

CITY COUNCIL MINUTES
NORMAN UTILITIES AUTHORITY MINUTES
NORMAN MUNICIPAL AUTHORITY MINUTES
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES

October 10, 2017

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building on the 10th day of October, 2017, at 6:30 p.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray and at the Norman Public Library at 225 North Webster 24 hours prior to the beginning of the meeting.

PRESENT: Councilmembers Allison, Bierman,
Castleberry, Clark, Hickman, Holman,
Karjala, Wilson, Mayor Miller

ABSENT: None

The Pledge of Allegiance was led by Mayor Miller.

* * * * *

Item 3, being:

APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL STUDY SESSION MINUTES OF AUGUST 29, 2017
CITY COUNCIL CONFERENCE MINUTES OF SEPTEMBER 12, 2017
CITY COUNCIL MINUTES OF SEPTEMBER 26, 2017
NORMAN UTILITIES AUTHORITY MINUTES OF SEPTEMBER 26, 2017
NORMAN MUNICIPAL AUTHORITY MINUTES OF SEPTEMBER 26, 2017
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF SEPTEMBER 26, 2017

Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, Councilmember Holman moved that the minutes be approved and the filing thereof be directed, which motion was duly seconded by Councilmember Castleberry;

Items submitted for the record

1. Text File GID-1718-14 dated October 6, 2017, by Brenda Hall, City Clerk
2. City Council Study Session minutes of August 29, 2017
3. City Council Conference minutes of September 12, 2017
4. City Council minutes of September 26, 2017
5. Norman Utilities Authority minutes of September 26, 2017
6. Norman Municipal Authority minutes of September 26, 2017
7. Norman Tax Increment Finance Authority minutes of September 26, 2017

and the question being upon approving the minutes and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Allison, Bierman,
Castleberry, Clark, Hickman, Holman,
Karjala, Wilson, Mayor Miller

NAYES: None

The Mayor declared the motion carried and the minutes approved; and the filing thereof was directed.

* * * * *

Item 4, being:

PROCLAMATION P-1718-10: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING SUNDAY, OCTOBER 22, 2017, AS CROP HUNGER WALK DAY IN THE CITY OF NORMAN.

Councilmember Hickman moved that receipt of Proclamation P-1718-10 proclaiming Sunday, October 22, 2017, as Crop Hunger Walk Day in the City of Norman be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

- 1. Text File P-1617-10 dated September 25, 2017, by Brenda Hall, City Clerk
- 2. Proclamation P-1718-10

Participants in discussion

- 1. Ms. April Heiple, Executive Director of Food and Shelter, Inc., accepted the proclamation and thanked the Council

and the question being upon acknowledging receipt of Proclamation P-1718-10 proclaiming Sunday, October 22, 2017, as Crop Hunger Walk Day in the City of Norman and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller
-------	---

NAYES:	None
--------	------

The Mayor declared the motion carried and receipt of Proclamation P-1718-10 proclaiming Sunday, October 22, 2017, as Crop Hunger Walk Day in the City of Norman acknowledged; and the filing thereof was directed.

* * * * *

Item 5, being:

PROCLAMATION P-1718-12: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF OCTOBER, 2017, AS NATIONAL ARTS AND HUMANITIES MONTH IN THE CITY OF NORMAN.

Councilmember Hickman moved that receipt of Proclamation P-1718-12 proclaiming the month of October, 2017, as National Arts and Humanities Month in the City of Norman be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File P-1718-12 dated October 5, 2017, by Brenda Hall, City Clerk
- 2. Proclamation P-1718-12

Participants in discussion

- 1. Ms. Erinn Gavaghan, Executive Director of the Norman Arts Council, accepted the proclamation and thanked the Council

and the question being upon acknowledging receipt of Proclamation P-1718-12 proclaiming the month of October, 2017, as National Arts and Humanities Month in the City of Norman and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller
-------	---

NAYES:	None
--------	------

The Mayor declared the motion carried and receipt of Proclamation P-1718-12 proclaiming the month of October, 2017, as National Arts and Humanities Month in the City of Norman acknowledged; and the filing thereof was directed.

* * * * *

Item 6, being:

CONSENT DOCKET

Councilmember Holman moved that Item 7 through Item 23 be placed on the consent docket by unanimous vote, which motion was duly seconded by Councilmember Clark; and the question being upon the placement on the consent docket by unanimous vote of Item 6 through Item 23, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and Item 7 through Item 23 were placed on the consent docket by unanimous vote.

* * * * *

Item 7, being:

CONSIDERATION OF ORDINANCE O-1718-7 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A MIXED BUILDING IN THE C-3, INTENSIVE COMMERCIAL DISTRICT FOR LOT FOURTEEN (14), IN BLOCK TWENTY-THREE (23), OF ORIGINAL TOWNSITE OF NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (330 EAST MAIN STREET)

Councilmember Wilson moved that Ordinance O-1718-7 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File O-1718-7 dated August 16, 2017, by Janay Greenlee, Planner
2. Ordinance O-1718-7
3. Location map
4. Planning Commission Staff Report of September 14, 2017, recommending approval
5. Aerial photograph of 330 East Main Street
6. City of Norman Predevelopment Summary PD 17-15 dated August 24, 2017, from Asghar (Quincy) and Twana Alhojeh for property located at 330 East Main Street
7. Pertinent excerpts from Planning Commission minutes of September 14, 2017

and the question being upon the Introduction and adoption of Ordinance O-1718-7 upon First Reading by title, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and Ordinance O-1718-7 was Introduced, read, and adopted upon First Reading by title.

* * * * *

Item 8, being:

CONSIDERATION OF ORDINANCE O-1718-8 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE PLANNED UNIT DEVELOPMENT ESTABLISHED IN ORDINANCE O-9900-1 TO REPLACE THE PUD NARRATIVE FOR PART OF SECTION TWENTY-NINE (29), TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (NORTHWEST CORNER OF THE INTERSECTION OF 12TH AVENUE S.E. AND ALAMEDA STREET)

Councilmember Wilson moved that Ordinance O-1718-8 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File O-1718-8 dated August 16, 2017, by Jane Hudson, Principal Planner
2. Ordinance O-1718-8
3. Location map
4. Application for Planned Unit Development for Eastpark Crossing North PUD dated August 9, 2017, and revised September 6, 2017, prepared by Bryan E. Coon, P.E., P.L.S., Huit-Zollars, Inc. with Exhibit "A", Legal Description; Exhibit "B", Proposed Preliminary Site Development Plan; Exhibit "C", Reciprocal Road Easement with Exhibit "A", location map; Exhibit "B-1", Legal Description; Exhibit "B-2", legal description of the easement; Exhibit "D", Open Space Plan; and Exhibit "E", Preliminary Site Development Plan for Ordinance O-9900-1
5. Planning Commission Staff Report of September 14, 2017, recommending approval
6. Pertinent excerpts from Planning Commission minutes of September 14, 2017

and the question being upon the Introduction and adoption of Ordinance O-1718-8 upon First Reading by title, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and Ordinance O-1718-8 was Introduced, read, and adopted upon First Reading by title.

* * * * *

Item 9, being:

CONSIDERATION OF ORDINANCE O-1718-16 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, REPEALING AND REPLACING ARTICLE I AND ARTICLE II OF CHAPTER 5 OF THE CODE OF THE CITY OF NORMAN; AMENDING SECTION 13-1402 OF ARTICLE XIV OF CHAPTER 13; SO AS TO ADOPT AND AMEND THE 2015 INTERNATIONAL BUILDING CODE, 2015 INTERNATIONAL EXISTING BUILDING CODE, 2006 INTERNATIONAL ENERGY CONSERVATION CODE, 2015 INTERNATIONAL PLUMBING CODE, 2015 INTERNATIONAL MECHANICAL CODE, 2015 INTERNATIONAL FUEL GAS CODE, 2014 NATIONAL ELECTRICAL CODE, AND THE 2015 INTERNATIONAL RESIDENTIAL CODE FOR ONE AND TWO-FAMILY DWELLINGS; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Councilmember Wilson moved that Ordinance O-1718-16 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Holman;

Item 9, continued:

Items submitted for the record

1. Text File O-1718-16 dated October 3, 2017, by Amber Armstrong, Plans Examiner II
2. Ordinance O-1718-16
3. Legislatively notated copy of Ordinance O-1718-16
4. Chapter 5, Repeal and Replace Annotation
5. Attachment 1, code amendments that are more stringent than code requirements adopted by the State
6. Attachment 2, code amendments that are less stringent than code requirements adopted by the State and recommended for deletion
7. Attachment 3, miscellaneous code items
8. Exhibit A, Current State Code Summary

and the question being upon the Introduction and adoption of Ordinance O-1718-16 upon First Reading by title, a vote was taken with the following result:

YEAS: Councilmembers Allison, Bierman,
Castleberry, Clark, Hickman, Holman,
Karjala, Wilson, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Ordinance O-1718-16 was Introduced, read, and adopted upon First Reading by title.

* * * * *

Item 10, being:

CONSIDERATION OF ORDINANCE O-1718-17 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, REPEALING AND REPLACING ARTICLE I AND ARTICLE II OF CHAPTER 9 OF THE CODE OF THE CITY OF NORMAN; AMENDING ARTICLE III; AND ADDING ARTICLE IV CODES AND STANDARDS; SO AS TO ADOPT AND AMEND THE 2015 NATIONAL FIRE PROTECTION ASSOCIATION, NFPA 1, FIRE CODE AND THE 2015 INTERNATIONAL FIRE CODE; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Councilmember Wilson moved that Ordinance O-1718-17 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File O-1718-17 dated October 3, 2017, by Amber Armstrong, Plans Examiner II
2. Ordinance O-1718-17
3. Legislatively notated copy of Ordinance O-1718-17
4. Chapter 9, Repeal and Replace Annotation
5. Attachment 1, code amendments that are more stringent than code requirements adopted by the State
6. Attachment 2, code amendments that are less stringent than code requirements adopted by the State and recommended for deletion
7. Attachment 3, miscellaneous code items
8. Exhibit A, Current State Code Summary

and the question being upon the Introduction and adoption of Ordinance O-1718-17 upon First Reading by title, a vote was taken with the following result:

YEAS: Councilmembers Allison, Bierman,
Castleberry, Clark, Hickman, Holman,
Karjala, Wilson, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Ordinance O-1718-17 was Introduced, read, and adopted upon First Reading by title.

* * * * *

Item 11, being:

CONSIDERATION OF ORDINANCE O-1718-18 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTIONS 10-601 AND 10-602 OF ARTICLE VI OF CHAPTER 10 OF THE CODE OF THE CITY OF NORMAN SO AS TO ADOPT AND AMEND THE 2015 INTERNATIONAL PROPERTY MAINTENANCE CODE; AND REPEALING SECTIONS 10-603 THROUGH 10-700 IN THEIR ENTIRETY; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Councilmember Wilson moved that Ordinance O-1718-16 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File O-1718-18 dated October 3, 2017, by Amber Armstrong, Plans Examiner II
- 2. Ordinance O-1718-18
- 3. Legislatively notated copy of Ordinance O-1718-18
- 4. Attachment 1, code amendments that are more stringent than code requirements adopted by the State
- 5. Attachment 2, code amendments that are less stringent than code requirements adopted by the State and recommended for deletion
- 6. Attachment 3, miscellaneous code items
- 7. Exhibit A, Current State Code Summary

and the question being upon the Introduction and adoption of Ordinance O-1718-18 upon First Reading by title, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller
-------	---

NAYES:	None
--------	------

The Mayor declared the motion carried and Ordinance O-1718-18 was Introduced, read, and adopted upon First Reading by title.

* * * * *

Item 12, being:

SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE CITY MANAGER’S CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.

Councilmember Wilson moved that receipt of the report be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File RPT-1718-21 dated September 25, 2017, by Brenda Hall, City Clerk
- 2. Memorandum dated September 21, 2017, from Jud Foster, Director of Parks and Recreation, to Steve Lewis, City Manager
- 3. Change Order No. Four to Contract K-1617-56

and the question being upon acknowledging receipt of the report and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller
-------	---

NAYES:	None
--------	------

The Mayor declared the motion carried and receipt of the report acknowledged; and the filing thereof was directed.

* * * * *

Item 13, being:

CONSIDERATION OF THE NORMAN CONVENTION AND VISITOR’S BUREAU, INC., (NCVB) FYE 2017 SEMI-ANNUAL REPORT THROUGH JUNE 30, 2017.

Councilmember Wilson moved that receipt of the report be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File RPT-1718-23 dated October 2, 2017, by Brenda Hall, City Clerk
- 2. VisitNorman, Norman Convention and Visitors Bureau, Inc. Annual Report, Fiscal Year 2017

and the question being upon acknowledging receipt of the report and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller
-------	---

NAYES:	None
--------	------

The Mayor declared the motion carried and receipt of the report acknowledged; and the filing thereof was directed.

* * * * *

Item 14, being:

SUBMISSION OF AND ACKNOWLEDGING RECEIPT OF A REPORT ENTITLED "PIONEER LIBRARY SYSTEM FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2017, TOGETHER WITH AUDITORS’ REPORT" AS PREPARED BY GRAY, BLODGETT, AND COMPANY, P.L.L.C., CERTIFIED PUBLIC ACCOUNTANTS.

Councilmember Wilson moved that receipt of the report be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File RPT-1718-22 dated October 2, 2017, by Brenda Hall, City Clerk
- 2. Letter dated September 26, 2017, from Gray, Blodgett & Company, P.L.L.C., to the Board of Trustees, Pioneer Library System
- 3. Pioneer Library System Financial Statements for the Year Ended June 30, 2017, prepared by Gray, Blodgett, and Company, P.L.L.C., Certified Public Accountants

and the question being upon acknowledging receipt of the report and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller
-------	---

NAYES:	None
--------	------

The Mayor declared the motion carried and receipt of the report acknowledged; and the filing thereof was directed.

* * * * *

Item 15, being:

CONSIDERATION OF AWARDING OF BID 1718-17; APPROVAL OF CONTRACT K-1718-60 INCLUDING ALTERNATE NO. 1 WITH G & S SIGN SERVICES, L.L.C., IN THE AMOUNT OF \$373,820; CHANGE ORDER NO. ONE REDUCING THE CONTRACT AMOUNT BY \$37,521 FOR A REVISED CONTRACT AMOUNT OF \$336,299; PERFORMANCE BOND B-1718-30, STATUTORY BOND B-1718-31, AND MAINTENANCE BOND MB-1718-19 FOR THE UNIVERSITY NORTH PARK (UNP) ROBINSON STREET ENTRANCE SIGN PROJECT; AND BUDGET APPROPRIATION FROM THE UNP TIF FUND BALANCE.

Acting as the Norman Tax Increment Finance Authority, Trustee Wilson moved that all bids meeting specifications be accepted; the bid plus Alternate No. One in the amount of \$373,820 be awarded to G & S Sign Services, L.L.C., as the lowest and best bidder meeting specifications; Contract K-1718-60, Change Order No. One reducing the contract amount by \$37,521 for a revised contract amount of \$336,299, and the performance, statutory, and maintenance bonds be approved; execution of the contract, change order, and bonds be authorized; the filing of the bonds be directed; and \$35,000 be appropriated from the UNP TIF Fund Balance (057-0000-253.20-00) to Project UT0013, UNP Entrance Signs (BID), Construction (057-9510-431.61-01), which motion was duly seconded by Trustee Holman;

Items submitted for the record

1. Text File K-1718-60 dated September 20, 2017, by Kathryn Walker, Assistant City Attorney
2. Bid Record dated September 21, 2017 for University North Park Entrance Walls
3. Photograph of University North Park entry wall
4. Contract K-1718-60
5. Change Order No. One to Contract K-1718-60
6. Performance Bond B-1718-30
7. Statutory Bond B-1718-31
8. Maintenance Bond MB-1718-19

and the question being upon accepting all bids meeting specifications and upon the subsequent awarding of the bid, approval, authorization, directive, and appropriation, a vote was taken with the following result:

YEAS:	Trustees Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Chairman Miller
NAYES:	None

The Chairman declared the motion carried and all bids meeting specifications accepted; the bid plus Alternate No. One in the amount of \$373,820 was awarded to G & S Sign Services, L.L.C., as the lowest and best bidder meeting specifications; Contract K-1718-60, Change Order No. One reducing the contract amount by \$37,521 for a revised contract amount of \$336,299, and the performance, statutory, and maintenance bonds were approved; execution of the contract, change order, and bonds were authorized; the filing of the bonds was directed; and \$35,000 was appropriated from the UNP TIF Fund Balance (057-0000-253.20-00) to Project UT0013, UNP Entrance Signs (BID), Construction (057-9510-431.61-01).

* * * * *

Item 16, being:

CONSIDERATION OF AWARDING OF BID 1718-19 TO BLUELINE RENTAL, L.L.C., IN THE AMOUNT OF \$110,714.81 FOR THE PURCHASE OF ONE (1) COMPACT CRAWLER BOOM LIFT AND TRAILER FOR THE FACILITY MAINTENANCE DIVISION.

Councilmember Wilson moved that the bid as meeting specifications be accepted and the bid be awarded to Blueline Rental, L.L.C., in the amount of \$110,714.81 as the lowest and best bidder meeting specifications; which motion was duly seconded by Councilmember Holman;

Item 16, continued:

Items submitted for the record

- 1. Text File BID-1718-19 dated September 29, 2017, by Matthew Smith, Facility Maintenance Superintendent
- 2. Tabulation of bids for a Factory JLG Compact Crawler Boom Lift and Trailer or Equivalent
- 3. Photographs of JLG Compact Crawler Boom Lift
- 4. Schematic drawing of JLG Compact Crawler Boom Lift

and the question being upon accepting the bid as meeting specifications and upon the subsequent awarding of the bid, a vote was taken with the following result:

YEAS: Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller

NAYES: None

The Mayor declared the motion carried and the bid as meeting specifications accepted; and the bid was awarded to Blueline Rental, L.L.C., in the amount of \$110,714.81 as the lowest and best bidder meeting specifications.

* * * * *

Item 17, being:

DECLARATION OF SURPLUS AND/OR OBSOLETE EQUIPMENT AND MATERIALS AND AUTHORIZING THE SALE THEREOF.

Councilmember Wilson moved that the equipment be declared to be surplus and/or obsolete and the sale thereof be authorized, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File GID-1718-13 dated September 26, 2017, by Frederick Duke, Procurement Analyst
- 2. Inventory of goods to be auctioned

and the question being upon declaring the equipment to be surplus/obsolete and upon the subsequent authorization, a vote was taken with the following result:

YEAS: Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller

NAYES: None

The Mayor declared the motion carried and the equipment declared to be surplus/obsolete; and the sale thereof was authorized.

* * * * *

Item 18, being:

EASEMENT E-1718-35: CONSIDERATION OF ACCEPTANCE OF A PERMANENT DRAINAGE EASEMENT FROM STATE OF OKLAHOMA COMMISSIONERS OF THE LAND OFFICE IN THE AMOUNT OF \$825 FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RELIEF (CDBG-DR) PROJECT NO. 8 LOCATED AT 120TH AVENUE N.E. FROM TECUMSEH ROAD TO STELLA ROAD.

Councilmember Wilson moved that Easement E-1718-35 be accepted and the filing thereof with the Cleveland County Clerk and payment in the amount of \$825 to State of Oklahoma Commissioners of the Land Office be directed, which motion was duly seconded by Councilmember Holman;

Item 18, continued:

Items submitted for the record

- 1. Text File E-1718-35 dated September 21, 2017, by Tim Miles, Capital Projects Engineer
- 2. Easement E-1718-35 with location map
- 3. CDBG-DR Project No. 8 Right-of-Way Easement Table
- 4. Table listing location of Projects 1-7
- 5. Table listing location of Projects 8 and 9
- 6. Location map of CDBG-DR Projects
- 7. Purchase Requisition 0000284627 dated September 22, 2017, in the amount of \$1,325 to Commissioners of the Land Office

and the question being upon accepting Easement E-1718-35 and upon the subsequent directives, a vote was taken with the following result:

YEAS: Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Easement E-1718-35 accepted; and the filing thereof with the Cleveland County Clerk and payment in the amount of \$825 to State of Oklahoma Commissioners of the Land Office were directed.

* * * * *

Item 19, being:

EASEMENT E-1718-36: CONSIDERATION OF ACCEPTANCE OF A PERMANENT DRAINAGE EASEMENT FROM STATE OF OKLAHOMA COMMISSIONERS OF THE LAND OFFICE IN THE AMOUNT OF \$500 FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RELIEF (CDBG-DR) PROJECT NO. 8 LOCATED AT 120TH AVENUE N.E. FROM TECUMSEH ROAD TO STELLA ROAD.

Councilmember Wilson moved that Easement E-1718-36 be accepted and the filing thereof with the Cleveland County Clerk and payment in the amount of \$500 to State of Oklahoma Commissioners of the Land Office be directed, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File E-1718-36 dated September 21, 2017, by Tim Miles, Capital Projects Engineer
- 2. Easement E-1718-36 with location map
- 3. CDBG-DR Project No. 8 Right-of-Way Easement Table
- 4. Table listing location of Projects 1-7
- 5. Table listing location of Projects 8 and 9
- 6. Location map of CDBG-DR Projects
- 7. Purchase Requisition 0000284627 dated September 22, 2017, in the amount of \$1,325 to Commissioners of the Land Office

and the question being upon accepting Easement E-1718-36 and upon the subsequent directives, a vote was taken with the following result:

YEAS: Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Easement E-1718-36 accepted; and the filing thereof with the Cleveland County Clerk and payment in the amount of \$500 to State of Oklahoma Commissioners of the Land Office were directed.

* * * * *

Item 20, being:

SPECIAL CLAIM SC-1718-9: SUBMITTED BY KANAAN GOLDSTEIN IN THE AMOUNT OF \$2,162.25 PLUS AN UNDETERMINED AMOUNT OF CAR RENTAL FEES FOR DAMAGES TO HER VEHICLE AS A RESULT OF AN ACCIDENT WITH A POLICE DEPARTMENT VEHICLE NEAR THE INTERSECTION OF WEST MAIN STREET AND HAL MULDROW DRIVE.

Councilmember Wilson moved that Special Claim SC-1718-9 be approved and payment in the amount of \$2,162.25 be directed contingent upon obtaining a Release and Covenant Not to Sue from Kanaan Goldstein, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File SC-1718-9 dated September 21, 2017, by Jeanne Snider, Assistant City Attorney
2. Memorandum dated July 20, 2017, from Brenda Hall, City Clerk, to Keith Humphrey, Police Chief, and Jeff Bryant, City Attorney
3. Special Claim SC-1718-9 filed July 20, 2017, by Kanaan Goldstein in the amount of \$2,162.25 plus possible rental car fees in the future
4. Pre-Work Order 766252 dated July 18, 2017, in the amount of \$2,162.25 from Mercedes-Benz of Oklahoma City
5. Official Oklahoma Traffic Collision Report Case 2017-00051165

and the question being upon approving Special Claim SC-1718-9 and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller
-------	---

NAYES:	None
--------	------

The Mayor declared the motion carried and Special Claim SC-1718-9 approved; and payment in the amount of \$2,162.25 was directed contingent upon obtaining a Release and Covenant Not to Sue from Kanaan Goldstein.

* * * * *

Item 21, being:

CONTRACT K-1718-67: A MEMORANDUM OF UNDERSTANDING WITH THE OKLAHOMA OFFICE OF HOMELAND SECURITY REGARDING GRANT FUNDS IN THE AMOUNT OF \$680,873 RECEIVED FROM THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY TO BE ASSIGNED TO THE OKLAHOMA STATE BUREAU OF INVESTIGATION (OSBI) TO CONTINUE SUPPORT OF THE STATEWIDE INFORMATION SHARING AND CRITICAL INFRASTRUCTURE PROTECTION PROJECTS.

Councilmember Wilson moved that Contract K-1718-67 with the Oklahoma Office of Homeland Security be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File K-1718-67 dated September 21, 2017, by John Stege, Police Standards Administrator
2. Contract K-1718-67

and the question being upon approving Contract K-1718-67 with the Oklahoma Office of Homeland Security and upon the subsequent authorization, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller
-------	---

NAYES:	None
--------	------

The Mayor declared the motion carried and Contract K-1718-67 with the Oklahoma Office of Homeland Security approved; and the execution thereof was authorized

* * * * *

Item 22, being:

RESOLUTION R-1718-50: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$4,755 FROM THE STATE SEIZURES AND RESTITUTION FUND BALANCE TO PURCHASE 100 STATE IDENTIFICATION CARDS OR DRIVER'S LICENSES FOR MEMBERS OF NORMAN'S HOMELESS COMMUNITY AND TO PURCHASE 65 RACIAL INTELLIGENCE TRAINING AND ENGAGEMENT (RITE) TRAINING KITS TO HELP OFFICERS AND CIVILIAN EMPLOYEES COMMUNICATE EFFECTIVELY WITH MEMBERS OF THE COMMUNITY.

Councilmember Wilson moved that Resolution R-1718-50 be adopted, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File R-1718-50 dated September 28, 2017, by Major David Teuscher
- 2. Resolution R-1718-50

Participants in discussion

- 1. Mr. Keith Humphrey, Police Chief

and the question being upon adopting Resolution R-1718-50, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller
-------	---

NAYES:	None
--------	------

The Mayor declared the motion carried and Resolution R-1718-50 was adopted.

* * * * *

Item 23, being:

RESOLUTION R-1718-51: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$8,585 FROM THE RISK MANAGEMENT FUND REIMBURSEMENT ACCOUNT TO MAKE REPAIRS TO TWO (2) POLICE PATROL VEHICLES THAT WERE INVOLVED IN ACCIDENTS.

Councilmember Wilson moved that Resolution R-1718-51 be adopted, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File R-1718-51 dated September 19, 2017, by Major David Teuscher
- 2. Resolution R-1718-51

and the question being upon adopting Resolution R-1718-51, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller
-------	---

NAYES:	None
--------	------

The Mayor declared the motion carried and Resolution R-1718-51 was adopted.

* * * * *

Item 22, being:

CONTRACT K-1718-69: A REVOCABLE LICENSE AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE DOWNTOWNERS ASSOCIATION IN THE AMOUNT OF \$100 PER YEAR FOR THE INSTALLATION AND MAINTENANCE OF LED LIGHTING SPANNING THE 200 BLOCK OF EAST MAIN STREET.

Councilmember Hickman moved that Contract K-1718-69 with the Downtowners Association in the amount of \$100 per year be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File K-1718-69 dated October 3, 2017, by Leah Messner, Assistant City Attorney
2. Contract K-1718-69
3. Photographs of examples of similar projects
4. Aerial photograph of Downtown Lights Area (200 Block of West Main Street) dated June 22, 2017
5. Aerial photograph showing location of strings of lights

Participants in discussion

1. Ms. Leah Messner, Assistant City Attorney
2. Ms. Ashley Adair-Garner, 111 North Peters Avenue, representing Downtowners Association
3. Mr. Mack Burke, 2131 Jazzman Drive, asked questions
4. Mr. Mark Deaver, 916 West Main Street, proponent

and the question being upon approving Contract K-1718-69 with the Downtowners Association in the amount of \$100 per year and upon the subsequent authorization, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller
NAYES:	None

The Chairman declared the motion carried Contract K-1718-69 with the Downtowners Association in the amount of \$100 per year approved; and the execution thereof was authorized.

* * * * *

Item 25, being:

MISCELLANEOUS DISCUSSION

Neighborhood Events. Ms. Ann Gallagher, 2513 Woodsong Drive, announced that Royal Oaks Addition will be having a Flashlight Walk on Wednesday night on October 11th. She said this event will allow residents of the neighborhood to engage with the Police Department in a positive manner. She encouraged other neighborhoods to organize one of these events.

Councilmember Clark said she had told Hallbrooke residents about the Flashlight Walk and kudos to the organizers of the event.

*

Vocal Chords. Ms. Ann Gallagher, 2513 Woodsong Drive, said as Speech Language Pathologist, she encouraged Councilmember Clark to rest her vocal chords.

*

Portable Storage Containers. Mr. Mark Swarowsky, 9724 Lily Lane, provided handouts to City Council showing photographs of existing storage containers that are in his neighborhood, which is zoned RE, Residential Estates. He said Section 435.1 of Chapter 22 of the Norman Code of Ordinances, Portable Storage Containers and Roll-Off Trash Containers, regulates these storage containers. He read excerpts from this section. He said Section 4(d) states that these containers may

Miscellaneous Discussion, continued:

Portable Storage Containers, continued.

remain in use only when a valid building permit is in place. He said Section 4(d) also states that a container may not be placed on the same property more than three non-consecutive times in a one-year period, failure to remove the container after the initial 14 day period, unless extended, may result in charges filed by the City for failure to comply, and may not be permanently located in areas that are residentially zoned. He said City Staff is insisting that these containers can stay permanently on a residentially zoned area which is not what the code says. He asked for Council's assistance

Items submitted for the record

1. Section 22:435.1 Norman Code of Ordinances, Portable Storage Containers and Roll-Off Trash Containers
2. Photographs of several storage containers

Councilmember Wilson thanked Mr. Swarowsky for coming tonight. She said hopefully he will get some answers after the meeting.

*

Founders Park Addition. Mr. Kent Connelly, owner of Founders Park Addition, said he had sent City Council information about his property located on the north side of Tecumseh Road. He said City Council approved the preliminary plat in 2010 and a year later, the City of Norman approved the Water Quality Protection Zone (WQPZ) Ordinance, but it did not apply to pre-existing plats. He said two years later, the City approved a codification of the development regulations, which included a two-year extension of plats because this plat is one-fourth of a section that contains 217 home sites, 250 apartments, 230 townhomes, a commercial zone, and an industrial park. He said a project this large cannot be completed in a two-year period and he applied for an administrative extension. He said he got the extension with the additive that he would need to comply with a WQPZ. He said his problem is that he cannot come to City Council to ask for an exception because there is nothing in the ordinance to allow that. He said he was here before Council this evening to ask Council to grant him an exception because it will cost him millions of dollars because he has a dry creek bed that runs through the property. He asked Council to ask the City Manager to put it on an agenda for an upcoming meeting.

*

DeBarr Avenue. Mr. Deon Osborne, 822 Jona Kay Terrace, read from some White Supremacist recruitment posters distributed in Jacksonville, Florida, this week. He said these posters were similar to some found at the Oklahoma State University (OSU) campus last fall. He read a letter previously distributed to Council from the Alumni Chapter of the Kappa Alpha Psi Fraternity which encouraged the owners along DeBarr Avenue to be part of a petition to the City of Norman to rename the street in honor of Dr. George Henderson, the first African American Dean at the University of Oklahoma instead of the first Grand Dragon of the Oklahoma Ku Klux Klan. The alumni organization urged the City Council, in absence of a successful petition from the property owners to rename the street anyway because it is extremely important as the City of Norman's stated goal is being an inclusive community. He referenced a section of the recognition policy and said although there is only a section addressing renaming a public facility if found to be offensive and not a street; a simple resolution approved by the rule of three could simply rectify the problem.

Councilmember Clark said she would argue why is there an avenue to change the name of a facility but not a street. She said Phoenix, Arizona, recently amended their policy which was very similar to the City of Norman's to allow Council to pursue street name changes in situations where they might be deemed offensive or derogatory. She said property owners on DeBarr have reached out to Council and asked for more public meetings and Council wants to do that. She pointed out that over 50% of the property owners were in favor of the change and it is not fair that the minority can stop it. She said it has been suggested that there be a mediator. She said she saw the flyers he is talking about on campus and Council needs to make a stand.

Councilmember Wilson said she appreciated Mr. Osborne coming tonight and continuing this conversation. She said she trusts that the ward leader and the citizens are discussing the issue.

Miscellaneous Discussion, continued:

DeBarr Avenue, continued. Councilmember Hickman said he has not commented publicly on this discussion because he represents the people who live on DeBarr Street and he owes it to them to remain neutral in the discussion, to be a voice for them if they need a voice, and to understand both sides of the situation. He said he does believe Norman needs to be an inclusive community, but inclusive community means caring for the people you see every day and treating them with respect and dignity. He said he is happy to have the discussion about changing the street name but it goes beyond one street being changed.

*

Street Sweeping. Mr. Roger Gallagher, 2513 Woodsong Drive, said fall is coming and older sections of town have large trees that drop lots of leaves on the ground. He asked if there was a plan to take the street sweepers to some of these older, tree lined areas more often.

*

Fairway Drive. Mr. Steve Lucas, 804 Fairway Drive, said last week his neighborhood which is just south of the new Westwood Swim Complex received notice of a meeting on Monday, October 9th, to show them the new Swim Complex and to discuss opening up the cul-de-sac they live on to allow pool traffic to access the new complex. He said only seven homes were notified and those people notified the rest of the neighborhood. He said he wants City Council to know that the residents are not in agreement. He said there were other options.

*

National Night Out. Councilmember Holman thanked everyone who came to National Night Out on Tuesday, October 3rd. He rode with Captain Brent Barbour to Cobblestone Creek neighborhood, which was the only neighborhood in his ward that participates. He said he also went to Rivermont Retirement Center where the residents were very excited to see them.

Councilmember Clark thanked everyone who participated in National Night Out. She said her ward contains a lot of Homeowner and Property Owner Associations so unfortunately she was unable to make it to all of the events. She said if any residents of Ward Six would like her to attend one of their meetings, please contact her.

Councilmember Hickman said he was also not able to attend all of his events in Ward Four, but he will be glad to come visit anyone he missed if they reach out to him. He thanks Lieutenant Cary Bryant for being his escort.

Councilmember Bierman thanked the neighborhoods in Ward One that participated in National Night Out and also thanked Detective Lambrecht who helped her make it to all of her events. She said the last event was in Summit Lakes neighborhood where they encountered Mayor Miller. She said there was a really nice exotic pet display and she got some pictures of Mayor Miller holding a baby kangaroo and a ring-tailed lemur.

Mayor Miller said it had been a very successful evening with 49 different events planned. She said this was a wonderful time for the City Council to get out and talk to people in their neighborhoods. She said the Police and Fire Departments went from neighborhood to neighborhood, which the children loved. She said Captain Lehenbauer was her escort and they couldn't get to every neighborhood but started out in Pebblebrook Addition with great hamburgers and ended up in Summit Lakes Addition holding a kangaroo. She urged those neighborhoods who do not participate to put something together because it is a great way to bring people together.

*

Thanks to Audience. Councilmembers Holman and Hickman thanked everyone who attended tonight's meeting.

Councilmember Bierman said she see a lot of young faces in the audience and thanked everyone for coming to the meeting.

Mayor Miller thanked everyone who came this evening and also those who were watching at home.

*

Miscellaneous Discussion, continued:

Highland Village Park Ribbon Cutting. Councilmember Clark thanked the Parks and Recreation Department for helping with the Ribbon Cutting of the newest City park in Ward Six. She said Highland Village Park is in the middle of several neighborhoods. She encouraged people to visit the park.

*

Zombie Run. Councilmember Clark said her husband and oldest son had a blast at the Zombie Run, which was on September 30th at Griffin Park Disc Golf Course.

*

Hallopaluzza. Councilmember Clark said Hallopaluzza will be held on Monday, October 30th, at Irving Recreation Center from 6-8 p.m.

*

Halloween Event. Councilmember Clark said Yvonne's Beauty Center in Alameda Square has partnered with the East Side Business Association to offer a friendly alternative to Trick or Treating with free snow cones from Eskimo Snow from 5-7 p.m. on Halloween Night.

*

Budget Cuts. Councilmember Hickman said due to current sales tax collections, the City is anticipating a 2% across the board budget cut to the General Fund. He urged everyone to remember to "Shop Local."

Councilmember Castleberry said that people need to know that sales tax is the largest part of the budget; however, it is not the only part of the budget. He said year to date when all money is counted, the City is 0.11% below our budget which isn't good but not as bad as it appears. He said the Norman Forward budget is 1.2% above the projections. He said Use Tax which is on construction materials and online sales is showing an increase.

*

2nd Friday Art Walk. Councilmember Hickman said Friday, October 13th is the Second Friday Art Walk in historic downtown Norman and urged everyone to come and "Shop Local."

Councilmember Bierman said there is no impact like "shopping local."

*

Fall Fest. Councilmember Hickman said the Annual Fall Fest is Friday, October 27th, in Downtown Norman and encouraged everyone to bring their kids to this family friendly event.

*

Ward Three Meeting. Councilmember Castleberry said there will be a Ward Three meeting on Wednesday, October 25th at the West Side Library at 6:00 p.m. He said there will be discussion about the upcoming election, Ed Noble Parkway, the new arena, the potential road diets on Main Street, and stormwater. He said staff will be there to answer any questions.

*

Environmental Events. Councilmember Karjala announced a Blue Thumb Water Quality event to be held at Birth Rebirth located at 325 East Comanche Street on Saturday, October 14th, from noon to 2:00 p.m. She said the Saxon Park Cleanup event is being held on Sunday, October 22nd, from 2-4 p.m.

*

Sooner Legends Restaurant Closed until 2018. Councilmember Karjala announced that Sooner Legends has closed temporarily for the rest of 2017 and will reopen again in 2018.

*

Miscellaneous Discussion, continued:

Jackson School Celebrated National Walk to School. Councilmember Karjala said she walked with Jackson Elementary School students on Thursday, October 5th to celebrate National Walk to School Day. She said Natural Grocers and Sprouts provided breakfast for the kids who walked to school.

*

University of Oklahoma (OU) Campaign Management Class. Councilmember Bierman said she had been invited to speak to the OU Campaign Management Class recently and it had been a great experience. She said it is great to hear from college students looking for better insight into what it takes to run a campaign.

*

Whittier Middle School Leadership Class. Councilmember Bierman said she and Councilmember Clark had recently spoken to leadership students at Whittier Middle School about what it takes to be a good citizen. She said it turned out really well.

*

City Manager's Report

Sales Tax Update. The general purpose sales tax remittance for the month of October was \$4,801,013, a decrease of **-2.01%** from October 2016. This reflects sales tax collected for the month of August which also includes the Oklahoma Tax Commission's estimate credit adjustment for the Sales Tax Holiday Weekend as well. Fiscal year 2017-18 sales tax collections are now **1.23% below** prior year. The State Treasurer announced that the economic momentum for the state is going up; grocery receipts are showing increased incomes and consumption which were largely attributed to increased oilfield activity during the past several months. The emphasis for staff during this time is looking at how we can curb some of the expenses, particularly trying to look at reoccurring expenses. The goal in the end is to have the current revenues meet the current expenses which is difficult in this environment.

#

ODOT Projects Delayed for Norman.

The Oklahoma Department of Transportation has adopted a revised 8 year plan for 40 construction projects that were moved from the previous plan. In the updated plan, approximately 42% of all of the program projects were delayed at least one year and many of the project scopes were reduced as well. The City of Norman has three delayed projects:

1. Highway 9 from 108th Avenue S.E. to 156th Avenue S.E. was delayed one year from m FY24 to FY25.
2. Highway 9 from 72 Avenue S.E. to 108th Avenue S.E. was delayed one year from FY21 to FY22.
3. I-35 under Indian Hills Road was delayed one year from FY22 to FY23.

The bridge over Little River which is near the Lake Thunderbird Dam is still on schedule.

#

Lindsey Bridge Over I-35. Work is being finalized on the aesthetic elements of the bridge and a contract was approved by the City Council for the installation of landscape materials in the planters. Once the planters are finished and the drains, water lines, waterproofing, and soil is installed, plant installation will begin. There will be a mix of native plants and naturalized plants very similar to the Main Street Bridge over I-35. The roadway will remain open during this project.

#

Imhoff Creek Channel Repair. Construction project costing \$450,000 began a few weeks ago. Project addresses damages to a 750-foot segment of concrete block channel that was destroyed by May 2015 floods. The Federal Emergency Management Agency (FEMA) is reimbursing 87.5% of the actual construction costs. The estimated completion date is in early November.

#

Miscellaneous Discussion, continued:

City Manager's Report, continued:

Main Street Streetscape Enhancement. This \$3.2 million Streetscape Enhancement Project began on October 2nd. The project improvements are from Park Drive to James Garner Avenue. The estimated completion date is June, 2018. Throughout the project, two lanes of traffic will remain open.

* * * * *

ADJOURNMENT

The Mayor adjourned the meeting at 7:55 p.m.

ATTEST:

City Clerk

Mayor