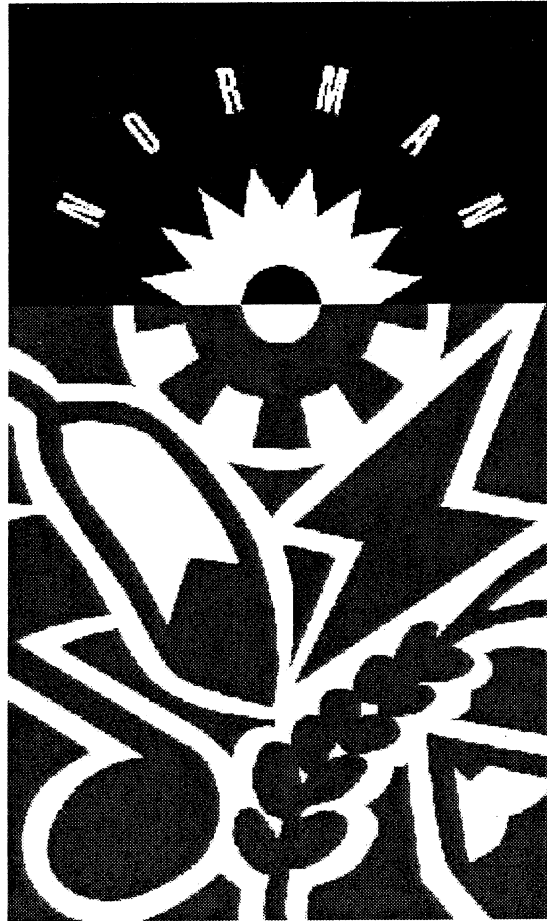


City of Norman



Monthly Departmental Report

SEPTEMBER 2020

MONTHLY PROGRESS

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CITY CLERK 1

**CITY CLERK
MONTHLY PROGRESS REPORT
September 2020**

CITY CLERK

ACTION CENTER				
DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD
Animal Welfare	6	14	6	15
Bus Service	3	7	0	0
CDBG	14	43	3	5
City Clerk	186	1118	0	9
City Manager/Mayor	12	50	5	55
City Wide Garage Sale	0	160	0	0
Code Enforcement	79	328	4	11
Finance	3	10	0	0
Fire/Civil Defense	5	10	2	3
Human Resources	7	20	0	1
I.T.	5	15	0	0
Legal	8	24	2	15
Line Maintenance	25	86	2	4
Municipal Court	3	7	0	0
Noise Complaint	0	0	0	0
Norman Forward Questions	0	0	0	0
Parks & Recreation	21	84	8	48
Permits/Inspections	49	118	2	2
Planning	6	15	0	0
Police/Parking	31	137	14	47
Public Works	0	15	0	1
Recycling	0	0	0	0
Sanitation	50	214	4	9
Sidewalks	6	17	3	3
Storm Debris	0	(259)	0	0
Storm Water	12	45	5	30
Streets	26	121	6	12
Street Lights	18	46	1	1
Traffic	7	21	2	3
Utilities	93	419	2	2
WC Questions	0	0	0	0
WC Violations	0	0	0	0
September Total: 746	675	3154	71	251

LICENSES

9 New licenses were issued and 5 renewals during the month of September. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	0	0	Retail Beer	0	1
Brewer	0	0	Retail Spirits Store	0	0
Coin-Operated Devices	0	1	Retail Wine	0	1
Distiller	0	0	Salvage Yard	0	0
Food	4	21	Sidewalk Dining	0	1
Game Machines	1	1	Solicitor/Peddler (30 day)	1	2
Impoundment Yard	0	0	Solicitor/Peddler (60 day)	0	0
Kennel	0	0	Solicitor/Peddler (one day)	0	0
Medical Marijuana Dispensary	2	8	Special Event	0	1
Medical Marijuana Grower	3	9	Strong Beer & Wine/Winemaker	1	2
Medical Marijuana Processor	0	1	Taxi/Motorbus/Limousine	0	4
Mixed Beverage	0	4	Temp Food (one day)	1	2
Mixed Beverage/Caterer	0	4	Temp Food (30 day)	0	3
Pawnbroker	0	0	Temp Food (180 day)	1	3
Pedicab	0	0	Transient Amusement	0	2
YTD License Total: 71					

NEW ESTABLISHMENT LICENSES		
NAME	ADDRESS	LICENSE TYPE(S)
Commonspace Game Café	1708 W. Lindsey Street	Beer/Wine
Green Doctor 420	1278 N. Interstate Drive	Medical Marijuana Dispensary
Next Elevation #2	1150 Cedar Lane Road Suite 100	Medical Marijuana Dispensary
Nashbird	214 E. Main Street	Food
Sugarloaf Creations	Outside of City	Game Machines

EXISTING ESTABLISHMENT/NEW OWNERS		
NAME	ADDRESS	LICENSE TYPE(S)
Dairy Queen	1835 W. Main Street	Food

TEMPORARY FOOD PERMITS		
180 DAY	30 DAY	1 DAY
The Dump Truck	Riko's Tacos	

SOLICITOR/PEDDLER LICENSE		
60 DAY	30 DAY	1 DAY
	Sooner Bloomers	

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
9/14/2020	Maria Rodriguez	Claim for damages to her brick wall that occurred when a tree allegedly fell into her backyard at 1903 Rising Hill Drive on July 11, 2020.	\$21,500
9/15/2020	Richard Earl Wolcott	Claim for damages to his vehicle that allegedly happened when Daniel Fehr with Parks and Maintenance foot slipped off the brake on July 9, 2020 at 24 th Avenue N.E. and East Robinson Street.	\$3,623
9/15/2020	Gaberino's Restaurant	Claim for plumbing expenses that allegedly occurred when the City improperly installed a new water meter at 400 Ed Noble Parkway on September 10, 2020.	\$3,000
9/22/2020	Claims Management Resources (CMR) for Oklahoma Gas and Electric (OG&E)	Claim for damages to an OG&E facility at 4025 Pleasant Grove allegedly caused by the City crews on September 12, 2020.	undetermined
9/22/2020	Charles M. Rider	Claim for damages to his main and lateral lines of his septic at 3880 72 nd Avenue N.E. allegedly caused by the City when a road was built over his septic lines.	\$10,000
9/23/2020	Stephen Whaylen	Claim for damages to his mailbox at 1318 Reid Pryor Road on September 16, 2020 allegedly caused when a City Councilmember released the names of the recall petition signatures.	\$20
9/25/2020	Claims Management Resources (CMR) for Oklahoma Gas and Electric (OG&E)	Claim for damages to an OG&E facility at 4201 Loring Circle allegedly caused by the City crews mowing on September 16, 2020.	undetermined
9/25/2020	Kamala Jolly Stewart	Claim for damages caused by a pipe on a water-meter allegedly not attached properly by the City on September 9, 2019 that caused a severe leak at 621 East Hughbert Street.	\$334.07
9/30/2020	Attorney Alan R. Woodland for Michael Patrick O'Connor	Claim for lost income, attorney fees, pain and suffering due to his claim that on March 18, 2020 he was allegedly arrested without probable cause.	\$76,000

LAWSUITS

DATE FILED	NAME	JUSTIFICATION	Case No.
9/22/2020	Attorney Joel L. Wohlgemuth for Alison Petrone	Ward Three Council Member Alison Petrone versus Brenda Hall, City Clerk for the City of Norman, in her official capacity. Requesting a declaratory judgement that the recall petition for Ward Three does not satisfy statutory and procedural requirements and therefore invalid in its entirety.	CV-2020-2381
9/30/2020	Stephen Teel	Protest states that the verification of Initiative Petition signatures does not comply with statutory form, the petition is unconstitutional, the City Clerk did not make a physical count or certify the sufficiency of the signatures prior to publication, and no election has been scheduled.	CV-2020-2384

STUDY SESSION

A City Council Study Session was held on September 15, 2020, to discuss the SRO Program and acceptance of a grant for \$500,000 from the US Department of Justice/Community Oriented Policing Services for the hiring of four School Resource Officers.

A City Council Study Session was held on September 29, 2020, to discuss recommendations from the Mayor's Task Force on the use of funds set aside for Community Outreach Programs.

SPECIAL SESSION

A City Council Special Session was held on September 1, 2020, to discuss the Mayor's appointments to the Ward 2 Candidate Selection Committee and possible action related to the pandemic caused by the coronavirus.

A City Council Special Session was held on September 22, 2020, to adjourn into an Executive Session to discuss the acquisition of Real Property for the Porter and Acres Intersection Project.

COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE

A Special City Council Community Planning and Transportation meeting was held on September 3, 2020, to discuss on-street parking restrictions on Lincoln Avenue, Iowa Street, and Acres Street.

A City Council Community Planning and Transportation meeting was held on September 24, 2020, to discuss Public Ridership Report for August, protected bicycle lanes, and maintenance of the Brandt Park Duck Pond.

OVERSIGHT COMMITTEE

A City Council Oversight meeting was held on September 10, 2020, to discuss Tree Ordinance, and use of public rights-of-way.

FINANCE COMMITTEE

A City Council Finance meeting was held on September 17, 2020, to discuss the FYE 2020 close out, FYE 2022 budget calendar and process, submission of revenue/expenditure reports, and report on open positions.

FACILITY MAINTENANCE

1A

**City of Norman Facility Maintenance
September 2020 Monthly Hourly Materials Cost Report**

Location	Labor Hrs	Labor Cost	Materials Cost	Total
Electrical				
Facility Maint	20.00	\$630.76	\$1,396.79	\$2,027.55
City Hall	19.00	\$601.39	\$651.36	\$1,252.75
Bldg A	12.00	\$374.12	\$0.00	\$74.12
Bldg B	32.00	\$983.20	\$272.97	\$1,256.17
Bldg C	20.00	\$630.76	\$0.00	\$630.76
Library	6.00	\$176.22	\$0.00	\$176.20
Animal Welfare	2.00	\$58.74	\$0.00	\$58.74
NIC	2.00	\$58.74	\$0.00	\$58.74
Spec Ops	2.00	\$58.74	\$0.00	\$58.74
Pistol Range	3.00	\$88.11	\$0.00	\$88.11
Fire Stations	46.00	\$1,394.38	\$77.30	\$1,471.68
Parks	45.00	\$1,386.69	\$274.00	\$1,660.69
Rec Centers	23.00	\$718.87	\$0.00	\$718.87
Senior Center	26.00	\$828.66	\$151.20	\$979.86
Firehouse Art	0.00	\$0.00	\$9.98	\$9.98
WW Golf	2.00	\$58.74	\$0.00	\$58.74
Transfer	8.00	\$234.96	\$0.00	\$234.96
Traffic	21.00	\$616.77	\$0.00	\$616.77
Fleet	9.00	\$264.33	\$0.00	\$264.33
Line Maint	2.00	\$58.74	\$0.00	\$58.74
WRF	4.00	\$411.18	\$0.00	\$411.18
Total	314.00	\$9,634.10	\$2,833.60	\$12,467.71
HVAC				
Facility Maint	6.00	\$182.68	\$210.77	\$393.45
City Hall	23.00	\$728.04	\$54.12	\$782.16
Bldg A	17.00	\$525.76	\$0.00	\$525.76
Bldg B	19.00	\$599.72	\$75.18	\$674.90

**City of Norman Facility Maintenance
September 2020 Monthly Hourly Materials Cost Report**

Bldg C	17.50	\$495.25	\$178.01	\$673.26
Bldg D	8.00	\$256.64	\$0.00	\$256.64
Library	16.00	\$434.88	\$0.00	\$434.88
NIC	17.00	\$515.96	\$1,075.28	\$1,591.24
Pistol Range	6.00	\$182.68	\$0.00	\$182.68
Fire Admin	6.00	\$163.08	\$0.00	\$163.08
Fire Stations	32.50	\$922.55	\$53.84	\$976.39
Parks	2.00	\$54.36	\$0.00	\$54.36
Park Maint	2.00	\$54.36	\$0.00	\$54.36
Rec Centers	18.50	\$551.03	\$0.00	\$551.03
Sr Center	10.00	\$135.90	\$0.00	\$135.90
Firehouse Art	10.00	\$291.40	\$165.61	\$457.01
Sooner Theater	12.00	\$372.94	\$0.00	\$372.94
Animal Welfare	4.00	\$128.32	\$0.00	\$128.32
WW Golf	1.00	\$27.18	\$0.00	\$27.18
WW Tennis	13.00	\$412.14	\$25.09	\$437.23
Transfer Station	4.00	\$108.72	\$21.46	\$130.18
Sanitation	5.50	\$149.49	\$0.00	\$149.49
Traffic	3.00	\$81.54	\$0.00	\$81.54
Fleet	4.00	\$108.72	\$0.00	\$108.72
Stormwater	5.00	\$135.90	\$0.00	\$135.90
Streets	9.00	\$264.22	\$23.59	\$287.81
Line Maint	5.00	\$135.90	\$0.00	\$135.90
WTP	16.00	\$474.08	\$45.00	\$519.08
WRF	14.00	\$419.72	\$28.67	\$448.39
Total	301.00	\$8,913.16	\$1,956.62	\$10,869.78
Plumbing				
Facility Maint	2.00	\$64.16	\$72.65	\$136.81
City Hall	2.00	\$64.16	\$0.00	\$64.16
Bldg A	2.00	\$64.16	\$0.00	\$64.16
Bldg B	6.00	\$192.48	\$0.00	\$192.48

**City of Norman Facility Maintenance
September 2020 Monthly Hourly Materials Cost Report**

Bldg C	5.00	\$160.40	\$0.00	\$160.40
Bldg D	2.00	\$64.16	\$0.00	\$64.16
Library	6.00	\$192.48	\$50.24	\$242.72
NIC	3.00	\$96.24	\$0.00	\$96.24
Spec Ops	2.00	\$64.16	\$0.00	\$64.16
Fire Stations	9.00	\$288.72	\$28.29	\$317.01
Parks	66.00	\$2,117.28	\$69.93	\$2,187.21
Rec Centers	18.00	\$577.44	\$461.68	\$1,039.12
WW Golf	9.00	\$288.72	\$0.00	\$288.72
WW Tennis	2.00	\$64.16	\$0.00	\$64.16
Fleet	5.00	\$160.40	\$5.02	\$165.42
Traffic	2.00	\$64.16	\$0.00	\$64.16
Sanitation	2.00	\$64.16	\$0.00	\$64.16
WRF	6.00	\$192.48	\$0.00	\$192.48
Sr Center	6.00	\$192.48	\$0.00	\$192.80
Line Maint	2.00	\$64.16	\$0.00	\$64.16
Streets	2.00	\$64.16	\$0.00	\$64.16

Total 159.00 \$5,100.72 \$687.81 \$5,788.53

Custodial

City Hall	150.00	\$2,367.86	\$572.06	\$2,939.92
Bldg A	148.00	\$2,320.70	\$465.42	\$2,786.12
Bldg B	216.00	\$3,149.32	\$465.42	\$3,614.74
Bldg C	148.00	\$2,320.70	\$465.42	\$2,786.12
Library	4.00	\$94.36	\$75.00	\$169.36
Fire Stations	16.00	\$377.44	\$603.57	\$981.04
Facility Maint	0.00	\$0.00	\$201.49	\$201.49

Total 682.00 \$10,630.38 \$2,848.38 \$13,478.76

**City of Norman Facility Maintenance
September 2020 Monthly Hourly Materials Cost Report**

Total	1456.00	\$34,278.36	\$7,966.41	\$42,613.78
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CITY MANAGER 2

COMMUNITY RELATIONS

2A

NORMAN FORWARD 2B



Memorandum

To: Jud Foster, The City of Norman Parks and Recreation

From: Randy Hill, ADG

ADG Project Number: 16-003

ADG Project Name: Norman FORWARD

Date: 09.01.2020

Re: September 2020 Monthly Report

REPORT PERIOD: September 1 through September 30, 2020

WORK THIS MONTH

1. Tuesday, September 1, 2020 | 10:00 a.m. | Ruby Grant Park OAC Meeting
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
2. Wednesday, September 2, 2020 | 10:30 a.m. | Norman Forward Marketing
 - a. Weekly discussion of project schedules, budgets, and critical issues
3. Thursday, September 3, 2020 | 9:00 a.m. | Development Center VE follow-up
 - a. Meet with Owner to discuss construction budget options
4. Monday, September 7, 2020 | 10:30 a.m. | Weekly N.F. Program Manager Mtg.
 - a. Weekly discussion of project schedules, budgets, and critical issues
5. Tuesday, September 8, 2020 | 1:00 p.m. | Reaves Park Discussion
 - a. Discussion of status of contract documents and construction budget
6. Thursday, September 10, 2020 | 9:00 a.m. | Ruby Grant Trail Walk
 - a. Evaluation of which trails will need concrete of tinorns to control erosion
7. Tuesday, September 15, 2020 | 10:30 a.m. | Development Center CMAR Meeting
 - a. Discussion of project schedules, budgets, and critical issues
8. Tuesday, September 15, 2020 | 10:00 a.m. | Ruby Grant Park OAC Meeting
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
9. Monday, September 21, 2020 | 10:30 a.m. | Weekly N.F. Program Manager Meeting
 - a. Weekly discussion of project schedules, budgets, and critical issues
10. Tuesday, September 22, 2020 | 6:30 p.m. | City Council Meeting
 - a. Final acceptance of Griffin Ph. 3-B Southwest Fields Project
11. Wednesday, September 23, 2020 | 10:00 a.m. | Development Center Furniture
 - a. Meeting with Owner to discuss furniture selection and budget
12. Thursday, September 24, 2020 | 2:00 p.m. | Bid Opening for North Base Complex Phase 1
 - a. Public bid opening for North Base Complex Phase 1
13. Tuesday, September 29, 2020 | 10:00 a.m. | Ruby Grant Park OAC Meeting
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
14. September 2020 Construction Observation Site Visits
 - a. Central Library: 6
 - b. Ruby Grant: 10
 - c. Griffin Ph. 3B-4

WORK ANTICIPATED THE UPCOMING MONTH (October 2020)

- Griffin Park Ph. 4
 - N.W. Fields-Bid opening 10/15/20
- Central Library
 - Contractor work on ADA violations and open warranty items. MSR evaluating status of Landscaping
- Reaves Park
 - Updated plans and design
- Ruby Grant Park
 - OAC Meetings 2020-10-13, 2020-10-27at 10:00 a.m.
- North Base Complex
 - Bid award
 - Contract Negotiation with selected contractor
- Indoor Aquatic and Multi-Sport Facility
 - SDs progress, programing meetings and Ad-Hoc meetings
- Senior Wellness Center
 - SDs progress, site selection, programing meetings
- Softball and Football
 - Council decision on moving project scope to Reaves and Ruby Grant
- Continued Development of Standardized Contracts for Use with Architectural, Design, and Construction Consultants

PROJECT STATUS

- East Library
 - a. Schedule: Opening Celebration on July 20, 2018
 - b. Budget: Within budget
 - c. In operation
- Central Library
 - a. Schedule: Warranty work in progress
 - b. Budget: Within budget
 - c. In operation
- Westwood Family Aquatic Center
 - a. Schedule: Opening Celebration on May 26, 2018
 - b. Budget: Final Pay App approved on July 24, 2018
 - c. In operation
- Griffin Park
 - a. Schedule: Phase IV in progress
 - b. Budget: Within budget
 - a. Issues: No known issues
- Reaves Park Phase I
 - a. Schedule: Design bid documents in progress
 - b. Budget: Budget alignment in progress
 - c. Issues: No known issues
- Westwood Indoor Tennis Facility
 - a. Schedule: Opening Celebration on May 24, 2019

- b. Budget: Within budget
 - c. In operation-Contractor agreed to re-paint courts at no cost to City
 - d. Re-paint accepted 2020-9-22
- Ruby Grant
 - a. Schedule: Construction in progress
 - b. Budget: In budget
 - c. Issues: No known issues
- Indoor Multi-Sport Facility
 - a. Schedule: Schematic Design in progress
 - b. Budget: Budget alignment in progress
 - c. Issues: site/operator
- Indoor Aquatic Center
 - a. Schedule: : Schematic Design in progress
 - b. Budget: Budget alignment in progress
 - c. Issues: site/operator
- Senior Wellness Center
 - a. Schedule: Schematic Design in progress
 - b. Budget: Budget alignment in progress
 - a. Issues: operator/MOU determination, site location
- Norman Forward Program Management
 - a. Schedule: Proceeding per Implementation Plan
 - b. Budget: Proceeding per Implementation Plan
 - c. Implementation Plan: Revised/Updated September 30, 2019
 - d. Issues: Realignment of design expectations after failed Bond Election
 - Continued discussion regarding Indoor Aquatic Center operating budget
 - Continued discussion regarding Senior Wellness Center budget/funding source
 - Continued discussion regarding Senior Wellness Center operator/fees

SUBMITTED BY: ADG – Randy W. Hill

CITY OF NORMAN

Department of Finance
Monthly Report – September 2020

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in September are discussed below:

Treasury Division:

In the month of September, the Treasury division processed 28,274 total payments. The Treasury division processed 1,427 credit card utility payments, an increase of 1.2% from last month, and the Interactive Voice Response (payment by telephone) system processed 1,795 credit card utility payments, a decrease of -3.6% from last month. Utility customers also have the option of paying on the City of Norman website. There were 8,503 credit card payments made on the internet in September, an increase of 1.8% from last month. The Municipal Court processed 578 credit card payments for court fines, an increase of 8% from last month.

The City charges a convenience fee of \$3 on credit card payments made online or by phone to help offset the costs of providing credit card service. We collected \$10,212 in convenience fees in the month of September with a fiscal year-to-date total of \$29,025.

Utility Services Division:

The Meter Reading Division read 34,741 meters. Out of 77 meter reading routes, 18 (23%) were read within the targeted 30-day reading cycle. 30 routes (39%) were read by the 31st day, and all routes were read by the 36th day. Three routes were estimated in September.

General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are above target for the month of September by 32.3%. Revenues from the City's largest single source of revenue, sales tax, are above target by .5% for the year to date and 11.8% above last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 21 Budget To Date	FYE 21 Actual To Date	FYE 20 Actual To Date	FYE 19 Actual To Date
Sales Tax Revenue	\$11,165,704	\$11,217,959	\$10,037,131	\$10,036,320
General Fund Revenue	\$21,253,700	\$28,111,435	\$18,358,470	\$17,762,598
General Fund Expenses	\$22,067,639	\$19,227,474	\$17,075,397	\$16,718,402

Administration Division

	FYE 21		FYE 20	
	September	YTD	September	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	960.00	320.00	960.00
Total Comp Time Available	3.00	6.75	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	323.00	966.75	320.00	960.00
Benefit Hours Taken	42.75	194.75	36.00	167.00
TOTAL ACCOUNTABLE STAFF HOURS	280.25	772.00	284.00	793.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 21		FYE 20	
	September	YTD	September	YTD
Total Regular Hours Available	960.00	2,880.00	960.00	2,880.00
Total Comp Time Available	0.00	12.50	12.50	53.75
Total Overtime Hours	16.75	25.75	2.00	2.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	976.75	2,918.25	974.50	2,935.75
Benefit Hours Taken	122.25	322.25	100.00	336.75
TOTAL ACCOUNTABLE STAFF HOURS	854.50	2,596.00	874.50	2,599.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	5.00	15.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	5.00	15.00

CITY REVENUE REPORTS

3B

City Revenue Report

	FYE 21 September	FYE 21 August	
Total Revenue Received (\$)	\$8,113,294	\$5,470,547	\$2,642,747
Utility Payments - Office (#)	40,285	40,556	(271)
Utility Payments - Office (\$)	\$4,915,928	\$4,912,285	\$3,643
Lockbox (#)	15,858	16,294	(436)
Lockbox (\$)	\$1,979,497	\$1,926,723	\$52,774
IVR Credit Card (#)	1,795	1,862	(67)
IVR Credit Card (\$)	\$204,879	\$215,107	(\$10,228)
Click to Gov (#)	0	0	0
Click to Gov (\$)	\$0	\$0	\$0
Paymentus (#)	\$8,503	\$8,357	\$146
Paymentus (\$)	\$802,180	\$834,054	(\$31,874)
UT Credit Card Payments (#)	1,427	1,410	17
UT Credit Card Payments (\$)	\$234,315	\$223,122	\$11,193
Art Donations (#)	0	0	0
Art Donations (\$)	\$0	\$0	\$0
Bank Draft Payments (#)	14,814	9,091	5,723
Bank Draft Payments (\$)	\$1,024,987	\$1,076,762	(51,775)
Utility Deposits (#)	0	0	0
Utility Deposits (\$)	\$0	\$0	\$0
Fix Payments (#)	0	0	0
Fix Payments (\$)	\$0	\$0	\$0
Processed Return Checks (#)	103	78	25
Processed Return Checks (\$)	(\$30,621)	(\$31,469)	\$848
Other Revenue Transactions (#)	0	0	0
Other Revenue Received (\$)	\$0	\$0	\$0
Accounts Receivable Payments (\$)	\$2,142,816	\$35,818	\$2,106,998
Accounts Receivable - Credit Card #	0	0	0
Accounts Receivable - Credit Card \$	\$0	\$0	\$0
Municipal Court - Fines/Bonds (\$)	\$211,565	\$208,714	\$2,851
Municipal Court - Credit Card (#)	578	535	43
Municipal Court - Credit Card (\$)	\$117,303	\$107,639	\$9,664
Municipal Court - C2G (#)	0	0	0
Municipal Court - C2G (\$)	\$0	\$0	\$0
Building Permits Cash Report (\$)	\$1,052,635	\$337,369	\$715,266
Building Permits Credit Card (#)	316	297	19
Building Permits Credit Card (\$)	\$146,945	\$153,993	(\$7,048)
Building Permits C2G (#)	0	0	0
Building Permits C2G (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. (\$)	\$3,439	\$4,409	(\$970)
Occupational License - Bldg Insp. CC (#)	19	14	5
Occupational License - Bldg Insp. CC (\$)	\$2,939	\$2,209	\$730
Business License - City Clerk (\$)	\$3,075	\$7,770	(\$4,695)
Business License - City Clerk CR CD (#)	0	0	0
Business License - City Clerk CR CD (\$)	\$0	\$0	\$0
Convenience Fees - All Payments (#)	2,504	2,543	(39)
Convenience Fees - All Payments (\$)	\$7,512	\$7,629	(\$117)
Bank Drafts Billed (#)	9,363	7,751	1,612
Bank Drafts Billed (\$)	\$1,076,715	\$1,027,245	\$49,470
Interdepartmental Billing (#)	177	171	6

Interdepartmental Billing (\$)	\$64,184	\$68,205	(\$4,021)
Accounts Receivable Billed (\$)	\$228,410	\$339,831	(\$111,421)

Budget Services Division

	FYE 21		FYE 20	
	September	YTD	September	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	960.00	160.00	480.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.00	960.00	160.00	480.00
Benefit Hours Taken	84.00	111.00	8.00	32.00
TOTAL ACCOUNTABLE STAFF HOURS	236.00	849.00	152.00	448.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 21		FYE 20	
	September	YTD	September	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	800.00	2,400.00	800.00	2,400.00
Total Comp Time Available	18.00	48.50	19.50	62.25
Total Overtime Hours	20.75	52.00	14.00	47.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	838.75	2,500.50	833.50	2,509.75
Benefit Hours Taken	115.75	428.25	137.50	453.00
TOTAL ACCOUNTABLE STAFF HOURS	723.00	2,072.25	696.00	2,056.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

UTILITY 3C

Utility Division

	FYE 21		FYE 20	
	September	YTD	September	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	2,720.00	8,160.00	2,560.00	7,680.00
Total Comp Time Available	20.00	109.75	17.25	28.75
Total Overtime Hours	261.50	415.75	43.25	137.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	3,001.50	8,685.50	2,620.50	7,846.25
Benefit Hours Taken	505.25	1,609.25	489.25	1,071.75
TOTAL ACCOUNTABLE STAFF HOURS	2,496.25	7,076.25	2,131.25	6,774.50
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Office Services

	FYE 21		FYE 20	
	September	YTD	September	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	960.00	160.00	478.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	123.25	9.25	30.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.00	1,083.25	169.25	508.25
Benefit Hours Taken	26.00	42.00	42.00	99.50
TOTAL ACCOUNTABLE STAFF HOURS	294.00	1,041.25	127.25	408.75
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	120.00	347.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	2.50	5.50
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	122.50	352.50
Benefit Hours Taken	0.00	0.00	11.00	18.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	111.50	334.50
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Drive-up Window and Mail Payments

	FYE 21 August	FYE 21 September
Mail Payments - Lockbox	16,294	15,858
Mail Payments - Office	499	417
Mail Payments - Subtotal	16,793	16,275
Night Deposit	244	274
Click-to-Gov Payments	0	8,503
Paymentus Payments	8,357	1,795
IVR Payments	1,862	
Without assistance payments - Subtotal	10,463	10,572
Drive-up window & inside counter	0	0
Credit Card machine payments (swipe)	710	715
Credit Card machine payments (phone)	700	712
With assistance payments - Subtotal	1,410	1,427
Total Payments Processed - Subtotal	28,666	28,274
Bank Draft (ACH) Payments	9,091	14,814
Total Payments (Utility)	37,757	43,088
Total Convenience Fees - all Payments	2,543	2,504
Grand Total Payments	40,300	45,592

Traffic Counter at Drive-up Facility

Night Drop *	0	0
8-5 Drive-up Window Customers *	0	0
Total Traffic Counter	0	0

* These figures are included in the above Total Customer Contact Payments.

Meter Reading Division

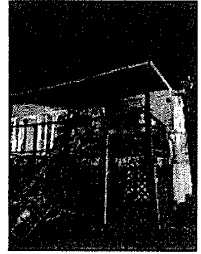
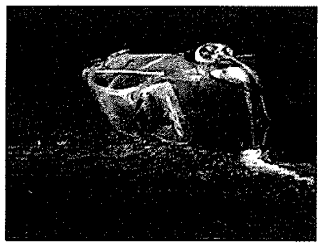
	FYE 21		FYE 20	
	September	YTD	September	YTD
Number of Meters Read	34,741	102,373	37,886	119,410
New Service	721	2,846	644	2,857
Request for Termination	711	2,699	607	2,730
Delinquent On(s)	391	666	257	808
Delinquent Offs	573	958	404	1,249
Collect Deposit Tags Hung	26	60	58	88
Collect Deposit Cut Offs	0	12	17	25
Blue Tags	31	64	15	66
Number of Meters Re-read	735	1,924	1,337	4,635
Meters Cleaned	77	291	105	321
Customer Assists	63	277	97	279
Meters Pulled	0	0	0	0
Meters Re-set	0	0	0	0
Meter Exchanges	92	213	60	233
TOTAL	38,161	112,383	41,487	132,701

Utility Division Activity Report

	FYE 21		FYE 20	
	September	YTD	September	YTD
STATUS REPORT				
Regular Utility Accounts Billed	43,564	129,982	42,882	128,017
New Ons	1,217	3,956	1,111	3,665
Final Accounts Billed	629	2,645	659	2,693
TOTAL ACCOUNTS BILLED	45,410	136,583	44,652	134,375

FIRE DEPARTMENT

4



NFD Monthly Progress Report September 2020

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	18	1.37%
2 - Overpressure Rupture, explosion, Overheat - No Fire	0	0.00%
3 - Rescue & emergency	792	60.09%
4 - Hazardous Conditions (No Fire)	32	2.43%
5 - Service Call	119	9.03%
6 - Good Intent Call	281	21.32%
7 - False Alarm & False Call	73	5.54%
8 - Severe Weather & Natural Disaster	0	0.00%
9 - Special Incident Type	2	0.15%
Total Incident Count (Unique Calls)	1318	100.00%
Number of Total Unit Responses	1658	

Total Fire Loss \$97,200.00

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	256	286	0:04:46
Station #2	178	315	0:05:15
Station #3	256	370	0:06:10
Station #4	143	335	0:05:35
Station #5	45	526	0:08:46
Station #6	49	502	0:08:22
Station #7	121	325	0:05:25
Station #8	72	335	0:05:35
Station #9	197	342	0:05:42

Community Outreach

Tours & Drive-By Appearances	8	Socially Distant Fire Safety Demonstrations and Brithday Drive-By Events
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Burn Permits

Burn Permits Issued	128	Total of 20 burn days
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Training

Total Personnel Training Hours	2204	Mgmt/Supvsr, Hazmat, Wildland, Special Healthcare, etc.
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NFD Monthly Progress Report September 2020

Total Calls By Unit

	Total Number of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Chief 301	16	2	1	5		1	2	2	2	1
Chief 302	26	4	4	4	2	2	2	6	1	1
Chief 303	18	3	4		3	1	1	3	1	2
Chief 304	10	1	3	2			1	1		2
Engine 1	276	255	1	3	1			10	1	5
Brush 1	8	5	1				1		1	
Ladder 1	18	6	2	3	2			1		4
Engine 2	190	2	176	3	4			3	1	1
Brush 2	4	1	2	1						
Ladder 2	19	6	4	3	2			1		3
Engine 3	267	5	2	256				1		3
Brush 3	4	1		3						
Engine 4	151	1	5	1	142			1	1	
Brush 4	2		1						1	
Engine 5	33					33				
Brush 5	43					43				
Engine 6	20	1				2	16			1
Brush 6	53	1				2	49			1
Rescue Boat 6	1						1			
Rescue 7	1							1		
Squad 7	162	9	9	11	7			117	2	7
Brush 7	1								1	
Engine 8	81	1	2		3			5	70	
Brush 8	4							1	3	
Tanker 8	5		1			2			2	
Engine 9	217	5		5		2	5	3		197
Brush 9	4	1				1	2			
Tanker 9	4					2	1	1		
Fire Marshal 2	5			2		2			1	
Fire Marshal 3	5	1	1	2	1					
Fire Marshal 4	4			2		2				
Fire Marshal 5	5	1	1	1	1	1				
	1657	312	220	307	168	96	81	157	88	228

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Discipline	Comments: September 2020
Mitigation:	
Siren Status	During the severe thunderstorm in August three sirens were hit directly by lightning. One was damaged and will need some of the cells replaced. Estimated repair of the three siren will be \$35,000.
2015 Safe room program	Having some difficulty in final closing of the grant. Delays with the State and changing guidance from FEMA has resulted in more dedicated time than expected to close the grant. Once audit summaries are agreed upon some additional reimbursement checks will be sent to the appropriate residents.
Preparedness:	
This month the preparedness efforts continue to be primarily virtual. The focus remains on the COVID response and financial recovery. OU Football has added additional measures for social distancing and masks.	New antenna tower base is in at EOC, tower and antenna will be installed as labor is available
Amazon Training	September 9-10
Response:	
EM responded to one house fire to assist with liaison with the Red Cross	09-21-2020
Recovery:	
EM Division has primarily been focused on the financial recovery for COVID expenses	To date \$8,138,876383 has been requested and \$1,130,831.87 has been received.

**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
September 2020**

FIRE PREVENTION DIVISION ACTIVITIES

Inspections/Plan Review			
Activites	Notes	Number	Staff Hours
Inspections		117	100
Re-Inspections		26	19
Re-Inspections			
Total Inspections		143	119

Smoke Detector Program			
Activites	Notes	Units	Staff Hours
Smoke Detector Batteries			
Smoke Detectors Installed		20	12

Training/Public Education Education			
Activites	Notes	Events	Staff Hours
Training (hours)		58	91.5
Fire Education Classes		2	18

Code Issues/Investigation			
Activites	Notes	Number	Staff Hours
Request for Service (Plan review unscheduled, site inspection burn sites, special events, citizen complaints)			
Code Violation Complaints		114	152
Investigations		14	41
Investigative Activities		14	28
Miscellaneous/Special			

**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
September 2020**

Fire Review Coordinator Activities

Activites	Notes	Number	Staff Hours
Building Permits/Development Review Team		27	39
Inspections	1 re-inspection	14	16
Citizen Calls for Information		5	2
Training	Fire Sprinkler - OSU	1	30
Meetings		6	6
Totals		53	93

HUMAN RESOURCES 5

HUMAN RESOURCES

Monthly Report

September, 2020

ADMINISTRATION

A. Administrative Support

- Processed Monthly Department Report
- Compiled and distributed September 2020 Employee Newsletter
- Processed invoices and reconciled expense accounts
- Attended Business Amazon training
- Attended Document Accessibility training
- United Way Fundraisers (coordinating)

BENEFITS

- Conducted four (4) new hire orientations
- Processed enrollment forms, terminations, and changes to health, life, and supplemental products for general health/dental changes
- Reconciliation of health, dental, and supplemental products
- Continued education of plan documents
- Held two (2) one-on-one meetings with employees to review Explanation of Benefits or coordination of benefits
- Fielded approximately 200 phone calls to discuss benefits and claims
- Conference call with Meritain to discuss new wellness contract
- Meeting with Gala to discuss Wellness, Elixir, and health insurance
- Meeting with Gallagher to discuss health insurance
- Preparation for upcoming Flu Shot Clinics
- Preparation for upcoming Annual Blood Drive
- Munis Training for new payroll system – 6 days

PERSONNEL ACTIONS

New Hires – 4

Dept./Div.	Position	Number of Employees
Legal	Asst. City Attorney I	1
Public Works/Traffic	Traffic Signal Technician	1
Utilities/Water Line Maintenance	Utility Distribution Worker I	2

Separations – 84

Dept./Div.	Position	Number of Employees
Legal	Asst. City Attorney I	1
Public Works/Engineering	Transportation Engineer	1
Public Works/Traffic	Admin Tech III	1
Utilities/Water Line Maintenance	Utility Distribution Worker I	1
Utilities/Water Reclamation	Lab Manager	1
Police/Patrol	Police Sergeant	1
Parks/Park Maintenance	Maintenance Worker I	1
Parks/Westwood Pool	PT Pool personnel	76
Parks/Westwood Golf	Laborer	1

Promotions – 4

Dept./Div.	Position	Number of Employees
Public Works/Stormwater	Crew Chief	1
Utilities/Admin	Utilities Engineer	1
Fire/Suppression	Fire Driver Engineer	2

SURVEYS

Responded to City of Tulsa Compensation and Benefit Survey.

RECRUITMENT

Accepted applications for the following positions:

Department/Division	Position
City Manager's Office	Diversity and Equity Officer
Fire	Firefighter Recruit
Information Technology	System Administrator/Security Analyst
Legal	Assistant City Attorney I
Parks & Recreation/Park Maintenance	Heavy Equipment Operator
Parks & Recreation/Recreation	Food & Beverage Tech I (PT)
Parks & Recreation/Recreation	Food & Beverage Tech II (PT)
Parks & Recreation/Recreation	Recreation Center Specialist (PT)
Parks & Recreation/Westwood Golf Course	Golf Course Attendant (PT)
Police	Police Officer (59 th Academy)
Police/Emergency Communications Bureau	Communications Officer I
Police/Emergency Communications Bureau	Communications Officer II
Public Works/Fleet	Mechanic I
Public Works/Stormwater	Maintenance Worker II
Public Works/Traffic	Administrative Technician III
Public Works/Traffic	Traffic Signal Technician
Public Works/Traffic	Transportation Engineer
Utilities/Administration	Capital Projects Engineer
Utilities/Administration	Utilities Engineer
Utilities/Sewer Line Maintenance	Utility Collection Worker I
Utilities/Water Line Maintenance	Utility Distribution Worker I
Utilities/Water Reclamation Facility	Custodian (PPT)

Recruitment & Hiring Statistics:

Contacts/Inquiries		Selection Process Elements	
In Person	320	Written Exams	2
Phone	410	Practical Testing/Assessment Center	0
Mail	225	Panel Board Interviews	6
Email	170	Promotions	2
Total Subscribers on E-mail Vacancy List	1025	Oral Interviews	3
Total Visits to HR website	0	Hiring/Promotion Board	0

Hiring Statistics		Recruitment Statistics	
Pre-Employment Background Investigations	6	Advertisements Placed	13
Pre-Employment Drug Screens	5	Applications Received	108
Pre-Employment Physicals	5	Job Announcements Emailed	19
Pre-Employment OSBI	3	Job Announcements to CON Depts.	172

TRAINING AND DEVELOPMENT

Conducted training for four (4) new employees on the topics of Customer Service, Workplace Harassment, Workplace Violence, CON Code of Ethics and Conduct, Computer Networks and Communications, IT Acceptable Use and Social Media policies.

The Computer Training Lab was the site for ERP project management for IT and ERP training for various departments.

Continuing the ADA Training Plan with sessions for 32 employees from various departments and Norman engineering firms on Pedestrian Access in Public Right of Ways guidelines (PROWAG) and ADA accessibility standards. The workshop included a second day of practical field exercises at active City project sites.

Resumed CON 2020 Supervisory Academy program with three topics for 30 employees in management, supervisory, lead and crew chief roles from various departments. Topics included Emotional Intelligence and Coaching for Performance Part 1 and Part 2.

SAFETY

- Safety material documents were sent to divisions each week
- Conducted one (1) Fitness for Duty Meetings (Streets)
- Conducted one (1) Return to Work Meetings for Sanitation
- Conducted three (3) new employee orientations

Recordable Injuries – 4

Dept./Division	Nature of the Injury	Activity	Prognosis
City Clerk/ Facility Maint.	Spider bite to left ankle	Individual noticed bite outside of building C	Returned to work
Finance/ Customer Service Rep.	Strained neck & right rib area	Employee was involved in a vehicle accident	Work restrictions
Parks & Rec./ Park Maint.	Lumbar strain	Strained lower back bending over holding bridge timber	Work restrictions
Utilities/ Sanitation	Back and neck pain	City vehicle was rear-ended	Work restrictions

Recordable Injuries per calendar year. CY 2020 is current year to date:

2020	2019	2018	2017	2016	2015
35	65	71	59	69	70

Vehicle Collisions: 5

Division	Description of Collision	Status
Fire/ Fire Inspector	Unit # 2 was rear-ended on I-44 & N.W. 23 rd	“No Fault”
Fire/ Suppression	Unit # 43 backed into a parked vehicle at Walmart Supercenter	“At Fault”

Public Works/ Traffic Control	Individual backed into parked City vehicle causing damage to driver side rear quarter panel	“No Fault”
Utilities/ Sanitation	Individual rear-ended City vehicle while trying to turn left into landfill	“No Fault”
Utilities/ Sanitation	City vehicle rear-ended vehicle stopped on I-240	“At Fault”

Current number of “at fault” Vehicle Collisions per fiscal year:

2021	2020	2019	2018	2017	2016
4	3	8	5	17	13

CITY OF NORMAN

Information Technology Department
Monthly Report – September 2020.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	In Progress –Project team has completed implementation work on Incode for Municipal Court, Munis for Financials, and is currently in the implementation phase for Advanced Utilities for utility billing, and EAM for Work Orders, Intellitime for Time and Attendance. Munis for HR Module also began in Jan 2020.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization.	In Planning: FYE18 funding of new core switching has been approved. IT Network staff finalized purchases and began implementation and testing in March FYE19.
Website Rebuild/Redesign	Our current design is 9 years old. A new design will help boost our image, traffic, rankings, and leads. We also need a friendlier mobile device design and look to accomplish this with HTML5.	Complete: The City has completed full implementation and gone live with the updated city website as of 3 June 2020.
Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilites Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a	Awaiting Approval possible launch in FYE21

	redundant loop for the WTP and EOC incase of lost service from the main connection.	
Install fiber optic cable on Rock Creek Road from Porter Avenue to 12th Avenue NE with switch at a new signal at Sequoyah Trail.	Increase the coverage of traffic signals and the IT Fiber infrastructure	Complete.
Wireless phone bills audit for cost savings.	Cost savings for telecommunications, waste elimination.	Ongoing
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing
IT main computer room return air system improvements.	This will eliminate a "hot row" of air that currently taxes our main data center servers. If not addressed this "hot row" could cause server degradation and/or failure.	Complete.
Video Detection Upgrade (Phase 2)	Will add cameras to a number of existing intersections some of which will require IP addresses for viewing in Centrac	In Progress
Main Street Roadway Lighting and Signal Interconnect (Main at Santa Fe, Peters, Crawford, and Porter)	Increase the coverage of traffic signals and the IT Fiber infrastructure which will require IP addresses for viewing in Centrac	In Progress

<p>Installation of fiber optic cable along Main Street to Fire Admin picking up signals at Main/Hal Muldrow, Main/Mercedes, Flood/Gray, Flood/University, Flood/Santa Fe, Flood/Peters, and Flood/Porter.</p>	<p>Increase the coverage of traffic signals and the IT Fiber infrastructure which will require IP address for viewing in Centracs</p>	<p>Complete</p>
<p>Installation of fiber optic cable along 36th Avenue NW from Robinson Street to Main Street with switches at Brookhollow Road, Quail Drive, River Oaks Drive, and a new signal at Havenbrook Street.</p>	<p>Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses</p>	<p>In Progress</p>
<p>Installation of fiber optic cable along 12th Avenue SE from Highway 9 to Cedar Lane Road with a switch at a new signal at Campus Crest Drive.</p>	<p>Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses</p>	<p>Expected completion in Q1 or Q2 2019</p>
<p>Installation of fiber optic cable along 12th Avenue NE from Robinson Street to Alameda Street with switches at Main Street, Norman Public Schools Bus Barn, and Morren Drive.</p>	<p>Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses</p>	<p>In Progress</p>
<p>Installation of fiber optic cable along 12th Avenue NE from Rock Creek Road to Robinson Street with switches at Rock Creek Road and a modified traffic signal at High Meadows Drive</p>	<p>Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses</p>	
<p>Installation of fiber optic cable along Classen Boulevard from Highway 9 to Cedar Lane Road with switches at new signals at Ann Branden Boulevard, Renaissance Drive, and Southlake Boulevard.</p>	<p>Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses</p>	

Support Tickets:

The IT department tracks work requests with a software package called Spiceworks. **IT Table 1** below represents the number of support tickets closed by the IT Support Staff and those remaining open at the end of September 2020.

Mass Communications:

The following statistics represent email space and resource savings. In the attached table, you will see that 10 emails from the groups shown were sent from city servers using city resources – of those 12,462 were delivered to outside mailboxes for the month of September 2020. The city servers generated mass communications to Norman citizens of 12,462 messages from only 10 sent (see **IT Table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 508,738 attempted incoming and 86,700 outgoing messages for the month of September 2020. Incoming messages totaling 321,776 were considered Spam or hazardous e-mails by our email-filtering appliance, and were quarantined or filtered (see **IT Table 3**). This number represents 61% of our inbound mail. This high percentage continues to be the norm for malicious email/spam. The IT Department has made the decision to block inbound traffic from known malicious countries and we continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases waste and decreases valuable storage space. Additionally, the email filter appliance kept city employees from bombardment of spam, phishing, and other types of potentially harmful emails.

Web Site:

The City of Norman's web site is hosted, updated, and maintained by the IT Department. In the month of August 2020, the City of Norman's web site had 111,046 individual web sessions access the web site for 234,450 total page views. Of those sessions, 51,945 were identified as New Users to view content on the City web site (see **IT Table 4**). In July of 2019, the IT Department kicked off a project with Interpersonal Frequency to overhaul the City website. When complete (set for June 2020), the site will have reduced and more relevant information as well as the ability to function from mobile devices and tablets.

Table 1

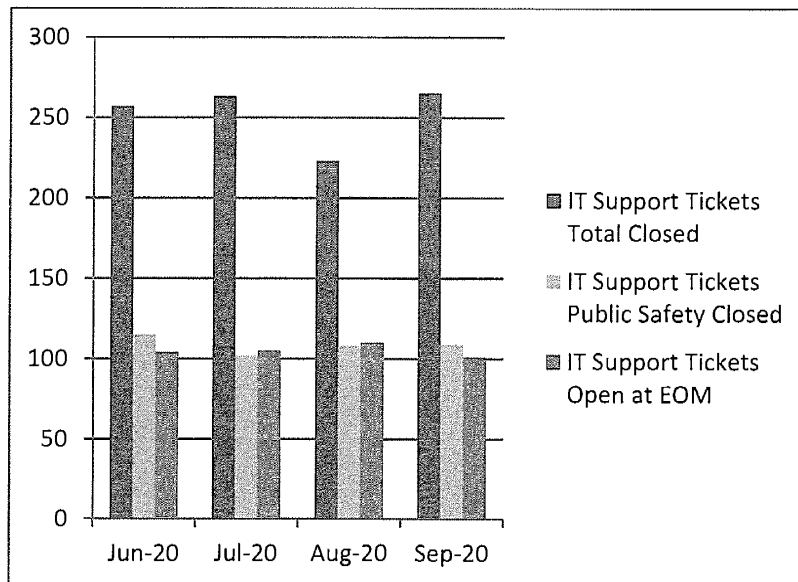


Table 2

September 2020 LIST SERVER REPORT			
Group	Active Members	Mailings	Total Delivered
Affirmative Action Group	19	1	19
Job Posting	1027	1	1027
Norman News	1427	8	11416
Westwood Golf	627	0	0
Westwood Golf Members	41	0	0
Westwood Men's Clinic	14	0	0
Westwood Men's Golf Assoc.	52	0	0
Westwood Women's Clinic	34	0	0
Westwood Women's Golf Assoc.	2	0	0
Totals	3243	10	12462



Executive Summary

mail.ci.norman.ok.us

01 Sep 2020 00:00 to 30 Sep 2020 23:59 (GMT -05:00)
Data in time range: 100.0 % complete

Incoming Mail Graph

Incoming Mail Summary

Message Category	%	Messages
Stopped by Reputation Filtering	57.7%	293,503
Stopped as Invalid Recipients	0.9%	4,349
Spam Detected	4.5%	22,971
Virus Detected	0.0%	212
Detected by Advanced Malware Protection	0.0%	113
Messages with Malicious URLs	0.1%	503
Stopped by Content Filter	0.1%	628
Stopped by DMARC	0.0%	0
S/MIME Verification/Decryption Failed	0.0%	0
Total Threat Messages:	63.2%	321,776
Marketing Messages	13.6%	69,148
Social Networking Messages	0.9%	4,732
Bulk Messages	7.8%	39,674
Total Graymails:	22.3%	113,554
S/MIME Verification/Decryption Successful	0.0%	0
Clean Messages	14.4%	73,408
Total Attempted Messages:		508,738

Outgoing Mail Graph

Outgoing Mail Summary

Message Processing	%	Messages
Spam Detected	0.0%	0
Virus Detected	0.0%	0
Detected by Advanced Malware Protection	0.0%	0
Messages with Malicious URLs	0.0%	0
Stopped by Content Filter	0.1%	71
Stopped by DLP	0.0%	0
Clean Messages	99.9%	86,629
Total Messages Processed:		86,700

Message Delivery	%	Messages
Hard Bounces	4.5%	3,882
Delivered	95.5%	82,797
Total Messages Delivered:		86,679

mail.ci.norman.ok.us - 01 Oct 2020 01:01 (GMT -05:00)

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1

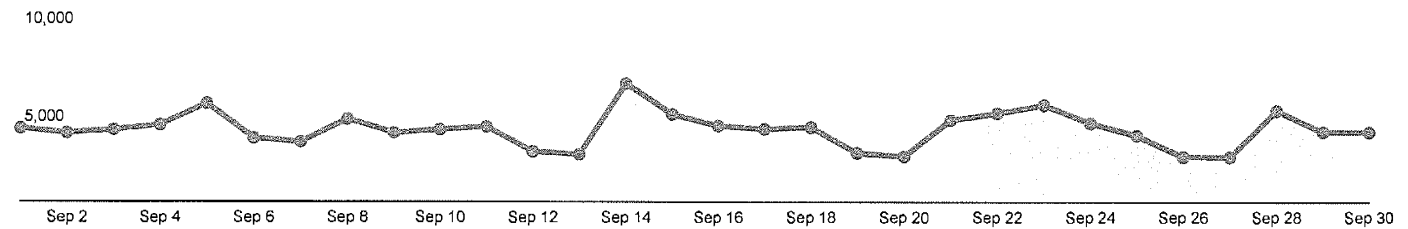
Site Traffic

Sep 1, 2020 - Sep 30, 2020

All Users
100.00% Sessions

Report Tab

Sessions



Day of the month	Sessions	Pages / Session	Pageviews	Users	New Users	Bounce Rate	Avg. Time on Page
	111,046 % of Total: 100.00% (111,046)	2.11 Avg for View: 2.11 (0.00%)	234,450 % of Total: 100.00% (234,450)	65,692 % of Total: 100.00% (65,692)	51,945 % of Total: 100.05% (51,919)	47.29% Avg for View: 47.29% (0.00%)	00:01:42 Avg for View: 00:01:42 (0.00%)
1. 14	6,069 (5.47%)	1.84	11,176 (4.77%)	5,343 (5.67%)	3,045 (5.86%)	59.42%	00:01:43
2. 05	5,047 (4.54%)	1.66	8,373 (3.57%)	4,338 (4.60%)	2,823 (5.43%)	61.52%	00:02:01
3. 23	4,960 (4.47%)	2.23	11,043 (4.71%)	4,246 (4.50%)	2,480 (4.77%)	43.91%	00:01:33
4. 28	4,684 (4.22%)	2.13	9,988 (4.26%)	3,978 (4.22%)	2,472 (4.76%)	45.79%	00:01:42
5. 22	4,545 (4.09%)	2.37	10,794 (4.60%)	3,736 (3.96%)	2,086 (4.02%)	42.24%	00:01:48
6. 15	4,491 (4.04%)	2.13	9,578 (4.09%)	3,850 (4.08%)	2,077 (4.00%)	49.21%	00:01:39
7. 08	4,247 (3.82%)	2.21	9,405 (4.01%)	3,492 (3.70%)	1,800 (3.47%)	43.77%	00:01:34
8. 21	4,183 (3.77%)	2.15	9,001 (3.84%)	3,536 (3.75%)	1,931 (3.72%)	48.03%	00:01:41
9. 24	4,026 (3.63%)	2.11	8,511 (3.63%)	3,349 (3.55%)	1,928 (3.71%)	46.20%	00:01:55
10. 04	3,947 (3.55%)	2.07	8,159 (3.48%)	3,267 (3.46%)	1,789 (3.44%)	46.64%	00:01:52

Rows 1 - 10 of 30

MONTHLY REPORT - LEGAL DEPARTMENT
September 2020 Report
(Submitted October 12, 2020)

MONTHLY HIGHLIGHTS:

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

Harmon, Toby, Shane Dodson, Tammi Dodson v. City of Norman, Jeff Robertson, Case No. 18-6187; CIV-18-688-HE (K, B)

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K, B)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Ashton Grove, et al. v. City of Norman, CIV-10-1002 W (K, B)

Ashton Grove, et al. v. City of Norman, CJ-2012-262; CIV-12-234 W (K) supra

Doughty v. Centralsquare Technologies LLC, et al., CJ-2020-451; CIV-2020-451 (K, B)

Thompson v. City of Norman, et al, CJ-2019-71; CIV-19-13 (K, B)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

Nees, et. al v. Ashton Grove. L.C., et al., CJ-2006-313 L; DF 106979 (K)

Magnum Energy, Inc. v. Board of Adjustment for the City of Norman, Case No. SD-117912 (M); On Rodgers v. City of Norman, Case No. DF-118,420 (K)

Paul Arcaroli, Aleisha Karjala and Marcell Fleming v. Norman City Clerk, 119,000 (K)

An action regarding the Teel Initiative Petition was also filed in Cleveland County District Court. *The Norman Petition Initiative 2021-I*, Case No. CV-2020-2384.

COURT OF CRIMINAL APPEALS

None

CLEVELAND COUNTY DISTRICT COURT

A. *General Lawsuits*

227 McCullough L.L.C. v. BNS Railway Co., et al., CV-2019-2036 (K, M)

AMF Development v. City of Norman, et al, CJ-2018-1134 (K)

Armstrong v. City of Norman, CJ-2012-1638 (K)

City v. Haddock, CV-2010-357 TS (K, S)

City v. IAFF, CV-2011-48 L; DF-109447 (K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

Doughty v. Centralsquare Technologies LLC, et al., CJ-2020-451

This case was removed to federal court. See Doughty v. Centralsquare Technologies LLC, et al., CIV-20-500 (K)
Easley v. City of Norman, CJ-2015-304 T; Case No. 117292 (Convenience Fee) (K, B)
Fleske Holding Company LLC v. City of Norman, CV-2018-956 (K)
FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)
FOP v. City of Norman, CV-2011-876 L (K)
FOP v. City of Norman, CJ-2020-661 (K)
Golden Tribe, LLC v. City of Norman, CV-2018-1141 (K)
Henderson, Randolph, Wilk, Green v. City of Norman, IAFF, Travis King, CJ-2016-610 LW
Henderson, et al. v. City of Norman, Case No. CV-2020-1912 (K)
Hinckley v. City of Norman, CM-2016-1048 SS (K)
McCarver v. City of Norman, CJ-2013-128 TS (K)
Alison Petrone v. Brenda Hall, CV-2020-2381.
Filed September 22, 2020 - Protesting the petition to recall Ward 3 City Council Member Alison Petrone filed by “Unite Norman” and validated by Brenda Hall, City Clerk on September 14, 2020
Remy v. Hall, et al., Case No. CV-2017-1853 (K, B, S)
Walling v. Norman Regional Health System, et al, CJ-2014-874 (K)
Webb, et al. v. City of Norman, et al., CJ-2018-4756 (K)

B. *Condemnation Proceedings*

City of Norman v Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)
Commissioner’s award paid into court in July of 2015, not currently active.
City of Norman v Historic Berry Farms, LLC, et al., CV-2015-674 (M)
Commissioner’s award paid into court in July of 2015, not currently active.
City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)
Commissioner’s award paid into court in July of 2015, not currently active.
City of Norman v. Tietsort Revocable Trust, et al., CJ-2013-775 (M)
City of Norman v. Chris Walker and Catherine Madera, CJ-2020-564 (M): Commissioners have been appointed and the parties await their findings.

C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate*

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)
Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M):

D. *Municipal Court Appeals*

Rebecca Graves v. City of Norman, Case No. CM-2020-1287.
This is an appeal filed August 28, 2020 is involving an improper lane use/meeting.

E. *Small Claims Court*

Almost Home Investment, et al. v. City of Norman, Case No. SC-2014-3027 (K)

F. *Board of Adjustment Appeals*

LABOR / ADMINISTRATIVE PROCEEDINGS

A. *Grievance & Arbitration Proceedings (K, B)*

This office has assisted with the following grievances:

AFSMCE Grievance FYE 20-4 (Wray – Security Concerns)

AFSCME Grievance FYE 20-5 (Baze – Discipline)

AFSCME Grievance FYE 20-9 (Barksdale – Discipline)

AFSCME Grievance FYE 21-01 (Baze - Merit & Harassment)

AFSCME Grievance FYE 21-02 (COVID-19 Leave)

IAFF Grievance FYE 20 – (NREMT Recertification Policy)

IAFF Grievance FYE 20 – (Leaving “Districts” for Physical Training)

IAFF Grievance FYE 20 – (New Firefighter Reassignment)

IAFF Grievance FYE 20 – (Smith Disability Retirement)

IAFF Grievance FYE 20 – (Wilkins – Leave)

IAFF Grievance FYE 20 – (Covid-19 Policy)

IAFF Grievance FYE 21 – (Mask Distribution)

IAFF Grievance FYE 21 – (Smith – Improper Compensation)

FOP Grievance FYE 18 – (Burris and Hackbarth – Discipline)

FOP Grievance FYE 19 – (Deese – Discipline)

FOP Grievance FYE 20 – (Maldonado - Termination)

B. *Equal Employment Opportunity Commission (EEOC)*

None

C. *Contested Unemployment Claims (OESC)*

None

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney’s Office in the Municipal Criminal Court through September 2020 the City Attorney and the Court.

Month	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
	FYE 19	FYE 20	FYE 21	FYE 19	FYE 20	FYE 21	FYE 19	FYE 20	FYE 21
JULY	421	640	545	21	35	23	12	15	16
AUG	1,130	683	444	24	10	11	15	15	14
SEPT	412	497	520	28	17	10	13	14	13
OCT	445	581		45	23		14	18	
NOV	300	390		14	9		5	11	
DEC	279	444		2	25		3	12	
JAN	561	522		43	32		15	15	
FEB	540	597		16	22		14	13	
MAR	1139	420		13	22		10	7	
APR	491	104		23	0		12	0	
MAY	626	137		34	2		14	0	
JUNE	542	528		31	25		14	9	
TOTALS / YTD	6,886	5,543	1,509	294	222	44	141	129	43

WORKERS' COMPENSATION COURT

The total number cases pending as of September 2020 are 13. There were no new workers compensation cases filed. One Court Order was received Denying Compensability. The remaining cases are proceeding in active litigation in the Oklahoma Workers’ Compensation Court of Existing Claims & Oklahoma Workers’ Compensation Commission. The current breakdown of pending Workers’ Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE21 CASES	FYE20 CASES	FYE19 CASES	FYE18 CASES
Fire	Suppression	3		2	4	3
Parks/Rec.	Park Maintenance	2			1	1
Planning	Development Services					
Police	Animal Welfare	2	1	1		1
Police	Patrol	4		2	1	1
Police	Administration					
Public Works	Street Maintenance	1		1	3	1
Public Works	Vehicle Maintenance					
Public Works	Storm Water					
Utilities	Line Maintenance	1		1		2
Utilities	Sanitation					
TOTALS		13	1	7	9	9

List of Pending Cases

Adams, Malia Jessie v. City of Norman, CM-2020-01069 Q

(Police, Animal Welfare, Animal Welfare Officer, R. Hip, Low Back with Radicular Symptoms, Mid-Back Consequential)

Adams, Travis S. v. City of Norman, CM-2018-06545 A

(Parks & Rec, Park Maintenance, Irrigation Tech, L. Shoulder, Back, Neck)

Amason, Amber v. City of Norman, WCC 2012-12306 K

(Police, Patrol, MPO, Intestinal/Parasite/Infection)

Baskeyfield, Henry L v. City of Norman, CM-2020-03971 A

(Police/Animal Control/AWO, Low Back)

Clement, Stacey v. City of Norman, CM-2020-04580 R

(Police Department, Investigations/Captain, Head, Face, Neck, Back, Both Shoulders, Arms, Hands, Legs)

Kizzia, Derrald v. City of Norman, WCC 2014-06995 K

(Parks & Rec, Park Maintenance, HEO, R. Knee/Reopen Request)

Landrum, Sean v. City of Norman, CM-2019-05618 L

(Utilities, Water Maintenance, Utility Distribution Worker II, Head, Headaches, Face, Jaw, Teeth, Tongue, Neck, and R. Shoulder)

McGrane, Edward v. City of Norman, CM-2018-03311 J

(Fire, Suppression, Firefighter, L. Shoulder/Arm+Cervical, Neck)

Mosley, Kent v. City of Norman, CM-2020-00585 X

(Police, Patrol, Sergeant (Mid & Low Back, Radicular Pain Down L. & R. Leg, R. Big Toe, R. & L. Buttocks)

Pack, Robert v. City of Norman, CM 2017-06285 K

(PW, Street Maintenance, HEO; Low Back/Reopen Request)

Palmer, Andrew David v. City of Norman, CM-2018-07531 J

(Fire, Suppression, Firefighter, R. Knee)

Robertson, Kellee v. City of Norman, WCC 2010-13896 F

(Police, Narcotics, MPO, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Terhune, Dylan v. City of Norman, CM-2019-03394 Q

(Fire, Suppression, Firefighter, Pubic/Genital Area)

A Court Order filed September 18, 2020 in the above case was received Denying Compensability and will no longer appear on the monthly report.

Wilkins, Levi v. City of Norman, CM-2019-05323 X

(Fire, Suppression, Fire Driver Engineer, BAW, Cancer)

TORT CLAIMS

The following is a breakdown of the Tort Claims activity through September 2020.

DEPARTMENT	FYE 21 Month	FYE 21 YTD	FYE 20	FYE 19	FYE 18
Animal Control					1
Fire			4		3
Other	4	7	10	9	11
Parks	1	2	6	6	5
Planning					1
Police	1	3	5	10	6
Public Works – other	1	1	3		
Public Works – Stormwater			2		6
Public Works – Engineering			2		2
Public Works – Streets	2	3	11	6	11
Utilities – Water	3	7	11	12	12
Utilities – Sanitation		2	12	10	11
Utilities – Sewer	1	1	5	3	5
TOTAL CLAIMS	13	26	71	56	74

CURRENT CLAIM STATUS	FYE 21 TO DATE	FYE 20	FYE 19	FYE 18
Claims Filed	26	71	56	74
Claims Open and Under Consideration	18	7	0	0
Claims Not Accepted Under Statute/Other	5	10	8	11
Claims Paid Administratively	2	12	10	18
Claims Paid Through Council Approval	1	12	12	12
Claims Resulting in a Lawsuit for FY	0	0	4	4
Claims Barred by Statute (No Further Action Allowed)	0	15	22	30
Claims in Denied Status (Still Subject to Lawsuit)	0	15	0	0

MUNICIPAL COURT

8

**MUNICIPAL COURT
MONTHLY REPORT
SEPTEMBER - FY'21**

CASES FILED

	<u>SEPTEMBER</u>	<u>FY21</u>	<u>Y-T-D</u>	<u>SEPTEMBER</u>	<u>FY20</u>	<u>Y-T-D</u>
Traffic	853		2452	1,360		4,456
Non-Traffic	199		914	204		614
SUB TOTAL	1,052		3,366	1,564		5,070
Parking	682		1443	841		2,798
GRAND TOTAL	1,734		4,809	2,405		7,868

CASES DISPOSED

	<u>SEPTEMBER</u>	<u>FY21</u>	<u>Y-T-D</u>	<u>SEPTEMBER</u>	<u>FY20</u>	<u>Y-T-D</u>
Traffic	1011		3150	1,330		4,211
Non-Traffic	241		814	203		755
SUB TOTAL	1,252		3,964	1,533		4,966
Parking	416		875	583		2,041
GRAND TOTAL	1,668		4,839	2,116		7,007

REVENUE

	<u>SEPTEMBER</u>	<u>FY21</u>	<u>Y-T-D</u>	<u>SEPTEMBER</u>	<u>FY20</u>	<u>Y-T-D</u>
Traffic	\$106,835.21		\$306,663.39	\$129,907.21		\$409,437.50
Non-Traffic	\$28,460.60		\$79,300.83	\$25,417.65		\$90,357.56
SUB TOTAL	\$135,295.81		\$385,964.22	\$155,324.86		\$499,795.06
Parking	\$8,351		\$18,166.00	\$16,971.00		\$51,625.75
GRAND TOTAL	\$143,646.81		\$404,130.22	\$172,295.86		\$551,420.81

MUNICIPAL COURT - MONTHLY REPORT
September 2020

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

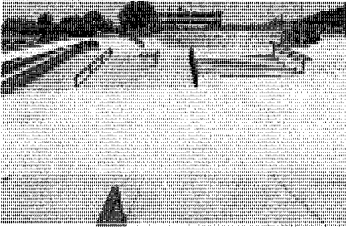
MEDIATION PROGRAM

The Early Settlement – Norman Mediation Program accepted 59 new cases and closed 39 cases during the month of September 2020. 1 Mediation was held.

PARKS AND RECREATION 9

Park Planning Activities September, 2020

NORMAN FORWARD Andrews Park:



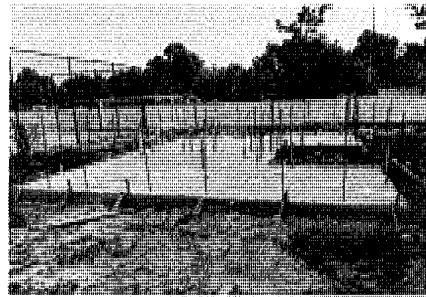
We met with the three finalist from the call for artists to produce the public art for this project in September to discuss possibilities on the site. All three artist finalist are from Oklahoma. Also, the concrete crew from American Ramp Company completed their part of the work on the new Skatepark. There will be other workers on-site in October to build the above-ground steel half-pipe feature on the north end of the park. We are working with our local Musco Sports Lighting representative to coordinate the installation of the park lights in the coming weeks. Additional work will be done to add the final landscape and furnishings around the Skatepark as we head for an opening in early fall.

Sooner Theatre:

An inspection crew was on-site in mid-month to perform a complete inspection of the above-stage rigging which will result in a final industry-standard report on the condition of our system and the priority of repairs needed to keep the moving parts safe, operational and upgraded (where needed) to meet current guidelines. That work will be bid out and performed while the space is still closed due to COVID restrictions; with an anticipated re-opening for a show this Christmas season. The project was funded via a Room Tax appropriation in 2019.

NORMAN FORWARD Neighborhood Parks:

Crews continue to work to build the new restroom in Rotary Park. The electrical, mechanical and plumbing rough-in are complete, and the floor slab has been poured; which will allow construction to start on the building walls. Also, a separate contractor is finishing their work to install the synthetic turf playground surfacing at the recently constructed new playground in the park. Other crews are working to build a gazebo in Highland Village Park and a new basketball court and picnic shelter in Sequoyah Trails Park; while we are working with the developers of the St. James/Southlake Additions to finalize the deed work necessary to acquire the remainder of the land that will be designed and built as the next new neighborhood park along Southlake Boulevard as part of the NORMAN FORWARD program to build those facilities. Also, a crew worked at Castlerock Park in September to replace broken and flood-prone sections of the walking trail that were constructed in the greenbelt adjacent to the park in that neighborhood.

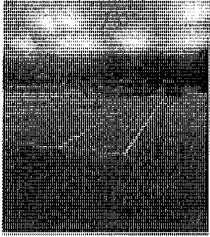


Norman Forward Ruby Grant Park:

Crews removed trees in the dog park area, and are also working to form concrete walkways and build the parking lot at the dog park/disc golf entry off the I-35 Service Road. The playground installation crew continued to work on that large

feature next to the parking area off 36th Avenue. Work continued at the park to clear the fairways and pour the tee-pads and basket footings in the disc golf area. The walking and running trails continue to be graded and constructed to solve the drainage issues, as discussed with the design and construction teams. We met with the artist commissioned to produce the public art for the park to make final selection on the site for her work, which is expected to be completed and placed in mid-November. We also met with the park's Ad-hoc advisory committee this month to discuss additional work on the northwest practice fields to make them ready to serve as a youth football practice area with additional restroom and parking facilities, if Council agrees with this course of action.

Westwood Tennis Center:



A crew from Hellas Construction was on-site in September to do a re-surfacing job on the two indoor courts built in 2018. We worked with Flintco, who was the construction manager for the project, to get Hellas to come do the work to repair a series of hairline cracks that had appeared on the new courts. This was a warranty repair; and the courts are now back in-service with a completely new surface to play on.

SEPTEMBER 2020
RECREATION DIVISION
MONTHLY REPORT

Senior Center: The Senior Center continues to have classes that are being well attended and enjoyed. The cardio class averaged 10-13 participants every Monday, Wednesday, and Friday. The line dance class averaged 8-10 ladies every Tuesday and the ceramics class averaged 8-10 every Monday and Thursday. The bridge and Tai Chi groups have chosen not to start until after the first of the year. Staff continues to help with home deliveries, and/or handing out the meals whenever needed.

Little Axe Community Center: Thirty-five people attended an Open House at the Little Axe Community Center on September 11, 2020. Staff requested citizens to complete surveys for the center and 19 surveys were complete; 13 requested more senior activities and programs, 14 requested more kid activities and 2 were left blank regarding what type of activity was preferred. Staff is working with Aging Services and OSU Extension Office to bring Senior Programs to Little Axe Community Center in the future. Tai Chi Class began on September 23rd and will run through October 21st.

12th Avenue Recreation Center: The 12th Avenue Recreation Center After School Program ran through most of September. This program is \$195 per month and offers students from Eisenhower Elementary School a fun and safe environment to play and learn with their peers. We offer STEM activities, outdoor playground times, organized group games and much more. The After School Program did not meet from September 21st through September 25th due to the Norman Public Schools switch to an all remote learning schedule. During this time, we offered a Virtual Learning Camp that provided child care for parents unable to stay home with their children to help with remote learning. We ensured all students attended their virtual classes, and provided help to any student that needed assistance with their class assignments. The Virtual Learning Camp was open from 7:30am to 6:00pm. The American Karate, Kung Fu, and Rouges Revenge classes all had suspended activities at some point in the month of September due to COVID-19 related issues. Zumba and Square dancing classes started back at a reduced capacity to ensure social distancing could be met. Other Classes such as Tae Kwon Do, Aikido, Tai Chi, Body Sculpting, and Pickleball all met throughout the month at their regular schedule times.

Irving Recreation Center: This month Irving hosted an additional week of our Virtual School Daycamp for kids in grades K-5th. Students were able to get help with online learning and also participate in fun activities such as indoor/outdoor games, arts & crafts, and sports & recreational activities. Irving Recreation Center hosted a Parents' Night Out event this month with 11 youth in attendance. Participants had a fun time playing games, doing crafts and enjoying pizza & drinks. This activity will be offered the last Friday of each month throughout the school year. In conjunction with the organization "Athletes Global", Irving is offering a 6-week Multi-Sports class for youth ages 8-13. This class started this month and will meet on Mondays from 6-7pm. Irving started a new Tai-Chi class which meets on Wednesdays from 6-7pm. Irving Recreation Center had one facility rental this month.

Whittier Recreation Center: The after school program continued this month at Whittier Recreation Center with fourteen students enrolled and is offered to students who attend the following schools: Jackson Elementary, Cleveland Elementary, Monroe Elementary, Truman Primary and Truman Elementary. The program offers homework time, gym games, bimonthly visits from Bricks4Kidz, board games, arts & crafts, movies, healthy snacks and so much more! Masks will be mandatory for all students and staff in the after school program as well in the Recreation Center. This month the Norman Public Schools closed all schools for a week due to high COVID numbers. There were 17 students enrolled in the virtual day camp taking place at the Center that week. The program was offered to students from any Norman Public School who was currently enrolled in K-5th grade. The students were assisted by staff members throughout the day with their school work such as logging into their devices and monitoring their schedules. Once school was released the students participated in afterschool activities such as gym time, group games, video games, crafts and much more! The Okie Stompers clogging class continued their classes this month. They continued to meet on Tuesday and Thursday evenings at the Center from 6:00-8:00 p.m. The Whittier Middle School girls' volleyball team played three times this month by occupying the Center in the evenings and Staff ran concession for the school. Junior Jammer basketball teams have begun to practice at the Recreation Center during the week when there are no Whittier Middle School games scheduled. There are currently 7 teams using the Center as their weekly practice spot. The teams will have three weeks to practice before the season begins on October 6th.

FACILITY ATTENDANCE:	Month	Year to Date
Senior Center (includes congregate meals)	350	948
Little Axe Community Center	64	64
12th Avenue Recreation Center	887	1,488
Irving Recreation Center	360	1,148
Whittier Recreation Center	48	841
Reaves Center	300	900
Tennis Center	3,530	9,534

**SEPTEMBER 2020
PARK MAINTENANCE DIVISION**

Parks Maintenance Crews performed routine trash removal, restroom and shelter cleaning, landscape bed maintenance and mowing in City Parks.

SAFETY REPORT	FYE-21MTD	FYE-21YTD		FYE-20MTD	FYE-20YTD
On-The-Job Injuries	1	2		1	0
Vehicle Accidents	0	0		0	0
Employee responsible	0	0		0	0
ROUTINE ACTIVITIES	Total Man	Hours		Total Man	Hours
		YEAR-TO-DATE			YEAR-TO-DATE
Mowing	105.00	291.00		191.00	466.00
Trim Mowing	727.00	2532.50		1312.00	3117.00
Chemical Spraying	51.00	140.00		67.50	190.50
Fertilization	12.00	12.00		0.00	0.00
Tree Planting	0.00	1.00		0.00	0.00
Tree & Stump Removal	0.00	2.00		0.00	0.00
Tree Trimming/Limb Pick-Up	0.00	315.00		6.00	20.00
Restroom/Trash Maintenance	165.50	717.50		440.00	1190.00
Play Equipment Maintenance	7.00	114.00		58.00	193.00
Sprinkler Maintenance	71.00	129.00		31.00	126.00
Watering	0.00	0.00		0.00	0.00
Grounds/Building Maintenance	56.00	127.00		4.50	20.00
Painting	0.00	0.00		0.00	0.00
Planning Design	6.00	6.00		0.00	0.00
Park Development	0.00	0.00		0.00	12.00
Special Projects	78.50	134.50		48.50	198.00
Nursery Maintenance	0.00	0.00		0.00	0.00
Flower/Shrub Bed Maintenance	98.00	256.00		9.00	106.00
Seeding/Sodding	17.00	17.00		0.00	0.00
Ballfield Maintenance/Marking	0.00	0.00		0.00	0.00
Fence Repairs	0.00	7.00		0.00	0.00
Equipment Repairs/Maintenance	149.75	519.75		161.25	431.50
Material Pick-Up	13.50	40.50		8.75	22.50
Miscellaneous	127.00	277.00		66.50	253.00
Shop Time	48.00	91.00		0.00	44.00
Snow/Ice Removal	70.00	70.00		0.00	0.00
Christmas Lights	0.00	0.00		0.00	0.00
Close to Home Fishing	0.00	0.00		0.00	0.00
Forestry	30.00	54.00		38.00	76.00
Graffiti Clean-Up	8.00	8.00		0.00	0.00
Water Fountains	10.00	10.00		0.00	0.00
Inground Trash	0.00	0.00		8.00	16.00
Vector Control	4.00	132.00		126.50	376.00

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A

SEPTEMBER 2020
WESTWOOD POOL
MONTHLY REPORT

FINANCIAL INFORMATION

	FY2021 MTD	FY2021 YTD	FY2020 TOTAL
Swim Pool Passes	\$60.00	\$2,325.00	\$191,747.00
Swim Pool Gate Admission	\$8,128.00	\$101,738.00	\$284,993.00
Swim Lesson Fees	-\$100.00	\$697.00	\$33,547.50
Pool Rental	\$0.00	\$4,647.00	\$28,128.00
Locker Fees	\$0.00	\$0.00	\$0.00
Pool Classes	\$0.00	\$2,940.00	\$6,495.22
Pool Merchandise Sales	\$0.00	\$0.00	\$0.00
Concessions	\$3,725.06	\$47,087.80	\$127,066.89
TOTAL INCOME	\$11,813.06	\$159,434.80	\$671,977.61
Expenditures	\$70,740.64	\$310,280.23	\$624,044.12
Income verses Expenditures	(\$58,927.58)	(\$150,845.43)	\$84,856.65

ATTENDANCE INFORMATION

	Season to Date Sep-20	Season to Date May 20-Sept 20	2020 YTD May 19-Sept 19
a. Pool Attendance	889	43,187	68,202
b. Adult Lap Swim Morning/Night	45	534	282
c. Water Walkers	54	2,990	1,607
d. Toddler Time	68	2,723	2,314
e. Swim Team	225	1,146	3,167
f. Swim Lessons	0	579	1,214
g. Movie Night/Special Events	0	0	3,391
h. Party / Rentals	8	91	323
TOTAL ATTENDANCE	1,289	52,539	80,500

**SEPTEMBER 2020
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT**

SAFETY REPORT	FY 2021 MTD	FY 2021 YTD	FY 2020 MTD	FY 2020 YTD
Injuries On The Job	1	1	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

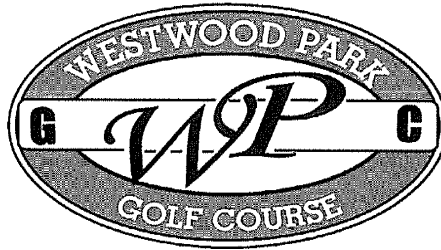
FINANCIAL INFORMATION

	FYE 2021 MTD	FYE 2021 YTD	FY 2020 MTD	FYE 2020 YTD
Green Fees	\$53,734.86	\$194,014.05	\$43,976.59	\$104,177.99
Driving Range	\$17,450.41	\$56,899.39	\$8,872.16	\$22,853.07
Cart Rental	\$31,794.27	\$113,484.66	\$26,660.86	\$60,090.72
Restaurant	\$12,432.02	\$54,558.03	\$14,567.20	\$39,206.07
Insufficient Check Charge	\$0.00	\$0.00	\$0.00	\$0.00
Interest Earnings	\$139.24	\$459.02	\$730.36	\$1,477.27
TOTAL INCOME	\$115,550.80	\$419,415.15	\$94,807.17	\$227,805.12
Expenditures	\$70,893.04	\$263,102.46	\$101,893.40	\$181,027.70
Income vs Expenditures	\$44,657.76	\$156,312.69	(\$7,086.23)	\$46,777.42
Rounds of Golf	4587	14193	3001	7325

September is an active month for agronomic practices. Aerification of the putting greens is a three day process which sees 12 mm holes on 2 inch centers punched on 3 acres of putting greens, with 100 tons of golf course sand evenly spread over those 3 acres. Two applications of fertilizer and an application of a wetting agent with an acid amendment were made to the greens this month. Additionally, a soil amendment was added to help correct the pH that is tending to be high.

All Bermuda grass mowers height of cut were raised in order to provide more protection from the cold this winter. Preemergent herbicide was applied to greens. Post emerge herbicide is used as needed. An animal, possibly a skunk has dug the same spot in number 12 and 13 green, for several weeks. The area is small but requires cutting turf from our nursery area to replace the damage. Irrigation repairs were made and irrigation heads were raised to grade around several greens.

We have reduced cup changing to four or five days a week and started on a one employee weekend early this year to keep overtime expense down. This in turn also reduces the amount of maintenance done during the weekend to greens and tees. Fairways and tees are mowed twice a week, traps are raked four times a week, and roughs and other areas are mowed once a week.



SEPTEMBER 2020

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	SEPTEMBER FY'21	SEPTEMBER FY'20
Regular Green Fees	739	530
Senior Green Fees	245	224
Junior Fees	364	191
School Fees (high school golf team players)	39	11
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	625	409
Employee Comp Rounds	299	271
Golf Passport Rounds	0	0
9-Hole Green Fee	211	87
2:00 Fees	169	42
4:00 Fees	96	118
Dusk Fees or 6:00 Fees	45	27
PGA Comp Rounds	5	4
*Rainchecks (not counted in total round count)	15	10
Misc Promo Fees (birthday, players cards, OU student, n	811	1077
Green Fee Adjustments (fee difference on rainchecks)	8	10
Total Rounds (*not included in total round count)	3656	3001
% change from FY '20	21.83%	
Range Tokens	4587	2443
% change from FY '20	87.76%	
18 - Hole Carts	168	130
9 - Hole Carts	86	152
½ / 18 - Hole Carts	1316	958
½ / 9 - Hole Carts	348	412
Total Carts	1918	1652
% change from FY '20	16.10%	45.04%
18 - Hole Trail Fees	0	0
9 - Hole Trail Fees	0	0
18 - Hole Senior Trail Fees	1	2
9-Hole Senior Trail Fees	4	0
Total Trail Fees	5	2
% change from FY '20	150.00%	
TOTAL REVENUE	\$ 115,550.80	\$94,807.17
% change from FY '20	21.88%	

PLANNING AND COMMUNITY DEVELOPMENT 10

ADMINISTRATION, CURRENT PLANNING, GIS

10A

**PLANNING DEPARTMENT ACTIVITY
September 2020**

ADMINISTRATIVE DIVISION

PlanNorman

PlanNorman is pending the scheduling of a City Council Study Session at which responses to citizen comments and concerns will be addressed.

GREENBELT COMMISSION

The Greenbelt Commission met on September 21, 2020 via video conference. There were three items on the consent docket:

Ethan Castleberry, Sandplum Hills, Post Oak Rd. and 132nd Ave. S.E., COS, Rural Certificate of Survey. This item was forwarded with no further comments.

Charles and Anita Harmon, Harmon Estates, 5500 E. Rock Creek Rd., COS, Rural Certificate of Survey. This item was forwarded with the following comments. Commissioner Comments: Discussion on the location of any trail – Jack Burdett with the Engineering Division, with the City, stated there is a 20' trail easement on Rock Creek Road that is accounted for in the Certificate of Survey.

Mike Dillard, Dillard Estates, 7161 W. Robinson St., COS, Rural Certificate of Survey. This item was forwarded with the following comments. Commissioner Comments: Discussion on the location of access – Jack Burdett with the Engineering Division, with the City, stated there will be private road access for all the lots in this Certificate of Survey. Discussion of the location of the property in the flood plain was noted.

HISTORIC DISTRICT COMMISSION

The regular Historic District Commission Meeting for September 8, 2020 was cancelled due to a lack of COA application requests.

COA requests approved by Historic District Commission:

None

COA Administrative Bypass granted by staff:

412 Chautauqua Avenue – Widening of driveway from 8' wide gravel to 10' wide concrete driveway.

605 Okmulgee Avenue – Relocation of 4' side yard fence from rear corner of the house to the front corner of the house.

Certified Local Government (CLG) Program Report (FY 2019-2020):

Mainstreet Architects made corrections to the second draft of the Historic District Guidelines and submitted a third draft of the Guidelines to staff for review. Staff provided feedback to the consultant. The consultant provided a Final Draft, which was sent to the Historic District Commissioners to review for the October 5, 2020 meeting.

Staff is working on final reports and close out documents for the FY 2019-2020 CLG funds before beginning the FY 2020-2021 CLG funded projects.

MISCELLANEOUS

	2019 Sept	Oct	Nov	Dec	2020 Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
Walk-Ins	68	58	52	45	59	36	32	-	37	58	34	38	41
Email Contacts	377	515	464	302	406	292	321	477	617	372	396	433	542
Lot Line Adjustments	2	2	-	-	-	-	2	2	-	4	2	2	-
Landscape Maint. & Replacement Bonds	-	1	4	2	1	4	3	4	3	-	5	1	2
Board of Adjustment Variance Appl. <i>Legal Notices Sent</i>	2 54	4 84	6 149	- -	1 7	- -	4 136	1 172	1 12	1 26	1 9	2 47	4 164
Planning Commission Applications Rec'd <i>Legal Notices Sent</i>	8 272	1 26	5 201	3 101	5 152	5 68	3 31	2 128	5 134	2 37	- -	2 17	6 206
Pre-Development Meeting Appl. Rec'd <i>Notices Sent</i>	7 270	1 14	4 193	4 200	2 51	3 54	7 309	2 386	1 15	1 13	1 25	2 34	4 207

CURRENT PLANNING DIVISION

Planning Commission – number of applications received

	2019 Sept	Oct	Nov	Dec	2020 Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
Ordinance Amendments					1	2	1	3					1
NORMAN 2025 Land Use Plan Amendments	3		1	1			1	2	2			1	
Rezoning Requests	8	1	4	3	3	2	2	3	4	2		1	4
Utility Easement/Road Closures	1		2		1	1		1	1				1
Preliminary Plats	2	1	2		2		1	2	1		1	1	1
Rural Certificates of Survey		1					2	2			1	1	3
Short Form Plats													
Site Plan Amendments													
Certificate of Plat Correction													

During September, four applications for Pre-Development were received for the meeting scheduled for September 24, 2020.

During September, submittals for the October 8, 2020 Planning Commission included: three Norman Rural Certificates of Survey; one rezoning from RE to A-1; one project which included rezoning and preliminary plat; one special use for a new brewery/tap room; one special use for municipal uses; one Zoning Code amendment to the floodplain section; one alley right-of-way closure; and one petition for detachment.

The Planning Commission met on September 10 via ZOOM video conference with eight members present. They unanimously recommended approval of a Norman Rural Certificate of Survey for Prairie Creek Ranch, and for the NORMAN 2025 amendment, rezoning from PUD to PUD, and Preliminary Plat for Flint Hills Addition. The next regular Planning Commission meeting is scheduled for October 8, 2020.

PLANNING REVIEW

During the month of September, Current Planning received 20 commercial building permit applications for review. Of those applications submitted, Current Planning staff reviewed and approved 12 and 3 have been reviewed and placed on Hold and 5 have yet to be reviewed.

BOARD OF ADJUSTMENT

The Board of Adjustment met on September 23, 2020 via ZOOM video conference with five members present. The Board unanimously approved: one special exception to allow construction of a carport; one side yard setback variance to allow construction of a carport; and one front yard setback to allow construction of a cabana. A variance to allow the height of a new garage to exceed the height of the existing house was postponed to the next meeting. The next regular meeting is scheduled for October 28, 2020.

GEOGRAPHICAL INFORMATION SYSTEM (GIS) DIVISION

Staff worked on updating the Apartment Atlas. GIS Staff also worked with stormwater on the set-up of the camera truck. Staff also worked with Information Technology staff on data conversion for the ERP related to the Munis EAM work order software. Staff reviewed a proposal to link utility as-builts to the map. Completed year-end GASB34 reporting of current utility assets. Staff attended the Virtual SCAUG Conference. Staff attended accessibility training.

Staff worked on updating data on Portal and ArcGIS online. Staff continued the general update and maintenance of GIS databases and completed 73 service requests that resulted in 108 maps, reports or data files being produced.

DEVELOPMENT SERVICES

10B

DEVELOPMENT SERVICES DIVISION

Commercial New Construction, Addition/Alteration and Interior Finish projects received Certificate of Occupancies (CO's) and Certificate of Completions (CC's) during September:

CERTIFICATE OF COMPLETION OR OCCUPANCY ISSUED:

New Construction:

ADDRESS	DESCRIPTION	VALUATION	WARD
2771 Washington Dr.	Landmark Fine Homes Shell Building # 12	\$600,000	8

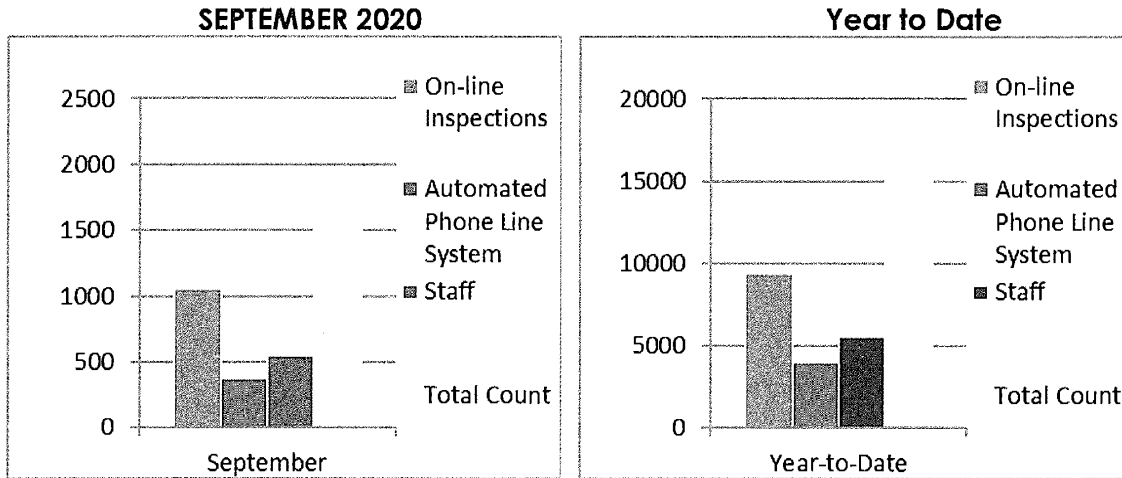
Addition/Alteration and Interior Finish:

ADDRESS	DESCRIPTION	VALUATION	WARD
5005 York Dr.	Johnson Controls HVAC Testing Building	\$1,000,000	8
222 S. Porter Ave.	The Gym Collective Remodel/Change of Use	\$25,000	4
2771 Washington Dr. Suite 101	Landmark Fine Homes-Tenant Finish	\$300,000	8
2771 Washington Dr. Suite 111	Landmark Fine Homes-Tenant Finish	\$150,000	8
3441 24 th Ave. NW Suite 101	NW Norman Medical Center, LLC-Tenant Finish	30,000	8
809 N. Findlay Ave.	Dimensions Academy School Remodel	\$2,500,000	4
214 E. Main St.	Nashbird Restaurant Remodel	\$250,000	4
333 Interstate Dr.	Wal-Mart Supercenter Remodel	\$1,400,000	2
1111 Oak Tree Ave.	Commons on Oak Tree Clubhouse Remodel Phase 2	\$19,000	7
404 W. Main St.	CV Style Company Hair Salon Remodel	\$418,000	4
1820 W. Tecumseh Rd. Suite 120	Butner Brothers Signs	\$60,000	8
2209 W. Main St.	Aaron's Remodel	\$400,000	2
1150 Cedar Lane Rd.	Dr. Dave, Inc. Medical Marijuana Remodel	\$1,500	7
2230 24 th Ave. NW	Triad Fitness Supplements Nutrition Remodel	\$1,000	8

ON-LINE INSPECTION SERVICES

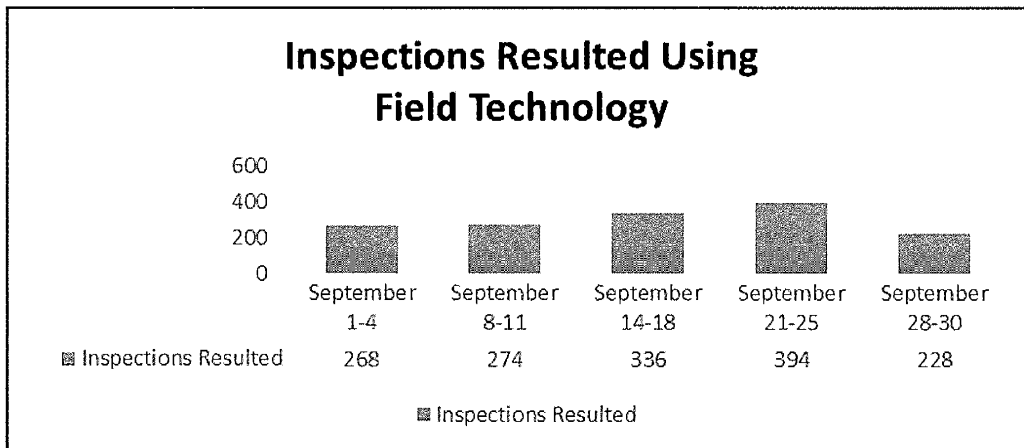
Inspection Requests

During September 1,975 inspections were requested. 1,058 requests were made using the On-Line Inspection System. 369 inspection requests were made using the Automated Phone Line System. Staff made 548 inspection requests, which include phone and in-person requests, as well as administrative items.



MOBILE FIELD INSPECTION SYSTEM

During September, 1,500 inspection results were entered using the Mobile Field Inspection (MFI) System (Field Technology). Inspection results were available on-line and through the Automated Phone Line System almost immediately as the inspections were conducted throughout the workday beginning as early as 8:15AM. Inspection Records were printed on-site as needed.



COMMERCIAL PLAN REVIEW

During the month of September, Development Services received 20 commercial building permit applications for review. Of those applications submitted, Development Services staff reviewed and approved 10, 5 were reviewed and placed on Hold and 5 have not yet been reviewed.

REMOTE VIDEO INSPECTIONS

During the COVID-19 pandemic, Remote Video Inspections (RVI) continue to be completed on some inspections/re-inspection requests frequently occupied by homeowners, workers, or contractors, to promote the health and safety of the Inspection staff, and citizens, and to maximize social distancing. The (RVI) inspection process requires communication between the individual requesting the inspection, and the Building Inspector conducting the inspection which is conducted via FaceTime or Google Duo. Multiple RVI inspections were conducted during September.

HOME ENERGY RATING SYSTEM (HERS)/ENERGY RATING INDEX (ERI) PILOT PROGRAM

During September eight (8) applications for new single-family permits were applied to the 2018 Home Energy Rating System (HERS/Energy Rating Index (ERI) Fee Adjustment Incentive Program. To-date, three hundred eighty-one (381) applications have been applied to the program.

HERS/ERI reports were received for 11 homes that received CO during September with scores averaging 58.73. Ten (10) homes were withdrawn from the program. HERS scores of 55 or less, allowed full adjustment of permit fees pursuant to Section 5-104 of the City of Norman Code. Scores of 56 and higher required a percentage of the original permit fees to be paid in advance of the issuance of Certificate of Occupancy (CO), per Resolution R-1718-117.

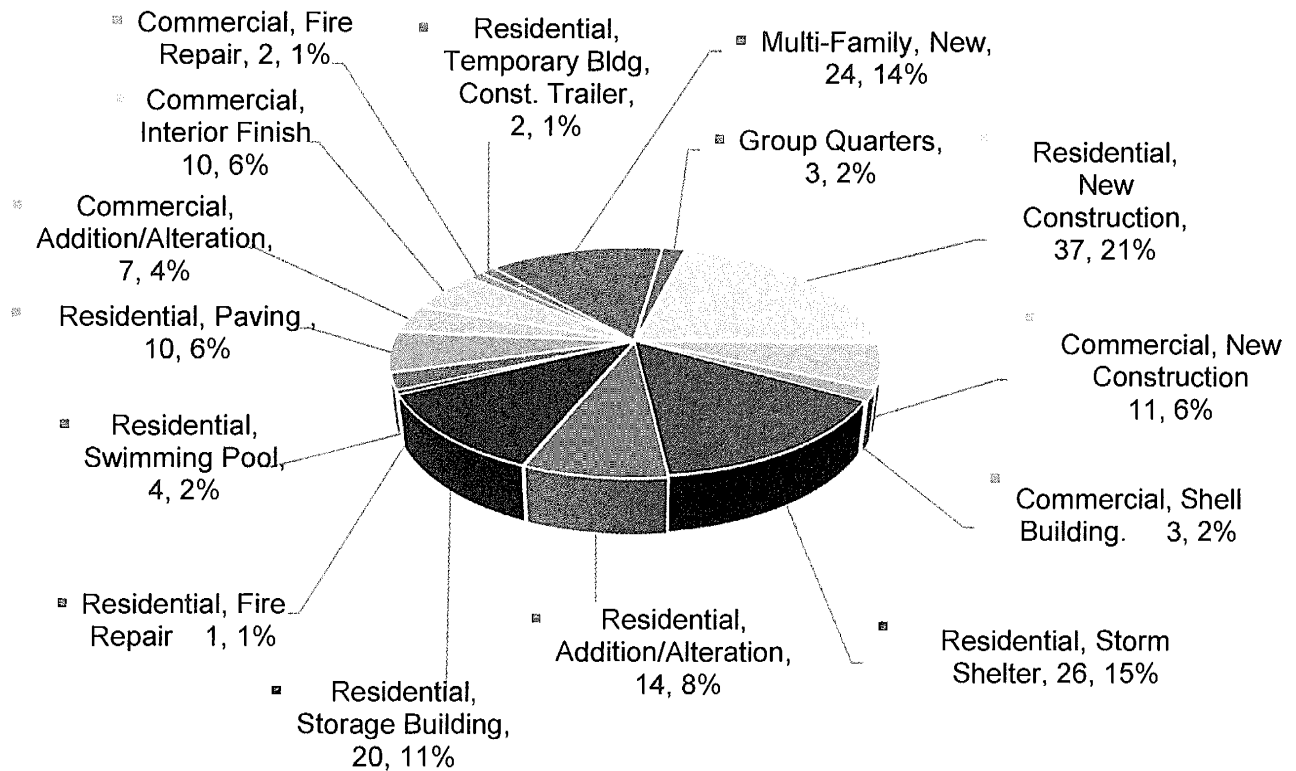
The HERS/ERI Pilot Program initially began on August 1, 2018, with the adoption of Resolution R-1718-117 in May of 2018. Council approved three additional 6-month extensions of the HERS/ERI Program. Recently Resolution R-1920-125 extended the program an additional twelve (12) months to AUGUST 30, 2021.



CITY OF NORMAN

Building Permit Activity- SEPTEMBER 2020

10/5/2020



Permit Type			Valuation
Residential, New Construction	37		\$ 11,932,751
Residential Duplex, New Construction	0		\$ -
Residential, New Manufactured Home	0		\$ -
Commercial, New Construction	11		\$ 15,687,797
Commercial, Parking Lot	0		\$ -
Commercial, Shell Building	3		\$ 1,550,000
Residential, Storm Shelter	26		\$ 81,130
Residential, Addition/Alteration	14		\$ 1,007,636
Residential, Carport	0		\$ -
Residential, Storage Building	20		\$ 894,895
Residential, Fire Repair	1		\$ 8,500
Residential, Swimming Pool	4		\$ 207,000
Residential, Manufactured Home Repl	0		\$ -
Residential, Paving	10		\$ 64,455
Commercial, Addition/Alteration	7		\$ 2,554,400
Commercial, Interior Finish	10		\$ 940,000
Commercial, Fire Repair	2		\$ 320,000
Commercial, Foundation	0		\$ -
Temporary Bldg./Construction Trailer	2		\$ 25,650
Multi-Family, New	24		\$ 16,782,000
Multi-Family, Foundation	0		\$ -
Multi-Family, Fire Repair	0		\$ -
Group Quarters	3		\$ 27,809,773
	174		\$ 79,865,987



CITY OF NORMAN
Building Permit Activity-SEPTEMBER 2020

	DESCRIPTION	2020 YEAR TO-DATE	VALUATION	2019 TOTALS	2019 TOTAL VALUATION
RESIDENTIAL	Residential, New Construction.....	377	\$ 103,062,775	434	\$ 119,350,883
	Residential, New Dwelling Unit Attached.....	-	\$ -	-	\$ -
	Residential, New Manufactured Home.....	1	\$ 97,500	11	\$ 719,240
	Residential, New Non Dwelling Unit.....	-	\$ -	1	\$ 68,700
	Residential Duplex, New Construction.....	6	\$ 1,480,000	21	\$ 4,945,000
	Residential, Garage Apartment.....	-	\$ -	-	\$ -
	Multi-Family, New Construction 3-4 DU.....	-	\$ -	-	\$ -
	Multi-Family, New Construction 5+ DU.....	25	\$ 17,432,000	2	\$ 1,500,000
	Multi-Family, Fire Repair.....	2	\$ 52,228	8	\$ 1,168,000
	Multi-Family, Foundation.....	26	\$ 894,930	-	\$ -
	Multi-Family, Addition/Alteration.....	-	\$ -	33	\$ 331,497
	Residential, Addition/Alteration.....	122	\$ 5,752,324	144	\$ 7,654,298
	Residential, Carport.....	8	\$ 32,644	5	\$ 12,700
	Residential, Storm Shelter.....	302	\$ 969,011	304	\$ 1,034,701
	Residential, Storage Building.....	119	\$ 3,849,137	107	\$ 3,130,414
	Residential, Fire Repair.....	16	\$ 754,545	22	\$ 1,146,968
	Residential, Swimming Pool.....	92	\$ 4,786,617	92	\$ 5,118,469
	Residential, Manufactured Home Replacement...	3	\$ 175,000	1	\$ 67,924
Residential, Paving.....	81	\$ 725,533	71	\$ 497,459	
Group Quarters.....	3	\$ 27,809,773	-	\$ -	
	TOTAL	1183	\$ 167,874,017	1256	\$ 146,746,253
NON-RESIDENTIAL	Commercial, New Construction.....	53	\$ 40,730,284	44	\$ 29,484,352
	Commercial, New Shell Building.....	10	\$ 4,791,000	15	\$ 10,675,000
	Commercial, Addition/Alteration.....	112	\$ 48,040,125	56	\$ 56,552,749
	Commercial, Interior Finish.....	36	\$ 3,907,413	47	\$ 5,406,721
	Commercial, New Foundation.....	11	\$ 2,246,353	5	\$ 177,000
	Commercial, Fire Repair.....	2	\$ 320,000	2	\$ 150,000
	Commercial, Parking Lot.....	7	\$ 480,452	12	\$ 1,788,520
	Commercial, Temporary Bldg./Const Trailer	15	\$ 166,650	-	\$ -
		TOTAL	246	\$ 100,682,277	181
OTHER ACTIVITY	Electrical Permits.....	1094		1347	
	Heat/Air/Refrigeration Permits.....	1070		1425	
	Plumbing and Gas Permits.....	1285		1600	
	Sign Permits.....	282		315	
	Water Well Permits.....	24		31	
	Garage Sale Permits.....	371		1227	
	Structure Moving Permits.....	10		35	
	Demo-Residential Permits.....	40		32	
	Demo-Non-Residential Permits.....	1		13	
	Temp. Const. Bldgs. & Roll-off Permits.....	115		191	
	Lot Line Adjustments Filed.....	12		23	
	Certificate of Occupancy (CO).....	825		1118	
	All Field Inspections.....	18777		24061	
Net Residential Demos & Removals.....	-40				
	TOTAL VALUATION		\$ 268,556,294		\$ 250,980,595



City of Norman
BUILDING PERMITS AND INSPECTIONS

RESIDENTIAL BUILDING PERMITS
Issued SEPTEMBER 2020 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Date Issued	Address	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER	STORM SAFE	3480	09/03/20	308 SHADY RIDGE CT	18	1	HIGHLAND VILLAGE ADD SEC 9	R1	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER	STONEWALL HOMES, LLC.	3544	09/01/20	4401 LAS COLINAS LN	9	4	GREENLEAF TRAILS ADD 9	R1	\$ 4,500	40
1 & 2 FAMILY STORM SHELTER	STORM SAFE	3564	09/02/20	3028 MONTANE DR	8	2	CEDAR LANE SEC #2	PUD	\$ 2,945	23
1 & 2 FAMILY STORM SHELTER	STORM SAFE	3583	09/15/20	1723 LOGAN'S WAY	20	9	CEDAR LANE SEC #2	R1	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER	STORM SAFE	3585	09/15/20	1708 LOGAN'S WAY	28	8	CEDAR LANE SEC #2	R1	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER	STORM SAFE	3587	09/15/20	3708 ANDREW CT	29	7	CEDAR LANE SEC #2	R1	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER	STORM SAFE	3589	09/15/20	3704 ELLIE'S PL	27	9	CEDAR LANE SEC #2	R1	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER	STORM SAFE	3591	09/15/20	404 GREENS PKY	2	1	HIGHLAND VILLAGE ADD SEC 10	R1	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER	STORM SAFE	3593	09/15/20	405 GREENS PKY	8	2	HIGHLAND VILLAGE ADD SEC 10	R1	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER	STORM SAFE	3595	09/15/20	409 GREENS PKY	7	2	HIGHLAND VILLAGE ADD SEC 10	R1	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER	STORM SAFE	3617	09/16/20	2909 BLUE FISH RD	3	2	TRAILWOODS SEC 11	PUD	\$ 2,700	23
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	3658	09/10/20	1715 LOGAN'S WAY	22	2	CEDAR LANE SEC #2	R1	\$ 2,200	21
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	3664	09/11/20	2329 BRETFORD WAY	6	2	ST JAMES PARK ADD 6	R1	\$ 2,195	21
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	3688	09/17/20	905 MONTANE CT	2	1	GREENLEAF TRAILS ADD 9	PUD	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	3689	09/15/20	205 MILLBURY CT	10	5	THE VINEYARD PHASE II	PUD	\$ 3,445	32
1 & 2 FAMILY STORM SHELTER	STORM SAFE	3690	09/15/20	3104 ROLLING WOODS DR	6	1	LAS COLINAS SEC. #2	R1	\$ 3,000	23
1 & 2 FAMILY STORM SHELTER	STORM SAFE	3725	09/21/20	408 GREENS PKY	3	1	HIGHLAND VILLAGE ADD SEC 10	R1	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER	LANDMARK FINE HOMES, LP.	3742	09/16/20	4230 MOORGATE CT	4	2	CARRINGTON PLACE ADD #13	R1	\$ 3,665	35
1 & 2 FAMILY STORM SHELTER	STORM SAFE	3743	09/17/20	718 BLUE FISH DR	9	3	TRAILWOODS SEC 11	PUD	\$ 3,000	21
1 & 2 FAMILY STORM SHELTER	OKLAHOMA SHELTERS	3748	09/17/20	11516 HILLTOP DR	7	1	HILLTOP LAKE ESTATES	RE	\$ 3,800	39
1 & 2 FAMILY STORM SHELTER	BIGGS BACKHOE INC	3801	09/21/20	414 FINDLAY AVE	12	1	COLLEY'S #1	R1	\$ 6,400	63
1 & 2 FAMILY STORM SHELTER	OKLAHOMA SHELTERS	3814	09/21/20	4000 PLEASANT GROVE DR	9	4	CASTLEROCK ADD #5	R1	\$ 3,000	30
1 & 2 FAMILY STORM SHELTER	PREFERRED SHELTERS	3819	09/21/20	206 ROSEBROCK PL	1	3	HOWARD BIG OAK	RE	\$ 3,500	55
1 & 2 FAMILY STORM SHELTER	PREFERRED SHELTERS	3852	09/22/20	2103 OAKVILLE PL	1	5	SUMMIT VALLEY #2	RE	\$ 5,250	40
1 & 2 FAMILY STORM SHELTER	STORM SAFE	3967	09/29/20	3608 CAROLYN RIDGE TR	15	1	RED CANYON RANCH SEC 5	PUD	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER	STONEWALL HOMES, LLC.	4009	09/30/20	602 TIMBER TR	6	7	VINTAGE CREEK ADDITION	PUD	\$ 4,000	24
1 & 2 FAMILY, ADD OR ALTER	OKIE SOLAR	3502	09/02/20	11702 MARY LN	A2	1W	NOT SUBDIVIDED	A2	\$ 12,400	575
1 & 2 FAMILY, ADD OR ALTER	RED SUN CONTRACTORS, LLC.	3521	09/01/20	2733 BERRY RD	1	1	LAKWOOD PARK	R1	\$ 20,000	242
1 & 2 FAMILY, ADD OR ALTER	BYRD BUILDING	3535	09/22/20	15 RUSTIC HILLS ST	15	1	RUSTIC HILLS #1	R1	\$ 500,000	4,096
1 & 2 FAMILY, ADD OR ALTER	OWNER	3555	09/08/20	218 DUFFY ST	20	13	CLASSEN-MILLER ADDITION	R1	\$ 128,000	1,647
1 & 2 FAMILY, ADD OR ALTER	SUNROOMS & MORE	3646	09/15/20	1925 HALLBROOKE DR	26	9	HALLBROOKE ADD #2	R1	\$ 21,988	246
1 & 2 FAMILY, ADD OR ALTER	REX VALOUCH ELEC(A/R)	3656	09/15/20	6002 FLAMING OAKS CIR	8	2	FLAMING OAKS ESTATES	RE	\$ 18,000	360
1 & 2 FAMILY, ADD OR ALTER	SUNROOMS & MORE	3658	09/15/20	2405 ANNALANE DR	9	4	WARWICK ADD #4	R1	\$ 42,455	333
1 & 2 FAMILY, ADD OR ALTER	SCOTT, CHRISTOPHER	3659	09/15/20	4308 BROOKFIELD DR	26	1	THE TROPHY CLUB	R1	\$ 25,000	279
1 & 2 FAMILY, ADD OR ALTER	OKIE SOLAR	3654	09/23/20	1725 WELLESLEY CT	1	6	HALL PARK #3	R1	\$ 11,600	540
1 & 2 FAMILY, ADD OR ALTER	LAW CONSTRUCTION	3827	09/28/20	2901 TRAIL RIDGE DR	7	1	TRAILS ADD #2	PUD	\$ 78,500	660
1 & 2 FAMILY, ADD OR ALTER	SUNROOMS & MORE	3829	09/23/20	3510 HAVASU DR	12	2	RED CANYON RANCH SEC 2	PUD	\$ 28,193	297
1 & 2 FAMILY, ADD OR ALTER	OWNER	3839	09/28/20	527 LAHOMA AVE	13	12	NORMAN HEIGHTS ADDITION	R1	\$ 1,500	164
1 & 2 FAMILY, ADD OR ALTER	FREDGREN, TOM	3885	09/25/20	1412 BARKLEY ST	5	1	UNIVERSITY HEIGHTS ADD	R1	\$ 60,000	600
1 & 2 FAMILY, ADD OR ALTER	CITY OF NORMAN	3914	09/24/20	531 SYMMES ST	17	41	NORMAN, ORIGINAL TOWNSHIP	R2	\$ 60,000	875
1 & 2 FAMILY, FIRE REPAIR	EASLEY, BRANDON	3505	09/15/20	800 LEXINGTON ST	3	3	PARK VILLAGE MOBILE HOME #1	RM4	\$ 8,500	200
1 & 2 FAMILY, PAVING	OWNER	3518	09/28/20	712 SHADOWLAKE DR	12	2	CAMPUS ADD #5	R1	\$ 600	337
1 & 2 FAMILY, PAVING	OWNER	3529	09/10/20	824 COLLEGE AVE	2	4	MONTORO RIDGE SEC. #1	R2	\$ 2,500	380
1 & 2 FAMILY, PAVING	BILL'S CUSTOM CONCRETE, INC.	3530	09/22/20	644 TRCOON ST	3	1	CASCADE ESTATES PUD #7	PUD	\$ 27,000	256
1 & 2 FAMILY, PAVING	OWNER	3555	09/15/20	901 KENWOOD DR	10	4	SONOMA PARK #4	R1	\$ 3,985	140
1 & 2 FAMILY, PAVING	BILLS CUSTOM CONCRETE, INC.	3683	09/23/20	1307 OAKHURST AVE	4	3	OAKHURST ADD	R1	\$ 1,500	180
1 & 2 FAMILY, PAVING	BILLS CUSTOM CONCRETE, INC.	3684	09/29/20	1307 OLMSTEAD CT	6	2	PARK HILL ADDITION	PUD	\$ 7,500	500
1 & 2 FAMILY, PAVING	SHEPPARD CONCRETE	3886	09/24/20	3720 IVES WAY	105	1	BROOKHAVEN VILLAGE AT #2	RM5	\$ 8,000	600
1 & 2 FAMILY, PAVING	GARY GREEN CONST. INC.	3902	09/25/20	438 CHAUTAUQUA AVE	11	1	ROSS ADDITION	R1	\$ 6,100	631
1 & 2 FAMILY, PAVING	OWNER	3947	09/25/20	829 HAWKINS NEST DR	3	4	EAGLE CLIFF ADD #1	R1	\$ 7,000	1,000
1 & 2 FAMILY, STORAGE BLDG	QUALITY BUILDINGS INC.	2434	09/17/20	2011 ROBINSON ST	6	8	HALL PARK	R1	\$ 6,001	288
1 & 2 FAMILY, STORAGE BLDG	BARGAIN BARNS & BUILDINGS, LLC.	3164	09/28/20	2001 BARB DR	17	6	CRESTLAND ESTATES #1	R1	\$ 7,000	440
1 & 2 FAMILY, STORAGE BLDG	TUFF SHED	3205	09/02/20	1104 FALCO CONCOLOR DR	2	3	EAGLE CLIFF SOUTH ADD	R1	\$ 3,772	120
1 & 2 FAMILY, STORAGE BLDG	NAYGOR, JESSIE	3389	09/15/20	3813 FLOYD COX DR	8	3	PRIDE #130	RE	\$ 39,000	2,000
1 & 2 FAMILY, STORAGE BLDG	ALL SEASON ELECTRIC LLC/ACTIVE	3486	09/09/20	751 36TH AVE	35	2W	NOT SUBDIVIDED	A2	\$ 557,338	2,746
1 & 2 FAMILY, STORAGE BLDG	GOBER POST FRAME CONSTRUCTION	3518	09/02/20	5801 BIG BEND CIR	5	1E	NOT SUBDIVIDED	A2	\$ 20,000	1,500
1 & 2 FAMILY, STORAGE BLDG	OWNER	3519	09/02/20	5801 BIG BEND CIR	5	1E	NOT SUBDIVIDED	A2	\$ 1,200	240
1 & 2 FAMILY, STORAGE BLDG	MEGA SHEDS	3561	09/01/20	1909 TEXAS DR	8	4	FACULTY-HEIGHTS ADD #1	R1	\$ 10,000	192
1 & 2 FAMILY, STORAGE BLDG	OWNER	3563	09/10/20	644 MONTILLA RIDGE DR	2	4	MONTORO RIDGE SEC. #1	PUD	\$ 27,000	256
1 & 2 FAMILY, STORAGE BLDG	FREDGREN, TOM	3554	09/14/20	1810 NAVAJO RD	1	4	INDIAN HILLS ESTATES	RE	\$ 16,000	140
1 & 2 FAMILY, STORAGE BLDG	OWNER	3579	09/14/20	205 VIDA WAY	15	5	TULLS ADD #1	R1	\$ 3,000	160
1 & 2 FAMILY, STORAGE BLDG	BETTER BARNS	3580	09/14/20	1801 EAST VIEW DR	22	1	EAST RIDGE ADD #05	R1	\$ 5,000	160
1 & 2 FAMILY, STORAGE BLDG	HOME DEPOT	3583	09/15/20	5106 LYON DR	4	2	CAMBRIDGE ADD #7	R1	\$ 3,000	120
1 & 2 FAMILY, STORAGE BLDG	LOWES HOME IMPROVEMENT	3719	09/16/20	702 TERRY DR	11	1	WOMACK ADD	R1	\$ 7,800	384
1 & 2 FAMILY, STORAGE BLDG	JAMES SHERRY CONSTRUCTION	3733	09/23/20	300 HORIZON VIEW DR	16	2	SUMMIT LAKES ADD #9	R1	\$ 14,500	395
1 & 2 FAMILY, STORAGE BLDG	TUFF SHED	3804	09/23/20	520 VINTAGE CT	15	13	VINTAGE CREEK ADDITION	PUD	\$ 5,000	120
1 & 2 FAMILY, STORAGE BLDG	OWNER	3817	09/23/20	1114 GROVER LN	3	2	GROVER ADD	R1	\$ 118,708	622
1 & 2 FAMILY, STORAGE BLDG	TUFF SHED	3895	09/29/20	9803 FRANKLIN RD	1	4	PRIDE #032	RE	\$ 4,200	120
1 & 2 FAMILY, STORAGE BLDG	EAGLE CARPORTS	3899	09/28/20	6500 108TH AVE	34	1W	CLUNKENBEARD ACRES	A2	\$ 44,378	2,600
1 & 2 FAMILY, STORAGE BLDG	TUFF BUILT PORTABLE BUILDINGS	3934	09/29/20	309 VICTORY CT	21	1	CAMBRIDGE PLACE #4	RM2	\$ 2,000	160

PROPERTY TYPE	APPLICANT	DATE	AMOUNT	TYPE	STATUS	DESCRIPTION	PERMITS	DATE	AMOUNT	TYPE	STATUS	DESCRIPTION	PERMITS	DATE	AMOUNT	TYPE	STATUS	DESCRIPTION
1 & 2 FAMILY, SWIMMING POOL	SIGNATURE CUSTOM POOLS	09/18/20	3278	2521	2521	CYPRESS	RD	20	1W	9	1	COLLEGE MANOR	R1	74,000	544			
1 & 2 FAMILY, SWIMMING POOL	LOCHNESS POOLS	09/01/20	3491	409	409	SUMMIT HILL	RD	3		2	3	SUMMIT LAKES ADD #5	R1	48,000	772			
1 & 2 FAMILY, SWIMMING POOL	LOCHNESS POOLS	09/01/20	3492	3611	3611	TIMBERBROOK	DR	15		12	12	VINTAGE CREEK ADDITION	PUD	40,000	420			
1 & 2 FAMILY, SWIMMING POOL	SPARTAN POOLS & PONDS	09/18/20	3721	7730	7730	VISTA SPRINGS	DR	2		3	3	VISTA SPRINGS ESTATES ADD 1	RE	45,000	450			
1 FAMILY, NEW CONSTRUCTION	WAGNER, ROBIN	09/21/20	3081	7500	7500	E	RD	20		1W	1	NOT SUBDIVIDED	A2	160,000	3,129			
1 FAMILY, NEW CONSTRUCTION	DAVID WILLIAMS CONTRACTING, INC	09/15/20	3153	4201	4201	ROCKCREEK	RD	9		1	1	ASHTON GROVE ADD SEC 3	PUD	1,500,000	14,051			
1 FAMILY, NEW CONSTRUCTION	BROOKFIELD CUSTOM HOMES, LLC.	09/09/20	3178	5421	5421	FRONTIER	TR	17A		1	1	GLENRIDGE SEC. #2	PUD	337,817	3,617			
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC.	09/03/20	3478	306	306	SHADY RIDGE	CT	18		1	1	HIGHLAND VILLAGE ADD SEC 9	R1	409,000	3,735			
1 FAMILY, NEW CONSTRUCTION	WINDSTONE CONSTRUCTION	09/15/20	3481	1060	1060	72ND	AVE	30	1W	1	1	NOT SUBDIVIDED	A2	400,000	4,171			
1 FAMILY, NEW CONSTRUCTION	VESTA HOMES, INC.	09/09/20	3505	7731	7731	VISTA SPRINGS	ST	17		3W	1	VISTA SPRINGS ESTATES ADD 1	RE	445,000	4,887			
1 FAMILY, NEW CONSTRUCTION	MCCOWN, TAMMY	09/23/20	3522	2120	2120	BOYD	DR	36		3W	1	NOT SUBDIVIDED	R1	400,000	4,931			
1 FAMILY, NEW CONSTRUCTION	BROOKFIELD CUSTOM HOMES, LLC.	09/09/20	3538	3731	3731	TIMBERBROOK	DR	26	12	12	12	VINTAGE CREEK ADDITION	PUD	240,240	2,884			
1 FAMILY, NEW CONSTRUCTION	OWNER	09/09/20	3563	801	801	68TH	AVE	31	1W	9	9	NOT SUBDIVIDED	A2	310,000	4,100			
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC.	09/15/20	3582	1723	1723	LOGAN'S	WAY	20		8	8	CEDAR LAKE SEC #2	R1	275,000	2,895			
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC.	09/15/20	3584	1768	1768	LOGAN'S	WAY	28		8	8	CEDAR LAKE SEC #2	R1	285,000	2,865			
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC.	09/15/20	3586	1769	1769	ANDREW	CT	29		8	8	CEDAR LAKE SEC #2	R1	284,000	2,832			
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC.	09/15/20	3588	3704	3704	ELLIES	PL	27		9	9	CEDAR LAKE SEC #2	R1	276,000	2,735			
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC.	09/15/20	3590	404	404	GREENS	PKY	2		2	2	HIGHLAND VILLAGE ADD SEC 10	R1	355,000	3,303			
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC.	09/15/20	3592	405	405	GREENS	PKY	7		2	2	HIGHLAND VILLAGE ADD SEC 10	R1	354,000	3,230			
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC.	09/15/20	3594	409	409	GREENS	PKY	8		2	2	HIGHLAND VILLAGE ADD SEC 10	R1	351,000	3,382			
1 FAMILY, NEW CONSTRUCTION	ARMSTRONG HOMES	09/14/20	3597	809	809	LEGACY	DR	4		4	4	VINTAGE CREEK ADDITION	PUD	381,000	3,305			
1 FAMILY, NEW CONSTRUCTION	ARMSTRONG HOMES	09/14/20	3631	1908	1908	BURNING TREE	DR	7		5	5	HALL BROOK ADD #6	R1	300,000	3,597			
1 FAMILY, NEW CONSTRUCTION	OWNER	09/11/20	3633	2120	2120	FOX CROFT	RD	2	2W	2	2	HUNTERS GLEN ESTATES	A2	320,000	3,681			
1 FAMILY, NEW CONSTRUCTION	HAMPTON HOMES, LLC	09/11/20	3634	2713	2713	SUMMIT CROSSING	PKY	4		3	3	SUMMIT LAKES ADD #11	R1	419,000	3,960			
1 FAMILY, NEW CONSTRUCTION	HAMPTON HOMES, LLC	09/11/20	3635	2704	2704	SUMMIT CROSSING	PKY	2		5	5	SUMMIT LAKES ADD #11	R1	297,500	3,050			
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	09/16/20	3660	4230	4230	MOORGATE	CT	4		2	2	SUMMIT LAKES ADD #11	R1	299,600	3,280			
1 FAMILY, NEW CONSTRUCTION	HAMPTON HOMES, LLC	09/17/20	3723	2500	2500	SUMMIT CROSSING	PKY	1		6	6	CARRINGTON PLACE ADD #13	R1	530,000	3,970			
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC.	09/21/20	3724	408	408	GREENS	PKY	3		1	1	SUMMIT LAKES ADD #11	R1	315,000	3,382			
1 FAMILY, NEW CONSTRUCTION	CUSTOM BUILDERS OF OK, LLC.	09/24/20	3780	718	718	LEGACY	DR	6		3	3	HIGHLAND VILLAGE ADD SEC 10	R1	343,000	3,065			
1 FAMILY, NEW CONSTRUCTION	BROOKFIELD CUSTOM HOMES, LLC.	09/29/20	3888	5417	5417	FRONTIER	TR	18		1	1	VINTAGE CREEK ADDITION	PUD	388,000	3,623			
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	09/03/20	3483	3116	3116	MONTANE	CT	9		1	1	GLENRIDGE SEC. #2	PUD	296,994	3,493			
1 FAMILY, NEW CONSTRUCTION	HOMER CREATIONS, INC.	09/09/20	3539	2200	2200	NORWOOD	DR	4		5	5	GREENLEAF TRAILS ADD 9	PUD	211,950	2,355			
1 FAMILY, NEW CONSTRUCTION	HOMER CREATIONS, INC.	09/09/20	3540	2200	2200	NORWOOD	DR	3		5	5	BELLATONA SEC. #2	R1	140,040	1,055			
1 FAMILY, NEW CONSTRUCTION	HOMER CREATIONS, INC.	09/09/20	3541	2204	2204	NORWOOD	DR	2		5	5	BELLATONA SEC. #2	R1	168,840	2,400			
1 FAMILY, NEW CONSTRUCTION	HOMER CREATIONS, INC.	09/09/20	3542	2208	2208	NORWOOD	DR	1		5	5	BELLATONA SEC. #2	R1	135,270	1,978			
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	09/14/20	3596	618	618	GREEN FISH	CIR	5		1	1	BELLATONA SEC. #2	R1	219,650	3,001			
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	09/17/20	3659	3105	3105	BLUE FISH	CT	9		3	3	TRAILWOODS SEC 11	PUD	151,770	1,753			
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	09/24/20	3764	805	805	MONTANE	CT	9		2	2	TRAILWOODS SEC 11	PUD	185,930	2,077			
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	09/24/20	3765	805	805	BLUE FISH	CT	11		4	4	GREENLEAF TRAILS ADD 9	PUD	185,660	2,074			
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	09/29/20	3891	614	614	GREEN FISH	CIR	4		1	1	TRAILWOODS SEC 11	PUD	154,080	1,712			
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	09/29/20	3893	1100	1100	BLACK MESA	RD	9		3	3	TRAILWOODS SEC 11	PUD	167,670	1,863			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4926	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	281,790	3,133			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4932	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	1,693,240	25,896			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4933	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	1,279,590	19,686			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4934	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	1,301,040	20,016			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4935	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	1,683,240	25,896			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4936	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	1,301,040	20,016			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4937	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	1,693,240	25,896			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4938	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	1,230,840	18,936			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4939	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	650,520	10,008			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4940	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	1,638,000	25,200			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4941	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	238,810	4,342			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4942	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	238,810	4,342			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4943	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	238,810	4,342			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4944	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	238,810	4,342			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4945	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	363,660	6,612			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4946	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	363,660	6,612			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4947	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	363,660	6,612			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4948	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	238,810	4,342			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4949	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	238,810	4,342			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4950	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	238,810	4,342			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4951	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	363,660	6,612			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4952	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	363,660	6,612			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4953	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	363,660	6,612			
3+ FAMILY, NEW CONSTRUCTION	CLINT CASE	09/29/20	4954	1303	1303	W	RD	12		3W	3	ARTISON CROSSING ADDITION	PUD	238,810	4,342			
GROUP QUARTERS	COWEN CONSTRUCTION	09/22/20	87	2903	2903	NW	AVE	1		1	1	UNIVERSITY NORTH PARK SEC 16	PUD	27,809,773	123,278			
GROUP QUARTERS	COWEN CONSTRUCTION	09/22/20	3317	2803	2803	NW	AVE	1		1	1	UNIVERSITY NORTH PARK SEC 16	PUD	66,257	66,257			
GROUP QUARTERS	COWEN CONSTRUCTION	09/22/20	3318	2803	2803	NW	AVE	1		1	1	UNIVERSITY NORTH PARK SEC 16	PUD	16,263	16,263			
TEMPORARY ROLL-OFF, OTHER	WASTE CONNECTIONS, INC.	09/09/20	3542	200	200	S	AVE	28	68			NORMAN, ORIGINAL TOWNSHIP	CGFB	0	0			
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN	09/30/20	3836	3220	3220	N	HEALTHPLEX	36A	7			MEDICAL PARK WEST SEC 5	PUD	0	0			
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN	09/10/20	3978	925	925	FLOOD	DR	16		2	2	WADCO ADDITION	C2	0	0			
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	09/14/20	3696	1708	1708	BRANDON	CIR	5		16	16	JL JONES ADDITION	R2	0	0			
TEMPORARY ROLL-OFF, RESIDENTIAL	WASTE CONNECTIONS, INC.	09/16/20	3786	113	113	E	ACRES	1		8	8	HETHERINGTON HEIGHTS #2	R1	0	0			
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	09/21/20	3809	2129	2129	S	BEAUMONT	DR	1	2	2	CEOLONIAL EST # 9	RM2	0	0			
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	09/23/20	3850	1320	1320	N	NEWBURY	DR	1	3	3	PARK PLACE ADD #2	R1	0	0			
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	09/30/20	3201	1601	1601	E	IMHOFF	PL	1	1	1	CAMPUS CREST	PUD	0	0			
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	09/30/20	3976	1601	1601	E	IMHOFF	RD	1	1	1	THE COTTAGES AT NORMAN	PUD	0	0			

TOTAL PERMITS (EXCLUDING TEMP ROLL-OFF) 139		AVERAGE VALUATION \$		TOTAL VALUATION \$		AVERAGE PROJECT AREA		TOTAL PROJECT AREA	
		429,111		58,788,140		4,554		632,979	
Permit Type	Permit Counts	Unit Count	Valuation	Permit Type	Permit Counts				
1 & 2 FAMILY, STORM SHELTER	26		\$ 61,130	RESIDENTIAL STORAGE CONTAINER	7				
1 & 2 FAMILY, ADD OR ALT	14		\$ 1,007,636	TEMPORARY ROLL-OFF, RESIDENTIAL	3				
1 & 2 FAMILY, CARPORT	0		\$ -	TEMPORARY ROLL-OFF, OTHER					
1 & 2 FAMILY, FIRE REPAIR	1		\$ 8,500	SEASONAL STORAGE CONTAINER					
1 & 2 FAMILY, PAVING	10		\$ 64,455						
1 & 2 FAMILY, STORAGE BLDG	20		\$ 894,895	DEMOS-RESIDENTIAL	NET # DU				
1 & 2 FAMILY, SWIMMING POOL	4		\$ 207,000	4330 108TH AVE. NE	-1				
1 FAMILY, MANUFACTURED HOME REPLACEMENT	0		\$ -	220 MCCULLOUGH	-1				
1 FAMILY, NEW CONSTRUCTION	37		\$ 11,932,751	2120 W. BOYD ST.	-1				
2-FAMILY, NEW CONSTRUCTION	0		\$ -	1716 139TH AVE. SE	-1				
3-FAMILY, NEW CONSTRUCTION	24	246	\$ 16,782,000	206 W. VIDA WAY	-1				
3-FAMILY, FIRE REPAIR	0		\$ -						
3-FAMILY, FOUNDATION	0		\$ -						
GROUP QUARTERS	1	64	\$ 27,809,773						
		(MEDCORE/ASSISTED LIVING)							
GROUP QUARTERS	1	101	(VALUATION COMBINED WITH ASSISTED LIVING)						
		(MEDCORE INDEPENDENT LIVING)							
GROUP QUARTERS	1	24	(VALUATION COMBINED WITH ASSISTED LIVING)						
		(MEDCORE MEMORY CARE)							
TOTAL	139	435	\$ 58,788,140	TOTAL DEMO-NET DWELLING UNITS	-6				

City of Norman
BUILDING PERMITS AND INSPECTIONS

NON-RESIDENTIAL BUILDING PERMITS
Issued SEPTEMBER 2020 - Sorted by Permit Type

Permit Type	Contractor	Tenant Name	Permit #	Issued	Street #	Dir	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
COMMERCIAL, ADD/ALT	ARROWHEAD INDUSTRIES, INC.	CITY OF NORMAN WATER TREATMENT PLANT REMODEL	3048	9/11/2020	3000	E	ROBINSON	ST	27	2W	NOT SUBDIVIDED	AZ	\$ 146,000	500
COMMERCIAL, ADD/ALT	S. CONVEY ENTERPRISES	CHICK-FIL-A INTERIOR REMODEL	3160	9/22/2020	3351	W	MAIN	AVE	1	2	UNIVERSITY NORTH PARK SEC 1	PUD	\$ 25,000	80
COMMERCIAL, ADD/ALT	HISLE CONSTRUCTION	KIDSCHOICE THERAPY EXPANSION	3397	9/22/2020	1610	24TH	ADAMS	AVE	1	2	UNIVERSITY NORTH PARK SEC 1	PUD	\$ 25,000	4000
COMMERCIAL, ADD/ALT	D & P PAINTING & CONST. LLC.	BEANSTALK COFFEE & SNO REMODEL	3578	9/14/2020	750	ASP	ADAMS	AVE	3A	3	SONOMA PARK	C3	\$ 4,400	800
COMMERCIAL, ADD/ALT	CADELL & CO. L.L.C.	WIRELESS SOLUTIONS & ACCESSORIES REMODEL	3707	9/28/2020	857	12TH	ADAMS	AVE	27	2W	CITY PROPERTY	AZ	\$ 50,000	2060
COMMERCIAL, ADD/ALT	ERICKSON/MORAN CONST. CO., INC.	AT&T MOBILITY	3716	9/21/2020	3088	E	ROBINSON	ST	27	2W	CITY PROPERTY	AZ	\$ 2,289,000	5
COMMERCIAL, ADD/ALT	WALTERS-MORGAN CONST. CO., INC.	CITY OF NORMAN	3720	9/23/2020	3500	S	JENKINS	AVE	11	4	WESTFORT PROFESSIONAL PARK	R1	\$ 300,000	1500
COMMERCIAL, FIRE REPAIR	SOISSORTAL ROOFING & CONST.	JOSH POWELL MD	3497	9/22/2020	816	24TH	GEORGE	AVE	5	2W	NOT SUBDIVIDED	C1	\$ 20,000	1859
COMMERCIAL, FIRE REPAIR	SOONER BUILT LLC.	405 BURGER BAR	3578	9/14/2020	1429	24TH	GEORGE	AVE	5	2W	NOT SUBDIVIDED	C1	\$ 20,000	1859
COMMERCIAL, INTERIOR FINISH	STONEWALL HOMES, LLC.	JACKLER, LLC. TENANT FINSH #100	1859	9/12/2020	2278	36TH	ADAMS	AVE	1	1	BROOKHAVEN OFFICE PARK SEC #1	C1	\$ 150,000	1475
COMMERCIAL, INTERIOR FINISH	STONEWALL HOMES, LLC.	JACKLER, LLC. TENANT FINSH #110	1870	9/12/2020	2276	36TH	ADAMS	AVE	1	1	BROOKHAVEN OFFICE PARK SEC #1	C1	\$ 150,000	1448
COMMERCIAL, INTERIOR FINISH	STONEWALL HOMES, LLC.	JACKLER, LLC. TENANT FINSH #120	1871	9/12/2020	2276	36TH	ADAMS	AVE	1	1	BROOKHAVEN OFFICE PARK SEC #1	C1	\$ 150,000	3037
COMMERCIAL, INTERIOR FINISH	LANDMARK FINE HOMES, LP.	LANDMARK FINE HOMES TENANT FINISH #100	2563	9/16/2020	2930	ADAMS	RD	5	2	FRANKLIN BUSINESS PARK SEC 3	C2	\$ 90,000	1424	
COMMERCIAL, INTERIOR FINISH	LANDMARK FINE HOMES, LP.	LANDMARK FINE HOMES TENANT FINISH #110	2564	9/16/2020	2930	ADAMS	RD	5	2	FRANKLIN BUSINESS PARK SEC 3	C2	\$ 90,000	1339	
COMMERCIAL, INTERIOR FINISH	LANDMARK FINE HOMES, LP.	LANDMARK FINE HOMES TENANT FINISH #120	2565	9/16/2020	2930	ADAMS	RD	5	2	FRANKLIN BUSINESS PARK SEC 3	C2	\$ 90,000	1320	
COMMERCIAL, INTERIOR FINISH	LANDMARK FINE HOMES, LP.	LANDMARK FINE HOMES TENANT FINISH #130	2566	9/16/2020	2930	ADAMS	RD	5	2	FRANKLIN BUSINESS PARK SEC 3	C2	\$ 90,000	1369	
COMMERCIAL, INTERIOR FINISH	LANDMARK FINE HOMES, LP.	LANDMARK FINE HOMES TENANT FINISH #140	2567	9/16/2020	2930	ADAMS	RD	5	2	FRANKLIN BUSINESS PARK SEC 3	C2	\$ 90,000	1338	
COMMERCIAL, INTERIOR FINISH	GRACE CONTRACTING, LLC.	FETCH AND STAY DOGGIE DAY CARE	3398	9/28/2020	2713	BART CONNER	RD	3	2	BROCK INDUSTRIAL PARK #4	H	\$ 25,000	3000	
COMMERCIAL, INTERIOR FINISH	GROUND ZERO CONST. & ROOFING	THE FIX ENERGY AND NUTRITION	3489	9/14/2020	2100	W	LINDSEY	ST	1	1	MURPHY'S ADD	C2	\$ 15,000	1254
COMMERCIAL, NEW CONSTRUCTION	LAMACCHIA GROUP	TRUE SKY CREDIT UNION	1612	9/14/2020	3301	W	LINDSEY	ST	1A	1	CARROLL FARM SEC. 3	PUD	\$ 1,104,241	3147
COMMERCIAL, NEW CONSTRUCTION	GE JOHNSON CONSTRUCTION	CLEVELAND COUNTY-THE WELL BLD B	1685	9/16/2020	200	S	JAMES GARNER	AVE	28	68	NORMAN ORIGINAL TOWNSHIP	CCFB	\$ 1,853,500	3964
COMMERCIAL, NEW CONSTRUCTION	GE JOHNSON CONSTRUCTION	CLEVELAND COUNTY-THE WELL BLD A	1686	9/16/2020	210	S	JAMES GARNER	AVE	4	68	NORMAN ORIGINAL TOWNSHIP	CCFB	\$ 3,945,500	10464
COMMERCIAL, NEW CONSTRUCTION	TCS CONSTRUCTION	24TH AVE CHURCH OF CHRIST	2030	9/30/2020	1680	24TH	ADAMS	AVE	4	2W	24TH AVENUE CHURCH OF CHRIST	AZ	\$ 880,000	4538
COMMERCIAL, NEW CONSTRUCTION	THE RIVERSIDE GROUP, INC.	ONCLUE STORE #138	2556	9/4/2020	1122	24TH	ADAMS	AVE	1	1	ONCLUE#138	C2	\$ 5,360,000	8979
COMMERCIAL, NEW CONSTRUCTION	THE RIVERSIDE GROUP, INC.	ONCLUE FUEL CANOPY	2557	9/4/2020	1122	24TH	ADAMS	AVE	1	1	ONCLUE#138	C2	\$ 325,000	15945
COMMERCIAL, NEW CONSTRUCTION	COWEN CONSTRUCTION	MEDCORE NORMAN GARAGE 1	3315	9/22/2020	2803	24TH	ADAMS	AVE	1	1	UNIVERSITY NORTH PARK SEC 16	PUD	\$ 100,000	2818
COMMERCIAL, NEW CONSTRUCTION	COWEN CONSTRUCTION	MEDCORE NORMAN GARAGE 2	3316	9/22/2020	2803	24TH	ADAMS	AVE	1	1	UNIVERSITY NORTH PARK SEC 16	PUD	\$ 100,000	2818
COMMERCIAL, NEW CONSTRUCTION	ALL SEASON ELECTRIC LLC/ACTIVE	NEW MOON CULT. SOLAR ARRAY	3487	9/29/2020	6650	POST OAK	RD	19	1W	NOT SUBDIVIDED	AZ	\$ 84,256	5780	
COMMERCIAL, NEW CONSTRUCTION	CLINT CASE	OEC SOLAR ARRAY	3598	9/30/2020	5550	E	ROBINSON	ST	25	2W	NOT SUBDIVIDED	AZ	\$ 1,600,000	458251
COMMERCIAL, NEW CONSTRUCTION	CLINT CASE	ARTISAN CROSSING BLD #1	4925	9/29/2020	1303	W	TECUMSEH	RD	12	3W	ARTISAN CROSSING ADDITION	PUD	\$ 345,300	3453
COMMERCIAL, NEW SHELL BLDG	STONEWALL HOMES, LLC.	JACKLER, LLC. SHELL BLDG.	1688	9/12/2020	2276	36TH	ADAMS	AVE	1	1	BROOKHAVEN OFFICE PARK SEC.#1	C1	\$ 650,000	5860
COMMERCIAL, NEW SHELL BLDG	TC GRISSON BUILDING CO.	RESEARCH PARK INDUSTRIAL SHELL BLDG #2	2341	9/11/2020	1920	RESEARCH PARK	BLVD	33B	3	3	NORMAN RESEARCH PARK	H	\$ 400,000	9000
COMMERCIAL, NEW SHELL BLDG	LANDMARK FINE HOMES, LP.	LANDMARK FINE HOMES SHELL BLDG #21	2562	9/16/2020	2930	ADAMS	RD	5	2	FRANKLIN BUSINESS PARK SEC 3	C2	\$ 500,000	6790	
TEMPORARY BLDG/CONST. TRAILER	GE JOHNSON CONSTRUCTION	TEMPORARY CONSTRUCTION TRAILER	3762	9/24/2020	200	S	JAMES GARNER	AVE	28	68	NORMAN ORIGINAL TOWNSHIP	CCFB	\$ 25,000	1200
TEMPORARY BLDG/CONST. TRAILER	AQUA HAVEN, LLC	TEMPORARY CONSTRUCTION TRAILER	3793	9/23/2020	3301	W	MAIN	ST	1	1	SOONER FASHION MALL	C2	\$ 650	600

Total Permits	35												Average Valuation \$ 602,224	16,806
													Total Valuation \$ 21,077,547	588,210

Permit Type	Permit Counts	Valuation
COMMERCIAL, ADD/ALT	7	\$ 2,554,400
COMMERCIAL, FOUNDATION PERMIT	0	\$ -
COMMERCIAL, FIRE REPAIR	2	\$ 320,000
COMMERCIAL, INTERIOR FINISH	10	\$ 840,000
COMMERCIAL, NEW CONSTRUCTION	11	\$ 15,667,797
COMMERCIAL, NEW SHELL BLDG	3	\$ 1,550,000
COMMERCIAL, PARKING LOT	0	\$ -
TEMPORARY BLDG/CONST. TRAILER	2	\$ 25,050
TOTAL	35	\$ 21,077,547

Building Size (SF)	User/Classification	Business
3,147	INSTITUTIONAL	TRUE SKY CREDIT UNION
2,964	INSTITUTIONAL	CLEVELAND COUNTY-THE WELL BLD B
10,464	INSTITUTIONAL	CLEVELAND COUNTY-THE WELL BLD A
4,536	RETAIL	ONCLUE STORE #138
3,979	RETAIL	ONCLUE FUEL CANOPY
15,945	INDUSTRIAL	NEW MOON CULT. SOLAR ARRAY
5,780	INDUSTRIAL	OEC SOLAR ARRAY
458,251	OFFICE	ARTISAN CROSSING APTS. OFFICE/CLUBHOUSE
3,453	OFFICE	JACKLER, LLC. SHELL BLDG.
5,960	INDUSTRIAL	RESEARCH PARK INDUSTRIAL SHELL BLDG #2
9,000	INDUSTRIAL	LANDMARK FINE HOMES SHELL BLDG #21
6,790	OFFICE	

CDGB, CODE COMPLIANCE, OIL & GAS

10C

CDBG and HOME Investment Partnerships Programs

The CDBG Consolidated Plan and Substantial Amendment Two for the FYE20 CDBG Funds (Fifth Year Action Plan) was submitted for HUD review which includes the additional CDBG funding that is being appropriated by the CARES Act (\$535,688). This funding was included within the Public Hearing on May 12, 2020.

Availability of funding for a Rent and Utility Program is now available. Thru September 30th, a total of \$141,564 of assistance has been provided to 118 households.

Site preparation is underway for the for the construction of three single family homes in conjunction with the CHDO and the Norman Affordable Housing Corporation. Bids have been received and are currently under review.

The Tree Planting Project for Original Townsite Neighborhood is completed. Scope was expanded to include removal of diseased trees identified by City of Norman Forester, Tim Vermillion, and approved by owner. All removal work was coordinated by the Parks and Recreation Department. Tree planting coordination was overseen by the Grants Manager during the COVID-19 staff reduction timeframe. Several additional diseased trees have recently been identified and the project expanded to utilize remaining budget. The 2020 Tree Planting Project is being discussed with the Parks and Recreation Department as to the targeted location and focus.

Homeless Activities

On September 20, the housing placement report for the Ready for Zero initiative was made to Community Solutions for the month of August. There were a total of 16 placements made; eleven chronic, three veterans, and two families received housing placements in the month of August.

Due to the increased visibility of persons who are experiencing homelessness by the establishment of multiple campsites on city property, the Continuum of Care, the Norman Police Department, and the Homeless Services Coordinator are developing guidelines and strategies to address this increasing problem. Norman City Council appointed a three-member Council Committee on October 22, 2019 to work with the Continuum of Care to develop strategies in addressing this increasing issue. Staff is in constant contact with the service providers and national officials pertaining to developing and implementing protocols for addressing the unique issues of the unsheltered population during the COVID-19 crisis. The Committee is currently meeting to plan for the Winter Warming shelter for the 2020-2021 winter.

RFP-2021-24 to conduct a Strategic Plan to Address Homelessness received three submittals on September 25, 2020. Evaluation of these submittals is currently underway. Staff anticipates bringing the selected contract to Council for approval in November 2020.

Housing Programs

September 2020

CDBG – The summary below includes the status of each of the rehabilitation programs that are offered. Currently all rehabilitation activity has been paused due to the COVID-19 Crisis. Emergency repair requests are being considered on a case by case basis.

- No projects are currently under contract; four projects have been completed. Two projects are in the development stage.
- One accessibility modification project is under contract; one accessibility modification project is completed. Three projects are in the development stage.

Social and Voluntary Services Commission

The FYE20 Requests for Application was released July 15, 2020 with a return date on August 5, 2020. Twenty- four applications were received totaling \$196,341. The total funding available was \$175,000, all twenty-four applications were funded as follows:

Agency	Purpose	Award Amount	Amount Expended
CCFI	Bringing up babies	\$ 10,000.00	\$2,044.16
Thunderbird Clubhouse	exterior security	\$ 8,624.00	\$3,449.41
Transition House	purchase of tablets and projector	\$ 1,600.00	
NAIC dba Virtue Center	Alternative to Suspension Program	\$ 10,000.00	\$1,666.66
Heartline-211	211 Call Center	\$ 4,000.00	
Infant Crisis	Baby mobile	\$ 2,500.00	
Mary Abbott Children's House	Kids Court Program	\$ 10,000.00	
Meals on Wheels	Free Meal Program	\$ 10,000.00	\$2,254.75
Project Outreach	Respite Program	\$ 5,000.00	
Salvation Army	Emergency Shelter Program	\$ 10,000.00	
CASP	COVID Cleaning Costs	\$ 10,000.00	
Catholic Charities	Housing Rent/Utility Deposits	\$ 10,000.00	
CSBI	Roof repair	\$ 10,000.00	

Envision Success	kitchen equipment	\$	1,500.00	
Food and Shelter	HVAC replacement equipment	\$	4,609.00	
Full Circle Adult Day Center	Scholarships	\$	7,500.00	
Aging Services	Kitchen utility bill	\$	1,875.00	
Aging Services	Special Assistance Fund	\$	4,000.00	
Among Friends	Scholarships	\$	10,000.00	
Assistance League	Operation School Bell - Shoes	\$	5,000.00	
Bethesda	Outreach Therapist	\$	10,000.00	\$4,674.00
Big Brothers Big Sisters	Match Costs	\$	9,792.00	
Bridges	Utilities	\$	9,000.00	\$750.00
Citizens Advisory Board	Beds for Foster Kids	\$	10,000.00	

POLICE 11



Administrative Summary

10/7/2020

September 2020 Summary



Operations

Part I Crimes	Current			Year-To-Date		
	2020	MONTH 5YR AVG	2019	2020	YTD 5YR AVG	2019
Murder	0	0	0	3	4	2
Rape	4	5	3	30	45	53
Robbery	8	5	2	42	40	35
Agg. Assault	19	19	14	179	141	139
Burglary	43	62	52	410	490	396
Larceny	240	240	231	1,927	2,158	1,935
Motor Vehicle Theft	47	31	33	314	261	272
Arson	2	1	1	7	5	8
Part I Totals:	363		336	2,912		2,840

Part II Crimes						
DUI/APC	30	34	41	283	335	414
Drunkenness	31	59	48	318	481	450
Drug Violations	41	81	62	412	790	797
Forgery	11	17	11	103	169	133
Vandalism	80	79	81	662	711	701
Others	378	NA	401	3,768	NA	3,483
Part II Totals:	571		644	5,546		5,978

Total Reported Crime: 934 980 8,458 8,818

Other Reported Activity						
Public Peace Reports	190	198	208	1,736	1,713	1,777
Warrants Served	86	119	125	854	0	1,378
Other Reports Totals:	276		333	2,590		3,155

Total Case Reports: 1,210 1,313 11,048 11,973

Collisions	2020			2019		
	2020	MONTH 5YR AVG	2019	2020	YTD 5YR AVG	2019
Fatality	0	1	0	1	5	4
Injury	54	64	71	388	507	466
Non-Injury	99	156	146	899	1,217	1,092
Total Collisions:	153		217	1,288		1,562

Call for Service						
CAD Activity (All Other CFS)	3,034	NA	3,480	26,584	NA	28,734
Calls for Service (Only Police)	7,108	NA	8,181	63,585	NA	78,491
Total CFS:	10,142		11,661	90,169		107,225

Citations & Warnings:						
Citations	849	NA	1,317	8,055	NA	12,728
Warnings	1,307	NA	1,644	12,424	NA	19,688
Total Citations & Warnings:	2,156		2,961	20,479		32,416

** Public Peace reports include: Animal Bite, Found Property, Recovery/Other Agency Vehicles, Mental Case, Unattended Death and Other
 ** Five Year Average based on 2016 to 2019

ANIMAL CONTROL 11A

Norman Animal Welfare Monthly Statistical Report September 2020



IN SHELTER ANIMAL COUNTS

	2019			2020			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	107	128	235	28	47	75	(160)	-68%
Ending	66	102	168	27	47	74	(94)	-56%

ANIMAL INTAKES

	2019			2020			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	75	118	193	87	59	146	(47)	-24%
Owner Relinquish	7	8	15	20	26	46	31	207%
Owner Intended Euth	1	0	1	5	2	7	6	600%
Transfer In	0	0	0	0	10	10	10	
Other Intakes*	14	6	20	11	4	15	(5)	-25%
Returned Animal	5	8	13	10	3	13	0	0%
TOTAL LIVE INTAKES	102	140	242	133	104	237	(5)	-2%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2019		2020		Comparisons	
	Total	Total	Total	Total	Difference	Percent
Wildlife Collected (DOA)	6	6	5	5	(1)	-17%
Dog Collected (DOA)	1	1	0	0	(1)	-100%
Cat Collected (DOA)	2	2	1	1	(1)	-50%
Wildlife Transferred	0	0	0	0	0	
Intake Horses	0	0	0	0	0	
Intake Cows	0	0	0	0	0	
Intake Goats	1	1	1	1	0	0%
Intake Sheep	0	0	0	0	0	
Intake Rabbits	0	0	0	0	0	
Intake Pigs	1	1	0	0	(1)	-100%
Intake Other	2	2	2	2	0	0%
TOTAL OTHER ITEMS	13	13	9	9	(4)	-31%

LENGTH OF STAY (DAYS)

	2019	2020
Dog	15.4	9.3
Puppy	18.1	3.7
Cat	17.5	12.1
Kitten	11.8	10.4

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	24	17	0	41

Norman Animal Welfare Monthly Statistical Report September 2020



LIVE ANIMAL OUTCOMES

	2019			2020			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	57	104	161	63	83	146	(15)	-9%
Return To Owner	41	4	45	38	3	41	(4)	-9%
Transferred Out	33	46	79	26	12	38	(41)	-52%
Returned in Field	0	0	0	0	1	1	1	
Other Outcome	0	0	0	0	0	0	0	
TOTAL LIVE OUTCOMES	131	154	285	127	99	226	(59)	-21%

OTHER ANIMAL OUTCOMES

	2019			2020			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	1	3	4	1	2	3	(1)	-25%
Lost in Care	0	0	0	0	0	0	0	
Shelter Euth	5	2	7	1	1	2	(5)	-71%
Owner Intended Euth	1	0	1	5	2	7	6	600%
TOTAL OTHER OUTCOMES	7	5	12	7	5	12	0	0%

TOTAL OUTCOMES

	2019			2020			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	131	154	285	127	99	226	(59)	-21%
Total Other Outcomes	7	5	12	7	5	12	0	0%
TOTAL OUTCOMES	138	159	297	134	104	238	(59)	-20%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
	Medical - Sick	4	1		5
Medical - Injured	0	2		2	22%
Behavior - Aggressive	2	0		2	22%
Behavior - Other	0	0		0	0%
TOTAL EUTHANASIA	6	3	0	9	

MONTHLY LIVE RELEASE RATE

2019	2020
96.3%	97.8%

Live Outcomes - (Total Outcomes - Owner Int Euth)

Monthly Service By Assignment

January 2020 to September 2020
Norman Animal Welfare Volunteers (ALL)



Place	Assignment	Jan 2020 Hours	Feb 2020 Hours	Mar 2020 Hours	Apr 2020 Hours	May 2020 Hours	Jun 2020 Hours	Jul 2020 Hours	Aug 2020 Hours	Sep 2020 Hours	Total Hours	
Norman Animal Welfare Center	Community Services-NAWC	0:00	0:00	0:00	0:00	0:00	0:00	180:00	330:00	0:00	510:00	
	Groomer	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	
	NAWC-Bather / Groomer	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	
	NAWC-Beautification Volunteer	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	
	NAWC-Cat Socializer	57:45	116:57	56:19	0:00	0:00	0:00	2:45	12:49	32:46	44:24	323:45
	NAWC-Community Outreach Volunteer	1:41	7:28	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	9:09
	NAWC-Dog Handler	101:33	113:33	72:39	2:19	0:00	0:00	21:45	34:06	52:19	52:31	450:45
	NAWC-Foster Program	0:00	0:00	0:00	1:00	6:00	0:00	0:00	4:00	3:00	1:00	15:00
	NAWC-Kennel Assistant	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	NAWC-Laundry	7:09	2:05	3:54	0:00	0:00	0:00	0:00	0:00	0:00	5:32	18:40
	NAWC-Lobby Greeter	9:38	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	9:38
	NAWC-Orientation	8:00	10:00	1:00	0:00	0:00	0:00	0:00	4:00	6:00	7:00	36:00
	NAWC-Photographer	0:00	0:00	2:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	2:00
Other Volunteer Services	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	
Veterinarian Assistant Tech	0:00	2:17	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	2:17	
Total		185:46	252:20	135:52	3:19	6:00	24:30	234:55	424:05	110:27	1,377:14	
Grand total		185:46	252:20	135:52	3:19	6:00	24:30	234:55	424:05	110:27	1,377:14	

PUBLIC WORKS

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DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
September 2020

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed one (1) Rural Certificate of Survey, and one (1) preliminary plat requests for the Planning Commission; one (1) Rural Certificates of Survey and one (1) Easement to City Council. The Development Engineer reviewed 21 sets of construction plans and 6 punch lists. There were 126 permits reviewed and/or issued. Fees were collected in the amount of \$8,248.11.

CAPITAL PROJECTS:

24th Avenue East Widening Project- Lindsey Street to Robinson Street:

The Oklahoma Department of Transportation (ODOT) conducted a bid opening on June 20, 2019, for both phases of the 24th Avenue East Project, located from Lindsey Street to Robinson Street. The low bidder was Silver Star Construction Company of Moore, Oklahoma in the amount of \$9,437,000 for the combined projects. ODOT awarded these projects at the July 1, 2019, Transportation Commission Meeting. Silver Star started construction on Monday, September 23, 2019. This project has a 270-calendar day construction schedule, which will likely result in a Winter 2020 completion. ODOT is administering the construction of this project because federal transportation funds are being used.

The project involves the following items:

- Widen two miles of roadway from two lanes to four lanes
- Intersection improvements at 24th Ave. East/Meadowood Boulevard and 24th Avenue East /Robinson Street
- Interconnect traffic signals on 24th Avenue East from Lindsey St. to Robinson St.
- Continuous sidewalks and accessibility
- Stormwater improvements
- On-street bike lanes

The contractor's activities this month were as follows:

- *Finished the asphalt base layer for the new southbound lanes between Lindsey Street and Alameda Street*
- *Finished the curb and gutter installation between Lindsey Street and Alameda Street on the west side of 24th Avenue East*
- *Started backfilling with soil behind the curb and gutter while grading for the new sidewalk between Lindsey Street and Alameda Street on the west side of 24th Avenue East*
- *Started constructing concrete drives between Beaumont Drive and Alameda Street on the west side of 24th Avenue East*
- *Finished grading of the new southbound lanes between Alameda Street and Robinson Street*
- *Started the cement stabilized base for the new southbound lanes between Alameda Street and Robinson Street*
- *Continued reconstruction of the NW quadrant of the Robinson Street/24th Avenue East intersection*

Roadway Bond Projects:

During the month of September, concrete paving maintenance was completed continued in Westerfield Manor Addition as part of the Street Maintenance Bond 2019 Urban Concrete Project. Concrete paving maintenance continued in Shiloh Heights Addition as part of the Street Maintenance Bond 2021 Urban Concrete Project. Asphalt paving maintenance was completed in Willoway Estates Addition as part of the Street Maintenance Bond 2021 Urban Asphalt Project.

Public Transit

Public Transit Response to COVID-19 (coronavirus)

Below are actions taken by City and EMBARK staff altering transit service in response to COVID-19 and to align with the Mayor's Proclamations and social distancing guidelines.

- Enhanced cleaning of vehicles.
- Suspended operations of route 144-Social Security.
- Limited capacity on fixed route and paratransit busses to comply with social distancing guidelines.
- Mandatory face coverings while using transit services.
- Requiring passengers to use the rear door for entry and exit off of fixed route vehicles, unless passengers need to use the front door for the ramp or kneeling feature.

Transit Long Range Plan Update

City staff continued working with the consultant, Nelson\Nygaard, as they continued to create the existing conditions report and the public outreach plan. Currently, outreach is scheduled to be:

- EMBARK Norman Operator Outreach (Virtual) – October 13, 2020:
- Community Meetings (Virtual) – November 12, 2020
- Stakeholder Discussions (Virtual) – November 13, 2020

Transit Monthly Ridership Report

Attached is the transit monthly ridership report for August 2020.

STREETS DIVISION

CAPITAL PROJECTS:

FRANKLIN ROAD: 24TH AVENUE N.E. TO 36TH AVENUE N.E.

Streets crews worked a deep patch at Franklin Road: 24th Avenue N.E. to 36th Avenue N.E. and required 2,352.95 tons of asphalt for the repair.

SUMMIT BEND: SUMMIT CROSSING-NORTHVIEW

Streets crews worked panel replacement repair at Summit Bend: Summit Crossing-Northview. This repair required 46 cubic yards of concrete and resulted in over 137 square yards repaired.

SHIPLEY DRIVE AND SLOANE STREET (VALLEY GUTTER PROGRAM)

Streets crews worked valley gutter repair at Shipley Drive and Sloane Street. This repair required 38 cubic yards of concrete and resulted in over 108 square yards repaired.

ASPHALT OPERATIONS:

2812 CLASSEN BOULEVARD – MOOSE LODGE

Streets crews worked a deep patch at 2812 Classen Boulevard Moose Lodge and required 106.43 tons of asphalt for the repair.

CENTRAL PARKWAY (CRACK REPAIR)

Streets crews worked crack repair at Central Parkway and required 12.57 tons of asphalt for the repair.

CONCRETE OPERATIONS:

3317 PINEHURST DRIVE

Streets crews replaced damaged concrete panels on 3317 Pinehurst Drive. This repair required 49 cubic yards of concrete and resulted in over 726 square yards repaired.

ROADSIDE OPERATIONS:

MOWING OF ROADSIDE RIGHTS-OF-WAY

Streets Roadside Mowing crew continued their summer mowing schedule. During September, 2020, 104 miles of rural rights-of way and 3,831,920 sq. ft. of urban rights-of-way were mowed.

STORMWATER

WORK ORDER RESPONSE

Stormwater Division received 18 work order requests and closed 19 work orders.

INFRASTRUCTURE MAINTENANCE

The Infrastructure Maintenance crew continued working to replace a leaking stormwater box and pipe at 1816 Winding Ridge Road. This stage of the project required 30 yards of concrete to be placed for the inlet box apron and the adjacent driveway. The crew also fixed a manhole lid that had been damaged at Flood and Main Street. They paced a rubber seal around the lid ring and placed cold patch asphalt around the entire manhole.

DRAINAGE MAINTENANCE

The Channel Maintenance crew continued their mowing schedule and mowed 513,036 ft² of urban drainage ways to ensure clear channels and proper flow for recent rains. The crew also removed over 23 tons of debris from Brookhaven Creek at Willow Grove Drive, Bishop Creek at Colonial Estates Park, and Rock Creek near 36th Ave NE and Robinson Street. The crew also removed 12 tons of debris from flumes on Bishop Drive, Barbour Avenue, and Claremont Drive.

URBAN STREET SWEEPING OPERATIONS

A total of 502 lane miles were swept in September resulting in the removal of approximately 115 tons of debris from various curb lined streets throughout the city.

The Litter Crew has been postponed due to the COVID-19 pandemic, and no litter removal was performed.

STORMWATER OKIE LOCATES

During the month of September, 2926 Call 811 Okie Spots were received. Of those requests, 89 were stormwater pipe locates, 60 were marked, and 658 were referred to other departments.

CONSTRUCTION SITE STORMWATER MANAGEMENT

Performed 122 inspections of 101 active sites
Issued 0 citation and 0 NOVs to active sites
Issued 2 Earth Change Permits to new projects.

MS4 OPERATIONS

Received and responded to 19 citizen calls/ YTD Total is 70.
Conducted 3 outfall inspections.
Conducted 11 detention/retention pond inspections.

On September 1, the Stormwater Division hosted the second of four Zoom training sessions created to provide operator certification renewal training and stormwater training for City staff. The topic was Municipal Facility Pollution Prevention.

On September 3, work began on a series of public education videos to help meet the City of Norman's MS4 permit requirements during times when in-person activities are limited.

On September 4, Michele Loudenback facilitated a volunteer cleanup for Hitachi employees and Blue Thumb representatives at Griffin Community Park. Volunteers removed 56 pounds from the Bishop Creek watershed.

On September 4, Kris Wilson and Michele Loudenback repaired one of the 2019 Artful Inlet installations, "Do Something" by Jazmin Crawford.

On September 14, the September 2020 edition of the Runoff Roundup was distributed to approximately 230 self-selected stormwater stakeholders.

On September 14, Carrie Evenson and Ms. Loudenback met with Norman Arts Council and Public Arts Board representatives to discuss logistics for the 2020 Artful Inlets installation.

*Monthly Progress Report
Public Works (September 2020)*

On September 15, the Stormwater Division hosted the third of four Zoom training sessions created to provide operator certification renewal training and stormwater training for City staff. The topic was Illicit Discharge Detection and Elimination.

On September 15, the Engineering Design Criteria Update Advisory Committee met with Freese and Nichols to review the draft Diagnostic Report.

On September 16, Dr. Evenson met with Guernsey to kick off the Lake Thunderbird Watershed Partnership grant project.

On September 16, Dr. Evenson and Ms. Loudenback attended the virtual ECAB meeting.

On September 18, Dr. Evenson and Ms. Loudenback attended the Lake Thunderbird Watershed Partnership Quarterly meeting.

On September 21 and 22, Dr. Evenson and Ms. Loudenback attended the Oklahoma Floodplain Managers Association's Virtual Annual Conference. Dr. Evenson moderated several sessions, was elected Vice Chair, and received the J.G. Brady Floodplain Manager of the Year award.

On September 23, an Artist's meeting for the 2020 Artful Inlets installation was held. Dr. Evenson, Ms. Loudenback and Debby Williams, Norman Arts Council, facilitated the meeting.

On September 29, the Stormwater Division hosted the final Zoom training session created to provide operator certification renewal training and stormwater training for City staff. The topic was Safety Practices.

On September 29, Dr. Evenson facilitated the COSWA Quarterly meeting.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

Fuel Report

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

Maintenance Report

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

Productivity Report

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

September 2020
DEVELOPMENT COORDINATION, ENGINEERING,
AND PERMIT REVIEW

Subdivision Development:

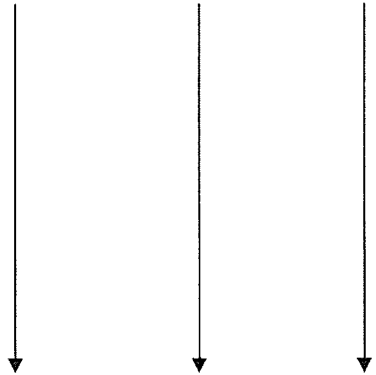
FY 2021 Associated Fees

Planning Commission/Dev Comm Review: This Month Last Month FY Total

- *Norman Rural Cert of Survey...1
- *Final Plats.....0
- *Preliminary Plats.....1
- *Short Form Plat.....0
- *Center City Form Based Code..0
- *Concurrent Constr. Request....0

City Council Review:

- Certificate of Survey.....1
- Preliminary Plat.....0
- Final Plats0
- Certificate of Plat Correction...0
- Encroachment.....0
- Easements.....1
- Closure.....0
- Release of Deferral.....0



Development Committee:

- Final Plats.....0

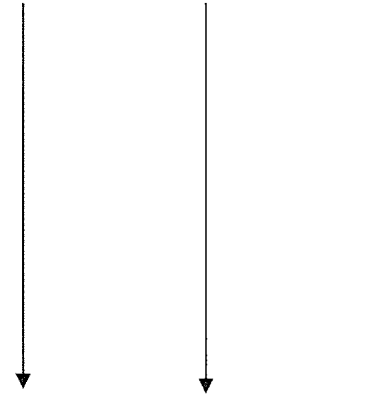
Fee-In-Lieu of Detention..... 0

Subtotal:	\$23,565.00	\$5,210.00	\$35,205.00
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Permits Reviewed/Issued:

(includes Offsite Construction fees)

- **Single Family..... 41
- ***Commercial..... 8
- Multi-Family.....0
- Addition/Alteration..... 23
- House Moving..... 0
- Paving Only..... 9
- Storage Building.....18
- Swimming Pool..... 3
- Storm Shelters.....22
- Public Improvements.....5
- Temporary Encroachments.....0
- Fire Line Pits/Misc..... 0
- Flood Plain (@\$100.00 each)..... 1



Total Permits.....

Grand Total.....

	\$100.00	\$200.00	\$300.00
Total Permits.....	\$8,248.11	\$4,393.85	\$16,119.85
Grand Total.....	\$31,913.11	\$9,803.85	\$51,624.85
****Construction Plan Review occurrences	21	17	65
*****Punch Lists prepared.....	6	4	16

- * All Final Plat review completed within ten days..... PI # 13
- ** All Single Family Permits were reviewed and completed within three days....PI # 10
- *** All Commercial Permits were reviewed and completed within seven days.... PI # 11
- **** All Construction Plans were reviewed within ten days.....PI # 12
- *****All Punch Lists prepared within one day of Final Inspection.....PI # 8

September 2020

**DEVELOPMENT COORDINATION,
ENGINEERING, AND PERMIT REVIEW**

KEN DANNER/TODD McLELLAN/JACK BURDETT

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
<i>PI #8</i> PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	6	100%
<i>PI #10</i> SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	41	100%
<i>PI #11</i> COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	8	100%
<i>PI #12</i> CONSTRUCTION PLAN REVIEW W/I 10 DAYS	21	100%
<i>PI #13</i> FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	6	100%

NORMAN TRANSIT RIDERSHIP TOTALS

Month: August 2020

FY21: July 1, 2020 - June 30, 2021 (FY20: July 1, 2019 - June 30, 2020)

Total Average Daily Fixed-Route Passengers

ROUTE	Aug-19	Aug-20	% Change	# Change	FYTD19	FYTD20	% Change	# Change
110 Main Street*	293	154	-48%	-140	261	169	-35%	-92
111 Lindsey East*	494	249	-50%	-245	384	232	-40%	-152
112 Lindsey West*	95	93	-2%	-2	96	87	-10%	-10
120 West Norman Link	15	20	33%	5	14	15	5%	1
121 Alameda/E. Norman*	179	136	-24%	-42	162	141	-13%	-22
124 Sooner Express	49	24	-51%	-25	47	24	-48%	-23
144 Social Security**	8	0	-100%	-8	5	0	-100%	-5
TOTAL	1,128	654	-42%	-473	967	656	-32%	-311

Days of Service

Month	Mon-Fri	Sat	Total
Aug-20	21	3	24
Aug-19	22	NA	22
FYTD20	44	3	47
FYTD19	44	NA	44
144 Social Security (Tues. & Fri.)			
Month	Days	FYTD	
Aug-20	0	0	
Aug-19	9	18	

Total Fixed-Route Passengers

ROUTE	Aug-19	Aug-20	% Change	# Change	FYTD19	FYTD20	% Change	# Change
110 Main Street*	6,449	3,686	-43%	-2,763	11,488	7,928	-31%	-3,560
111 Lindsey East*	10,872	5,974	-45%	-4,898	16,882	10,891	-35%	-5,991
112 Lindsey West*	2,092	2,238	7%	146	4,245	4,085	-4%	-160
120 West Norman Link	324	411	27%	87	612	640	5%	28
121 Alameda/E. Norman*	3,927	3,274	-17%	-653	7,144	6,605	-8%	-539
124 Sooner Express	1,067	119	-89%	-948	2,072	681	-67%	-1,391
144 Social Security**	76	0	-100%	-76	98	0	-100%	-98
TOTAL	24,807	15,702	-37%	-9,105	42,541	30,830	-28%	-11,711

*Saturday service reinstated August 15, 2020. Routes with * operated Monday-Saturday. All other routes operate Monday-Friday, except Route 144 which operates on Tuesday and Friday.

Total CARTaccess Passenger Information

ZONE	Aug-19	Aug-20	% Change	# Change	FYTD19	FYTD20	% Change	# Change
Zone 1	1,716	1,076	-37%	-640	3,770	2,079	-45%	-1,691
Zone 2	332	265	-20%	-67	681	513	-25%	-168
TOTAL	2,048	1,341	-35%	-707	4,451	2,592	-42%	-1,859

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2021

STREET DIVISION					
	FYE 2021 September 2020	FYE 2021 September 2020	Year to Date	Year to Date	FYE 2021
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	100%	100%
Patch potholes smaller than one cubic foot within 24 hours	100%	100%	100%	100%	95%
(tons of material used)	7.60		53.46		
Overlay/pave 10 miles per year.	1.00	10%	2.65	27%	100%
Replace 1,160 square yards of concrete pavement panels	111.00	10%	1,278.00	110%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	-	0%	5.00	1%	100%
Mow 15 ROW-miles (1,584,000 sf) of Urban right-of-way, eight times per year	3,831,920.00	30%	10,140,969.00	80%	100%
Mow 148 miles of Rural Right-of-way twice per year	104.00	35%	252.50	85%	100%
Apply chemical vegetative control to 160 urban/rural ROW-miles twice per year	-	0%	-	0%	0%

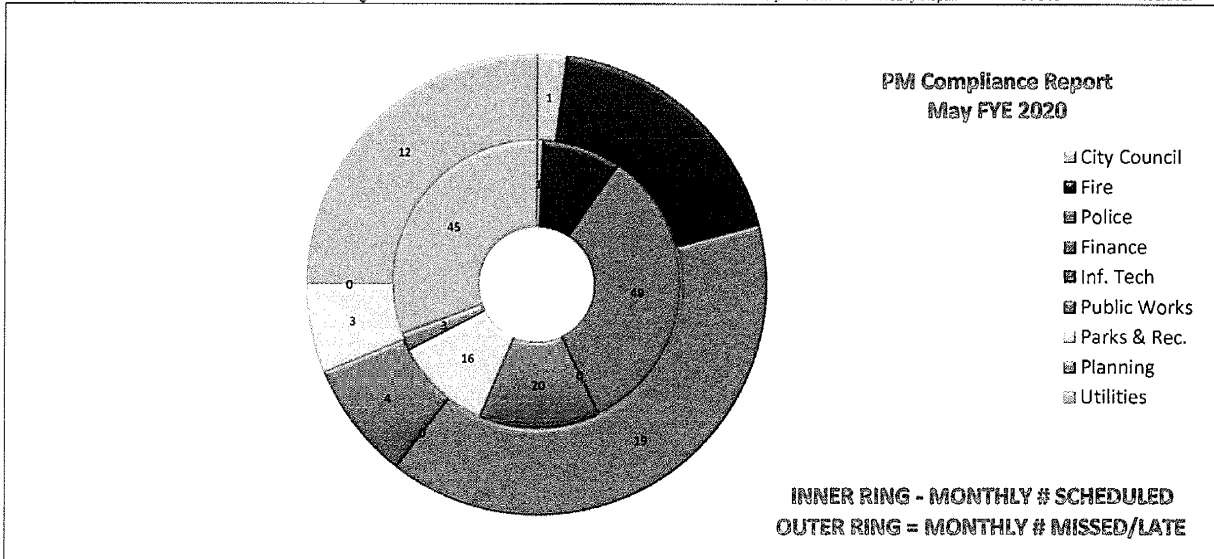
SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2021

STORMWATER DIVISION					
	FYE 2021 SEPTEMBER, 2020	FYE 2021 SEPTEMBER, 2020	Year to Date	Year to Date	FYE 2020
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	502.00	100%	1,587.00	26%	50%
Collect litter from rights of way in the Urban area (Tons)	-	0%	-	0%	70%
Collect litter from rights of way in the rural area (Tons)	-	0%	-	0%	70%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	1,261.00	0.49%	2,100.00	14%	70%
Mow 2,271,548 sq.feet of open drainage ways, six times per year	513,036.00	4%	4,275,315.00	31%	90%
Perform erosion control inspections of permitted sites within 30 days.	122.00	121%	361.00		100%
Permit all earth disturbing operations over 1 acre in size.	2.00	100%	6.00		95%
Inspect City facilities identified as potential stormwater pollution sources.	-	200%	2.00		50%
Inspect stormwater outfalls.	3.00	0%	8.00		20%
Respond to stormwater complaints within 24 hours of the time reported	19.00	100%	70.00		100%
Enforcement actions (NOV's and citations)	-	N/A	-		N/A

**PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT
September FYE 2021**

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past	ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
FIRE									
033T	2002 10x6 Utility Trailer	Fire Suppression	10/1/2020	5/13/2020	-141	days 8/13/2020	Light Repair	PM-A	5/13/2019
2003	2020 John Deere Z915E	Fire Suppression	10/1/2020	8/28/2020	-34	days 8/25/2020	Light Repair	PM-C	
5003	2007 Dodge Charger	Fire Prevention	112972	112820	-152	miles 9/24/2020	Light Repair	PM-D	3/5/2020
PSST									
LEDT2	2010 Ford Crown Vic	PSST Patrol	10/1/2020	9/6/2020	-25	days 9/24/2020	Light Repair	PM-C	9/6/2020
POLICE									
1067	2014 Chevy Tahoe	Police Special Investigations	92029	90445	-1584	miles 8/25/2020	Light Repair	PM-C	3/10/2020
1146	2010 Ford Crown Vic	Police Patrol	121002	121121	119	miles 8/11/2020	Light Repair	PM-C	3/23/2020
1170	2008 Ford Crown Vic	Police Patrol	236842	237029	187	miles 8/11/2020	Light Repair	PM-C	5/22/2020
1040T	2001 TM WFCH Trailer	Police Staff Services	10/1/2020	5/8/2020	-146	days 4/5/2019	Light Repair	PM-A	5/8/2019
1069T	2010 Pacer 6x10	Police Special Investigations	10/1/2020	2/13/2020	-231	days 5/6/2020	Light Repair	PM-A	2/13/2019
1198	2002 Chevy C6500	Police Patrol	14331	5000	-9331	miles 7/21/2020	Light Repair	PM-D	3/11/2019
1162	2009 Ford Crown Vic	Police Patrol	126280	123667	-2613	miles 7/29/2020	Light Repair	PM-D	4/6/2020
1185	2009 Ford Crown Vic	Police Patrol	119215	117814	-1401	miles 9/10/2020	Light Repair	PM-C	3/5/2020
1042	2003 John Deere	Police Staff Services	10/1/2020	9/3/2020	-28	days 9/17/2020	Light Repair	PM-C	9/3/2019
LEDT1	2000 Ford Crown Vic	Police Patrol	10/1/2020	9/4/2020	-27	days 9/21/2020	Light Repair	PM-C	9/4/2019
1029	2016 Ford Explorer	Police Administration	31885	31704	-181	miles 9/24/2020	Light Repair	PM-C	3/2/2020
1142	2016 Ford Interceptor	Police Staff Services	37899	37741	-158	miles 9/25/2020	Light Repair	PM-C	3/6/2020
SANITATION									
297T	2017 Tital Trailer	Sanitation Waste Disposal	10/1/2020	8/21/2020	-41	days 8/3/2020	Heavy Repair	PM-A	2/21/2020
0295	2016 Peterbilt 365 Semi	Sanitation Waste Disposal	201677	197088	-4589	miles 8/13/2020	Heavy Repair	PM-D	10/30/2019
PARK MAINTENANCE									
0407	2004 Ford F350	Park Maintenance	123365	123185	-180	miles 9/18/2020	Light Repair	PM-C	1/6/2020
0451	2002 Ford F450	Park Maintenance	183222	182892	-330	miles 9/18/2020	Light Repair	PM-C	3/12/2020
FINANCE									
0066	2014 Ford F150	Finance Water Meter Services	10/1/2020	3/15/2020	-200	days 6/5/2020	Light Repair	PM-N	3/15/2018
6911	2015 Ford F150	Finance Water Meter Services	26661	26991	330	miles 9/2/2020	Light Repair	PM-C	6/18/2019
PUBLIC WORKS									
123G	2005 Briggs Generator	Streets	10/1/2020	2/22/2020	-222	days 7/23/2020	Light Repair	PM-C	2/22/2019
0639	2019 Graco Line Lazer V3900	Traffic	10/1/2020	7/19/2020	-74	days 9/9/2020	Light Repair	PM-C	Never Done
0179	2012 John Deere Excavator	Streets	2344	2231	-113	hours 9/21/2020	Heavy Repair	PM-D	12/26/2019
UTILITIES									
578T	2018 Lamar 14x77 Utility Trailer	WRF Water Reclamation	10/1/2020	8/24/2020	-38	days 8/27/2020	Light Repair	PM-A	8/24/2019
0318	2013 McLaughlin Pothole	Water Line Maintenance	1364	1371	7	hours 9/14/2020	Light Repair	PM-C	8/12/2019
0598	2008 IHC Dumptruck	WRF Sludge	5408	5438	30	hours 9/18/2020	Heavy Repair	PM-C	1/6/2020
598T	2009 Travis T102	WRF Sludge	10/1/2020	7/31/2020	-62	days 9/18/2020	Heavy Repair	PM-A	7/31/2019



Department	Scheduled	Missed/Late	% Late
City Council	1	1	100.0%
Fire	13	9	69.2%
Police	49	19	38.8%
Finance	0	0	0.0%
Inf. Tech	0	0	0.0%
Public Works	20	4	20.0%
Parks & Rec.	16	3	18.8%
Planning	3	0	0.0%
Utilities	45	12	26.7%
Citywide Total	147	48	32.7%

**PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT**

September 2020

IN GALLONS	FYE 2021	FUEL REPORT		
	<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>	
Internal pumps	20,101.00	16,887.00	18,003.60	
Outside - sublet	1,820.00	1,368.00	3,551.69	
TOTAL	21,921.00	18,255.00	21,555.29	
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	19,657.57	15,546.41	22,006.39	3,551.69

FYE 2021 TO DATE CONSUMPTION				
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	59,904.57	54,953.41	50,618.10	12,882.43

INTERNAL PRICE PER GALLON:				EXTERNAL PRICE PER GALLON:					
UNLEADED	High	\$1.50	Low	\$1.26	UNLEADED	High	\$1.43	Low	\$1.23
DIESEL	High	\$1.42	Low	\$1.17	DIESEL	High	\$1.31	Low	\$1.25
CNG	High	\$0.84	Low	\$0.84	CNG	High	\$1.37	Low	\$1.07

FASTER CONSUMABLE PARTS PURCHASED		PUBLIC CNG SALES	
REPAIR PARTS	\$72,734.14	Month Total Public CNG Sales	\$3,130
BATTERIES	\$1,723.24	FYE 2021 To Date Public Sales	\$16,012
OILS/FLUIDS	\$3,182.26	LIFE TO DATE CNG GAS GALLON EQUIVALENT	
TIRES	\$16,308.95	Total Sold Gallons Life To Date	928,629
SUBLET REPAIRS	\$43,595.90	Total Gross Sales Life To Date	\$1,331,265
TOTAL SPENT ALL parts/sublet	\$137,544.49	Life To Date CNG Gas Gallon Equivalent	
		Total Public/City Through-Put CNG Gallons @ Statio	2,357,023

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	25	18	14	159
EMERGENCY ROAD CALLS	19	30	32	214
PM SERVICES	131	130	131	1400
INCLEMENT WEATHER	0	0	0	1
WORK ORDERS	487	542	524	4999
SCHEDULED REPAIRS	179	186	192	1867
NON SCHEDULED REPAIRS	241	356	283	2631

Light Shop	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	8	6	3	43
EMERGENCY ROAD CALLS	2	5	6	41
PM SERVICES	76	73	80	880
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	221	208	209	2298
SCHEDULED REPAIRS	105	103	114	1173
NON SCHEDULED REPAIRS	79	105	71	948

Heavy Shop	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	8	11	9	107
EMERGENCY ROAD CALLS	17	25	24	168
PM SERVICES	44	43	41	390
INCLEMENT WEATHER	0	0	0	1
WORK ORDERS	207	245	232	2,178
SCHEDULED REPAIRS	61	67	63	585
NON SCHEDULED REPAIRS	121	178	147	1,474

Transit Shop	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	9	1	2	7
EMERGENCY ROAD CALLS	0	0	2	6
PM SERVICES	11	11	9	111
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	54	82	73	467
SCHEDULED REPAIRS	13	13	14	154
NON SCHEDULED REPAIRS	36	69	56	273

**PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT**

September FYE 2021

Industry Standard Compliance: Not To Exceed 5%

Department/Division	Number of PMs Submitted	Number of PMs Completed On Time	Number of PMs Completed LATE	Number of PMs Still Past Due	Current % PENDING	Year To Date Non-Compliance Trend
CITY CLERK						
CITY COUNCIL					0%	0%
BUILDING ADMINISTRATION					0%	0%
CUSTODIAL					0%	0%
BUILDING MAINTENANCE	2	2			0%	0%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	0%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY					0%	0%
FINANCE						
METER SERVICES	2			2	100%	83%
PLANNING						
PLANNING					0%	0%
BUILDING INSPECTIONS	2	2			0%	0%
CODE COMPLIANCE	1	1			0%	0%
PUBLIC WORKS						
ENGINEERING	1	1			0%	0%
STREETS	20	20		1	5%	13%
STORMWATER	4	4			0%	7%
TRAFFIC	1			1	100%	11%
STORMWATER QUALITY					0%	0%
FLEET	2	2			0%	0%
POLICE						
ANIMAL CONTROL		1			0%	50%
POLICE ADMINISTRATION	2	1		1	50%	25%
POLICE STAFF SERVICES	2			2	100%	83%
POLICE CRIMINAL INVESTIGATIONS	4	4			0%	9%
POLICE PATROL	21	11	2	12	57%	41%
POLICE SPECIAL INVESTIGATIONS	2	1		1	50%	40%
POLICE EMERGENCY COMMUNICATIONS					0%	0%
FIRE						
FIRE ADMINISTRATION					0%	0%
FIRE TRAINING					0%	0%
FIRE PREVENTION	4	2	1	1	25%	33%
FIRE SUPPRESSION	3	2		1	33%	20%
FIRE DISASTER PREPAREDNESS					0%	0%
PARKS & RECREATION						
PARK MAINTENANCE	16	14		2	13%	16%
PARKS & RECREATION					0%	0%
PUBLIC SAFETY SALES TAX (PSST)						
PSST POLICE PATROL	7	6	1	1	14%	27%
PSST POLICE CRIMINAL INVESTIGATION	1	1			0%	0%
PSST FIRE SUPPRESSION	4	4			0%	8%
CDBG						
PLANNING CDBG					0%	0%
UTILITIES WATER						
UTILITIES ADMINISTRATION					0%	0%
WATER TREATMENT PLANT					0%	33%
WATER PLANT					0%	0%
WATER PLANT WELLS	1	1			0%	0%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN.					0%	0%
WATER LINE MAINTENANCE	3	2		1	33%	44%
UTILITIES INSPECTOR					0%	0%
UTILITIES WRF						
WRF ADMIN	3	3			0%	0%
WRF INDUSTRIAL					0%	100%
WRF BIOSOLIDS	2			2	100%	75%
WRF OPERATIONS					0%	0%
SEWER LINE MAINTENANCE	3	2	1		0%	25%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	3	2		2	67%	36%
SANITATION COMMERCIAL	9	8	1		0%	32%
SANITATION TRANSFER	1			1	100%	31%
SANITATION COMPOST	6	6			0%	38%
SANITATION RECYCLE	3	3			0%	44%
SANITATION YARD WASTE	4	4			0%	0%
CITYWIDE TOTAL	139	110	6	31	22%	27%

**PUBLIC WORKS
FLEET DIVISION**
Technician Productivity
Report

FYE 2021

September 2020

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY		INDIVIDUAL PRODUCTIVITY	
		GOAL	ACTUAL	ACTUAL	DIFFERENCE
# 001	110.32	72%	84.7%	12.7%	
# 002	128.24	72%	87.7%	15.7%	
# 003	106.30	72%	77.8%	5.8%	
# 004	109.44	72%	100.0%	28.0%	
# 006	112.21	72%	80.2%	8.2%	
# 007	107.88	72%	81.6%	9.6%	
# 008	100.75	72%	79.4%	7.4%	
# 009	101.61	72%	76.5%	4.5%	
# 010	121.89	72%	82.5%	10.5%	
# 011	124.70	72%	71.1%	-0.9%	
# 012	118.19	72%	82.4%	10.4%	
# 013	138.56	72%	86.6%	14.6%	
# 014	74.02	72%	52.0%	-20.0%	
# 016	116.28	72%	84.0%	12.0%	
# 018	94.42	72%	76.1%	4.1%	
# 021	112.37	72%	83.9%	11.9%	

DIRECT LABOR HOURS	1777.18
TOTAL AVAILABLE HOURS	2219.66
PRODUCTIVITY GOAL	72.0%
ACTUAL PRODUCTIVITY	80.1%

**CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT**

	PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
		Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
		44	44	100%	241	241	100%
Provide initial response to citizen inquiries within 2 days	100%	44	44	100%	241	241	100%
Provide information requested by citizens within 7 days	95%	44	44	100%	241	241	100%
Complete traffic engineering studies within 45 days.	99%	0	0	100%	0	0	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	50	50	100%	84	84	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		1057	203.25	0.19	2556	593.5	0.23
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		0.56	4	7.11	5.75	55	9.57
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		12	12	100%	37	37	100%
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		23	23	100%	81	81	100%
Response to reports of sign damage:	Percentage						
High Priority Stop or Yield Signs within one hour	99%	3	3	100%	16	16	100%
Lower Priority all other signs within one day	90%	105	105	100%	369	369	100%
Street Name Signs within two weeks	90%	33	33	100%	85	85	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		2944	0	0.00	8208	0	0.00

Monthly Report
September 2020

LINE MAINTENANCE:

Waterline Capital Projects

- Hunting Horse Tr. – 100%
- Eufaula St.- 100%
- East Robinson – Griffin Park 100%
- Drawbridge Lane – 10%

East Eufaula Street – WA0343: Staff will replace 455 feet of deteriorated 6" Ductile iron pipe with 6" C-900 PVC from Porter Avenue to Ponca Avenue. Staff spread 12 yards of topsoil, and laid 2,000 feet of sod and poured a concrete approach, project 100% complete.

Hunting Horse Trail – WA0340: Staff will replace 500 feet of 6" Ductile Iron pipe with 6" C-900 PVC from 1006 Hunting Horse Trail to Wyandotte Way. Staff spread topsoil and laid sod, project 100% complete.

Drawbridge Lane: WA0334: - Staff will replace 1,200 feet of 6" Ductile Iron with 6" C-900 PVC from Castlerock Road road to Stonehurts Street and back to Castlerock Road. Staff made 3 bores and laid 320 feet of 6" PVC, staff missed a week and a half for staff absences due to COVID symptoms, project 10% complete.

Water Line Breaks – 12 in September

Sewer Line Data

- Total obstruction service requests - 26
 - Private Plumbing: 24
 - City Infrastructure: 2
 - Sanitary Sewer Overflows: (0)

Lift Station D Flows:

- Days - 30
- Average daily flow: 1.48 MGD
- Total flow: 44.4 MG

UTILITIES ENGINEERING:

Line Maintenance Building (WA/WW0329)/WRF Storage Building (WW0318): Project will construct new building for Line Maintenance Division consisting of 49 staff; the existing 11,000 SF building is currently located on North Base property adjacent to the Fleet offices and vehicle servicing areas. This project assumes construction of a new 20,000 SF facility NW of the water treatment plant to house administrative offices, the employee breakroom, fire hydrant/meter repair area as well as areas for numerous water and sewer line repair parts, pump repair parts and a work area for pump repairs and testing. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, Barrett L. Williamson Architects selected to provide design and construction services for the projects. approved preliminary design contract K-1920-109 with Barrett L. Williamson Architects on 01/28/20 for \$124,550. Preliminary design expected to be completed in October 2020.

WASTEWATER PROJECTS:

Sewer Maintenance Project FYE17 (WW0307): This annual project will rehabilitate about 23,800 feet of sewer and 105 manholes, in the area bounded by Cave Creek Street and Pinecrest Street to the north, partially Sequoyah Trail and partially Woodcrest Creek Drive to the west, Rock Creek Road to the south, and 12th Avenue NE to the east.

Engineer: Staff with assistance from Lemke Surveying and Cardinal Engineering. Line Maintenance staff completed television work in March 2017. NUA approved professional services expenditure with Lemke for surveying and drafting assistance on 7/26/16; Line Maintenance completed additional survey of existing manholes along 12th Avenue NE/Main to determine need for repair/replacement in FYE17 project; The bidding documents were finalized on February 3, 2020 and the project advertised February 13;. Six bidders attended the pre-bid conference on March 3, 2020. Addendum No. 1 issued 03/09/20. Staff construction estimate is \$3.3M for the Base and Alternate Bids; \$2.28 M is available. bids opened on March 12, 2020 with the low bid of \$2.8M submitted by Horseshoe Construction of La Porte, TX. NUA approved Award of Bid 1920-49 (Phase 1) and Contract K-1920-73 with Horseshoe for \$2,796,161.25 on 4/14/20. Phase 2 16-inch Alternate Bid advertised separately was opened 04/09/20 with low bid of \$370,105 from Jordan Contractors of Tecumseh, OK. NUA approved Award of Bid 1920-57 and Contract K-1920-123 with Jordan for \$370,105 approved by NUA on 4/28/20. Television inspection for Phase 1 work began 05/04/20. The contractor has replaced approximately 9,000 feet of line. The replacement within Chautauqua has been completed and work is ongoing within the Woodcrest Addition.

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet (5 miles) of residential sanitary sewer lines and rehabilitate or replace about 108 manholes in the area bounded by Westbrook Terrace to the North, Highway 9 to the Southwest and Berry Road to the East. Preliminary project layout and scope definition are complete. Line Maintenance staff completed television work 10/19/18 and forwarded to NUA engineering staff; NUA approved professional services expenditure with Lemke for surveying and drafting assistance on 02/12/19; Lemke completed initial survey work and delivered draft plans to NUA 07/03/19. Plans are being reviewed by Line Maintenance and NUA staff. Additional funding of \$1.96M is proposed in the FYE21 CIP budget. Staff reviewed plans in October 2020 and final plans are complete.

Engineer: Staff with assistance from Lemke Surveying and Cardinal Engineering

Sewer Maintenance Project FYE19 (WW0321): Annual project may replace about 22,000 feet (over 4 miles) of residential sanitary sewer lines and rehabilitate or replace about 108 manholes in the area bounded by Peter Pan St. to the North, 24th Ave SW to the west, Westbrook Terrace to the south, and Berry Road to the East. Preliminary project layout and scope definition are in progress. Line Maintenance has begun internal video survey of project area which should be complete by December 2020. Award contract to Lemke for surveying and drafting assistance should be in December 2020.

Engineer: Staff with assistance from local surveyor

Effluent Reuse at Compost Facility (WW0058): A non-potable water system allowing reuse of treated effluent at the WRF is in place. Disinfected wastewater effluent may also be used, if permitted by the ODEQ, for irrigation purposes offsite such as at the Compost Facility south of the WWTP. Wastewater reuse can reduce water demand and delay the need for expensive water supply projects. This project will install piping to the compost facility and examine the need to upsize the non-potable water pumps. Contract K-1213-54 for preparation of Engineering Report (ER) with Alan Plummer and Associates (APAI) approved 09/06/12. After numerous meetings with DEQ; ER for Compost Facility Reuse submitted to DEQ 09/04/13; ER approved on 09/23/14. APAI contract amendment for final design and construction administration approved by NUA 01/27/15; design work proceeding with 90% plans received 02/16/16. Since completion of WRF Phase 2, staff is considering using UV disinfected effluent in lieu of chlorinated effluent for compost irrigation. Staff and APAI requested variance from DEQ reuse rules to accomplish this change on 02/15/18. Staff and APAI met with DEQ 03/29/18 to discuss the proposed variance; DEQ advised NUA on 07/18/18 that the variance was conditionally approved. APAI and staff negotiated scope and price of Compost Reuse Pump Station project; the NUA approved Contract 1819-82 with APAI 12/11/18 to design the project using UV reuse water at the compost facility. Staff met with APAI on 02/08/19 to discuss project with Compost Facility staff and discuss potential project solutions. 100% plans submitted to DEQ 06/19/19 and the DEQ approved the plans 07/15/19. Pre-Bid Conference held 09/12/19 with five contractors attending; bids will be opened 09/19/19. Four bids were received 09/19/19 ranging between \$438,670 and \$635,892 and were much higher than estimated; staff has met with low bidder in attempt to reduce costs and is awaiting additional information. APAI and staff have worked to reduce project scope and cost and we met with the low bidder, Mathews Trenching, in an attempt to reduce the price. Negotiations were only able to reduce the price to about \$350,000 that is still too much to justify contract award. Bids were rejected and the project will not proceed. Staff will work with DEQ to select and bid another SEP project. DEQ agreed but demanded a quick turnaround time so staff selected a solar installation project on top of the

UV building at the WRF. NUA approved design contract July 14, 2020 and solar project design is underway. Construction began in October 2020 and will be complete November 2020.

WRF Land Purchase (WW0170): 20-acre parcel to west and south of WRF is being considered for purchase with portion of land for potential WRF expansion and area south of Bratcher Minor Road for potential Compost Facility expansion. Appraisal of property obtained March 6, 2020. Phase I Environmental Site Assessment completed in June 17, Council approval received July 14th. Property closed September 2, 2020. This will be last report for this item.

WRF Reuse Pilot Study (WW0317): Project will consider treatment alternatives to produce highly treated effluent at the WRF suitable for discharge into Lake Thunderbird. Pilot project may be co-funded through a Bureau of Reclamation grant. FYE19 funding is for preliminary engineering with pilot phase to be funded in future years. Letter regarding pilot study protocol submitted to DEQ June, 2019. Application was submitted in September and we learned in December that we will be receiving up to \$700,00 in grant funding. Staff held a check receiving / project kickoff ceremony January 31, 2020 at the Central Library. NUA approved Garver's contract February 11, 2020. Staff is preparing an agenda item to bring BOR contract forward for NUA approval but awaits final contract from BOR. NUA approved Amendment No. 1 to Garver's contract June 23, 2020 to allow them to administer all of the rental equipment and sampling/analyses on behalf of WRF. Garver and NUA have been meeting on a bi-weekly basis to develop a sampling protocol. Delivery and installation of equipment has also commenced.

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff expects to bring a contract forward to NUA in December, 2020.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. Staff will soon prepare an RFP to select design consultant for this and other water/sewer projects.

Lift Station D Force Main Replacement (WW0091): Another portion of the Lift Station D 16" ductile iron force main along 12th Ave N.E. is severely deteriorated and in need of replacement. Approximately 3,500 feet of this force main to just south of Rock Creek Road was replaced with 20-inch PVC in 2009. The area needing replacement because of continued breaks is on the west side of 12th from the end of the previous project to the point where it begins to gravity flow near the 12th Avenue Recreation Center. The project is expected to require 2,300 feet of new 20-inch piping, three air release vaults, and a new receiving manhole. After discussions with the Parks Department, the City of Norman will continue to lease the property needed for this project and will not purchase the property outright. Therefore, the project was kicked back off to identify the best alignment and then move forward to final design, easement acquisition (as necessary), bidding and construction. Geotechnical work has been completed and potholing will be completed in September 2020 allowing the design to be finalized. Downstream manhole rehabilitations were also added to the project due to severe corrosion that has deteriorated the manholes impacting their structural integrity. Geotechnical work has been completed and potholing will be completed in October 2020 allowing the design to be finalized.

Class A Sludge / Co-Composting (WW0312): This Project includes evaluation of biosolids co-composting via the windrow method to achieve Class A Biosolids for the Norman Utilities Authority (Owner) in Norman, Oklahoma. An evaluation of sites near the Water Reclamation Facility (WRF) will be evaluated as well. This scope of services also includes modification and update to Norman Water Reclamation Facility's existing Sludge Management Plan. Technologies were screened and Windrow Composting was determined by the Engineer to be the best alternative due to capital cost and operational familiarity considerations. The engineering contract was approved November 2018,

Staff and Garver made multiple visits to similar facilities from April to June, Draft of the TM1 was submitted in July, and TM1 completed September 6, 2019
Engineer: Garver, Inc. (Steve Rice)

Septage Receiving Facility (WW0319): The Water Reclamation Facility (WRF) is often contacted regarding the possibility of taking trucked wastewater from hauling companies. Delivery of trucked wastes is not typically approved due to the undocumented quality of the trucked waste. Oklahoma City is currently the only municipal location in the metropolitan area for haulers to dispose of septage. The WRF could potentially generate revenue from companies hauling septage (septic tank clean-outs) and other acceptable wastes. Additionally, City of Norman residents utilizing a private sewage system could benefit through their private haulers having a closer disposal solution. To allow for the new facility, the current WRF treatment processes must be protected which may require temporary storage of the trucked wastes delivered to the WRF while water quality testing is performed to verify its acceptability. Preparation of an engineering study and design is budgeted for FYE19 while construction is budgeted for FYE20. The draft report was received in May 2020 and significant revisions were requested and a revised report was received late June 2020. Additional revisions will be required but will be done in August 2020 and received in September 2020. The draft report was received in May 2020 and significant revisions were requested and a revised report was received late June 2020. Additional revisions will be required but will be done and received in November 2020.

WRF Waste Sludge Blower Replacement Project: The Water Reclamation Facility (WRF) currently utilizes blowers to mixed waste activated sludge to agitate the sludge to allow for proper thickening prior to feeding the anaerobic digesters. The existing blowers have reached the end of their useful life and their replacement is warranted in order to maintain reliable operations. Project is complete and will be accepted on September 22, 2020. This will be the last report for this item.

WATER PROJECTS:

Waterline Relocation: I-35 Widening (WA0196): Unbudgeted project necessitated by ongoing widening of I-35. Total budget of about \$500,000 estimated for replacing three waterlines associated with the I-35 project (24-inch at Briggs Street, 12-inch at Brooks Street and 12-inch at 24th Avenue SW and Highway 9). Team of SAIC/Poe and Associates will prepare design plans as an amendment to the Lindsey Street widening project. ODOT expected to reimburse waterline relocation costs at end of project. NUA approved design contract with SAIC and ODOT relocation agreements on 10/22/13. Design is underway. ODOT has required I-35 crossing at Briggs Street to be deepened to 28 feet below grade; construction costs will increase approximately \$450,000. Project advertised 04/29/14 and three bids were opened 05/22/14; Matthews Trenching was the low bidder at \$997,875. NUA approved contract on 06/10/14; work began 06/11/14 and must be complete by 09/01/14. Bore and encasement and waterline installation complete at 24th SW and at Brooks Street and at Briggs Street. NUA approved Final change order #1 and project acceptance on 12/23/14. NUA submitted 1st reimbursement request to ODOT and \$840,780 has been reimbursed by ODOT;. Final engineering invoice from Benham received and final payment has been made; staff requested ODOT reimbursement on August 7, 2020 in the amount of \$260,320.

Waterline Replacement: Interstate Drive (WA0245): Project will replace approximately 7,500 feet of failing ductile iron water lines with PVC pipe to reduce service disruptions to customers and damage to driveways and streets. The project is located along North Interstate Drive from Sooner Fashion Mall north to Northwest Boulevard and along Copperfield Drive from Northwest Blvd. to Interstate Drive with an extension west into Springbrook Addition. New piping will include about 3,600 feet of 12-inch and 2,700 feet of 8-inch PVC pipe. Easements are still being acquired for the project with five of the six parcels received.

Engineer: Cardinal Engineering. Staff is coordinating this work with ongoing WL construction by Sooner Fashion Mall. Final plans submitted to DEQ 05/08/20. Easement acquisition in August 2020, Bid project in September 2020.

Waterline Transmission: Timberdell and Chautauqua to Jenkins and Constitution – Segment D (WA0239): Project will install approximately 4,800 feet of 24-inch PVC C900 along the south side of Timberdell Road and then along the east side of Jenkins Ave within Reaves Park to the south side of Constitution Avenue. The existing 12-inch ductile iron pipe within Reaves Park will be abandoned and services will be transferred over to the new main. This project was recommended by the 2003 Water Master Plan (Segment D) and the future connection down to Highway 9 will be done by a future construction project.

Additionally, the recommended portfolio for the 2060 Strategic Water Supply Plan recommended a future non-potable irrigation system from the Water Reclamation Facility to irrigate Reaves Park to reduce the demand on the water system. This project will now be designed and bid with an alternate to install the recommended 16-inch non-potable water line parallel to the proposed 24-inch potable water line. The easement was acquired from OU in March; the engineering design was completed in June and submitted to DEQ. The DEQ permit was received in August and an invitation to bid was issued September 19, 2019, Bid opening was October 10, 2019. Due to the low bid prices for the reuse line, the contract award included the 16-inch reuse line. The project is complete and final acceptance will be on September 22, 2020 docket. This will be the final report on this project.

Engineer: Poe & Associates, Inc. (Richard Grotte)

Waterline Transmission: Robinson Avenue Water Line Replacement (Phase III) – 24th Avenue NW to Flood Ave (WA0242): Project will reinstall approximately 6,800 feet of 30-inch PVC C900 along Robinson Avenue from just east of the 24th Avenue NW to Flood Avenue. The new 30-inch line will replace the existing 16-inch line. This project will also replace approximately 2,100 feet of 12-inch water line from Canterbury Street to Flood Avenue. After initial field investigation and discussions with potential contractors, an alternative alignment further away from utility conflicts was evaluated and approved by the OU Board of Regents and accepted by Council. The project was bid and the contract was awarded to Garney Companies, Inc. in the amount of \$1,978,875.00. Garney has completed major submittals and all critical materials have been ordered. Deliveries should commence on or about November 1, 2020. Contractor is also awaiting issuance of permit from FAA, which is under review at FAA and on schedule to be issued no later than November 1, 2020. Contractor intends to commence construction as soon as practical after receipt of permit and delivery of necessary materials, which is likely to be early November 2020.

Engineer: Alan Plummer and Associates, Inc. (Chris Ferguson)

Waterline Replacement: Flood Avenue - Robinson to Venture (WA0328): Project will replace approximately 12,700 feet of 16-inch water line from Robinson Street to Tecumseh Road, and about 2,900 feet of 12-inch from Tecumseh to Venture Drive with 16-inch C900 PVC pipe. The existing ductile iron pipe is not compatible with the corrosive clay soils. It is failing, causing service disruptions to customers and damage to driveways, streets, and yards. In combination with this project, the potential for using existing wells along Flood for blending back into the water system using the existing pipe after rehabilitation will be evaluated. Design is funded in FYE19, with construction funded in FYE20. Based on detailed field survey, the alignment appears to require the removal of the existing 16-inch line and installation of the new line in the same corridor. Water model simulations have indicated that this will not impact service levels but this work is going to be scheduled during the non-demand seasons to reduce the impacts of this outage. Comments on preliminary plans were provided to Engineer on April 3, 2020. Plans at 65 percent level were received and reviewed and comments were returned back to the consultant. Utility verification and potholing will be completed to allow for the design to be finalized.

Engineer: CP&Y, Inc. (John Leavitt)

Gray Street Waterline Replacement (WA0202/WA0224): C. H. Guernsey and Company was selected for the design of the Gray Street Waterline Replacement. Plans are under review. CO#2 to Berry WL project will be considered on 10/25/16 adding 1,200 feet of 16-inch waterline along Main Street between Flood and Acres to the project; this was originally part of the Gray Street project. NUA approved Amendment #1 to Guernsey contract adding additional waterline replacements along Gray and Tonhawa under project WA0224. Work is being delayed due to desire to not have Gray Street under construction at same time as Main Street Enhancement by PW. Kickoff meeting held; Lemke Surveying completed survey work for project in late October; design process is underway. Supplemental survey data collected by drone flying over project area; accuracy and detail received is outstanding. Staff is working with the Street Department to install new waterline under 3 intersections associated with the Lahoma Street reconstruction project which crosses the Gray/Tonhawa WL Replacement project. NUA and Guernsey staffs walked majority of project 05/02/18 to finalize proposed location and construction methodology. Open trench construction with

pavement repairs was generally chosen in lieu of directional drilling at increased depth with pavement repairs at entry points and service line locations. 50% plan review completed in May 2019; submittal of Railroad permit application in June; Floodplain permit submittal and hearing July/August. Completion of design in September, submittal to DEQ for permit in September, completion of railroad permit in September and invitation to bid October 24, 2019. Bid opening November 21, 2019. Project has been bid and awarded with construction began in March 2020. To-date, approximately 2,500 feet of pipe has been installed of the 11,850 linear feet in the project.
Engineer: Guernsey (Larry Roach)

Water Treatment Plant Expansion (WA0291/WB0292): Phase II design will include the installation of ozone treatment, UV treatment, an upgrade of the high service pumps serving the pressure plane, on-site chlorine generation, new ammonia feed system, and additional SCADA improvements. Design contract with Carollo approved by NUA 05/22/12. Ozone pilot study began in October 2012 and was complete March 2013. Pilot plant results and preliminary engineering plans presented to NUA 07/08//14 with total project costs estimated at \$33,540,000. NUA approved final engineering contract on 02/10/15. Design plans completed and DEQ approved all variances associated with the project. The NUA loan in the amount of \$31 million was approved by OWRB January 17, 2017. NUA approved acceptance of loan January 24, 2017 and loan closing was January 31st with a rate of 2.81% locked in for 15 years. Bids were opened 3/23/17. Low bidder was Foley Company of Kansas City, Missouri followed by Archer Western and Garney. NUA approved Foley Company's contract and bonds in the amount of \$29,990,165 5/9/17. Staff held the pre-construction meeting 5/31/17 and construction is underway. Contractor began by relocating lines that interfered with new chemical building. Contractor completed 104 required piers for chemical building, installed all ductwork, poured slab and building is roofed and equipment being installed. Contractor excavated ozone contact basin, installed piping, poured slab and completed roof. Contractor excavated UV building, poured slab and inside is nearing completion. Large piping was completed that passed through UV building. First partial plant shutdown was held 11/13/17 and the project has required 5 others to date. All shutdowns have been without issue. The high pressure plane pumps have been installed and were placed back in operation 4/23/19. Maintenance building is 99% complete and is being used to store equipment. Administration building is 90% complete. Contractor has completed \$29,189,188 of the \$30,515,462 total contract. Staff is running new Sodium Hypochlorite (chlorine) system for two weeks and if successful with no disruptions, gas chlorine cylinders will be shipped back to manufacturer. The new Liquid Ammonium Sulfate (LAS) is currently be fed as well as Fluorosilicic acid (fluoride). Once the old chlorine units are removed. The water treatment had two unexpected pipe failures December 13 & 14 and caused a shut down over the holidays. Repair was made and plant restart January 13, 2020. Buildings are near completion and Contractor is requesting final inspections for Certificates of Occupancy. Project completion date is now anticipated to be end of June 2020. City Manager approved CO#3 in the amount of \$37,487.96 for NUA approval since under \$40K on April 3, 2020 and approved CO#4 in the amount of \$37,614.13 May 18, 2020 and CO#5 in the amount of \$20,398.71. Contractor, consultant, and staff met August 7, 2020 and discussed final punch list completion progress. There were 1474 punch list items identified. Contractor and staff are completing final ones this month and expect to complete by end of October. A final change order will be brought forth upon completion of the project.
.Engineer: Carollo Engineers (Amber Wooten)

FYE15 Water Wells and Supply Lines: Staff issued RFP 08/18/15 for water rights permitting, well field design, test and production well design, well house design and distribution system improvements. 14 proposals were received 09/14/15; staff selected several consultants and followed with contract negotiations. On 02/09/16 the NUA approved APAL contract K-1516-85 to update of our city wide water model; NUA approved contract with Cowan to perform water right permitting through the OWRB on 02/26/16 and approved contract with Carollo to perform well field design, and test/production well design on 06/14/16. On 2/14/17 NUA approved contract with Garver to study pros and cons for utilizing horizontal well technologies for one of our wells. Each project is broken out below.

Water Rights Permitting Cowan (WA0212): Cowan submitted a technical memorandum 7/1/16 for staff's review and edits. Staff met with Cowan Group December 7, 2016 and decided to pursue Option #3 of the technical memorandum which states to obtain additional water rights for the upcoming 10-12 wells. Cowan was in a holding pattern until Carollo finalized well sites. Cowan received well locations from Carollo March 12, 2018 and have been revising approach for seeking water rights to fully utilize former prior water rights. Cowan has also been asked to

plan a water right coverage to fully supply the horizontal well. Cowan discussed at the well kick-off meeting January 23, 2019 that prior water rights would be transferred for all new wells drilled and they will provide sufficient water rights so that additional rights are not needed at this time. Cowan has begun the water rights process and submitted an application to OWRB on behalf of NUA. Due to COVID 19, OWRB are all working from home and seem to be behind on processing our request. Application was reviewed by OWRB and they asked to advertise in local paper September 24, 2020 and October 1, 2020. Certified mail was sent out simultaneously to landowners located within 1,320 feet of the new wells. Staff attended a Ward 5 meeting where 10 attendees were worried we are going to drain the aquifer. Staff explained that we closely monitor the water levels in the aquifer and this has not been a problem and it is not expected to be a problem. The OWRB will approve at their October or November 2020 meeting depending on what objections, if any, they receive.
Engineer: Cowan Group (Jeff Cowan)

Well Field Blending at WTP (WA0214) and Wellfield Design:

Blending - This project considers a portion of our well field as non-potable and assumes non-potable waterlines from about 7 southern wells can be blended with treated water at our WTP to meet a new Chromium MCL (and/or other metals of concern) by constructing about 5 miles of waterline. Projects will be constructed in phases to continue utilization of our existing well field as much as practical. Carollo reviewed a blending scheme and directed staff to gather additional information related to past gross alpha results. The first batch of samples suggested merit to the idea that Uranium data might contribute more to the readings and thus inflate our past reported values. Additional samples were taken May 2017 and results again confirmed Uranium data was incorrect and inflating the reported values. Staff and Carollo met with DEQ to share new compliance data findings on April 6, 2017 and again on July 6, 2017 to request permission to reactivate wells. DEQ agreed but directed Norman to use an Oklahoma DEQ certified lab to perform first quarter compliance sampling beginning September 2017. Samples were collected in September by staff and the results came back once again that the water met all rules regarding gross alpha. DEQ agreed the samples were safe regarding Adjusted Gross Alpha and DEQ inspected and gave permission for the wells to be returned to service in January 2018. The well field count is now up to 32 active wells from being at 31 previously. APAI is performing a model scenario for the well field and defining potential blending/treatment sites for the wellfield as a whole. APAI presented their draft findings in a webcast Monday May 11th and submitted a draft technical memorandum May 29, 2020. Staff reviewed tech memo and made edits. APAI made corrections and submitted final report 7/1/20. Staff will determine next step for this project.

Wellfield - Carollo and staff held a coordination meeting with ACOG the morning of July 18th and also held a kickoff meeting the afternoon of July 18, 2016. ACOG prepared a map showing potential thick sands that will be targeted for future wells. Carollo used this information along with GIS data and composed a more robust map to better define future well locations to pursue. Additionally, it was decided to stay with ½ mile spacing so that maximum yields can be achieved. Carollo received modeling information from APAI which allowed them to proceed with optimizing the best well sites based on proposed groundwater treatment plant sites. Carollo prepared a Draft Technical Memorandum (TM) and staff provided comments and 45 potential well sites were selected. Carollo performed an optimization model and 20 of the 45 well sites stand out as sites to begin with. Carollo and staff prepared an addendum to their contract and it was approved by NUA 2/13/18. The next step is to approach land owners to negotiate test well sites. A Frequently Asked Questions sheet has been drafted and will be utilized with potential well site land owners. Test wells are expected to begin in September 2018. Staff is working with Carollo and their sub-consultant to obtain necessary access agreements for potential well sites. Approximately 8 landowners are interested and staff is moving forward with securing documents for 5 of them. Well Construction bids were opened and read aloud October 18, 2018. Layne Christiansen was low bidder and a contract in the amount of \$4,714,421.72 was approved November 27, 2018 at NUA meeting. Held kick off meeting January 23, 2019 and again met February 27, 2019.

Layne has drilled all test holes and plan to begin final well drilling January 2020. All 11 well site easements and deeds were approved by NUA on October 22, 2019. The NUA also approved CO#1 December 10, 2019 for Layne's contract to add 3 additional wells to the original 6 as shown in the contract. This change order also added days to contract and completion date is now December 2020. Held kick off meeting January 23, 2019 and since Layne had drilled all test holes, the plan was to begin final well drilling January 2020. Layne's rig was under repair so final well drilling didn't begin until February 18, 2020. Crews have completed all wells and are now complete with all 6 monitoring wells. 1 deep monitor well failed and was re-drilled in September. Well house construction is underway

and the first slab was poured June 11, 2020 at Simpson and crews have poured pads for Shaver, Hays, Meyer, Downey and Park 1. Block walls are to begin September 16, 2020.

Engineer: Carollo Engineers (Rebecca Poole)

Master Meter Project – Bids to install 10 master meters were opened 7/24/14. An agenda item was taken to Council but suspended until written documentation was obtained from USPS, MNTC, JD McCarty, and Veterans Center. On 6/19/17, staff received approval from USPS to install one meter and vault to accommodate a water line project they had underway. This project was completed 7/27/17. The permission letter they provided allows staff to complete the two other sites for USPS. Staff has made contact with MNTC and is scheduling a meeting in April 2018 to obtain similar written documentation to allow for the 3 new meter vaults to be installed on their property. Staff contacted the State of Oklahoma to obtain similar letter for JD McCarty and Veterans Center which have 2 new meter vaults each to be installed. Staff met with State of Oklahoma Real Estate officials and they requested additional information but seem amenable to our project. Additional documents were sent for their review. They emailed they are currently reviewing documents as of 6/6/18. Staff is designing a project along Robinson that will front the J.D. McCarty Center and the Veteran's Center. Staff is planning to meet with State officials as part of that effort. Staff has been unable to establish a meeting with MNTC. Though MNTC, JD McCarty, and Veterans Center are not onboard with installing master meters at this time, staff will work with USPS to install 2 additional meters at their facility. Our consultants for the Robinson water line project 24th NE to 12th NE have begun discussion with OMES and Department of Mental health regarding easements for both water line and meter vaults. Staff anticipates having an agreement established by December 2020

WTP Backwash Tower Resurfacing Project – This project has been delayed as to not interfere with the current ongoing WTP Phase II project. Staff met with a consultant that will be preparing the specifications for recoating. NUA approved design contract with Dunham Engineering on September 25, 2018. Preliminary design was complete by June 2019 and construction will not be scheduled until October 2019 after the work of WTP Phase II is complete. Project opened bids September 12, 2019. CTEX from Texas was apparent low bidder at \$220,000. NUA approved the contract October 22, 2019. CTEX met with staff March 9, 2020 at the WTP and held a pre-construction meeting. After looking at site, CTEX and WTP staff agreed that April 1, 2020 is a good start date for the project. Crews were delayed and mobilized to site April 13th. The contractor for this project began in April and completed the project June 10, 2020. NUA approved the final payment and project acceptance July 14, 2020. Staff will close project out in September.

Engineer: Dunham Engineering (Joe Seiter)

Water Metering / Billing Audit Project – This project began in March 2018. Staff is working along with a meter consultant to randomly check approximately 130 domestic meters for accuracy. Meters were sent April 10, 2018 to a third party testing facility that will be used to verify accuracy of measurements. The consultant will compile findings within a report for staff review. Report was received October 2018 and after reviewing results, the ROI was not favorable at this time. Staff is continuing research for a better method to improving our meter replacement program.

Robinson Water Line: 24th Ave NE to 12th Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24th Ave NE to 12th Ave NE. The consultant prepared scope and fee in January for staff to consider and contract negotiations are underway. A scope and fee have been agreed to and a contract was considered by NUA November 26, 2019. Project kickoff meeting is scheduled for week January 14th. Consultant met with staff 5/6/20 and reviewed 35% plans and specs. Soil borings were taken along Robinson on May 27, 2020. Received updated 35% plans 7/6/20 and staff held a plan review on Zoom with Consultant August 4, 2020. Jacobs is continuing with 65% design and submission of same for review is anticipated in October 2020.

Engineer: Jacobs Engineering (Lars Ostervold).

Water Line Replacement, Parsons Addition (WA0246): A contract (K-1819-87) with Cabbiness Engineering, LLC was approved by NUA 12/11/18. Survey has been completed and a technical design memo was completed and reviewed by staff. With the existence of several large trees that will be impacted, staff held a neighborhood meeting 4/10/19. Approximately 21 people attended representing OU, sororities and fraternities, homeowners and landlords. The direction taken from the meeting was to start this summer and work through fall until

completion. Staff offered summer work only and perform over two summers but it was unanimous 21 votes to start and continue until finished. It was also decided to install water line in the street and not under sidewalks. Staff followed up with meetings between consultant and potential contractors and it was decided that the project must be split into 2 summer phases to be successful. Phase I will begin July 1, 2019 and complete December 2019. Phase II is scheduled to begin May 15, 2020 and complete August 15, 2020. Bids were opened June 13, 2019 and SW Water Works was low bidder at \$828,112. NUA approved contract June 25, 2019 and construction began July 8, 2019. Crews completed last concrete pours November 5, 2019. A final walk through was performed Friday November 8, 2019 and project had minor punch list items to complete. NUA approved final as-bid to as-built quantities change order January 28th. Phase II will be delayed until March 2021 and construction will begin May 17, 2021.

Engineer: Cabbiness Engineering, LLC (Sean Price)

Water Wells Water Line: 108th & Tecumseh – Cardinal Engineering was selected as the consultant for one of the well water line projects. The consultant prepared scope and fee for staff to consider and NUA approved contract November 12, 2019. Project design is underway and project will bid June 2020. Staff finalized review of plans and advertising ran July 23 and July 30, 2020. Bids were opened August 13, 2020 and Hammer Construction was low bidder. NUA approved Contract K-2021-11 with Hammer on September 8, 2020. Notice to Proceed with construction will be issued in early October 2020, and Hammer is expected to mobilize and commence construction immediately thereafter.

Engineer: Cardinal Engineering (Josh Risely)

Water Wells Water Line: 60th and Franklin – Garver Engineers were selected as the consultant for one of the well water line projects. The consultant prepared scope and fee for staff to consider and NUA approved contract November 26, 2019. Project kickoff meeting was held December 19, 2019 and design is complete. Staff will advertised July 16 and July 23, 2020 and bids were opened August 6, 2020. SMC Utility Construction was low bidder at \$1,082,550. NUA approved Contract K-2021-12 with SMC on August 25, 2020. Notice to Proceed with construction was issued on September 10, 2020, and SMC has mobilized and commenced construction activities. Work should be complete in March 2020.

Garver Engineers (Daniel Ethington)

Cascade Water Tower & Lindsey Water Tower – Dunham Engineering is performing detailed inspections on these two towers May 11th and will prepare engineered cost estimates to use for budgeting and planning purposes. Staff is reviewing the costs of Lindsey tower. NUA approved design contract with Dunham Engineering July 14, 2020 for the Cascade Tower Resurfacing Project. Design is underway. Project was advertised September 3rd and 10th. Bids were opened on September 24, 2020. Bids were competitive with a total of eleven (11) bids received. G & L Tank Sandblasting and Coatings, LLC was the low bidder with a bid in the amount of \$79,400. Contract Award is anticipated in October 2020, with construction to start shortly thereafter.

Engineer: Dunham Engineering (Joe Seiter)

SANITATION CAPITAL PROJECTS:

Truck Wash Facility (SA0015)/ Container Maintenance Facility (SA0009) / Household Hazardous Waste Facility (SA0012): Project will provide an automated truck wash facility at the sanitation storage yard north of the WRF and will provide a new enlarged maintenance, and regulatory compliant welding and painting facility for solid waste collection containers. The Truck Wash Facility will be available to all City vehicles, but designed primarily for large equipment. For the container maintenance facility, the newly proposed location is on the site of the Transfer Station. Upon learning of the potential bus wash facility to be constructed at the North Base Campus, Utilities and Public Works have begun discussions regarding coordination of the facilities and the potential to combine efforts into facility capable of meeting needs for both departments and the City.

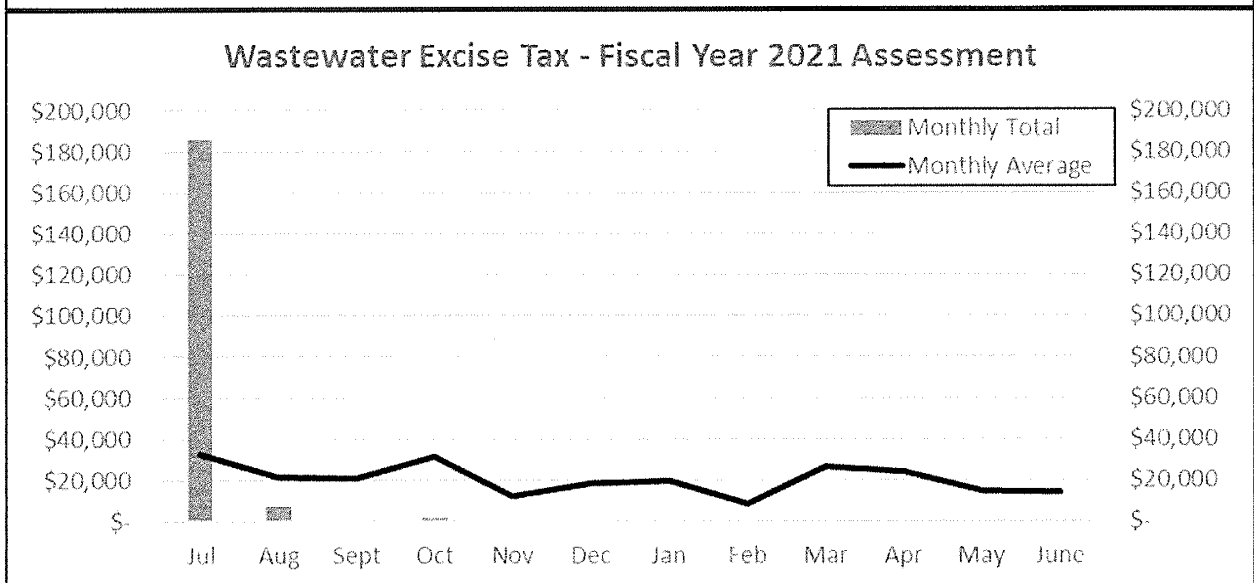
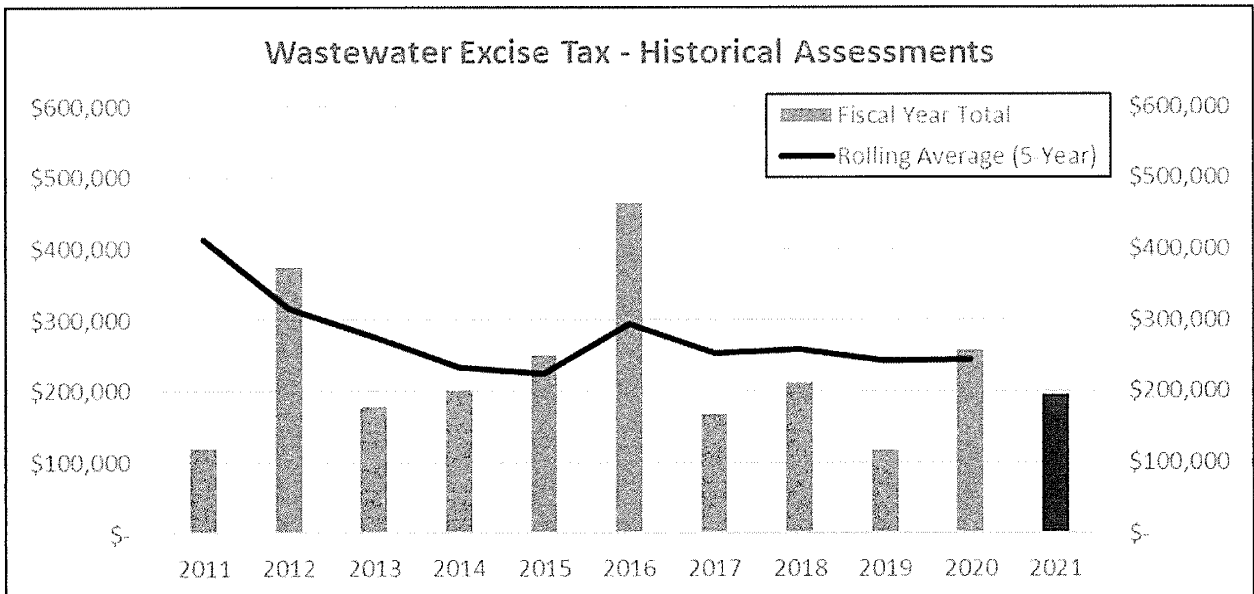
A Household Hazardous Waste Facility will also be included within this project. This Facility is necessary to allow for City residents a timely disposal option for household wastes that cannot be disposed using their normal polycart service. Currently, an annual collection day is held for City residents to dispose of their items but this has proven to be challenging in recent years.

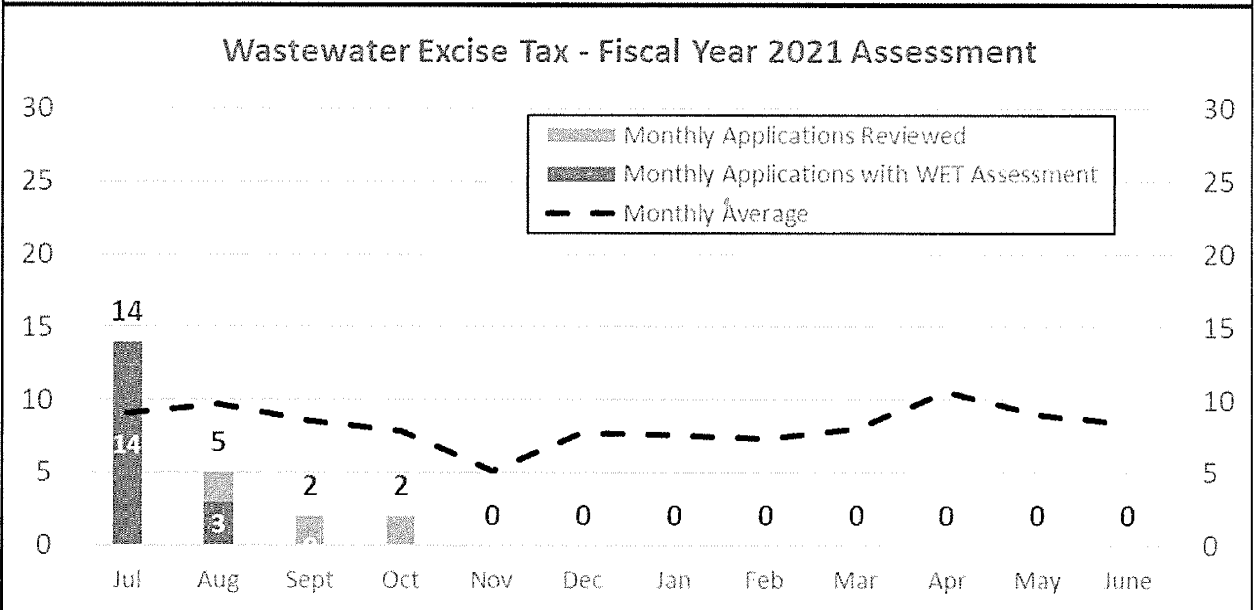
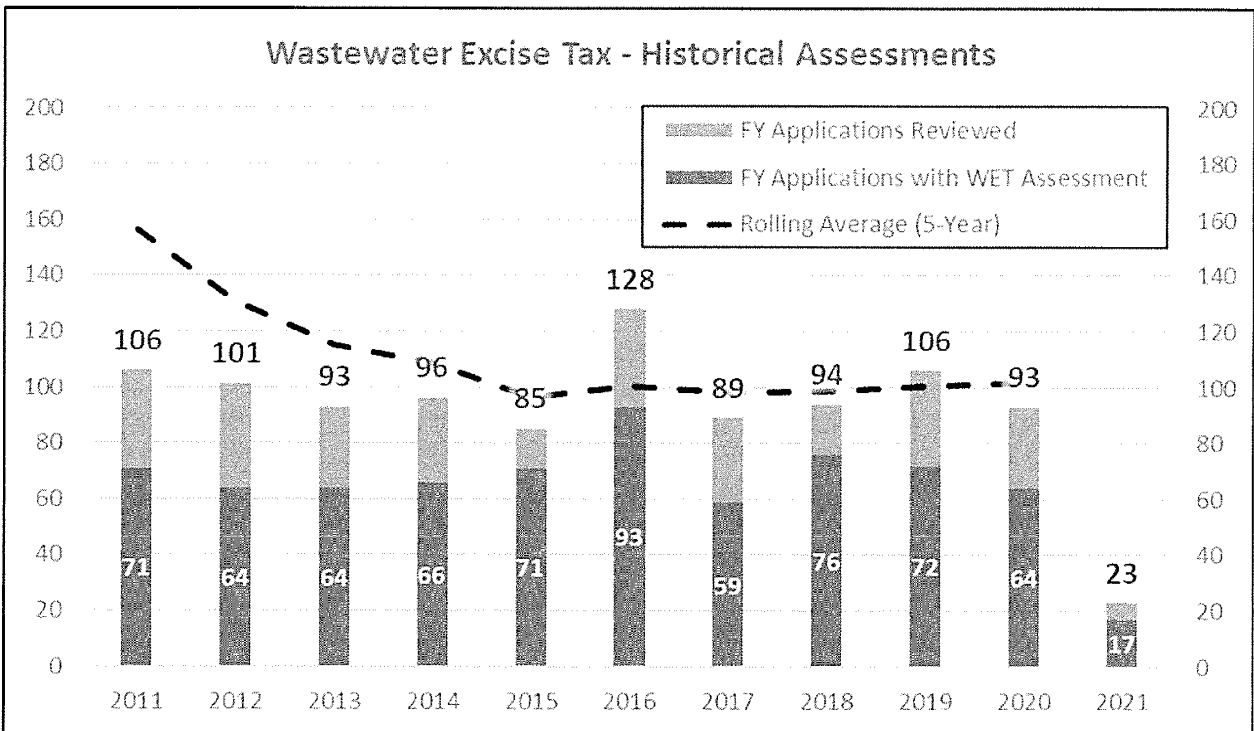
Preliminary design efforts have identified potential improvements to the final product that warrant modifications to the project scope that required a contract amendment with the Architect. Amendment No. 1 was approved by City Council in February 2020 and included changes to the site for the Household Hazardous Waste and Container Maintenance facilities and entry drive modifications to the Transfer Station facility to improve accessibility and safety for vehicles entering and leaving the facility. 30% plans received in April; 70% plans received on May; Final plans October 2020.

Architect: Studio Architects, LLC (George Winters)

RECOUPMENT/PAYBACK PROJECTS:

WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on 2 commercial entities last month. No assessments were made since the projects were determined to not increase wastewater flows over the previous use of the site. Through September, 21 commercial properties were reviewed and a total of \$193,519.15 has been assessed to the 17 entities that will increase wastewater flows for the respective property. Below are graphs showing the amount assessed and the number reviewed.





NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.

North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.

36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.

24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. UNP Professional Center Lot 5 paid \$8,848.53 on 10/13/17 and Shops at Tecumseh Crossing paid \$9,485.15 on 10/06/17; total payback to date is \$87,074 of original project cost of \$346,134.

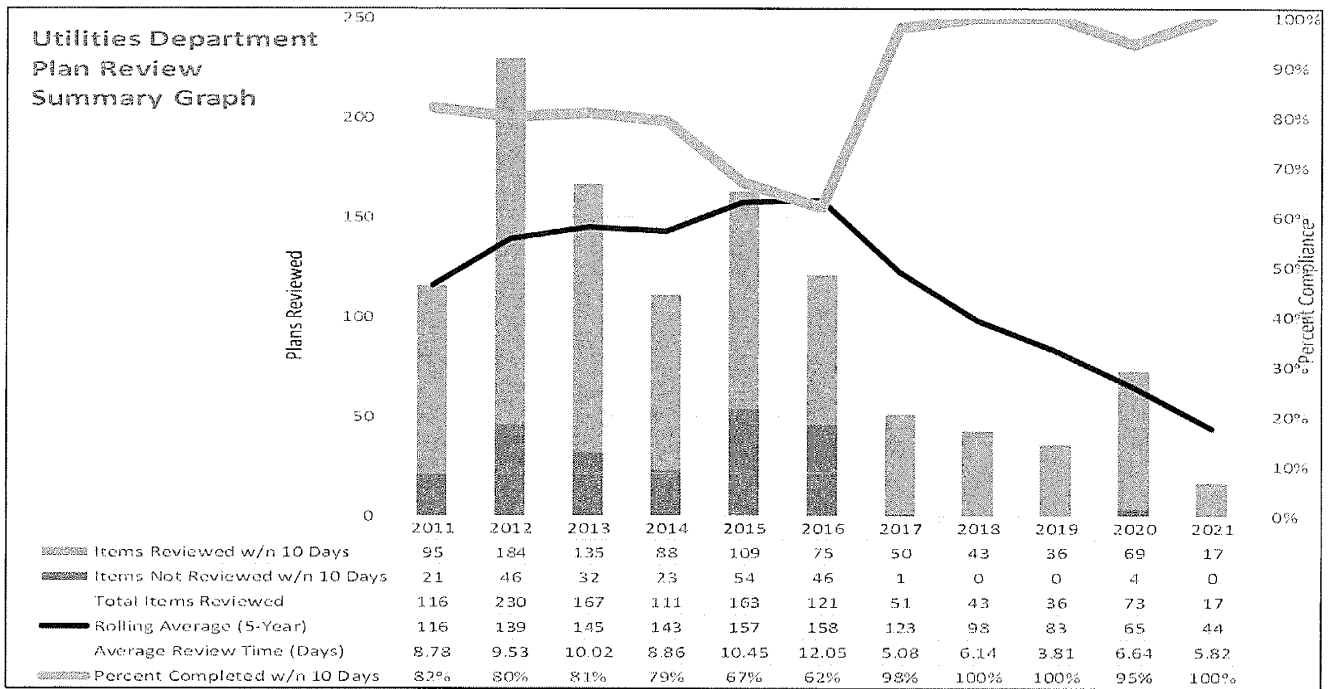
Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.

Interstate Drive Waterline Payback: NUA approved new payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the associated agenda item. This agenda item was approved 12/10/19 concurrently with the proposed Ruby Grant Payback project described below. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.

Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19. Construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

Plan Review

Received by Utilities	Name	Description	Engineer	Returned by Utilities	Days to Return
9/1/2020	North Base Complex Phase I	Paving, Drainage, Water & Sanitary Sewer	GSB / Johnson	9/9/2020	8
9/4/2020	Porter/Acres Intersection Improvements	Paving and Water	Cabbiness	9/9/2020	5
8/31/2020	Cedar Lane Section 3	Paving and Drainage	Arc Engineering	9/9/2020	9
8/31/2020	Cedar Lane Section 3	Water	Arc Engineering	9/9/2020	9
8/31/2020	Cedar Lane Section 3	Sanitary Sewer	Arc Engineering	9/9/2020	9



Private Water Well Permits Issued

4 Water Well Permits 20-3177, 3184, 3185, 3528 were issued for month of August.

**SEPTEMBER 2020
ENVIRONMENTAL SERVICES DIVISION
MONTHLY REPORT**

INSPECTIONS

	September	Year to date
Fats, oil and grease (FOG) program	22	71
Food license approval	0	0
Significant Industrial Users	3	3
Total inspections	25	74

ROUTINE ACTIVITIES

	September	Year to date
Significant Industrial User sites sampled	0	0
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	0%	0%
Required quarterly 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	0%	25%
Household hazardous waste disposal calls	34	88
Immediate assistance requested	0	2

REVENUE

	September	Year to date
FOG Program	\$200.00	\$400.00
Surcharge	\$6,334.34	\$16,147.83
Lab Analysis Recovery	\$0.00	\$244.48
Industrial Discharge Permit	\$0.00	\$0.00
Total revenue	\$6,534.34	\$16,792.31

ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)

1. Provided staff liaison support including attending meetings, preparation of minutes, and issue research.
2. ECAB members developed environmental tips and practices to be distributed to the media.
3. Members are working on public education material and projects for water issues and recycling.
4. Subcommittee is researching implementation of the US Mayors' Climate Protection Agreement.
5. Board is working on a recycling infographic for the Municipal Building

MISCELLANEOUS ACTIVITIES

1. Staff maintain and loan out recycling containers for special events. Containers are routinely used at the OKC Memorial Marathon, Earth Day, May Fair, Summer Breeze concerts, Midsummer Nights Fair, Groovefest, and 2nd Friday Art Walks.
2. Working on Phase II of the Fats, Oils and Grease Program (FOG) - to include OU businesses, fraternities, sororities, and long-term care facilities.
3. As of September 30, 2020, approximately 34,900 gallons of grease/solids had been prevented from entering the sanitary sewer in FYE 21 as a result of the FOG program.
4. Staff is working with other departments to increase energy efficiency - i.e. turning off computers, duplex printing, anti-idling, methane recovery, and retrofitting pumps with variable speed drives.
5. DEQ and staff are working with the Product Stewardship Institute on a statewide effort to initiate take-back programs similar to Oregon's take-back program for paint.
6. Implementing a Dental Amalgam Program to comply with new federal regulations.
7. Working on annual renewals for participants in the FOG Program.
8. Staff is assisting with plans for a permanent HHW facility.
9. Staff is developing new technically based local limits.
10. Staff is working on plans for an electronics collection event.

CITY OF NORMAN
DEPARTMENT OF UTILITIES
LINE MAINTENANCE DIVISION

MONTHLY PROGRESS REPORT
SEWER MAINTENANCE

September, 2020	FYE 21		FYE 20	
	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	2	3	0	1
Property Owner Responsibility	24	73	22	54
TOTAL	26	76	22	55
Number of Feet of Sewer Cleaned:				
Cleaned	117,006	262,140	103,423	259,903
Rodded	6,135	15,810	4,523	9,337
Foamed	0	81,695	0	81,183
SL-RAT (New Program)	22,119	46,120	0	3,130
TOTAL	145,260	405,765	107,946	353,553
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	0	0	0
Obstruction	0	1	0	0
Private	0	2	0	1
Other (Lift Station, Line Break, etc.)	0	0	0	0
Total Overflows	0	3	0	1
Feet of Sewer Lines Televised	17,896	68,224	21,359	72,647
Locates Completed	318	907	242	764
Manholes:				
Inspected	1,198	3,467	742	2,465
New	0	0	0	0
Rebuilt	0	0	0	0
Repaired	0	0	0	0
Feet of Sewer Lines Replaced/Repaired	0	0	3	3
Hours Worked at Lift Station	149	366	137	426
Hours Worked for Other Departments	10.00	13.40	67	67
OJI Percentage	0.00	0.00	0.00	0.00
Square Feet of Concrete	0	0	0	0
Average Response Time (Hours)	0.38	0.33		
Claims Paid Per 10,000 People	0	0.0000	0	0.00

CITY OF NORMAN
DEPARTMENT OF UTILITIES
LINE MAINTENANCE DIVISION

MONTHLY PROGRESS REPORT
WATER MAINTENANCE

September, 2020	FYE 21		FYE 20	
	MONTH	YTD	MONTH	YTD
New Meter Sets:	46	151	42	133
Number Short Sets	44	149	42	133
Number Long Sets	2	2	0	0
Average Meter Set Time	5.22	5.06	5.34	4.91
Number of Work Orders:				
Service Calls	455	1,239	367	1,242
Meter Resets	0	2	0	1
Meter Removals	3	6	0	0
Meter Changes	58	184	63	220
Locates Completed	395	1,315	453	1,475
Number of Water Main Breaks	12	46	10	45
Average Time Water Off	2.50	2.17	1.46	2.41
Fire Hydrants:				
New	0	2	0	0
Replaced	0	0	1	2
Maintained	101	295	106	356
Number of Valves Exercised	162	668	55	428
Feet of Main Construction	483	1,045	833	1,083
Hours of Main Construction	217	1,008	480	1,353
Meter Changeovers	0	4	2	13
OJI Percentage	0.00	0.00	0.00	0.71
Hours Flushing/Testing New Mains	31	254	46	159
Hours Worked Outside of Division	14	28	55	138

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
September 1-30 2020
Flow Statistics

	FYE 2021		FYE 2020	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	338.0	1003.4	334.2	992.9
Total Effluent Flow (M.G.)	336.9	987.1	330.7	961.8
Influent Peak Flow (MGD)	17.3	17.3	14.6	16.0
Effluent Peak Flow (MGD)	17.3	17.3	14.6	16.0
Daily Avg. Influent Flow (MGD)	11.3	10.9	11.1	10.8
Daily Avg. Effluent Flow (MGD)	11.2	10.7	11.0	10.3
Precipitation (inches)	4.1	10.0	2.0	5.6

Discharge Monitoring Report Stats

EPA minimum percentage removal 85%

5 day BOD:

Avg. Avg.

Influent Total (mg/l)	156	205
Effluent Carbonaceous Total	2	2
Percent Removal	97.1	99.0
Total Suspended Solids:		
Influent (mg/L)	375	282
Effluent (mg/L)	3	3
Percent Removal	99.2	98.9
Dissolved Oxygen:		
Influent (min)	0.3	0.5
Effluent (min)	6.9	7.4
pH		
Influent (Low)	6.80	7.20
(High)	7.30	7.50
Effluent (Low)	6.80	7.20
(High)	7.30	7.40
Ammonia Nitrogen		
Influent (mg/L)	28.1	29.0
Effluent (mg/L)	0.2	0.3
Percent Removal	99.4	99.0

Utilities

Electrical

Total kWh Used (Plant wide)	440,700	1,415,700	442,980	1,277,040
Aeration Blowers, WSL&Headworks	181,600	559,200	176,300	427,200
UV Facility	66,800	767,800	62,600	226,200

Natural Gas

Total cubic feet/day (plant wide)	445,000	893,000	460,000	1,346,000
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Public Education (Tours)	0	0	0	0
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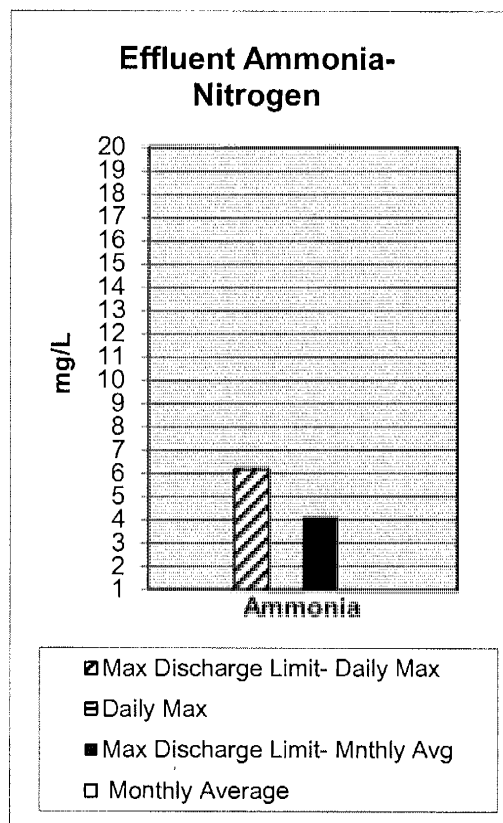
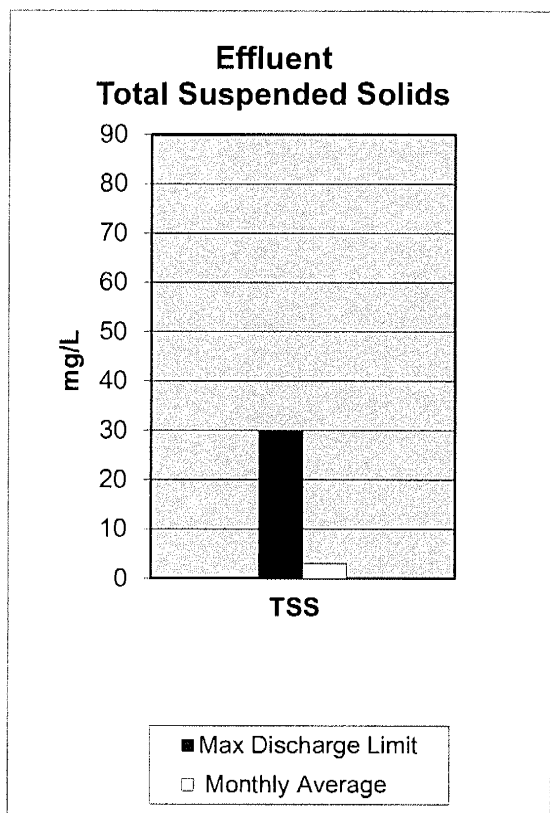
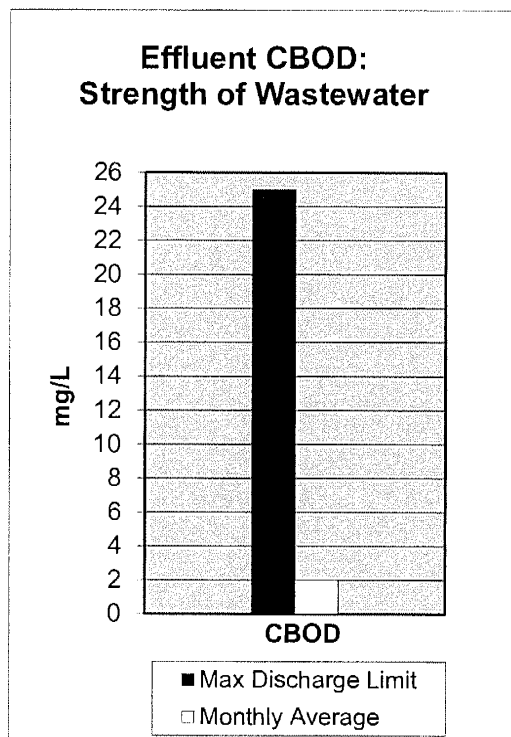
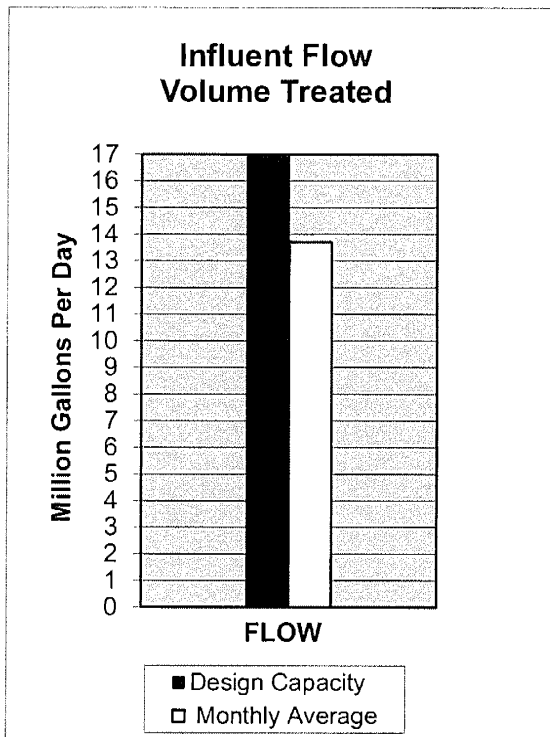
Total Attendees for FYE 21	0		9	
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Reclaimed Water System (MG)	0.0	0.0	0.0	0.0
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OU Golf Course	5.6	16.9	12.8	42.2
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E.coli Geometric Mean for September 2020 **116 MPN** (Limit is 126)

**CITY OF NORMAN
WATER RECLAMATION FACILITY
September 2020**



Comments here

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

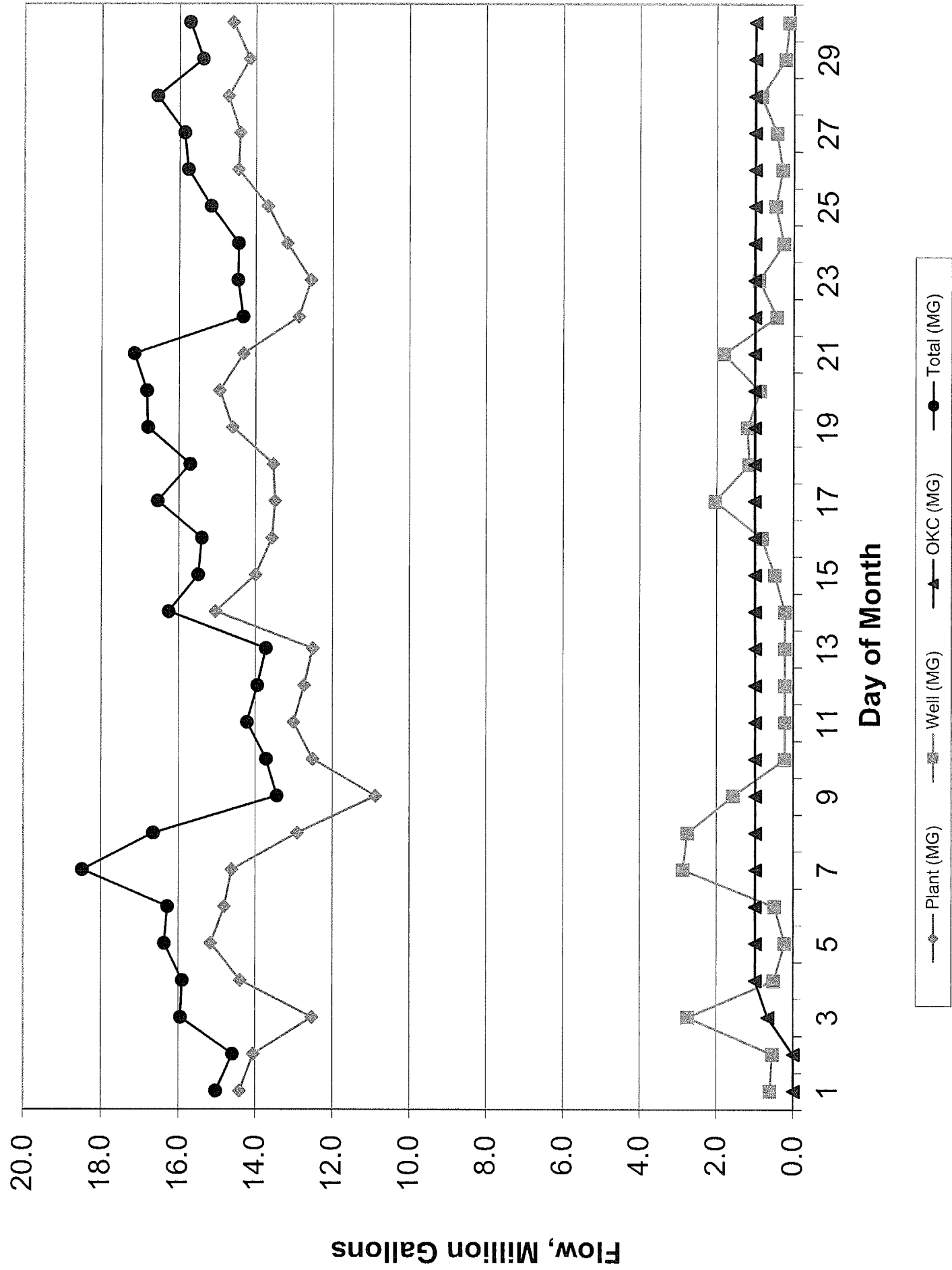
MONTH: September-2020

	<u>FYE 2021</u>		<u>FYE 2020</u>	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	412.71	1284.43	405.70	1242.44
Well Production (MG)	25.86	254.13	50.35	321.67
Oklahoma City Water Used (MG)	27.66	95.34	29.92	90.70
Total Water Produced (MG)	466.23	1633.90	485.96	1654.81
Average Daily Production	15.54	17.76	16.20	17.99
Peak Day Demand				
Million Gallons	18.48	26.00	18.61	22.20
Date	9/7/2020	8/23/2020	9/7/2019	8/20/2019
System Capacity (see note 1)	23.35	23.35	23.35	23.35
Demand Above Capacity (Peak Day)	0.00	2.65	0.00	0.00
Note 1: Beginning June 2016 the System Capacity includes the Oklahoma City water line. (Plant + Wells + OKC)				
Costs				
Plant	\$793,038.60	\$2,175,790.06	\$695,352.00	\$2,066,688.46
Wells	\$207,851.92	\$659,268.67	\$211,523.85	\$664,319.44
OKC	\$76,562.83	\$258,999.29	\$87,576.89	\$242,637.35
Total	\$1,077,453.35	\$3,094,058.02	\$994,452.74	\$2,973,645.25
Cost per Million Gallons				
Plant	\$1,921.55	\$1,693.98	\$1,713.98	\$1,663.41
Wells	\$8,036.96	\$2,594.23	\$4,201.49	\$2,065.21
OKC	\$2,768.20	\$2,716.53	\$2,926.64	\$2,675.31
Total	\$2,311.00	\$1,893.67	\$2,046.35	\$1,796.98
Water Quality				
Total Number of Bacterial Samples	94	264	80	240
Bacterial Samples out of Compliance	1	1	0	0
Total number of inquirers (Note 2)	1	12	0	8
Total number of complaints (Note 2)	2	17	4	12
Number of complaints per 1000 service connections	0.05	0.42	0.10	0.30
Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.				
Safety				
Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	0	0	1	3
Public Education				
Number of tours conducted	0	0	2	3
Number of people on tours	0	0	50	77

Notes:

Phase II construction - Contractor in process of completing the hydrogen peroxide feed system. Administration Building pending final punch list. Solid contact clarifier #1 flow control has been repaired. Well 5 has lost communication - staff is troubleshooting issues.

Water Production for September 2020



MONTHLY TRANSFER STATION REPORT
September 2020

	TONS PER MONTH	REVENUE PER MONTH
O.U. TONS	341.48	\$15,746.10
STANDARD TONS	1,542.47	\$91,167.36
RESIDENTIAL TONS:	414.90	\$17,503.80
PULL OFFS:	16.00	\$240.00
TOTALS:	2,314.85	\$124,657.26

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	428.00

# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	8917.01
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# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	0.00
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# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	0.00
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TOTAL LOADS BROUGHT TO LANDFILLS:	428.00
GRAND TOTAL TONS TO LANDFILLS	8,917.01

DISPOSAL COST PER TON (OKC)	\$20.88
TIPPING FEE'S FOR DUMPING AT OKC:	\$186,187.17
GRAND TOTAL TIPPING FEE'S	\$186,187.17

# OF LOADS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	608.00
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# OF TONS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	3765.27
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# OF LOADS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	462.00
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# OF TONS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	3021.05
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TOTAL LOADS BROUGHT TO TRANSFER STATION: BY SANITATION TRUCKS:	1070.00
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TOTAL TONS BROUGHT TO TRANSFER STATION BY SANITATION TRUCKS:	6786.32
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MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	113.05
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TOTAL TONS RECEIVED AT TRANSFER STATION	9198.22
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Drop Center Report

SEPTEMBER 2020

MONTHLY UNIT PRICES	Revenue per ton	Proc. Fee	LBs Rejected	Tons Rejected	%	LNDFL Fee	Tons Diverted	\$ Diverted
ALUMINUM:	\$550.00	\$0.00	0	0	0%	\$20.88	\$166.47	\$3,475.89
PLASTICS:	\$40.00	\$0.00						
STEEL CANS:	\$15.00	\$0.00						
MIXED OFFICE PAPER:	\$0.00	\$0.00						
CARDBOARD:	\$10.00	\$0.00						

RECYCLING CENTER DATA: #9

	TONS	Fairgrounds	Hollywood	Total Tons	PRO/FEE	Revenues	Net
ALUMINUM:	0.21	0.24	0.35	0.8	\$0.00	\$440.00	\$440.00
PLASTICS:	1.73	3.38	4.15	9.26	\$0.00	\$370.40	\$370.40
STEEL CANS:	0.41	0.59	0.83	1.83	\$0.00	\$27.45	\$27.45
MIXED OFFICE PAPER:	3.2	7.8	24.4	35.4	\$0.00	\$0.00	\$0.00
CARDBOARD:	6.07	22.31	27.62	56	\$0.00	\$560.00	\$560.00
RECYCLING CENTER TOTALS:	11.62	34.32	57.35	103.29	\$0.00	\$1,397.85	\$1,397.85

Other Cardboard Containers	Compactors	Wood	Glass	Metal
TONS	TONS	TONS	TONS	TONS
65.71	9.16	\$91.60	8.96	\$0.00
Revenues	Revenues	Revenues	Revenues	Revenues
\$657.10			26.85	\$0.00
			Cost	\$287.00
			Profit	\$150.00
				\$137.00

Expenses

Average hrly+ benefits	Cardboard	Occ Compact	MXD Office	Total
Cage Rolloff	614.6	6	20	694.6
Hours	54			
Labor \$	\$1,446.12	\$16,458.99	\$535.60	\$18,601.39
Vehicle cost	\$55.13	\$1,248.25	\$20.44	\$1,329.99

Revenue	Income	Expense	Net	Customer Revenue
	\$13,881.97	\$19,931.38	\$ (6,049.41)	\$11,598.42

Total All Recycle and Cardboard	Revenues
216.84	\$2,283.55

Total Recycle Only	Revenues
85.97	\$974.85

Total Cardboard	Revenues
130.87	\$1,308.70

