



**MEMO TO:** Honorable Mayor and City Council  
**MEMO FROM:** Shawn O'Leary, Director of Public Works  
**DATE:** February 14, 2019  
**SUBJECT:** Council Study Session – Tuesday, February 19, 2019  
Stormwater Policy Manual

Please find attached the Final Draft of the City Stormwater Policy Manual. As you know, Council and staff have been working to develop or enhance many of these policies in recent years, particularly in advance of the upcoming City election for a Stormwater Bond Program and a Stormwater Utility Fee System (SWU).

Among others, some of the key policies of interest to the City Council have been:

- Neighborhood Assistance Program
- SWU Appeal Process
- Dam Safety Policy

Many of the policies contained in the Manual have been developed, adopted and refined by the City of Norman over many years. It is important to recognize that the City has provided stormwater infrastructure and maintenance services for decades. It is also accurate to say that the City, like many municipalities, has not adequately funded or staffed its Stormwater operation for decades while the infrastructure was growing and aging rapidly. Most of the new policies included in the Manual relate to newly proposed programs (Neighborhood Assistance Program) or funding opportunities (SWU). Council and citizens have encouraged staff to better document and codify those new policies prior to the April 2, 2019 election for the City's Vision for Norman initiative in the interest of transparency.

The proposed City Stormwater Policy Manual, if adopted, will remain a dynamic document. The City has never had a Stormwater Bond Program or a Stormwater Utility Fee System, so many lessons will be learned in coming years. New policies will be developed and existing policies will be refined to adapt to the City's programs and to lessons learned. However, by having all of the policies in one manual, Council and staff will be able to manage and improve the program more efficiently.

Staff will present more details in the Manual and many of the new policies during the Council Study Session on Tuesday, February 19, 2019. Council may choose to adopt the Manual as soon as Tuesday, February 26, 2019 if the material is deemed adequately complete.

cc: Mary Rupp, Interim City Manager  
Kathryn Walker, Interim City Attorney  
Carrie Evenson, City Stormwater Program Manager  
Scott Sturtz, City Engineer