



The City of  
**NORMAN**

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Norman, Oklahoma 73069 • 73070

**PUBLIC WORKS DEPARTMENT**

**ENGINEERING DIVISION**

**Phone 405.366.5452**

**Fax 405.366.5418**

December 28, 2012

Ms. April Callaway, Senior Contracts Manager  
DRC Emergency Services, LLC  
740 Museum Drive  
Mobile, AL 36608

Re: City of Norman/ DRC Emergency Services, LLC - Contract No. K-0910-125  
Pre-Position Agreement for Disaster Debris Management

Dear Ms. Callaway:

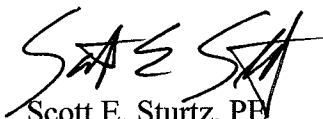
As you know, the December 22, 2009 "*Pre-Position Agreement for Disaster Debris Management*" between the City of Norman and DRC Emergency Services provides for an initial effective term of 3 years with the option to extend the Agreement for two additional one-year periods. This letter shall serve to notify you and DRC Emergency Services of the City of Norman's intent and desire to consider, negotiate, and formalize a 1-year extension to the Agreement.

The City of Norman would very much appreciate your written response to this letter indicating that DRC Emergency Services shares the City's desire in continuing our contractual relationship to facilitate and ensure the City's readiness to respond to an event that results in debris clearance, removal and disposal service needs that exceed our local capacity.

Additionally, since we now find ourselves beyond the initial effective term of our December 22, 2009 Agreement, please include in your response letter a statement indicating DRC Emergency Services' willingness to honor the terms of the Agreement for a period up to 90 days beyond the effective term of our current Agreement. Such a statement by DRC Emergency Services will provide an informal assurance that disaster services will be available to the City of Norman should a disaster occur prior to the City Council taking formal action to extend the Agreement.

Thank you in advance for your timely consideration and response in this matter. Please feel free to contact me at (405) 366-5350 or Rick Schlechter of my staff at (405) 366-5455 with any questions or comments you may have.

Sincerely,  
City of Norman

  
Scott E. Sturtz, PE  
City Engineer