



DATE: June 10, 2019

TO: Ken Komiske, Director of Utilities
Kathryn Walker, Interim City Attorney

FROM: Brenda Hall, City Clerk

SUBJECT: Claim from Judy Shaver

I am in receipt of a claim from Judy Shaver in undetermined amount due to her claim that the sewer line at 213 Ole Brook Court on May 21, 2019, was caused by a problem with the City's line.

Ken, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Jeff.

Kathryn, I am forwarding the claim to your office. If further action is needed from my office, please advise.

BH:smr
attachments

office memorandum