



OKLAHOMA DEPARTMENT OF TRANSPORTATION

200 N.E. 21st Street
Oklahoma City, OK 73105-3204

September 25, 2017

Dear City Official:

Re: Letter of Choice for City Bridge Inspection Contracts

The Oklahoma Department of Transportation (ODOT) has prequalified consulting firms to perform Local Government bridge safety inspections based on qualifications mandated by the National Bridge Inspection Standards (NBIS). It is anticipated the new routine Local Government bridge inspection contracts will start April 1, 2018 and extend to March 31, 2020. This will be a two year contract. A list of the prequalified inspection firms is provided. Funding will be 100% Federal funds. To comply with the National Bridge Inspection Standards and avoid federal-aid sanctions, all the Local Governments are required to do one of the following by **December 1, 2017**:

- (1) Select one of the consulting firms on the attached "Qualified Consultant List". You will be required to evaluate the Consultant's Letter of Interest (LOI) and the Consultant's response packet to determine which firms to interview. Please refer to the following web site:

<http://www.okladot.state.ok.us/projmgmt/off-system-bridge-inspection-consultants-2017/>

You must interview a minimum of three (3) firms and make your selection from the attached list of qualified inspection consultants. Phone interviews are acceptable, but we must have documentation from the interviews including who was on the committee, interview questions, and the ranking matrix that you had for the three (3) or more Consulting firms with their final composite scores. The interview committee must have three or more persons on it. Each member of the interview committee will need to sign a nondisclosure form (Please refer to the enclosures for a copy of this form).

- (2) You may elect to do bridge safety inspections with your own forces provided the bridge inspection teams and program manager are fully qualified as mandated by the NBIS (National Bridge Inspection Standards - please refer to attached NBIS requirements) and as approved by ODOT Bridge Division. Payment will be based on actual rates and payroll additive for benefits, etc., and vehicle mileage rates.
- (3) Use the same firm that the County selects.
- (4) Let ODOT select for you.

You are respectfully requested to make your choice before December 1, 2017, by Resolution stating your choice as noted above. In order to obtain the required contract signatures, our April time line is very tight. It is critical that we receive your resolution in a timely manner. If we do not hear from you by December 1, 2017, we will make the selection for you. Please note that, once you select your bridge inspection team, no changes can be made until the next contractual period.

Please send one copy of your resolution to the appropriate field division office and one copy to the following address: *e-mail is preferred*

Rosana G. Toney
Contract Administrator
Procurement Division
Oklahoma Department of Transportation
200 NE 21st Street
Oklahoma City, OK 73105-3204
Fax: (405) 522-1804
Email: RGToney@odot.org

Field Divisions

Div 1: (918) 687-5407
Div 2: (580) 298-3371
Div 3: (580) 332-1526
Div 4: (580) 336-7340
Div 5: (580) 323-1431
Div 6: (580) 735-2561
Div 7: (580) 255-7586
Div 8: (918) 838-9933

Contact/email

Kevin Arnold kwarnold@odot.org
Monte Nabors MNabors@odot.org
Wendy Ross WRoss@odot.org
Steven Gauthé SGauthé@odot.org
Mike Clanton MClanton@odot.org
Wayne Roesner WRoesner@odot.org
Bryce Lawson blawson@odot.org
Bruce Martin BMartin@odot.org

Once we receive your choice as noted above, the Department will contract with the consultant to do the bridge inspections. Please feel free to contact the Oklahoma Department of Transportation Field Division Office in your area or Shannon Sheffert SSheffert@odot.org in Local Government Division at (405) 521-2553 or Walt Peters wpeters@odot.org or Wes Kellogg wkellogg@odot.org WKellogg@odot.org in the Bridge Division at (405) 521-2606 with any questions you may have. When contacting the Field Divisions, ask for the County Bridge Coordinator.

Yours sincerely,



Steve Jacobi, P.E.
Bridge Engineer

SJ/wp

Enclosures

cc: Director
Chief Engineer
Director of Operations
Director of Engineering
County Bridge Coordinators
Prequalified Inspection Consultants

Field Division Engineers
Procurement Division
Local Government Division
FHWA
ACCO

QUALIFIED Bridge Inspectors EC-1925

Prequalified Consultants	Contact	Office Phone	Cell Phone	E-mail Contact
AIA Engineers, Ltd.	Ahmed S. Abd-El-Meguid	(405) 848-5820 x451		ameguid@aiainc.com
Burgess & Niple, Inc.	Dale Poorman	(614) 459-2050	(614) 849-2278	dale.poorman@burgessniple.com
CEC Corporation	Aaron Finley	(405) 753-4620	(405) 651-0490	aaron.finley@connectcec.com
Garver	Jason Langhammer	(918) 250-5922	(918) 510-3421	JLanghammer@GarverUSA.com
Guy Engineering	Aaron Peck	(918) 437-0282	(918) 808-6547	aaron@guyengr.com
H. W. Lochner	Troy Travis	(405) 418-5891	(405) 249-5463	ttravis@hwlochner.com
Infrastructure Engineers, Inc.	Michael Dukes	(405) 757-2351	(864) 431-0572	mdukes@go-lei.com
Kimley-Horn	Leslie P. Bruce	(940) 937-3423	(806) 346-4803	Leslie.Bruce@kimley-horn.com
MKEC Engineering	Sri Koneru	(405) 842-8558	(405) 761-8620	skoneru@mkec.com
Walter P Moore	Brent Bolerjack	(405) 493-0502	(405) 394-0875	bbolerjack@waltermoore.com

Additional information pertaining to the consultants can be found at the following address:

<http://www.okladot.state.ok.us/projmgmt/off-system-bridge-inspection-consultants-2017/>