

**NORMAN PLANNING COMMISSION  
REGULAR SESSION MINUTES**

**JUNE 13, 2013**

The Planning Commission of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building, 201 West Gray Street, on the 13<sup>th</sup> day of June 2013. Notice and agenda of the meeting were posted at the Norman Municipal Building and online at <http://www.normanok.gov/content/boards-commissions> at least twenty-four hours prior to the beginning of the meeting.

Vice Chairman Tom Knotts called the meeting to order at 6:30 p.m.

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Item No. 1, being:

**ROLL CALL**

MEMBERS PRESENT

Curtis McCarty  
Cindy Gordon  
Dave Boeck  
Sandy Bahan  
Tom Knotts

MEMBERS ABSENT

Jim Gasaway  
Robertta Pailles  
Andy Sherrer  
Chris Lewis

A quorum was present.

STAFF MEMBERS PRESENT

Susan Connors, Director, Planning &  
Community Development  
Jane Hudson, Principal Planner  
Janay Greenlee, Planner II  
Ken Danner, Subdivision Development  
Manager  
Roné Tromble, Recording Secretary  
Jeff Bryant, City Attorney  
Leah Messner, Asst. City Attorney  
Larry Knapp, GIS Analyst II  
Terry Floyd, Development Coordinator  
David Riesland, Traffic Engineer

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Item No. 11, being:

**ORDINANCE NO. O-1213-53 – THE FIRST BAPTIST CHURCH OF NORMAN REQUESTS CLOSURE OF THE NORTH TWENTY (20) FEET OF THE PUBLIC EIGHTY (80) FOOT RIGHT-OF-WAY ADJACENT TO LOTS 1 THROUGH 16, BLOCK 71, NORMAN ORIGINAL TOWN, IN THE 200 BLOCK OF WEST COMANCHE STREET BETWEEN SANTA FE AVENUE AND WEBSTER AVENUE.**

**ITEMS SUBMITTED FOR THE RECORD:**

1. Location Map
2. Staff Report
3. Plat
4. Aerial Photo

**PRESENTATION BY STAFF:**

1. Ken Danner – This area was platted as the Norman Original Town in 1890. During that time the design was with 20' right-of-way with alleys in the rear and rights-of-way for the streets in the front. Most of the utilities would be served from the rear with, typically, a water line in the front. This right-of-way is 80' in width. Our current standards and regulations would require 50' if it was platted at this time. So it is a relatively wide right-of-way. This 20' portion is not needed by the City. The water line is located on the south side of Comanche Street. First Baptist Church is intending to do some construction with the front of their building – new staircase, new entryway. In keeping with the review of this, the street will not be impacted; the street will still be located where it is. There will be a realignment of some of the sidewalk for the pedestrians that will continue to go east/west. Some of the cut-back parking will have to be eliminated. Typically the cut-back parking is used by the church. Staff is recommending approval of the closure of the right-of-way.

2. Ms. Gordon asked the cost for realignment of the sidewalk. Mr. Danner responded that cost will be borne by the applicant.

**PRESENTATION BY THE APPLICANT:**

1. David Hopper, 1620 Oriole Drive, representing the applicant – You can see the picture of what we're going to do to the front of the church. The church just voted last night to begin several rather extensive projects. You can see from the depiction there that we're going to put a new elevator on the east wing. There is going to be extensive remodeling of the east wing, as well as the new staircase to the front of the church. For many years people have come to the church and said we don't know which door do we go in? And we're going to try to solve that problem by giving them a nice staircase with a front door. Be glad to answer any questions.

**AUDIENCE PARTICIPATION:**

None

**DISCUSSION AND ACTION BY THE PLANNING COMMISSION:**

*Curtis McCarty moved to recommend adoption of Ordinance No. O-1213-53 to the City Council.  
Dave Boeck seconded the motion.*

There being no further discussion, a vote on the motion was taken with the following result:

YEAS	Curtis McCarty, Cindy Gordon, Dave Boeck, Sandy Bahan, Tom Knotts
NAYS	None
ABSENT	Jim Gasaway, Roberta Pailes, Andy Sherrer, Chris Lewis

Ms. Tromble announced that the motion, to recommend adoption of Ordinance No. O-1213-53 to City Council, passed by a vote of 5-0.

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