,054.94
	Parks-Griffin	1.00	\$29.06	\$11.38	\$40.44
	Parks-Neighborhood	19.00	\$552.14	\$0.00	\$552.14
	Senior Citizens Center	4.00	\$116.24	\$0.00	\$116.24
	Sooner Theatre	4.00	\$116.24	\$14.16	\$130.40
	Water Treatment Plant	2.00	\$58.12	\$31.43	\$89.55
	Westwood Clubhouse	9.00	\$261.54	\$5.64	\$267.18
	Westwood Pool	4.00	\$116.24	\$24.25	\$140.49
	Westwood Tennis Center	1.00	\$29.06	\$3.54	\$32.60
	Whittier Recreation Center	1.00	\$29.06	\$7.08	\$36.14
Plumbing Total		143.00	\$4,168.34	\$779.97	\$4,948.31
Grand Total		897.00	\$22,338.71	\$6,120.02	\$28,458.73

CITY MANAGER

2

CIP FINANCIAL STATUS 2A

CAPITAL PROJECTS > \$250,000 EXPECTED TO BE COMPLETED WITHIN SIX (6) MONTHS

4/12/2018

Project No. **	Project Title	Anticipated Overruns	Anticipated Savings	Fund Title & No.
FIRE				
EF0180; BP0356	Fire Admin Remodel	\$0	\$20,000	Capital Fund 50
UTILITIES				
WA0305	Berry Road Phase 3/Main Street WL	\$0	\$290,000	Water Fund 031
WW0062	Royal Oak FM Rehab	\$0	\$115,000	Sewer Maintenance Fund 321
WW0065	WRF Phase 2 Improvements	\$0	\$300,000	Sewer Excise Tax 322
WW0065	WRF Phase 2 Improvements	\$0	\$580,000	Water Reclamation Fund 032
WW0169	WRF Digester Boiler	\$0	\$50,000	Water Reclamation Fund 032
WW0171	WRF Primary Sludge Thickener	\$0	\$30,000	Water Reclamation Fund 032
WW0309	WRF Replace Grit Classifier	\$0	\$15,000	Water Reclamation Fund 032
WW0120	Woodcrest Interceptor	\$0	\$290,000	Sewer Excise Tax 322
PARKS AND RECREATION				
NFB018	Westwood Family Aquatics Center	\$0	\$300,000	Norman Forward Fund 051
CITY MANAGER				
NFB017	Eastside Library	\$0	\$50,000	Norman Forward Fund 051
PUBLIC WORKS	none			
POLICE	none			
INFORMATION TECHNOLOGY	none			
PLANNING	none			
CITY CLERK	none			
Notes				
	* Source of information Quarterly CIP Reports and Project Managers.			
	** Project numbers correspond to the projects identified in the adopted Capital Improvements Plan.			

COMMUNITY RELATIONS

2B

DEVELOPMENT COORDINATOR 2C

City of Norman - Development Coordinator Monthly Report May 2018

Below are activities and projects that the Development Coordinator has been involved with during the month of May 2018.

General Inquiries, Contacts and Meetings

- City Council Meeting
- City Council Study Session
- East Library Construction Meeting
- Central Library Construction Meeting
- James Garner Intersection Construction Meeting
- Council Community Planning and Transportation Committee
- Council Oversight Committee
- Presentation to delegation from Sooner Rotary Club
- East Library Tour – Kappa Alpha Psi
- Interview with Employer – NEDC Business and Retention Council
- NORMAN FORWARD Citizens Financial Oversight Board (CFOB)
- ADA Staff Liaison Committee
- Pre-Development Meeting

Building Permit and Plat Application Meetings

- Assisted representatives and staff in discussions regarding inspection issues for new dental office
- Assisted NEDC in development project
- Discussed development requirements for new multi-family project.
- Assisted architect with issues for multi-family development.
- Met with staff to discuss development requirements for potential industrial prospect expansion.

Development Process Improvements

- ***Customer Service Survey for Development Services Division*** –The latest round of surveys for the May 2017 CO'ed projects has been sent.
- ***Building Permit Outreach Program*** – work continues on this project, and contacts continue being made with building permit applicants that fall into the criteria outlined in the plan concept. Periodic follow-up checks (generally every two weeks) continue taking place. The reaction to the program continues to be positive.
- ***ICC and NFPA Code Clarification Project*** – continued working with building and fire inspection staff to develop interpretations of building code/fire code compliance items that could be posted online. This project is designed to assist in making code clarifications and other information provided to contractors and developers more clear.

###

NORMAN FORWARD 2D



ADG. PC
920 W Main
Oklahoma City, OK 73106
405.232.5700 • www.adgokc.com

MONTHLY REPORT – MAY 2018

NORMAN FORWARD

DATE: June 4, 2018

PROJECT: NORMAN FORWARD
PROJECT NO: 16-003

REPORT PERIOD: May 1 through May 31, 2018

WORK THIS MONTH

1. Tuesday, May 1, 2018 | 8:30 a.m. | East Library Construction Meeting
 - a. Weekly on-site construction meeting with City Staff, Globe Construction Co., MSR, and ADG to discuss critical path issues
2. Tuesday, May 1, 2018 | 10:00 a.m. | James Garner Phase I Coordination Meeting
 - a. Meeting with City project managers, James Garner contractors, and Central Library contractors to receive update on James Garner Phase I road and library coordination
3. Tuesday, May 1, 2018 | 11:00 a.m. | Central Library Construction Meeting
 - a. Weekly on-site construction meeting with City Staff, Flintco Construction Co., MSR, and ADG to discuss critical path issues
4. Tuesday, May 1, 2018 | 1:00 p.m. | Central Library Landscape Coordination Meeting
 - a. Meeting on-site with Flintco and landscape consultants and contractors to discuss and review landscape coordination and walk site
5. Tuesday, May 1, 2018 | 1:00 p.m. | Westwood Indoor Tennis Facility CMAA Pre-Bid Conference
 - a. Optional pre-bid conference for construction managers interested in the Westwood Indoor Tennis Facility hosted by City Staff
6. Tuesday, May 1, 2018 | 5:30 p.m. | City Council Study Session
 - a. Presentation and discussion regarding the City of Norman FYE 2019 Budget – Capital Fund and the Five Year Capital Improvements Financial Plan for FYE 2023-2023
 - b. Review of the recommendations from the University North Park Tax Increment Finance Oversight Committee and the University North Park



ADG. PC
920 W Main
Oklahoma City. OK 73106
405.232.5700 ▪ www.adgokc.com

Statutory Review Committee regarding a City Council recommendation outlined in Resolution R-1718-98

7. Wednesday, May 2, 2018 | 2:30 p.m. | East Library Art Pad Discussion
 - a. Discussion regarding engineering requirements for the East Library public art piece "Prairie Wind"
8. Thursday, May 3, 2018 | 10:00 a.m. | East Library Inverter Start-Up and Owner Training
 - a. Factory start-up of the inverter system and owner maintenance training
9. Friday, May 4, 2018 | 10:00 a.m. | Westwood Family Aquatic Center Inspection
 - a. Final Inspection by the State Department of Health for approval before pool can open
10. Monday, May 7, 2018 | 10:30 a.m. | Weekly Coordination Meeting
 - a. Weekly discussion of project schedules, budgets, and critical issues
11. Wednesday, May 9, 2018 | 9:00 a.m. | Central Library Art Teleconference
 - a. Teleconference led by MSR with engineers and overseas artist to discuss coordination and contracts for the Central Library public art piece
12. Thursday, May 10, 2018 | 8:30 a.m. | Westwood Family Aquatic Center Substantial Completion Inspection
 - a. Substantial Completion Inspection by City Inspectors for approval before pool can open
13. Friday, May 11, 2018 | 7:30 a.m. | East Library Working Meeting
 - a. Meeting on-site to review workmanship of north side building gutter
14. Monday, May 14, 2018 | 9:00 a.m. | East Library Working Meeting
 - a. Meeting on-site to review and discuss telecom fiber boxes with Harold McNutt of Transtel
15. Monday, May 14, 2018 | 10:30 a.m. | Weekly Coordination Meeting
 - a. Weekly discussion of project schedules, budgets, and critical issues
16. Tuesday, May 15, 2018 | 8:30 a.m. | East Library Construction Meeting
 - a. Weekly on-site construction meeting with City Staff, Globe Construction Co., MSR, and ADG to discuss critical path issues
17. Tuesday, May 15, 2018 | 11:00 a.m. | Central Library Construction Meeting
 - a. Weekly on-site construction meeting with City Staff, Flintco Construction Co., MSR, and ADG to discuss critical path issues
18. Wednesday, May 16, 2018 | 10:30 a.m. | Central Library Art Teleconference
 - a. Teleconference led by MSR with overseas artist and team to discuss coordination and contracts for the Central Library public art piece timeline coordination
19. Wednesday, May 16, 2018 | 2:00 p.m. | East Library Working Meeting
 - a. Meeting on-site to review and discuss network options for HVAC remote monitoring



ADG. PC
920 W Main
Oklahoma City. OK 73106
405.232.5700 ▪ www.adgokc.com

20. Wednesday, May 16, 2018 | 3:00 p.m. | Westwood Indoor Tennis Facility
CMAr Interviews
 - a. Interviews of short listed construction management at risk firms for the Westwood Indoor Tennis Facility
21. Thursday, May 17, 2018 | 8:00 a.m. | East Library Working Meeting
 - a. Meeting on-site to review and discuss location of ADA accessible pedestrian ramps
22. Thursday, May 17, 2018 | 10:00 a.m. | James Garner Phase I Coordination Meeting
 - a. Meeting with City project managers, James Garner contractors, and Central Library contractors to receive update on James Garner Phase I road and library coordination
23. Friday, May 18, 2018 | 10:00 a.m. | Central Library Art Teleconference
 - a. Teleconference led by Flintco and MSR with overseas artist and team to discuss coordination and contracts for the Central Library public art piece
24. Monday, May 21, 2018 | 10:30 a.m. | Weekly Coordination Meeting
 - a. Weekly discussion of project schedules, budgets, and critical issues
25. Tuesday, May 22, 2018 | 8:30 a.m. | East Library Construction Meeting
 - a. Weekly on-site construction meeting with City Staff, Globe Construction Co., MSR, and ADG to discuss critical path issues
26. Tuesday, May 22, 2018 | 10:00 a.m. | Westwood Indoor Tennis Facility CMAr Contract Review
 - a. Review with City Staff of draft CMAr consultant contract and front end/general provisions
27. Tuesday, May 22, 2018 | 11:00 a.m. | Central Library Bi-Weekly Change Order Meeting
 - a. Meeting to review and discuss pending change orders for the Central Library project
28. Tuesday, May 22, 2018 | 5:30 p.m. | City Council Study Session
 - a. Presentations regarding the University North Park Project
29. Tuesday, May 22, 2018 | 6:30 p.m. | City Council Meeting
 - a. Agenda Item 13 Request for Proposal RFP-1718-62, Approval of Contract K-1718-117 by and between The Norman Municipal Authority and Lippert Bros., Inc., in the amount of \$900,000; Change Order No. One decreasing the contract amount by \$28,448 for a revised contract amount of \$871,552; Performance Bond B-1718-86; Statutory Bond B-1718-87; Maintenance Bond MB-1718-74; for the NORMAN FORWARD Griffin Park Phase I – North Field Improvements Project
30. Wednesday, May 23, 2018 | 9:30 a.m. | Central Library Art Teleconference



ADG. PC
920 W Main
Oklahoma City. OK 73106
405.232.5700 • www.adgokc.com

- a. Teleconference led by Flintco with architect and engineering team to discuss structural coordination for the Central Library public art piece
- 31. Wednesday, May 23, 2018 | 10:30 a.m. | East Library Working Meeting
 - a. Meeting on-site to review and discuss fire alarm and security monitoring systems with security company and owner
- 32. Thursday, May 24, 2018 | 11:30 a.m. | Kappa Alpha Psi Ebony Awareness League Tour
 - a. Tour with Alcott 8th grade students in the Kappa Alpha Psi Ebony Awareness League of the East Library project and discussion of careers in construction, architecture, government, architecture, libraries, and more. Organized by City of Norman Director of Finance Anthony Francisco
- 33. Thursday, May 24, 2018 | 3:00 p.m. | Griffin Phase I Pre-Work Meeting
 - a. Meeting at Lippert Bros. offices with City Staff, PDG, and Lippert Bros to review schedule, work flow, communication, and expectations for project
- 34. Saturday, May 26, 2018 | 11:00 a.m. | Westwood Family Aquatic Center Grand Opening Celebration
 - a. Celebration of the Grand Opening of the newly renovated Westwood Family Aquatic Center, the first major brick and mortar NORMAN FORWARD project! Congratulations, Norman!
- 35. Tuesday, May 29, 2018 | 8:30 a.m. | East Library Construction Meeting
 - a. Weekly on-site construction meeting with City Staff, Globe Construction Co., MSR, and ADG to discuss critical path issues
- 36. Tuesday, May 29, 2018 | 11:00 a.m. | Central Library Construction Meeting
 - a. Weekly on-site construction meeting with City Staff, Flintco Construction Co., MSR, and ADG to discuss critical path issues
- 37. Thursday, May 31, 2018 | 10:00 a.m. | James Garner Phase I Coordination Meeting
 - a. Meeting with City project managers, James Garner contractors, and Central Library contractors to receive update on James Garner Phase I road and library coordination
- 38. Thursday, May 31, 2018 | 11:00 a.m. | City Council Small Group Session
 - a. Informal session led by Flintco to provide information about the Construction Manager at Risk project delivery method being utilized on the Westwood Indoor Tennis Center
- 39. Thursday, May 31, 2018 | 1:00 p.m. | Westwood Indoor Tennis Facility CMAr Contract Review
 - a. Review with City Staff and Flintco of draft CMAr consultant contract and front end/general provisions
- 40. Thursday, May 31, 2018 | 2:00 p.m. | Westwood Indoor Tennis Facility Bid Book Meeting



ADG. PC
920 W Main
Oklahoma City, OK 73106
405.232.5700 ▪ www.adgokc.com

- a. Review with City Staff, Flintco, and The McKinney Partnership of Divisions 0 and 1 for the Westwood Indoor Facility project in preparation of bid
41. Westwood site visits for observation: 21
42. East Library site visits for observation: 12
43. Central Library site visits for observation: 10

WORK ANTICIPATED THE UPCOMING MONTH (JUNE 2018)

- East Library ongoing construction
- Central Library ongoing construction
- Griffin Park Master Plan Phase I project construction
- Westwood Indoor Tennis Facility CMaR initial consultant contract to Council
- Reaves Park Master Plan construction document drafting
- Indoor Aquatic Facility lease pending the University of Oklahoma regents approval
- Indoor Multi-Sport Facility lease pending the University of Oklahoma regents approval
- Indoor Aquatic Facility, Multi-Sport Facility, and Senior & Cultural Center Design Services R.F.Q. response review
- Continued development of standardized contracts for use with architectural, design, and construction consultants
- Continued discussion of project budgets
- Continued discussion of senior center location and funding options

PROJECTS STATUS

- East Library
 - a. Schedule: Construction contract awarded February 28, 2017
 - b. Budget: Within budget
 - c. Issues: No known issues
- Central Library
 - a. Schedule: Construction contract awarded April 25, 2017
 - b. Budget: Within budget
 - c. Issues: No known issues
- Westwood Family Aquatic Center
 - a. Schedule: Opening Celebration on May 26, 2018
 - b. Budget: Final Pay App reconciliation pending
 - c. Issues: In operation
- Griffin Park Master Plan
 - a. Schedule: Design contract awarded March 14, 2017
 - b. Schedule: Phase I construction contract awarded May 22, 2018
 - c. Budget: Phase I within budget



ADG. PC
920 W Main
Oklahoma City. OK 73106
405.232.5700 ▪ www.adgokc.com

- d. Issues: No known issues
 - Reaves Park Master Plan
 - a. Schedule: Design contract awarded March 28, 2017
 - b. Budget: Phase I within budget
 - c. Issues: No known issues
 - Westwood Indoor Tennis Facility
 - a. Schedule: Design contract awarded Tuesday, June 27
 - b. Budget: Under evaluation
 - c. Issues: No known issues
 - Indoor Multi-Sport Facility
 - a. Schedule: lease pending the University of Oklahoma regents approval
 - b. Budget: pending project start
 - c. Issues: lease pending the University of Oklahoma regents approval
 - Indoor Aquatic Center
 - a. Schedule: lease pending the University of Oklahoma regents approval
 - b. Budget: pending project start
 - c. Issues: lease pending the University of Oklahoma regents approval
 - Norman Forward Program Management
 - a. Schedule: Proceeding per Implementation Plan
 - b. Budget: Proceeding per Implementation Plan
 - c. Implementation Plan: Adopted on June 28, 2016
 - d. Issues:
 - Indoor Multi-Sport Facility lease pending the University of Oklahoma regents approval
 - Indoor Aquatic Facility lease pending the University of Oklahoma regents approval
 - Continued discussion regarding operator for indoor multi-sport facility
 - Continued discussion regarding operator for indoor aquatic center
 - Continued discussion regarding indoor aquatic center operating budget
 - Continued discussion regarding indoor aquatic center capital improvements responsibility
 - Continued discussion regarding senior center location and budget
-

SUBMITTED BY: ADG Team - Leslie Tabor, William Harrell, Kyle Lombardo, Mike Mize

FINANCE 3

CITY OF NORMAN

Department of Finance
Monthly Report – May 2018

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in May are discussed below:

Treasury Division:

In the month of April, the Treasury division processed 37,067 total payments. The traffic counter at the Drive-up Facility counted 8,269 customers. The Treasury division processed 1,407 credit card utility payments, an increase of 9.2% from last month, and the Interactive Voice Response (payment by telephone) system processed 1,595 credit card utility payments, an increase of 2.8% from last month. Utility customers also have the option of paying on the City of Norman website. There were 6,506 credit card payments made on the internet in May, an increase of 3.4% from last month. The Municipal Court processed 200 credit card payments for court fines, an increase of 22.70% from last month.

The City charges a convenience fee of \$3 on credit card payments made online or by phone to help offset the costs of providing credit card service. We collected \$28,359 in convenience fees in the month of May with a fiscal year-to-date total of \$288,000.

Utility Services Division:

The Meter Reading Division read 43,104 meters. Out of 77 meter reading routes, 20 (26%) were read within the targeted 30-day reading cycle. 71 routes (92%) were read by the 34th day, and all routes were read by the 36th day. No routes were estimated in May.

General Fund Revenues & Expenditures:

When comparing major General Fund revenue sources versus budgeted levels, revenues are below target for the month of April at -2.5%. Revenues from the City's largest single source of revenue, sales tax, are below target at -3.1% for the year to date and 2% above last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 18 Budget To Date	FYE 18 Actual To Date	FYE 17 Actual To Date	FYE 16 Actual To Date
Sales Tax Revenue	\$36,741,081	\$35,835,264	\$34,873,909	\$36,888,758
General Fund Revenue	\$74,068,289	\$71,774,492	\$58,534,237	\$60,533,730
General Fund Expenses	\$73,280,945	\$65,493,268	\$68,301,844	\$68,611,560

Administration Division

	FYE 18		FYE 17	
	May	YTD	May	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	7,632.00	320.00	1,600.00
Total Comp Time Available	1.00	4.50	0.00	0.00
Total Overtime Hours	0.00	10.00	0.00	10.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	321.00	7,646.50	320.00	1,610.00
Benefit Hours Taken	59.00	964.00	12.00	223.00
TOTAL ACCOUNTABLE STAFF HOURS	262.00	6,682.50	308.00	1,387.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	290.50	0.00	124.50
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	290.50	0.00	124.50

ACCOUNTING 3A

Accounting Division

	FYE 18		FYE 17	
	May	YTD	May	YTD
Total Regular Hours Available	960.00	23,288.00	960.00	4,480.00
Total Comp Time Available	0.00	35.00	0.00	2.00
Total Overtime Hours	0.00	38.00	0.00	5.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	960.00	23,361.00	960.00	4,487.25
Benefit Hours Taken	154.00	3,066.50	120.00	541.75
TOTAL ACCOUNTABLE STAFF HOURS	806.00	20,294.50	840.00	3,945.50
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

CITY REVENUE REPORTS

3B

City Revenue Report

	FYE 18	FYE 17	
	May	May	
Total Revenue Received (\$)	\$4,474,392	\$14,149,563	(\$9,675,171)
Utility Payments - Office (#)	42,863	1,300	41,563
Utility Payments - Office (\$)	\$4,076,422	\$489,411	\$3,587,011
Lockbox (#)	19,706	21,069	(1,363)
Lockbox (\$)	\$1,821,817	\$2,001,006	(\$179,189)
IVR Credit Card (#)	1,623	1,707	(84)
IVR Credit Card (\$)	\$156,448	\$193,073	(\$36,625)
Click to Gov (#)	6,506	6,057	449
Click to Gov (\$)	\$660,583	\$305,838	\$354,745
UT Credit Card Payments (#)	1,407	1,415	(8)
UT Credit Card Payments (\$)	\$160,624	\$159,196	\$1,428
Art Donations (#)	86	119	(33)
Art Donations (\$)	\$399	\$387	\$12
Bank Draft Payments (#)	9,241	8,894	347
Bank Draft Payments (\$)	\$799,273	\$823,100	(23,827)
Utility Deposits (#)	0	0	0
Utility Deposits (\$)	\$0	\$0	\$0
Fix Payments (#)	0	0	0
Fix Payments (\$)	\$0	\$0	\$0
Processed Return Checks (#)	15	41	(26)
Processed Return Checks (\$)	(\$1,221)	\$6,206	(\$7,427)
Other Revenue Transactions (#)	0	352	(352)
Other Revenue Received (\$)	\$0	\$9,376,211	(\$9,376,211)
Accounts Receivable Payments (\$)	\$229,659	\$34,601	\$195,058
Accounts Receivable - Credit Card #	0	0	0
Accounts Receivable - Credit Card \$	\$0	\$0	\$0
Municipal Court - Fines/Bonds (\$)	\$256,507	\$120,609	\$135,898
Municipal Court - Credit Card (#)	200	682	(482)
Municipal Court - Credit Card (\$)	\$92,136	\$122,976	(\$30,840)
Municipal Court - C2G (#)	0	692	(692)
Municipal Court - C2G (\$)	\$0	\$51,154	(\$51,154)
Building Permits Cash Report (\$)	\$250,008	\$152,469	\$97,539
Building Permits Credit Card (#)	89	160	(71)
Building Permits Credit Card (\$)	\$87,896	\$92,557	(\$4,661)
Building Permits C2G (#)	0	104	(104)
Building Permits C2G (\$)	\$0	\$4,745	(\$4,745)
Occupational License - Bldg Insp. (\$)	\$6,633	(\$4,973)	\$11,606
Occupational License - Bldg Insp. CC (#)	0	8	(8)
Occupational License - Bldg Insp. CC (\$)	\$0	\$17,681	(\$17,681)
Business License - City Clerk (\$)	\$3,758	\$895	\$2,863
Business License - City Clerk CR CD (#)	0	2	(2)
Business License - City Clerk CR CD (\$)	\$0	\$1,025	(\$1,025)
Convenience Fees - All Payments (#)	8,720	9,274	(554)
Convenience Fees - All Payments (\$)	\$26,160	\$27,822	(\$1,662)
Bank Drafts Billed (#)	9,241	8,894	347
Bank Drafts Billed (\$)	\$799,274	\$805,486	(\$6,212)
Interdepartmental Billing (#)	161	63	98
Interdepartmental Billing (\$)	\$14,196	\$4,291	\$9,905
Accounts Receivable Billed (\$)	\$237,328	\$176,353	\$60,975

Budget Services Division

	FYE 18		FYE 17	
	May	YTD	May	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	160.00	5,840.00	160.00	800.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	160.00	5,840.00	160.00	800.00
Benefit Hours Taken	48.00	872.00	8.00	88.00
TOTAL ACCOUNTABLE STAFF HOURS	112.00	4,968.00	152.00	712.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 18		FYE 17	
	May	YTD	May	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	640.00	18,662.00	640.00	3,638.00
Total Comp Time Available	23.50	518.50	8.25	114.50
Total Overtime Hours	22.25	594.00	66.25	231.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	685.75	19,774.50	714.50	3,984.00
Benefit Hours Taken	42.00	3,219.00	81.75	750.00
TOTAL ACCOUNTABLE STAFF HOURS	643.75	16,555.50	632.75	3,234.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	133.75	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	133.75	0.00	0.00

UTILITY 3C

Utility Division

	FYE 18		FYE 17	
	May	YTD	May	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	2,543.00	59,167.00	2,344.00	11,464.00
Total Comp Time Available	7.25	110.50	0.75	2.00
Total Overtime Hours	16.00	606.00	9.25	28.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	2,566.25	59,883.50	2,354.00	11,494.25
Benefit Hours Taken	247.00	7,227.00	133.50	1,191.00
TOTAL ACCOUNTABLE STAFF HOURS	2,319.25	52,656.50	2,220.50	10,303.25
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Office Services

	FYE 18		FYE 17	
	May	YTD	May	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	160.00	5,075.00	160.00	1,080.00
Total Comp Time Available	0.00	32.00	11.25	19.25
Total Overtime Hours	11.50	92.00	0.00	10.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	171.50	5,199.00	171.25	1,109.25
Benefit Hours Taken	0.00	506.50	0.00	48.00
TOTAL ACCOUNTABLE STAFF HOURS	171.50	4,692.50	171.25	1,061.25
 PERMANENT PART-TIME				
Total Regular Hours Available	112.00	1,543.75	105.00	105.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	112.00	1,543.75	105.00	105.00
Benefit Hours Taken	55.00	113.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	57.00	1,430.75	105.00	105.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Drive-up Window and Mail Payments

	FYE 18	FYE 17
	May	May
Mail Payments - Lockbox	19,706	21,069
Mail Payments - Office	274	361
Mail Payments - Subtotal	19,980	21,430
Night Deposit	430	507
Click-to-Gov Payments	6,506	6,057
IVR Payments	1,551	1,707
Without assistance payments - Subtotal	8,487	8,271
Drive-up window & inside counter	7,193	1,300
Credit Card machine payments (swipe)	930	938
Credit Card machine payments (phone)	477	477
With assistance payments - Subtotal	8,600	2,715
Total Payments Processed - Subtotal	37,067	32,416
Bank Draft (ACH) Payments	9,241	8,894
Total Payments (Utility)	46,308	41,310
Total Convenience Fees - all Payments	0	9,274
Grand Total Payments	46,308	50,584

Traffic Counter at Drive-up Facility

Night Drop *	2,096	973
8-5 Drive-up Window Customers *	6,173	8,226
Total Traffic Counter	8,269	9,199

* These figures are included in the above Total Customer Contact Payments.

Meter Reading Division

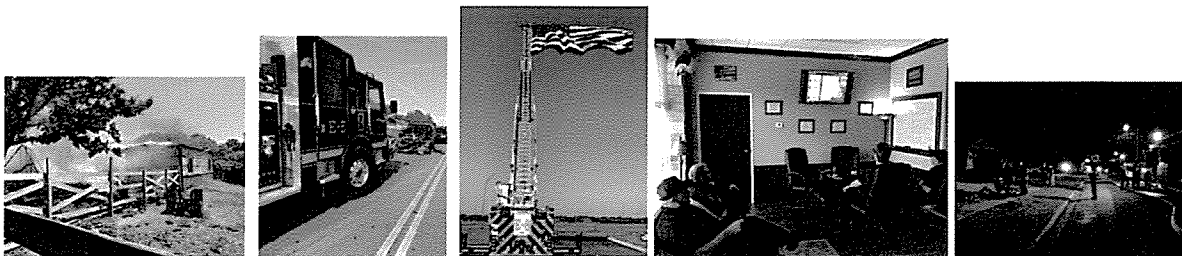
	FYE 18		FYE 17	
	May	YTD	May	YTD
Number of Meters Read	43,104	875,741	40,192	196,174
New Service	971	18,886	1,972	4,259
Request for Termination	1,173	18,645	2,074	4,274
Delinquent On(s)	381	5,349	364	1,343
Delinquent Offs	537	7,629	410	1,833
Collect Deposit Tags Hung	9	764	27	156
Collect Deposit Cut Offs	3	533	26	131
Blue Tags	18	625	42	134
Number of Meters Re-read	1,047	35,186	1,348	7,300
Meters Cleaned	185	1,613	27	319
Customer Assists	75	1,144	6	247
Meters Pulled	1	12	2	2
Meters Re-set	0	8	1	1
Meter Exchanges	172	1,205	48	286
TOTAL	47,676	967,340	46,539	216,459

Utility Division Activity Report

	FYE 18		FYE 17	
	May	YTD	May	YTD
STATUS REPORT				
Regular Utility Accounts Billed	41,998	921,803	42,378	210,602
New Ons	809	16,809	724	3,265
Final Accounts Billed	901	15,501	892	3,276
TOTAL ACCOUNTS BILLED	43,708	954,113	43,994	217,143

FIRE DEPARTMENT

4



NFD Monthly Progress Report May 2018

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	27	1.94%
2 - Overpressure Rupture, explosion, Overheat - No Fire	0	0.00%
3 - Rescue & emergency	917	66.02%
4 - Hazardous Conditions (No Fire)	28	2.02%
5 - Service Call	103	7.42%
6 - Good Intent Call	221	15.91%
7 - False Alarm & False Call	84	6.05%
8 - Severe Weather & Natural Disaster	0	0.00%
9 - Special Incident Type	0	0.00%
Incomplete Reports	9	0.65%
Total Incident Count (Unique Calls)	1389	100.00%
Number of Total Unit Responses	1838	

Total Fire Loss \$240,075.00

Average Response Times

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	248	276	0:04:36
Station #2	191	295	0:04:55
Station #3	237	333	0:05:33
Station #4	147	308	0:05:08
Station #5	83	690	0:11:30
Station #6	71	543	0:09:03
Station #7	127	372	0:06:12
Station #8	81	313	0:05:13
Station #9	203	341	0:05:41

Community Outreach

Tours	10	Around 1300 Kids, parents and teachers
Community/Special Events	6	Lunch with Little Axe Kids, May Fair (2 days), Sysco Family Picnic, Get your Rear In Gear, Sodexo Family Picnic

Burn Permits

Burn Permits Issued	24	Total of 10 Burn Days
---------------------	----	-----------------------

Training

Total Personnel Training Hours	2294	
--------------------------------	------	--

NFD Monthly Progress Report May 2018

Total Calls By Unit

	Total Number of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Chief 301	23	1	6	7			1	6		2
Chief 302	8	1	1			2	1	2		1
Chief 303	23	4		4		5	1	7	1	1
Chief 304	19	3		2	2	2		7		3
Engine 1	276	247	6	6	2			8		7
Brush 1	2	1								1
Engine 2	201	2	190	5	1			2	1	
Brush 2	4		4							
Engine 3	248		4	236	1		1	1		5
Brush 3	1			1						
Engine 4	156	1	1	1	148			4	1	
Engine 5	86					83	2			1
Brush 5	86					68	1			1
Tanker 5	9					9				
Engine 6	84			2		8	70			4
Brush 6	84					6	11			1
Rescue Boat 6	1					1				
Rescue 7	1								1	
Squad 7	163	7	7	14	3		1	126	2	3
Engine 8	95		1	1				12	81	
Engine 9	205	3		8			2	4		188
Brush 9	4	1				1	1			1
Tanker 9	4					2	1			1
Ladder 9	30	2	3	5				4	1	15
Fire Marshal 2	6	1	1	1	1			1		1
Fire Marshal 3	10	2		1	1	2	2	1		1
Fire Marshal 4	9		1	2		2	1		1	2
	1838	278	234	306	159	194	96	189	89	245

**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
May 2018**

FIRE PREVENTION DIVISION ACTIVITIES

Inspections/Plan Review			
Activites	Notes	Number	Staff Hours
Inspections		138	185
Re-Inspections		42	27
Residential Inspections		0	0
Plan/Platt Review		35	60.5
Company Inspections			
Re-Inspections			
Total Inspections		180	212

Smoke Detector Program			
Activites	Notes	Units	Staff Hours
Smoke Detector Batteries			
Smoke Detectors Installed		20	19.5

Training/Public Education Education			
Activites	Notes	Events	Staff Hours
Training (hours)		30.5	8
Fire Education Classes		1	1

Code Issues/Investigation			
Activites	Notes	Number	Staff Hours
Request for Service (Plan review unscheduled, site inspection burn sites, special events, citizen complaints)			
Code Violation Complaints		88	76.5
Investigations		21	48
Investigative Activities		40	102
Miscellaneous/Special		4	4

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Discipline

Comments: May 2018

Mitigation:	
Safe room grant	405 of 406 units installed, internal audit completed and close out for the state will be scheduled
Siren System	Replacement for Unit 43 has been ordered
Preparedness:	
Long Term Resiliency Committee	05-01
McClain Preparedness Committee	05-09 NIMS Update
Earth Wind and Fire	05-10 Planning Committee
Amateur Radio Testing	05-03
Norman Volunteer Meeting	05-10
Amateur Radio Meeting	05-12
Hazard Mitigation Plan Review	05-15
Public Safety Meeting	05-17
OU Evacuation Plan Review	05-23
WebEOC Exercise	05-24
Brookhaven Extensive Care Plan Review	05-24
Response:	
	N/A
Recovery:	
	N/A
Closed PW 1134 DR-4222	\$169,930.29

HUMAN RESOURCES 5

HUMAN RESOURCES

Monthly Report

May, 2018

ADMINISTRATION/LABOR RELATIONS

A. Grievances (active AFSCME and Non-Union)

- AFSCME Grievance FYE18-02 – Lake (Police Comm.) – denial of overtime work
- AFSCME Grievance FYE17-02 – Goldsby (Street Maint.) – demotion
Waiting on arbitration ruling
- AFSCME Grievance FYE14-06 - Green (Sewer Line Maint.) – termination
District Court Judge vacated the arbitrator's decision. Pending action- settle Green's employment issues with the City or schedule another arbitration.

B. Collective Bargaining

- Prepared a tentative agreement packet for the FOP President to distribute to the FOP membership to accept/reject the FYE18 Collective Bargaining Agreement
- Provided the updated FYE18 collective bargaining agreement to the City Manager and the FOP President for signatures
- Held two (2) FY19 negotiation sessions with FOP
- Held two (2) FY19 negotiation sessions with AFSCME

C. Administrative Support

- Processed Monthly Department Report
- Compiled and distributed May 2018 Employee Newsletter
- Processed invoices and reconciled expense accounts
- Following up on Employee Recognition gifts that have not been ordered
- Attended/Summarized four (4) negotiation sessions
 - 2 – FY 2019 FOP
 - 2 – FY 2019 AFSCME

BENEFITS

- Conducted 6 new hire orientations
- Processed enrollment forms, terminations, and changes to health, life, and supplemental products for general health/dental changes
- Reconciliation of health, dental, and supplemental products
 - Fiscal Year End
- Continued education of plan documents
- Held approximately 4 one-on-one meetings with employees to review Explanation of Benefits to ensure correct benefit was applied and to inquire about refund of overpayments to employees
- Fielded approximately 575 phone calls discussing benefits, claims, and wellness inquiries regarding the Wellness Screenings
- Communications to employees reminding them of registration and deadlines for upcoming Wellness Screenings with Interactive Health
- Multiple conference calls with EnvisionRx and Meritain to discuss claim issues regarding prescription refills, denials, and case management issues

- Sent communications (emails) regarding Open Enrollment for Health/Dental and Vision
- Calculation of premiums to include possible 2.5% increase on both employee and City side
 - Conference calls with Gallagher to discuss proposed rate increases

PERSONNEL ACTIONS

New Hires - 53

Dept./Div.	Position	Number of Employees
Legal	Intern (PT)	1
Utilities/Water Line Maint.	Maintenance Worker I	2
Public Works/Traffic	Traffic Signal Technician	1
Parks/Park Maintenance	Laborer (PT)	2
Parks/Park Maintenance	Maintenance Worker I	1
Parks/Recreation	Recreation Supervisor	1
Parks/Westwood Golf	Laborer (PT)	3
Parks/Westwood Pool	Lifeguard I (PT)	26
Parks/Westwood Pool	Lifeguard II (PT)	5
Parks/Westwood Pool	Cashier I (PT)	5
Parks/Westwood Pool	Cashier II (PT)	1
Parks/Westwood Pool	Maintenance I (PT)	2
Parks/Westwood Pool	Maintenance II (PT)	1
Parks/Recreation	Sports Supv (PT)	1
Parks/Westwood Golf	Golf Course Attendant (PT)	1

Separations - 11

Dept./Div.	Position	Number of Employees
City Clerk/Cust. Svs.	Custodian (PPT)	1
Utilities/Water Line Maint.	Maintenance Worker II	1
Utilities/Sanitation	Administrative Tech III	1
Utilities/Sanitation	Sanitation Worker I	1
Police/Patrol	Police Officer	1
Legal	Intern (PT)	1
Public Works/Streets	Public Works Supt.	1
Police/Emerg. Comm.	Communications Officer I	1
Parks/Recreation	Photography Intern	1
Parks/Westwood Pool	Aquatic Manager	1
Parks/Westwood Pool	Cashier II	1

Promotions – 3

Dept./Div.	Position	Number of Employees
Public Works/Stormwater	Public Works Supv.	1
Utilities/Sanitation	Administrative Tech III	1
Parks/Recreation	Recreation Tech I (PPT)	1

SURVEYS

Requested Executive Compensation Survey information from local and comparable cities.

RECRUITMENT

Accepted applications for the following positions:

- Parks Temporary Laborer (PT), Parks & Recreation/Park Maintenance
- Parks & Recreation Photographer (PT), Parks & Recreation/Recreation
- Marshal (PT), Municipal Court
- Deputy Marshal (PT), Municipal
- Temporary Laborer (PT), Public Works/Stormwater
- Temporary Laborer (PT), Parks & Recreation/ Golf Course
- Temporary Laborer (PT), Water Reclamation Facility
- Sports Supervisor (PT), Parks & Recreation/Recreation
- Golf Course Attendant (PT), Parks & Recreation/Westwood Golf Course
- Community Center Assistant (PT), Parks & Recreation/Recreation
- Recreation Center Specialist (PT), Parks & Recreation/Whittier Center
- Recreation Center Specialist (PT), Parks & Recreation/12th Ave Center
- Recreation Center Specialist (PT), Parks & Recreation/Irving Center
- Cashier I (PT), Parks & Recreation/Recreation
- Cashier II (PT), Parks & Recreation/Recreation
- Lifeguard I (PT), Parks & Recreation/Recreation
- Lifeguard II (PT), Parks & Recreation/Recreation
- Recreation Leader I (PPT), Parks & Recreation/Recreation
- Recreation Leader I (PPT), Parks & Recreation/Westwood Tennis Center
- Custodian (PPT), City Clerk's Office/Facility Maintenance
- Maintenance Worker I, Parks & Recreation/Park Maintenance
- Maintenance Worker I, Public Works/Streets
- Communications Officer I, Police/Emergency Comm. Bureau
- Communications Officer II, Police/Emergency Comm. Bureau
- Police Records Clerk, Police/Staff Services
- Maintenance Worker I, Utilities/Water Line Maintenance
- Budget Manager, Finance Department
- Crew Chief, Public Works/Stormwater
- Heavy Equipment Operator, Utilities/Sanitation
- Maintenance Worker II, Utilities/Water Line Maintenance
- Public Works Superintendent, Public Works/Streets
- Administrative Technician III, City Clerk's Office
- Police Officer, Police Department

Recruitment & Hiring Statistics:

Contacts/Inquiries		Selection Process Elements	
In Person	455	Written Exams	0
Phone	535	Practical Testing/Assessment Center	0
Mail	310	Panel Board Interviews	6
Email	235	Promotions	3
Total Subscribers on E-mail Vacancy List	4603	Oral Interviews	45
Total Visits to City of Norman HR website	2081	Hiring/Promotion Board	0

Hiring Statistics		Recruitment Statistics	
Pre-Employment Background Investigations	50	Advertisements Placed	7
Pre-Employment Drug Screens	59	Applications Received	250
Pre-Employment Physicals	58	Job Announcements Emailed	198
Pre-Employment OSBI	25	Job Announcements to CON Depts.	495

TRAINING AND DEVELOPMENT

Conducted training for five (5) new employees on the topics of Customer Service, Workplace Harassment, Workplace Violence, CON Code of Ethics and Conduct, Computer Networks and Communications, IT Acceptable Use and Social media policies.

The Computer Training Lab was the site for Enterprise Resource Planning (ERP) project planning and software training for the Parks and Recreation Department.

Continued with City of Norman Supervisory Academy 2018. Provided training on topics of DISC Workplace Profile and Communication for 30 management and supervisory staff representing all City departments.

SAFETY

- Safety meetings were held for all departments covering Heat Safety
- Safety material documents were sent to divisions each week
- Conducted six (6) new employee orientations
- Conducted a Return to Work Meeting (Line Maintenance)
- Certified twenty-one (21) employees in Adult First Aid/CPR/AED

Recordable Injuries – 9

Dept./Division	Nature of the injury	Activity	Prognosis
Fire/ Firefighter	Right shoulder strain	Injured shoulder moving patient	Work restrictions
Public Works/ Streets	7 broken ribs, fractured cheek bone, broken nose, broken left elbow, multiple bee stings	Employee was attacked by bees and fell from platform of Grapple Truck	Unable to return to duty
Public Works/ Streets	Right knee contusion	Hit knee on step of truck	Work restrictions
Public Works/ Streets	Poison ivy exposure to left arm/stomach/eyes	Exposed while weed eating	Work restrictions
Public Works/ Fleet	Left knee contusion	Fell down stairs	Work restrictions
Police/ Animal Welfare	Cat bite to lower right leg	Cat attacked officer during containment	Work restrictions
Police/ Patrol	Dog bite to lower left leg	Small dog ran from residence & bit officer	Work restrictions
Utilities/ Line Maintenance	Right arm & shoulder strain	Injured right arm installing meter box	Work restrictions
Utilities/ Sanitation	Lower back strain	Injured back while lifting garage bay door	Work restrictions

Recordable Injuries per calendar year. CY2018 is current year to date:

2018	2017	2016
27	59	69

Vehicle Collisions - 1

Division	Description of Collision	Status
City Clerk/ Facility Maint.	Citizen rear-ended City vehicle at intersection	"No Fault"

Cumulative number of "at fault" Vehicle Collisions per fiscal year:

2018	2017	2016	2015	2014	2013
5	17	13	10	23	15

CITY OF NORMAN

Information Technology Department
Monthly Report –May 2018.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology and business review process.	In Progress – Contracts approved at city council meeting Dec 19th. Project team Currently working Vermont Systems Implementation for Parks and Rec, and Incode for Municipal Court.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization.	In Planning: FYE18 funding of new core switching has been approved. IT Network staff finalizing purchases and implementation plan.
Website Rebuild/Redesign	Our current design is 6 years old. A new design will help boost our image, traffic, rankings, and leads. We also need a friendlier mobile device design and look to accomplish this with HTML5.	In Planning: RFP for services has been released. IT will focus on the ERP software to find areas to enhance the Website. Parks and Rec website upgrade has been rolled out.
Fiber Optic Installation for redundant loop	Remove fiber from the path of central library and James Garner projects while creating two points of entry and a loop for business continuity during a break or disaster scenario.	In Construction: Phase I complete. Phase II will be requested in Q2 City Council Meeting.

Water Treatment Facility Fiber connectivity	This will replace the existing network connections with fiber connectivity which will greatly enhance speed and help to complete our connectivity to remote sites.	Complete: Construction is complete and fiber optic strands have been brought on line.
Active Directory/Domain Controller Upgrade	Current Operating system is MS 2003 and needs to be upgraded to MS 2008	2008 R2 installed prepping for Domain Controller Upgrades on 2 DC Servers
TAMS/FASTER Integration for City's NAPA Parts Room.	City of Norman and NAPA will integrate a program that will download data nightly from NAPA'S TAMS into the City's FASTER Fleet management Software, eliminating the need for NAPA to manually enter the data into FASTER	On Hold
Installation of fiber optic cable along Main Street from 24th Avenue West to 36th Avenue West with switches at 26th Street/Interstate Drive, I-35 Interchange, Ed Noble Parkway, and 36th Avenue West.	Increase the coverage of traffic signals and the IT Fiber infrastructure	Construction complete. Near full completion of fiber installation.
Installation of fiber optic cable along Robinson Street from Peters Avenue to 12th Avenue NE with switches at Porter Avenue, Findlay Avenue, and 12th Avenue NE.	Increase the coverage of traffic signals and the IT Fiber infrastructure	Construction began around June 1 2017.
Install fiber optic cable on Rock Creek Road from Porter Avenue to 12th Avenue NE with switch at a new signal at Sequoyah Trail.	Increase the coverage of traffic signals and the IT Fiber infrastructure	Construction began around June 1 2017.

Wireless phone bills audit for cost savings.	Cost savings for telecommunications, waste elimination.	In Progress
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing
IT main computer room return air system improvements.	This will eliminate a "hot row" of air that currently taxes our main data center servers. If not addressed this "hot row" could cause server degradation and/or failure.	In Planning FYE18
License Plate Reader System	Improves the ability to identify stolen vehicles and vehicles with outstanding citations.	System is installed and in use - data connection with LERMS being evaluated
Credit Card installs at Rec Centers	Allow citizens to pay class fees, after school fees, etc. at the rec centers.	Complete – training on new system began in May 2018.
Westwood Fuelmaster Merger	Merge Westwood Golf from Phoenix SQL to the Fuelmaster Fuel System, making all city fuel keys congr	
Installation of a new traffic signal on Robinson Street at 48th Avenue NW with a fiber switch and extension of fiber optic cable east toward Brookhaven Boulevard intersection.	Increase the coverage of traffic signals and the IT Fiber infrastructure will require IP addresses	Complete.

Video Detection Upgrade (Phase 2)	Will add cameras to a number of existing intersections some of which will require IP addresses for viewing in Centrac	Began in Oct 2016
Main Street Roadway Lighting and Signal Interconnect (Main at Santa Fe, Peters, Crawford, and Porter)	Increase the coverage of traffic signals and the IT Fiber infrastructure which will require IP addresses for viewing in Centrac	In Progress
Installation of fiber optic cable along Main Street to Fire Admin picking up signals at Main/Hal Muldrow, Main/Mercedes, Flood/Gray, Flood/University, Flood/Santa Fe, Flood/Peters, and Flood/Porter.	Increase the coverage of traffic signals and the IT Fiber infrastructure which will require IP address for viewing in Centrac	In Progress
Installation of fiber optic cable along 36th Avenue NW from Robinson Street to Main Street with switches at Brookhollow Road, Quail Drive, River Oaks Drive, and a new signal at Havenbrook Street.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	In Progress
Installation of fiber optic cable along 12th Avenue SE from Highway 9 to Cedar Lane Road with a switch at a new signal at Campus Crest Drive.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	Began in Oct 2016
City Works Upgrade	Upgrade City Works software to new version. This software tracks public works projects in a ticket format.	
North Base Gate Security Access		

Installation of fiber optic cable along 12th Avenue NE from Robinson Street to Alameda Street with switches at Main Street, Norman Public Schools Bus Barn, and Morren Drive.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	Bid in Oct 2017
Installation of fiber optic cable along Rock Creek Road from Flood Avenue to Porter Avenue with switches Stubbeman Avenue, Porter Avenue, and at new signals at 12th Avenue NW and Trailwoods Drive.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	Bids in Oct 2018
New traffic signal on Alameda Street at Summit Lakes Boulevard/Lochwood Drive with a switch to connect to existing fiber.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	
Installation of fiber optic cable along 12th Avenue NE from Rock Creek Road to Robinson Street with switches at Rock Creek Road and a modified traffic signal at High Meadows Drive	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	
Installation of fiber optic cable along Classen Boulevard from Highway 9 to Cedar Lane Road with switches at new signals at Ann Branden Boulevard, Renaissance Drive, and Southlake Boulevard.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	

Support Tickets:

The IT department tracks work requests with a software package called Spiceworks. **IT Table 1** below represents the number of support tickets closed by the IT Support Staff and those remaining open at the end of May 2018.

Mass Communications:

The following statistics represent email space and resource savings. In the attached table, you will see that 26 emails from the groups shown were sent from city servers using city resources – of those 20,396 were delivered to outside mailboxes for the month of May 2018. The city servers generated mass communications to Norman citizens of 20,396 messages from only 26 sent (see **IT Table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 433,796 attempted incoming and 66,702 outgoing messages for the month of May 2018. Incoming messages totaling 273,431 were considered Spam or hazardous e-mails and were quarantined or filtered (see **IT Table 3**). This is a significant decrease in the amount of malicious email from previous months/years. We have blocked traffic from known malicious countries and will continue to monitor the situation. Without the email filter, our email server would have received more mail, which increases waste and decreases valuable storage space. Additionally, the filter kept city employees from bombardment of spam, phishing, and other types of potentially harmful emails.

Web Site:

The City of Norman's web site is hosted, updated, and maintained by the IT Department. In the month of May 2018 the City of Norman's web site had 95,434 individual web sessions access the web site for a total of 214,133 total page views. Of those sessions, 47,298 were identified as New Users to view content on the City web site (see **IT Table 4**).

Table 1

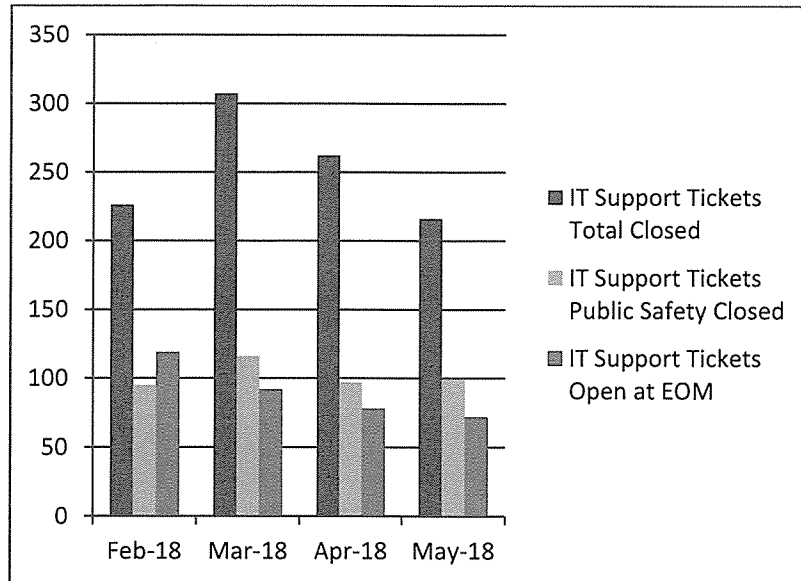


Table 2

May 2018 LIST SERVER REPORT			
Group	Active Members	Mailings	Total Delivered
Affirmative Action Group	33	6	198
Job Posting	2076	6	12456
Norman News	864	8	6912
Police - Animal Welfare Volunteers	42	0	00
Police – Citizens' Academy	82	0	0
Police – Neighborhood Watch	105	0	0
Public Works Consultants	104	0	0
Westwood Golf	698	1	698
Westwood Golf Members	29	1	29
Westwood Men's Clinic	17	1	17
Westwood Men's Golf Assoc.	61	1	61
Westwood Women's Clinic	23	1	23
Westwood Women's Golf Assoc.	2	1	2
Totals	4136	26	20396



I.T. Table 3

EMAIL SECURITY APPLIANCE

Executive Summary

mail.ci.norman.ok.us

01 May 2018 00:00 to 31 May 2018 23:59 (GMT -05:00)	Data in time range: 100.0 % complete																																																						
<div style="border: 1px solid black; padding: 5px;"> <p>Incoming Mail Graph</p> </div>	<div style="border: 1px solid black; padding: 5px;"> <p>Incoming Mail Summary</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Message Category</th> <th>%</th> <th>Messages</th> </tr> </thead> <tbody> <tr><td><input checked="" type="checkbox"/> Stopped by Reputation Filtering</td><td>58.7%</td><td>254,632</td></tr> <tr><td><input type="checkbox"/> Stopped as Invalid Recipients</td><td>1.2%</td><td>5,360</td></tr> <tr><td><input type="checkbox"/> Spam Detected</td><td>3.1%</td><td>13,293</td></tr> <tr><td><input checked="" type="checkbox"/> Virus Detected</td><td>0.0%</td><td>58</td></tr> <tr><td><input checked="" type="checkbox"/> Detected by Advanced Malware Protection</td><td>0.0%</td><td>8</td></tr> <tr><td><input checked="" type="checkbox"/> Messages with Malicious URLs</td><td>0.0%</td><td>0</td></tr> <tr><td><input checked="" type="checkbox"/> Stopped by Content Filter</td><td>0.0%</td><td>80</td></tr> <tr><td><input type="checkbox"/> Stopped by DMARC</td><td>0.0%</td><td>0</td></tr> <tr><td><input checked="" type="checkbox"/> S/MIME Verification/Decryption Failed</td><td>0.0%</td><td>0</td></tr> <tr><td>Total Threat Messages:</td><td>63.0%</td><td>273,431</td></tr> <tr><td><input type="checkbox"/> Marketing Messages</td><td>16.0%</td><td>69,599</td></tr> <tr><td><input checked="" type="checkbox"/> Social Networking Messages</td><td>1.9%</td><td>8,054</td></tr> <tr><td><input checked="" type="checkbox"/> Bulk Messages</td><td>6.2%</td><td>27,093</td></tr> <tr><td>Total Graymails:</td><td>24.1%</td><td>104,746</td></tr> <tr><td><input type="checkbox"/> S/MIME Verification/Decryption Successful</td><td>0.0%</td><td>0</td></tr> <tr><td><input type="checkbox"/> Clean Messages</td><td>12.8%</td><td>55,619</td></tr> <tr><td>Total Attempted Messages:</td><td></td><td>433,796</td></tr> </tbody> </table> </div>	Message Category	%	Messages	<input checked="" type="checkbox"/> Stopped by Reputation Filtering	58.7%	254,632	<input type="checkbox"/> Stopped as Invalid Recipients	1.2%	5,360	<input type="checkbox"/> Spam Detected	3.1%	13,293	<input checked="" type="checkbox"/> Virus Detected	0.0%	58	<input checked="" type="checkbox"/> Detected by Advanced Malware Protection	0.0%	8	<input checked="" type="checkbox"/> Messages with Malicious URLs	0.0%	0	<input checked="" type="checkbox"/> Stopped by Content Filter	0.0%	80	<input type="checkbox"/> Stopped by DMARC	0.0%	0	<input checked="" type="checkbox"/> S/MIME Verification/Decryption Failed	0.0%	0	Total Threat Messages:	63.0%	273,431	<input type="checkbox"/> Marketing Messages	16.0%	69,599	<input checked="" type="checkbox"/> Social Networking Messages	1.9%	8,054	<input checked="" type="checkbox"/> Bulk Messages	6.2%	27,093	Total Graymails:	24.1%	104,746	<input type="checkbox"/> S/MIME Verification/Decryption Successful	0.0%	0	<input type="checkbox"/> Clean Messages	12.8%	55,619	Total Attempted Messages:		433,796
Message Category	%	Messages																																																					
<input checked="" type="checkbox"/> Stopped by Reputation Filtering	58.7%	254,632																																																					
<input type="checkbox"/> Stopped as Invalid Recipients	1.2%	5,360																																																					
<input type="checkbox"/> Spam Detected	3.1%	13,293																																																					
<input checked="" type="checkbox"/> Virus Detected	0.0%	58																																																					
<input checked="" type="checkbox"/> Detected by Advanced Malware Protection	0.0%	8																																																					
<input checked="" type="checkbox"/> Messages with Malicious URLs	0.0%	0																																																					
<input checked="" type="checkbox"/> Stopped by Content Filter	0.0%	80																																																					
<input type="checkbox"/> Stopped by DMARC	0.0%	0																																																					
<input checked="" type="checkbox"/> S/MIME Verification/Decryption Failed	0.0%	0																																																					
Total Threat Messages:	63.0%	273,431																																																					
<input type="checkbox"/> Marketing Messages	16.0%	69,599																																																					
<input checked="" type="checkbox"/> Social Networking Messages	1.9%	8,054																																																					
<input checked="" type="checkbox"/> Bulk Messages	6.2%	27,093																																																					
Total Graymails:	24.1%	104,746																																																					
<input type="checkbox"/> S/MIME Verification/Decryption Successful	0.0%	0																																																					
<input type="checkbox"/> Clean Messages	12.8%	55,619																																																					
Total Attempted Messages:		433,796																																																					
<div style="border: 1px solid black; padding: 5px;"> <p>Outgoing Mail Graph</p> </div>	<div style="border: 1px solid black; padding: 5px;"> <p>Outgoing Mail Summary</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Message Processing</th> <th>%</th> <th>Messages</th> </tr> </thead> <tbody> <tr><td><input type="checkbox"/> Spam Detected</td><td>0.0%</td><td>0</td></tr> <tr><td><input checked="" type="checkbox"/> Virus Detected</td><td>0.0%</td><td>0</td></tr> <tr><td><input checked="" type="checkbox"/> Detected by Advanced Malware Protection</td><td>0.0%</td><td>0</td></tr> <tr><td><input checked="" type="checkbox"/> Messages with Malicious URLs</td><td>0.0%</td><td>0</td></tr> <tr><td><input checked="" type="checkbox"/> Stopped by Content Filter</td><td>0.1%</td><td>80</td></tr> <tr><td><input type="checkbox"/> Clean Messages</td><td>99.9%</td><td>66,643</td></tr> <tr><td>Total Messages Processed:</td><td></td><td>66,723</td></tr> </tbody> </table> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Message Delivery</th> <th>%</th> <th>Messages</th> </tr> </thead> <tbody> <tr><td>Hard Bounces</td><td>1.5%</td><td>1,020</td></tr> <tr><td>Delivered</td><td>98.5%</td><td>65,682</td></tr> <tr><td>Total Messages Delivered:</td><td></td><td>66,702</td></tr> </tbody> </table> </div>	Message Processing	%	Messages	<input type="checkbox"/> Spam Detected	0.0%	0	<input checked="" type="checkbox"/> Virus Detected	0.0%	0	<input checked="" type="checkbox"/> Detected by Advanced Malware Protection	0.0%	0	<input checked="" type="checkbox"/> Messages with Malicious URLs	0.0%	0	<input checked="" type="checkbox"/> Stopped by Content Filter	0.1%	80	<input type="checkbox"/> Clean Messages	99.9%	66,643	Total Messages Processed:		66,723	Message Delivery	%	Messages	Hard Bounces	1.5%	1,020	Delivered	98.5%	65,682	Total Messages Delivered:		66,702																		
Message Processing	%	Messages																																																					
<input type="checkbox"/> Spam Detected	0.0%	0																																																					
<input checked="" type="checkbox"/> Virus Detected	0.0%	0																																																					
<input checked="" type="checkbox"/> Detected by Advanced Malware Protection	0.0%	0																																																					
<input checked="" type="checkbox"/> Messages with Malicious URLs	0.0%	0																																																					
<input checked="" type="checkbox"/> Stopped by Content Filter	0.1%	80																																																					
<input type="checkbox"/> Clean Messages	99.9%	66,643																																																					
Total Messages Processed:		66,723																																																					
Message Delivery	%	Messages																																																					
Hard Bounces	1.5%	1,020																																																					
Delivered	98.5%	65,682																																																					
Total Messages Delivered:		66,702																																																					

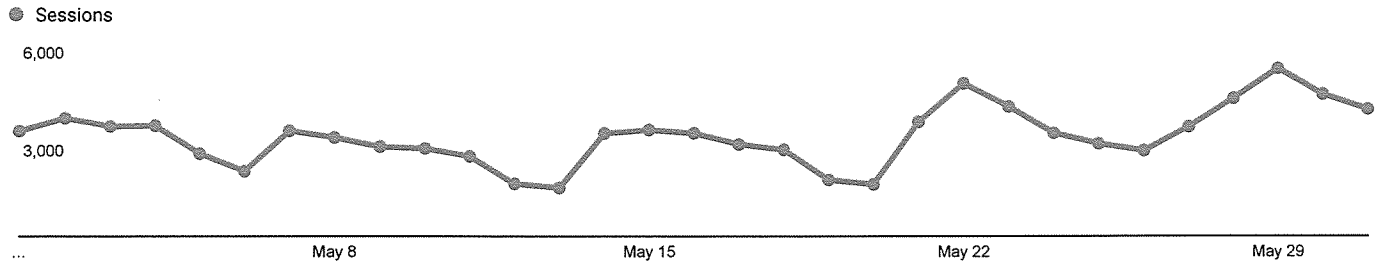
mail.ci.norman.ok.us - 01 Jun 2018 01:01 (GMT -05:00)

Site Traffic

May 1, 2018 - May 31, 2018

All Users
100.00% Sessions

Report Tab



Day of the month	Sessions	Pages / Session	Pageviews	Users	New Users	Bounce Rate	Avg. Time on Page
	95,434 % of Total: 100.00% (95,434)	2.24 Avg for View: 2.24 (0.00%)	214,133 % of Total: 100.00% (214,133)	62,756 % of Total: 100.00% (62,756)	47,298 % of Total: 100.07% (47,267)	46.87% Avg for View: 46.87% (0.00%)	00:01:3 Avg for Vie 00:01: (0.00
1. 29	5,139 (5.38%)	2.11	10,855 (5.07%)	4,480 (5.36%)	2,789 (5.90%)	50.42%	00:01:3
2. 22	4,684 (4.91%)	2.01	9,417 (4.40%)	4,196 (5.02%)	2,296 (4.85%)	56.70%	00:01:3
3. 30	4,339 (4.55%)	2.20	9,567 (4.47%)	3,782 (4.52%)	2,228 (4.71%)	49.92%	00:01:3
4. 28	4,221 (4.42%)	2.19	9,231 (4.31%)	3,776 (4.52%)	2,525 (5.34%)	56.20%	00:01:3
5. 23	3,977 (4.17%)	2.07	8,216 (3.84%)	3,533 (4.23%)	1,895 (4.01%)	53.11%	00:01:3
6. 31	3,882 (4.07%)	2.24	8,692 (4.06%)	3,405 (4.07%)	1,868 (3.95%)	45.39%	00:01:3
7. 02	3,626 (3.80%)	2.35	8,531 (3.98%)	3,174 (3.80%)	1,862 (3.94%)	47.05%	00:01:3
8. 21	3,500 (3.67%)	2.43	8,519 (3.98%)	3,028 (3.62%)	1,690 (3.57%)	43.49%	00:01:3
9. 04	3,396 (3.56%)	2.23	7,576 (3.54%)	2,947 (3.53%)	1,668 (3.53%)	44.20%	00:01:3
10. 03	3,371 (3.53%)	2.45	8,256 (3.86%)	2,988 (3.57%)	1,742 (3.68%)	45.51%	00:01:3

Rows 1 - 10 of 31

MONTHLY REPORT - LEGAL DEPARTMENT

**May 2018 Report
(Submitted June 8, 2018)**

MONTHLY HIGHLIGHTS:

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Ashton Grove, et al. v. City of Norman, CIV-10-1002 W (K, B)

Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K, B)

Green v. City of Norman, CIV-17-510 (K, B)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

AFSCME, Fox, and Green v. City of Norman, SD-114640; CV-2015-267 JV (K, B)

Nees, et. al v. Ashton Grove. L.C., et al., CJ-2006-313 L; DF 106979 (K)

Kevin Easley v. City of Norman, CV-2012-346 L; Case No. 115811 (K, B)

Rogers v. City of Norman v. Michael Hamoush and Mary K. O'Brien-Hamoush v. Richard Harding, et al., CJ-2014-1116; Case No. DF-116655

Dustin B. and Courtney J. Graham v. Carrington Place Property Owners Association, Inc. and City of Norman, CJ-2016-705 LW; Case No. 116968 (K)

COURT OF CRIMINAL APPEALS – None pending

CLEVELAND COUNTY DISTRICT COURT

A. *General Lawsuits*

Armstrong v. City of Norman, CJ-2012-1638 (W)

Ashton Grove v. City of Norman, CJ-2012-262-TL (K)

This case was removed to federal court. See Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K) supra.

City v. Haddock, CV-2010-357 TS (S, K)

City v. Hollywood Corners Station, LLC, CV-2018-960

This case was filed on May 8, 2018. It seeks declaratory and injunctive relief that would prohibit Hollywood Corner Station, LLC from using property it owns at 4712 North Porter Avenue as a venue for live outdoor entertainment without the express approval of Council.

City v. IAFE, CV-2011-48 L; DF-109447 (P, K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

Easley, Kevin v. City of Norman, CJ-2015-304 (K, B)

Easley, Kevin v. City of Norman, CV-2017-474 (K, S, B)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

FOP v. City of Norman, CV-2011-876 L (K)

Gulledge, Tyler v. City of Norman, CJ-2017-411 (K)

Henderson, Randolph, Wilk, Green v. City of Norman, IAFF, Travis King, Case No. CJ-2016-610 LW

Hinckley v. City of Norman, Case No. CM-2016-1048 SS (K)

Casey Holcomb and Darcie Woodson v. Brenda Hall, in her official capacity as Clerk of the City of Norman, City of Norman, ex rel. Office of the City Clerk, and City of Norman, Case No. CV-2015-2343

Holloway v. Harris et al, CJ-2013-566

Kirk v. City of Norman, Case No. CJ-2016-1238 TS

McCarver v. City of Norman, Case No. CJ-2013-128 TS

Remy v. Brenda Hall, et al., Case No. CIV-2017-1853 (K, B, S)

Rodgers v. City of Norman, Case No. CJ-2016-1185

Walling v. Norman Regional Health System, et al, CJ-2014-874 (K)

Young v. City of Norman, CJ-2006-819 BH (K)

B. *Condemnation Proceedings*

City of Norman v. Chastain Oil Company, a Corporation, et al; CV-2015-677 (M)

City of Norman v. Historic Berry Farms, LLC, et al; CV-2015-674 (M)

City of Norman v. Tietsort Revocable Trust, et al; CJ-2013-775 (W)

City of Norman v. West Lindsey Center Investors, LLC, et al; CV-2015-671 (M)

C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate*

Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219

JPMorgan Chase Bank, National Association v James L. Martin, et al., CJ-2016-461

Aria Development v. City of Norman, CV-2017-2553

City of Norman v. Legacy Property Partners, LLC, CV-2018-249

Nationstar Mortgage v. John N. Turner, CJ-2018-241

Avalon Custom Homes, Michael & Sharla Cannon

D. *Municipal Court Appeals*

E. *Small Claims Court*

Hamoush v. City of Norman, SC 2013-3366 (K)

This case has been consolidated with Rogers v. City of Norman, Case No. CJ-2014-1116 TS and transferred to the Cleveland County District Court's CJ docket.

Almost Home Investment, et al. v. City of Norman, Case No. SC-2014-3027 (K)

F. *Board of Adjustment Appeals*

Magnum Energy, Inc. v. Board of Adjustment of the City of Norman, Oklahoma, Case No. CV-2018-166 (V)

LABOR / ADMINISTRATIVE PROCEEDINGS

A. *Grievance & Arbitration Proceedings (B, K)*

This office has assisted with the following grievances:

AFSCME Grievance FYE 14-06 – (Green - Termination)

AFSCME Grievance FYE 17-2 – (Goldsby – Demotion)

AFSCME Grievance FYE 18-2 – (Lake - Overtime)

This grievance has not been timely accelerated to the next step in the grievance process and will no longer appear on the monthly report.

IAFF Grievance FYE 16 – (Hazmat Physicals - Nuclear Stress Test)

This grievance has been resolved and will no longer appear on the monthly report.

IAFF Grievance FYE 17 – (Koscinski – Functional Capacity Exam)

IAFF Grievance FYE 17 – (Water Testing at Station 5)

IAFF Grievance FYE 18 – (Baldwin Training)

IAFF Grievance FYE 18 – (Wilk Training)

FOP Grievance FY 17 – (Holiday Pay – President’s Day 2017)

FOP Grievance FY 18 – (Holiday Pay – Labor Day 2017)

FOP Grievance FY 18 – (National Police Shooting Championship)

FOP Grievance FY 18 – (Burriss and Hackbarth)

FYE Grievance FY 18 – (Holiday Pay – Christmas 2017)

B. *Equal Employment Opportunity Commission (EEOC)*

None

D. *Contested Unemployment Claims (OESC)*

None

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney’s Office in the Municipal Criminal Court through May 2018. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

Month	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
	FYE 16	FYE 17	FYE 18	FYE 16	FYE 17	FYE 18	FYE 16	FYE 17	FYE 18
JULY	550	516	543	48	19	50	15	13	13
AUG	501	588	629	46	29	48	14	16	17
SEPT	467	467	552	30	32	49	11	12	12
OCT	431	466	436	45	32	26	14	10	10
NOV	459	468	439	29	23	26	10	12	12

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
DEC	437	414	428	39	25	250	12	9	9
JAN	436	432	1,371	31	46	31	15	13	14
FEB	528	381	421	37	37	24	16	13	14
MAR	600	593	508	30	58	30	10	14	9
APR	512	406	521	31	49	38	14	10	16
MAY	521	543	503	32	38	20	11	10	16
JUNE	572	544		47	43		15	16	
TOTALS / YTD	6,014	5,818	6,349	445	431	592	157	148	142

WORKERS' COMPENSATION COURT

The total number cases pending as of May 31, 2018 are 29. During the month of May 2018, there were two new workers compensation case filed. There were no court orders or settlements received. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Court of Existing Claims & Oklahoma Workers' Compensation Commission. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE18 CASES	FYE17 CASES	FYE16 CASES	FYE15 CASES
Fire	Suppression	11	3	4	4	
Parks/Rec.	Park Maintenance	4	1	3	2	1
Planning	Development Services	1				1
Police	Animal Welfare	1	1			
Police	Patrol	5	1	3	1	3
Police	Administration					2
Public Works	Street Maintenance	2	1	1	1	
Public Works	Vehicle Maintenance					1
Public Works	Storm Water					2
Utilities	Line Maintenance	3	2		1	1
Utilities	Sanitation	2		1	1	4
TOTALS		29	9	12	10	15

List of Pending Cases (S)

Amason, Amber v. City of Norman, WCC 2012-12306 K

(Police, Patrol, MPO, Intestinal/Parasite/Infection)

Ashley, Grant v. City of Norman, CM 2016-07496 A

(Parks/Rec, Custodian, Neck, Upper Back, & Both Hands)

Atteberry, William v. City of Norman, CM 2015-06559 Q

(Fire, Suppression, Fire Captain, Neck)

Atteberry, William v. City of Norman, CM 2016-05332 L

(Fire, Suppression, Fire Captain, L. Shoulder)

Bernhardt, Kyle v. City of Norman, CM-2018-00235 R

(Fire, Suppression, Firefighter, Low Back)

Bozeman, Christopher v. City of Norman, CM-2018-02917 J

(Utilities, Sewer Line Maintenance, MWII, R. Arm/R. Shoulder)

- Bozeman, Chris v. City of Norman, CM 2015-08111 R
(Utilities, Sewer Line Maintenance, MWII, Back)
- Burright, Justin v. City of Norman, CM-2017-00238 K
(Fire, Suppression, Firefighter, Left Shoulder)
- Grippen, Barry v. City of Norman, CM 2016-07136 R
(Police, Patrol, Police Sergeant, R. Knee)
- Hale, Michael G. v City of Norman, CM 2015-00702 H
(Planning, Dev. Svcs., Bldg. Insp., L. Shoulder, Arm)
- Hartless, Richard v. City of Norman, CM-2018-01111 A
(Fire, Suppression, firefighter, Back)
- Hiett, Darin L. v. City of Norman, CM-2017-00909 Q
(Public Works, Streets, MWII, L. Shoulder, Spine/Neck, L. Arm, L. Wrist)
- Houser, Jason v. City of Norman, CM 2015-02888 Y
(Police, Patrol, MPO, R. Wrist)
- Ingraham, Brandon Chad v. City of Norman, CM 2016-02864 H
(Parks/Rec., Park Maint., MWI, L. Shoulder, Arm)
- Johnson III, Tommie v. City of Norman, CM 2016-06766 R
(Police, Patrol, Police Officer, L. Shoulder)
- Joy, Cynthia S. v. City of Norman, CM 2018-00679 X
(Police, Animal Welfare, Animal Welfare Officer, Low Back)
- Kizzia, Derrald v. City of Norman, WCC 2014-06995 K
(Parks & Rec, Park Maintenance, HEO, R. Knee, Body (Reopen–Change of Condition))
- Koscinski, Chris v. City of Norman, CM 2015-06363 K
(Fire, Suppression, Firefighter, Heart/Cardiovascular)
- Koscinski, Chris v. City of Norman, CM 2015-06809 A
(Fire, Suppression, Firefighter, Back)
- Koscinski, Chris v. City of Norman, CM 2016-00738 H
(Fire, Suppression, Firefighter, Left Shoulder)
- Koscinski, Chris v. City of Norman, CM-2017-00239 Q
(Fire, Suppression, Firefighter, Back)
- Loveless, Ryan L. v. City of Norman, CM 2017-05504 A
(Utilities, Water Line Maintenance, MWI, Spine)
- McGrane, Edward v. City of Norman, CM-2018-02917 J**
(Fire, Suppression, Firefighter, L. Shoulder/Arm)
- Mulder, Lenny Brian v. City of Norman, WCC 2016-04403 Y
(Fire, Suppression, Fire Captain, Ears)
- Pack, Robert v. City of Norman, CM-2017-06285 K
(Public Works, Streets, HEO, Low Back)
- Paczosa, Donald v. City of Norman, CM 2016-08419 F
(Parks/Rec, Park Maint., MWII, R. Shoulder, R. Arm)
- Robertson, Kellee v. City of Norman, WCC 2010-13896 F
(Police, Narcotics, MPO, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)
- Rohr, Robert “Shane”, CM 2017-01333 R
(Utilities, Sanitation, MWII, Neck)

Tillman, Daniel A. v. City of Norman, CM 2015-01499 A
 (Utilities, Sanitation, SWI, Back)

SPECIAL CLAIMS

The following is a breakdown of the Special Claims activity through May 2018.

DEPARTMENT	FYE 18 Month	FYE 18 YTD	FYE 17	FYE 16	FYE 15
Animal Control		1	1		
Code Enforcement					1
Finance - IT			1		
Fire		2	1	2	1
Fleet				1	1
Human Resources					
Other		9	5	6	6
Legal		1			
Parks	1	4	3	2	5
Planning		1	1		
Police		6	12	13	10
Public Works – Stormwater	2	3	2		
Public Works – Traffic			4		5
Public Works – Engineering			1	5	1
Public Works – Road & Channel		1		2	
Public Works – Streets	1	7	5	6	4
Utilities – Water	2	8	13	6	2
Utilities – Sanitation		8	12	14	15
Utilities – Sewer & Line Maintenance	1	4	4	9	9
TOTAL CLAIMS	7	55	65	66	60

CURRENT CLAIM STATUS	FYE 18 TO DATE	FYE 17	FYE 16	FYE 15
Claims Filed	68	72	66	60
Claims Open and Under Consideration	12	0	6	1
Claims Not Accepted Under Statute/Other	9	8	7	7
Claims Paid Administratively	14	19	22	18
Claims Paid Through Council Approval	12	12	12	9
Claims Resulting in a Lawsuit for FY18	1	5 ¹	0	0
Claims Barred by Statute (No Further Action Allowed)	2	31	19	25

¹ Lawsuits are 2 for FYE 16 torts and 2 for FYE 17 torts.

Claims in Denied Status (Still Subject to Lawsuit)	19	0	0	0
---	----	---	---	---

EXPUNGEMENTS

The following represents a breakdown of the Expungement Requests considered by the City Attorney's Office through May 2018.

MONTH	REQUESTS				COMPLETED			
	FYE18	FYE17	FYE16	FYE15	FYE18	FYE17	FYE16	FYE15
JULY	26	10	9	5	14	12	9	5
AUG	20	7	12	2	10	11	6	1
SEPT	15	16	7	10	5	5	6	2
OCT	24	19	10	8	11	12	4	5
NOV	13	22	11	6	26	18	4	5
DEC	12	21	13	9	14	20	10	3
JAN	21	21	15	12	10	11	3	9
FEB	19	27	13	8	10	14	6	7
MAR	20	16	12	13	31	27	11	8
APR	14	19	15	4	15	15	5	7
MAY	27	25	22	13	19	12	9	3
JUNE		14	12	11		15	16	5
TOTALS/YTD	191	217	151	101	134	172	89	60

MUNICIPAL COURT

8

**MUNICIPAL COURT
MONTHLY REPORT
MAY - FY '18**

CASES FILED

	<u>MAY</u>	<u>FY18</u>	<u>Y-T-D</u>	<u>MAY</u>	<u>FY17</u>	<u>Y-T-D</u>
Traffic	1,177		13,877	1,719		15,543
Non-Traffic	286		3,520	352		4,347
SUB TOTAL	1,463		17,397	2,071		19,890
Parking	940		13,856	1,956		16,199
GRAND TOTAL	2,403		31,253	4,027		36,089

CASES DISPOSED

	<u>MAY</u>	<u>FY18</u>	<u>Y-T-D</u>	<u>MAY</u>	<u>FY17</u>	<u>Y-T-D</u>
Traffic	995		11,876	1,222		12,148
Non-Traffic	276		4,459	253		3,229
SUB TOTAL	1,271		16,335	1,475		15,377
Parking	740		10,443	1,565		13,004
GRAND TOTAL	2,011		26,778	3,040		28,381

REVENUE

	<u>MAY</u>	<u>FY18</u>	<u>Y-T-D</u>	<u>MAY</u>	<u>FY17</u>	<u>Y-T-D</u>
Traffic	\$ 138,462.00		\$1,414,143.88	\$ 136,076.00		\$1,389,178.80
Non-Traffic	\$ 57,551.10		\$ 502,084.63	\$ 41,310.00		\$ 432,328.26
SUB TOTAL	\$ 196,013.10		\$1,916,228.51	\$ 177,386.00		\$1,821,507.06
Parking	\$ 16,385.00		\$ 223,917.00	\$ 32,479.00		\$ 297,798.65
GRAND TOTAL	\$ 212,398.10		\$2,140,145.51	\$ 209,865.00		\$2,119,305.71

MUNICIPAL COURT - MONTHLY REPORT
May 2018

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

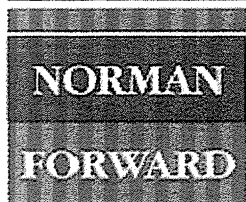
MEDIATION PROGRAM

For the month of May, 2018, the Early Settlement-Norman Mediation Program accepted 45 new cases and closed 50 cases. There were three mediations conducted in May.

PARKS AND RECREATION 9

Park Planning Activities May, 2018

NORMAN FORWARD Westwood Tennis Center



The new two-court indoor facility has been designed, which will replace the two oldest courts south of the tennis pro shop. The design plans are being reviewed by City staff. Interviews for Construction Manager at Risk (CMaR) services for the new indoor facility were held in mid-May; and we have engaged the highest ranked firm to put together a contract for CMaR service and then begin the process of getting prices locked in and construction scheduled so the new building will be completed before cold weather arrives in the fall/winter. The two new outdoor courts built earlier in this project have been well-received by the community; and once the indoor courts are complete, the facility will be better equipped to host daily activities and tournaments in inclement weather.

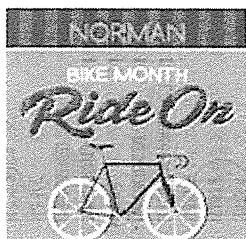
NF Andrews Park Improvements



American Ramp Company was on site in May working to relocate the features from the Blake Baldwin Sk8Park (left) to three neighborhood parks, to clear the area for construction of the James Garner Avenue and Acres Street intersection improvements. The new Skate Spots were created in Colonial Commons, Adkin's Crossing and Oak Tree South parks to provide skating opportunities at different locations around town. The new skate spots were then given a new look thanks to the "Cre8&Sk8" artists who have done previous painting on the ramps when they were at the original Blake Baldwin site.

The artists selected by the Norman Arts Council worked weekends to paint new graffiti art on the relocated equipment. A contractor will be selected soon to begin coordinating community meetings and design ideas for the new Andrews Park Skate Park, a major part of the NORMAN FORWARD project for our City's oldest park.

Bike to Work Day:



We hosted the annual Bike to Work Day rally on the morning of Friday, May 18. Norman's Bike to Work Day included four routes across the city that finished at Andrews Park that morning at 8:30 a.m. Healthy snacks were provided by Norman Regional Health System and the Parks and Recreation Department. Representatives from the Citizen Bicycle Advisory Committee were also on hand to raise awareness of bicycling for fun, fitness and



transportation, as Norman is recognized as an official Bicycle Friendly Community. Prizes were won by those in attendance, including a new bicycle donated by First United Bank.

NORMAN FORWARD New Neighborhood Parks

Parks staff began distributing surveys to the neighborhoods that will be served by the park in the Cedar Lane development this week. The surveys are due back to the Park Planning division by June 15, after which a park design will be created to present back to the residents at a public meeting. Once final design is completed this summer, we will proceed with developing our next new neighborhood park. A similar process will begin this summer for the Southlake Park site, once all land deeds have been completed and some initial site clean-up is completed.

MAY 2018
RECREATION DIVISION
MONTHLY REPORT

Senior Citizens Center: Mystery Dinner night was May 16th, and 18 seniors enjoyed dining at Victoria's. On May 23rd, Dignity Memorial sponsored an afternoon of Bingo and 15 senior enjoyed the fun. The next Bingo afternoon is scheduled for June 13th. Approximately 55 seniors attended the Memorial Day potluck on May 25th; the Center grilled hamburgers and the seniors brought side dishes.

Little Axe Community Center: The outreach food distribution for the month of May was 185 adults and 51 children for a total of 236. There were two rentals in May with approximately 90 in attendance. The Pioneer Library Service Statistics Report indicated 440 units of service. The Head Start program has 17 children and they do have a waiting list. The classroom attendance for May was 85%.

12th Avenue Recreation Center: The 12th Avenue Recreation Center's Super Summer Camp Program is currently filled with 48 campers and a waiting list of 25. The 12th Avenue After-School program currently has an average of 28 children participating in the program. There were two rentals this month and both of them were birthday parties. Open gym to the public continued this month; the open gym hours are 12:00-2:30pm Monday thru Friday afternoons and 6:00-8:00pm on Mondays. The spring season of the Adult Basketball League finished league play this month with 6 teams participating consisting of 72 participants and the "DaRuns" team took first place in the Spring Adult Playoff Tournament. Pickle Ball continued their league play this month on Wednesday and Friday evenings from 6:30-9:00pm.

Irving Recreation Center: Irving Recreation Center had four facility rentals for the month of May. Junior Jammer Volleyball season ended this month with practices and games and Irving hosted a few evenings of open gym, with an average of 15-20 patrons each time. Irving hosted its annual Camp Open House for participants signed up for the Irving Explorer Camp. This is an opportunity for campers and their parents to meet the staff, tour the facility and learn about what makes our camp great! Irving Explorer Camp filled up for the entire summer with an average of about 42-45 campers per week. Camp will run from June 1st-August 10th.

Whittier Recreation Center: The 2018 spring Junior Jammer volleyball season ended this month. This league is co-ed and serves athletes in grades 2nd-8th. Games were held twice a week at the Whittier and Irving Recreation Centers. When games are not being held the two recreation centers were open to host practices for the teams. The 2018 Summer Sports camps are open for registration and can be found at www.juniorjammer.com. Sports camps included this year are: baseball, volleyball, sooner junior football, soccer, sooner junior basketball, sooner junior basketball shooting, cheer and tumbling, sooner junior pom and dance, youth performance speed and strength camps, and junior/senior variety sports camps. Most of the camps offered for participant's 8-14 years old with the exception of a few that offer camps for 5-8 year olds. The Rec Center began to host two different basketball practice rentals. One meets twice a week for two hours and one group meets once a week for two hours. These rentals are being hosted in the evenings after the Rec Center is closed to the public. The Okie Stompers clogging class will continue to meet during the summer but all other classes have ended until the fall. The 2018 Outdoor Movie Series at Lion's Park was held on May 18th. This week's movie was, The Incredibles. Activities included, inflatables from Allison's Fun Inc., face painting, free balloon art, arts and crafts provided by the Norman Firehouse Art Center, snocones from Eskimo Sno, lemonade and tea from Raising Canes and food trucks from Grumpy's and Midway Deli.

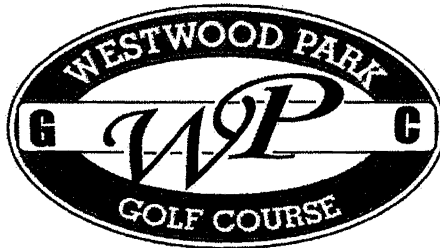
FACILITY ATTENDANCE:	Month	Year to Date
Senior Citizens Center (includes congregate meals)	928	19,494
Little Axe Community Center	2,298	24,639
12th Avenue Recreation Center	5,172	30,937
Irving Recreation Center	2,400	20,124
Whittier Recreation Center	2,328	23,573
Reaves Center	300	3,300
Tennis Center	2,989	24,439

**MAY 2018
PARK MAINTENANCE DIVISION**

Parks maintenance crews performed routine trash removal, landscape bed maintenance and mowing in city parks. In addition, maintenance crews performed routine ballfield maintenance in support of the recreation softball/baseball leagues.

SAFETY REPORT	FYE-18MTD	FYE-18YTD		FYE-17MTD	FYE-17YTD
On-The-Job Injuries	0	8		0	6
Vehicle Accidents		0		0	3
Employee responsible	0	0		0	0
ROUTINE ACTIVITIES		0 YEAR-TO-DATE		Total Man Hours MONTH-TO-DATE	YEAR-TO-DATE
Mowing	252.00	3433.50		263.25	2228.25
Trim Mowing	1044.00	7677.75		594.50	5536.50
Chemical Spraying	88.00	437.00		2.00	4944.00
Fertilization	0.00	21.00		0.00	0.00
Tree Planting	0.00	120.00		0.00	0.00
Tree & Stump Removal	0.00	715.50		2.00	565.00
Tree Trimming/Limb Pick-Up	8.00	775.50		24.00	1259.50
Restroom/Trash Maintenance	291.00	2906.00		384.00	3957.50
Play Equipment Maintenance	10.00	692.50		39.00	825.25
Sprinkler Maintenance	43.00	965.50		29.00	801.50
Watering	0.00	160.00		0.00	40.50
Grounds/Building Maintenance	5.00	651.00		42.00	471.50
Painting	0.00	261.00		0.00	0.00
Planning Design	0.00	54.00		0.00	8.00
Park Development	0.00	176.50		0.00	303.00
Special Projects	178.00	2871.50		182.00	2467.00
Nursery Maintenance	0.00	17.50		0.00	27.00
Flower/Shrub Bed Maintenance	161.00	1197.00		90.00	1716.50
Seeding/Sodding	0.00	32.00		0.00	0.00
Ballfield Maintenance/Marking	227.00	1744.00		264.50	971.00
Fence Repairs	0.00	172.00		0.00	174.00
Equipment Repairs/Maintenance	144.00	1986.50		164.75	1593.75
Material Pick-Up	17.00	246.00		10.50	153.50
Miscellaneous	108.50	2422.25		135.75	1750.50
Shop Time	39.00	610.00		60.50	761.50
Snow/Ice Removal	0.00	194.50		0.00	152.00
Christmas Lights	0.00	1202.00		0.00	1775.00
Close to Home Fishing	0.00	8.00		0.00	0.00
Forestry	12.00	71.00		2.00	73.50
Graffiti Clean-Up	0.00	8.00		3.00	56.50
Water Fountains	0.00	8.00		0.00	0.00
Inground Trash	0.00	327.00		0.00	86.00
Vector Control	6.00	245.00		0.00	179.00

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



MAY 2018

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	MAY FY'18	MAY FY'17
Regular Green Fees	654	779
Senior Green Fees	377	325
Junior Fees	259	228
School Fees (high school golf team players)	163	5
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	637	634
Employee Comp Rounds	410	398
Golf Passport Rounds	0	0
9-Hole Green Fee	147	98
2:00 Fees	87	102
4:00 Fees	452	370
Dusk Fees or 6:00 Fees	86	64
PGA Comp Rounds	8	6
*Rainchecks (not counted in total round count)	22	24
Misc Promo Fees (birthday fees, players cards, OU student fees, Military, player pass)	688	859
Green Fee Adjustments (fee difference on rainchecks)	5	15
Total Rounds (*not included in total round count)	3973	3883
% change from FY '17	2.32%	6.59%
Range Tokens	3759	3720
% change from FY '17	1.05%	9.64%
18 - Hole Carts	239	202
9 - Hole Carts	93	74
1/2 / 18 - Hole Carts	1290	1308
1/2 / 9 - Hole Carts	529	437
Total Carts	2151	2021
% change from FY '17	6.43%	7.21%
18 - Hole Trail Fees	0	2
9 - Hole Trail Fees	2	2
18 - Hole Senior Trail Fees	4	5
9 - Hole Senior Trail Fees	2	4
Total Trail Fees	8	13
% change from FY '17	-38.46%	18.18%
TOTAL REVENUE	\$97,934.43	112,298.91
% change from FY '17	-12.79%	6.82%

MAY 2018
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT

SAFETY REPORT	FY 2018	FY 2018	FY 2017	FY 2017
	MTD	YTD	MTD	YTD
Injuries On The Job	0	1	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

FINANCIAL INFORMATION

	FY 2018	FY 2018	FY 2017	FY 2017
	MTD	YTD	MTD	YTD
Green Fees	\$51,748.98	\$412,319.63	60,939.51	\$424,564.92
Driving Range	\$12,549.44	\$88,973.72	12,826.26	\$87,395.61
Cart Rental	\$31,687.32	\$237,778.81	36,988.37	\$251,911.90
Restaurant	\$1,402.50	\$9,916.01	1402.5	\$9,812.01
Insufficient Check Charge	\$0.00	\$0.00	0	\$75.00
Interest Earnings	\$546.19	\$2,878.16	142.27	\$603.26
TOTAL INCOME	\$97,934.43	\$751,866.33	112,298.91	\$774,362.70
Expenditures	\$96,795.63	\$866,697.93	122,644.31	\$905,981.50
Income vs Expenditures	\$1,138.80	(\$114,831.60)	-10,345.40	(\$131,618.80)
Rounds of Golf	3973	27916	3883	28995

Westwood Park Golf Course
 May 2018
 Maintenance Summary

In May greens are mowed, and cups are changed daily. Traps are raked 5 days a week. By months end fairways are mowed 2 times a week, as are collars and tees. Rough is mowed as personnel and weather allow. Post emergent applications of herbicide continue as conditions allow. This has been another bad year for winter annuals as well as poison ivy. The first round of chemical trimming around trees and obstacles is underway. An application of fertilizer was applied to all tees, aprons and fairways. An extra application of fertilizer was applied to weak areas on fairways, aprons and tees. An application of wetting agent and 2 applications of fertilizer were applied to bent grass greens. Fungicide and insecticide was also applied to the greens. An application of dimension was applied to all collars. Post emerge spraying of weeds (much more than normal) was necessary because of the unusually cool April we had. Many more species and individual weeds have managed to break through the exposed canopy. Hand watering of greens is done daily by month's end.

A storm, early in the month, had us cleaning up debris and removing a tree that fell over between the clubhouse and the practice green. Creek lines were sickle mowed. Tree pruning has commenced and will proceed at least until the 4th of July Tournament. Low branches that interfere with mowing and golfing are targeted. The three course fans were installed; two on number 14 and one on 8.

MAY 2018
WESTWOOD POOL
MONTHLY REPORT

Westwood Pool closed July 31, 2016

FINANCIAL INFORMATION

	FY2018 MTD	FY2018 YTD	FY2017	FY2017 YTD
Admission Fees	\$0.00	\$0.00	0.00	\$27,519.50
Swim Pool Passes	\$18,080.00	\$24,170.00	0.00	\$5,430.00
Swim Lesson Fees	\$10,080.00	\$15,548.00	0.00	\$3,105.00
Pool/Slide Rental	\$0.00	\$0.00	0.00	\$4,925.00
Locker Fees	\$0.00	\$0.00	0.00	\$11.50
Concessions	\$0.00	\$0.00	0.00	\$1,550.00
TOTAL INCOME	\$28,160.00	\$39,718.00	0.00	\$42,541.00
Expenditures	\$38,962.47	\$57,595.33	1,644.00	\$86,068.42
Income verses Expenditures	(\$10,802.47)	(\$17,877.33)	(1,644.00)	(\$43,527.42)

ATTENDANCE INFORMATION

	FY 2018 Month to Date	FY 2018 Season to Date (May-Sept 17)	FY 2017 Month to Date	FY 2017 Season to Date (May-Sept 16)
a. swim tags	0	0	0	4369
b. pool admission	0	0	0	7751
c. slide admission- (not inc. in total)	0	0	0	5761
d. group admission	0	0	0	1211
e. noon admission	0	0	0	59
f. evening admission	0	0	0	1199
g. evening tags	0	0	0	1417
TOTAL ATTENDANCE	0	0	0	16006

PLANNING AND COMMUNITY DEVELOPMENT 10

ADMINISTRATION, CURRENT PLANNING, GIS 10A

PLANNING DEPARTMENT ACTIVITY
May 2018

ADMINISTRATIVE DIVISION

PlanNorman

PlanNorman is pending the scheduling of a City Council Study Session at which time responses to all comments and concerns would be addressed.

GREENBELT COMMISSION

The Greenbelt Commission did not have a meeting during May because there were no applications submitted.

Next meeting is scheduled for June 18, 2018.

HISTORIC DISTRICT COMMISSION

The Historic District Commission regular meeting was held on Monday, May 7, 2018.

National Register of Historic Places (NRHP)

The Historic District Commission heard a request to place the Southridge Addition on the National Register for Historic Places. The nomination was submitted by the neighborhood after they raised funds to hire a consultant who prepared the nomination. The Historic District recommended the nomination of the Southridge Addition to the NRHP after a presentation by the State Historic Preservation Office and a public hearing. The nomination will be heard at the July 19, 2018 State Preservation Commission meeting before being forwarded to the Keeper of the National Register for consideration.

The Historic District Commission also heard a request to remove the Debarr Historic District from the NRHP since it no longer met the criteria for listing. The request to remove the Debarr Historic District was made by two citizens from Norman and submitted to the State Historic District Office in February 2018. The Historic District Commission at their meeting recommended the removal of the Debarr Historic District after a presentation by Lynda Ozan showed the significant decline of historically contributing structures over the last two decades. This request will also be heard at the July 19, 2018 State Preservation Commission meeting before being forwarded to the Keeper of the National Register for consideration.

Certificates of Appropriateness Requests:

508 Chautauqua Avenue – The COA request for a garage door and trim was approved.

540 S Lahoma Avenue - The COA request for a garage door as submitted was denied as a result of a 3-to-3 vote from the Commission. The applicant has filed an appeal request which will be heard at the June 12, 2018 City Council meeting.

COA Six-Month Extensions Request: There were not any COA extension requests for consideration.

COA Administrative Bypass granted by staff: There were not any COA by Administrative Bypass requests issued.

MISCELLANEOUS

	2017 May	June	July	Aug	Sept	Oct	Nov	Dec	2018 Jan	Feb	Mar	Apr	May
Walk-Ins	56	42	44	37	39	26	46	29	34	31	36	39	43
Email Contacts	317	247	260	294	230	341	315	288	292	369	325	344	382
Lot Line Adjustments	2	-	2	2	-	-	3	2	-	1	-	2	1
Landscape Maint. & Replacement Bonds	4	3	3	2	3	-	-	1	1	-	4	2	2
Board of Adjustment Variance Appl.	2	1	2	1	1	1	1	-	3	1	1	2	2
Legal Notices Sent	59	25	52	41	14	38	14	-	71	25	3	22	40
Planning Commission Applications Rec'd	2	-	-	4	5	2	5	3	5	3	2	4	3
Legal Notices Sent	63	-	-	97	187	50	99	112	132	58	27	134	115
Pre-Development Meeting Appl. Rec'd	3	-	1	3	2	5	4	5	1	3	-	3	3
Notices Sent	775	-	23	156	194	183	103	166	60	77	-	80	91

CURRENT PLANNING DIVISION

Planning Commission – number of applications received

	2017 May	June	July	Aug	Sept	Oct	Nov	Dec	2018 Jan	Feb	Mar	Apr	May
Ordinance Amendments	2				1				2			2	
NORMAN 2025 Land Use Plan Amendments				1	2			2	1	1	1	2	
Rezoning Requests	2			4	4	1	5	3	5	2	1	3	1
Utility Easement/Road Closures							1			1	1		1
Preliminary Plats	1				1		2	1	1	3			
Rural Certificates of Survey				1						2		1	
Short Form Plats		1			1	1			1	1			
Site Plan Amendments												1	
Certificate of Plat Correction													

During May, three applications for Pre-Development were received for the meeting scheduled for May 24, 2018.

During May, submittals for the June 14, 2018 Planning Commission meeting included: one project which included rezoning and closure of right-of-way.

The Planning Commission met on May 10, 2018 and recommended approval of the following items: one Norman Rural Certificate of Survey; one site plan amendment for a snow cone stand; expansion of the Southridge Historic District; one project which includes a NORMAN 2025 Plan amendment and rezoning; and one Zoning Code amendment to require sprinkling of duplexes in the Core Area. A motion for approval of a project which included a NORMAN 2025 Plan amendment and PUD amendment failed. One PUD amendment was postponed to a special meeting on June 6. Minutes were prepared for the Planning Commission Regular Meeting.

During the month of May, 37 commercial building applications were submitted for review. Of those applications submitted, Current Planning staff reviewed and approved 30.

BOARD OF ADJUSTMENT

The Board of Adjustment met on May 23, 2018 and approved two variances. Minutes were prepared for the Board of Adjustment meeting. The next regular meeting is scheduled for June 27, 2018.

GEOGRAPHICAL INFORMATION SYSTEM (GIS) DIVISION

Staff is doing the decennial project, Local Update of Census Addresses (LUCA). This project allows the City to add addresses to the Census Address List in order to make certain the Census count is as accurate as possible. Staff finished the traditional form on the *Annual Status Report on Development and the Norman 2025 Plan* and started working on a digital interactive version. Staff worked on updating the land use map that will be used to support the potential stormwater utility. GIS continued rolling out updated ArcGIS projects to users and provided support for both Cityworks and New world.

Because the version of ArcGIS our web maps are designed in has been deprecated, we are in the process of redesigning our external and internal web maps to work with the updated version of ArcGIS. The new web maps will be device agnostic, which means you can access the map with a tablet or mobile phone and the interface will change to accommodate the limitations of the device. They will also have some new features, such a slider that will allow the comparison of two different years of aerial photos and the oil and gas map can link to all previous inspections, not just one year at a time.

In addition to the daily activities of updating the GIS database layers, which include zoning, parcels, and utilities, GIS staff filled 75 requests for service that resulted in the production of 76 mapping products and reports. The GIS division did work for 9 of the City's departments during the month of May.

DEVELOPMENT SERVICE

10B

DEVELOPMENT SERVICES DIVISION

Commercial New Construction, New Multi-Family, Addition/Alteration and Interior Finish projects received Certificate of Occupancies (CO's) and Certificate of Completions (CC's) during May:

CERTIFICATE OF COMPLETION OR OCCUPANCY ISSUED:

New Construction:

ADDRESS	DESCRIPTION	VALUATION	WARD
125 Vicksburg Ave.	Irving Middle School Shade Structure	\$25,000	1
2400 Westport Dr.	City of Norman Westwood Aquatic Center	\$10,332,099	8
1809 Stubbeman Ave.	Norman North School Shade Structure	\$35,500	8
811 24 th Ave. SW	NAPA Auto Parts	\$400,000	2
2180 24 th Ave. NW	PDQ Restaurant	\$700,000	8

City of Norman-Westwood Aquatic Center



Westwood Aquatic Center located at 2400 Westport Dr. received its Certificate of Occupancy (CO) on May 24, 2018. The reported valuation of the two buildings, pool, river, slides, and more totaled 26,892 square feet. The reported valuation of the project totaled \$10,322,099.

NAPA Auto Parts



NAPA Auto Parts located at 811 24th Ave SW advanced to full Certificate of Occupancy (CO) on May 7th, 2018. The reported valuation of the 11,170 square foot building totaled \$400,000.

PDQ (People Dedicated to Quality) Restaurant



PDQ Restaurant located at 2180 24th Ave NW received its Certificate of Occupancy (CO) on May 1st, 2018. The reported valuation of the 2,782 square foot building totaled \$700,000.

New Shell Construction:

ADDRESS	DESCRIPTION	VALUATION	WARD
3311 W. Rock Creek Rd.	Legacy Office Park Building C	\$500,000	8

Addition/Alteration and Interior Finish:

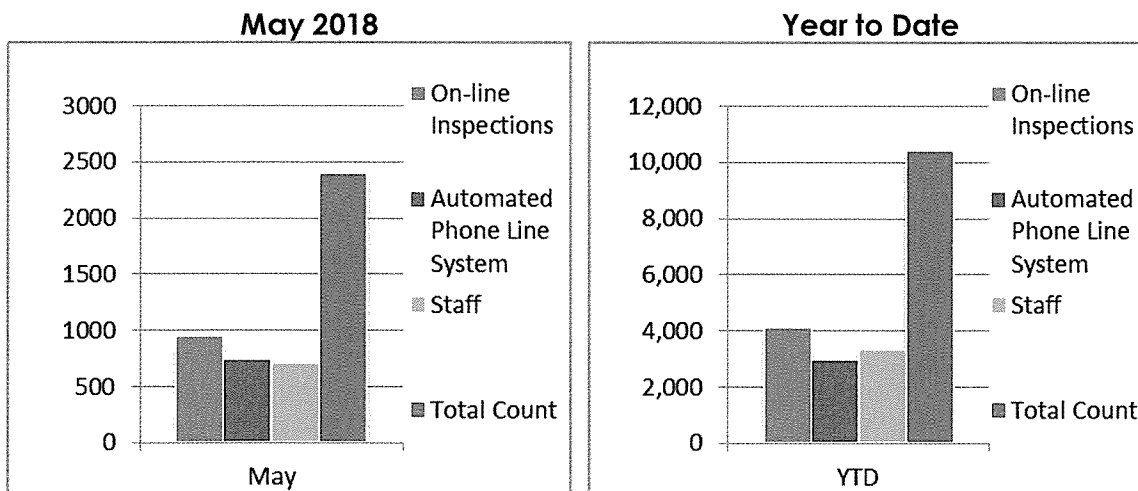
ADDRESS	DESCRIPTION	VALUATION	WARD
125 Vicksburg Ave.	Irving Softball Concession Stand	\$200,000	1
2000 W. Brooks St.	Whittier Gym and Locker Room Addition	\$2,767,227	2
1601 McGee Dr.	NPS-Monroe Elementary Interior Renovation	\$207,739	2
2230 W. Main St.	Absolute Karaoke Studio Remodel	\$20,000	2
2262 W. Main St.	Adventure Town Interior Remodel	\$25,000	2
136 Thompson Dr.	Rieger Office Addition/Remodel	\$500,000	2

3337 W. Main St.	Journey's Interior Remodel	\$44,800	3
540 W. Main St.	Cici's Pizza Fire Repair	\$90,000	4
901 N. Porter Ave.	Central Scheduling Offices Remodel	\$100,000	4
500 E. Robinson St.	NRHS Internal Medicine Remodel	\$250,000	4
3325 W. Main St.	Candyopolis Remodel/Relocate	\$190,000	3
3099 E. Imhoff Rd.	AT&T Mobility Antenna Replacement	\$15,000	5
3311 W. Rock Creek Rd. Suite 130	Monterey Construction Office	\$105,000	8
5300 Interstate Dr.	Community Christian School Football Field and Bleachers	\$1,100,000	8
2230 24 th Ave. NW	Victoria McBride Creations Remodel	\$3,000	8
3421 W. Rock Creek Rd. Suite 100	Keller Williams Office	\$140,000	8

ON-LINE INSPECTION SERVICES

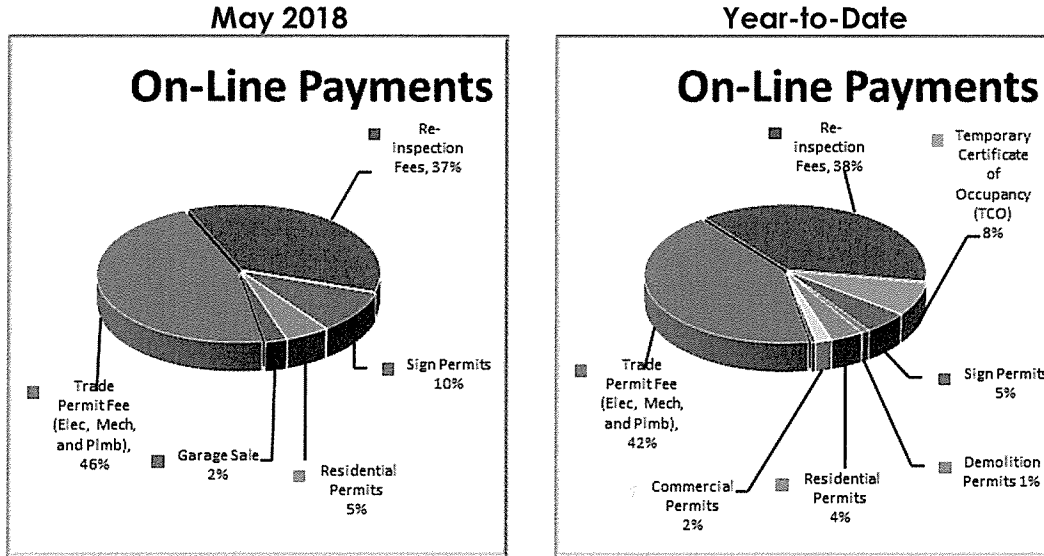
Inspection Requests

During May a total of 2,389 inspections were requested. 943 inspection requests were made on-line, 737 inspection requests were made using the Automated Phone Line System, and 709 inspections were made by the staff. Inspection requests made by the staff include phone and in-person requests, as well as administrative items.



On-line Payments

During May 41 payments were made on-line totaling \$ 1,943.50. Year-to-date 220 payments have been made on-line totaling \$14,691.32.



MOBILE FIELD INSPECTION SYSTEM

During May 1,881 inspection results were entered using the Mobile Field Inspection (MFI) System. Inspection results were available on-line and through the Automated Phone Line System almost immediately as the inspections were conducted throughout the workday beginning as early as 8:15AM.

May 1-4	May 7-11	May 14-18	May 21-25	May 28-31
360	407	473	406	235

CONSTRUCTION ACTIVITY

Total value of all construction activity permitted in MAY of 2018 totaled \$21,901,351, higher than the \$11,881,695 for the same month last year. The total number of permits issued in MAY of 2018 was 168, up from 131 in MAY of 2017. The higher number in MAY 2018 is due primarily to residential additions/alterations and all non-residential permits. The higher dollar value in MAY of 2018 is due to higher values of residential new permits, and all non-residential permits.

Total new residential permitting activity in MAY 2018 was valued at \$10,095,505 compared to \$8,004,496 in MAY 2017. New single-family detached residential construction in MAY 2018 represented 32 new homes valued at \$10,095,505 compared with 35 new homes valued at \$7,939,496 in MAY 2017. There were no attached single family permits either year. There were no new mobile homes either year. There were no single family non-dwelling unit permits in either year. There were no new duplex units permitted in either year. There were no garage apartments permitted in either year.

There were no 3+ family permits in MAY 2018 compared to 2 permits (non-dwelling unit) valued at \$65,000 in MAY 2017.

Residential addition/alteration permits in MAY 2018 numbered 113 valued at \$1,657,033 compared to 85 permits valued at \$1,825,199 for MAY 2017. The higher number of permits in MAY 2018 is primarily due to storm shelters. The difference in value is insignificant.

Non-residential new construction permits in MAY of 2018 totaled 13 with a value of \$6,339,827 compared to 5 permits valued at \$1,121,000 for MAY 2017. The higher number of permits in MAY 2018 is due primarily to the number of foundation permits issues. The higher value in MAY 2018 is primarily due to foundations, shells and full permits. The most significant ones were valued at \$4,000,000 located at 1203 Elm Avenue for a church addition, as well as a total of 7 permits for foundations and shell buildings valued at a total of \$1,499,827.

Non-residential Addition/Alteration permits in MAY of 2018 totaled 10 with a value of \$3,808,986 compared to 4 permits valued at \$931,000 for MAY 2017. The most significant project in MAY 2018 was for an additional/alterations permit valued at \$3,000,000 for Victory Family Church located at 4343 North Flood Avenue.

City of Norman
BUILDING PERMITS AND INSPECTIONS
NON-RESIDENTIAL BUILDING PERMITS
Issued MAY 2018 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Sheet #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
COMMERCIAL, ADD/ALT-2	RED SKY CONSTRUCTOR, LLC.	623	05/16/18	434		BUCHANAN	AVE	43	1	LARSH'S UNIVERSITY	CCFB	\$ 50,000	1,500
COMMERCIAL, ADD/ALT-2	WAL-MART STORES INC.	631	05/23/18	3571	W	ROCK CREEK	RD	1	1	S&S FAMILY PROPERTIES SEC. 1	C2	\$ 116,000	263
COMMERCIAL, ADD/ALT-2	LY, ALFRED	1483	05/14/18	3471	W	MAIN	ST	1	1	SOONER FASHION MALL	C2	\$ 28,000	150
COMMERCIAL, ADD/ALT-2	HOBS INVESTMENTS, LLC.	1782	05/03/18	2145	W	MELROSE	CT	29	2	PEARSON EST #1	RM6	\$ 500	94
COMMERCIAL, ADD/ALT-2	ERICSSON/CHMARK CORP.	1900	05/11/18	115	S	PORTER	AVE	16	32	NORMAN ORIGINAL TOWNSHIP	C3	\$ 15,000	5
COMMERCIAL, ADD/ALT-2	KONSTRUC	1988	05/29/18	301	NW	24TH	AVE	26	C1	WESTWOOD ESTATES	C2	\$ 18,000	627
COMMERCIAL, ADD/ALT-2	Z & A LTD PARTNERSHIP	2048	05/21/18	226	E	MAIN	ST	13	13	NORMAN ORIGINAL TOWNSHIP	C3	\$ 1,400	24
COMMERCIAL, ADD/ALT-2	ETTERS CONSTRUCTION, LLC.	5161	05/03/18	107	N	VICKSBURG	AVE	2	1	WASHINGTON IRVING ADD #2	RM2	\$ 500,000	4,521
COMMERCIAL, ADD/ALT-2	PRESTON CONST. & CONSULTING	5231	05/07/18	4343	N	FLOOD	AVE	1	1	VICTORY FAMILY CHURCH	UNC	\$ 3,000,000	22,796
COMMERCIAL, FIRE REPAIR	PHOENIX CONSTRUCTION SERVIC	919	05/15/18	1001	E	ROBINSON	ST	20	2W	NOT SUBDIVIDED	UNC	\$ 80,066	5,040
COMMERCIAL, FOUNDATION PERMIT2	NORMAN SCHOOL LAND, LLC.	239	05/18/18	1000	SE	36TH	AVE	34	2W	NOT SUBDIVIDED	A2	\$ 177,540	17,754
COMMERCIAL, FOUNDATION PERMIT2	CARLSBAD BUILDERS, LLC.	1669	05/11/18	501	E	ROBINSON	ST	1	1	ROBINSON VILLAGE	RM6	\$ 152,728	12,557
COMMERCIAL, FOUNDATION PERMIT2	CARLSBAD BUILDERS, LLC.	1660	05/11/18	501	E	ROBINSON	ST	1	1	ROBINSON VILLAGE	RM6	\$ 141,637	12,209
COMMERCIAL, FOUNDATION PERMIT2	CARLSBAD BUILDERS, LLC.	1661	05/11/18	501	E	ROBINSON	ST	1	1	ROBINSON VILLAGE	RM6	\$ 116,328	10,415
COMMERCIAL, FOUNDATION PERMIT2	CARLSBAD BUILDERS, LLC.	1662	05/11/18	501	E	ROBINSON	ST	1	1	ROBINSON VILLAGE	RM6	\$ 141,594	12,209
COMMERCIAL, FOUNDATION PERMIT2	A C OWEN CONSTRUCTION	2137	05/31/18	100	E	STINSON	ST	1	1	ST THOMAS MOORE CHURCH ADD	R1	\$ 70,000	14,633
COMMERCIAL, INTERIOR FINISH-2	ZHENG, TIM	1375	05/01/18	3522	NW	24TH	AVE	1	1	SHOPS AT TEJUMSEH CROSSING #	C2	\$ 40,000	2,600
COMMERCIAL, INTERIOR FINISH-2	RUDNICKI, PAUL	1667	05/17/18	2627	NW	CLASSEN	BLVD	1	1	CRIMSON CENTER ADDITION	PUD	\$ 50,000	1,400
COMMERCIAL, INTERIOR FINISH-2	BROOKFIELD CUSTOM HOMES LLC	1737	05/10/18	4150	NW	28TH	AVE	2	2	PERCO INDUSTRIAL PARK PHASE 1	C1	\$ 25,000	1,185
COMMERCIAL, NEW CONSTRUCTION-2	CUSTOM TOWER, LLC.	1188	05/31/18	15099	E	STATE HWY 9	AVE	32	1E	NOT SUBDIVIDED	A2	\$ 375,000	336
COMMERCIAL, NEW CONSTRUCTION-2	CUSTOM TOWER, LLC.	1190	05/24/18	3599	SE	84TH	AVE	16	1W	NOT SUBDIVIDED	A2	\$ 350,000	288
COMMERCIAL, NEW CONSTRUCTION-2	WYNN CONSTRUCTION	5422	05/04/18	1283	SE	ELM	AVE	1	1	NOT SUBDIVIDED	R3	\$ 4,000,000	28,500
COMMERCIAL, NEW SHELL BLDG-2	CARL S WHITE CONSTRUCTION, INC	1092	05/11/18	3951	SE	CLASSEN	BLVD	1	1	BAPTIST COLLEGATE MINISTRIES	C2	\$ 700,000	2,057
TEMPORARY BLDG/CONST TRAILER-2	T10 EVENTS/FACTOR T10	1706	05/03/18	751	SE	36TH	AVE	35	2W	SOUTH LAKE ADD #11	A2	\$ 700,000	2,057
TEMPORARY BLDG/CONST TRAILER-2	OKC TENTS AND MOORE	2028	05/11/18	3500	S	JENKINS	AVE	7	2W	CITY OF NORMAN	A2	\$ 700,000	2,057

Total Permits 23
 Average Valuation \$ 441,253
 Total Valuation \$ 10,148,813
 Average Project Area 6,572
 Total Project Area 151,163

NEW CONSTRUCTION INFORMATION (New Const & New Shell Bldg)		BUSINESS																															
CONTRACTOR	BUILDING SIZE (Square Feet)	USE /CLASSIFICATION	BUSINESS																														
WYNN CONSTRUCTION	28,500	INSTITUTIONAL	Baptist Collegiate Building																														
CARL S WHITE CONSTRUCTION, INC	2,057	RETAIL	Starbucks																														
<table border="1"> <tr> <th>ADD/ALT'S</th> <th>NEW CONSTRUCTION</th> </tr> <tr> <td>COMMERCIAL, ADD/ALT-2</td> <td>COMMERCIAL, INTERIOR FINISH-2</td> </tr> <tr> <td>REPAIR</td> <td>NEW SHELL BLDG- CONSTRUCTIO</td> </tr> <tr> <td>9</td> <td>3</td> </tr> <tr> <td>1</td> <td>1</td> </tr> <tr> <td>3</td> <td>1</td> </tr> <tr> <td>3</td> <td>3</td> </tr> <tr> <td>80,066</td> <td>115,000</td> </tr> <tr> <td>\$ 3,728,900</td> <td>\$ 700,000</td> </tr> <tr> <td>\$ 4,428,900</td> <td>\$ 4,725,000</td> </tr> </table>		ADD/ALT'S	NEW CONSTRUCTION	COMMERCIAL, ADD/ALT-2	COMMERCIAL, INTERIOR FINISH-2	REPAIR	NEW SHELL BLDG- CONSTRUCTIO	9	3	1	1	3	1	3	3	80,066	115,000	\$ 3,728,900	\$ 700,000	\$ 4,428,900	\$ 4,725,000	<table border="1"> <tr> <th>DEMOLITIONS</th> <th>Use</th> </tr> <tr> <td>PURPOSE</td> <td>building</td> </tr> <tr> <td>interior only</td> <td>restaurant</td> </tr> <tr> <td>interior only</td> <td>interior only</td> </tr> <tr> <td>1st floor interior only</td> <td>1st floor interior only</td> </tr> </table>		DEMOLITIONS	Use	PURPOSE	building	interior only	restaurant	interior only	interior only	1st floor interior only	1st floor interior only
ADD/ALT'S	NEW CONSTRUCTION																																
COMMERCIAL, ADD/ALT-2	COMMERCIAL, INTERIOR FINISH-2																																
REPAIR	NEW SHELL BLDG- CONSTRUCTIO																																
9	3																																
1	1																																
3	1																																
3	3																																
80,066	115,000																																
\$ 3,728,900	\$ 700,000																																
\$ 4,428,900	\$ 4,725,000																																
DEMOLITIONS	Use																																
PURPOSE	building																																
interior only	restaurant																																
interior only	interior only																																
1st floor interior only	1st floor interior only																																
<table border="1"> <tr> <th>ADDRESS</th> <th>PURPOSE</th> <th>USE</th> </tr> <tr> <td>1220 E Lindsey</td> <td>building</td> <td>restaurant</td> </tr> <tr> <td>513 S University</td> <td>interior only</td> <td>interior only</td> </tr> <tr> <td>216 E Main</td> <td>interior only</td> <td>interior only</td> </tr> <tr> <td>1000 Interstate</td> <td>1st floor interior only</td> <td>1st floor interior only</td> </tr> </table>		ADDRESS	PURPOSE	USE	1220 E Lindsey	building	restaurant	513 S University	interior only	interior only	216 E Main	interior only	interior only	1000 Interstate	1st floor interior only	1st floor interior only	<table border="1"> <tr> <th>TEMPORARY BLDG/CONST TRAILER-2</th> <th>TOTAL ADD/ALT AND NEW CONSTRUCTION</th> </tr> <tr> <td>2</td> <td>10,148,813</td> </tr> <tr> <td></td> <td>\$ 6,339,827</td> </tr> <tr> <td></td> <td>\$ 13</td> </tr> </table>		TEMPORARY BLDG/CONST TRAILER-2	TOTAL ADD/ALT AND NEW CONSTRUCTION	2	10,148,813		\$ 6,339,827		\$ 13							
ADDRESS	PURPOSE	USE																															
1220 E Lindsey	building	restaurant																															
513 S University	interior only	interior only																															
216 E Main	interior only	interior only																															
1000 Interstate	1st floor interior only	1st floor interior only																															
TEMPORARY BLDG/CONST TRAILER-2	TOTAL ADD/ALT AND NEW CONSTRUCTION																																
2	10,148,813																																
	\$ 6,339,827																																
	\$ 13																																

City of Norman
BUILDING PERMITS AND INSPECTIONS

RESIDENTIAL PERMITS
Issued MAY 2018 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE SHELTERS	340	05/18/18	633		RIDGE LAKE	BLVD	4	3	SUMMIT LAKES ADD #7	R1	\$ 3,400	24
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	1064	05/18/18	800		SIENA SPRINGS	DR	5	4	SIENA SPRINGS ADD #1	PUD	\$ 3,400	24
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE OF SOUTHERN OI	1389	05/18/18	1027		LESLIE	LN	17	1	HETHERINGTON HEIGHTS	R1	\$ 3,700	32
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE OF SOUTHERN OI	1395	05/18/18	1507		ROCK HOLLOW	DR	2	8	QUEENSTON HEIGHTS	R1	\$ 3,200	35
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE SHELTERS	1510	05/18/18	717		LEGACY	AVE	4	8	VINTAGE CREEK ADDITION	PUD	\$ 3,300	35
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE SHELTERS	1625	05/18/18	1025		CEDARCREST	ST	15	5	SHADOWLAKE ADD #2	R1	\$ 3,000	35
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE SHELTERS	1643	05/18/18	220		BOULEVARD DU LAC	DR	5	3	SUMMIT LAKE VILLAS #1	PUD	\$ 3,000	15
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE SHELTERS	1644	05/18/18	456		THORTON	DR	1	19	SUMMIT LAKE VILLAS #1	R1	\$ 3,700	40
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	1678	05/01/18	3333		CRAMPTON GAP	WAY	19	1	SPRINGS AT GREENLEAF TRAIL	PUD	\$ 2,845	23
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	1785	05/01/18	2338		ROCKWOOD	LN	26	1	HALL PARK	R1	\$ 2,295	22
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	1786	05/01/18	2500	NE	24TH	AVE	16	2W	NOT SUBDIVIDED	A2	\$ 3,295	35
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE SHELTERS	1793	05/18/18	1201		MONTEREY	DR	19	1	MONTEREY ADD #1	R1	\$ 4,300	40
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE SHELTERS	1800	05/18/18	4500		STEEPLECHASE	DR	20	5	ROCK CREEK POLO CLUB (REPL	RM6	\$ 4,300	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	1850	05/02/18	2232		LINDENWOOD	LN	20	3	HALL PARK #2	RE	\$ 2,295	21
1 & 2 FAMILY STORM SHELTER-3	OKLAHOMA SHELTERS	1886	05/03/18	515		STARSHINE	DR	10	4	HOFFMANN HEIGHTS	R1	\$ 2,500	55
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	1902	05/03/18	401		PORTER	AVE	6	2	SUMMIT LAKES ADD #10	A2	\$ 2,350	57
1 & 2 FAMILY STORM SHELTER-3	G&M TANKS	1917	05/03/18	1801	N	TIFFANY	DR	1	7	NORMAN 1ST CHURCH OF NAZA	R1	\$ 2,000	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	1928	05/04/18	1908		BLU FISH	RD	3	4	TRAILWOODS SEC 10	PUD	\$ 2,400	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	1929	05/04/18	3517		MOUNT MITCHELL	LN	2	3	BROOKHAVEN #20	R1	\$ 2,000	23
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE CERTIFIED SHEL	1949	05/07/18	710		BARWICK	DR	3	4	BROOKHAVEN #21	R1	\$ 2,000	22
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	1959	05/07/18	1708		BRISTOL	DR	3	1	SPRINGS AT GREENLEAF TRAIL	PUD	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	1960	05/07/18	3816		BRIARCREEK	LN	7	2	WOODOCRREEK ADD #2	R1	\$ 2,975	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	1961	05/07/18	3500		HARRINGTON	CT	6	2	HAWTHORNE PLACE #2	R1	\$ 7,250	18
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	1964	05/07/18	1628		BOYD	ST	32	2W	NOT SUBDIVIDED	R1	\$ 3,900	32
1 & 2 FAMILY STORM SHELTER-3	OZ SAFEROOMS	1967	05/07/18	2513		NIGHT HAWK	DR	14	3	EAGLE CLIFF ADD #8	R1	\$ 2,975	18
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	1995	05/08/18	726	E	TIMBERBROOK	DR	14	3	VINTAGE CREEK ADDITION	PUD	\$ 3,100	40
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	2009	05/08/18	605		12TH	AVE	20	12	JUDI ADD	RM6	\$ 2,900	20
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE SHELTERS	2018	05/18/18	3707	NE	PARKRIDGE	DR	2	3	WOODOCRREEK #5	R1	\$ 2,700	22
1 & 2 FAMILY STORM SHELTER-3	PREFERRED SHELTERS	2019	05/17/18	1717		SADDLEBACK	BLVD	015	4	ROCK CREEK POLO CLUB	RM6	\$ 2,975	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2029	05/09/18	1808		PORTER	AVE	7	2W	NOT SUBDIVIDED	RE	\$ 15,000	42
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	2040	05/15/18	1899	N	IMHOFF	LN	9	3W	NOT SUBDIVIDED	A2	\$ 2,900	24
1 & 2 FAMILY STORM SHELTER-3	BRENT CORMAN CONSTRUCTION	2049	05/14/18	4708	NW	MOUNT MITCHELL	RD	11	11	SPRINGS AT GREENLEAF TRAIL	PUD	\$ 3,695	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2068	05/11/18	4420		MIDLAND VALLEY	ST	8	3	GREENLEAF TRAILS ADD 1	PUD	\$ 2,900	56
1 & 2 FAMILY STORM SHELTER-3	LANDMARK FINE HOMES, LP.	2085	05/14/18	3309	E	BARWICK	DR	2	2	BROOKHAVEN #10	R1	\$ 3,650	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2096	05/11/18	15200		HACKNEY WICK	DR	2	2	CARRINGTON PLACE ADD #12	R1	\$ 3,650	35
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	2102	05/14/18	3136		RED FISH	RD	7	16	TRAILWOODS SEC 5	PUD	\$ 2,500	55
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	2140	05/14/18	1515		WILLOW CREEK	DR	8	11	WOODCREST EST #3	R1	\$ 2,350	30
1 & 2 FAMILY STORM SHELTER-3	LANDMARK FINE HOMES, LP.	2147	05/21/18	4212		TIMBER	TR	9	7	VINTAGE CREEK ADDITION	PUD	\$ 3,300	35
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	2158	05/15/18	2725		ALAMOSA	RD	9	1	LITTLE RIVER TRAILS SEC #2	PUD	\$ 2,300	22
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	2166	05/15/18	2822		IOWA	ST	3	21	WESTWOOD ESTATES	R1	\$ 4,000	21
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE OF SOUTHERN OI	2177	05/30/18	704		PERTH	CT	7	1	HIGHLAND VILLAGE ADD SEC 8	R1	\$ 2,300	23
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2220	05/17/18	206		TRAILVIEW	CT	3	3	J.A.JONES ADDITION	R2	\$ 3,700	40
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE SHELTERS	2239	05/18/18	1812		RICH	ST	11	22	ROYAL OAKS ADD	R1	\$ 2,500	56
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	2259	05/18/18	425	W	PINE COVE	CT	11	4	HALL PARK #7	R1	\$ 3,300	35
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE OF SOUTHERN OI	2271	05/21/18	2011		WHEATON	DR	4	1	HIGHLAND VILLAGE ADD SEC 5	R1	\$ 5,000	24
1 & 2 FAMILY STORM SHELTER-3	G&M TANKS	2271	05/21/18	122		NESS	DR	4	2	SIENA SPRINGS ADD #1	PUD	\$ 2,350	35
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE SHELTERS	2272	05/30/18	313		BARRINGTON	DR	17	1	HALL PARK #7	R1	\$ 2,350	24
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	2273	05/21/18	2213		SADDLEBACK	BLVD	022	3	ROCK CREEK POLO CLUB #3	RM6	\$ 5,295	24
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS	2281	05/21/18	232		STARSHINE	DR	7	4	SUMMIT LAKES ADD #10	R1	\$ 2,595	35
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE SHELTER, LLC	2290	05/21/18	930		CATALINA	CT	7	4	MONTEREY ADD #2	R1	\$ 2,100	23
1 & 2 FAMILY STORM SHELTER-3	SURVIVE-A-STORM SHELTERS	2309	05/22/18	1810		VALLEY HOLLOW	DR	8	1	SUMMIT VALLEY	R1	\$ 2,400	23
1 & 2 FAMILY STORM SHELTER-3	SURVIVE-A-STORM SHELTERS	2310	05/22/18	1899		LAKEWOOD	DR	16A	4	BROAD ACRES SEC 1	R1	\$ 3,700	37
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2325	05/23/18	321		COCKREL	AVE	4	4	CARPENTER ADD	R1	\$ 3,650	35
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	2326	05/23/18	3919		SWIMMES	ST	16	1	WEST PARK ADD	R1	\$ 3,650	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2343	05/23/18	2216		IOWA	ST	24	14	WESTWOOD ESTATES	PUD	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2344	05/23/18	2216		LEKIM	LN	8	4	TRAILWOODS SEC 8	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER-3	PREFERRED SHELTERS	2351	05/24/18	903		TIMBERLINE	DR	48	14	WHISPERING HILLS	R1	\$ 2,500	63
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE OF SOUTHERN OI	2364	05/30/18	908	N								
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE OF SOUTHERN OI	2362	05/30/18	1021	W								
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS	2363	05/24/18	2125									
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2365	05/24/18	921									
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2373	05/24/18	11325	S								

City of Norman
BUILDING PERMITS AND INSPECTIONS
 Issued MAY 2018 - Sorted by Permit Type
RESIDENTIAL PERMITS

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE OF SOUTHERN OK	2380	05/30/18	314		SONORA	LN	14	5	LITTLE RIVER TRAILS SEC #2	PUD	\$ 3,200	24
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	2382	05/25/18	3921		COLEFAK	LN	6	10	BELLATONA SEC. #1	R1	\$ 2,700	23
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	2407	05/29/18	2413		HUNTING HORSE	TR	9	1	MOUNTAIN ASH ADD	R1A	\$ 3,875	28
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	2413	05/29/18	1042		LESLIE	LN	9	2	BETHERINGTON HEIGHTS	R1	\$ 3,700	35
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	2434	05/30/18	2820		ASTOR	DR	8	4	BERKELEY ADD #3	R1	\$ 3,600	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2441	05/30/18	2426		BRENTWOOD	DR	2	2	NORMANDY PARK	R1	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	PREFERRED SHELTERS	2460	05/31/18	10701	NE	141ST AVE	AVE	13	3	BRIDGE #034	A2	\$ 3,000	55
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	1462	05/14/18	628		GREYSTONE	LN	13	2	BROOKHAVEN #37	R1	\$ 4,000	400
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	1760	05/08/18	205		CHAUTAQUIA	AVE	17	18	WAGGONER'S T.R. FIRST ADD	R3	\$ 4,000	187
1 & 2 FAMILY, ADD OR ALTER-2	LINDEMANN, MARY ANN	1913	05/09/18	15720	E	TECUMSEH	RD	16	1E	NOT SUBDIVIDED	A2	\$ 250,000	2,032
1 & 2 FAMILY, ADD OR ALTER-2	RICE, TRAVIS	1997	05/16/18	1028	W	APACHE	ST	11		ELM HEIGHTS ADD	R1	\$ 80,000	540
1 & 2 FAMILY, ADD OR ALTER-2	BETTER BUILT HOMES, LLC.	2070	05/18/18	6201	E	ROCK CREEK	RD	18	1W	NOT SUBDIVIDED	A2	\$ 30,000	816
1 & 2 FAMILY, ADD OR ALTER-2	HOME FIRST, INC.	2098	05/16/18	1360		DRAGONFLY	RD	27	2	FROST CREEK ADD.	PUD	\$ 45,000	522
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	2130	05/30/18	416		ELM	AVE	2	1	LINCOLN ADD	R1	\$ 50,000	584
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	2132	05/30/18	418		ELM	AVE	2	1	LINCOLN ADD	R1	\$ 150,000	1,415
1 & 2 FAMILY, ADD OR ALTER-2	MJM CONSTRUCTION	2228	05/17/18	820		COLLEGE	AVE	8	2	CAMPUS ADD	R2	\$ 15,000	315
1 & 2 FAMILY, ADD OR ALTER-2	WALDEN, TONNY	2337	05/24/18	315	E	APACHE	ST	26	26	NORMAN, ORIGINAL TOWNSHIP	R1	\$ 10,000	615
1 & 2 FAMILY, ADD OR ALTER-2	SUNROOMS & MORE	2389	05/29/18	109		HIGHLAND	TER	3	1	HIGHLAND VILLAGE ADD SEC 3	R1	\$ 10,000	184
1 & 2 FAMILY, ADD OR ALTER-2	CORNICE UNLIMITED	2348	05/23/18	2717		POPLAR	LN	7	9	FOREST HILLS ADD	R1	\$ 15,000	150
1 & 2 FAMILY, CARPORT-2	EAGLE CARPORTS	2053	05/11/18	745		HIGHLAND	PKY	28	3	WOODSLAWN ADD #1	R1	\$ 2,000	252
1 & 2 FAMILY, FIRE REPAIR	HEINRICH, SHERYL LYNN & ALLEI	2036	05/10/18	525	E	FRANK	ST	23	2W	NOT SUBDIVIDED	R1	\$ 50,000	1,308
1 & 2 FAMILY, PAVING-2	VAUGHN, JOHN L.	364	05/03/18	2701	NE	120TH	AVE	19	1W	NOT SUBDIVIDED	A2	\$ 100	6
1 & 2 FAMILY, PAVING-2	PEASEL, TERRY	1610	05/01/18	4215	W	ROBINSON	ST	1	2	COUNTRY CLUB EST WILLA	R1	\$ 23,000	175
1 & 2 FAMILY, PAVING-2	NOSAK, PAUL	1798	05/02/18	717		CHAUTAQUIA	AVE	41	2	REEDS ADD	R1	\$ 1,430	119
1 & 2 FAMILY, PAVING-2	THE ALLEN DESIGN GROUP, LLC.	2076	05/11/18	1431		HAVERHILL	CIR	17	3	QUEENSTON HEIGHTS	R1	\$ 3,000	456
1 & 2 FAMILY, PAVING-2	CHOU, SUNG F.	2184	05/16/18	3205		CREEKWOOD	CT	29	2	CROSSROADS WEST #5	R1	\$ 1,200	160
1 & 2 FAMILY, PAVING-2	GARCIA CONCRETE	2185	05/18/18	1317		MCKINLEY	AVE	3	4	HARDIE RUCKER ADDITION	R1	\$ 6,000	540
1 & 2 FAMILY, PAVING-2	LAMIRAND, VIRGINIA & MARVIN C.	2270	05/21/18	122	W	RICH	ST	11	22	J.A. JONES ADDITION	R2	\$ 2,500	300
1 & 2 FAMILY, PAVING-2	SCHNEBERGER, GLEN	2328	05/23/18	2716		SUMMIT TERRACE	DR	3	5	SUMMIT LAKES ADD #8	R1	\$ 2,000	240
1 & 2 FAMILY, PAVING-2	C.A. MCCARTY CONSTRUCTION LL	2331	05/23/18	538	S	LAHOMA	AVE	19	3	ROSS ADDITION	R1	\$ 2,000	60
1 & 2 FAMILY, PAVING-2	C.A. MCCARTY CONSTRUCTION LL	2332	05/23/18	540	S	LAHOMA	AVE	20	3	ROSS ADDITION	R1	\$ 4,000	920
1 & 2 FAMILY, PAVING-2	BROWN, RANDY	2333	05/24/18	2318		RAVENWOOD	LN	3	2	HALL PARK	R1	\$ 3,300	250
1 & 2 FAMILY, PAVING-2	RILEY CONCRETE LLC.	2458	05/31/18	1527		MELROSE	DR	18	5	EDGEWATER 4TH ADD	R1	\$ 4,000	200
1 & 2 FAMILY, STORAGE BLDG-2	ROCK CREEK BUILDINGS	1541	05/25/18	6508	NE	81ST	AVE	1	2	OAKCREST ADD	RE	\$ 17,575	1,200
1 & 2 FAMILY, STORAGE BLDG-2	BETTER BARNS	1655	05/02/18	2551	NE	108TH	AVE	6	1	PRIDE #003	A2	\$ 11,000	720
1 & 2 FAMILY, STORAGE BLDG-2	GOTCHA COVERED INC.	1767	05/04/18	6501	NE	108TH	AVE	35	1W	NOT SUBDIVIDED	A2	\$ 20,000	1,500
1 & 2 FAMILY, STORAGE BLDG-2	PRO BOX PORTABLE STORAGE	1805	05/02/18	5868		BLUE LAKE	DR	1	4	BLUE LAKES ADDITION	A2	\$ 2,450	320
1 & 2 FAMILY, STORAGE BLDG-2	SCRUGGS CONSTRUCTION	1901	05/03/18	7201		LETT	CIR	25	1W	LETT FARMS COS	A2	\$ 60,000	1,800
1 & 2 FAMILY, STORAGE BLDG-2	NC CONSTRUCTION, LLC	1981	05/09/18	15055	E	INDIAN HILLS	RD	32	1E	NOT SUBDIVIDED	A2	\$ 29,000	1,500
1 & 2 FAMILY, STORAGE BLDG-2	TANG, EDDIE K.	2069	05/11/18	3330		CRYSTAL SPRING	DR	8	1	NOT SUBDIVIDED	RE	\$ 3,000	144
1 & 2 FAMILY, STORAGE BLDG-2	HUDSON POST FRAME, LLC	2090	05/15/18	215		HOFFMAN	DR	5	1	HOFFMANN HEIGHTS	RE	\$ 10,800	624
1 & 2 FAMILY, STORAGE BLDG-2	OUTDOOR ESCAPES, LLC.	2233	05/18/18	2014		JOE TAYLOR	ST	4	4	ROLLING HILLS ESTATES #1	R1	\$ 40,000	352
1 & 2 FAMILY, STORAGE BLDG-2	COJAC PORTABLE BUILDINGS	2247	05/18/18	1177		ROBINHOOD	LN	9	4	SHERWOOD FOREST #3	R1	\$ 3,243	120
1 & 2 FAMILY, STORAGE BLDG-2	8 HENRY'S CONSTRUCTION, LLC.	2306	05/24/18	8600		PAYTON	LN	11A	1	STERLING HEIGHTS	RE	\$ 50,000	1,800
1 & 2 FAMILY, STORAGE BLDG-2	TATUM, RYAN S & WHITNEY N	2307	05/25/18	1050		ROCKLAND RIDGE	LN	3	1	VISTA SPRINGS ESTATES ADD. 1	RE	\$ 10,000	252
1 & 2 FAMILY, SWIMMING POOL-3	S & S POOLS	1564	05/23/18	604		RIVERWALK	CT	4	2	SHADOWBRIDGE ADD #4	R1	\$ 45,000	576
1 & 2 FAMILY, SWIMMING POOL-3	SPARTAN POOLS & PONDS	1927	05/04/18	725		MEADOW RIDGE	RD	1	2	BROOKHAVEN #34	R1	\$ 70,000	1,134
1 & 2 FAMILY, SWIMMING POOL-3	SIGNATURE CUSTOM POOLS	2232	05/24/18	1917		ROSEBROOK	RD	4	3	BROOKHAVEN #40	R1	\$ 55,000	948
1 & 2 FAMILY, SWIMMING POOL-3	S & S POOLS	2330	05/30/18	4104		TETON OVAL	DR	3	4	CASCADE ESTATES PUD #6	PUD	\$ 49,850	576
1 & 2 FAMILY, SWIMMING POOL-3	SIGNATURE CUSTOM POOLS	2352	05/25/18	908		CORBETT	DR	35	2	ARBOR LAKE ADD #5	R1	\$ 68,000	900
1 & 2 FAMILY, SWIMMING POOL-3	SIGNATURE CUSTOM POOLS	2353	05/23/18	1112		WELLMAN	DR	23	2	ARBOR LAKE ADD #5	R1	\$ 65,000	800
1 & 2 FAMILY, SWIMMING HOME REPLACE-2	LEMMON, JUANITA	2091	05/18/18	218		DRIFTWOOD	DR	11	2	NORMANDY ESTATES	RE	\$ 52,900	1,216

City of Norman
BUILDING PERMITS AND INSPECTIONS

RESIDENTIAL PERMITS
Issued MAY 2018 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 FAMILY, NEW CONSTRUCTION-2	SKYRIDGE HOMES, INC.	1515	05/02/18	1223		STONE CREEK	DR	35	1	STONE LAKE ADDITION	R1	\$ 157,500	2,355
1 FAMILY, NEW CONSTRUCTION-2	MAXX CONSTRUCTION, INC.	1532	05/30/18	3718		ANDREW	CT	22	7	CEDAR LAKE SEC #2	R1	\$ 275,000	3,006
1 FAMILY, NEW CONSTRUCTION-2	MURFIELD HOMES	1537	05/07/18	1461		FIRELY	DR	22	1	FROST CREEK ADD.	PUD	\$ 352,170	5,249
1 FAMILY, NEW CONSTRUCTION-2	LANDMARK FINE HOMES, LP.	1675	05/01/18	3333		CHAMPTON GAP	WAY	19	1	SPRINGS AT GREENLEAF TRAIL:	PUD	\$ 291,370	2,745
1 FAMILY, NEW CONSTRUCTION-2	ARMSTRONG HOMES	1690	05/11/18	2116		OAKRIDGE	DR	2	1	OAKRIDGE EST #2	RE	\$ 300,000	4,164
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	1700	05/07/18	900		OLD FRISCO	RD	1	4	GREENLEAF TRAILS ADD 8	PUD	\$ 202,050	2,245
1 FAMILY, NEW CONSTRUCTION-2	FOSTER SIGNATURE HOMES	1748	05/07/18	4408		FARM HILL	RD	5	3	FOUNTAIN VIEW SEC. #1	R1	\$ 328,590	5,269
1 FAMILY, NEW CONSTRUCTION-2	D P GAMBLE HOMES	1755	05/17/18	2008		WOOD VALLEY	CT	4	2	SUMMIT VALLEY #2	R1	\$ 187,560	2,913
1 FAMILY, NEW CONSTRUCTION-2	D P GAMBLE HOMES	1756	05/17/18	2012		WOOD VALLEY	CT	5	2	SUMMIT VALLEY #2	R1	\$ 178,020	2,530
1 FAMILY, NEW CONSTRUCTION-2	C.A. MCCARTY CONSTRUCTION LL	1768	05/03/18	1021	W	BOYD	ST	4	3	THREE OAKS ADD	R1	\$ 300,000	3,097
1 FAMILY, NEW CONSTRUCTION-2	CORNMAN CONSTRUCTION	1890	05/14/18	4708		PORTER	AVE	7	2W	NOT SUBDIVIDED	RE	\$ 1,900,000	12,489
1 FAMILY, NEW CONSTRUCTION-2	MONTEREY CONSTRUCTION	1904	05/15/18	1401		FIRELY	DR	25	1	FROST CREEK ADD.	PUD	\$ 403,770	5,302
1 FAMILY, NEW CONSTRUCTION-2	SOONER BUILT LLC.	1912	05/10/18	3726		ANDREW	CT	37	7	CEDAR LAKE SEC #2	R1	\$ 161,820	2,509
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	2035	05/17/18	701		BARBAROOT	DR	1	3	TRAILWOODS SEC 9	PUD	\$ 186,300	2,070
1 FAMILY, NEW CONSTRUCTION-2	LANDMARK FINE HOMES, LP.	2084	05/14/18	3309		MOUNT MITCHELL	LN	11	3	SPRINGS AT GREENLEAF TRAIL:	PUD	\$ 301,295	2,704
1 FAMILY, NEW CONSTRUCTION-2	WINDSTONE CONSTRUCTION	2092	05/17/18	4418		FOUNTAIN VIEW	DR	13	2	FOUNTAIN VIEW SEC. #1	R1	\$ 500,000	4,232
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	2100	05/14/18	3900		WILTSHIRE	DR	6	7	BELLATONA SEC. #1	R1	\$ 255,000	2,077
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	2101	05/14/18	3908		ABINGDON	DR	3	15	BELLATONA SEC. #1	R1	\$ 132,000	2,519
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	2105	05/17/18	619		CAROLYN RIDGE	RD	7	2	RED CANYON RANCH SEC 5	PUD	\$ 285,030	3,167
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	2106	05/17/18	623		CAROLYN RIDGE	RD	2	2	RED CANYON RANCH SEC 5	PUD	\$ 273,960	3,044
1 FAMILY, NEW CONSTRUCTION-2	AMERICAN STANDARD HOME	2133	05/16/18	1211		STONE CREEK	DR	25	1	STONE LAKE ADDITION	R1	\$ 144,090	2,438
1 FAMILY, NEW CONSTRUCTION-2	AMERICAN STANDARD HOME	2134	05/16/18	1219		STONE CREEK	DR	23	1	STONE LAKE ADDITION	R1	\$ 138,150	2,128
1 FAMILY, NEW CONSTRUCTION-2	LANDMARK FINE HOMES, LP.	2145	05/21/18	4212		HACKNEY WICK	RD	9	2	CARRINGTON PLACE ADD #12	R1	\$ 537,360	4,567
1 FAMILY, NEW CONSTRUCTION-2	STONEWALL HOMES, LLC.	2161	05/17/18	1853		DANFIELD	DR	3	2	BROOKHAVEN #23	R1	\$ 750,000	6,795
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	2204	05/29/18	806		MOSSY	RD	9	1	TRAILWOODS SEC 9	PUD	\$ 161,280	1,792
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	2206	05/29/18	617		BLUE FISH	RD	1	4	TRAILWOODS SEC 10	PUD	\$ 177,840	1,976
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	2206	05/29/18	3118		TIMBER SHADOWS	DR	1	2	HIGHLAND VILLAGE ADD SEC 7	R1	\$ 165,000	3,246
1 FAMILY, NEW CONSTRUCTION-2	SHERIDAN HOMES, LLC.	2231	05/29/18	3118		LYNFORD	LN	2	12	BELLATONA SEC. #1	R1	\$ 140,040	2,160
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	2234	05/18/18	3905		LYNFORD	LN	2	12	BELLATONA SEC. #1	R1	\$ 140,040	2,160
1 FAMILY, NEW CONSTRUCTION-2	LEGACY HOMES CONSTRUCTION, I	2303	05/29/18	1221		PEBBLE POND	DR	3	2	STONE LAKE ADDITION	R1	\$ 184,000	2,609
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	2349	05/31/18	608		CAROLYN RIDGE	RD	10	1	RED CANYON RANCH SEC 5	PUD	\$ 235,530	2,617
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	2350	05/31/18	706		LEOPARD LILY	DR	2	1	TRAILWOODS SEC 9	PUD	\$ 210,780	2,342
1 FAMILY, NEW CONSTRUCTION-2	MAXX CONSTRUCTION, INC.	2412	05/30/18	3714		ANDREW	CT	34	7	CEDAR LAKE SEC #2	R1	\$ 280,000	2,700
RESIDENTIAL STORAGE CONTAINER/	COOL BOX PORTABLE STORAGE	2477	05/31/18	619		SHERWOOD	DR	3	4	MORNINGSIDE	R1	\$ 280,000	2,700
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	1009	05/01/18	904		COLLEGE	AVE	6	2W	REDBUD ESTATES	R3		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	1726	05/01/18	411		FLOYD	AVE	8	2	REDBUD ESTATES	RE		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN	1991	05/08/18	1100		COLLEGE	AVE	6	2W	REDBUD ESTATES	R3		
TEMPORARY ROLL-OFF, OTHER	WASTE CONNECTIONS, INC.	2021	05/08/18	333	SE	12TH	AVE	1	5	TRIAD #3	C2		
TEMPORARY ROLL-OFF, OTHER	WASTE CONNECTIONS, INC.	2050	05/11/18	1930	NW	24TH	AVE	1	1	UNIVERSITY NORTH PARK SEC.	PUD		
TEMPORARY ROLL-OFF, OTHER	WASTE CONNECTIONS, INC.	2082	05/14/18	1950	NW	ALAMEDA	ST	1	1	WASHINGTON IRVING ADD	R1		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	2187	05/16/18	3301	W	MAIN	ST	1	1	WASHINGTON IRVING ADD	C2		
TEMPORARY ROLL-OFF, OTHER	BOOMER ENVIRONMENTAL	2187	05/18/18	563		BUCHANAN	AVE	1	1	OLDE TOWNE	C3		
TEMPORARY ROLL-OFF, OTHER	MR. DUMPSTER RENTAL	2265	05/23/18	513	S	UNIVERSITY	BLVD	52	1	LARSH'S UNIVERSITY ADD	CFCB		
TEMPORARY ROLL-OFF, OTHER	WASTE CONNECTIONS, INC.	2289	05/21/18	700		RIDGECREST	CT	1	1	WALNUT RIDGE ADD #2	RM6		
TEMPORARY ROLL-OFF, OTHER	WASTE MANAGEMENT	2295	05/23/18	216	E	MAIN	ST	8	13	NORMAN, ORIGINAL TOWNSHIP	C3		
TEMPORARY ROLL-OFF, OTHER	WASTE CONNECTIONS, INC.	2299	05/22/18	3522	NW	24TH	AVE	1	1	SHOPS AT TECUMSEH CROSSIN	C2		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	2367	05/25/18	2901		BROCK	DR	1B	2	BROCK INDUSTRIAL PARK #2	I1		
TEMPORARY ROLL-OFF, RESIDENTI/	CITY OF NORMAN-SANITATION	1780	05/25/18	1111		OAK TREE	AVE	1	1	UNIVERSITY COMMONS	PUD		
TEMPORARY ROLL-OFF, RESIDENTI/	CITY OF NORMAN	1951	05/07/18	5709		DIXON	ST	3	4	PRIDE #031	RE		
TEMPORARY ROLL-OFF, RESIDENTI/	CITY OF NORMAN	2127	05/14/18	305		STANTON	DR	12	1	LAKEVIEW TERRACE	R1		

City of Norman
BUILDING PERMITS AND INSPECTIONS
RESIDENTIAL PERMITS
Issued MAY 2018 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	2245	05/21/18	5911		MASON	ST	13	1	PRIDE #130	RE		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	2314	05/23/18	3814	NW	DELLA	ST	8	2	MARLATT ADD	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	2340	05/23/18	6707		ALAMEDA	ST	30	1W	NOT SUBDIVIDED	A2		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	2414	05/29/18	4605		FOUNTAIN GATE	DR	16	1	FOUNTAIN GATE	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	2480	05/31/18	13811		CHAPARRAL	RD	4	15	THUNDERBIRD HILLS	RE		

Total Permits (excluding temp roll-off)	145	Average Valuation	\$ 81,052	Average Project Area	968 sq ft
Total Valuation	\$ 11,752,538	Total Project Area	140,370 sq ft		

Permit Description	Sq Ft	Valuation	Count	Subtotal Valuation	Subtotal Count
1 FAMILY, NEW CONSTRUCTION-2	3,408	\$0	0	\$0	0
Average Project Area	2,433	\$0	0	\$0	0
Average Living Area	77,847	0 SF	0	0 SF	0
2 FAMILY, NEW CONSTRUCTION	0	\$0	0	\$0	0
GARAGE APT., NEW CONST	0	\$0	0	\$0	0
0 SF	0 SF	0 SF	0	0 SF	0

Permit Description	Sq Ft	Valuation	Count	Subtotal Valuation	Subtotal Count
3+ FAMILY, FOUNDATION PERMIT-2	0	\$0	0	\$0	0
3+ FAMILY, SHELL	0	\$0	0	\$0	0
3+ FAMILY, INTERIOR FINISH	0	\$0	0	\$0	0
3+ FAMILY, NEW FULL PERMIT (3-4 DU/BDG)	0	\$0	0	\$0	0
3+ FAMILY, NEW FULL PERMIT (5+ DU/BDG)	0	\$0	0	\$0	0
3+ FAMILY, STORAGE BLDG-2	0	\$0	0	\$0	0
3+ FAMILY, CARPORT-2	0	\$0	0	\$0	0
3+ FAMILY, POOL	0	\$0	0	\$0	0
3+ FAMILY, OTHER NON-DU	0	\$0	0	\$0	0
3+ FAMILY, TOTAL	0	\$0	0	\$0	0

Total Accessory Buildings	13	\$259,068	13	\$259,068	13
Total Paving & Pools	18	\$405,380	18	\$405,380	18
Total Add/Alt	13	\$713,000	13	\$713,000	13

RESIDENTIAL STORAGE CONTAINER	1				
TEMPORARY ROLL-OFF, RESIDENTIAL	8				
TEMPORARY ROLL-OFF, OTHER	13				
SEASONAL STORAGE CONTAINER	0				

DEMOS-RESIDENTIAL ADDRESS	NET # DU
914 Timberdell Road	-1
2327 Coltonwood Road	-1
1012 W Lindsey Street	-1

TOTAL PERMITS	145	TOTAL PERMITS	145
TOTAL VALUE	\$11,752,538	TOTAL VALUE	\$11,752,538

MONTHLY BUILDING REPORT SUMMARY - NORMAN, OK

6/1/2018

RESIDENTIAL PERMITS	MAY 2018			MAY 2017		
	Number of Permits	Dwelling Units	Valuation	Number of Permits	Dwelling Units	Valuation
New Construction						
1 Family						
Detached Dwellings	32	32	\$10,095,505	35	35	\$7,939,496
Attached Dwellings	0	0	\$0	0	0	\$0
Manufactured Home (New)	0	0	\$0	0	0	\$0
Other (Non-dwelling)	0	na	\$0	0	na	\$0
2 Family						
Duplexes (2 DU per bldg)	0	0	\$0	0	0	\$0
Garage Apartments	0	0	\$0	0	0	\$0
3+ Family						
Foundation	0	na	\$0	0	na	\$0
Shell	0	na	\$0	0	na	\$0
Interior Finish	0	0	\$0	0	0	\$0
Full Permit (3-4 DU per bldg)	0	0	\$0	0	0	\$0
Full Permit (5+ DU per bldg)	0	0	\$0	0	0	\$0
Other (Non-dwelling)	0	na	\$0	2	na	\$65,000
Total Residential New	32	32	\$10,095,505	37	35	\$8,004,496
Net Residential Demos & Removals		-3			-1	
Net Residential Units		29			34	
Additions & Alterations						
1 & 2 Family						
Additions & Alterations	13		\$713,000	15		\$924,307
Manufactured Home (Replace)	1		\$52,900	0		\$0
Paving & Pools	18		\$405,380	18		\$467,090
Accessory Buildings	13		\$259,068	17		\$296,740
Storm Shelters	68		\$226,685	34		\$102,062
3+ Family						
Addition & Alteration (All Types)	0		\$0	1		\$35,000
Total Residential Additions & Alterations	113		\$1,657,033	85		\$1,825,199
TOTAL RESIDENTIAL	145		\$11,752,538	122		\$9,829,695

NON-RESIDENTIAL PERMITS	Number of Permits	Valuation	Number of Permits	Valuation
New Construction				
Foundation	6	\$799,827	0	\$0
Shell	1	\$700,000	0	\$0
Interior Finish	3	\$115,000	2	\$675,000
Full Permit	3	\$4,725,000	3	\$446,000
Total Non-Residential New	13	\$6,339,827	5	\$1,121,000
Additions & Alterations				
Additions & Alterations (All Types)	10	\$3,808,986	4	\$931,000
Total Non-Residential Additions & Alterations	10	\$3,808,986	4	\$931,000
TOTAL NON-RESIDENTIAL	23	\$10,148,813	9	\$2,052,000

TOTAL ALL PERMITS	168	\$21,901,351	131	\$11,881,695
--------------------------	------------	---------------------	------------	---------------------

OTHER ACTIVITY	Number	Number
Electrical Permits	107	111
Heat/Air/Refrigeration Permits	188	118
Plumbing & Gas Permits	131	118
Sign Permits	14	27
Water Well Permits	2	3
Garage Sale Permits	250	246
Structure Moving Permits	1	2
Demo - Residential Permits	3	1
Demo - Non-residential Permits	4	3
Temporary Const Bldgs & Roll-off Permits	25	20
Lot Line Adjustments Filed	1	0
Certificate of Occupancy (CO) Permits	121	166
All Field Inspections	2,392	2,384

YEAR TO DATE	JANUARY-MAY 2018			JANUARY-MAY 2017		
	Number of Permits	Dwelling Units	Valuation	Number of Permits	Dwelling Units	Valuation
Residential New Construction	184	184	\$49,367,775	150	147	\$35,630,992
Residential Demos/Removals	na	-17	na	na	-7	na
Residential Additions/Alterations	453	na	\$9,240,404	481	na	\$7,507,031
Non-residential New Construction	48	na	\$20,459,052	22	na	\$15,626,119
Non-residential Additions/Alterations	61	na	\$16,515,259	43	na	\$8,088,267
TOTAL YEAR TO DATE	746	167	\$95,582,490	696	140	\$66,852,409

Reporting of data changed with the July 2015 report. The purpose is to more thoroughly delineate residential construction for reporting to the Reapportionment Commission and Census Bureau. Data previously reported was grouped differently and individual permit types may or may not correspond to data after this date.

REVITALIZATION 10C

CDBG and HOME Investment Partnerships Programs

The Fourth Year Action Plan for the FYE2019 CDBG and HOME programs was approved by the Norman City Council on May 8, 2018. The Plan is the culmination of the Citizen Participation Process to program \$843,653 of CDBG funds and \$423,525 of HOME funds. The Action Plan has been forwarded to HUD for approval for a July 1, 2018 start date.

The CDBG Program opened bids on November 30, 2017 for two projects for the Horizontal Saw Cut Sidewalk Repair Projects (Bid 1718-30 and Bid 1718-31). The two locations are approximately one square mile each. Core Area Phase 2; Robinson on the north, RR Right-of Way on the west, Boyd Street on the south, and Carter/ Reed/ Porter on the east. Colonial Estates; Alameda on the north, 12th Ave SE on the west, Lindsey Ave on the south, and 24th Ave SE on the east. A mandatory pre-bid meeting was November 7, 2017 with two firms participating. One bid for each project was received from Precision Concrete Cutting of Oklahoma City. The bid for the Core Area Phase 2 was accepted and the contract price for the Colonial Estates was negotiated to reduce the scope of the project based upon the unit prices submitted to bring into the allowable budget. Both construction contracts were awarded at the February 13, 2018 City Council Agenda. Construction was completed at the Colonial Estates location on March 15, 2018. Construction is underway on the Core Area location with completion anticipated in early June. Final acceptance of the project is scheduled for June 26, 2018.

CDBG Disaster Relief Grant

The status of the CDBG DR project locations is as follows:

- Project #1 (108th Ave SE from SH9 to Etowah Road) 100% complete.
- Project #2 (120th Ave SE from SH9 to Etowah Road) 90% complete with one drainage structure remaining to be installed after AT&T relocation in complete. Change Order approved at the March 13, 2018 City Council meeting for additional drainage structure.
- Projects #3, #5, and #6 generally located at 120th Ave NE and Tecumseh NE are underway with completion delayed until July 2018 due to inclement weather.
- Projects #8 (120th Ave NE from Tecumseh to Stella Rd) and #9 (Stella Rd from 132 Ave NE to 144th Ave NE) are under construction with punch list being completed on Project #9 and anticipated completion for Project #8 May 2018.
- Projects #4 (84th Ave NE north of Rock Creek) and #7 (Rock Creek from 108th Ave NE to 120th Ave NE). Bid opening was held on February 8, 2018 with Silver Star Construction being the low bidder. Construction contract was executed on March 13th. Initiation of construction has been delayed due to a contractual issue with the Oklahoma Department of Commerce.

Homeless Activities

On May 20, the housing placement report for the Ready for Zero initiative was made to Community Solutions for the month of March. There were two housing placements made (0 Veteran; 2 Chronic). HUD has begun the initial registration steps for the 2018 Continuum of Care Application.

Housing Programs

May 2018

CDBG – The summary below includes the status of each of the rehabilitation programs that are offered.

- One rehabilitation project is currently under contract, one project is in the development stage, three rehabilitation projects were completed since July 1, 2017.
- Two emergency repair projects are under contract; fifteen emergency repair projects were completed since July 1, 2017.
- One accessibility modification is currently under contract; six accessibility modification projects have been completed since July 1, 2017.

Social and Voluntary Services Commission

Twenty-four non-profit agencies submitted applications totaling almost \$270,000 for the \$175,000 allocated in the FYE18 City of Norman budget. On June 19, 2017 applicants made presentations to the Social and Voluntary Services Commission. On June 26, 2017, the Social and Voluntary Services Commission met and recommended funding to twenty-two of the applicants. Contracts for these awards were approved by the Norman City Council at the August 22, 2017 meeting. All expenditures are progressing. On March 26, 2018 the Social and Voluntary Services Commission met and reported on the site visits made at each agency that received an award. No issues were noted.

The Application for the FYE19 Social and Voluntary Services Commission funding was announced on April 30, 2018 with a due date of June 1, 2018. The Commission will hear oral presentations from the applicants on June 18th with awards being considered on June 25th. Contracts will be on the August 27th City Council Agenda.

Code Compliance

Code Compliance investigated 1,097 new code violation cases and 650 of those were proactive. 887 code cases were closed with 647 cases remaining open. 716 Violation letters were mailed out and 330 legal documents were filed at the courthouse. 3,590 Tasks were completed, such as initial inspections, re-inspections, additional site visits, charges, postings, inspector abated, etc. City-wide proactive enforcement began on March 15, 2012.

	Total New Cases and Number of Proactive Cases for FYE 2018												
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Total Cases	965	1354	914	635	510	302	569	394	532	531	1097		7803
Proactive Only	532	688	478	305	336	163	403	196	305	309	650		4365

	Work Orders, Owner Abatement after Work Order Issued, and Liens Filed FYE 2018												
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Work Orders	29	56	28	23	7	9	6	10	6	19	35		228
Owner Abated	7	20	27	12	7	2	2	1	2	0	7		87
Liens Filed	28	14	17	8	12	0	0	17	5	5	8		114

		Signs Removed from Rights-of-Way FYE 2018												
		July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Signs Removed		96	77	170	115	103	63	171	71	43	146	80		1135

Oil & Gas Activity - FYE 2018													
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Active Producing Wells	95	90	90	90	90	92	92	87	94	90	85		
Inactive Producing Wells	43	47	47	47	47	45	45	50	43	47	52		
Active Injection Wells	7	7	7	7	7	7	7	7	6	6	5		
Inactive Injection Wells	11	11	11	11	11	11	11	11	12	12	13		
Total Wells:	156	155	155	155	155	155	155	155	155	155	155	0	
Monthly Well Inspections	156	155	96	59	155	155	155	155	155	155	155		1551
Additional Well Inspections	11	8	5	3		5		5		10	4		51
Drilling Permit Applications Received	1												1
Drilling Permits Issued		1											1
Active Drilling Locations & Completions			1	1		1	1						4
Wells Plugged		1						1					2
Plugged Location Restoration													0
Hazardous Incidents						1	2						3
Mechanical Integrity Tests				1	1		4						6
FOIA Requests			1										1
BOA Hearings							1						1
Charges Filed										2			2
Predevelopment Notices				1		1							2
Public Works Assist/Plat Review	1	1	1	1			1	1	1	1	1		9

POLICE

11



Administrative Summary

May 2018 Summary



Operations

Part I Crimes	2018	Current	2017	2018	Year-To-Date	2017
		MONTH 5YR AVG			YTD 5YR AVG	
Murder	0	0	0	1	4	6
Rape	4	4	8	33	24	26
Robbery	4	4	5	23	23	19
Agg. Assault	20	17	24	74	68	75
Burglary	49	58	47	246	304	251
Larceny	235	288	224	1,086	1,382	1,123
Motor Vehicle Theft	23	30	19	143	124	124
Arson	0	1	0	4	2	1
Part I Totals:	335		327	1,610		1,625
Part II Crimes						
DUI/APC	44	46	50	204	203	168
Drunkness	56	57	57	229	282	261
Drug Violations	100	98	110	506	480	428
Forgery	13	22	17	68	123	99
Vandalism	71	68	73	365	377	430
Others	403	NA	386	1,835	NA	1,813
Part II Totals:	687		693	3,207		3,199
Total Reported Crime:	1,022		1,020	4,817		4,824
Other Reported Activity						
Public Peace Reports	221	164	200	977	780	941
Warrants Served	143	140	123	651	656	519
Other Reports Totals:	364		323	1,628		1,460
Total Case Reports:	1,386		1,343	6,445		6,284
Collisions						
Fatality	0	1	0	2	2	3
Injury	72	62	73	263	280	272
Non-Injury	115	163	130	503	799	679
Total Collisions:	187		203	768		954
Call for Service						
CAD Activity (Total)	16,742	NA	15,383	14,786	NA	13,212
Calls for Service (Police)	8,570	NA	8,106	40,913	NA	38,291
Total CFS:	25,312		23,489	55,699		51,503
Citations & Warnings:						
Citations	1,095	NA	1,665	6,015	NA	7,619
Warnings	2,104	NA	2,118	11,287	NA	10,170
Total Citations & Warnings:	3,199		3,783	17,302		17,789

** Public Peace reports include: Animal Bite, Found Property, Recovery/Other Agency Vehicles, Mental Case, Unattended Death and Other

** Five Year Average based on 2012 to 2016

ANIMAL CONTROL 11A

Norman Animal Welfare Monthly Statistical Report May 2018



IN SHELTER ANIMAL COUNTS

	2017			2018			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	56	30	86	79	53	132	46	53%
Ending	79	83	162	87	103	190	28	17%

ANIMAL INTAKES

	2017			2018			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	112	86	198	141	107	248	50	25%
Owner Relinquish	57	27	84	21	18	39	(45)	-54%
Owner Intended Euth	0	1	1	2	1	3	2	200%
Transfer In	0	0	0	0	0	0	0	
Other Intakes	3	2	5	35	5	40	35	700%
TOTAL LIVE INTAKES	172	116	288	199	131	330	42	15%

OTHER STATISTICS

	2017		2018		Comparisons	
	Total	Total	Total	Total	Difference	Percent
Wildlife Collected (DOA)	N/A	0	12	12	12	
Dog Collected (DOA)	N/A	0	4	4	4	
Cat Collected (DOA)	N/A	0	4	4	4	
Wildlife Transferred	N/A	0	15	15	15	
Intake Horses	N/A	0	0	0	0	
Intake Cows	N/A	0	0	0	0	
Intake Goats	N/A	0	2	2	2	
Intake Sheep	N/A	0	0	0	0	
Intake Rabbits	N/A	0	0	0	0	
Intake Pigs	N/A	0	1	1	1	
Intake Other	N/A	0	11	11	11	
TOTAL OTHER ITEMS	0	0	49	49	49	

LENGTH OF STAY (DAYS)

	2017	2018
Dog	N/A	11
Puppy	N/A	10.2
Cat	N/A	10
Kitten	N/A	12.5

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	21	15	0	36

Norman Animal Welfare Monthly Statistical Report May 2018



LIVE ANIMAL OUTCOMES

	2017			2018			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	82	37	119	89	56	145	26	22%
Return To Owner	49	1	50	56	8	64	14	28%
Transferred Out	10	18	28	38	12	50	22	79%
Returned in Field	0	0	0	0	0	0	0	
Other Outcome	0	0	0	0	0	0	0	
TOTAL LIVE OUTCOMES	141	56	197	183	76	259	62	31%

OTHER ANIMAL OUTCOMES

	2017			2018			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	1	1	2	0	2	2	0	0%
Lost in Care	1	2	3	0	0	0	(3)	-100%
Shelter Euth	6	3	9	8	3	11	2	22%
Owner Intended Euth	0	1	1	0	0	0	(1)	-100%
TOTAL OTHER OUTCOMES	8	7	15	8	5	13	(2)	-13%

TOTAL OUTCOMES

	2017			2018			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	141	56	197	183	76	259	62	31%
Total Other Outcomes	8	7	15	8	5	13	(2)	-13%
TOTAL OUTCOMES	149	63	212	191	81	272	60	28%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
	Medical - Sick	1	3	0	4
Medical - Injured	0	0	1	1	10%
Behavior - Aggressive	5	0	0	5	50%
Behavior - Other	0	0	0	0	0%
TOTAL EUTHANASIA	6	3	1	10	

MONTHLY LIVE RELEASE RATE

2017	2018
93.4%	95.2%

Live Outcomes / (Total Outcomes - Owner Int Euth)



Monthly Service By Assignment

January 2018 to May 2018
Animal Welfare Volunteers Recent

Place	Assignment	Jan 2018 Hours	Feb 2018 Hours	Mar 2018 Hours	Apr 2018 Hours	May 2018 Hours	Total Hours
Norman Animal Welfare Center	Groomer	0:00	0:00	0:00	0:00	0:00	0:00
	NAWC-Bather / Groomer	0:00	1:45	0:00	0:21	0:00	2:06
	NAWC-Beautification Volunteer	0:00	0:00	0:00	0:00	0:00	0:00
	NAWC-Cat Socializer	101:36	115:22	106:15	94:28	21:29	439:10
	NAWC-Community Outreach Volunteer	0:00	0:00	0:00	0:00	4:30	4:30
	NAWC-Dog Handler	126:43	133:24	236:47	168:25	92:09	757:28
	NAWC-Foster Program	0:00	0:00	0:00	0:00	0:00	0:00
	NAWC-Laundry	0:00	0:00	0:00	1:17	7:12	8:29
	NAWC-Lobby Greeter	58:12	62:23	30:29	51:00	47:12	249:16
	NAWC-Orientation	31:00	20:00	17:00	0:00	0:00	68:00
	NAWC-Photographer	0:00	0:00	2:38	0:00	0:00	2:38
Total	Other Volunteer Services	0:00	0:00	0:00	0:00	0:00	0:00
	Veterinarian Assistant Tech	44:29	18:39	23:40	50:56	60:10	197:54
Grand total		362:00	351:33	416:49	366:27	232:42	1,729:31

PUBLIC WORKS

12

DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
May, 2018

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed 1 Final Plat through DRT prior to Planning Commission, and 1 Final Plat and 1 Closure for City Council review. He also processed 1 Final Plat for Development Committee Action. The Development Engineer reviewed 22 sets of construction plans and 4 punch lists. There were 162 permits reviewed and/or issued. Fees were collected in the amount of \$15,225.65.

CAPITAL PROJECTS

Lindsey Street Landscape Project:

The landscape phase of the project began on Monday, February 19, 2018 with an estimated completion date of April 15, 2018. This is a \$245,490 landscape project, which was awarded to Garden Depot of Lawton, Oklahoma. The City of Norman is administering the construction of this project.

On August 28, 2012 the citizens of Norman approved a bond issue to finance the local share of eight projects. One of the projects is Lindsey Street from 24th Ave. SW to Berry Road. The proposed improvements include widening Lindsey Street from 3 lanes to 4 lanes with a raised median; a new bridge over Imhoff Creek, continuous sidewalks on both sides of the street; multi-modal improvements including bicycle lanes; aesthetic enhancements including decorative pavement, landscaping, and roadway lighting; underground utilities; accessibility to disabled individuals; and improved drainage system on Lindsey Street.

The project involves the following items:

- Installing an irrigation system outside of the roadway and inside of the raised medians from Berry Road to 24th Ave SW.
- Planting trees, shrubs, and ground cover vegetation

The contractor's activities this month were as follows:

- Completed the installation of irrigation lines inside the raised center-medians.
- Completed the installation of irrigation lines on the north side of Lindsey Street, between SW 24th Avenue and McGee Drive
- Installed irrigation water meters throughout the West Lindsey Street corridor
- Continued the planting of trees and vegetative groundcover in the raised center medians

12th Avenue SE Bond Project:

Construction on the 12th Avenue SE Bond Project began on Monday, March 5, 2018. This is a \$2.8 million construction project awarded to Allen Contracting, Inc. of Oklahoma City, Oklahoma. The project will be completed by September 2018. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project because federal transportation funds are being used. The project boundaries are 12th Avenue SE from north of Cedar Lane Road to Oak Tree Avenue. Two lanes of traffic will remain open during construction.

The project involves the following items:

- Widening 12th Avenue SE from 2-lane to 4-lane
- Addition of five-foot wide on-street bike lanes
- Intersection improvements at 12th Avenue SE/Campus Crest and 12th Avenue SE/State Highway 9
- Continuous sidewalks on both sides with ADA Ramps
- Stormwater improvements

The contractor's activities this month were as follows:

- Finished 8" concrete paving for the southbound lanes west of centerline on 12th Avenue SE
- Shifted traffic from the existing two lanes to the new southbound lanes on 12th Avenue SE
- Started grading the new roadway west of centerline on 12th Avenue SE
- Started State Highway 9 median improvements

2013 CDBG-DR Project Groups 1 and 2:

Construction on the CDBG-DR Project Groups 1 and 2 began on June 16th, 2016 with Silver Star Construction of Moore, Oklahoma. Project Group 1 includes: 84th Avenue NE from Tecumseh Road to Franklin Road, Tecumseh Road from 84th Avenue NE to 120th Avenue NE, and 96th Avenue NE from south of Rock Creek Road to Tecumseh Road. Project Group 2 includes 108th Avenue SE and 120th Avenue SE, both from Etowah Road to State Highway 9. Project Group 3 was awarded on March 13, 2018 and consists of two new Projects: 84th Avenue NE from Rock Creek Road north 0.3 miles and Rock Creek Road from 108th Avenue NE to 120th Avenue NE. Project Group 4 was awarded on August 22, 2017 and consists of two new Projects: 120th Avenue NE, Tecumseh Road to Stella Road and Stella Road, 132nd Avenue NE to 144th Avenue NE.

These three project groups total \$13.9 million in construction projects under contract with Silver Star. Construction, construction management and design are 100% funded by the Department of Housing and Urban Development (HUD) and administered by Oklahoma Department of Commerce (ODOC). Construction engineering services will be completed by Atkins North America of Norman, Oklahoma. Road closures will be necessary during the culvert replacement phase of construction. Detour routes will be posted and local access will be provided at all times during construction.

The project involves the following items:

- Subgrade Stabilization
- New 6" asphalt pavement
- Some roadway widening
- Culvert replacement at most locations
- Ditch grading

Project Groups 1, 2 and 4 are all now substantially complete. The major focus of work now is the culvert replacement change order on 120th Avenue SE, just south of State Highway 9.

The contractor's activities this month were as follows:

- Completed signing and striping on 120th Avenue NE and Tecumseh Road
- Started channel work, grading and culvert removal for culvert replacement on 120th Avenue SE

Main Street Streetscape Project:

Waterline construction on the Main Street Streetscape Project located between James Garner Avenue and Park Drive began on Monday, March 20, 2017 and was completed on Wednesday May 17, 2017.

ODOT held the Streetscape Bid opening on Thursday, May 18, 2017 and awarded the project to the low bidder Rudy Construction on Tuesday, June 5, 2017 in the amount of \$3,052,466.98. The entire streetscape project cost for design, right-of-way, utility relocation and construction will be approximately \$3.9 million. Construction on the streetscape project began on Monday, October 2, 2017

This project involves the following items:

- New Waterline
- Landscaping and Street Furniture
- Sidewalks and ADA Ramps
- Lighting and Traffic Signal Upgrades
- Asphalt Pavement Rehabilitation

The contractor's activities this month were as follows:

- Substantially completed Phase 7 (S. side of Main-Webster to University)
- Started underground utility installations on Phase 8 (S. side of Main-University to Park)
- Started traffic signal fiber installation throughout the length of the project
- Started working on punch list items in Phase 2 (N. side of Main-Santa Fe to Webster)

Imhoff Creek Channel Repair Project:

Construction on the Imhoff Creek Channel Repair Project began on Monday, September 11, 2017. This is a \$751,000 construction project to address damages to a 750-foot segment of articulated concrete block channel caused by the May 2015 Floods. A-Tech Paving of Oklahoma City, Oklahoma is the contractor. The Federal Emergency Management Agency (FEMA) has agreed to reimburse the City 87.5% of the actual construction costs.

This project involves the following items:

- Re-grading the channel bottom and side slopes to match pre-disaster elevations and dimensions
- Re-establishing the plunge pool for energy dissipation located at the downstream end of the project
- Removal of the damaged concrete articulated block segments and drop structure
- Installation of new concrete lined channel and drop structure

The contractor's activities this month were as follows:

- Started on final grading of plunge pool
- Completed drop structure installation

**James Garner Avenue – Phase I
Norman Forward Bond Project**

The project was awarded on March 13, 2018 to Silver Star Construction. The cost of the project is \$1,867,880. It includes reconstruction of the Acres Street intersection to improve safety and to meet Railroad Quiet Zone requirements. The project will create the extension of James Garner Avenue between the railroad and the new Central Library. A Pre-Construction Conference was held on March 22, 2018 to insure coordination between Flintco and Silver Star Construction is established. The contractor began mobilization the last week in March.

The contractor's activities this month include:

- *Waterline installation*
- *Roadway excavation and grading*
- *Installation of storm drain system*

Main Street Bridge over Brookhaven Creek

The project was awarded on June 4, 2018 by ODOT. The successful bidder was Silver Star Construction. The cost of the project is \$4,905,000. The project includes replacing a Structurally Deficient (SD) bridge structure with a triple cell 16' x 8' Reinforced Concrete Box (RCB) and 2100' of channel improvements downstream of the bridge. Work should begin on the project August 1st, 2018. Construction is expected to take 340 days.

Lahoma Avenue from Gray Street to Hughbert

The 2016 Norman Street Maintenance Bond Program includes Urban Roads Reconstruction Projects. The next two street projects are the FYE 2017 Lahoma Street from Gray Street to Nebraska Street and FYE 2018 Lahoma Street from Nebraska Street to Hughbert. These projects were awarded on March 13, 2018. The projects were let together to allow continuity of construction and better unit costs for construction items. The projects were awarded to A-Tech Paving in the amount of \$561,799.25 and \$376,872.00 respectively. This work consists of reconstruction to widen the road to 26 feet and install curb and gutter to improve drainage. Existing sidewalks and ramps will be replaced to provide ADA accessibility. Driveways will be replaced within RW, and are designed to accommodate future sidewalks meeting ADA requirements.

On March 19, 2018 the contractor began mobilization and installation of traffic control for Phase I, from Gray Street to Nebraska Street. Construction of Phase I is expected to be completed by July 9th, 2018 and Phase II will be completed by September 19, 2018.

The Contractor's Activities this month include:

- *Pavement removal along Lahoma Avenue, beginning south of Tonhawa Street to Nebraska Street*
- *Installation of drainage structure*
- *Water line relocation*
- *Excavation of subgrade and placement and compaction of aggregate base at the intersection and just south of Lahoma and Tonhawa*

Sidewalk Program:

FYE 2018 Sidewalk Program bid was awarded on August 8, 2017 by City Council to MTZ Construction in the amount of \$250,650.00 for the five following projects to be scheduled throughout the fiscal year 2018:



Bus Stop Pad and Sidewalk gap fill 700 Block W. Lindsey Street

- **Citywide Sidewalk Reconstruction Program** which is intended to assist property owners in repairing existing sidewalks and constructing new sidewalks along an entire city block. Property owners who wish to participate in the Citywide Sidewalk Reconstruction Project will pay fifty percent (50%) of the estimated cost, with the City paying the remaining fifty- percent (50%) from funds allocated to this project. Construction to repair sidewalk in various residential locations in Norman began in September 2017. Contractor construction to repair sidewalk was completed in December 2017. Approximately \$5,000 in funds remain available for this fiscal year in owner reimbursement funds. Change order no. 2 was approved by City Council on April 24, 2018 to provide improvements to access bus stops throughout the urban area. Work began April 30, 2018 at Main Street and Lahoma Ave. and along the northbound route on Berry Road between Main St. and Robinson St. *Current work is near Oklahoma University during the summer break. Project is 25% complete.*



Bus Stop Pad and Sidewalk gap fill – 700 Block W. Lindsey Street

- **Sidewalk Horizontal Saw Cutting Project** bid was awarded on February 27th, 2018 by City Council to Precision Concrete Cutting of Oklahoma, LLC in the amount of \$40,000.00 in the effort to eliminate many tripping hazards at 70% less cost than replacement. The area identified for this project is bounded by the south side of Boyd Street on the north, south side of Lindsey Street on the south, both sides of Pickard Ave. on the west, the west side of College from Boyd Street to Brooks Street and the west side of Elm Ave. from Brooks to Lindsey Street on the east, both sides of Brooks Street between College Ave. and Elm Ave. These sidewalks have approximately 600 identified tripping hazards over a length of 6 miles of sidewalks. This work began April 30th, 2018 at the intersection of Boyd Street and Pickard Ave. and progressing toward the south on Pickard Ave. to Lindsey Street, then work eastwardly down each avenue toward the University of Oklahoma. Project was completed May 22nd, 2018.

STREETS DIVISION

ASPHALT OPERATIONS

ROUTINE POTHOLE PATCHING OPERATIONS

Streets crews used approximately 9.41 tons of bulk asphalt and cold patch in routine pothole patching operations at locations throughout the City.

REAVES PARK - DEEP PATCHING

Streets crews worked to patch multiple areas in the parking lot of Reaves Park. This deep patch was completed during National Public Works Week Community Service Day operations and required 47.29 tons of asphalt for the repair.

IMHOFF ROAD OVERLAY 156th AVE E TO 168th AVE E

Streets crews began an overlay project on E. Imhoff Road. On May 10, 2018, the Asphalt Paving Crew paved 1.00 mile. The project included 1,709.63 tons of asphalt, drive approach paving, and was a joint paving project with Cleveland County.

DEVONSHIRE DRIVE

Streets crews responded to a resident concern on Devonshire Drive of a deep pothole. Crews responded and removed the asphalt and deep patched the area using 8.37 tons of asphalt.

CONCRETE OPERATIONS

FAIRWAY CT

Streets crews replaced damaged concrete panels on Fairway Court. This repair required 147.00 cubic yards of concrete and resulted in over 480 square yards of repaired driving surface.

ROADSIDE OPERATIONS

MOWING OF ROADSIDE RIGHTS-OF-WAY

Streets Roadside Mowing crew continued their summer mowing schedule. During May, 2018 128.50 miles of rural rights-of-way and 32.00 miles of urban rights-of-way were mowed.

STORMWATER DIVISION

WORK ORDER RESPONSE

Stormwater Division received 37 work order requests and closed 37.

INFRASTRUCTURE

The Stormwater Infrastructure crew worked on 9 drainage repair projects. Six (6) projects were sealing pipes that had caused various sinkholes, replacing a cracked apron around a storm grate, repairing a broken fence over a concrete flume, and repairing a metal plate over a flume, which resulted in a total of 7 yards of concrete used on all projects. The Stormwater Infrastructure crew also helped the Channel Maintenance remove debris from two channels.

DRAINAGE MAINTENANCE

The Channel Maintenance crew trimmed trees and cleared debris in drainage rights-of-way in the urban area and removed 57.75 tons of debris from channels.

The Channel Maintenance crew also continued their mowing schedule in May and mowed 1,612,798 ft² of urban drainage way.

PUBLIC WORKS WEEK

The Stormwater Division participated in the annual Public Works Week activities. At Community Service Day, Stormwater Division personnel helped clean up at Reeves Park. At Demonstration Day, Stormwater Division personnel led the Public Works Week Demonstration Day activities at Lakeview Elementary School, educating more than 63 4th and 5th grade students in Public Works operations.

URBAN STREET SWEEPING OPERATIONS

A total of 406 lane miles were swept resulting in the removal of approximately 273 tons of debris from various curbline streets.

STORMWATER OKIE LOCATES

During the month of May, 2,415 Call 811 Okie Spots were received. Of those requests, 80 were stormwater pipe locates, 144 were physically checked, and 822 were referred to other departments.

CONSTRUCTION SITE STORMWATER MANAGEMENT

Performed 207 inspections of 102 active sites

Issued 0 citations and 0 NOVs to active sites

Issued 1 Earth Change Permit to new projects. YTD Earth Change Permits issued = 39

MS4 OPERATIONS

Received and responded to 29 citizen calls/ YTD Total is 292.

On May 11, Michele Loudenback met with Eddie Roach, Golf Course Superintendent for OU, to discuss ways the Stormwater Division and the Golf Course could partner to protect Bishop Creek.

On May 16, Carrie Evenson, with Raymond Melton from the City of Oklahoma City and Mike Harlan from the City of Moore, gave a presentation on the Lake Thunderbird Watershed TMDL at the APWAOK/OWEA Annual Conference in Tulsa, OK.

On May 17, the Stormwater Division, in conjunction with Ideal Homes, West Franklin Sod Farm, and Triangular Silt Dike, held its biannual Builders Workshop at the West Franklin Sod Farm facility. Sixty-one (61) local builders, developers and representatives of several City departments attended.

On May 21, the Stormwater Division hosted a park clean-up with Hitachi. Ten (10) people were in attendance, and over 90 pounds of trash and debris were removed.

On May 30, Carrie Evenson was an invited speaker on a stream restoration panel at the Southwest Stream & Wetland Restoration Conference in San Antonio, TX.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

Fuel Report

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

Maintenance Report

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

*Monthly Progress Report
Public Works (May 2018)*

Productivity Report

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

MAY 2018
DEVELOPMENT COORDINATION, ENGINEERING,
AND PERMIT REVIEW

Subdivision Development:

FY 17-18 Associated Fees

Planning Commission/Dev Comm Review: This Month Last Month Total

*Norman Rural Cert of Survey...0
 *Final Plats.....1
 *Preliminary Plats.....0
 *Short Form Plat.....0
 *Center City Form Based Code..1

City Council Review:

Certificate of Survey.....0
 Preliminary Plat.....0
 Final Plats.....1
 Certificate of Plat Correction...0
 Encroachment.....0
 Easements.....0
 Closure.....1

\$6,110.00

Development Committee:

Final Plats.....1

Fee-In-Lieu of Detention.....0

\$0.00

Subtotal:

\$6,110.00

\$5,050.00

\$29,750.00

Permits Reviewed/Issued:

(includes Offsite Construction fees)

**Single Family.....29
 ***Commercial.....33
 Multi-Family.....0
 Addition/Alteration.....11
 House Moving.....1
 Paving Only.....10
 Storage Building.....11
 Swimming Pool.....6
 Storm Shelters.....57
 Public Improvements.....2
 Temporary Encroachments.....1
 Fire Line Pits/Misc.....1
 Flood Plain (@\$100.00 each).....0

\$100.00

\$0.00

\$600.00

Total Permits.....

\$9,015.65

\$3,093.26

\$86,864.06

Grand Total.....

\$15,225.65

\$8,635.72

\$117,214.06

*****Construction Plan Review occurrences**

22

16

216

******Punch Lists prepared.....**

4

5

54

- * All Final Plat review completed within ten days.....PI # 13
- ** All Single Family Permits were reviewed and completed within three days.....PI # 10
- *** All Commercial Permits were reviewed and completed within seven days.....PI # 11
- **** All Construction Plans were reviewed within ten days.....PI # 12
- *****All Punch Lists prepared within one day of Final Inspection.....PI # 8

MAY 2018

**DEVELOPMENT COORDINATION,
ENGINEERING, AND PERMIT REVIEW**

**KEN DANNER/TODD McLELLAN/DREW
NORLIN**

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
PI #8 PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	4	100%
PI #10 SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	29	100%
PI #11 COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	33	100%
PI #12 CONSTRUCTION PLAN REVIEW W/I 10 DAYS	22	100%
PI #13 FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	1	100%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2018

STREET DIVISION					
	FYE 2018 May 2018	FYE 2018 May 2018	Year to Date	Year to Date	FYE 2018
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECT ED
Distribute work order requests to field personnel within one day.	99%	10%	85%	85%	100%
Patch 100% of all potholes smaller than one cubic foot within 24 hours (tons of material used)	9.41	94%	125.87	100%	100%
Overlay/pave 10 miles per year.	1.00	10%	15.04	150%	127%
Replace 1,160 square yards of concrete pavement panels	485.00	42%	1,359.00	117%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	-	0%	75.00	18%	50%
Grade all unpaved public roads eight (8) times a year. (approximately 12 miles)	1.00	8%	12.00	100%	100%
Mow 15 ROW-miles of Urban right-of-way, eight times per year	32.00	1%	299.50	250%	420%
Mow 148 miles of Rural Right-of-way thrice per year	128.50	43%	847.50	191%	230%
Apply chemical vegetative control to 160 urban/rural ROW-miles twice per year	-	0%	-	0%	0%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2018

STORMWATER DIVISION					
	FYE 2018 MAY, 2018	FYE 2018 MAY, 2018	Year to Date	Year to Date	FYE 2018
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	406.00	81%	4,122.00	69%	50%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	149.00	1%	8,366.00	84%	70%
Mow 2,271,548 sq. feet of open drainage ways, six times per year	1,612,798.00	12%	8,511,965.00	62%	90%
Perform erosion control inspections of permitted sites within 30 days.	207.00	203%	1,290.00		100%
Permit all earth disturbing operations over 1 acre in size.	1.00	95%	23.00		95%
Inspect City facilities identified as potential stormwater pollution sources.	-	0%	-		50%
Inspect stormwater outfalls.	-	0%	-		20%
Respond to stormwater complaints within 24 hours of the time reported	29.00	100%	292.00		100%
Enforcement actions (NOV's and citations)	-	N/A	14.00		N/A

**PUBLIC WORKS
FLEET DIVISION**
Technician Productivity
Report

FYE 2018

May 2018

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY		INDIVIDUAL PRODUCTIVITY	
		GOAL	ACTUAL	ACTUAL	DIFFERENCE
# 001	136.01	72%		88.1%	16.1%
# 002	160.32	72%		93.5%	21.5%
# 003	136.12	72%		86.4%	14.4%
# 004	140.57	72%		89.0%	17.0%
# 007	130.39	72%		84.4%	12.4%
# 008	171.62	72%		91.8%	19.8%
# 009	130.64	72%		84.9%	12.9%
# 010	125.61	72%		86.7%	14.7%
# 011	165.15	72%		86.6%	14.6%
# 012	138.87	72%		89.5%	17.5%
# 013	135.20	72%		88.8%	16.8%
# 014	106.19	72%		88.1%	16.1%
# 015	138.60	72%		86.1%	14.1%
# 016	96.80	72%		86.9%	14.9%
# 021	151.05	72%		89.2%	17.2%

DIRECT LABOR HOURS	2063.14
TOTAL AVAILABLE HOURS	2341.69
PRODUCTIVITY GOAL	72.0%
ACTUAL PRODUCTIVITY	88.1%

**PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT
May 2018**

**FYE 2018
FUEL REPORT
IN GALLONS**

	<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>
Internal pumps	24,245.00	23,914.00	25,847.98
Outside - sublet	438.55	398.80	0.00
TOTAL	24,683.55	24,312.80	25,847.98

TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	21,017.47	20,925.06	14,417.17	6,370.21

FYE 2018 TO DATE CONSUMPTION				
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	210,988.66	226,074.40	196,117.94	69,407.89

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$2.36	Low	\$2.17	UNLEADED	High	\$2.64	Low	\$2.43
DIESEL	High	\$2.36	Low	\$2.23	DIESEL	High	\$2.85	Low	\$2.85
CNG	High	n/a	Low	\$1.02	CNG	High	n/a	Low	n/a

FASTER CONSUMABLE PARTS PURCHASED		PUBLIC CNG SALES	
REPAIR PARTS	\$36,943.22	Month Total Public CNG Sales	\$9,486
BATTERIES	\$610.28	FYE 2018 To Date Public Sales	\$105,481
OILS/FLUIDS	\$3,532.26	LIFE TO DATE CNG GAS GALLON EQUIVALENT	
TIRES	\$26,812.51	Total Sold Gallons Life To Date	764,903
SUBLET REPAIRS	\$3,541.79	Total Gross Sales Life To Date	\$1,097,660
TOTAL SPENT parts/sublet style="text-align: right;"> \$71,440.06		Life To Date CNG Gas Gallon Equivalent	
		Total Public/City Through-Put CNG Gallons @ Station:	1,556,182

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	27	33	21	255
EMERGENCY ROAD CALLS	6	9	5	47
PM SERVICES	127	102	114	1110
INCLEMENT WEATHER	0	0	0	4
WORK ORDERS	449	461	430	4006
SCHEDULED REPAIRS	195	171	199	1696
NON SCHEDULED REPAIRS	254	290	231	2310

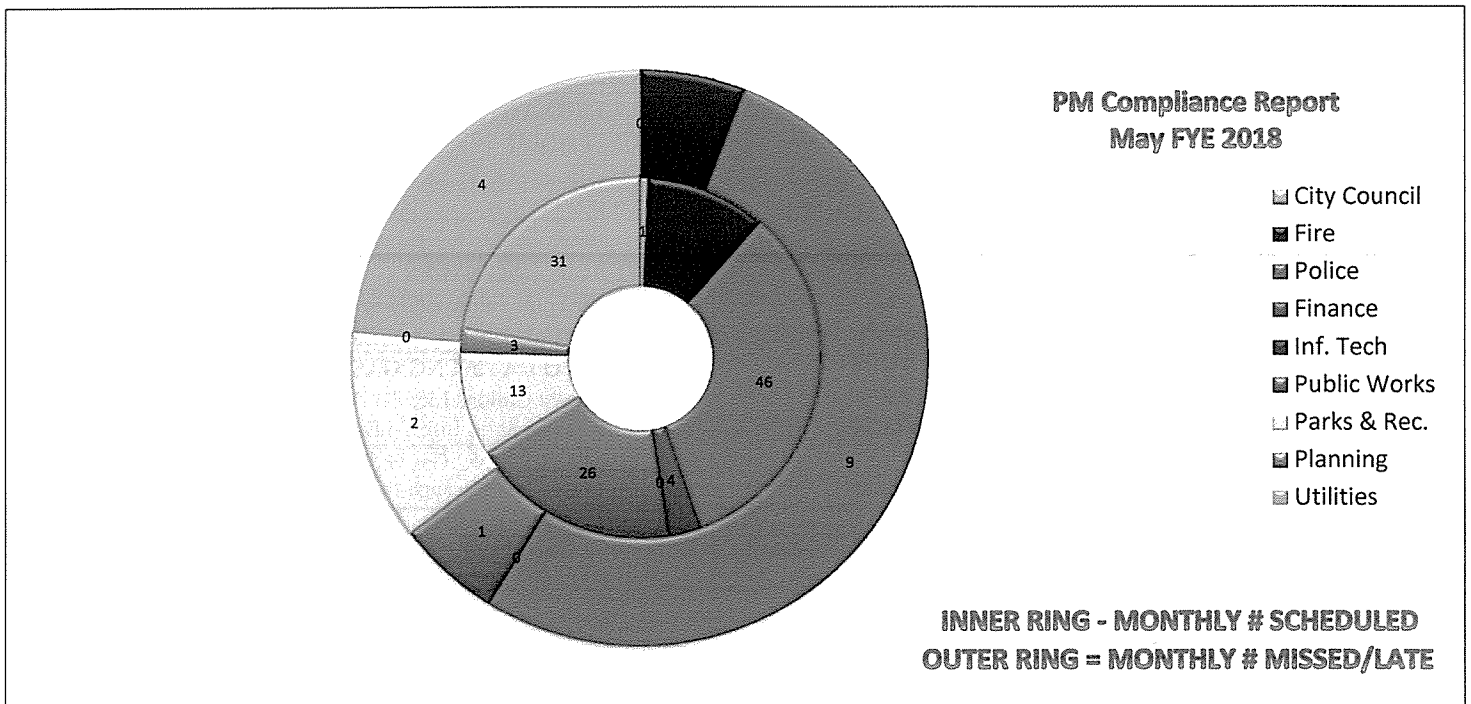
Light Shop	CURRENT MONTH	LAST Month	Two Months Ago	YEAR TO DATE
ROAD SERVICE	2	4	2	29
EMERGENCY ROAD CALLS	4	8	2	18
PM SERVICES	95	67	71	595
INCLEMENT WEATHER	0	0	0	3
WORK ORDERS	209	225	209	1471
SCHEDULED REPAIRS	119	93	93	756
NON SCHEDULED REPAIRS	90	132	116	715

Heavy Shop	CURRENT MONTH	LAST Month	Two Months Ago	YEAR TO DATE
ROAD SERVICE	25	29	19	138
EMERGENCY ROAD CALLS	2	1	3	23
PM SERVICES	32	35	43	370
INCLEMENT WEATHER	0	0	0	1
WORK ORDERS	240	236	221	2,060
SCHEDULED REPAIRS	76	78	106	657
NON SCHEDULED REPAIRS	164	158	115	1,153

May FYE 2018

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	or scheduled date	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
FIRE										
0047	2015 Ford F450 Brush Rig	PSST Fire Suppression	11899	11550	349	miles	4/30/2018	Light Repair	PM-C	6/27/2017
POLICE										
1145	2008 Ford Crown Victoria	Police Patrol	93510	93000	510	miles	5/25/2018	Light Repair	PM-C	8/2/2017
PARKS & RECREATION										
0407	2004 Ford F350	Park Maintenance	110495	110442	53	miles	5/1/2018	Light Repair	PM-C	8/3/2017



Department	Scheduled	Missed/Late	% Late
City Council	1	0	0.0%
Fire	15	1	6.7%
Police	46	9	19.6%
Finance	4	0	0.0%
Inf. Tech	0	0	0.0%
Public Works	26	1	3.8%
Parks & Rec.	13	2	15.4%
Planning	3	0	0.0%
Utilities	31	4	12.9%
Citywide Total	139	17	12.2%

**PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT**

May FYE 2018

Industry Standard Compliance: Not To Exceed 5%

Department/Division	Number of PMs Scheduled	Number of PMs Completed On Time	Number of PMs Completed LATE	Number of PMs Still Past Due	Current % PENDING	Year To Date Non-Compliance Trend
CITY CLERK						
CITY COUNCIL					0%	0%
BUILDING ADMINISTRATION					0%	0%
CUSTODIAL	1	1			0%	0%
BUILDING MAINTENANCE					0%	0%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	0%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY					0%	50%
FINANCE						
METER SERVICES	4	4			0%	17%
PLANNING						
PLANNING ADMINISTRATION					0%	0%
BUILDING INSPECTIONS	3	3			0%	0%
CODE COMPLIANCE					0%	0%
PUBLIC WORKS						
ENGINEERING	2	2			0%	0%
STREETS	10	9	1		0%	6%
STORMWATER	3	3			0%	0%
TRAFFIC	4	4			0%	4%
STORMWATER QUALITY	2	2			0%	0%
FLEET	5	5			0%	0%
POLICE						
ANIMAL CONTROL	3	3			0%	5%
POLICE ADMINISTRATION	2	1	1		0%	9%
POLICE STAFF SERVICES	4	3	1		0%	6%
POLICE CRIMINAL INVESTIGATIONS	2	2			0%	22%
POLICE PATROL	21	17	3	1	5%	25%
POLICE SPECIAL INVESTIGATIONS	4	4			0%	9%
POLICE EMERGENCY COMMUNICATION	2	1	1		0%	13%
FIRE						
FIRE ADMINISTRATION	1	1			0%	38%
FIRE TRAINING					0%	0%
FIRE PREVENTION	1	1			0%	23%
FIRE SUPPRESSION	7	6	1		0%	16%
FIRE DISASTER PREPAREDNESS	1	1			0%	17%
PARKS & RECREATION						
PARK MAINTENANCE	13	11	1	1	8%	8%
PARKS & RECREATION					0%	0%
PUBLIC SAFETY SALES TAX (PSST)						
PSST POLICE PATROL	8	6	2		0%	28%
PSST POLICE CRIMINAL INVESTIGATIONS					0%	11%
PSST FIRE SUPPRESSION	5	5			0%	8%
CDBG						
PLANNING CDBG					0%	0%
UTILITIES WATER						
UTILITIES ADMINISTRATION					0%	0%
WATER TREATMENT PLANT	2	1	1		0%	33%
WATER PLANT					0%	44%
WATER PLANT WELLS					0%	20%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN.					0%	0%
WATER LINE MAINTENANCE	3	3			0%	3%
UTILITIES INSPECTOR					0%	0%
UTILITIES WRF						
WRF ADMIN					0%	0%
WRF INDUSTRIAL					0%	0%
WRF BIOSOLIDS	1	1			0%	0%
WRF OPERATIONS	1	1			0%	13%
SEWER LINE MAINTENANCE	4	4			0%	2%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	2	1	1		0%	12%
SANITATION COMMERCIAL	8	8			0%	5%
SANITATION TRANSFER	7	6	1		0%	8%
SANITATION COMPOST	2	1	1		0%	43%
SANITATION RECYCLE					0%	29%
SANITATION YARD WASTE	1	1			0%	0%
CITYWIDE TOTAL	139	122	15	2	1%	27%

CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT

MAY 2018	PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
		Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%	108	108	100%	1065	1065	100%
Provide information requested by citizens within 7 days	95%	108	108	100%	1065	1065	100%
Complete traffic engineering studies within 45 days.	99%	0	0	100%	3	3	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	49	49	100%	488	488	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		55	53.75	0.98	2959.5	767.75	0.26
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		0	0	100%	3.22	56.78	17.63
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		14	14	100%	163	163	100%
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		73	73	100%	349	349	100%
Response to reports of sign damage:	Percentage						
<i>High Priority</i> Stop or Yield Signs within one hour	99%	15	15	100%	61	61	100%
<i>Lower Priority</i> all other signs within one day	90%	28	28	100%	525	525	100%
<i>Street Name Signs</i> within two weeks	90%	27	27	100%	288	288	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		3520	1.25	0.04%	34832	334	0.96%

UTILITIES

13

Monthly Report

May 2018

LINE MAINTENANCE:

Capital Projects

- Richardson Drive – 100% Complete
- Timberdell Road – 100% Complete
- Timberdell Road Cul-de-Sac 100% Complete
- Dunham Drive – 100% Complete
- Wheaton Drive – 2% Complete

Water Line Breaks - 11

Sewer Line Data

- Total obstruction service requests - 22
- Private Plumbing: 21
- City Infrastructure: 1
- Sanitary Sewer Overflows: No overflows

Lift Station D Flows:

- Days - 31
- Average daily flow: 1.18 MGD
- Total flow: 36.6 MG

WASTEWATER PROJECTS:

Lift Station Modification FY17 (WW0305): Three (3) existing lift stations, Ashton Grove, Franklin Road, and Royal Oaks need modifications more extensive than our annual rehabilitation. The work consists of pumps, pump guide rails and brackets, and discharge fittings and piping. Royal Oaks also requires replacement of its 8-foot wet well with a 10-foot wet well. On 2/28/17, the NUA approved an On-call Professional Services expenditure with Lemke Land Surveying to provide surveying and design services, project advertised for bids 1/11/18, pre-bid meeting held 1/24; five (5) bids received on 2/1, with Crossland Heavy Contractors (Columbus, KS) low at \$639,553; NUA consideration of award scheduled 2/27; Notice to Proceed issued effective 3/19/18; construction is on schedule and within budget; All work on Ashton Grove LS is complete. Work is in progress on Royal Oaks. The new wetwell was installed on May 10, 2018; payment for \$233,526 of contract total of \$639,553, or 37% approved to date.

Sewer Maintenance Project FYE17 (WW0307): Annual project to rehabilitate about 26,000 feet (5 miles) of sewers and over 110 manholes in the area bounded by Cave Creek Street and Pinecrest Street to the north, partially Sequoyah Trail and partially Woodcrest Creek Drive to the west, Rock Creek Road to the south, and 12th Avenue NE to the east. On 7/26/16, the NUA approved an On-call Professional Services expenditure with Lemke for surveying and drafting assistance; survey by Lemke is complete; All TV inspection complete by staff; draft plans received 7/5/17; should bid soon.

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet (5 miles) of residential sanitary sewer lines and rehabilitate or replace about 108 manholes in the area bounded by Westbrook Terrace to the North, Highway 9 to the Southwest and Berry Road to the East. Preliminary project layout and scope definition in progress. Waiting for new on-call contract for Lemke to survey and begin drafting services. Line Maintenance has begun TV survey of the entire project area.

Wastewater Flow Monitoring Project (WW0042): HDR Engineering approved 04/13/10 for completion of city-wide flow monitoring, and calibrating our wastewater model to simulate the affect a 5-year design storm. Thirty-two flow meters and ten rain gauges utilized to collect dry and wet weather flow data and sewer sub-basin maps reviewed to determine population equivalents for proper loading information under 2025 Plan. Loading data transmitted to HDR 04/25/12 and model development workshop was held 03/14/13. Capacity analysis report received 05/07/13 and collection system improvements report received 04/28/14. Report returned with comments 11/20/15. Staff met with

HDR on 05/24/16 to review Final Report received 11/17/17 and is under review. Payments totaling \$570,922 of \$576,699 processed. Wastewater model training workshop completed 04/25 and 04/26/18. Model turned over to NUA.

Phase 2 South WRF Improvements (WW0065): Preliminary design contract with Garver for preparation of Engineering Report (ER) approved 03/08/11. ER finalized and submitted to DEQ 11/18/11; revised Final ER approved 06/27/13. NUA approved Garver Amendment No.1 for final design and bidding approved 06/12/12. Final design documents submitted to DEQ 08/01/13 and were approved 11/26/13. Floodplain permit submitted 10/15/13 and was approved by the City of Norman 04/05/13. NUA approved Garver Amendment No. 2 for construction administration, inspection, and operation and maintenance manuals on 04/22/14. Public Meeting on proposed rate hike held 08/12/13 and was approved 11/12/13 by 67% of voters. NUA approved Resolution 1314-89 authorizing OWRB \$50.3 million loan application; loan approved 04/15/14.

WRF Phase 2 Improvements expand the design capacity from 12 to 17 MGD, rehabilitates older equipment and adds ultra violet disinfection, effluent aeration and odor control technologies. Bids were received in March 2014 and the NUA approved award to Archer Western Construction, LLC (AW) on 04/22/14 and the contract and bonds were approved 05/13/14. Construction of the \$48.82 million (M) project began 06/02/14 and is scheduled to be complete 11/18/17.

Five change orders have been approved to date increasing the contract amount by \$3.40 M to \$52.23 M and extending the contract time through 08/01/17. CO#4 incorporated the Phase 2 Maintenance Improvements into the project, increasing the contract by \$2.83 M and requiring completion of this new work by 11/14/17. The original work scope of the WRF Phase 2 Improvements was complete on 08/01/17. Payments of \$51.75 M or 99% of the contract amount have been paid through 12/31/17; OWRB reimbursement requests total \$42.12 M. Proposed Final CO#6 has been drafted and will reduce the final contract amount while providing a time extension. Remaining work includes verification of blower capacity under summer time conditions, establishment of vegetation throughout the work area and demobilization of all contractor equipment

The following briefly summarizes the work completed:

- Rehab two screens, install two new screening conveyers, replace the existing and add a new grit washer/classifier, and install odor controls at Headworks.
- Replace Influent Flow Measurement Structure.
- Rehab Primary Clarifiers 1, 2, 3 and 4 and add odor control.
- Construct new Aerations Basins 4, 5 and 6 and rehab existing aeration basins 1, 2 and 3; install two new turbo blowers in Blower Building.
- Construct new splitter box and new Final Clarifiers 5 and 6.
- Construct new RAS/WAS Pump Station including 3 RAS pumps and 2 WAS pumps with backup generator.
- Construct new Ultraviolet Disinfection/Post Aeration Facility with backup generator.
- Construct new outfall piping and Outfall Structure for new 66-inch and existing 54-inch outfall piping.
- Install four new Primary Sludge Thickener mechanisms with odor control.
- Construct new Sludge Blending Tank and Pump Station.
- Construct two new Sludge Thickening Centrifuges in Main Control Building.
- Clean Secondary Digesters 2 and 4 and convert Digester 4 to Primary with fixed cover for gas collection and mixing pumps.
- Replace South Digester Boilers.
- Construct Standby Generators at Environmental Services Building, UV Facility, Building, RAS/WAS Pump Station, Westside Lift Station and Blower Building.
- Install new asphalt paving, mill and overlay existing roadways.

South WRF Consent Order from DEQ: OPDES permit issued in July 2010 included deadline of July 2013 for implementing disinfection at the WRF. Staff and DEQ have negotiated Consent Order (CO) #13-077; CO#13-077 approved by NUA on 09/12/14 including the following tasks:

- | | |
|--|---------------------|
| • Submit SEP project and schedule | 11/30/14 (complete) |
| • Complete disinfection improvements | 01/01/16 (complete) |
| • Attain compliance with fecal coliform limits | 07/01/16 (complete) |

- Complete Phase 2 improvements 01/01/17 (Operational February 2017)
- Attain compliance with Ammonia and TSS limits 07/01/17 (in compliance as required)

DEQ submitted Addendum A for CO#13-077 to NUA on 01/16/18 regarding revised schedule of completion for SEP to utilize treated effluent at the Compost Facility. NUA submitted proposed schedule to DEQ 09/08/17 but that schedule is no longer possible since DEQ failed to respond until January. Staff submitted letter on 02/15/18 requesting change to DEQ schedule in Addendum A and met with DEQ in March 2018 to discuss variance to allow UV disinfected wastewater effluent for irrigation at the Compost Facility as our revised SEP project (see report below).

North WRF Engineering Report (WW0204): This new project will investigate the cost of new facilities for wastewater treatment, disposal, and solids management at a new North Water Reclamation Facility (WRF). Differing treatment alternatives will be evaluated for discharge to either the Little River or the Canadian River. Request for Proposal RFP 1213-12 was issued 07/24/12 and consultant proposals are due 08/27/12. The proposed WRF site is located NW of the intersection of 12th Ave. NE and Franklin Road Request for Proposal RFP 1213-12 was issued 07/24/12 and proposals were received from 4 consultants on 08/27/12. The review committee of 5 staff members selected the team of HDR and Alan Plummer and Associates to prepare the engineering report. NUA approved contract and work scope 01/08/13 but work delayed for 45 days; kickoff meeting held 02/26/13. Amendment No. 1 to HDR contract was considered by Finance Committee in April and will not be forwarded to the NUA for consideration. NUA and HDR staff conducted North WRF alternative treatment technology screening workshop on 05/29/13; alternative technologies were developed for three potential discharge locations. Technical Memorandum No. 1 received 08/01/13 and documents the reasoning for potential discharge limits and treatment technologies proposed prior to more detailed alternative development. Staff provided comments on TM-1 to HDR 08/29/13. Received draft version of TM-2 including cost estimates for 4 treatment and discharge alternatives from the future North Water Reclamation Facility. Staff met with HDR Engineering on 12/17/13 to discuss draft version of TM-2 and provide input regarding non-economic ranking of alternatives. Staff provided comments on TM-2 06/10/14; draft ER received 2/27/15 and is under review.

Effluent Reuse at Compost Facility (WW0058): A non-potable water system allowing reuse of treated effluent at the WRF is in place. Disinfected wastewater effluent may also be used, if permitted by the ODEQ, for irrigation purposes offsite such as at the Compost Facility south of the WWTP. Wastewater reuse can reduce water demand and delay the need for expensive water supply projects.

This project will install piping to the compost facility and examine the need to upsize the non-potable water pumps. Contract K-1213-54 for preparation of Engineering Report (ER) with Alan Plummer and Associates (APAI) approved 09/06/12. After numerous meetings with DEQ; ER for Compost Facility Reuse submitted to DEQ 09/04/13; ER approved on 09/23/14. APAI contract amendment for final design and construction administration approved by NUA 01/27/15; design work proceeding with 90% plans received 02/16/16. Since completion of WRF Phase 2, staff is considering using UV disinfected effluent in lieu of chlorinated effluent for compost irrigation. Staff and APAI requested variance from DEQ reuse rules to accomplish this change on 02/15/18. Staff and APAI met with DEQ 03/29/18 to discuss proposed variance; we have been verbally advised the request will be approved but we are still awaiting written DEQ decision on variance request at this time.

Bishop Creek Emergency SS Crossing (WW0209): The existing aerial sewer crossing over Bishop Creek just east of the intersection of Constitution and Ryan Avenue failed 11/30/15 when the eastern bank of the creek bed was undermined causing several large trees to fall into the creek. Portable pumping equipment which was installed and operating that night to eliminate the bypass and the DEQ was notified on 12/01/15. Purchase orders were created for Urban Contractors, Lemke Surveying, Terracon Consultants and CP&Y, for use of emergency bypass pumping equipment, surveying services, completion of geotechnical borings, and expedited design services, respectively. On 12/01/15, the Mayor declared an emergency related to the severe weather and ice storm. Competitive bidding requirements were waived and expedited bidding process was initiated. Five contractors attended an on-site pre-bid conference on 12/16/15 and bids were received from 3 contractors on 12/22/15. Krapff-Reynolds Construction Company was the low bidder at \$344,355 and work was awarded to Krapff-Reynolds. Work began 01/05/16 and was complete 02/01/16. The NUA ratified project costs on 04/12/16; this will be the last report for this project.

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast

Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. The lift station might initially be funded by developers and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18.

WRF Effluent Truck Wash (WW0050): Project will provide a non-potable water line from the Water Reclamation Facility (WRF) to the Sanitation storage yard north of the WRF where an automated truck wash will be constructed to allow reuse of treated effluent. All wastewater generated will be returned to the WRF for reclamation. Certain DEQ criteria have to be met regarding reuse of treated effluent: (A) truck washing must be fully automated to ensure no human contact with the reuse water or (B) a pretreatment system (Ozone) to render the water harmless is required. A periodic maintenance program for the facility will also be developed. Project may be consolidated with SA0009, funded by the Sanitation Division. Staff has held preliminary discussions of concept and location for the facility. An RFP for engineering services was issued 6/18.

WATER PROJECTS:

Waterline Relocation: Robinson Under I-35 (WA0195): RFP 1314-28 distributed to consultants on 09/06/13; 14 proposals received 10/09/13; Alan Plummer and Associates (APAI) selected and NUA approved preliminary design contract on 01/28/14. Draft Engineering Report (ER) received 04/18/14 and Final ER received 09/25/14. NUA approved APAI Amendment 1 for final design 10/14/14; plans received 06/05/15 were submitted to ODOT 06/12/15; ODOT approved permit for proposed I-35 crossings. Final plans submitted to DEQ 01/12/16 and were approved 01/29/16. APAI submitted easement acquisition documents and all easements/ROW were executed and filed. Project advertised 04/21/16 and pre-bid conference held 05/15/16; 3 bids were received 05/19/16 with McKee Utility Contractors submitting low bid. Award, contract and bonds were approved by NUA 06/14/16 and work began 06/15/16.

Phase 1 project under I-35 included 3,440 linear feet (LF) of 30-inch water line (with 1,030 LF installed in 48-inch steel casing) and 3,400 LF 12-inch waterlines. McKee completed 30-inch waterline on 12/22/16 to qualify for early completion incentive. All work was completed ahead of schedule on 03/23/17. Final change order #1 reconciled as-bid to as-built quantities and incorporated early completion bonus for net increase of \$26,371.86 (or 0.79%) for a final contract amount of \$3,364,057. CO#6 and acceptance of the Phase 1 Robinson Waterline project was approved by NUA 06/27/17.

NUA approved Amendment No. 2 to APAI contract on 11/10/15 authorizing design of Phase 2 waterline between Crossroads Blvd. and the Brookhaven Water Tower. 80% plans received and are being reviewed by NUA staff as well as the Street and Traffic divisions of the Public Works (PW) Department. Staff is working with the PW Department to obtain conceptual approval of the proposed traffic control plan to be made a part of the construction documents. Flood Plain permit #598 approved 04/02/18 for open trench construction of Brookhaven Creek. 80% Plans returned to APAI 05/08/18; working toward advertisement in July 2018 with construction beginning in January 2019.

Staff has requested APAI prepare a new contract for design of Phase III waterline between 24th NW (extended) and Flood Avenue; draft version received 06/05/18 and is under review. Construction of this phase is included in FYE19 budget.

Main Library Waterline Relocation (WA0233): 16-inch waterline from south of Acres to just north of Library property will be replaced with 24-inch waterline in conjunction with the Acres/James Garner Intersection Improvements. Design plans through Public Works are nearing approval; expect to bid in January 2018. Modeling has indicated a 16" diameter water line is adequate; this will save NUA additional cost. NUA has agreed to contribute \$43,000 toward the James Garner project to pay for waterlines along Acres. Water line relocation is nearing completion at this time.

Segment D Waterline, Phase 2 (WA0239): Final design for the Phase 2 project utilizing Highway 9 right-of-way was completed but the permit to construct from ODOT was not renewed. Alternative routing determined with first portion along Lindsey Street from 24th Avenue SW to Chautauqua. The last phase connecting the 24-inch on Lindsey to the 24-inch along Highway 9 at Jenkins is underway. Staff met with OU staff the week of 10/31/16 to walk out proposed alignments that will cross OU property. All available alignments will require OU to donate easement of some sort. POE prepared the two alignments on a map for OU representatives review. NUA approved full contract for

surveying, design, construction administration, and easement acquisition in the amount of \$194,000 1/24/17. Design kickoff meeting was held 2/14/17. OU's Tony Gardner was in attendance and will be our point of contact throughout the project. OU representatives, Poe & Associates, and staff walked the alignments 2/16/17 and determined a favored path of Lindsey to Timberdell, east along Timberdell to Jenkins, and then south to Highway 9. Public Works, NUA, and OU shared costs for street replacement down Chautauqua. NUA approved Berry Road CO#5 on 5/23/17. This change order allowed Central Contracting to begin project immediately after they finished Main Street project. Unfortunately, they were not able to begin until June 19, 2017. Central was substantially complete by 10/4/17. Staff still awaits final approval from OU to install next portion of project along Timberdell which is a private road owned by OU. OU officials have verbally agreed to the alignment yet no easements have been signed or obtained by POE. Staff met with OU officials 11/8/17 and will move forward with preparing easements and take to Board of Regents for signature by end of year. OU's A&E services have some reservations due to their upcoming development near Imhoff and Jenkins. OU asked us to consider other pathways. Staff contacted ODOT and they again confirmed no use of ROW from Chautauqua to Jenkins. Poe re-drafted scenarios with one mentioned from OU to tie-in at Constitution and Monitor. Staff utilized the water model and determined that the length of line can be reduced and the tie-in can occur at Jenkins and Constitution. Therefore, staff will proceed with an alignment which has been approved by OU staff to install 24-inch water line east along Timberdell and south along Jenkins to the corner of Constitution. OU emailed approval April 11, 2018 to proceed with survey. Survey is complete, Poe has drawn up alignment and is working with OU to prepare easement for Board of Regents approval.

Water Treatment Plant Expansion (WA0291/WB0292): Phase II design will include the installation of ozone treatment, UV treatment, an upgrade of the high service pumps serving the pressure plane, on-site chlorine generation, new ammonia feed system, and additional SCADA improvements. Design contract with Carollo approved by NUA 05/22/12. Ozone pilot study began in October 2012 and was complete March 2013. Pilot plant results and preliminary engineering plans presented to NUA 07/08//14 with total project costs estimated at \$33,540,000. NUA approved final engineering contract on 02/10/15. Design plans are complete and DEQ approved all variances associated with the project. The NUA loan in the amount of \$31 million was approved by OWRB January 17, 2017. NUA approved acceptance of loan January 24, 2017 and loan closing was January 31st with a rate of 2.81% locked in for 15 years. Bids were opened 3/23/17. Low bidder was Foley Company of Kansas City, Missouri followed by Archer Western and Garney. NUA approved Foley Company's contract and bonds in the amount of \$29,990,165 5/9/17. Staff held the pre-construction meeting 5/31/17 and construction is underway. Contractor began by relocating lines that interfered with new chemical building. Contractor has completed 104 required piers for chemical building, installed all ductwork, and now pouring slab. Contractor has excavated ozone contact basin, installed piping, and preparing to pour slab. Contractor has excavated UV building and poured bottom slab and sump of building. Large piping that will pass through the UV building is installed. First partial plant shutdown was held 11/13/17 and was without issue. Second plant shutdown was week of 12/4/17 and also without issue. Next partial shutdown is scheduled for June 2018 and the valve from Pratt is expected later this month. Maintenance building shell is complete and interior finish is underway. Other buildings are having slabs completed and are beginning to install upright walls. Staff will bring Change Order #1 for NUA approval in July for a few adjustments made to the project. Project completion date is August 2019.

Gray Street Waterline Replacement: (WA0202): C. H. Guernsey and Company was selected for the design of the Gray Street Waterline Replacement. Plans are under review. CO#2 to Berry WL project will be considered on 10/25/16 adding 1,200 feet of 16-inch waterline along Main Street between Flood and Acres to the project; this was originally part of the Gray Street project. NUA approved Amendment #1 to Guernsey contract adding additional waterline replacements along Gray and Tonhawa under project WA0224. Work is being delayed due to desire to not have Gray Street under construction at same time as Main Street Enhancement by PW. Kickoff meeting held; Lemke Surveying completed survey work for project in late October; design process is underway. Supplemental survey data collected by drone flying over project area; accuracy and detail received is outstanding. Staff is working with the Street Department to install new waterline under 3 intersections associated with the Lahoma Street reconstruction project which crosses the Gray/Tonhawa WL Replacement project. NUA and Guernsey staffs walked majority of project 05/02/18 to finalize proposed location and construction methodology. Open trench construction with pavement repairs was generally chosen in lieu of directional drilling at increased depth with pavement repairs at entry points and service line locations. Awaiting 75% plans from Guernsey.

FYE15 Water Wells and Supply Lines: Staff issued RFP 08/18/15 for water rights permitting, well field design, test and production well design, well house design and distribution system improvements. 14 proposals were received 09/14/15; staff has tentatively selected several consultants and has begun contract negotiations. On 02/09/16 the NUA approved APAI contract K-1516-85 to update of our city wide water model; NUA approved contract with Cowan to perform water right permitting through the OWRB on 02/26/16 and approved contract with Carollo to perform well field design, and test/production well design on 06/14/16. Each project is broken out below.

Update Water Distribution System Modeling APAI and Water Rights Permitting Cowan (WA0212): In association with the FYE15 Water Wells and Supply Lines project, the NUA approved APAI contract K-1516-85 on 02/09/16 in the amount of \$222,000 to update a city wide water model. On 02/28/17, Amendment No. 1 to APAI Contract K-1516-85 was approved by the NUA to authorize additional funding of \$33,000 for further work toward development and calibration of the hydraulic water model, as identified in Tasks B-2 and B-3 of the contract. The project is approximately 88% complete and is progressing satisfactorily. During the month of March, City staff participated in conference calls to clarify comments to the draft modeling report and to discuss Chapter 3 at length. Chapter 3 details future allocation of projected water demands, and City staff ultimately requested a recap meeting to summarize the allocation process for clarity. APAI staff also spent considerable time this month improving map formatting and creating additional requested figures and tables in the report. With all outstanding questions resolved, APAI completed City staff's requested revisions to the draft report and submitted an electronic version the final sealed modeling document on 03/23/18. Four Utilities Department staff members attended a two-day final project data handoff and model training workshop on April 4-5th, and hard copy reports were delivered at that time.

Water Rights Permitting Cowan (WA0212): Cowan submitted a technical memorandum 7/1/16 for staff's review and edits. Staff met with Cowan Group December 7, 2016 and decided to pursue Option #3 of the technical memorandum which states to obtain additional water rights for the upcoming 10-12 wells. Cowan was in a holding pattern until Carollo finalized well sites. Cowan received well locations from Carollo March 12, 2018 and have been revising approach for seeking water rights to fully utilize former prior water rights. Cowan has also been asked to plan a water right coverage to fully supply the horizontal well.

Well Field Blending at WTP (WA0214) and Wellfield Design:

Blending: This project considers a portion of our well field as non-potable and assumes non-potable waterlines from about 7 southern wells can be blended with treated water at our WTP to meet a new Chromium MCL (and/or other metals of concern) by constructing about 5 miles of waterline. Projects will be constructed in phases to continue utilization of our existing well field as much as practical. Carollo has reviewed a blending scheme and directed staff to gather additional information related to past gross alpha results. The first batch of samples suggested merit to the idea that Uranium data might contribute more to the readings and thus inflating our past reported values. Additional samples were taken and results May 2017 showed again wells were below limits. Staff and Carollo met with DEQ to share new compliance data findings on April 6 and again on July 6 to request permission to reactivate wells. DEQ agreed but directed Norman to use an Oklahoma DEQ certified lab to perform first quarter compliance sampling beginning September 2017. Samples were collected in September by staff and the results came back favorable for resuming supplying safe potable water. DEQ agreed the samples were safe regarding Adjusted Gross Alpha and DEQ inspected and gave permission for the wells to be returned to service in January 2018. The well field count is now up to 34 active wells from being at 31 previously. The design for a blending scheme will be delayed until deemed necessary.

Wellfield - Carollo and staff held a coordination meeting with ACOG the morning of July 18th and also held a kickoff meeting the afternoon of July 18, 2016. ACOG prepared a map showing potential thick sands that will be targeted for future wells. Carollo used this information along with GIS data and composed a more robust map to better define future well locations to pursue. Additionally, it was decided to stay with ½ mile spacing so that maximum yields can be achieved. Carollo received modeling information from APAI which allowed them to proceed with optimizing the best well sites based on proposed groundwater treatment plant sites. Carollo prepared a Draft Technical Memorandum (TM) and staff provided comments and 45 potential well sites were selected. Carollo performed an optimization model and 20 of the 45 well sites stand out as sites to begin with. Carollo and staff have prepared an addendum to their contract to appear before NUA 2/13/18. The next step is to approach land owners to negotiate test well sites. A Frequently Asked Questions sheet has been drafted and will be utilized with potential well site land owners. Test wells are expected to begin in September 2018. Staff is working with Carollo and their sub-consultant to obtain necessary access agreements for potential well sites. Three landowners have made counter offers which

are within reason and staff plans to move forward with securing documents. Staff has received 6 "not interested" responses but will continue to contact neighbors for willing participants.

Horizontal Well Feasibility Study – Garver met with staff and proposed an option that could be advantageous for future Norman wells. Normal wells are drilled vertically down through various sand layers. Screens are placed at each sand layer to allow the water in the sand layer to enter the well and be removed by pumping. Horizontal wells are directed down to the sand layer and then steered horizontally within the sand layer. This will significantly increase the ability for water to enter the well since it is dependent on the amount of screen surface area against the sand layer. A few consultants have approached staff to further investigate this concept that is unproven in this aquifer but has a potential to yield much more water per well. Staff finalized a contract with Garver and NUA approved it February 14, 2017. Staff supplied past well data to Garver and a draft technical memorandum was submitted to staff for review. Garver partnered with Pumps of Oklahoma and their hydrogeology team and researched how much more water can be expected utilizing horizontal water wells. They also reviewed the operation and maintenance that the City can expect with a completed horizontal well. The oil and gas industry has utilized these types of wells and have found great success in increased yields. The water industry has only applied this concept for river alluvium wells but not for sand layers deeper into aquifer formations such as the Garber-Wellington. Staff is coordinating a meeting between Garver and selected peer review team interested in vetting the concept of deep horizontal wells for domestic water. The group met Friday 12/1/17 and had no major criticisms of the concept. Staff and Garver presented findings thus far to NUA 12/5/17 and again there was support for the concept to date. Staff and Garver met again with 2 hydrogeologists on 1/12/18 to finalize comments received to date. Staff prepared an amendment to Garver's contract to begin Phase II of the Design which will include test wells as part of the investigation. The NUA approved amendment 2/13/18 which allows Garver to proceed with Technical Memorandum (TM) #2. The findings from this TM will determine if the NUA will move forward with drilling the wells or not. The next step to drill a test well awaits permission granted by a potential landowner. Staff is working with Carollo and their sub-consultant to obtain necessary access agreements. Two of these landowners are not interested and one has not responded to mailed letters and/or been contacted. Staff proposed a site near one of the chosen sites and negotiations are underway.

Biological Removal of Chromium from Water Pilot Project – NUA staff participated with Carollo Engineers in proposing to perform a pilot study to assess the removal of hexavalent chromium (Cr(VI)) from groundwater using a new biological treatment processes. The Bureau of Reclamation (BOR) selected Norman's project for Desalination and Water Purification Research Program funding through a highly competitive national process in December 2015. Project pilot treated water from Well #5 from September 2016 through July 2017. The project was slow to establish the necessary microbial growth which was anticipated by the Carollo team. Once the microbial growth achieved treatment status, it has shown the ability to remove chromium down to very low levels. Carollo increased the flow of water through the vessels to verify optimal time of treatment and have seen great success. Carollo also tested the robustness of the system by turning off for different time intervals and by shutting off chemical feeds for various times. The pilot was deemed successful and Carollo is now preparing final report to assess the feasibility, scale-up, and sizing of biotita TM for use in removing Cr(VI) to anticipated regulatory thresholds more economically than with currently-available technologies. They also co-treated for arsenic removal in parallel with the Cr(VI) removal process. A ferric compound was fed and showed that Cr(VI) treatment was not compromised as a result. Research results will be applicable to both Norman's wells and countless other utilities as new lower federal regulations on Cr(VI) are expected in the next few years. Carollo presented the report and findings to BOR representatives and staff 11/30/17 and again to BOR staff in Colorado 1/11/18. Carollo finalized report and staff received final re-imbursements from BOR. Project is being closed out.

Ion Exchange and Stannous Chloride Reduction Removal of Chromium Pilot Project – March 2016 the Bureau of Reclamation's Science & Technology Program approached the NUA and asked to trial two other types of known treatment for Chromium VI removal. The first lead lag unit was installed into Well #48 10/28/16. NUA staff assisted in the installation and type of treatment piloted was ion exchange using a resin that is specific for adsorbing Chromium from the water. The lead lag system at Well #48 worked well and did finally exhaust the media. Once the chromium adsorbs to the resin media, the columns can be sent back to a lab for regeneration and the resin media can be re-used. The next trial was scheduled for ion exchange to run the columns in parallel as shown below. Unfortunately, FEDEX shipment damaged a few of the tubes and this unit awaits the replacement tubes. The resin media from the lead lag was shipped to U.C. Davis for regeneration. They are looking into cost effective ways of regenerating media using brine.

RCF - The second type of treatment at Well #44 was Reduction Coagulation Filtration utilizing Stannous Chloride. The pilot unit was commissioned November 30, 2016. There is much known literature utilizing Ferrous Sulfate and or Ferrous Chloride but stannous chloride is a newly discovered less expensive form of treatment that has the water treatment industry excited.

BOR and WTP crews installed the RCF system at Well #44 and the system works by reducing the Cr VI (dissolved form) into Cr III (solid form particulate). Once it forms the particulates, they are filtered and removed from the water. The stannous chloride is a liquid which is pumped into the well stream which goes through a reaction column. After the reaction column, cartridge filters are utilized to remove the chromium particulates. Sample ports are utilized throughout the sequence to analyze the amount of chromium in the water and the goal is to reduce the chromium to levels below 10 ppb. As shown from a snap shot of Cr VI data on 12/15/16,

SP1=94 ppb, SP2=7 ppb, SP3=1 ppb, SP4=6 ppb, SP5=1 ppb. The project has experienced some difficulties with the cartridge filters allowing small amounts to pass through. BOR thinks Norman could pursue larger mixed media filters similar to what is used at the WTP. They applied and have been approved to extend their study of the filters in particular. BOR staff returned October 12, 2017 and constructed a pilot to perform additional testing on our well water and set up a deeper bed media filter system. They expect to have results by the September of this year.

Waterline: Replacement Interstate Drive (WA0245): Project will replace ductile iron pipe (DIP) with C900 PVC pipe. Failing DIP is causing service disruptions to customers and damage to driveways and streets. The project location is along N Interstate Drive from near Northwest Blvd. south to near River Oaks Drive, along Copperfield Drive from Northwest Blvd. south to Interstate Drive, and an extension west into Springbrook Addition. Approximately 3,600 feet of 6-inch and 8-inch DIP will be upgraded to 12-inch diameter while another 2,700 feet will be upgraded to 8-inch. An RFP for engineering services was issued 6/18.

Water Line Replacement: Crossroads Blvd Area (WA2013): Project will replace about 13,800 feet of ductile iron (DI) water lines with C900 PVC in the Crossroads Blvd area north of Robinson between 36th Ave NW and I-35; Design by Cardinal Engineering; advertised for bids on 7/20/17; five (5) bids received 8/10/17, with McKee Utility Contractors of Prague low at \$1,184,999; NUA award and contract approved 9/12/17; Notice to Proceed issued effective 9/25/17; construction is slightly behind schedule and within budget; payment for \$1,057,723 of contract total of \$1,184,999, or 88% approved to date.

Water Line: West of OU Campus (WA0246): Project will replace ductile iron pipe (DIP) water lines in an area west of OU bounded by Brooks to the north, Flood to the west, Lindsey to the south, and Elm to the east. The DIP is not compatible with the corrosive clay soils, and is rupturing causing damage to driveways, streets, and yards. Project will replace approximately 9,700 feet of 6" and 8" DIP with C900 PVC pipe; An RFP for engineering services was issued 6/13.

Master Meter Project – Bids to install 10 master meters were opened 7/24/14. An agenda item was taken to Council but suspended until written documentation was obtained from USPS, MNTC, JD McCarty, and Veterans Center. On 6/19/17, staff received approval from USPS to install one meter and vault to accommodate a water line project they had underway. This project was completed 7/27/17. The permission letter they provided allows staff to complete the two other sites for USPS. Staff has made contact with MNTC and is scheduling a meeting in April 2018 to obtain similar written documentation to allow for the 3 new meter vaults to be installed on their property. Staff contacted the State of Oklahoma to obtain similar letter for JD McCarty and Veterans Center which have 2 new meter vaults each to be installed. Staff met with State of Oklahoma Real Estate officials and they requested additional information but seem amenable to our project. Additional documents were sent for their review. They emailed they are currently reviewing documents as of 6/6/18.

WTP Backwash Tower Resurfacing Project – This project has been delayed as to not interfere with the current ongoing WTP Phase II project. Staff met with a consultant that will be preparing the specifications for recoating. Staff will bring contract for NUA approval in July 2018.

Water Metering / Billing Audit Project – This project is about to begin in March. Staff is working along with a meter consultant to randomly check approximately 130 domestic meters for accuracy. Meters were sent April 10, 2018 to a third party testing facility that will be used to verify accuracy of measurements. The consultant will compile findings within a report for staff review. Report is expected July 2018.

RECOUPMENT PROJECTS:

WWTP Investment Fee/Wastewater Excise Tax: Staff calculated the Wastewater Excise Tax on 17 commercial entities last month. Assessments of \$39,613 were made on 16 entities whose projects will increase wastewater flows.

NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS. Staff is working with the developer to establish the city share of sewer improvements in Summit Valley Section 2 Addition. The NUA desires that 1,300 feet of sewer be enlarged from 8-inch to 15-inch to allow Eastridge lift stations to be decommissioned in future.

North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.

36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.

24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. UNP Professional Center Lot 5 paid \$8,848.53 on 10/13/17 and Shops at Tecumseh Crossing paid \$9,485.15 on 10/06/17; total payback to date is \$87,074 of original project cost of \$346,134.

Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018.

Interstate Drive Waterline Payback: NUA approved new payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction is complete and staff is working on agenda to finalize project costs and payback amounts.

Water Line Replacement: Crossroads Blvd Area (WA2013): Project will replace about 16,000 feet of ductile iron water lines in the Crossroads Blvd area north of Robinson between I-35 and 36th Ave NW. Failing ductile iron lines are causing damage to driveways, streets, and yards, and will be replaced with C900 PVC pipe. Engineering design is budgeted for FY 2016, while Construction is budgeted in FY 2017. Staff intends to negotiate a design contract shortly; no work to date.

Utilities Administration
Monthly Capital Projects Report

Project Information				Design Information				Construction Information							
Project Number	Project Name	Ward	Engineer	Contract Number	Design Total	Total to Date	% Comp	Contractor	Adjusted Amount	Amount Paid	Percent Change	Sched. Complete	Sched. %	Actual %	Complete Date
WAAWB0292	WTP Phase II Improvements	6	Carollo	1617-94	5,071,870	4,355,103	86%	Foley Company	29,990,165	7,254,703	0.00%	5/15/2019	54%	24%	
WAA0173	Master Meter Replacement	5,6	Staff	NA	13,350		0%	TBD	3,675,145	3,476,527	0.00%	NA	-	95%	
WAA0195	Robinson/35 WL Replacement Phase 1,2	3	Alan Plummer	01314-11C	628,060	552,326	88%	Future	-	-	-	NA	-	-	
WAA0212	Water Wells Water Rights Permitting	5,6	Cowan	1516-114	79,284	43,123	54%		-	-	-	NA	-	-	
WAA0212	Water Wells and Supply Lines	5,6	Garver	K-1617-94	74,800	71,060	95%		-	-	-	NA	-	-	
WAA0214	Water Well Blending	5,6	Carollo		-	-			-	-	-	NA	-	-	
WAA0225/236	Biological Cr(VI) Removal Pilot	6	Carollo	1617-43	334,254	334,254	100%	Carollo Biotta and In-Kind	102,009	92,546	0.00%	NA	-	91%	1/29/2018
WAA0235	Water Wells and Supply Lines	5,6	Carollo	1516-139	1,440,884	219,558	15%		-	-	-	NA	-	-	
WAA0235	Water Wells and Supply Lines	5,6	Garver	K-1617-94	306,790		0%		-	-	-	NA	-	-	
WAA0239	Waterline Segment D, Phases 4 & 5	4	Poe & Associates	1617-93	194,000	81,849	42%	See Chautauqua WL below	-	-	-	NA	-	-	
WAA0239	Waterline Segment D, Phase 5	7	Poe & Associates	1617-93	-	-			-	-	-	NA	-	-	
WAA0239	Chautauqua WL: Lindsey to Timberdell	4	Poe & Associates	1617-93	-	-			-	-	-	NA	-	-	
WAA0274	WTP Backwash Tower Rehab	6	Dunham Engineerin	1718-77?	30,000		0%	Central Contracting Services, Inc.	777,235	837,996	0.00%	10/14/2017	100%	108%	10/14/2017
WAA0213	Crossroads Blvd Water Line	8	Cardinal	0910-62	126,500	109,531	87%	McKee Utility Contractors	1,201,566	1,057,723	1.40%	4/23/2018	100%	88%	
WAA0240	24th NE WL: Robinson to Alameda	8			-	-			-	-	-	NA	-	-	
WAA0245	Interstate Drive WL	8			-	-			-	-	-	NA	-	-	
WAA0246	West Campus WL	2,4			-	-			-	-	-	NA	-	-	
WW0062	Royal Oaks Force Main Rehabilitation	1,6	Cardinal	0910-62	66,740	58,573	88%	McKee Utility Contractors	462,921	462,921	-6.58%	3/4/2018	100%	100%	1/18/2018
WW0202	SMP FYE 2014 Phase 1	2,8	Staff / Lemke	0910-55	-	49,421		Urban Contractors, LLC	2,124,371	2,124,371	19.03%	5/20/2017	100%	100%	6/16/2017
WW0202	SMP FYE 2014 Phase 2	2,8	Staff / Lemke	0910-55	-	-			-	-	-	NA	-	-	
WW0305	Lift Station Upgrades, FYE17	6,8	Lemke/CP&Y	0910-55	69,800	39,143	56%	Crossland	639,533	233,526	0.00%	7/17/2018	73%	37%	
WW0307	Sewer Maintenance Project FYE 2017	6	Staff / Lemke	0910-55	78,400		0%		-	-	-	NA	-	-	
WW0316	Sewer Maintenance Project FYE 2018	2			-	-			-	-	-	NA	-	-	
WW0316	Effluent Reuse Truck Wash	7			-	-			-	-	-	NA	-	-	
WW0011	WW Flow Metering Phase 2		NA		-	-			-	-	-	NA	-	-	
multiple	WRF Phase 2 Maintenance Improvements		Garver	1011-148	-	-			-	-	-	NA	-	-	
WAA0195	Robinson WL Replacement Phase III	3	Alan Plummer	1819-06	-	-			-	-	-	NA	-	-	
WAA0202	Gray/Main WL		Guernsey	1415-120	39,400	39,400	100%		-	-	-	NA	-	-	
WAA0223	Library WL				-	-			-	-	-	NA	-	-	
WAA0224	Gray/Tonhawa Water Line		Guernsey	1415-120	87,200	14,325	16%		-	-	-	NA	-	-	
WAA0305	Berry Road WL Replacement Phase 3		Poe & Associates	0910-61	-	-			-	-	-	NA	-	-	
WW0042	Wastewater Flow Monitoring		(see construction)		-	-			-	-	-	NA	-	-	
WW0050	WRF Effluent Truck Wash		APAI	1213-54	18,700	18,700	100%	Central Contracting Services, Inc.	3,437,548	3,437,548	133.74%	8/16/2017	100%	100%	10/14/2017
WW0058	Effluent Reuse at Composting Facility		APAI	1213-54	45,800	60,567	132%	HDR Engineering/RJN Group	576,699	570,922	0.00%	1/9/2011	100%	99%	
WW0065	WRF Phase 2 Expansion		Garver	1011-148	10,271,800	9,537,820	93%	Cannot be Permitted by DEQ	-	-	-	NA	-	-	
WW0091	Lift Station D Force Main Phase 2		PEC	1617-66	55,800		0%	Archer Western Construction LLC	49,398,189	49,376,149	1.18%	3/16/2018	100%	100%	
WW0204	North WRF Engineering Report		HDR/APAI	1213-134	249,935	224,095	90%		-	-	-	NA	-	-	
WW0308	SE Lift Station Payback	5	SMC Consulting En	1718-130	54,000	-	0%		-	-	-	NA	-	-	
WW0312	WRF Class A Sludge Co-Composting	7	APAI	1516-85	255,000	222,936	87%		-	-	-	NA	-	-	
WAA0212	Update Distribution System Modeling				19,592,367				92,501,959	71,791,509	0.00%				
	Totals														

**MAY 2018
ENVIRONMENTAL SERVICES DIVISION
MONTHLY REPORT**

INSPECTIONS	May	Year to date
Fats, oil and grease (FOG) program	35	354
Food license approval	0	21
Significant Industrial Users	0	23
Total inspections	35	398

ROUTINE ACTIVITIES	May	Year to date
Significant Industrial User sites sampled	0	30
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	0%	100%
Required quarterly 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	0%	100%
Household hazardous waste disposal calls	42	224

REVENUE	May	Year to date
FOG Program	\$1,200.00	\$33,550.00
Surcharge	\$4,846.57	\$80,904.18
Lab Analysis Recovery	\$496.00	\$12,248.68
Industrial Discharge Permit	\$0.00	\$3,500.00
Total revenue	\$6,542.57	\$130,202.86

ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)

1. Provided routine staff support including minutes, attending meetings, and researching information
2. ECAB members developed environmental tips and practices to be distributed to the media.
3. Members are working on public education for water issues and recycling.
4. Board members and staff finalized review of the the US Mayors Climate Protection Agreement to determine progress and make recommendations.
5. Assisting with Landscape Award

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

1. Provided routine staff support, minutes, attending meetings

MISCELLANEOUS ACTIVITIES

1. Purchased recycling containers for special events. Containers used by Memorial Marathon, Earth Day, May Fair, Norman Music Festival, Summer Breeze, MidSummer Night Fair, Groovefest and 2nd Friday Artwalk
2. Worked Phase II of Fats, Oils and Grease Program (FOG) - to include University businesses, fraternities, sororities, nursing homes
3. As of May approx. 165,000 gallons of grease/solids did not enter the sanitary sewer in FYE 18 as a result of the FOG program.
4. Staff working with different departments to increase energy efficiency-i.e turning off computers, duplex printing, printing, anti-idling, methane recovery, replacing pumps with variable speed drives.
5. DEQ and staff are working on a statewide effort with the Product Stewardship Institute to initiate take-back programs similar to the recent paint take-back program in Oregon.
6. Created flyers for distribution to citizens regarding oil and grease in the sewer
7. Helping with the planning of the EPA Region VI Pretreatment Workshop to be held in Oklahoma in 2018.
8. Working on the new Dental Amalgam Program.
9. Assisted Sanitation with RFPs for recycling and landfill
10. Working on annual renewal for participants in the FOG Program.
11. Working with DEQ and OGE on energy audits of Divisions in the Utility Department

CITY OF NORMAN
DEPARTMENT OF UTILITIES
LINE MAINTENANCE DIVISION

MONTHLY PROGRESS REPORT
SEWER MAINTENANCE

May, 2018	FYE 18		FYE 17	
	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	1	26	1	22
Property Owner Responsibility	21	276	23	268
TOTAL	22	302	24	290
Number of Feet of Sewer Cleaned:				
Cleaned	123,850	1,038,512	134,585	1,311,970
Rodded	2,750	38,745	7,855	40,643
Foamed	0	84,301	0	90,135
TOTAL	126,600	1,161,558	142,440	1,442,748
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	0	0	1
Obstruction	0	11	0	6
Private	0	11	1	4
Other (Lift Station, Line Break, etc.)	0	0	0	1
Total Overflows	0	22	1	12
Feet of Sewer Lines Televised	20,234	228,104	16,353	209,276
Locates Completed	296	3,079	295	3,629
Manholes:				
Inspected	798	7,695	788	8,031
New	0	0	0	0
Rebuilt	0	0	0	0
Repaired	0	0	0	0
Feet of Sewer Lines Replaced/Repaired	0	34	0	0
Hours Worked at Lift Station	164	2,069	150	1,992
Hours Worked for Other Departments	68	387	0	487
OJI Percentage	0.00	2.21	0.00	0.00
Square Feet of Concrete	0	1,242	0	0
Average Response Time (Hours)	0.370	0.430	0.450	0.440
Claims Paid Per 10,000 People	0	0	0	0

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 18		FYE 17	
May, 2018	MONTH	YTD	MONTH	YTD
New Meter Sets:	41	365	45	420
Number Short Sets	40	357	45	417
Number Long Sets	1	8	0	3
Average Meter Set Time	4.10	5.02	4.81	5.59
Number of Work Orders:				
Service Calls	449	5,420	405	5,374
Meter Resets	3	20	0	3
Meter Removals	2	40	0	18
Meter Changes	44	609	36	504
Locates Completed	474	4,286	375	4,547
Number of Water Main Breaks	11	154	8	143
Average Time Water Off	2.32	1.96	1.60	2.17
Fire Hydrants:				
New	0	8	2	11
Replaced	0	6	4	17
Maintained	88	946	114	1,004
Number of Valves Exercised	122	1,098	126	2,364
Feet of Main Construction	138	7,864	908	7,458
Hours of Main Construction	582	8,550	703	7,010
Meter Changeovers	0	166	26	200
OJI Percentage	0.00	0.16	4.00	3.45
Hours Flushing/Testing New Mains	30	496	57	1,018
Hours Worked Outside of Division	93	996	172	1,337

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
May 1-31, 2018

Flow Statistics

	FYE 2018		FYE 2017	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	348.5	3428.2	281.9	3184.0
Total Effluent Flow (M.G.)	335.5	3530.4	281.9	3085.2
Influent Peak Flow (MGD)	19.8	19.8	12.7	24.0
Effluent Peak Flow (MGD)	19.6	19.6	12.7	22.8
Daily Avg. Influent Flow (MGD)	11.2	10.3	9.1	9.7
Daily Avg. Effluent Flow (MGD)	10.8	9.9	9.1	9.7
Precipitation (inches)	3.6	30.1	3.0	27.8

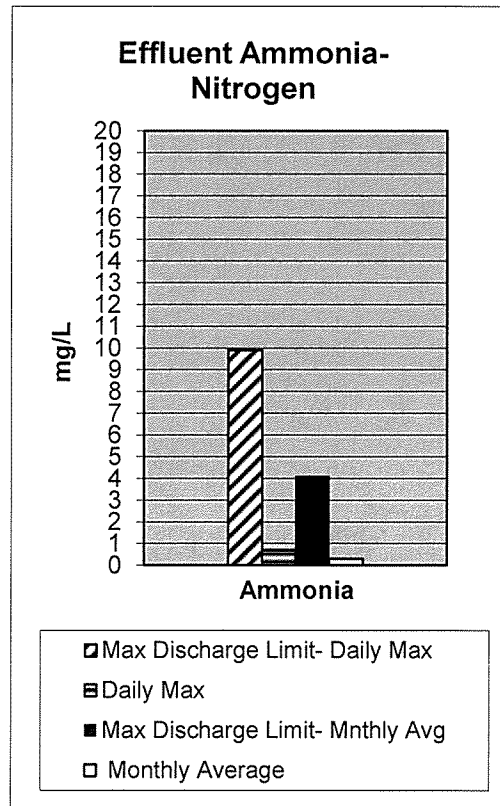
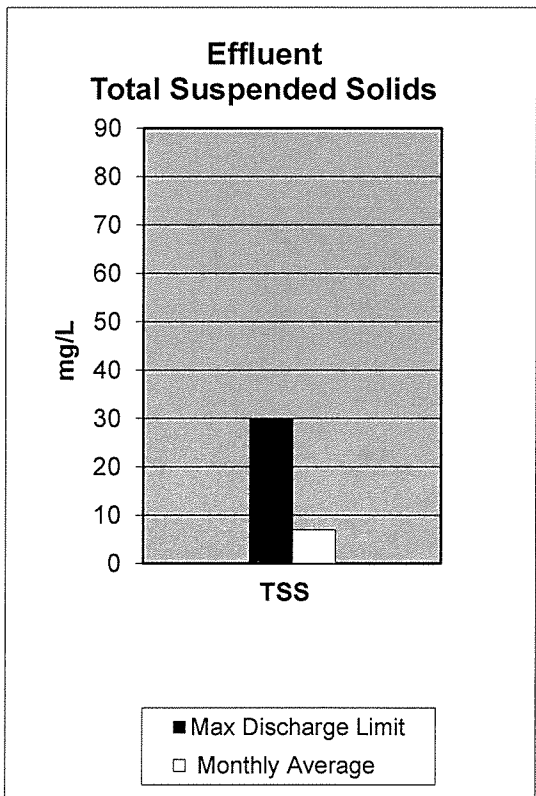
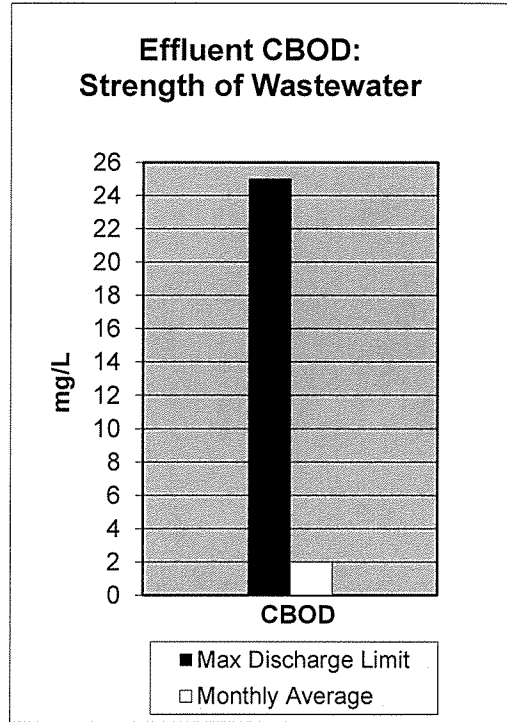
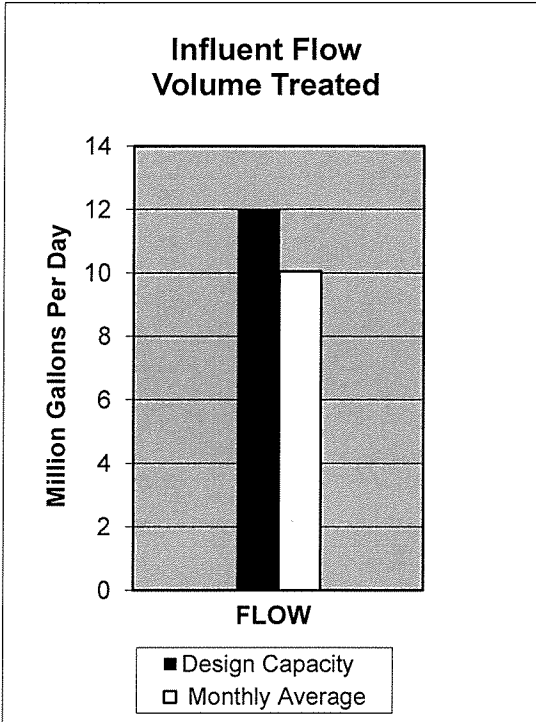
Discharge Monitoring Report Stats

	EPA minimum percentage removal 85%	
	Avg.	Avg.
5 day BOD:		
Influent Total (mg/l)	163	218
Effluent Carbonaceous Total	3	2
Percent Removal	98.2	99.1
Total Suspended Solids:		
Influent (mg/L)	175	182
Effluent (mg/L)	7	3
Percent Removal	96	98.4
Dissolved Oxygen:		
Influent (min)	0.8	0.0
Effluent (min)	6.0	5.7
pH		
Influent (Low)	7.0	7.1
(High)	7.5	7.4
Effluent (Low)	6.7	7.0
(High)	7.3	7.3
Ammonia Nitrogen		
Influent (mg/L)	25.5	29.1
Effluent (mg/L)	0.3	0.7
Percent Removal	98.9	98.0

Utilities

Electrical				
Total kWh Used (Plant wide)	456,000	4,990,240	424,100	5,276,672
Aeration Blowers	194,400	1,684,600	176,900	1,964,800
UV Facility	37,000	398,600	38,000	646,200
Natural Gas				
Total cubic feet/day (plant wide)	593,000	7,556,000	403,000	7,027,000
Public Education (Tours)	1	26	1	3
Total Attendees for FYE 16	163		131	
Reclaimed Water System (MG)	0.0	0.0	0.0	0.0
OU Golf Course	9.6	68.5	6.0	48.8
Fecal Coliform average for April	40 (Limit is 200)			

CITY OF NORMAN
WATER RECLAMATION FACILITY
 May 2018



Comments here

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

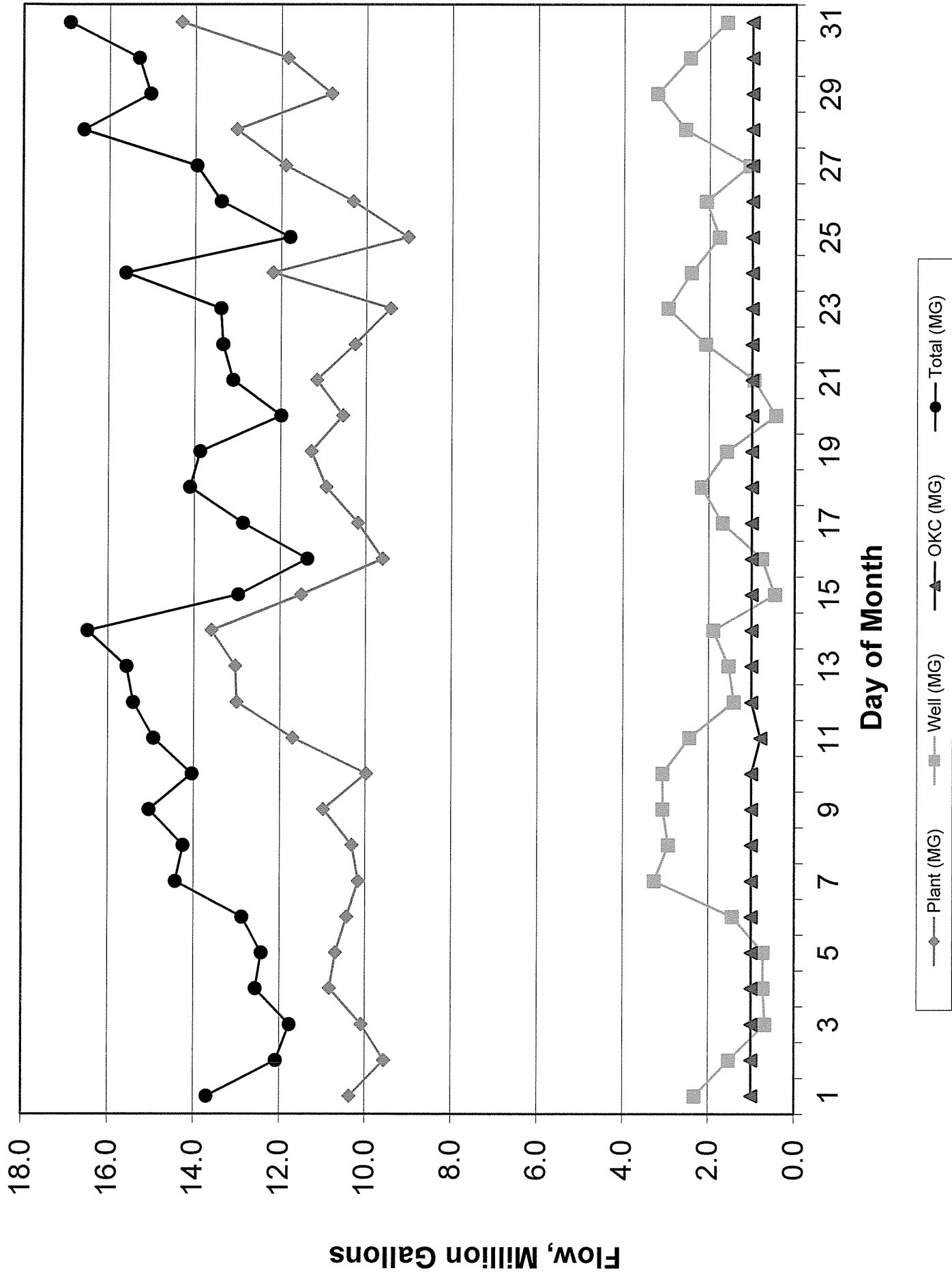
MONTH: May-2018

	<u>FYE 2018</u>		<u>FYE 2017</u>	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	343.01	3105.08	319.22	2731.62
Well Production (MG)	57.28	928.80	62.21	1048.78
Oklahoma City Water Used (MG)	29.84	332.90	31.04	330.82
Total Water Produced (MG)	430.12	4366.79	412.47	4111.22
Average Daily Production	13.87	13.04	13.31	12.27
Peak Day Demand				
Million Gallons	16.92	20.56	15.98	18.25
Date	5/31/2018	7/21/2017	5/29/2017	8/15/2016
System Capacity (see note 1)	23.35	23.35	23.35	23.35
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00
Note 1: Beginning June 2016 the System Capacity includes the Oklahoma City water line. (Plant + Wells + OKC)				
Costs				
Plant	\$337,794.56	\$3,750,998.40	\$398,851.29	\$4,239,812.63
Wells	\$165,796.32	\$1,954,217.56	\$159,740.82	\$1,901,452.50
OKC	\$73,654.19	\$817,206.24	\$72,882.64	\$728,133.38
Total	\$577,245.07	\$6,522,422.20	\$631,474.75	\$6,869,398.51
Cost per Million Gallons				
Plant	\$984.81	\$1,208.02	\$1,249.45	\$1,552.12
Wells	\$2,894.69	\$2,104.02	\$2,567.89	\$1,813.01
OKC	\$2,468.30	\$2,454.78	\$2,347.95	\$2,201.02
Total	\$1,342.05	\$1,493.64	\$1,530.96	\$1,670.89
Water Quality				
Total Number of Bacterial Samples	80	881	80	881
Bacterial Samples out of Compliance	0	1	0	2
Total number of inquirers (Note 2)	4	69	2	54
Total number of complaints (Note 2)	3	117	2	47
Number of complaints per 1000 service connections	0.06	2.29	0.06	1.31
Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.				
Safety				
Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	1	46	6	53
Public Education				
Number of tours conducted	0	16	0	15
Number of people on tours	0	230	0	240

Notes:

Clarifier #3 mixer blade was repaired and the clarifier placed back in service. Phase II construction continues to proceed without any major issues. Staff is in the process of lead and copper sampling.

Water Production for May 2018



SANITATION DIVISION PROGRESS REPORT

MAY 2018

	FY 17		FY 18	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	1	18	0	18
<u>On The Job Injuries</u>	2	11	1	4
<u>Bulk Pickups</u>	25	285	15	234
<u>Refuse Complaints</u>	117	828	99	781
<u>New Polycarts Requests</u>	64	581	46	515
<u>Polycarts Exchanges</u>	15	112	0	112
<u>Additional Polycart Requests</u>	51	504	49	486
<u>Replaced Stolen Polycarts</u>	22	221	26	177
<u>Replaced Damaged Polycarts</u>	129	1133	66	849
<u>Polycarts Repaired</u>	31	290	43	343

COMPOST MONTHLY REPORT

MAY 2018

	MONTH	YR-TO-DATE
TONS BROUGHT IN BY COMPOST CREWS:	618.05	3,229.72
LANDFILL TIPPING FEE'S	\$ 20.66	\$ 20.66
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 12,768.91	\$ 66,726.02
TONS BROUGHT IN BY PUBLIC:	710.00	3,761.40
TONS BROUGHT IN BY CONTRACTORS :	930.00	5,608.60
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	220.00	861.00
LANDFILL TIPPING FEE'S	\$ 20.66	20.66
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 38,427.60	210,767.10
TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 51,196.51	277,295.27
REVENUE COLLECTED FROM COMPOST SALES		15,850.00

	MULCH CUBIC YDS		COMPOST CUBIC YDS	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
PARKS DEPT.	0	0	0	0
ROAD & CHANNEL	0	0	0	0
LINE MAINTENANCE	0	0	0	0
STREET DEPT.	0	0	0	0
WATER TREATMENT	0	0	0	0
MURPHY PRODUCTS OKC	0	5,660	0	0
SELF LOADING BIN		211	0	0
DRYING BEDS	1,420	14,280	0	0
COMPOST SOLD BY CUBIC YARDS	0	0	0	5,313
TOTAL:	1,420	20,151	0	5,313

MONTHLY RECYCLING REPORT
(CURBSIDE)
May-18

PROGRAM STATISTICS

	AVERAGE	
	MONTH	YTD
SET OUT/PARTICIPATION RATE:	92%	92%
AVERAGE TONS PER DAY :	15.16225806	158.57
POUNDS PER HOME:	30.11	301.74

COMMODITY BY TON

	MONTH	TONS	YTD TONS
ALUMINUM BEVERAGE CAN	1.24	6.34	66.32
#1 PET	4	20.45	209.39
NEWS			0
GLASS CONTAINERS	14.55	74.39	713.54
MIX PAPER	38.26	195.62	1951.49
PLASTIC FILM	2.66	13.6	187.44
#2 NATURAL	1.19	6.08	63.36
#2 COLOR	1.09	5.57	54.13
#3-#7			0
METAL	0.59	3.02	37.73
RIGIDS	1.41	7.21	64.27
TIN-STEEL SCRAP	1.62	8.28	85.67
TRASH	22.24	113.71	1287.32
OCC	11.15	57.01	463.31
TOTAL	100	511.28	5183.97

	MONTH	YTD
SERVICE CALLS (MISSES)	45	476
HOUSESIDE	4	66
REMINDER	5	54
SCATTERED	1	2
MISC.	0	15
REPAIR	18	143
NEW	41	414
ADD	9	48
MISSING	9	69
EXCHANGE	0	9
REPLACE	5	51
PICK UP	12	97
		0
		0
		0
TOTAL CALLS	149	1444

	MONTH	YTD
LANDFILL COST AVOIDANCE	\$10,563.04	\$107,100.82

MONTHLY TRANSFER STATION REPORT

MAY 2018

	TONS PER MONTH	TONS PER YEAR	REVENUE PER MONTH	REVENUE PER YEAR
O.U. TONS	408.91	3,906.35	17,817.40	176,442.17
CONT. TONS:	86.44	1,777.95	\$ 4,366.00	75,586.28
CASH TONS:	1,437.67	12,829.42	\$ 67,948.44	631,692.72
BRUSH/YDS:		0.00		0.00
PULL OFFS:		100.00		1,500.00
TOTALS:	1,933.02	18,513.72	\$ 90,131.84	\$ 885,221.17

	MONTH	YR-TO-DATE
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	456	3,973.00
# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	9,322.41	77,574.07
# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	17	36.00
# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	137.81	251.41
GRAND TOTAL TONS TO LANDFILLS	9,460.22	77,825.48

DISPOSAL COST PER TON (OKC)	\$ 20.66	\$ 20.66
TIPPING FEE'S FOR DUMPING AT OKC:	\$ 195,448.15	\$ 1,607,874.42
GRAND TOTAL TIPPING FEE'S	\$ 195,448.15	\$ 1,110,178.12

# OF LOADS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	607	6,034.00
# OF TONS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	4,151.20	41,261.39
# OF LOADS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	382	3,686.00
# OF TONS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	2,774.45	23,554.46
TOTAL LOADS BROUGHT TO TRANSFER STATION:	989	16,937.91
TOTAL TONS BROUGHT TO TRANSFER STATION:	6,925.65	63,296.15
MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	417.26	1,325.28

2018

Drop Center Report

MONTHLY UNIT PRICES	Revenue per ton	Proc. Fee	LBS Rejected	Tons Rejected	%	LNDFL Fee	Tons Diverted	\$ Diverted
ALUMINUM:	\$750.00	\$0.00		0	0	\$20.66	196.52	\$4,060.10
PLASTICS:	\$50.00	\$0.00						
STEEL CANS:	\$25.00	\$0.00						
CLEAR GLASS:	\$0.00	\$20.00						
GREEN GLASS:	\$0.00	\$20.00						
BROWN GLASS:	\$0.00	\$20.00						
MIXED OFFICE PAPER:	\$0.00	\$0.00						
CARDBOARD:	\$60.00	\$0.00						
NEWSPAPER:	\$0.00	\$0.00						

#9	TONS	HollyWood TONS	Fairgrounds TONS	Hobby Lobby TONS	Total Tons	PRO/FEE	REVENUES	Net
ALUMINUM:	0	0.2		0.31	0.28	0.79	\$592.50	\$592.50
PLASTICS:	0	2.91		3.99	2.53	9.43	\$471.50	\$471.50
STEEL CANS:	0	0.72		1.01	0.58	2.31	\$57.75	\$57.75
CLEAR GLASS:	0	4.87		4.72	5.43	15.02	\$300.40	\$0.00 (\$300.40)
GREEN GLASS:	0	0		0	0	0	\$0.00	\$0.00
BROWN GLASS:	0	0		0	0	0	\$0.00	\$0.00
MIXED OFFICE PAPER:	0	5.94		7.77	20.03	33.74	\$0.00	\$0.00
CARDBOARD:	0	11.76		14.73	12.64	39.13	\$0.00	\$2,347.80
NEWSPAPER:	0	2.4		2.75	2.8	7.95	\$0.00	\$0.00
RECYCLING CENTER TOTALS:	0	28.8		35.28	44.29	108.37	\$300.40	\$3,469.55

Cardboard	Other Cardboard Containers TONS	Compactors TONS	Totals TONS
	\$ 82.28	\$4,936.80	\$ 5.87
		\$352.20	\$5,289.00

Newspaper	Tons	Total CB	Total Recy
	0	\$0.00	\$7,284.60
			\$8,458.15

Rental	\$0.00
--------	--------

Expenses	Average hrly+ benefits	Glass	Cardboard	Newsprint	Occ Compact	MXD Office	Total
Hours	14.5	1.5		17	0.5		38.5
Labor \$	\$0.00	\$40.17		\$455.26	\$13.39	\$0.00	\$642.72
Vehicle cost	\$1,108.52	\$158.36		\$0.00	\$556.76	\$0.00	\$2,219.54

Revenue	\$	\$8,758.55	\$2,862.26	\$5,896.29
Expense	\$	\$8,758.55	\$2,862.26	\$5,896.29
Net	\$	\$0.00	\$0.00	\$0.00

