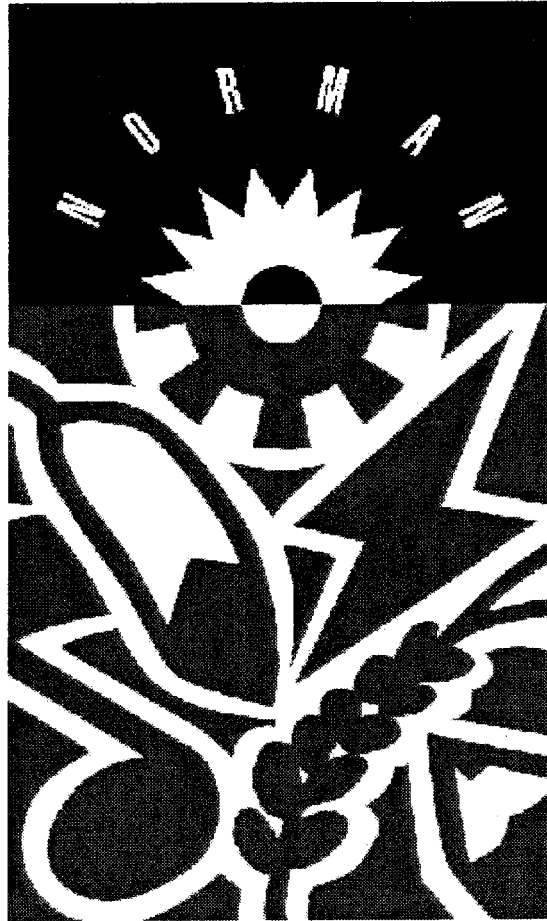


City of Norman



Monthly Departmental Report

October 2013

MONTHLY PROGRESS

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CITY CLERK

1

**CITY CLERK
MONTHLY PROGRESS REPORT
OCTOBER, 2013**

CITY COUNCIL

A Special Election will be held on November 12, 2013, Sewer Rate Increase for the Water Reclamation Improvement Projects.

CITY CLERK

ACTION CENTER					
DEPARTMENT	NUMBER OF CALLS	FYE YTD	DEPARTMENT	NUMBER OF CALLS	FYE YTD
Animal Control	3	21	Municipal Court	5	6
Building Permits	6	27	Noise	2	6
CDBG	0	4	Parks and Recreation	7	46
City Clerk	14	*73	Planning	4	11
City Manager/Mayor	0	0	Police	13	51
Code Enforcement	18	226	Sanitation	25	143
Data Processing	0	2	Sidewalks	3	10
Engineering/Public Works	11	63	Storm Debris	0	7
Finance	13	29	Storm Water	4	37
Fire/Civil Defense	2	15	Streets	8	58
Human Resources	1	3	Street Lights	13	38
Information (General)	36	105	Traffic	12	44
Legal	0	8	Utilities	16	39
Line Maintenance	10	25	WC Questions	0	7
Recycling Questions	12	292	WC Violations	0	0

Total for October	238	Total FYE YTD	1,396
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WC (Water Conservation)

* Volume due to Citywide Garage Sale

LICENSES

36 New licenses were issued during the month of October. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER ISSUED	FYE YTD	LICENSE TYPE	NUMBER ISSUED	FYE YTD
Food	3	16	Bee Keeper	0	1
Class I Beer	1	4	Solicitor/Peddler (30 day)	0	2
Class II Beer	1	7	Solicitor/Peddler (60 day)	0	3
Mixed Beverage	0	1	Solicitor/Peddler (one day)	2	8
Mixed Beverage/Caterer	0	0	Coin-Operated Devices	16	20
Wine & Beer/Winemaker	0	1	Game Machines	0	2
Temporary Food (30 day)	3	8	Taxi/Motorbus/Limousine	0	10
Temp Food (180 day)	2	2	Impoundment Yard	0	0
Temp Food (one day)	4	13	Salvage Yard	0	0
Kennel	0	1	Transient Amusement	0	0
Pawnbrokers	0	0	Special Event	4	6
Retail Liquor Store	0	1	Sidewalk Dining	0	0

Licenses, continued:

- 2 One Day Temporary Mobile Food Licenses were issued to Fabian Seafood Company for September 7 through October 7, 2013
- 1 One Day Temporary Mobile Food License was issued to Mike's BBQ for October 25, 2013, at 800 West Lindsey for an OU Hockey Team Fundraiser
- 1 One Day Temporary Mobile Food License was issued to S & L Concessions for October 24, 2013, in Lions Park for a sporting event
- 3 30 Day Temporary Mobile Food Licenses were issued to Hickory Farms for October 22, through December 31, 2013, in Sooner Mall
- 1 180 Day Temporary Mobile Food License was issued to Big Truck Tacos for October 2 through March 30, 2014
- 1 180 Day Temporary Mobile Food License was issued to Mariposa Coffee Roastery for October 26 through March 23, 2014
- 2 One Day Door-to-Door Solicitor/Peddler Licenses were issued to Calvary Baptist Church for October 25 and October 25, 2013
- 1 Special Event License was issued to Ashley Adair-Garner the Downtown Norman Fall Festival for October 25, 2013, on Main Street between James Garner Boulevard and Porter Avenue
- 1 Special Event License was issued to Groovefest for October 29, 2013, in Andrews Park
- 1 Special Event License was issued to Junior League of Norman for October 27, 2013, in Reaves Park for the Monster Dash
- 1 Class II Beer License was issued to Switzer Wine and Spirits at 800 West Lindsey for October 25, 2013, for an OU Hockey Team fundraiser

New Establishments/Licenses

NAME	ADDRESS	LICENSE TYPE(S)
Kim's Donuts	3451 36th Avenue N.W.	Food Service
Traspa	319 White Street	Class II Beer

Existing Establishments/New Owner

NAME	ADDRESS	LICENSE TYPE(S)
Asian Buffet	149 12th Avenue S.E., Suite C	Food Service and Class I Beer

WORKERS COMPENSATION

Name: Gregory W. Harris

Compromised Settlement Amount: \$15,781.21

Department: Stormwater Division

Injury: right knee

Date Approved: October 22, 2013

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
10-07-13	Colby Wardwell	Damages to vehicle, towing fees, and medical expenses – claimant alleges a City of Norman Parking Services Officer ran a stop sign at the intersection of Santa Fe and Symmes Street on October 1, 2013, striking his vehicle being driven by his son Kyle Wardwell.	\$ 3,804.99
10-15-13	Janet L. Sympson	Damages to her vehicle, insurance deductible, and vehicle rental – claimant alleges on October 5, 2013, as she was southbound on Classen Boulevard near Lindsey Street a southbound police vehicle made a u-turn in order to stop a northbound vehicle for a traffic violation striking her vehicle.	\$ 7,813.01
10-21-13	Joseph T. Lange	Damages to vehicle – claimant alleges that on September 20, 2013, a sanitation truck emptying a dumpster at 3100 West Rock Creek Road backed into his parked vehicle damaging his tail gate.	\$ 1,279.94
10-28-13	Ernest and Karen Helin	Damages to their vehicle – claimants allege a sanitation truck northbound on Oak Tree Avenue on October 18, 2013, began to leak hydraulic fluid, which upon contact sent their vehicle spinning out of control causing them to strike a curb damaging their tire.	\$ 169.56
10-31-13	USAA Insurance Company through Wilber Insurance Services Enterprise for Earnest Gaines	Subrogation claim for damages to his vehicle – Mrs. Gaines was yielding to oncoming traffic at the exit ramp on Highway 9 on September 4, 2013, when a sanitation truck allegedly failed to stop and struck her vehicle from behind. Mr. and Mrs. Gaines filed a claim in an undetermined amount for rental car expenses on September 6, 2013, and stated their insurance company would file a claim for vehicle damages.	\$ 8,300.57

CLAIMS ADMINISTRATIVELY PAID

NAME	JUSTIFICATION	DATE PAID	AMOUNT PAID
Allan R. Potter	Damages to windshield - a City of Norman employee moving along Acres Street near the railroad tracks struck a rock that flew into his windshield on August 20, 2013.	10-04-13	\$ 189.99
Harold Haralson, Sr.	Reimbursement of plumbing expenses – On or around March 5, 2013, sewer problems at 106 East Dale Street were caused by the faulty installation of the resident's line to the City's line by a City contractor installing a new main line.	10-07-13	\$ 460.00

CITY COUNCIL CONFERENCE

A City Council Conference was held on October 8, 2013, regarding the utility relocation process for capital projects and, more specifically, additional design services with SAIC Engineering for utility relocation tasks for the Lindsey Street Bond Project, the I-35 Widening Project, and the Highway 9 Improvements Project.

A City Council Conference was held on October 22, 2013, regarding Change Order No. One to Contract No. K-1213-195 with Downey Contracting, L.L.C., increasing the contract amount by \$80,996.19 for a revised contract amount of \$1,405,992.16 for the rehabilitation of the Police/Fire Investigations Facility located at 1507 West Lindsey.

BUSINESS AND COMMUNITY AFFAIRS COMMITTEE

A Business and Community Affairs Committee meeting was held on October 4, 2013, regarding a presentation by Dr. Carlianne Patrick on local impact analysis for economic development projects and adoption of the 2009 International Building Code as adopted by the State of Oklahoma.

COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE

A Community Planning and Transportation Committee meeting was held on October 28, 2013, regarding the CART Ridership report including Saferide and extended service for the month of September and continued discussion of City Council development application postponement practices.

EXECUTIVE SESSION

An Executive Session was held on October 29, 2013, to discuss negotiations regarding employees and representatives of employee groups.

FINANCE COMMITTEE

A Finance Committee meeting was held on October 16, 2013, and included a presentation of the Fleet Management and Maintenance Practices Final Report by Tony Yankovich, Mercury Associates, Inc.; discussion regarding creation of a stormwater utility; review of Norman Municipal Authority and Norman Utilities Authority multi-year revenue producing contracts; restoring funds eliminated during the adoption of the FYE 14 Budget; appropriate levels for administrative changes to professional services agreements; revenue/expenditure reports for September, 2013, and the report on open positions.

PUBLIC MEETING

A public meeting was held on October 29, 2013, regarding the wastewater rate increase election to be submitted for voter approval on November 12, 2013.

SPECIAL SESSION

A Special Session was held October 29, 2013, for consideration of adjourning into an Executive Session to discuss negotiations regarding employees and representatives of employee groups.

STUDY SESSION

A Study Session was held October 15, 2013, regarding the draft report of the 2060 Strategic Water Supply Plan.

FACILITY MAINTENANCE 1A

Work Order by Facility Serviced

October, 2013

<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>
010-2080			
2080.1	LIBRARY		
10/1/2013	ELECTRICAL	Repaired (old) lights	60 1
10/2/2013	ELECTRICAL	Repaired (old) lights	240 4
10/8/2013	ELECTRICAL	Repaired (old) lights	240 4
10/16/2013	ELECTRICAL	Repaired (old) outside lights	120 2
10/29/2013	ELECTRICAL	Repaired lights and Cleaned up A/C	360 6
10/30/2013	ELECTRICAL	Repaired lights and Cleaned up A/C	360 6
		Bill Sandison	1380 23
10/1/2013	PLUMBING	Lavatory blockage in children's bathroom	60 1
10/3/2013	PLUMBING	Drinking fountain blockage	60 1
10/9/2013	PLUMBING	Rebuilt flush valve on urinal	60 1
10/11/2013	MISCELLANEOUS	Replaced paper towel dispenser	60 1
10/14/2013	PLUMBING	Repaired water heater leak	120 2
10/17/2013	PLUMBING	Repaired water leak on drinking fountain	60 1
10/21/2013	MISCELLANEOUS	Changed lock on children's (girls) bathroom	90 1.5
10/28/2013	PLUMBING	Toilet blockage in boy's bathroom	60 1
10/29/2013	PLUMBING	Installed water pressure reducing valve on water lines	360 6
10/31/2013	MISCELLANEOUS	Met w/M Smith-discuss make men's bathroom handicapped	180 3
		Jeff Lewis	1110 18.5
10/28/2013	HVAC	Changed air filters	240 4
		Jerry Wilson	240 4
10/8/2013	ELECTRICAL	Repaired (old) outside lights located on north side	240 4
10/29/2013	ELECTRICAL	Checked/repared penthouse panels (old lighting)	60 1
10/30/2013	ELECTRICAL	Repaired (old) outside lights and installed light switches	360 6
10/31/2013	ELECTRICAL	Repaired light switches in administrative area	30 0.5
		Larry E. Long	690 11.5
		Facility Subtotal	3420 57
		AcctCode Total	3420 57

<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>		<i>Hours</i>
010-3001				
3090.3	MUNICIPAL BLDG - BUILDING C			
10/7/2013	ELECTRICAL	Repaired lights	60	1
10/10/2013	ELECTRICAL	Repaired lights	60	1
10/16/2013	ELECTRICAL	Repaired lights	60	1
10/17/2013	ELECTRICAL	Repaired lights	90	1.5
10/18/2013	ELECTRICAL	Repaired lights	60	1
		Bill Sandison	330	5.5
10/1/2013	MISCELLANEOUS	Repaired door locks	60	1
10/3/2013	PLUMBING	Toilet blockage in women's bathroom	60	1
10/3/2013	PLUMBING	Lavatory blockage in men's bathroom	60	1
10/4/2013	MISCELLANEOUS	Replaced ceiling tile	60	1
10/5/2013	PLUMBING	Toilet blockage in women's bathroom	60	1
10/14/2013	PLUMBING	Toilet blockage in men's bathroom	60	1
10/17/2013	PLUMBING	Toilet blockage in women's bathroom	60	1
10/22/2013	PLUMBING	Urinal blockage	60	1
		Jeff Lewis	480	8
10/22/2013	HVAC	Changed air filters	240	4
10/28/2013	HVAC	Checked/Repaired unit #1	240	4
10/29/2013	MISCELLANEOUS	Drained water off of the roof	240	4
		Jerry Wilson	720	12
10/4/2013	ELECTRICAL	Repaired lights	90	1.5
10/7/2013	ELECTRICAL	Repaired lights	60	1
10/17/2013	ELECTRICAL	Checked lights	90	1.5
10/29/2013	ELECTRICAL	Checked/repared RTV-1 Unit	60	1
		Larry E. Long	300	5
		Facility Subtotal	1830	30.5
		AcctCode Total	1830	30.5

AcctCodes	Facility		Employee	Hours
010-3090				
3090.1 MUNICIPAL BLDG - BUILDING A				
10/16/2013	ELECTRICAL	Repaired lights	60	1
10/29/2013	ELECTRICAL	Repaired lights	120	2
		Bill Sandison	180	3
10/1/2013	PLUMBING	Repaired drinking fountain	60	1
10/8/2013	PLUMBING	Lavatory blockage in men's bathroom	60	1
10/9/2013	PLUMBING	Sink blockage in breakroom	120	2
10/15/2013	MISCELLANEOUS	Assisted Matt Smith with VAV boxes	240	4
10/18/2013	PLUMBING	Cleaned out building sewer	120	2
10/22/2013	MISCELLANEOUS	Replaced ceiling tile	60	1
		Jeff Lewis	660	11
10/8/2013	HVAC	Repaired ice machine	120	2
10/16/2013	HVAC	Changed air filters	120	2
10/18/2013	HVAC	Checked valves	240	4
		Jerry Wilson	480	8
10/29/2013	ELECTRICAL	Repaired lights	60	1
10/31/2013	ELECTRICAL	Repaired lights	150	2.5
		Larry E. Long	210	3.5
		Facility Subtotal	1530	25.5
3090.2 MUNICIPAL BLDG - BUILDING B				
10/7/2013	ELECTRICAL	Repaired lights and exhaust switch	180	3
10/16/2013	ELECTRICAL	Repaired lights	60	1
		Bill Sandison	240	4
10/1/2013	PLUMBING	Toilet blockage in men's bathroom	60	1
10/4/2013	MISCELLANEOUS	Repaired door	60	1
10/4/2013	PLUMBING	Toilet blockage in women's bathroom	60	1
10/8/2013	MISCELLANEOUS	Repaired door	60	1
10/28/2013	MISCELLANEOUS	Hung fire extinguisher box	60	1
10/28/2013	PLUMBING	Sink blockage in breakroom	60	1
10/30/2013	MISCELLANEOUS	Repaired doors	60	1
10/30/2013	PLUMBING	Replaced p-trap on drinking fountain	60	1
		Jeff Lewis	480	8
10/7/2013	HVAC	Checked valves	120	2
10/10/2013	HVAC	Checked valve controls	240	4
10/17/2013	HVAC	Changed air filters at Lakeview Radio Tower	240	4
10/21/2013	HVAC	Installed air filter grills at Lakeview Radio Tower	240	4
10/24/2013	HVAC	Changed air filters	240	4
		Jerry Wilson	1080	18
10/7/2013	ELECTRICAL	Installed exhaust fan switch and fan blower	180	3
10/24/2013	MISCELLANEOUS	Placed filters on roof	30	0.5
10/28/2013	ELECTRICAL	Installed cover plate and adapter plate	30	0.5
		Larry E. Long	240	4
		Facility Subtotal	2040	34

<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
2020.4 MUNICIPAL BLDG - CITY HALL			10/1/2013	ELECTRICAL
Repaired lights	180		3	
10/2/2013 ELECTRICAL	Repaired lights		120	2
10/7/2013 ELECTRICAL	Repaired lights and pulled burned wiring in ground		240	4
10/8/2013 ELECTRICAL	Repaired lights		60	1
10/10/2013 MISCELLANEOUS	Attended insurance meeting		60	1
10/16/2013 ELECTRICAL	Repaired lights		60	1
10/18/2013 ELECTRICAL	Installed new lights		90	1.5
10/21/2013 ELECTRICAL	Repaired lights		120	2
		Bill Sandison	930	15.5
10/3/2013 MISCELLANEOUS	Repaired door		60	1
10/10/2013 MISCELLANEOUS	Attended insurance meeting		60	1
10/21/2013 PLUMBING	Replaced clean-out cap on sewer		60	1
		Jeff Lewis	180	3
10/18/2013 HVAC	Checked/Repaired HVAC system		240	4
10/23/2013 HVAC	Changed air filters		240	4
10/29/2013 HVAC	Greased bearings and adjusted belts		240	4
10/30/2013 HVAC	Repaired/Checked HVAC System		240	4
		Jerry Wilson	960	16
10/1/2013 ELECTRICAL	Checked outside lights		120	2
10/7/2013 ELECTRICAL	Repaired outside lights		240	4
10/8/2013 ELECTRICAL	Repaired outside lights		60	1
10/21/2013 ELECTRICAL	Repaired lights		60	1
		Larry E. Long	480	8
		Facility Subtotal	2550	42.5
		AcctCode Total	6120	102
010-5021				
5021.0 LINDSEY STREET YARD ADMIN				
10/9/2013 HVAC	Changed air filters		240	4
		Jerry Wilson	240	4
		Facility Subtotal	240	4
		AcctCode Total	240	4
010-6016				
6016.2 POLICE RANGE				
10/15/2013 HVAC	Changed air filters		240	4
		Jerry Wilson	240	4
		Facility Subtotal	240	4
		AcctCode Total	240	4

<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>		<i>Hours</i>
010-6070				
6070.1	ANIMAL - PET ADOPTION			
10/4/2013	PLUMBING	Removed water heater	60	1
10/5/2013	PLUMBING	Removed plumbing fixtures	180	3
10/9/2013	MISCELLANEOUS	Removed cabinets	120	2
		Jeff Lewis	360	6
		Facility Subtotal	360	6
6070.0	ANIMAL WELFARE			
10/30/2013	PLUMBING	Assisted Jeff Lewis with hot water repair	120	2
		Bill Sandison	120	2
10/17/2013	PLUMBING	Repaired water leak in the cat room	120	2
10/22/2013	MISCELLANEOUS	Removed door closers	120	2
10/30/2013	PLUMBING	Replaced water heater and hung heater units	240	4
10/31/2013	PLUMBING	Repaired water leak	120	2
		Jeff Lewis	600	10
10/23/2013	HVAC	Repaired heater in cat room	240	4
10/24/2013	HVAC	Replaced heater motor	240	4
10/31/2013	HVAC	Checked/repared heaters	120	2
		Jerry Wilson	600	10
10/10/2013	ELECTRICAL	Checked/repared lights	120	2
10/31/2013	PLUMBING	Repaired water leak	60	1
		Larry E. Long	180	3
		Facility Subtotal	1500	25
		AcctCode Total	1860	31

<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>		<i>Hours</i>
010-6443				
6443.2	FIRE STATION #2			
10/11/2013	ELECTRICAL	Repaired lights, power and radio alert	120	2
10/21/2013	ELECTRICAL	Repaired radio alert system	90	1.5
10/22/2013	ELECTRICAL	Repaired lights	240	4
		Bill Sandison	450	7.5
10/11/2013	ELECTRICAL	Checked/repared/installed alert lighting	120	2
10/21/2013	ELECTRICAL	Repaired alarm lights	90	1.5
10/22/2013	ELECTRICAL	Repaired light switches and relays	240	4
10/23/2013	ELECTRICAL	Checked/Repaired radio emergency lights	90	1.5
		Larry E. Long	540	9
		Facility Subtotal	990	16.5
6443.3	FIRE STATION #3			
10/1/2013	PLUMBING	Repaired sink in mechanical room	60	1
		Jeff Lewis	60	1
10/4/2013	HVAC	Changed air filters	240	4
		Jerry Wilson	240	4
		Facility Subtotal	300	5
6443.4	FIRE STATION #4			
10/22/2013	PLUMBING	Floor drain blockage in truck bay area	120	2
10/30/2013	PLUMBING	Repaired sink blockage	60	1
		Jeff Lewis	180	3
10/31/2013	HVAC	Checked/repared truck bay heaters	120	2
		Jerry Wilson	120	2
		Facility Subtotal	300	5
6443.5	FIRE STATION #5, LITTLE AXE			
10/10/2013	PLUMBING	Repaired leak on drain under kitchen sink	120	2
10/11/2013	PLUMBING	Replaced garbage disposal	150	2.5
		Jeff Lewis	270	4.5
		Facility Subtotal	270	4.5
6443.6	FIRE STATION #6			
10/17/2013	ELECTRICAL	Repaired overhead doors	150	2.5
		Bill Sandison	150	2.5
10/8/2013	PLUMBING	Replaced water heater element	120	2
10/16/2013	PLUMBING	Repaired water leak	120	2
10/17/2013	PLUMBING	Replaced kitchen sink, faucet, & lower drain	180	3
10/18/2013	PLUMBING	Sealed kitchen sink	60	1
		Jeff Lewis	480	8
10/7/2013	HVAC	Changed air filters	120	2
		Jerry Wilson	120	2

<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>		<i>Hours</i>
		Facility Subtotal	750	12.5
6443.7	FIRE STATION #7			
10/21/2013	ELECTRICAL	Repaired lights	60	1
		Bill Sandison	60	1
10/3/2013	PLUMBING	Repaired dishwasher	60	1
		Jeff Lewis	60	1
10/21/2013	ELECTRICAL	Repaired lights	60	1
		Larry E. Long	60	1
		Facility Subtotal	180	3
6443.8	FIRE STATION #8			
10/4/2013	PLUMBING	Cleaned out building drain	120	2
10/5/2013	PLUMBING	Reset ice machine	60	1
		Jeff Lewis	180	3
10/1/2013	HVAC	Changed air filters	240	4
10/8/2013	HVAC	Checked/repared A/C in bedroom area	120	2
		Jerry Wilson	360	6
		Facility Subtotal	540	9
6443.9	FIRE STATION #9			
10/18/2013	PLUMBING	Checked HVAC system	150	2.5
		Larry E. Long	150	2.5
		Facility Subtotal	150	2.5
		AcctCode Total	3480	58

<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>
010-7010			
7010.1	PARK - ANDREWS PARK		
10/3/2013	ELECTRICAL	Repaired power	240 4
10/15/2013	ELECTRICAL	Repaired OG&E pole with temporary cover	240 4
10/23/2013	ELECTRICAL	Retrofit park fountain	150 2.5
		Bill Sandison	630 10.5
10/10/2013	PLUMBING	Toilet blockage in men's bathroom	60 1
10/21/2013	PLUMBING	Repaired water service to drinking fountain	90 1.5
10/24/2013	PLUMBING	Rebuilt & replaced drinking fountain & repaired water service	240 4
10/28/2013	PLUMBING	Assisted with water service	120 2
		Jeff Lewis	510 8.5
10/3/2013	ELECTRICAL	Repaired outlets, lights, and electric panels	150 2.5
10/21/2013	ELECTRICAL	Repaired underground piping & replaced drinking fountain	90 1.5
10/23/2013	PLUMBING	Installed drinking fountain	150 2.5
10/24/2013	ELECTRICAL	Spotted lines by basketball court & unlocked control panel	180 3
10/28/2013	ELECTRICAL	Repaired lighting control pedestal	60 1
10/30/2013	ELECTRICAL	Repaired lights	60 1
		Larry E. Long	690 11.5
		Facility Subtotal	1830 30.5
7010.2	PARK - GRIFFIN PARK		
10/25/2013	ELECTRICAL	Repaired lights at soccer fields	480 8
		Bill Sandison	480 8
10/9/2013	PLUMBING	Repaired outside faucet	60 1
10/10/2013	MISCELLANEOUS	Replaced toilet paper dispenser	60 1
10/29/2013	PLUMBING	Repaired drinking fountain	60 1
		Jeff Lewis	180 3
10/22/2013	ELECTRICAL	Met with OG&E about adding lights at soccer field	150 2.5
10/25/2013	ELECTRICAL	Repaired pole lights	450 7.5
10/29/2013	ELECTRICAL	Checked/repairs concession lights	60 1
		Larry E. Long	660 11
		Facility Subtotal	1320 22
9000.5	PARK - LEGACY PARK		
10/10/2013	ELECTRICAL	Repaired lights and power	120 2
		Bill Sandison	120 2
10/10/2013	ELECTRICAL	Checked/repairs lights at Legacy Trail	180 3
		Larry E. Long	180 3
		Facility Subtotal	300 5
7010.6	PARK - LIONS PARK		
10/18/2013	PLUMBING	Rebuilt flush valve on toilet in women's bathroom	60 1
		Jeff Lewis	60 1
		Facility Subtotal	60 1
7010.7	PARK - LITTLE AXE PARK		

<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>		<i>Hours</i>
10/1/2013	PLUMBING	Dug up sewer at concession area	180	3
		Jeff Lewis	180	3
10/1/2013	ELECTRICAL	Researched and purchased lamps	60	1
		Larry E. Long	60	1
		Facility Subtotal	240	4
7010.8	PARK - NE LIONS PARK			
10/2/2013	PLUMBING	Toilet blockage in men's bathroom	60	1
10/14/2013	MISCELLANEOUS	Replaced toilet paper dispenser	60	1
10/30/2013	PLUMBING	Rebuilt flush valve on toilet in men's bathroom	60	1
		Jeff Lewis	180	3
		Facility Subtotal	180	3
9000.8	PARK - PRAIRIE CREEK PARK			
10/24/2013	PLUMBING	Dug up & repaired water service to drinking fountain	150	2.5
		Jeff Lewis	150	2.5
		Facility Subtotal	150	2.5
7010.9	PARK - REAVES - COMM BLDG			
10/5/2013	PLUMBING	Rebuilt flush valve on urinal	60	1
		Jeff Lewis	60	1
		Facility Subtotal	60	1
7010.10	PARK - ROTARY PARK			
10/15/2013	ELECTRICAL	Repaired ballfield lights	90	1.5
10/16/2013	ELECTRICAL	Repaired electric	120	2
		Bill Sandison	210	3.5
		Facility Subtotal	210	3.5
7033.1	PARK - WESTWOOD PARK			
10/3/2013	ELECTRICAL	Spot checked wires and reported damage	120	2
		Bill Sandison	120	2
		Facility Subtotal	120	2
7070.6	WESTWOOD TENNIS CENTER			
10/1/2013	ELECTRICAL	Located and checked underground wires	180	3
10/3/2013	ELECTRICAL	Spotted electrical lines	120	2
10/9/2013	ELECTRICAL	Repaired underground lights	150	2.5
10/11/2013	ELECTRICAL	Located and repaired underground lights	60	1
10/14/2013	ELECTRICAL	Repaired and tested equip damage from OG&E reversal	120	2
		Bill Sandison	630	10.5
10/1/2013	ELECTRICAL	Checked underground pipes, exposed & damaged wires	210	3.5
10/3/2013	ELECTRICAL	Spotted electrical lines	90	1.5
10/4/2013	ELECTRICAL	Re-spotted electrical lines	150	2.5
10/11/2013	ELECTRICAL	Checked underground pipes	60	1
		Larry E. Long	510	8.5

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<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
		Facility Subtotal	1140	19
		AcctCode Total	5610	93.5
010-7070				
7070.0 PARKS AND REC ADMIN				
10/22/2013	MISCELLANEOUS	Met Mitch Miles & OG&E for project review	150	2.5
10/24/2013	ELECTRICAL	Met contractor and gave keys for ice skating rink	180	3
		Bill Sandison	330	5.5
10/3/2013	PLUMBING	Rebuilt flush valve on toilet at Lakeview Park	90	1.5
10/3/2013	PLUMBING	Repaired drinking fountain at June Benson Park	60	1
10/8/2013	PLUMBING	Repaired drinking fountain at Royal Oaks Park	60	1
10/15/2013	PLUMBING	Repaired drinking fountain at Centennial Park	120	2
10/29/2013	PLUMBING	Assisted Larry Long on electric issues	60	1
		Jeff Lewis	390	6.5
10/2/2013	HVAC	Checked and repaired window unit	240	4
		Jerry Wilson	240	4
10/2/2013	ELECTRICAL	Repaired A/C window unit at Park Maintenance	240	4
10/10/2013	ELECTRICAL	Installed plugs on Main Street for park site	120	2
10/28/2013	ELECTRICAL	Repaired lights at Park Maintenance	60	1
10/29/2013	ELECTRICAL	Repaired lights at Park Maintenance	60	1
		Larry E. Long	480	8
		Facility Subtotal	1440	24
		AcctCode Total	1440	24
010-7081				
7081.0 FIREHOUSE ART CENTER				
10/2/2013	ELECTRICAL	Repaired lights and A/C	120	2
10/11/2013	ELECTRICAL	Repaired lights	60	1
10/23/2013	ELECTRICAL	Repaired lights	180	3
		Bill Sandison	360	6
10/2/2013	HVAC	Repaired A/C (south side)	120	2
10/3/2013	HVAC	Changed air filters	240	4
		Jerry Wilson	360	6
10/2/2013	ELECTRICAL	Repaired A/C unit	90	1.5
10/3/2013	ELECTRICAL	Installed filters and repaired gauges on outside unit	120	2
10/11/2013	ELECTRICAL	Checked upstairs A/C unit	60	1
10/23/2013	ELECTRICAL	Repaired lights	180	3
		Larry E. Long	450	7.5
		Facility Subtotal	1170	19.5
		AcctCode Total	1170	19.5

<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>		<i>Hours</i>
010-7082				
9000.2	HISTORICAL HOUSE			
10/25/2013	HVAC	Changed filters	240	4
		Jerry Wilson	240	4
		Facility Subtotal	240	4
		AcctCode Total	240	4
010-7083				
7083.0	SOONER THEATRE			
10/14/2013	PLUMBING	Replaced cartridge on kitchen faucet	60	1
10/15/2013	PLUMBING	Added new water ine in kitchen	120	2
10/24/2013	MISCELLANEOUS	Repaired double doors	60	1
		Jeff Lewis	240	4
10/4/2013	HVAC	Changed air filters	240	4
		Jerry Wilson	240	4
		Facility Subtotal	480	8
		AcctCode Total	480	8
010-7097				
7097.0	CHRISTMAS LIGHTS			
10/10/2013	ELECTRICAL	Met w/contractor in re:repairs on Main St Christmas circuits	180	3
		Bill Sandison	180	3
		Facility Subtotal	180	3
		AcctCode Total	180	3
020-7010				
7010.12	SANTA FE DEPOT			
10/10/2013	ELECTRICAL	Repaired lights and power	60	1
		Bill Sandison	60	1
10/31/2013	PLUMBING	Repaired sink faucet	60	1
		Jeff Lewis	60	1
10/31/2013	PLUMBING	Repaired leaking sink	60	1
		Larry E. Long	60	1
		Facility Subtotal	180	3
		AcctCode Total	180	3

<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>		<i>Hours</i>
020-7021				
7021.2	PARK - REAVES PARK			
10/9/2013	ELECTRICAL	Repaired lights at Veteran's Memorial	90	1.5
		Bill Sandison	90	1.5
10/18/2013	MISCELLANEOUS	Opened bathrooms	60	1
		Jeff Lewis	60	1
10/9/2013	ELECTRICAL	Repaired outside lights at Veteran's Memorial	150	2.5
		Larry E. Long	150	2.5
		Facility Subtotal	300	5
7021.3	REC CTR - 12TH AVE			
10/2/2013	MISCELLANEOUS	Installed new wheels on floor buffing machine	60	1
10/17/2013	MISCELLANEOUS	Repaired door	60	1
10/21/2013	MISCELLANEOUS	Repaired bathroom door	60	1
10/21/2013	PLUMBING	Repaired drinking fountain	60	1
10/31/2013	PLUMBING	Repaired drinking fountain	60	1
		Jeff Lewis	300	5
10/31/2013	PLUMBING	Repaired water leak	60	1
		Larry E. Long	60	1
		Facility Subtotal	360	6
7021.0	REC CTR - IRVING			
10/10/2013	PLUMBING	Added new sink and water lines in kitchen	120	2
10/11/2013	PLUMBING	Installed new sink and soap dispenser in kitchen	150	2.5
		Jeff Lewis	270	4.5
10/9/2013	HVAC	Changed air filters	240	4
		Jerry Wilson	240	4
		Facility Subtotal	510	8.5
7021.1	REC CTR - LITTLE AXE			
10/2/2013	PLUMBING	Disconnected sewer from building and repaired	240	4
10/21/2013	PLUMBING	Repaired faucet on mop sink	120	2
		Jeff Lewis	360	6
10/16/2013	HVAC	Changed air filters	240	4
10/22/2013	HVAC	Checked/Repaired heaters	240	4
10/30/2013	HVAC	Repaired A/C	240	4
10/31/2013	HVAC	Repaired heater	240	4
		Jerry Wilson	960	16
		Facility Subtotal	1320	22
7021.4	REC CTR - WHITTIER			
10/4/2013	PLUMBING	Urinal blockage in men's bathroom	60	1
10/9/2013	MISCELLANEOUS	Repaired three doors	120	2
10/14/2013	MISCELLANEOUS	Inspect roof leak	60	1
10/18/2013	PLUMBING	Cleaned out roof drains	120	2

<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>		<i>Hours</i>
		Jeff Lewis	360	6
10/3/2013 HVAC	Changed air filters & serviced uints		240	4
		Jerry Wilson	240	4
10/3/2013 ELECTRICAL	Repaired rooftop blower, belts, and fitters		120	2
		Larry E. Long	120	2
		Facility Subtotal	720	12
		AcctCode Total	3210	53.5
020-7023				
7023.0	SENIOR CITIZENS CTR			
10/28/2013 ELECTRICAL	Repaired lights		330	5.5
		Bill Sandison	330	5.5
10/8/2013 PLUMBING	Repaired garbage disposal		60	1
10/10/2013 PLUMBING	Repaired dishwasher sprayer		60	1
10/18/2013 PLUMBING	Dishwasher blockage		60	1
10/22/2013 PLUMBING	Cleaned out building-sewer		120	2
		Jeff Lewis	300	5
10/7/2013 HVAC	Changed air filters		240	4
		Jerry Wilson	240	4
10/28/2013 ELECTRICAL	Repaired lights		330	5.5
		Larry E. Long	330	5.5
		Facility Subtotal	1200	20
		AcctCode Total	1200	20

AcctCodes	Facility	Employee	Hours
030-7032			
7032.0	WESTWOOD GOLF COURSE		
10/8/2013	PLUMBING	Repaired irrigation system	180 3
10/11/2013	ELECTRICAL	Repaired A/C	60 1
10/14/2013	ELECTRICAL	Repaired and tested equip damage from OG&E reversal	210 3.5
10/15/2013	ELECTRICAL	Repaired irrigation pump	150 2.5
10/17/2013	ELECTRICAL	Repaired irrigation pump	240 4
10/18/2013	ELECTRICAL	Repaired pump house	270 4.5
10/21/2013	ELECTRICAL	Repaired A/C power	150 2.5
		Bill Sandison	1260 21
10/4/2013	ELECTRICAL	Assisted Larry Long with electrical work	60 1
10/16/2013	PLUMBING	Demo floor & replaced plumbing in kitchen area	360 6
10/28/2013	PLUMBING	Replaced drains under kitchen sink	120 2
10/31/2013	PLUMBING	Repaired sink drain in kitchen area	60 1
		Jeff Lewis	600 10
10/1/2013	HVAC	Changed air filters	240 4
10/10/2013	HVAC	Received bid for A/C replacement	240 4
10/14/2013	HVAC	Checked/Repaired A/C	360 6
10/15/2013	HVAC	Received bid for A/C replacement	240 4
		Jerry Wilson	1080 18
10/8/2013	ELECTRICAL	Repaired control power and irrigation pumps	180 3
10/9/2013	ELECTRICAL	Checked electrical pipes	90 1.5
10/11/2013	ELECTRICAL	Checked A/C roof unit	60 1
10/14/2013	ELECTRICAL	Checked pumps, reversed irrigation controls & pump feed	240 4
10/14/2013	ELECTRICAL	Attended meeting in re: A/C units & OG&E phase/reversing	240 4
10/17/2013	ELECTRICAL	Ran pipe and pulled wire to irrigation control panel	240 4
10/18/2013	ELECTRICAL	Connected wires into breaker control panel	180 3
10/21/2013	ELECTRICAL	Replaced fuses & turned power on to A/C unit	150 2.5
10/31/2013	PLUMBING	Repaired water leak in kitchen	60 1
		Larry E. Long	1440 24
		Facility Subtotal	4380 73
		AcctCode Total	4380 73
030-7033			
7033.0	WESTWOOD POOL		
10/14/2013	ELECTRICAL	Repaired and tested equip damage from OG&E reversal	150 2.5
		Bill Sandison	150 2.5
		Facility Subtotal	150 2.5
		AcctCode Total	150 2.5

<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>
031-5531			
5531.1	WATER TREATMENT PLANT		
10/2/2013	PLUMBING	Repaired water leak in basement	120 2
10/8/2013	PLUMBING	Repaired water leak	120 2
10/11/2013	PLUMBING	Rebuilt flush valve on toilet	60 1
		Jeff Lewis	300 5
10/17/2013	HVAC	Changed air filters	240 4
		Jerry Wilson	240 4
10/17/2013	ELECTRICAL	Checked air filters on A/C unit	150 2.5
10/31/2013	ELECTRICAL	Examined damaged conduit	60 1
		Larry E. Long	210 3.5
		Facility Subtotal	750 12.5
		AcctCode Total	750 12.5
031-5551			
5551.0	LINE MAINTENANCE FACILITY		
10/1/2013	ELECTRICAL	Repaired electrical issues	60 1
		Bill Sandison	60 1
10/4/2013	ELECTRICAL	Replaced outlets and burned wires	240 4
		Larry E. Long	240 4
		Facility Subtotal	300 5
		AcctCode Total	300 5
032-5546			
5546.3	WASTEWATER MAINTENANCE SHOP		
10/16/2013	MISCELLANEOUS	Attended A/C meeting	120 2
		Jerry Wilson	120 2
		Facility Subtotal	120 2
5546.0	WASTEWATER TREATMENT PLANT		
10/11/2013	ELECTRICAL	Repaired power and A/C	180 3
		Bill Sandison	180 3
10/2/2013	HVAC	Repaired A/C in lab	120 2
10/8/2013	HVAC	Changed air filters	240 4
10/14/2013	HVAC	Checked A/C for lab	120 2
		Jerry Wilson	480 8
10/1/2013	ELECTRICAL	Repaired barclay motor	90 1.5
10/2/2013	ELECTRICAL	Repaired rooftop A/C unit	150 2.5
10/9/2013	ELECTRICAL	Added plugs	240 4
10/11/2013	ELECTRICAL	Installed TVSS in control breaker	180 3
10/25/2013	ELECTRICAL	Built coppert tee test piece	30 0.5
		Larry E. Long	690 11.5
		Facility Subtotal	1350 22.5
		AcctCode Total	1470 24.5

<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
033-5560				
5560.0	SANITATION DIV BLDG			
10/22/2013	ELECTRICAL	Repaired compactor at Norman Healthplex	90	1.5
		Bill Sandison	90	1.5
10/14/2013	PLUMBING	Lavatory blockage in men's bathroom	60	1
		Jeff Lewis	60	1
10/21/2013	HVAC	Changed air filters	240	4
10/25/2013	HVAC	Checked/Repaired heaters	240	4
		Jerry Wilson	480	8
10/22/2013	ELECTRICAL	Repaired compactor at Norman North Healthplex	90	1.5
		Larry E. Long	90	1.5
		Facility Subtotal	720	12
5560.2	TRANSFER STATION			
10/23/2013	ELECTRICAL	Repaired lights	60	1
		Bill Sandison	60	1
10/5/2013	PLUMBING	Rebuilt bury hydrant	120	2
		Jeff Lewis	120	2
10/23/2013	ELECTRICAL	Repaired lights and alarms	60	1
		Larry E. Long	60	1
		Facility Subtotal	240	4
		AcctCode Total	960	16
033-5565				
5565.0	COMPOST FACILITY			
10/11/2013	PLUMBING	Repaired sprinkler head	60	1
		Jeff Lewis	60	1
		Facility Subtotal	60	1
		AcctCode Total	60	1
040-5070				
5070.0	FLEET MAINTENANCE			
10/18/2013	MISCELLANEOUS	Returned Unit 604 for repairs	60	1
10/24/2013	ELECTRICAL	Repaired breakers (kept tripping) & installed new circuits	300	5
		Bill Sandison	360	6
10/14/2013	PLUMBING	Sink blockage in breakroom	60	1
10/28/2013	PLUMBING	Sink blockage in 3-compartment sink in shop	60	1
		Jeff Lewis	120	2
10/24/2013	ELECTRICAL	Traced circuits & breakers and added outlet	210	3.5
10/24/2013	ELECTRICAL	Repaired breaker (kept tripping) in breakroom	60	1
		Larry E. Long	270	4.5
		Facility Subtotal	750	12.5
		AcctCode Total	750	12.5

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<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>		<i>Hours</i>
041-2030				
2020.6 FACILITY MAINTENANCE				
10/21/2013	MISCELLANEOUS	Cleaned and stocked truck	60	1
		Bill Sandison	60	1
10/3/2013	MISCELLANEOUS	Cleaned and restocked truck	30	0.5
10/24/2013	MISCELLANEOUS	Cleaned & stocked truck	30	0.5
		Jeff Lewis	60	1
10/10/2013	MISCELLANEOUS	Attended Insurance Meeting	60	1
10/18/2013	MISCELLANEOUS	Took truck to shop and cleaned shop	150	2.5
10/21/2013	MISCELLANEOUS	Picked up van and restocked tools	30	0.5
10/30/2013	MISCELLANEOUS	Researched material	60	1
		Larry E. Long	300	5
		Facility Subtotal	420	7
		AcctCode Total	420	7
		Grand Total		669

CITY MANAGER 2

CIP FINANCIAL STATUS 2A

CAPITAL PROJECTS > \$250,000 EXPECTED TO BE COMPLETED WITHIN SIX (6) MONTHS

11/22/2013

Project No.**	Project Title	Anticipated Overruns	Anticipated Savings	Fund Title & No.
UTILITIES				
WW0262	Tecumseh Interceptor	\$0	\$130,000	Sewer Sales Tax 323
WW0303	Lift Station D Improvements	\$0	\$560,000.00	New Development Excise Tax 322
WA0191	Highway 9 Waterline Relocations	\$0	\$600,000.00	Water Fund 031
WA0196	I-35 Waterline Relocations (ODOT)***	\$675,000.00	\$0	Water Fund 031
WA0188	SE Oklahoma Preliminary Report	\$0	\$70,000.00	Water Fund -31
WA0253	Arsenic Treatment	\$0	\$240,000.00	Water Fund 031
WW0052	WWTP SCADA Improvements	\$0	\$90,000.00	Water Reclamation Fund 032
WW0267	Interceptor SE Bishop Ph 2B Sect 2A & 2B	\$60,000.00	\$0	Sewer Sales Tax 323
PUBLIC WORKS				
TR0239	Classen/Imhoff Intersection Improvements*	\$25,000.00	\$0	Capital 50
TR0238	Robinson/NE 12th Intersection Improvements*	\$50,000.00	\$0	Capital 50
UT0007	I-35/Robinson Interchange*	\$25,000.00	\$0	UNP 027
TR0203/BP0203	Robinson RR Grade Separation*	\$1,000,000.00	\$0	Capital 50
AR0243/TR0243	Porter Ave Gap Paving: Rock Creek - Tecumseh*	\$0	\$0	Capital 50
UT0006	24th NW/Legacy Park	\$0	\$0	UNP 027
SC0521	Tecumseh: 48 NW - N. Interstate Dr. West	\$75,000.00	\$0	Capital 50
SC0522	Lindsey: Shadowridge Dr. - Ed Noble Parkway	\$35,000.00	\$0	Capital 50
SC0523	24th NW: Boardwalk - Tee Drive	\$40,000.00	\$0	Capital 50
TR0049	Indian Hills Road Overpass Reconstruction	\$100,000.00	\$0	Capital 50
	HWY 9 Signal Improvements	NA	NA	100 % Federal Funding
	Main Street Lighting	NA	NA	100% Federal Funding
PARKS				
PR0444	Legacy Trail South Extension	\$0	\$0	Special Revenue 22 & Capital 50
PLANNING				
	Investigations Center (Evidence storage/management, technology, lab equipment)	\$500,000.00		PSST 015

Notes

* Project at least partially funded through ODOT. Final accounting occurs with ODOT audits that generally take 2-4 years after project completion. New landscaping included.

** Project numbers correspond to the projects identified in the adopted Capital Improvements Plan.

*** ODOT mandate to relocate 3 water lines for I-35 widening [not budgeted] Revised costs. Reported to be 100% reimbursed by ODOT at project /audit completion.

At the City's urging, ODOT pursued an emergency repair project for the I-35/Indian Hills Road Bridge. This project involved repairs to the bridge substructure and deck. The City is responsible for the deck, but ODOT may share in the cost.

COMMUNITY RELATIONS 2B

**Community Relation's Office
October 2013**

Number of press releases	13
Contacts with the media	9
<i>Norman News</i> Membership	987
Web Site Visits	63,663
Facebook Followers	1,669
Twitter City of Norman Followers	703

DEVELOPMENT COORDINATOR 2C

**City of Norman
Development Coordinator
Monthly Report – October 2013**

Below are activities and projects that the Development Coordinator has been involved with during the month of October.

General Inquiries, Contacts and Meetings

- Planning Commission
- Development Review Team
- City Council Meeting
- City Council Study Session
- Pioneer Library System Monthly Board Meeting
- Plat Review Team
- Parks Board
- TIF Workshop
- Council Business and Community Affairs (BACA)

Building Permit and Plat Application Meetings

- Met with staff and project representatives to discuss permitting and site requirements for construction of a new development for commercial and residential uses.
- Assisted homeowner in permit requirements and regulations for a building permit.
- Met with staff and design professionals regarding building renovation plans for a relocation of a catering facility.
- Assisted local church with requirements for site development and building plans.
- Assisted local commercial property owner in researching and discussing potential options for property redevelopment.

Development Process Improvements

- ***Retail Market Analysis Request for Proposal*** – A Request for Proposal for a Retail Market Analysis has been advertised and RFPs are currently being accepted. The services being requested in the RFP will be for a retail market analysis to assist the City's retail expansion and development efforts for retail corridors within city limits. The analysis is due on November 27th, and staff is anticipating the study to potentially begin in December, with a completion date sometime in early 2014.
- ***Customer Service Survey for Development Services Division*** – Staff has finalized the survey and will begin distributing the survey and collecting data. This is anticipated to begin in November 2013.
- ***Building Permit Outreach Program*** – work continues on this project, and contacts continue being made with building permit applicants that fall into the criteria outlined in the plan concept. Periodic follow-up checks (generally every two weeks) will continue taking place. The reaction to the program continues to be positive.
- ***ICC and NFPA Code Clarification Project*** – continued working with building and fire inspection staff to develop interpretations of building code/fire code compliance items that could be posted online. This project is designed to assist in making code clarifications and other information provided to contractors and developers more clear. Work continues to research processes and

obtain examples from other cities. During this month research continues to look at examples from other communities and determine some common themes of code clarification topics.

- ***Development Handbook*** – work continues to create a handbook outlining the development process in Norman. The handbook would be a resource to assist and provide information to potential development prospects regarding requirements, documents, schedules and committees that are involved in the City of Norman property and Commercial development process. When complete, the handbook could be utilized as a resource for developers, landowners, architects and engineers who may be unfamiliar with the City's development processes. The handbook could also serve as a resource for follow-up reference if individuals have questions following pre-application meetings. This project could be beneficial in providing a resource to allow for more initial information and less problems with development applications. The second draft of the handbook has been written and revised by staff. Revisions from some staff have been received and design concepts are being finalized. Revisions to be completed and launch the handbook will continue throughout the next month.
- ***Construction Information for Developers and Businesses*** – work continues on outlining process for informing local developers and businesses of potential impacts from public construction projects. This project is designed to continue establishing a good working relationship with the business community and allow identification of potential problems or issues that may arise for businesses/development during the public construction. With early identification and dialogue, perhaps the impact to businesses can be lessened and/or solutions to problems can be implemented early in the construction process. As part of this project, an email list to communicate with businesses impacted by construction will be utilized; information on the Development Coordinator's webpage; phone calls; on-site meetings; and possibly through a specific, individual social media site (i.e. Twitter)

Additional Projects:

- ***24-Hour Library Service Point*** –The canopy and machine have been installed and the final invoice for this project is currently being processed. The project final closeout will be finished in November.

CITY OF NORMAN

Department of Finance Monthly Report –October 2013

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in October are discussed below:

Treasury Division:

In the month of October, the Treasury Division processed 30,379 total payments. The traffic counter at the Drive-up Facility counted 5,200 customers. The Treasury Division processed 1,252 credit card utility payments, an increase of 14.6% from last month, and the IVR (Interactive Voice Response) system processed 1,390 credit card utility payments, an increase of 10.0% from last month. Utility customers also have the option of paying on the City of Norman website. There were 2,807 credit card payments made on the internet in October, an increase of 2.6% from last month. The Municipal Court processed 532 credit card payments for court fines, an increase of 24.0% from last month.

The City charges a convenience fee of \$3 on credit card payments made online or by phone to help offset the costs of providing credit card service. We collected \$15,447 in convenience fees in the month of October with a fiscal year-to-date total of \$58,798.

Utility Services Division:

The Meter Reading Division read 39,575 meters. Out of 75 meter reading routes, 29 (39%) were read within the targeted 30-day reading cycle. All routes were read by the 34th day.

Information Technology Division:

The City of Norman's I.T. Division has deployed a new e-mail filter that has enhanced reporting and filtering capabilities. Therefore, there is a difference in the way the numbers are reported compared to previous reported figures. I.T. had a total of 1,911,831 attempted incoming and outgoing messages for the month of October. 1,734,100 were considered Spam or hazardous e-mails and were quarantined or filtered. This means 90.7% of the e-mail was quarantined or filtered while 177,731 or 9.3% were valid e-mails and were delivered without problems.

The City of Norman's website had 63,663 visits during the month of October. Staff is currently working on several projects.

General Fund Revenues & Expenditures:

When comparing major General Fund revenue sources versus budgeted levels, revenues are above target for the month of October at 4.1%. Revenues from the City's largest single source of revenue, sales tax, are also above target at 4.3% for the year to date and are above last fiscal year by 4.8%. Below is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 14 Budget To Date	FYE 14 Actual To Date	FYE 13 Actual To Date	FYE 12 Actual To Date
Sales Tax Revenue*	\$12,362,282	\$12,899,148	\$12,303,748	\$11,990,581
General Fund Revenue*	\$23,063,256	\$23,396,781	\$22,016,535	\$22,404,818
General Fund Expenses*	\$24,746,192	\$23,123,843	\$22,585,998	\$22,254,525

* Excludes Public Safety Sales Tax

Administration Division

	FYE 14		FYE 13	
	OCTOBER	YTD	OCTOBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	1,440.00	320.00	1,440.00
Total Comp Time Available	0.00	21.13	0.00	21.13
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 320.00	 1,461.13	 320.00	 1,461.13
Benefit Hours Taken	40.25	128.75	38.50	210.50
 TOTAL ACCOUNTABLE STAFF HOURS	 279.75	 1,332.38	 281.50	 1,250.63
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

ACCOUNTING 3A

Accounting Division

	FYE 14		FYE 13	
	OCTOBER	YTD	OCTOBER	YTD
Total Regular Hours Available	848.00	4,208.00	1,120.00	5,040.00
Total Comp Time Available	5.00	39.75	0.00	42.75
Total Overtime Hours	0.00	7.00	0.00	0.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 853.00	 4,254.75	 1,120.00	 5,083.25
Benefit Hours Taken	81.00	550.75	198.75	703.00
 TOTAL ACCOUNTABLE STAFF HOURS	 772.00	 3,704.00	 921.25	 4,380.25
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

CITY REVENUE REPORTS 3B

City Revenue Report

	FYE 14 OCTOBER	FYE 13 OCTOBER	
Total Revenue Received (\$)	\$11,479,540	\$12,282,176	(\$802,636)
Utility Payments - Office (#)	3,645	3,914	(\$269)
Utility Payments - Office (\$)	\$476,367	\$533,066	(\$56,699)
Lockbox (#)	21,285	22,558	(1,273)
Lockbox (\$)	\$1,958,000	\$2,158,378	(\$200,378)
IVR Credit Card (#)	1,390	1,378	\$12
IVR Credit Card (\$)	\$117,607	\$122,898	(\$5,291)
Click to Gov (#)	2,807	2,316	491
Click to Gov (\$)	\$201,712	\$171,811	\$29,901
UT Credit Card Payments (#)	1,252	1,270	(18)
UT Credit Card Payments (\$)	\$124,371	\$136,656	(\$12,285)
Art Donations (#)	96	61	35
Art Donations (\$)	\$103	\$82	\$21
Bank Draft Payments (#)	7,153	6,857	296
Bank Draft Payments (\$)	\$619,590	\$651,010	(\$31,420)
Utility Deposits (#)	57	14	43
Utility Deposits (\$)	\$1,750	\$420	\$1,330
Fix Payments (#)	1	0	1
Fix Payments (\$)	\$40	\$0	\$40
Processed Return Checks (#)	46	37	9
Processed Return Checks (\$)	(\$8,731)	(\$8,033)	(\$698)
Other Revenue Transactions (#)	346	288	58
Other Revenue Received (\$)	\$7,199,466	\$7,798,735	(\$599,269)
Accounts Receivable Payments (\$)	\$307,055	\$208,817	\$98,238
Accounts Receivable - Credit Card #	4	0	4
Accounts Receivable - Credit Card \$	\$804	\$0	\$804
Municipal Court - Fines/Bonds (\$)	\$120,372	\$174,351	(\$53,979)
Municipal Court - Credit Card (#)	532	616	(84)
Municipal Court - Credit Card (\$)	\$85,935	\$89,252	(\$3,317)
Municipal Court - C2G (#)	138	0	138
Municipal Court - C2G (\$)	\$11,473	\$0	\$11,473
Building Permits Cash Report (\$)	189,508	\$161,635	\$27,873
Building Permits Credit Card (#)	156	106	50
Building Permits Credit Card (\$)	\$52,260	\$65,142	(\$12,882)
Building Permits C2G (#)	49	3	46
Building Permits C2G (\$)	\$2,756	\$75	\$2,681
Occupational License - Bldg Insp. (\$)	\$1,850	\$1,920	(\$70)
Occupational License - Bldg Insp. CC (#)	5	3	2
Occupational License - Bldg Insp. CC (\$)	\$370	\$300	\$70
Business License - City Clerk (\$)	\$1,435	\$1,895	(\$460)
Convenience Fees - All Payments (#)	5,128	4,598	530
Convenience Fees - All Payments (\$)	15,447	13,765	\$1,682
Bank Drafts Billed (#)	6,667	6,374	293
Bank Drafts Billed (\$)	576,370	564,401	\$11,969
Interdepartmental Billing (#)	155	140	15
Interdepartmental Billing (\$)	\$16,990	\$18,056	(\$1,066)
Accounts Receivable Billed (\$)	179,245	138,164	\$41,081

Budget Services Division

	FYE 14		FYE 13	
	OCTOBER	YTD	OCTOBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	160.00	720.00	160.00	720.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	160.00	720.00	160.00	720.00
Benefit Hours Taken	24.00	96.00	8.00	120.00
TOTAL ACCOUNTABLE STAFF HOURS	136.00	624.00	152.00	600.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 14		FYE 13	
	OCTOBER	YTD	OCTOBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	800.00	3,600.00	800.00	3,600.00
Total Comp Time Available	25.75	104.25	25.00	137.25
Total Overtime Hours	4.75	66.25	13.00	141.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 830.50	 3,770.50	 838.00	 3,878.25
Benefit Hours Taken	98.25	602.25	127.00	852.50
 TOTAL ACCOUNTABLE STAFF HOURS	 732.25	 3,168.25	 711.00	 3,025.75
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

DATA PROCESSING 3C

Data Processing Division

	FYE 14		FYE 13	
	OCTOBER	YTD	OCTOBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,120.00	5,128.00	1,280.00	6,240.00
Total Comp Time Available	0.00	62.00	0.50	1.00
Total Overtime Hours	28.50	71.00	14.00	87.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 1,148.50	 5,261.00	 1,294.50	 6,328.50
Benefit Hours Taken	32.00	551.75	163.25	819.50
 TOTAL ACCOUNTABLE STAFF HOURS	 1,116.50	 4,709.25	 1,131.25	 5,509.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	9.00	9.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

UTILITY

3D

Utility Division

	FYE 14		FYE 13	
	OCTOBER	YTD	OCTOBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,760.00	7,744.00	1,920.00	8,640.00
Total Comp Time Available	1.50	20.25	7.50	48.75
Total Overtime Hours	73.75	564.50	40.50	218.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,835.25	8,328.75	1,968.00	8,906.75
Benefit Hours Taken	158.00	738.50	265.25	1,796.50
TOTAL ACCOUNTABLE STAFF HOURS	1,677.25	7,590.25	1,702.75	7,110.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Office Services

	FYE 14		FYE 13	
	OCTOBER	YTD	OCTOBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	1,360.00	160.00	720.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	5.50	29.50	7.25	72.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 325.50	 1,389.50	 167.25	 792.25
Benefit Hours Taken	10.75	143.50	0.00	16.00
 TOTAL ACCOUNTABLE STAFF HOURS	 314.75	 1,246.00	 167.25	 776.25
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

Drive-up Window and Mail Payments

	FYE 14 OCTOBER	FYE 13 OCTOBER
Mail Payments - Lockbox	21,285	22,558
Mail Payments - Office	341	254
Mail Payments - Subtotal	21,626	22,812
Night Deposit	602	654
Click-to-Gov Payments	2,807	2,316
IVR Payments	1,390	1,378
Without assistance payments - Subtotal	4,799	4,348
Drive-up window & inside counter	2,702	3,006
Credit Card machine payments (swipe)	712	617
Credit Card machine payments (phone)	540	653
With assistance payments - Subtotal	3,954	4,276
Total Payments Processed - Subtotal	30,379	31,436
Bank Draft (ACH) Payments	7,153	6,857
Total Payments (Utility)	37,532	38,293
Total Convenience Fees - all Payments	5,128	4,598
Grand Total Payments	\$ 42,660	\$ 42,891

Traffic Counter at Drive-up Facility

Night Drop *	533	645
8-5 Drive-up Window Customers *	4,667	4,951
Total Traffic Counter	5,200	5,596

* These figures are included in the above Total Customer Contact Payments.

Meter Reading Division

	FYE 14		FYE 13	
	OCTOBER	YTD	OCTOBER	YTD
Number of Meters Read	39,575	150,376	42,159	148,012
New Service	1,127	6,329	1,088	6,099
Request for Termination	986	5,871	1,101	5,649
Delinquent On(s)	109	389	115	298
Delinquent Offs	250	797	226	437
Collect Deposit Tags Hung	156	285	117	447
Collect Deposit Cut Offs	84	174	169	427
Blue Tags	5	14	7	29
Number of Meters Re-read	1,310	4,436	1,282	4,915
Meters Cleaned	47	148	94	271
Customer Assists	51	186	68	221
Meters Pulled	0	2	1	2
Meters Re-set	1	2	0	0
TOTAL	43,701	169,009	46,427	166,807

Utility Division Activity Report

	FYE 14		FYE 13	
	OCTOBER	YTD	OCTOBER	YTD
STATUS REPORT				
Regular Utility Accounts Billed	39,765	158,313	39,334	155,904
New Ons	571	3,621	716	4,041
Final Accounts Billed	586	3,464	600	3,365
TOTAL METERS READ	40,922	165,398	40,650	163,310

FIRE DEPARTMENT 4

**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
October 2013**

FIRE SUPPRESSION DIVISION ACTIVITIES

Incident Response Type Summary

Type	Count	% of Incidents	
Fire	23	2.27%	
Overpressure Rupture, Explosion, Overheat - no fire	1	.09%	
Rescue & Emergency Medical Service Incidents	695	68.81%	
Hazardous Conditions (No Fire)	23	2.27%	
Service Call	83	8.21%	
Good Intent Call	104	10.29%	
False Alarm & False Call	67	6.63%	
Severe Weather & Natural Disaster	2	.19%	
Special Incident Type	1	.09	
Incomplete Reports & Reports That Have Not Imported	11	1.08%	
Total Incident Count	1010		
Total Fire Loss			\$705,805

Average Response Times

	Number of Calls	Average Time
Station #1	175	4:28
Station #2	139	4:30
Station #3	194	5:15
Station #4	107	4:34
Station #5	40	8:41
Station #6	39	6:58
Station #7	89	4:54
Station #8	71	4:30
Station #9	79	5:29

**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
October, 2013**

FIRE PREVENTION DIVISION ACTIVITIES

Inspections	175/ 138.75 staff hours
Re-Inspections	98/ 63.75 staff hours
Residential Inspections	0
Smoke Detector Batteries	19/ 17.5 staff hours
Plan/Platt Review	44/ 60.75 staff hours
Company Inspections	0
Re-Inspections	0
Total Inspections	273/ 202.25 staff hours
Request for Service (Plan review unscheduled, site inspection burn sites, special events, citizen complaints)	
Code Violation Complaints	81/ 53.75 staff hours
Training (hours)	14/ 130.75 staff hours
Fire Education Classes	24/ 173.5 staff hours
Investigations	9/29.25
Investigative Activities	24 / 42.25 staff hours
Miscellaneous/Special	

4 man IAAI Conference
 Fire Prevention Week at W. Side Wal-Mart
 Noble Elementary School E.D.I.T.H. Safety Trailer
 Little Ax Elementary School E. D. I. T. H. Safety Trailer
 JD Mc Carty Center
 Neighbor Hood Watch
 Citizens Academy

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Discipline	Comments: October / 2013
Mitigation:	
Siren Operation	100 % functional
Siren testing	Each Saturday
Preparedness:	
Incident Management Course 300	Oct 2-3, 2013
Robin Hill School Review for Safe Area	October 8, 2013
Incident Management Course 400	October 10-11, 2013
Amateur Radio Testing	October 5, 2013
Amateur Club Meeting	October 12, 2013
Little Axe School Review for Safe Areas	October 15, 2013
Norman library Weather Discussion	October 30, 2013
Response:	
Recovery:	
Cleveland County Long Term Recovery Committee and the Eastern Cleveland County Long Term Recovery Committee	Both committees are functional and continuing to process unmet needs from the 2012 wildfires and the 2013 tornadoes

HUMAN RESOURCES

5

HUMAN RESOURCES

Monthly Report

October 2013

ADMINISTRATION/LABOR RELATIONS

A. Administrative

- Held three (3) pre-disciplinary meetings – Traffic, Parks, Police
- Held one (1) fitness for duty meeting - Fire
- Participated in flex program implementation call with new health TPA
- Attended City Employee Retirement Board meeting

B. AFSCME/Non-Union Grievances (active)

C. Collective Bargaining

- Held one (1) collective bargaining session with IAFF
- Held one (1) collective bargaining session with AFSCME

D. Administrative Support

- Processed Monthly Department Report
- Compiled and distributed October 2013 City Newsletter
- Processed invoices and reconciled expense accounts
- Attended/Summarized two (2) negotiation sessions: IAFF (1); AFSCME (1)
- Drafted/Finalized changes to FYE 14 Contract for FOP
- Participated in United Way Hamburger Cook-Out event
- Started preparations for upcoming Employee Recognition Ceremony

BENEFITS

- Processed transactions for Life, Health/Dental and Supplemental Insurance Plans
- Weekly conference calls with Gallagher Benefit Services and UMR reps
- Monthly conference call with UMR Care Management
- Implementation meeting with Meritain Health
- New employee orientation: Police Cadets (11); Streets/Stormwater Maintenance Worker I (6); Fleet Administrative Technician II; Sewer Line Maintenance Worker II; Communications Officer
- Participated in twenty-five (25) employee insurance meetings (Insurance changes for January 1, 2014)
- Coordinated annual flu shots for employees
- Responded to 198 benefit inquiries

COMPENSATION

A. Personnel actions processed:

- Twenty-three (23) employees hired:
 - 6 – Public Works/Streets – Maintenance Worker I
 - 1 – Public Works/Fleet – Administrative Technician II
 - 1 – Utilities/Sewer Line Maintenance – Maintenance Worker II
 - 11 – Police/Patrol – Police Officers
 - 1 – Police/Emergency Communications – Communications Officer
 - 3 – Parks & Recreation – (2) Recreation Leader I (PPT); (1) Tennis Shop Attendant
- Eight (8) employees terminated employment:
 - 1 – Police/Patrol – Master Police Officer
 - 1 – Fire/Suppression – Firefighter
 - 6 – Parks & Recreation – (1) Maintenance Worker I; (1) Recreation Technician; (1) Golf Course Attendant; (1) Tennis Shop Attendant; (1) Parks Laborer; (1) Vector Control Officer
- One (1) employee promoted:
 - 1 – Utilities/Sanitation – Sanitation Worker II

B. Benefit Surveys

- No compensation surveys conducted this month

RECRUITMENT

Accepted applications for the following positions:

- Call Taker (PPT), Police/Emergency Communications Bureau
- Tennis Shop Attendant, Parks & Recreation, Westwood Tennis Center
- Animal Welfare Officer, Police/Animal Welfare
- Maintenance Worker II, Utilities/Sewer Line Maintenance
- Retail Marketing Coordinator, City Manager's Office
- Communications Officer, Police/Emergency Communications Bureau
- Kennel Attendant, Police/Animal Welfare
- Community Service Project Supervisor, Municipal Court
- Recreation Leader I, Parks & Recreation/Recreation
- Special Instructor I, Parks & Recreation/Recreation
- Administrative Technician II, Public Works/Fleet Management
- Sanitation Worker II, Utilities/Sanitation
- Temporary Laborer, Utilities/Water Reclamation Facility
- Recreation Technician, Parks & Recreation/Recreation
- Parking Service Officer, Police Department
- Sanitation Worker I, Utilities/Sanitation
- Maintenance Worker I, Utilities/Sewer Line Maintenance

- Administrative Technician II, Police/Criminal Investigations
- Executive Assistant to the City Manager, City Manager's Office
- Welder, Public Works/Fleet Management
- Storm Water Engineer, Public Works/Engineering
- Director of Information Technology, Information Technology Department

Recruitment & Hiring Statistics:

Contacts/Inquiries		Selection Process Elements	
In Person	450	Written Exams	1
Phone	500	Practical Testing/Assessment Center	2
Mail	270	Panel Board Interviews	7
Email	270	Promotion Board	7
Total Subscribers on E-mail Vacancy List	195	Oral Interviews	7
Total Visits to City of Norman HR website	3,800	Hiring Board	1

Hiring Statistics		Recruitment Statistics	
Pre-Employment Background Investigations	22	Advertisements Placed	11
Pre-Employment Drug Screens	7	Applications Received	177
Pre-Employment Physicals	5	Job Announcements Emailed	80
Pre-Employment OSBI	11	Job Announcements to CON Depts.	441

TRAINING & DEVELOPMENT

The Computer Training Lab was the site for Communications Officer training for the Police Department, Emergency Communications Division, New World Law Enforcement Records Management System training for the Police Department, and Fire Records Management System training for the Fire Department.

SAFETY

Safety activities during October 2013:

- Held five (5) safety meetings
- Held eight (8) Return to Work meetings

Recordable Injuries – 9

Employee	Nature of the injury	Activity	Prognosis
Finance/Accounting	Contusion to body	Walked up to door when it was being opened from the other side and caught big toe in door, knocking employee to ground hitting head and hip on sidewalk	Medical care, returned to work

Municipal Court	Strain/Sprain to shoulder and calf	Defensive Tactics Training	Medical care, returned to work
Parks & Rec/Maintenance	Strain/Sprain to shoulder	Trimming trees	Medical care, returned to work
Planning/Community Development	Strain/Sprain to ankle	Stepped down in to ditch stepping on a dirt clod	Medical care, returned to work
Police/Operations	Strain/Sprain to chest	Defensive Tactics Training	Medical care, limited duty
Police/Operations	Strain/Sprain to ankle	Physical Training (running)	Medical care, returned to work
Police/Operations	Strain /Sprain to back	Physical Training	Medical care, returned to work
Police/Parking Service	Contusion to wrist/shoulder	Failed to stop at a stop sign and collided with a citizen's vehicle	Medical Care, light duty
Utilities/Sanitation	Strain/Sprain to back	Pulling a bag of trash out of a container	Medical care, returned to work

Vehicle Collisions– 4

Division	Description of Collision	Discipline Status
Parks & Rec/Park Maintenance	Backed pickup into backhoe causing damage to fender and outrigger	Chargeable
Police/Operations	Unit was in left south bound lane, attempted to make a U-turn to apprehend a traffic violation, collided with citizen's vehicle	Chargeable
Police/Parking Service	Failed to stop at a stop sign and collided with a citizen	Chargeable
Utilities/Sanitation	While merging onto an on ramp on I-35, the citizen in front of our vehicle stopped; we collided with the citizen	Chargeable

Cumulative number of Vehicle Collisions of the indicated year to date, 2013 is YTD total.					
2013	2012	2011	2010	2009	2008
22	15	18	34	42	42

MONTHLY REPORT - LEGAL DEPARTMENT
October Report
(Submitted November 8, 2013)

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO)

UNITED STATES DISTRICT COURT

Ashton Grove, et al. v. City of Norman, CIV-10-1002 W (K)

Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K)

Reinhardt v. Hopps, et al., CIV-2011-979-D (K, B)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

Dunn v. City of Norman, CI-112007 (K, B)

Nees, et. al v. Ashton Grove. L.C., et al., CJ-2006-313 L; DF 106979 (K)

COURT OF CRIMINAL APPEALS – None pending

OTHER COURTS

MBS Surety Agency v. AT&T, Circuit Court of the City of St. Louis, Case No. 1222-CC09746

CLEVELAND COUNTY DISTRICT COURT

A. *General Lawsuits*

Armstrong v. City of Norman, CJ-2012-1638 (W)

Ashton Grove v. City of Norman, CJ-2012-262-TL (K)

This case was removed to federal court. See Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K) *supra*.

City v. Haddock, CV-2010-357 TS (S, K)

City v. IAFF, CV-2011-48 L; DF - 109447 (P, K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV 2012-748 (W)

City v. Shoun, CV-2013-485 (K)

Decker Center, LLC v. City of Norman, Case No. No. CJ-2013-424 (K, B)

Easley, Kevin v. City of Norman, CV-2012-346 L (KB)

FOP Lodge 122 v. City of Norman & Gambill, CJ-2005-112 L (K)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

These two FOP cases are dormant. They remain open until the Court issues a Show Cause Order.

FOP v. City of Norman, CV 2011-876 L

Holloway v. Harris, et al., CJ-2013-566 (K, B)

McCarver, Darius v. City of Norman, CJ-2013-128 (K, B)

Red Cliff v. Norman Utilities Authority, CJ-2013-1223 (M)

This lawsuit was filed regarding a contract payment dispute for infrastructure projects. The

City filed its answer on November 6, 2013.

Rogers v. City of Norman, CJ 2013-838 L (M)

Stawicki, et al. v. City of Norman, CJ-2011-624 (K)

Young v. City of Norman, CJ 2006-819 BH (K)

B. *Condemnation Proceedings*

Dunn v. City of Norman, CJ-2012-1097 (K)

CON v. Christopher Armstrong, CJ-2013-777W (W)

CON v. Tietz Revocable Trust & Trustees, CJ 2013-777L (W)

C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate*

Arvest v. Jessica Baker, et al., CJ 2012-696

Bank of Oklahoma v. AGLC, et al., CJ-2011-14

In the Matter of the Application of Shari Vaughn to Close the North 35 Feet of the 70 Mortgage Clearing Corporation v. Daly, et al., CJ 2013-740

U.S. Bank National Association v. Suzanne M. Hames, et al., CJ 2013-1180

This lawsuit was filed on September 16, 2013. The City filed its Answer on October 22, 2013, claiming HOME Investment Partnerships Program loan balance of \$5,400.

D. *Municipal Court Appeals*

E. *Small Claims Court*

City of Norman v. Teresa Steele, SC 2013-2913(S)

Wayne B. Kerr v. City of Norman, SC 2013-3898N (K)

F. *Board of Adjustment Appeals*

LABOR / ADMINISTRATIVE PROCEEDINGS

None.

A. *Grievance & Arbitration Proceedings (B, K)*

This office has assisted with the following grievances:

AFSCME Grievance FYE10-06 – (AFSCME - Contract Labor) Moved to arbitration, however there has been no initiation of same by the Union.

FOP Grievance FYE13 – (McKenna - Suspension without pay).

FOP Grievance FYE 13 – (Amason – Termination).

FOP Grievance FYE 14 – (FOP – Holiday Pay). This grievance concerns the compensation paid to FOP members who worked on Labor Day.

FOP Grievance FYE 14 – (Cotrone – Termination). This grievance concerns the termination of Thomas Cotrone.

IAFF Grievance FYE11 – (IAFF - Merit Increases) Arbitration was held in abeyance pending a decision in City v. IAFF, CV-2011-48 L; DF - 109447 (P, K).

IAFF Interest Arbitration FYE14 – Unresolved issues for the 2013-14 Collective Bargaining Agreement. Arbitrators have been selected by both sides. A tentative agreement has been reached and is being considered by IAFF members.

B. *Public Employees Relations Board (PERB)*

PERB Charge #00425 (FOP/IAFF v. City of Norman) - FYE05 ULP health insurance payroll deduction authorization. (Pu, K)

C. *Equal Employment Opportunity Commission (EEOC)*

D. *Oklahoma Corporation Commission*

MEDIATION PROGRAM

For the month of October, 2013, the Early Settlement Norman Mediation Program accepted 111 new cases, closed 60 cases and conducted 11 mediations.

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through October 31, 2013. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
<u>Month</u>	FYE 12	FYE 13	FYE 14	FYE 12	FYE 13	FYE 14	FYE 12	FYE 13	FYE 14
JULY	371	409	478	48	54	30	14	17	16
AUG	501	907	460	36	83	55	15	19	17
SEPT	548	467	450	97	111	40	15	15	14
OCT	567	614	497	57	75	52	12	13	16
NOV	493	404		27	26		12	14	
DEC	495	352		83	47		9	11	
JAN	582	555		36	77		15	14	
FEB	555	533		58	44		15	11	
MAR	585	673		85	68		12	14	
APR	627	587		62	73		16	16	
MAY	672			84			17		
JUNE	620			48			10		
TOTALS / YTD	6616	5501	1885	721	658	177	162	144	63

WORKERS' COMPENSATION COURT

The total number of pending cases is 37. There was two new cases filed in October 2013. Council approved one settlement on October 22, 2013, and one Court Award will be on the November 12,

2013 Council Agenda. The remaining cases are proceeding in active litigation in the Workers' Compensation Court. The current breakdown of pending Workers' Compensation cases by work area has been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE14 CASES	FYE13 CASES	FYE12 CASES	FYE11 CASES
City Clerk	Building Maintenance					1
Finance	IT	1		1		
Fire	Administration					3
Fire	Suppression	17	3	11	10	6
Parks/Rec.	Recreation					
Parks/Rec.	Park Maintenance	1	1		1	2
Police	Animal Control					
Police	Patrol	5	1	3		2
Police	Records					
Police	Administration				2	
Public Works	Street Maintenance	2	1	3		5
Public Works	Traffic Control	1			2	1
Public Works	Vehicle Maintenance					
Public Works	Stormwater	3		2		
Utilities	Line Maintenance	8	1		1	6
Utilities	Sanitation			1	1	4
Utilities	Water/WW Treatment	1				3
Utilities	HCO					
TOTALS		35	7	21	15	33

List of Pending Cases (S)

Amason, Amber v. City of Norman, WCC 2012-12306 K
(Police Patrol, Intestinal)

Andrews, Jimmy v. City of Norman, WCC 2012-00538 L
(PW MWI, Stormwater, right foot burn)

Andrews, Carla v. City of Norman, WCC 2013-03568 X
(Death Claim – Jimmy Andrews)

Awbrey, David v. City of Norman, WCC 2013-10572 Q
(Fire, Lungs/Pulmonary (Denied))

Barton, Marvin L., v. City of Norman, WCC 2012-12945 A
(Utilities, MWI Sewer Line Main., Cardiovascular)

Barton, Marvin L. v. City of Norman, WCC 2013-07113 A
(Utilities, MWI, Sewer Line Main. Binaural Hearing)

Bridgeford, Earl, v. City of Norman, WCC 2010-14361 A
(Utilities Water Treatment, Both Hands)

Burton, Rodney v. City of Norman, WCC 2010-11090 J
(Utilities, Line Maintenance, Back, Body, Depression)

Burton, Rodney v. City of Norman, WCC 2011-06594 Y
(Utilities, Line Maintenance, Head)

Burton, Rodney v. City of Norman, WCC 2011-11026 R
(Utilities, Line Maintenance, Left Shoulder, Body, Depression)

Canary, James M. v. City of Norman, WCC 2011-12030 K
(PW Traffic Control, Left Knee & Ankle)

Cecil, Gary v. City of Norman, WCC 2007-04745 A

(Firefighter, Re-injured Right Knee, Depression)

Crawford, Hugh L. v. City of Norman, WCC 2011-11738 L

(Firefighter, Suppression, Lungs)

Crawford, Hugh L. v. City of Norman, WCC 2011-11741 Q

(Firefighter, Suppression, Spine, Neck, Left Arm)

Crawley, Frank v. City of Norman, WCC 2013-04986 L

(Fire Captain, Left Shoulder)

Curtis, John v. City of Norman, WCC 2013-00527 X

(PW MWI Streets, Right leg/knee)

Deason, Grant W. v. City of Norman, WCC 2012-10668 H

(Firefighter, Spine)

Glover, Harold v. City of Norman, WCC 2010-09518 H

(Fire Captain, Back, Body, Depression)

Hamman, Kenneth v. City of Norman, WCC 2011-05712 Q

(Utilities MWI, Water Line Maintenance, Head)

Hamman, Kenneth v. City of Norman, WCC 2011-06613 L

(Utilities MWI, Water Line Maintenance, R. Shoulder)

The Court Award in this case is scheduled on the Council Agenda for November 12, 2013. If approved, this case will no longer appear on the Monthly Report.

Harris, Gregory W. v. City of Norman, WCC 2013-03951 A

(PW, SW, MWI, Right Knee)

Council approved settlement of this case on October 22, 2013. This case will no longer appear on the Monthly Report.

Hays, Garrett K. v. City of Norman, WCC 2013-04390 K

(PD, Lumbar Back)

Helm, Mark v. City of Norman, WCC 2007-07137 A

(Firefighter-Suppression, Repetitive Body Trauma, Depression)

Kent, Scott v. City of Norman, WCC 2007-07275 Y

(PW Sewer line maintenance, Hand, Depression)

Kent, Scott v. City of Norman, WCC 2007-07273

REOPEN of this case for additional PPD for change of condition to the worse.

As the City provides continued medical maintenance in this case, it is not

considered a new claim. The Court awarded an additional 14% permanent partial disability.

This case will no longer appear on the Monthly Report.

Lauderdale, Glenn v. City of Norman, WCC 2013-05128 J

(Finance, Tech Support, Left Shoulder/Arm)

Qualls, David v. City of Norman, wcc 2013-09919 X

(Fire, Bilateral Ears)

Pelfrey, Leonard Don v. City of Norman, WCC 2012-13565 J

(Firefighter, Hearing)

Pelfrey, Leonard Don v. City of Norman, WCC 2012-13572 F

(Firefighter, Left shoulder rotator)

Richmond, Eddie H. v. City of Norman, WCC 2013-08821 L

(Parks Supervisor/Parks, Left Thumb)

Robertson, Kellee v. City of Norman, WCC 2010-13896 F

(Police Patrol, Respiratory/Circulatory)

Shelton, Allen W. v. City of Norman, WCC 2010-09832 A

(PW Street Maintenance, Reinjury of Left Knee)

Simpson, Jason v. City of Norman, WCC 2013-05574 J

(Police, MPO Officer, Back/Neck/Head)

Smith, Joseph B. v. City of Norman, WCC 2010-03196 F

(Firefighter, Back)

Starkey, W. Brian v. City of Norman, WCC 2012-09890 L

(Firefighter, Left Shoulder)

Suchy, Tim v. City of Norman, WCC 2013-11624 J

(Fire, Lungs)

Wansick, Brandon v. City of Norman, WCC 2013-11070 A

(Master Policar Office, Police Department, Back, hips, legs, left knee)

Younts, Jerry v. City of Norman, WCC 2013-07227 X

(PW/SM/HEO, Lumbar Back)

SPECIAL CLAIMS

The following is a breakdown of the Special Claims activity through October 31, 2013.

<u>DEPARTMENT</u>	<u>FYE 14 Month</u>	<u>FYE 14 To Date</u>	<u>FYE 13</u>	<u>FYE 12</u>	<u>FYE11</u>
Animal Control				2	
City Clerk					
Code Enforcement					
PW-Engineering		2	2		1
Finance (meter covers)					1
Fire			1	2	2
Fleet					
Human Resources		1			
Legal				1	
Utilities-Sewer & Line Maintenance		4	11	4	21
Parks			2	3	1
Planning					
Police	2	4	9	7	4
Public Works-Traffic		4	4	11	
Road & Channel					
Utilities-Sanitation	2	3	7		1
Streets		2	7	4	7
Utilities		9	3	24	3
Utilities-Waste Water (runoff water)					
Other					7
TOTAL CLAIMS	4	29	46	58	48

<u>CURRENT CLAIM STATUS</u>	<u>FYE 14 To Date</u>	<u>FYE 13</u>	<u>FYE 12</u>	<u>FYE 11</u>
Claims Filed	29	46	58	48

Claims Open and Under Consideration	14	7	2	1
Claims Not Accepted Under Statute/Other	1	0	0	8
Claims Paid Administratively	7	12	22	14
Claims Paid Through Council Approval	0	10	12	5
Claims Resulting in a Lawsuit for FY13	0	1	1	0
Claims Barred by Statute (No Further Action Allowed)	0	7	20	18
Claims in Denied Status (Still Subject to Lawsuit)	7	9	1	1

UNIVERSITY NORTH PARK TIF

Council approved a contract with CGC for Legacy Park construction in January. Construction on the Park is ongoing and is expected to be completed next Summer. Staff continues to work closely with NEDC to finalize the purchase of an additional 30 acres in University North Park for economic development.

MUNICIPAL COURT 7

**MUNICIPAL COURT
MONTHLY REPORT
OCTOBER - FY '14**

CASES FILED

	<u>OCTOBER</u>	<u>FY14</u>	<u>Y-T-D</u>	<u>OCTOBER</u>	<u>FY13</u>	<u>Y-T-D</u>
Traffic	1,012		4,435	1,316		5,703
Non-Traffic	417		1,472	464		1,513
SUB TOTAL	1,429		5,907	1,780		7,216
Parking	1,175		3,756	1,106		3,023
GRAND TOTAL	2,604		9,663	2,886		10,239

CASES DISPOSED

	<u>OCTOBER</u>	<u>FY14</u>	<u>Y-T-D</u>	<u>OCTOBER</u>	<u>FY13</u>	<u>Y-T-D</u>
Traffic	1,008		4,261	1,300		5,644
Non-Traffic	306		1,279	422		1,458
SUB TOTAL	1,314		5,540	1,722		7,102
Parking	871		2,993	802		2,101
GRAND TOTAL	2,185		8,533	2,524		9,203

REVENUE

	<u>OCTOBER</u>	<u>FY14</u>	<u>Y-T-D</u>	<u>OCTOBER</u>	<u>FY13</u>	<u>Y-T-D</u>
Traffic	109,287		421,860	134,844		517,611
Non-Traffic	37,277		185,034	59,650		221,165
SUB TOTAL	146,564		606,894	194,494		738,776
Parking	25,840		76,060	23,015		59,109
GRAND TOTAL	172,404		682,954	217,509		797,885

Juvenile Community Service Program

In October, 2013, juveniles provided 114 hours of community service worked through our Juvenile Community Service Program to various local, non-profit agencies. Of these hours, 84 hours valued at \$609.00, if paid at minimum wage, were devoted to City of Norman parks and other projects.

**OCTOBER 2013
PARK PLANNING DIVISION
MONTHLY REPORT**

Park Planning Activities for the month included:

Legacy Trail South Extension:

Staff worked with the contractor and the resident engineer for the project to finish the majority of the project. The final concrete work was completed this month and sod was installed along the area after final grading was completed. Also, the pedestrian lighting was installed along the route—along with the final striping and sign installations as per the project plans. Final tree planting will be completed this fall.

Westwood Tennis:

Staff has been working with the contractor hired to re-grade and install concrete walks and a pair of drain inlets around the south and west ends of the upper courts at the facility to divert surface runoff from washing dirt and debris onto the courts. Once that work was completed, the contractor selected to repair, resurface and re-stripe all of the tennis courts began their work. That project has proceeded as weather has permitted; and will finish in early November.

Crestland Park:

Staff attended a neighborhood picnic to discuss future plans for the park. The input from that meeting was compiled onto a survey form that was distributed to the local HOA mailing list to confirm the priority of the things that were discussed for future park development. Once the survey feedback is received, staff will proceed with those park development projects at Crestland, as funding permits. Part of the park development has already begun, as staff marked areas in need of tree thinning, trimming and underbrush clearing for a contractor who was hired to make the trail in the park more visible from the road. All projects in this park are being funded through the park land development and fee-in-lieu of land payments made by the developers in the neighborhood over the years.

Frances Cate Park:

Staff monitored the contractor hired to remove the old chain link fence along the southern end of the park. Only that portion of the fence along the baselines of the backstop in the middle of the park was replaced with new material. The remainder of the southern end of the park will be left open, in an effort to clean-up the area and make the park more accessible to the neighborhood south and west of the park.

John Saxon Community Park:

We have requested quotes to clear debris along the creek and to limb-up the trees along the cross country trail being constructed at Saxon Community Park. The contractor hired to install the running surface on the trail has been receiving material at the site and will begin installation of that project later this month as weather permits. Once the trail is finished, the entry road and first phase of parking will be constructed. The second phase of the project will be let for bid this winter, which will add additional parking and a separate fitness/walking trail in the southeast part of the park.

Andrews Park:

The contractor hired to install the electric service that will be used to operate the outdoor ice rink completed their work this month. Park Maintenance staff also worked in the area to install a new water line. The basketball courts will be closed in November so that the rink can be installed. The rink will be open for skating after the Thanksgiving holiday.

Staff is also working to prepare plans for the Andrews Park shelter project. The new shelter will match the stone and timber construction of the shelter recently completed at Rotary Park. The Norman Assistance League has agreed to contribute \$50,000 toward the project as part of their 40th year celebration. We plan to bid the project this fall and complete construction in the spring so that the shelter can be used as a part of the May Fair event which is put on by the Assistance League.

Welcome To Norman Sign:

The Welcome to Norman sign that is located at Main Street and I35 was damaged beyond repair by a vehicle accident on the 26th. Park Maintenance crews removed the damaged pieces of the sign. The local stone mason who produced the sign has been contacted to estimate a replacement cost and timetable.

**OCTOBER 2013
RECREATION DIVISION
MONTHLY REPORT**

Senior Citizens Center: There were two rentals at the facility this month with 460 people participating. There were 941 seniors participating in activities at the center this month which included Cardio Plus, Western Line Dance, Bridge, Friday Writers, Ceramics, Dominoes and Zumba. There were 525 seniors who participated in the Congregate Meal Site this month. The center hosted a Halloween Party and the monthly birthday party this month. They also hosted a flu clinic on October 30th.

Little Axe Community Center: There were three facility rentals with 90 in attendance. The Pioneer Library Service Statistics Report stated there were 138 units of service provided through the Information Station. The Head Start program is still accepting applications and currently has 10 children enrolled. The food distribution for the month of October resulted in 486 individuals being served. The Zumba class met on Tuesdays and Thursdays. The center food closet was the recipient of peanut butter and tuna from the annual CROP walk held in Norman.

12th Avenue Recreation Center: There were five rentals at the center this month with 628 in attendance. Open Gym continues at the center on Monday - Friday afternoons from 1:00 - 2:30 PM and Monday evening from 7:00 - 8:00 PM. There were 560 participants in Open Gym this month. The center hosted the 10th annual Mummy and Son Masquerade Ball with 425 in attendance. The after school program continues with 28 children participating in the program from Eisenhower Elementary School.

Irving Recreation Center: There were 2 rentals at the facility this month with 50 in attendance. There are 15 children enrolled in the Tippi Toes Dance class. There were 32 campers enrolled in the Fall Break Camp from October 9th to 11th. Children participated in indoor and outdoor games, arts/crafts and sports and recreational activities. The center hosted their 2nd annual Flashlight Candy Scramble on October 30th. There were roughly 70 children in attendance and over 2000 pieces of candy was passed out. The after school program continues at the center with children from Washington, Reagan and Kennedy Elementary Schools.

Whittier Recreation Center: This month there were 154 citizens who participated in the open gym sessions at the center. Junior Jammer began this month at Whittier, Irving and Harvest Church. The league which has over 500 participants on 67 teams will play over 300 games and will run through December. The after school program averages 26 children per day. The program is offered to children at Jackson, Truman and Truman Primary elementary schools. Whittier Middle School uses the facility daily for their gym classes.

FACILITY ATTENDANCE:

	MONTH	YEAR TO DATE
Senior Citizens Center (includes congregate meals)	2,006	7,793
Little Axe Community Center	1,207	4,955
12th Avenue Recreation Center	3,691	9,512
Irving Recreation Center	2,058	4,518
Whittier Recreation Center	2,992	22,944
Reaves Center	300	1,200
Tennis Center	2,754	17,096

OCTOBER 2013 PARK MAINTENANCE DIVISION

Park Maintenance crews performed routine maintenance including trash removal, mowing, trimming, flower bed and median maintenance, tree watering and restroom cleaning. Ballfield maintenance was done at Griffin Park for the Fall Baseball/Softball games which ended this month. Crews began preparing Christmas decorations for hanging in early November.

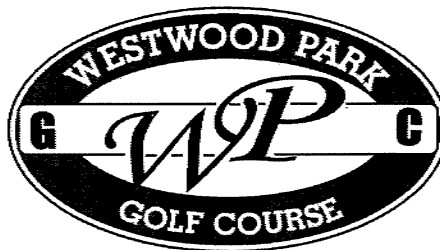
SAFETY REPORT	FYE-14MTD	FYE-14YTD		FYE-13MTD	FYE-13YTD
On-The-Job Injuries	1	2		2	7
Vehicle Accidents	1	3		2	2
Employee responsible	1	3		1	1
ROUTINE ACTIVITIES	Total Man Hours MONTH-TO-DATE	YEAR-TO-DATE		Total Man Hours MONTH-TO-DATE	YEAR-TO-DATE
Mowing	242.00	1508.75		121.25	562.75
Trim Mowing	839.00	5251.00		614.00	3519.00
Chemical Spraying	16.00	263.50		83.00	400.00
Fertilization	0.00	0.00		8.00	8.00
Tree Planting	0.00	8.00		0.00	25.50
Tree & Stump Removal	61.00	251.00		223.50	921.00
Tree Trimming/Limb Pick-Up	203.50	656.00		172.50	308.75
Restroom/Trash Maintenance	298.00	1353.00		399.50	1426.00
Play Equipment Maintenance	106.00	339.50		76.50	619.00
Sprinkler Maintenance	142.00	378.00		270.50	1509.25
Watering	8.00	38.00		33.50	466.50
Grounds/Building Maintenance	41.50	183.00		38.00	59.00
Painting	0.00	0.00		5.50	5.50
Planning Design	0.00	0.00		19.00	19.00
Park Development	4.50	41.50		0.00	14.00
Special Projects	236.50	630.00		811.75	2053.25
Nursery Maintenance	0.00	24.00		0.00	0.00
Flower/Shrub Bed Maintenance	101.50	354.00		74.00	255.00
Seeding/Sodding	0.00	0.00		0.00	0.00
Ballfield Maintenance/Marking	0.00	37.00		21.00	21.00
Fence Repairs	0.00	0.00		0.00	40.00
Equipment Repairs/Maintenance	195.25	937.00		184.25	772.50
Material Pick-Up	20.75	78.50		14.00	39.00
Miscellaneous	215.00	596.00		317.50	628.50
Shop Time	122.00	185.00		28.00	105.00
Snow/Ice Removal	0.00	0.00		0.00	0.00
Christmas Lights	57.00	57.00		48.00	48.00
Close to Home Fishing	0.00	0.00		0.00	0.00
Forestry	0.00	0.00		0.00	2.00
Graffiti Clean-Up	2.00	2.00		1.00	2.00

OCTOBER 2013
COMMUNITY SERVICE PROGRAM
MONTHLY REPORT

This program provides offenders opportunities to complete their court ordered community service hours in a supervised environment.

	Municipal Court				Outside Agency				Total			
	Clients		Hours		Clients		Hours		Clients		Hours	
	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D
Animal Control	1	5	28.00	232.00	3	5	88.00	121.00	4	10	116.00	353.00
Building Maintenance												
City Clerk												
City Controller												
Compost Facility												
Code Enforcement												
Fleet Management												
Finance												
Firehouse Art Center												
Legal												
Municipal Court												
Park Maintenance												
Personnel												
Police												
Recreation												
Sanitation												
Sewer & Water												
Westwood Golf												
Westwood Pool												
Print Shop												
Public Works												
Payroll												
Engineering												
Hourly Wage Value			\$7.25				\$7.25				\$7.25	
Value of hours Month			\$203.00				\$638.00				\$841.00	
Value of hours Y-T-D			\$1,682.00				\$877.25				\$2,559.25	

*clients and hours are counted in month in which total service hours are completed



OCTOBER 2013

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	OCTOBER FY'14	OCTOBER FY'13
Regular Green Fees	632	643
Senior Green Fees	265	323
Junior Fees	65	108
School Fees (high school golf team players)	0	0
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	313	282
Employee Comp Rounds	192	271
Golf Passport Rounds	0	0
9-Hole Green Fee	147	118
2:00 Fees	95	163
4:00 Fees	151	208
6:00 Fees	23	12
PGA Comp Rounds	11	3
*Rainchecks	9	18
Misc Promo Fees (birthday fees, players cards, OU student fees, Military, player pass)	674	608
Green Fee Adjustments (fee difference on rainchecks)	4	13
Total Rounds (*not included in total round count)	2572	2752
% change from FY '13	-6.54%	
Range Tokens	2264	2428
% change from FY '13	-6.75%	
18 - Hole Carts	97	123
9 - Hole Carts	53	59
1/2 / 18 - Hole Carts	1120	1110
1/2 / 9 - Hole Carts	206	204
Total Carts	1476	1496
% change from FY '13	-1.34%	
18 - Hole Trail Fees	1	1
9 - Hole Trail Fees	3	1
18 - Hole Senior Trail Fees	6	2
9 - Hole Senior Trail Fees	0	2
Total Trail Fees	10	6
% change from FY '13	66.67%	
TOTAL REVENUE	\$73,479.22	\$71,921.29
% change from FY '13	2.17%	

**OCTOBER 2013
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT**

SAFETY REPORT	FY 2014	FY 2014	FY 2013	FY 2013
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

FINANCIAL INFORMATION

	FY 2014	FY 2014	FY 2013	FY 2013
	MTD	YTD	MTD	YTD
Green Fees	\$41,240.53	\$228,180.90	\$39,076.26	\$217,355.59
Driving Range	\$7,706.39	\$45,830.41	\$7,401.30	\$42,199.22
Cart Rental	\$23,593.70	\$134,680.19	\$23,092.21	\$121,439.41
Restaurant	\$902.50	\$5,192.87	\$0.00	\$2,791.68
Insufficient Check Charge	\$0.00	\$0.00	\$0.00	\$100.00
Interest Earnings	\$36.10	-\$4,081.55	\$2,351.52	\$2,475.20
Golf Cart Advertisement	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL INCOME	\$73,479.22	\$409,802.82	\$71,921.29	\$386,361.10
Expenditures	\$85,191.18	\$395,264.79	\$75,109.02	\$356,025.39
Income vs Expenditures	(\$11,711.96)	\$14,538.03	(\$3,187.73)	\$30,335.71
Rounds of Golf	2572	14378	2752	13940

Irrigation maintenance and repair were very active this month. Hand watering of greens was needed through the first half of the month. Many minor irrigation repairs were made. A power outage repair was responsible for damage done to the irrigation pump station as well as an air conditioner on the roof of the clubhouse. OG&E has conceded some responsibility and will help with expenses once all the repairs are made.

Routine October maintenance practices include:

Daily greens mowing, cup changing (putting green hole relocation), and sand trap raking. Weekly we mow tees, fairways and aprons. Roughs and buffer zones around water features as well as peripheral areas are mowed as needed. By months end these frequencies change as weather cools. A few dead trees have been removed. Part circle sprinkler heads at greens are turned to water greens. Winterizing procedures have been initiated. Plastic cart retention fences were examined, repaired and realigned.

October is an active month for agronomic practices. Greens were fertilized twice. An application of fungicide and insecticide was applied to the greens. Other cool season grasses were fertilized once. Many fescue plots were reseeded. A pre-emergent herbicide was applied to all greens, tees, and collars. Fertilization of the greens will continue into November. Ryegrass tees that were overseeded in September are being grown in. An application of gypsum was applied to all greens in order to deal with unwanted salts. Post emerge herbicide is applied where needed. Weed pressure is very strong this year and treatments will be more numerous than "normal".

22 new golf cars have been ordered. Bumpers were removed from the trade-ins, will be cleaned straightened and installed on the new cars. Assistance was provided to the restaurant to help the vendor. A hole was sawed through the concrete floor. City staff replaced the drain and repoured the floor. Other minor repairs were performed. The drainage basin in the greens trap at #17 green was removed, cleaned and replaced. The rest of the basins will be serviced as time allows. Concrete basins are being poured by staff in order to replace existing plastic pipe drains. The older drains are becoming increasingly harder to keep up. Installing the new basins will be started this winter. The fans at #14 green have been removed for the season. A pile of dirt excavated for concrete work at the tennis courts has been obtained, moved and stored for future projects.

OCTOBER 2013
WESTWOOD POOL
MONTHLY REPORT

Westwood Pool closed for the season August 18th.

FINANCIAL INFORMATION

	FY2014 MTD	FY2014 YTD	FY2013 MTD	FY2013 YTD
Admission Fees	\$135.00	\$41,150.90	381.00	\$50,658.25
Waterslide Fees	\$0.00	\$8,568.50	38.00	\$12,052.00
Swim Lesson Fees	\$0.00	\$5,960.50	0.00	\$4,578.00
Pool/Slide Rental	\$0.00	\$6,200.00	0.00	\$10,800.00
Locker Fees	\$0.00	\$41.00	0.00	\$19.50
Concessions	\$0.00	\$2,580.00	0.00	\$2,580.00
TOTAL INCOME	\$135.00	\$64,500.90	419.00	\$80,687.75
Expenditures	\$1,416.50	\$114,277.32	1,438.35	\$108,980.59
Income verses Expenditures	(\$1,281.50)	(\$49,776.42)	(1,019.35)	(\$28,292.84)

ATTENDANCE INFORMATION

	FY 2013 Month to Date	FY 2013 Season to Date (May-Aug 13)	FY 2012 Month to Date	FY 2012 Season to Date (May-Aug 12)
a. swim tags	0	4827	0	5246
b. pool admission	0	13680	0	15749
c. slide admission- (not inc. in total)	0	7589	0	9341
d. group admission	0	3108	0	2764
e. noon admission	0	56	0	89
f. evening admission	0	2118	0	2778
g. evening tags	0	994	0	1732
TOTAL ATTENDANCE	0	24783	0	28358

PLANNING AND COMMUNITY DEVELOPMENT 9

PLANNING DEPARTMENT ACTIVITY October 2013

ADMINISTRATIVE DIVISION

Greenbelt Commission

There were no Greenbelt Enhancement Statements submitted for the October 22, 2013 meeting. The next meeting is scheduled on November 18, 2013.

Miscellaneous

	2012 Oct	Nov	Dec	2013 Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct
Walk-Ins	75	72	70	72	97	96	99	63	65	63	47	80	67
Email Contacts	325	287	260	264	238	291	290	324	360	291	297	301	273
Lot Line Adjustments	2	3	4	4	4	3	0	1	2	0	2	4	3
Landscape Maint. & Replacement Bonds	2	1	4	6	4	3	2	1	0	5	7	2	1
Board of Adjustment Variance Appl.	2	2	0	3	4	1	1	0	0	1	5	1	0
Legal Notices Sent	50	19	0	96	107	13	16	0	0	40	115	35	0
Planning Commission Applications Rec'd	4	5	2	2	2	3	3	9	3	1	4	5	4
Legal Notices Sent	36	36	20	20	45	59	18	229	56	34	103	227	43
Pre-Development Meeting Appl. Rec'd	5	2	2	2	2	2	6	2	4	2	4	3	0
Notices Sent	203	31	281	27	43	44	276	142	296	97	191	116	0

CURRENT PLANNING DIVISION

Planning Commission – number of applications received

	2012 Nov	Dec	2013 Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct
Ordinance Amendments	1		2	3						1		
NORMAN 2025 Land Use Plan Amendments	1		1		2		4	2		1		1
Rezoning Requests	2		1	2	3	1	5	2	1	1		3
Utility Easement/Road Closures	2	2	2			2	2	1	1	2		
Preliminary Plats	2		1	1	4		3			3		1
Final Plats	3	3	1	3	7	4	--	--	--	--	--	--
Rural Certificates of Survey	1	1			1		2					
Short Form Plats	1					1						
Site Plan Amendments												
Certificate of Plat Correction												

During October, no applications for Pre-Development were received.

During October, submittals for the November 14, 2013 Planning Commission meeting included one project which included a NORMAN 2025 Land Use and Transportation Plan amendment, rezoning of a parcel to PUD for multi-family (student) housing,

rezoning of an adjacent parcel to C-2 for a grocery store, rezoning of the remainder of the property to C-1 for a possible restaurant or other retail space, and preliminary plat.

The Planning Commission met in Regular Session on October 10 and approved one project which included a PUD amendment and preliminary plat; one rezoning and special use for a mixed building; one project which included a NORMAN 2025 amendment, rezoning to PUD for multi-family (student) housing, utility easement closures, and preliminary plat; and one project which included a NORMAN 2025 amendment and rezoning to R-2. One set of minutes was prepared for the Planning Commission Regular Meeting.

During the month of October, thirty-two commercial building applications were submitted for review. Of those applications submitted, Current Planning Staff reviewed and approved sixteen.

Board of Adjustment

The Board of Adjustment did not meet during October because no applications were received. The next meeting is scheduled for December 11, 2013.

GEOGRAPHICAL INFORMATION SYSTEM (GIS) DIVISION

GIS deployed the external mapping website in October. The site can be accessed at maps.normanok.gov. Staff will continue to add additional features to the site over the coming months. It currently contains similar content to the previous mapping site. The preliminary 2013 aerial photos are available on the site. Staff took delivery of the 2013 aerial photography in October. The photos are still under review. Development of internal web services to allow users to access GIS data continued in October. Staff is assisting internal users migrate internal users to the web services.

In addition to the daily activities of updating the GIS database layers, which include zoning, parcels, and utilities, GIS staff filled 62 requests for service that resulted in the production of 120 mapping products and reports. The GIS division did work for 9 of the City's Departments during the month of October, as well as providing information for and staffing of City Council and Planning Commission meetings.

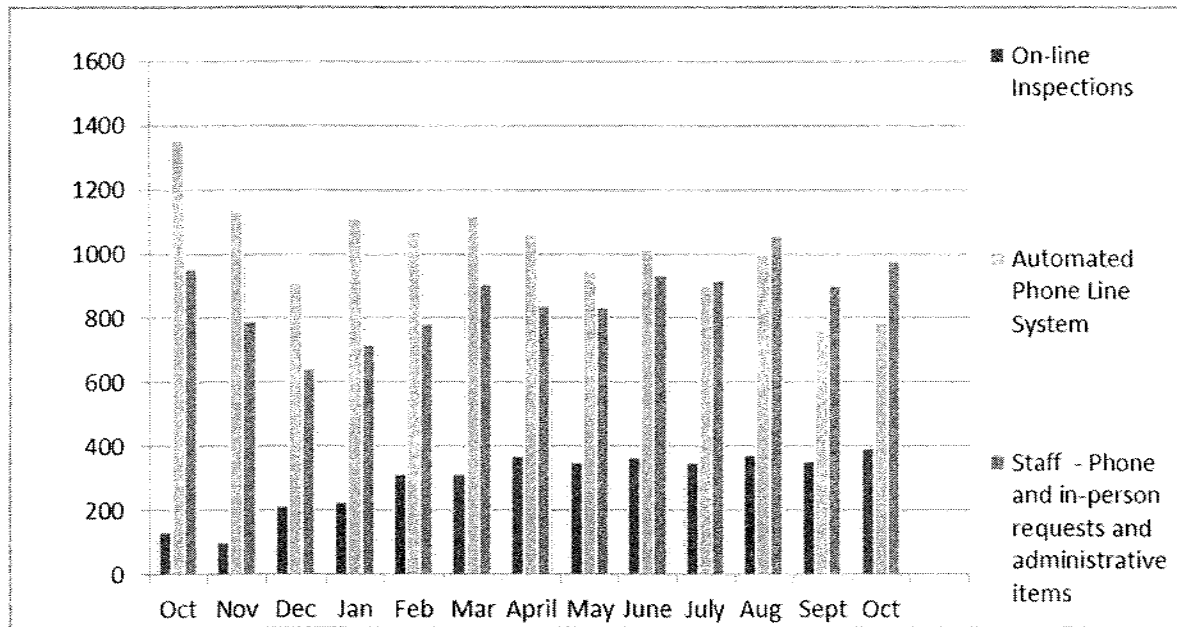
DEVELOPMENT SERVICES 9B

DEVELOPMENT SERVICES DIVISION

On-line Inspection Services

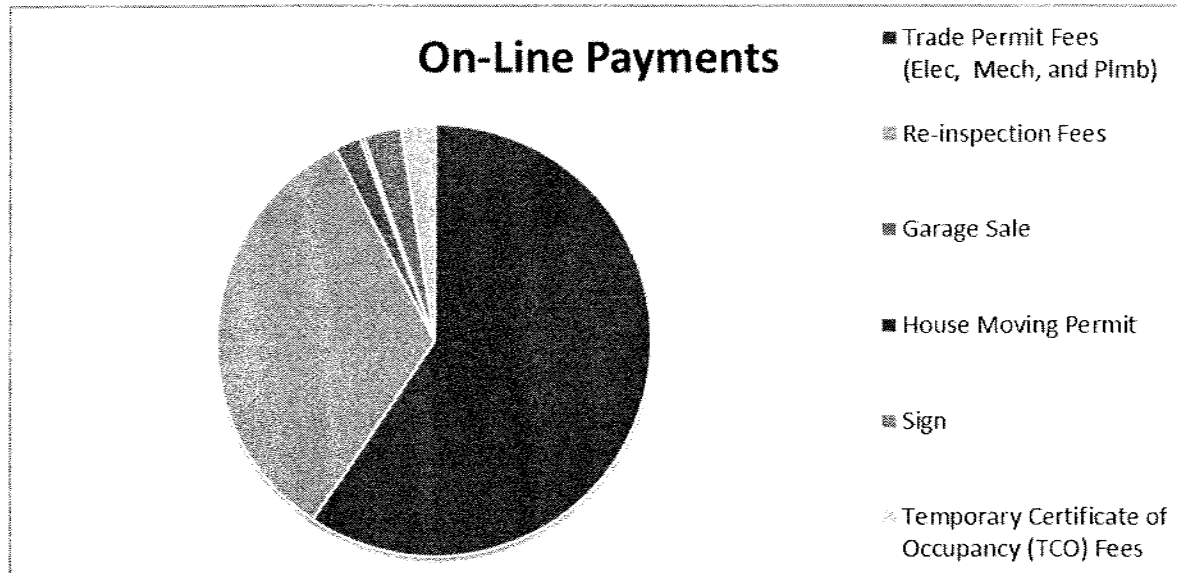
Inspection Requests

Since its implementation on September 5, 2012, 3,915 inspection requests have been made on-line; this includes 396 inspection requests in October, 2013. The graph below indicates the inspection requests received on-line, through the automated phone line system and the permit staff. The staff also schedules inspections for administrative items that are included in the report.



On-line Payments

To date 354 payments have been made on-line totaling \$18,189.00. This includes 50 payments in October, 2013 totaling \$2,658.00.



Mobile Field Inspection

The Building Inspectors received training on the Mobile Field Inspection (MFI) System from Selectron Technologies Inc. trainer Ryan Reams from Portland, Oregon on March 28, 2013. On June 1, 2013 the Mobile Field Inspection Module went "live" for all inspections.

The Mobile Field Inspection System works in conjunction with SunGard Public Sector, Building Permits (BP) database allowing near "real time" inspection result entry by the Building Inspectors therefore allowing the Building Contractor's, Trade Contractor's and others with an active permit the opportunity to obtain inspection results almost immediately. The inspection results may be viewed on-line or through the Automated Phone Line System.

The Building Inspectors have been equipped with laptops and printers for use in the field. Additionally, laptop mounts have been installed in the Inspector's vehicles assisting them with data entry and ensuring safety by keeping the laptops secure. The printers allow the Inspectors to print the "Inspection Record" on-site upon completion of the inspection.

1,551 inspection results were entered using the Mobile Field Inspection (MFI) System in October. These inspection results were available on-line and through the Automated Phone Line System almost immediately as the inspections were conducted throughout the workday beginning as early as 8:15AM. Inspection Records were printed on-site as needed; 3 photos of specific inspection conditions were taken and attached to the permanent inspection record using the MFI technology in the field.

	October 1-4	October 7-11	October 14-18	October 21-25	October 28-31
MFI Inspection Results	301	380	308	316	246
Photo Attachments	0	3	0	0	0

Storm Shelter Permits

One hundred seventy-seven storm shelter permits were issued in October. Thirty-eight storm shelter permits were issued in October of 2012. In an effort to provide the best customer service to homeowners, staff is scheduling and coordinating the storm shelter inspections, particularly the storm shelters inside the garage that require the homeowner to be on-site for the inspection.

October 1-4	October 7-11	October 14-18	October 21-25	October 28-31
29	41	43	35	29

Building Code Adoption

The adoption of the 2009 International Building Code (IBC) is scheduled for second reading at the Norman City Council Meeting on November 12, 2013. Additional codes scheduled for adoption include the 2009 editions of the International Fire Code (IFC), International Existing Building Code (IEBC), International Fuel Gas Code (IFGC), International Mechanical Code (IMC), International Plumbing Code (IPC), and the 2011 National Electric Code (NEC).

Construction Activity

The value of all construction activity permitted in OCTOBER of 2013 totaled \$21,587,068, higher than \$10,969,334 for the same month last year. A total of 284 permits were issued in OCTOBER of 2013 compared to 130 in OCTOBER of 2012. The higher value and higher permit number in OCTOBER 2013 are due to increased activity in all categories of construction as compared to the same types in OCTOBER 2012.

Total new residential permitting activity in OCTOBER 2013 was 44 permits valued at \$10,609,796 compared to 37 permits valued at \$7,869,657 in OCTOBER 2012. New single-family detached residential construction in OCTOBER 2013 represented all 42 new homes with an average value of \$246,900, compared with 37 new homes in OCTOBER 2012 with an average value of \$212,693. There were no single family attached permits issued OCTOBER of either year. There were no new mobile homes permits issued OCTOBER of either year. There were 2 new duplexes valued at \$240,000 permitted in OCTOBER 2013 compared to none in OCTOBER 2012. There were no new multi-family permits in OCTOBER 2013 or in OCTOBER 2012.

Residential addition/alterations, storm shelters, swimming pools, storage buildings and other miscellaneous residential permits in OCTOBER 2013 numbered 211 and were valued at \$1,431,847 compared to 77 permits valued at \$905,227 for OCTOBER 2012. The average value in OCTOBER 2013 was \$6,786 compared to \$11,756 in OCTOBER 2012. The total number of permits was higher in OCTOBER 2013 because of a significantly higher number of storm shelters. There were 177 storm shelters permitted in OCTOBER 2013 valued at \$583,939 compared to only 38 permitted in OCTOBER 2012 valued at \$117,065. The value is also higher in OCTOBER 2013 because the value of storage buildings in OCTOBER 2013 was \$297,238 in comparison to \$68,950 in OCTOBER 2012.

New commercial construction permits in OCTOBER of 2013 totaled 12 with a value of \$5,572,000 compared to 9 permits valued at \$1,848,450 for OCTOBER 2012. The primary reason for the increase in value is due to Covenant Development shell building valued at \$3,500,000.

Commercial Addition/Alteration permits in OCTOBER of 2013 totaled 17 with a value of \$3,973,425 compared to 7 permits valued at \$346,000 for OCTOBER 2012. The average value in OCTOBER 2013 was \$233,731 compared to \$49,429 in OCTOBER 2012. The difference in number of permits is due to an increase in smaller projects in OCTOBER 2013. The higher value in OCTOBER 2013 is primarily due to the Animal Shelter project valued at \$2,800,000 and 4 other large projects with a total value of \$650,000.

OCTOBER 2013 CONSTRUCTION REPORT**Construction Activity Summary for October 2013**

Permit Type	No. of Permits	No. of Units	Const. Value	Average Value
New Residential (sing fam, mob homes, dupl)	44	44	\$ 10,609,796	\$ 241,132
New Multi-Family	0	0	\$ -	\$ -
New Non-Residential	12	N/A	\$ 5,572,000	\$ 464,333
Add/Alter Residential (All)	211	N/A	\$ 1,431,847	\$ 6,786
Add/Alter Non-Residential	17	N/A	\$ 3,973,425	\$ 233,731
Total Construction Permits/Value	284	44	\$ 21,587,068	

Detailed Permit Activity	Calendar Year 2013		Calendar Year 2012		2012
Residential Activity	October	YTD	October	YTD	Total Year
Single Family Permits	42	360	37	351	414
Total Construction Value	\$ 10,369,796	\$ 77,386,919	\$ 7,869,657	\$ 58,662,011	\$ 74,416,561
Avg Construction Value	\$ 246,900	\$ 214,964	\$ 212,693	\$ 167,128	\$ 179,750
Single Family Attached Permits	0	0	0	0	0
Total Construction Value	\$ -	\$ -	\$ -	\$ -	\$ -
Avg Construction Value	\$ -	\$ -	\$ -	\$ -	\$ -
New Mobile Home Permits	0	4	0	7	10
Total Construction Value	\$ -	\$ 215,900	\$ -	\$ 336,500	\$ 394,639
Duplex Permits	2	16	0	8	10
Number of Units	2	16	0	8	10
Total Construction Value	\$ 240,000	\$ 1,906,435	\$ -	\$ 770,000	\$ 910,000
Avg Construction Value per Unit	\$ 120,000	\$ 119,152	\$ -	\$ 96,250	\$ 91,000
Multi-Family Permits	0	1	0	45	59
Number of Units	0	4	0	700	930
Total Construction Value	\$ -	\$ 200,000	\$ -	\$ 25,475,736	\$ 35,469,387
Avg Construction Value per Unit	\$ -	\$ 50,000	\$ -	\$ 36,394	\$ 38,139
New Residential Units	44	384	37	1066	1364
New Residential Value	\$ 10,609,796	\$ 79,709,254	\$ 7,869,657	\$ 85,244,247	\$ 111,190,587
Residential Demo Permits	2	42	6	32	36
Residential Demo Units	-2	-35	-6	-23	-25
Net Residential Units	42	349	31	1043	1339
Addition/Alteration Permits**	15	177	14	172	214
Other Permits***	196	1595	63	63	835
Total Construction Value****	\$ 1,431,847	\$ 20,655,330	\$ 905,227	\$ 13,310,458	\$ 16,276,181
Avg Construction Value	\$ 6,786	\$ 11,657	\$ 11,756	\$ 56,640	\$ 15,516
Residential Permits	255	2153	114	646	1542
Residential Value	\$ 12,041,643	\$ 100,364,584	\$ 8,774,884	\$ 98,554,705	\$ 127,466,768
Commercial Activity					
Commercial Permits	12	76	9	88	99
Total Construction Value	\$ 5,572,000	\$ 51,242,025	\$ 1,848,450	\$ 52,141,662	\$ 61,707,892
Avg Construction Value	\$ 464,333	\$ 674,237	\$ 205,383	\$ 592,518.89	\$ 623,312
Addition/Alteration Permits	17	114	7	119	135
Total Construction Value	\$ 3,973,425	\$ 25,354,477	\$ 346,000	\$ 17,363,991	\$ 23,805,491
Avg Construction Value	\$ 233,731	\$ 222,408	\$ 49,429	\$ 145,916	\$ 176,337
Non-Residential Value	9,545,425	76,596,502	2,194,450	69,505,653	85,513,383
Non-Residential Permits	29	190	16	207	234
Total Construction Value	\$ 21,587,068	\$ 176,961,086	\$ 10,969,334	\$ 168,060,358	\$ 212,980,151
Total Construction Permits	284	2343	130	853	1776
Other Permits					
Electrical Permits	107	1106	113	1150	1327
Heat/Air/Refrigeration Permits	123	1314	116	1328	1587
Plumbing & Gas Permits	136	1269	199	1435	1658
Foundation Permits	1	31	0	9	11
Temp Tents/Construction Trailers	7	29	0	30	34
Demo Permits (Residential)	2	42	6	31	35
Demo Permits (Commercial)	1	13	3	20	23
House Moving Permits	5	42	3	35	41
Sign Permits	23	276	19	215	254
Water Well Permits	6	30	1	27	33
Garage Sale Permits	253	1942	208	1959	2136
Swimming Pool Permits	3	60	2	51	60
Storage Building Permits	9	100	9	103	121
Carports	0	11	3	10	12
Storm Shelter Permits	177	1339	38	486	532
Residential Paving	7	85	11	96	110
Additional Division Activity					
Miscellaneous/PODS/ROLOFS	5	89	13	124	150
Lot Line Adjustments	2	17	3	14	18
Certificates of Occupancy	220	1455	90	1006	1221
All Field Inspections	2177	22184	2421	21636	25440

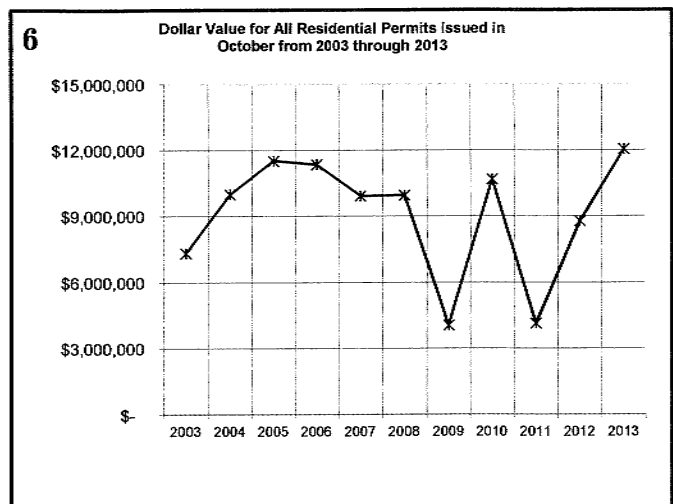
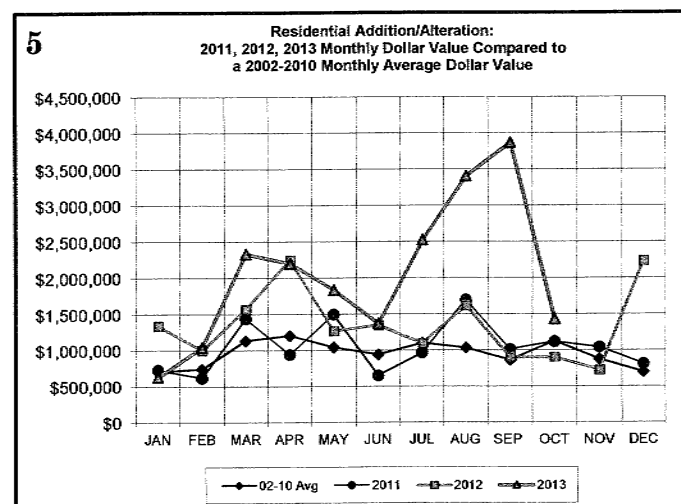
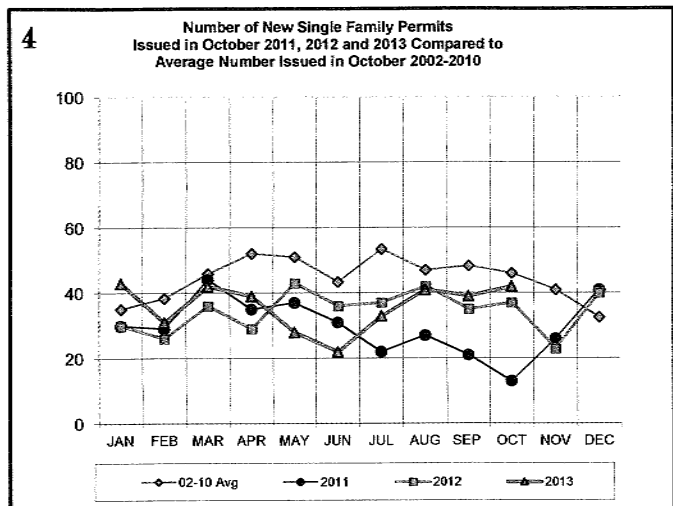
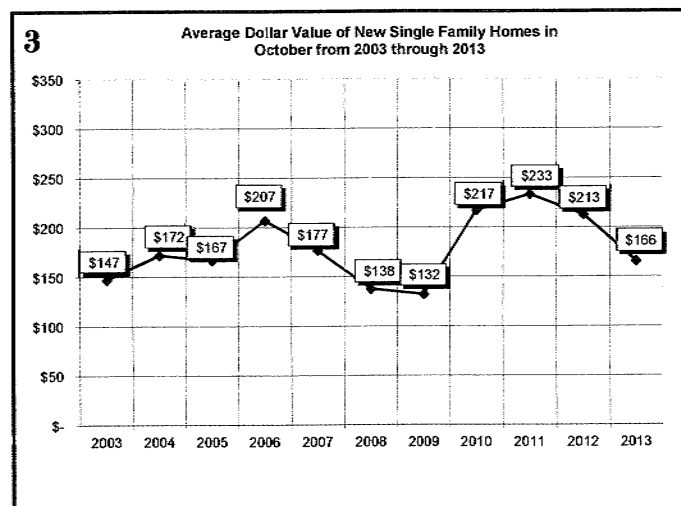
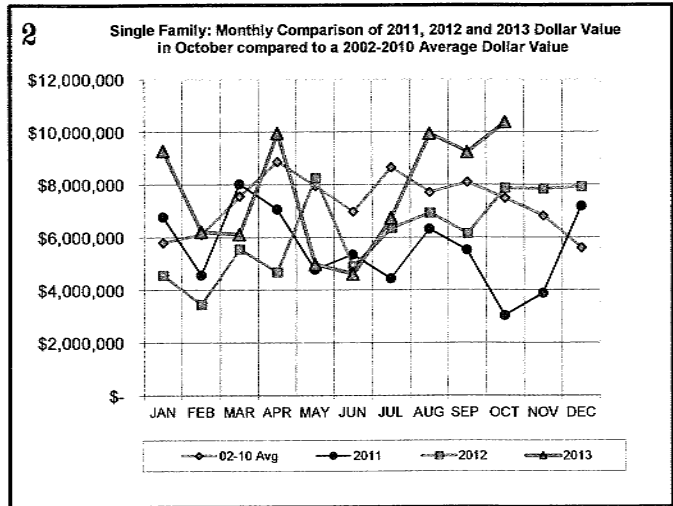
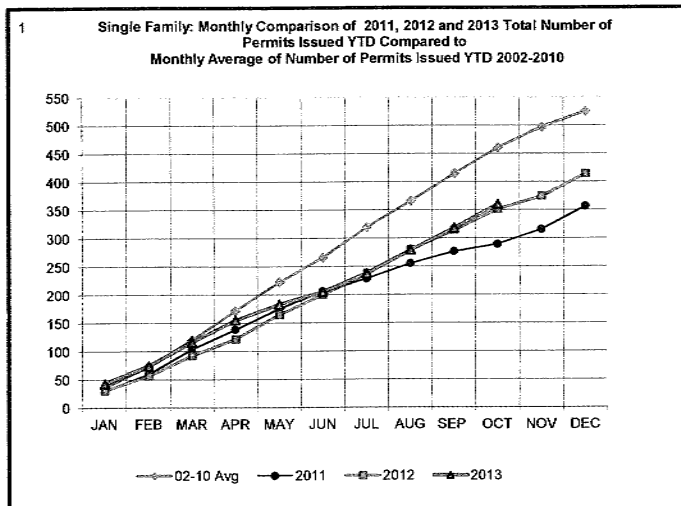
**Count includes: Add/Alt, Fire Rpr, Reprmt
Mobile Homes & Multi-family Add/Alt.

***Count includes: Pools, Storage Bldgs,
Carports, Residential Paving, Storm Shelters.

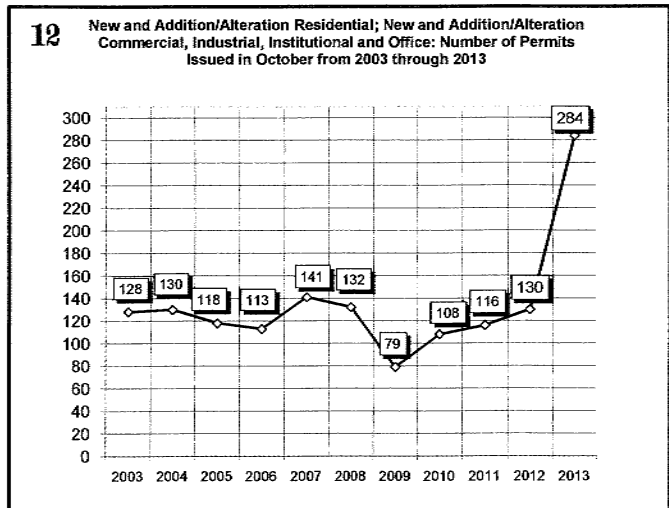
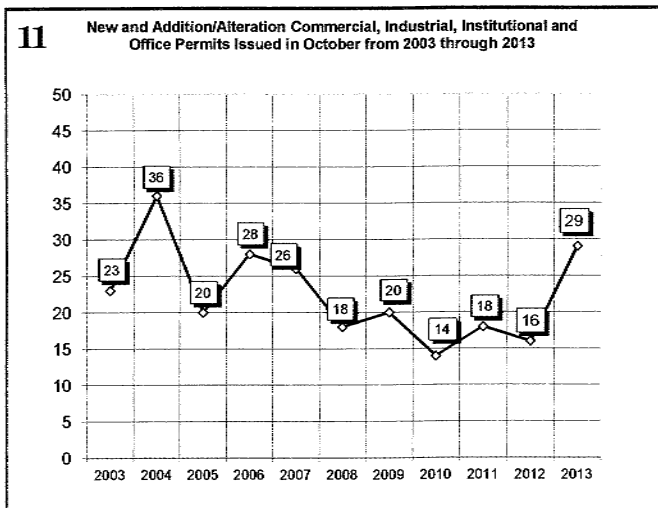
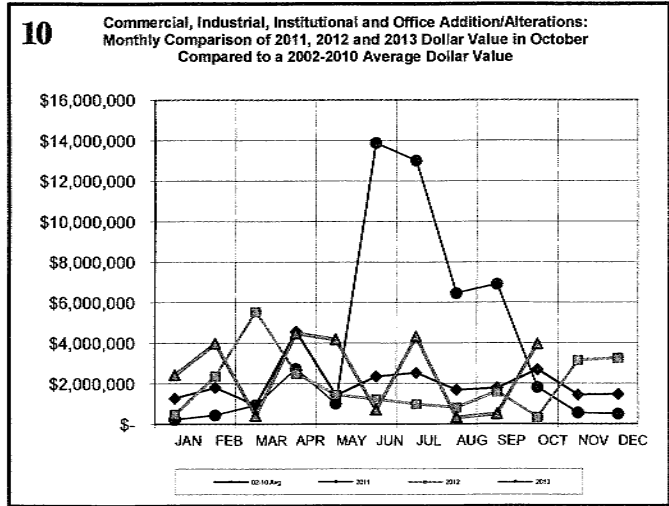
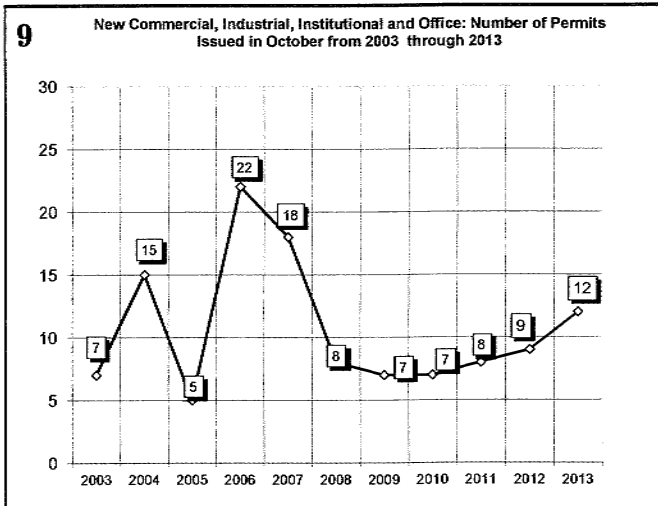
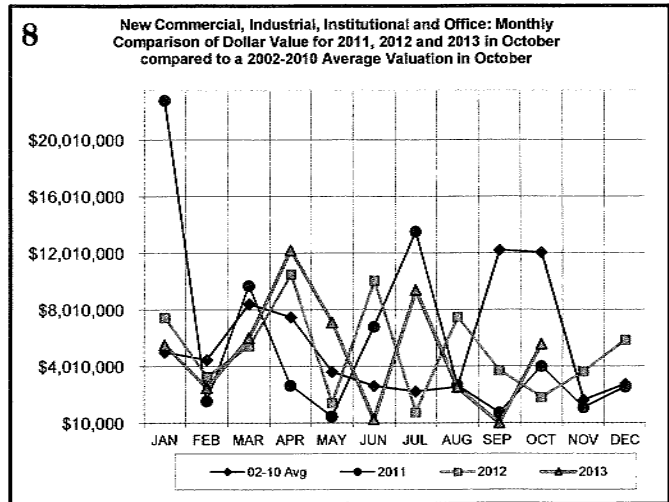
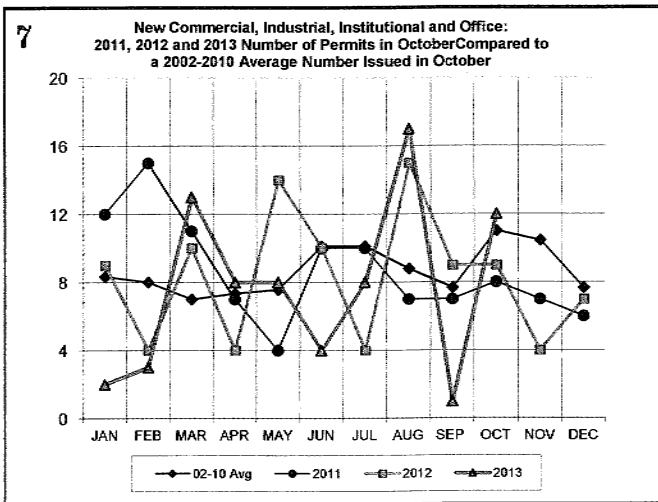
****Total Construction Value includes these
permits listed above.

****Total Construction Value
includes permit types listed to
the left.

OCTOBER 2013 CONSTRUCTION REPORT



OCTOBER 2013 CONSTRUCTION REPORT



City of Norman
BUILDING PERMITS AND INSPECTIONS

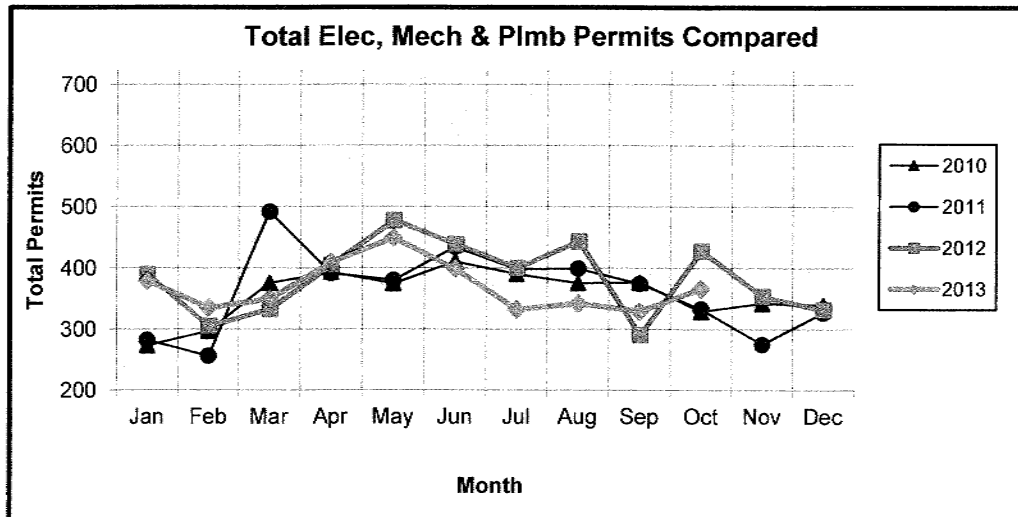
TRADE PERMITS & GARAGE SALES
Sorted by Permit Type

2010	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	89	100	127	123	93	131	97	114	124	106	92	102	1298
HVAC (MECH)	83	73	81	146	149	147	156	142	114	102	112	106	1411
PLUMBING (PLBG)	101	124	167	124	132	132	137	119	138	121	138	131	1564
GARAGE SALE (GARA)	10	6	103	404	317	430	306	175	214	335	129	21	2450
HOUSE MOVING (MOVE)	0	0	4	2	5	9	4	5	7	5	3	4	48
DEMOLITION (BDEM)	7	3	6	2	9	6	6	4	2	3	0	8	56
SIGN (SIGN)	13	21	17	13	17	17	20	25	21	32	21	22	239
ELEC + MECH + PLBG	273	297	375	393	374	410	390	375	376	329	342	339	4273
Total	303	327	505	814	722	872	726	584	620	704	495	394	7066

2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	90	82	187	124	127	132	96	117	101	94	64	90	1304
HVAC (MECH)	82	60	114	125	122	170	183	156	149	117	99	105	1482
PLUMBING (PLBG)	110	114	191	142	131	132	119	126	124	122	112	132	1555
GARAGE SALE (GARA)	17	27	116	281	306	433	258	135	291	290	131	9	2294
HOUSE MOVING (MOVE)	0	3	3	0	5	6	6	0	9	1	3	5	41
DEMOLITION (BDEM)	4	8	6	4	3	0	1	6	2	3	10	3	50
SIGN (SIGN)	14	20	31	34	20	23	11	24	29	18	11	19	254
ELEC + MECH + PLBG	282	256	492	391	380	434	398	399	374	333	275	327	4341
Total	317	314	648	710	714	896	674	564	705	645	430	363	6980

2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	100	92	113	128	133	133	115	142	81	113	81	96	1327
HVAC (MECH)	137	109	100	129	168	175	158	161	95	116	137	122	1607
PLUMBING (PLBG)	153	104	120	148	177	131	127	141	115	199	136	87	1638
GARAGE SALE (GARA)	32	36	25	236	437	356	146	155	203	208	150	27	2011
HOUSE MOVING (MOVE)	3	1	2	3	2	6	6	9	5	3	4	2	46
DEMOLITION (BDEM)	6	5	3	10	4	2	2	5	5	9	1	4	56
SIGN (SIGN)	22	16	25	12	19	19	36	36	15	19	18	21	258
ELEC + MECH + PLBG	390	305	333	405	478	439	400	444	291	428	354	332	4599
Total	453	363	388	666	940	822	590	649	519	667	527	359	6943

2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	128	100	114	117	103	117	95	111	114	107			1106
HVAC (MECH)	102	99	119	138	185	163	156	128	101	123			1314
PLUMBING (PLBG)	149	136	116	154	161	119	81	103	114	136			1269
GARAGE SALE (GARA)	22	18	86	273	290	365	282	183	170	253			1942
HOUSE MOVING (MOVE)	2	0	3	0	5	8	9	5	5	5			42
DEMOLITION (BDEM)	6	2	10	4	5	9	1	13	2	3			55
SIGN (SIGN)	23	26	48	34	17	23	36	32	14	23			276
ELEC + MECH + PLBG	379	335	349	409	449	399	332	342	329	366	0	0	3689
Total	432	381	496	720	766	804	660	575	520	650	0	0	6004



Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
COMMERCIAL, AD/ALT-2	CLIFFORD POWER SYSTEMS	3785	10/07/13	115	S	PORTER	AVE	28	32	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 20,000	115
COMMERCIAL, AD/ALT-2	CLIFFORD POWER SYSTEMS	3786	10/08/13	3126	NE	36TH	AVE	15	2W	NOT SUBDIVIDED	A2	\$ 20,000	115
COMMERCIAL, AD/ALT-2	B&N GROUP AT NORMAN II	4947	10/25/13	1000		ALAMEDA	ST	1	1	CINEMA EAST ADD	C2	\$ 100,000	2,780
COMMERCIAL, AD/ALT-2	JIM COOLEY CONSTRUCTION, INC	4960	10/30/13	3428		JENKINS	AVE	7	2W	NOT SUBDIVIDED	A2	\$ 2,800,000	13,246
COMMERCIAL, AD/ALT-2	NGUYEN, LAM	5133	10/14/13	408	W	MAIN	ST	6	86	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 20,000	3,900
COMMERCIAL, AD/ALT-2	MAYES, CHRIS	5418	10/07/13	2525	W	MAIN	ST	26	3W	NOT SUBDIVIDED	NA	\$ 50,000	7,200
COMMERCIAL, AD/ALT-2	BACON, RANDY	5438	10/02/13	1300		MC GEE	DR	001	A	HILLTOP ADD	C2	\$ 72,000	1,800
COMMERCIAL, AD/ALT-2	L & L RETAIL CONSTRUCTION,LLC.	5445	10/10/13	5601		HUETTNER	DR	001	001	HUETTNER ADDITION SEC 3	11	\$ 5,200	2,000
COMMERCIAL, AD/ALT-2	DOUGLAS, GLAN	5485	10/07/13	2601		VENTURE	DR	1	1	PEPCO	11	\$ 20,000	400
COMMERCIAL, AD/ALT-2	ASTELLAS PHARM. TECH. INC.	5510	10/18/13	3300		MARSHALL	AVE	1	2	SHAKLEE ADD	11	\$ 350,000	1,350
COMMERCIAL, AD/ALT-2	GANS CONSTRUCTION	5577	10/02/13	1125	N	PORTER	AVE	1	1	NORMAN RESEARCH PARK	C3	\$ 100,000	2,245
COMMERCIAL, AD/ALT-2	J & M COSNTRUCTION	5700	10/02/13	3351	W	MAIN	ST	1	1	SOONER FASHION MALL	C2	\$ 7,000	678
COMMERCIAL, FIRE REPAIR	INDIAN HILLS PARTNERSHIP INC.	5478	10/04/13	6221		INTERSTATE	DR	29	2W	MELTON ADD	C2	\$ 100,000	1,000
COMMERCIAL, FIRE REPAIR	SUN CONSTRUCTION SERVICES	5991	10/17/13	1109	N	PORTER	AVE	29	2W	NOT SUBDIVIDED	C3	\$ 50,000	2,700
COMMERCIAL, FIRE REPAIR	THOMAS PAIGE HOMES, LLC	6272	10/28/13	1400	SW	24TH	AVE	1	1	THOMPSON ADD	C2	\$ 6,000	200
COMMERCIAL, FOUNDATION PERMIT-2	RED SUN CONSTRUCTION CO. INC.	5680	10/07/13	1300		COLLEGE	AVE	1	1	SIGMA NU ADDITION	RM6	\$ 500,000	28,222
COMMERCIAL, INTERIOR FINISH-2	CADDELL & CO. L.L.C.	5707	10/31/13	3525		WELLSITE	DR	9A	7	NORTHDRIVE IND PARK #3	11	\$ 90,000	5,500
COMMERCIAL, INTERIOR FINISH-2	FLINTCO, INC	6072	10/30/13	3300		HEALTHPLEX	PKY	14	3W	NRH MEDICAL PARK WEST SEC 2	PUD	\$ 100,000	750
COMMERCIAL, INTERIOR FINISH-2	CLARK CONSTRUCTION, INC	6187	10/23/13	2538		MOUNT WILLIAMS	DR	1	1	UNIVERSITY NORTH PARK SEC 8	PUD	\$ 60,000	600
COMMERCIAL, INTERIOR FINISH-2	CLARK CONSTRUCTION, INC	6188	10/23/13	2542		MOUNT WILLIAMS	DR	1	1	UNIVERSITY NORTH PARK SEC 8	PUD	\$ 60,000	600
COMMERCIAL, NEW CONSTRUCTION-2	CROSSLAND CONSTRUCTION	1346	10/24/13	2440	W	MAIN	ST	3A	1	MURDOCK VILLAGE	C2	\$ 1,200,000	17,036
COMMERCIAL, NEW CONSTRUCTION-2	ECONOMY HOUSE MOVERS	2508	10/18/13	2000	NE	168TH	AVE	21	1E	NOT SUBDIVIDED	A2	\$ 20,000	764
COMMERCIAL, NEW CONSTRUCTION-2	ECONOMY HOUSE MOVERS	2508	10/18/13	2000	NE	168TH	AVE	21	1E	NOT SUBDIVIDED	A2	\$ 20,000	764
COMMERCIAL, NEW CONSTRUCTION-2	ECONOMY HOUSE MOVERS	2509	10/18/13	2000	NE	168TH	AVE	21	1E	NOT SUBDIVIDED	A2	\$ 60,000	764
COMMERCIAL, NEW CONSTRUCTION-2	CONSTRUCTION UNLIMITED INC	3846	10/21/13	1415	W	MAIN	ST	8	8	WESTFIELD MANOR ADDITION	C2	\$ 300,000	2,500
COMMERCIAL, NEW CONSTRUCTION-2	CONSTRUCTION UNLIMITED INC	3849	10/21/13	1415	W	MAIN	ST	8	8	WESTFIELD MANOR ADDITION	C2	\$ 70,000	204
COMMERCIAL, NEW CONSTRUCTION-2	CITY OF NORMAN-WATER TREATMENT	5918	10/29/13	6798		INTERSTATE	DR	35	3W	RIGHT-OF-WAY	ROW	\$ 92,000	168
COMMERCIAL, NEW SHELL BLDG-2	AZTEC BUILDING SYSTEMS, INC.	3350	10/01/13	3151	W	TECUMSEH	RD	3	1	COVENANT DEVELOPMENT ADD SEC 2	PUD	\$ 3,500,000	19,694
COMMERCIAL, PARKING LOT-2	GREGORY'S CUSTOM CONSTRUCTION	5444	10/04/13	716		RESEARCH PARK	BLVD	35	3	NORMAN RESEARCH PARK	11	\$ 23,485	9,350
COMMERCIAL, PARKING LOT-2	CONNELLY PAVING CO	5515	10/04/13	1200	W	ROCK CREEK	RD	1	2	NORMAN INDUSTRIAL TRACT	12	\$ 229,740	4,500
TEMPORARY BLDG/CONST TRAILER-2	OKC PARTY TENT & EVENT	2721	10/07/13	151	SE	12TH	AVE	1	1	ANATOLE ADD	C2		
TEMPORARY BLDG/CONST TRAILER-2	OKC PARTY TENT & EVENT	4869	10/07/13	151	SE	12TH	AVE	1	1	ANATOLE ADD	C2		
TEMPORARY BLDG/CONST TRAILER-2	OKC PARTY TENT & EVENT	5856	10/07/13	151	SE	12TH	AVE	1	1	ANATOLE ADD	C2		
TEMPORARY BLDG/CONST TRAILER-2	PARK 7 GROUP	5857	10/17/13	1200		CAMPUS CREST	DR	1	2	CAMPUS CREST	PUD		
TEMPORARY BLDG/CONST TRAILER-2	OKC PARTY TENT & EVENT	5931	10/09/13	850		ED NOBLE	PKY	2	1	PARKWAY PLAZA ADD #3	C2		
TEMPORARY BLDG/CONST TRAILER-2	PARK 7 GROUP	6179	10/17/13	1200		CAMPUS CREST	DR	1	2	CAMPUS CREST	PUD		
TEMPORARY BLDG/CONST TRAILER-2	JIM COOLEY CONSTRUCTION, INC.	6499	10/30/13	3428		JENKINS	AVE	7	2W		A2		
Total Permits 30													
Average Valuation \$ 334,848												Average Project Area 4,372	
Total Valuation \$ 10,045,425												Total Project Area 131,145	

NEW CONSTRUCTION INFORMATION				USE /CLASSIFICATION		ADDITIONS AND ALTERATIONS		TOTAL NEW COMMERCIAL		OTHER PERMITS	
CONTRACTOR	BUILDING SIZE (Square Feet)	LOT SIZE (SF)		RETAIL	N	COMMERCIAL, ADD/ALT-2	COMMERCIAL, FIRE REPAIR	COMMERCIAL, INTERIOR FINISH-2	COMMERCIAL, NEW SHELL BLDG-2	COMMERCIAL, FOUNDATION PERMIT-2	
CROSSLAND CONSTRUCTION	17,036	57,778		INSTITUTIONAL		\$ 3,564,200	\$ 156,000	\$ 310,000	\$ 3,500,000	\$ 500,000	
ECONOMY HOUSE MOVERS	764			Little Ave PS			3	4	1	1	
ECONOMY HOUSE MOVERS	764			Little Ave PS							
ECONOMY HOUSE MOVERS	764			Little Ave PS							
CONSTRUCTION UNLIMITED INC	2,500	19,982		RETAIL		\$ 253,225	\$ 3,973,425	\$ 310,000	\$ 1,762,000	\$ 5,572,000	
CONSTRUCTION UNLIMITED INC	204			RETAIL			17				
CITY OF NORMAN-WATER TREATMENT	168			INSTITUTIONAL							
SUBTOTAL NEW CONSTRUCTION \$ 9,545,425 TOTAL ADD/ALT AND NEW CONSTRUCTION \$ 29											
TOTAL NO. 30 TOTAL VALUE \$ 10,045,425											
AZTEC BUILDING SYSTEMS, INC. 19,694 CRIMSON CAPITAL, INC.											

City of Norman
BUILDING PERMITS AND INSPECTIONS

NEW SINGLE FAMILY DWELLING PERMITS
Issued October 2013 - Sorted by Contractor

Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area	Living Area
CARY E. JONES, INC.	3473	10/23/2013	1009	S	PICKARD	AVE	9	10	PARSONS ADDITION	R1	\$ 140,000	1,968	1,303
BYRD BUILDING COMPANY	5073	10/23/2013	4409		FARM HILL	RD	12	1	FOUNTAIN VIEW SEC. #1	R1	\$ 600,000	5,609	4,068
TABER BUILT HOMES, LLC.	5264	10/7/2013	2331		CHADWICK	DR	2	2	ST. JAMES PARK ADD 4	R1	\$ 270,360	3,975	3,004
BYRD BUILDING COMPANY	5548	10/1/2013	4501		FARM HILL	RD	10	1	FOUNTAIN VIEW SEC. #1	R1	\$ 405,000	4,500	3,354
YETI DESIGN BUILD	5567	10/2/2013	424		MACY	ST	6	22	CLASSEN-MILLER ADDITION	R1	\$ 280,000	2,083	1,760
DBA AMERICAN CLASSIC HOMES LLC	5585	10/21/2013	2005		QUAIL CREEK	DR	5	2	QUAIL CREEK ACRES #1	RE	\$ 325,000	5,586	3,740
MECK CONSTRUCTION	5693	10/9/2013	3330		HOLLISTER	TR	41	1	MONTECITO RANCH	PUD	\$ 238,410	5,135	2,649
C.A. MCCARTY CONSTRUCTION LLC.	5752	10/4/2013	120		CHARDONNAY	LN	5	1	CHARDONNAY AT THE VINEYARD PH1	PUD	\$ 163,530	2,475	1,817
WESTPOINT DEVELOPERS	5795	10/1/2013	2213		DIANA	DR	10	4	ALAMEDA PARK ADD #3	R1	\$ 120,150	1,910	1,335
WESTPOINT DEVELOPERS	5796	10/1/2013	2217		DIANA	DR	9	4	ALAMEDA PARK ADD #3	R1	\$ 121,680	1,892	1,352
WESTPOINT DEVELOPERS	5797	10/1/2013	3036		WOODCREST CREEK	DR	13	14	WOODLAND ESTATES, THE	R1	\$ 131,580	2,016	1,462
4 CORNERS HOMES	5801	10/11/2013	7650	NE	96TH	AVE	27	1W	NOT SUBDIVIDED	A2	\$ 307,440	4,381	3,416
IDEAL HOMES OF NORMAN	5808	10/9/2013	3908		SIERRA VISTA	WAY	21	1	RED CANYON RANCH SEC 3	PUD	\$ 270,450	3,005	2,243
BARNETT BUILDING CO.	5816	10/9/2013	8600	E	STATE HWY 9	WAY	9	1W	MCGREGOR ESTATES COS	A2	\$ 400,000	7,050	3,701
LANDMARK FINE HOMES, LP.	5865	10/2/2013	4316		MOORGATE	DR	1	1	CARRINGTON PLACE ADD #12	R1	\$ 625,000	6,118	4,352
HOME CREATIONS, INC.	5885	10/3/2013	2716		SUMMIT TERRACE	DR	3	5	SUMMIT LAKES ADD #8	R1	\$ 187,020	2,840	2,078
IDEAL HOMES OF NORMAN	5930	10/9/2013	916		RINGWOOD	ST	9	3	GREENLEAF TRAILS ADD 4	PUD	\$ 212,040	2,356	1,594
JM HOMES, INC.	5961	10/4/2013	912		TRISHA	LN	15	4	ARBOR LAKE ADD #5	R1	\$ 350,000	3,817	2,982
FIRST OKLAHOMA CONST. INC.	5984	10/14/2013	205		SUMMIT CREST	LN	22	1	SUMMIT LAKES ADD #10	R1	\$ 175,140	2,921	1,946
IDEAL HOMES OF NORMAN	5986	10/1/2013	2616		LERKIM	LN	5	1	TRAILWOODS SEC 6	PUD	\$ 138,800	1,520	996
BROOKFIELD CUSTOM HOMES LLC.	5993	10/15/2013	3014		TARA	LN	19	1	HIGHLAND VILLAGE ADD SEC 2	R1	\$ 246,421	3,183	2,503
MUIRFIELD HOMES	6001	10/7/2013	2003		ITHACA	DR	6	2	HALLBROOKE ADD #4	R1	\$ 299,340	4,499	3,326
BROOKFIELD CUSTOM HOMES LLC.	6020	10/15/2013	2729		FAIRFIELD	DR	8	3B	BROAD ACRES ADD SEC 2-AMENDED	R1	\$ 197,065	2,354	1,795
BROOKFIELD CUSTOM HOMES LLC.	6021	10/15/2013	1009		TRISHA	LN	3	1	ARBOR LAKE ADD #5	R1	\$ 283,336	3,801	2,648
IDEAL HOMES OF NORMAN	6061	10/16/2013	4211		LORINGS	CIR	10	5	CARRINGTON PLACE ADD #11	R1	\$ 224,550	3,362	2,495
IDEAL HOMES OF NORMAN	6126	10/16/2013	3513		BERGEN PEAK	DR	3	2	GREENLEAF TRAILS ADD 5	PUD	\$ 240,030	2,667	1,964
IDEAL HOMES OF NORMAN	6163	10/18/2013	4315		LORINGS	CIR	1A	5	CARRINGTON PLACE ADD #11	R1	\$ 241,740	3,558	2,686
BROOKFIELD CUSTOM HOMES LLC.	6166	10/18/2013	2733		FAIRFIELD	DR	9	3B	BROAD ACRES ADD SEC 2-AMENDED	R1	\$ 192,065	2,354	1,795
IDEAL HOMES OF NORMAN	6226	10/21/2013	2612		LERKIM	LN	4	1	TRAILWOODS SEC 6	PUD	\$ 179,100	1,990	1,411
IDEAL HOMES OF NORMAN	6295	10/25/2013	3912		SIERRA VISTA	WAY	20	1	RED CANYON RANCH SEC 3	PUD	\$ 193,950	2,952	2,155
BROOKFIELD CUSTOM HOMES LLC.	6305	10/23/2013	2700		FAIRFIELD	DR	1	3	BROAD ACRES ADD SEC 2-AMENDED	R1	\$ 246,849	3,111	2,307
IDEAL HOMES OF NORMAN	6319	10/25/2013	4209		WHITMERE	LN	7	4	CARRINGTON PLACE ADD #3	R1	\$ 268,830	4,101	2,987
IDEAL HOMES OF NORMAN	6320	10/25/2013	4005		SIERRA VISTA	WAY	2-A	2	RED CANYON RANCH SEC 3	PUD	\$ 184,410	2,922	2,049
MEGATEL HOMES, INC	6349	10/31/2013	1212		SKYLER	WAY	15	2	CEDAR LANE SEC #1	R1	\$ 213,000	3,043	2,315
MEGATEL HOMES, INC	6350	10/31/2013	1224		SKYLER	WAY	12	2	CEDAR LANE SEC #1	R1	\$ 202,000	2,897	2,164
MEGATEL HOMES, INC	6351	10/31/2013	1308		SKYLER	WAY	9	2	CEDAR LANE SEC #1	R1	\$ 228,000	3,251	2,584
MEGATEL HOMES, INC	6352	10/31/2013	1304		SKYLER	WAY	10	2	CEDAR LANE SEC #1	R1	\$ 225,000	3,172	2,315
MEGATEL HOMES, INC	6353	10/31/2013	1220		SKYLER	WAY	13	2	CEDAR LANE SEC #1	R1	\$ 225,000	3,218	2,455
RICHARD LEWIS CONSTRUCTION	6398	10/29/2013	3330		PALOMINO	WAY	7	2	MONTECITO RANCH	PUD	\$ 326,000	5,411	3,802
MUIRFIELD HOMES	6467	10/29/2013	3008		TERRACE PARK	TR	2	4	HIGHLAND VILLAGE ADD SEC 6	R1	\$ 198,360	3,067	2,204
HOME CREATIONS, INC.	6472	10/29/2013	1423		SPOONWOOD	DR	3	1	PARK PLACE ADD #7	R1	\$ 148,140	2,188	1,646
OWNER	6520	10/31/2013	5400		HIDEAWAY HOLLOW	RD	1	2W	NOT SUBDIVIDED	A2	\$ 165,000	1,500	1,410
Total Permits												Average Project Area	
42												3,325	
Average Valuation \$												2,385	
Total Valuation \$												100,168	

City of Norman
BUILDING PERMITS AND INSPECTIONS

ALL OTHER RESIDENTIAL BUILDING PERMITS
Issued October 2013- Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	OZ SAFEROOMS	2897	10/04/13	1516		OLD FARM	RD	3	2	SMOKING OAKS SOUTH #2	R1	\$ 8,000	25
1 & 2 FAMILY STORM SHELTER-3	OZ SAFEROOMS	5640	10/04/13	621	N	SHERY	AVE	20	8	WOODSLAWN ADD #3	R1	\$ 11,000	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5629	10/04/13	701		SHADOWHILL	ST	15	5	SHADOWLAKE ADD #4	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	5630	10/01/13	3300		NESS	CIR	6	1	HIGHLAND VILLAGE ADD SEC 5	R1	\$ 2,500	48
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5633	10/01/13	4205		IMHOFF	DR	6	8	CARRINGTON PLACE ADD #5	R1	\$ 3,395	24
1 & 2 FAMILY STORM SHELTER-3	VORTECH STORM SHELTERS	5634	10/01/13	800	W	CREEKDALE	RD	15	1	CASCADE CREEK ADD SEC 2	PUD	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5635	10/16/13	243	N	LITTLE RIVER	DR	21A	3	WILDWOOD HILLS ESTATES	RM6	\$ 3,975	30
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	5640	10/01/13	903		EUFULA	ST	6	3	NOT SUBDIVIDED	R1	\$ 3,000	34
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5644	10/01/13	814	E	RHOADES	RD	29	2W	CAMBRIDGE ADD	R1	\$ 3,085	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5645	10/01/13	5000		TETON	CT	6	10	CASCADE ESTATES PUD #3	PUD	\$ 2,400	48
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5646	10/01/13	3412		MARBEL	DR	4	2	HIGHLAND VILLAGE ADD SEC 4	PUD	\$ 2,500	25
1 & 2 FAMILY STORM SHELTER-3	F5 STORM SHELTERS, LLC	5650	10/01/13	204		DEEP FORK	DR	9	2	OAKRIDGE EST #2	R1	\$ 3,800	38
1 & 2 FAMILY STORM SHELTER-3	HOME FIRST, INC.	5653	10/01/13	9708		FRANKLIN	DR	8	7	NOT SUBDIVIDED	A2	\$ 2,699	21
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	5658	10/02/13	1403	E	GREENBRIAR	DR	21	1W	COLLEGE MANOR	R1	\$ 4,700	89
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5661	10/02/13	11		BRANCHWOOD	RD	11	11	PEBBLE CREEK EST	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5667	10/02/13	712		TETON	LN	11	5	SPRING BROOK # 2	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5668	10/02/13	4113		HAVERHILL	CIR	11	3	CASCADE ESTATES PUD #6	PUD	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	HAUSNERS, INC.	5676	10/02/13	1418		ANNIE	CT	5	3	QUEENSTON HEIGHTS	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	F5 STORM SHELTERS, LLC	5683	10/03/13	824		ELMCREST	DR	8	4	UNIVERSAL HEIGHTS 2ND ADD	R1	\$ 4,500	32
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5684	10/03/13	428		WOODBINE	CIR	2	11	WOODCREST EST #6	R1	\$ 2,799	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5685	10/03/13	402		BRIARCREST	DR	5	6	RIVER OAKS #1	R1	\$ 3,100	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5616	10/04/13	4513		WARWICK	CT	10	1	BROOKHAVEN #14	R1	\$ 3,600	38
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5617	10/04/13	1408		LEKIM	LN	11	5	CROSSROADS WEST #1	NA	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	5623	10/04/13	3826		REID PRYOR	RD	12	11	BROOKHAVEN #2	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5627	10/04/13	2712		CHADWICK	DR	12	1	TRAILWOODS SEC 6	PUD	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5632	10/04/13	3706		PAXTON	CT	28	1	CEDAR LAKE SEC #1	R1	\$ 3,395	14
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	5633	10/04/13	317		BRANCHWOOD	DR	12	1	HAWTHORNE PLACE #4	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5634	10/04/13	716		SUMMIT RIDGE	CT	2	5	SPRING BROOK # 2	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5650	10/07/13	2331		LEKIM	LN	8	2	SUMMIT LAKES ADD #3	R1	\$ 2,400	55
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5683	10/07/13	4512		COVENTRY	LN	24	2	BROOKHAVEN #37	R1	\$ 4,200	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5687	10/08/13	2616		ROSEMONT	DR	6	2	TRAILWOODS SEC 6	PUD	\$ 2,300	25
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5688	10/07/13	4016		ABE MARTIN	DR	16	3	BROOKHAVEN #7	R1	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	HIT STEEL, LLC.	5697	10/07/13	1806		BERRY FARM	RD	2	16	VALLEY VIEW ADD	R1	\$ 3,200	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	6014	10/07/13	2805		QUEENSTON	AVE	42	2	HIGH MEADOWS #3	RM2	\$ 3,300	35
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTERS/HIT STEEL	6016	10/08/13	707		SUMMIT HILL	CT	22	2	ASHTON GROVE ADD SEC 1	PUD	\$ 3,245	34
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6035	10/08/13	1835		TERRACE	PL	5	3	DEERFIELD ADD SEC 3	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6036	10/08/13	2852		DALEWOOD	PL	14	4	SUMMIT LAKES ADD #2	R1	\$ 3,600	38
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	6037	10/08/13	605		RIVERMONT	CT	7	3	NORMANDY MANOR	R1	\$ 3,300	35
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	6040	10/08/13	4507		GREEN FIELD	CIR	3	1W	HILLTOP ADD	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	RED DIRT SEPTIC & BACKHOE	6051	10/08/13	4100	NE	88TH	BLVD	4	1	EAST RIDGE ADD #03	R1	\$ 2,500	45
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	6053	10/09/13	616		SOUTHERN HEIGHTS	AVE	6	3	SHADOWRIDGE ADD #2	R1	\$ 2,700	18
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6064	10/09/13	1422		NESS	DR	15	2	BROOKHAVEN #08	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	6065	10/09/13	216		BANBURY	CT	22	1	SUMMIT LAKES ADD #7	R1	\$ 4,545	40
1 & 2 FAMILY STORM SHELTER-3	F5 STORM SHELTERS, LLC	6067	10/10/13	1809		WHITMERE	LN	2	5	SOUTHERN HILLS ADD	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	6069	10/10/13	4317		HIDDEN HILL	RD	8	2	BROOKHAVEN #25	R1	\$ 3,550	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	6071	10/10/13	2817		WETMOUTH	CT	14	2	CARRINGTON PLACE ADD	R1	\$ 3,800	35
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	6073	10/10/13	408		TECUMSEH MEADOW	DR	16	4	BROOKHAVEN 17	R1	\$ 4,000	21
1 & 2 FAMILY STORM SHELTER-3	BUTLER SAFE ROOM	6079	10/10/13	337		TECUMSEH MEADOWS ADD #2	DR	18	1	WOODLAKE ESTATES #2	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	WEATHER TECH, LLC.	6083	10/10/13	705		TERRACE	PL	28	4	WESTERN VIEW #1	R1	\$ 3,800	38
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	6087	10/10/13	1611		CRUCE	ST	26	1	EAGLE CLIFF SOUTH ADD	R1	\$ 4,000	40
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	6095	10/11/13	3100		POLO RIDGE	CIR	5	4	NORMANDY MANOR	R1	\$ 4,900	20
1 & 2 FAMILY STORM SHELTER-3	F5 STORM SHELTERS, LLC	6096	10/11/13	2705		SKYE RIDGE	DR	5	4	BROOKHAVEN #08	R1	\$ 4,045	40
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	6097	10/11/13	4005	SW	GLEN OAKS	DR	11	5	HIGHLAND VILLAGE ADD SEC 5	R1	\$ 2,545	18
1 & 2 FAMILY STORM SHELTER-3	VETS SEPTIC SERVICE	6099	10/15/13	420		GLoucester	LN	35	3W	EAST RIDGE ADD	R1	\$ 3,800	35
1 & 2 FAMILY STORM SHELTER-3	F5 STORM SHELTERS, LLC	6100	10/11/13	1901		24TH	AVE	12	1	BROOKHAVEN #36	R1	\$ 3,800	38
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	6101	10/11/13	2001	E	RISEING HILL	DR	9	2W	NOT SUBDIVIDED	RM6	\$ 4,850	77
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	6102	10/11/13	1222		TECUMSEH	RD	12	2	SOUTH LAKE ADD #2	RM2	\$ 3,599	35
1 & 2 FAMILY STORM SHELTER-3	F5 STORM SHELTERS, LLC	6107	10/11/13	1617		WINDSOR	WAY	4	5	NOT SUBDIVIDED	A2	\$ 2,500	45
1 & 2 FAMILY STORM SHELTER-3						WILDERNESS	DR			EDGEMERE 2ND ADD	R1	\$ 3,800	38
1 & 2 FAMILY STORM SHELTER-3										SUTTON PLACE ADD	R1	\$ 3,800	35

City of Norman
BUILDING PERMITS AND INSPECTIONS

ALL OTHER RESIDENTIAL BUILDING PERMITS
Issued October 2013- Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	8111	10/15/13	2815		ATWOOD	DR	4	3	NORMANDY MANOR	R1	\$ 2,789	23
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8112	10/11/13	4517		MOORGATE	DR	6	1	CARRINGTON PLACE ADD #6	R1	\$ 2,800	40
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	8113	10/11/13	409		LAKE GROVE	CT	3	5	HIGHLAND VILLAGE ADD SEC 5	R1	\$ 3,500	18
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8115	10/17/13	1829		CEDAR HILL	RD	7	1	BROOKHAVEN #17	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	PRECISION CONSTRUCTION	8116	10/11/13	3576	SE	108TH AVE	RD	10	1W	STERLING ACRES	A2	\$ 4,295	36
1 & 2 FAMILY STORM SHELTER-3	JOHNSON CONSTRUCTION	8118	10/11/13	8650		PAYTON LN	AV	10	1	STERLING HEIGHTS	RE	\$ 2,500	48
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	8120	10/11/13	1500		ORIOLE	DR	1	2	SUTTON PLACE ADD #2	R1	\$ 2,800	0
1 & 2 FAMILY STORM SHELTER-3	F5 STORM SHELTERS, LLC	8125	10/14/13	225		PECAN VALLEY	DR	6	3	HIGHLAND VILLAGE ADD SEC 4	R1	\$ 4,100	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8127	10/19/13	3513		BERGEN PEAK	DR	3	2	GREENLEAF TRAILS ADD 5	PUD	\$ 2,300	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8128	10/14/13	325		THORNBROOK	RD	22	2	HAWTHORNE PLACE #3	R1	\$ 3,000	32
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	8129	10/14/13	3812		STANBURY	RD	2	3	CARRINGTON PLACE ADD #2	R1	\$ 3,395	24
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	8130	10/14/13	20		WINDBROOK SQ	RD	16	1	BROOKHAVEN SQUARE #1	RM6	\$ 2,000	40
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	8131	10/14/13	1043		SHADOWLAKE	RD	1	1	SHADOWLAKE ADD #2	R1	\$ 2,000	15
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8137	10/14/13	1009		BENTBROOK	PL	2	1	BROOKHAVEN #32	R1	\$ 3,000	18
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	8138	10/14/13	401		LAKE GROVE	CT	1	5	HIGHLAND VILLAGE ADD SEC 8	R1	\$ 3,500	38
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8142	10/14/13	917		ACCIPTER	ST	6	4	EAGLE CLIFF SOUTH ADD #2	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8155	10/16/13	4315		LORINGS	CIR	1A	5	CARRINGTON PLACE ADD #11	R1	\$ 2,300	48
1 & 2 FAMILY STORM SHELTER-3	G&M TANKS	8156	10/15/13	1900		NORTHCLIFF	AVE	10	11	HIGH MEADOWS #3	R1	\$ 2,200	48
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	8159	10/15/13	220		TELSTAR	ST	49	1	CRYSTAL HEIGHTS #3	R1	\$ 3,300	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	8163	10/15/13	1413		CASTLEBAY	ST	4	5	EAST RIDGE ADD #18 AMENDED	R1	\$ 4,400	48
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8165	10/15/13	400		WILLOW BRANCH	RD	5	4	QUAILBROOK ADD #1	R1	\$ 3,995	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8168	10/15/13	3309		QUIDNET	RD	2	10	VINEYARD PHASE III	R1	\$ 3,500	35
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	8174	10/15/13	720		CAROLYN RIDGE	RD	2	1	RED CANYON RANCH SEC 1	PUD	\$ 2,550	24
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	8176	10/15/13	2417		POPPY	LN	5	4	POPPY GROVE ADD	R1	\$ 3,395	24
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	8188	10/16/13	1209		SAWGRASS	DR	3	3	COBBLESTONE CREEK III	R1	\$ 2,600	23
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8210	10/16/13	928		KENSINGTON	DR	6	9	MORNINGSIDE	R1	\$ 3,995	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8221	10/16/13	505		WILLOW BRANCH	RD	4	4	QUAILBROOK ADD #1	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8243	10/16/13	8243		SUNRISE	ST	12	6	SUNRISE HEIGHTS SEC #3	R1	\$ 3,995	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8244	10/16/13	1224		LOMA	DR	4	6	COUNTRY CLUB EST WILLA	R1	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8245	10/16/13	3501		SUMMIT CROSSING	PKY	1	3	SUMMIT LAKES ADD #10	R1	\$ 3,995	85
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8246	10/16/13	4312		LORINGS	CIR	17	4	CARRINGTON PLACE ADD #11	R1	\$ 3,900	35
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	8247	10/16/13	408		KENSINGTON	RD	3	3	QUAILBROOK ADD #1	R1	\$ 2,620	48
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8253	10/16/13	9750		KYLE	DR	34	1W	NOT SUBDIVIDED	A2	\$ 1,800	23
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8258	10/17/13	409		WILLOW BRANCH	RD	7	3	QUAILBROOK ADD #1	R1	\$ 3,000	25
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	8281	10/17/13	1909		BARRINGTON	DR	5	4	HALL PARK #6	R1	\$ 4,000	40
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	8288	10/17/13	2833	N	OSBORNE	DR	10	3	NORMANDY ACRES FIRST	R1	\$ 3,550	35
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	8289	10/17/13	9705		MOA	CIR	3	1	PRIDE #032	RE	\$ 2,620	55
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8273	10/17/13	1621		RANGELINE	RD	16	4	DEERFIELD ADD SEC 8	R1	\$ 2,995	18
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8274	10/17/13	2417		TROPICANA	AVE	5	2	ST JAMES PARK ADD 2	R1	\$ 3,500	32
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	8277	10/17/13	1024		CEDARCREST	ST	2	5	SHADOWLAKE ADD #2	R1	\$ 5,195	35
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	8288	10/18/13	2511		SMOKING OAK	RD	7	1	SMOKING OAK #2	R1	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8289	10/18/13	500		SUMMIT CREST	LN	4	1	SUMMIT LAKES ADD #10	R1	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8296	10/21/13	3912		SIERRA VISTA	WAY	20	1	RED CANYON RANCH SEC 3	PUD	\$ 2,300	25
1 & 2 FAMILY STORM SHELTER-3	G&M TANKS	8297	10/18/13	1707		VILLAGE	DR	2	2	VILLAGE ESTATES ADD	R1	\$ 2,200	55
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	8299	10/18/13	1422		VINE	ST	6	6	WESTLAND ADD	R1	\$ 3,000	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8303	10/18/13	3800		MONTELENA	CT	15	1	BROOKHAVEN #41	R1	\$ 3,000	32
1 & 2 FAMILY STORM SHELTER-3	F5 STORM SHELTERS, LLC	8310	10/18/13	3412		JUSTICE	CT	15	2	PRAIRIE CREEK	R1	\$ 2,699	21
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	8311	10/18/13	3909		WARWICK	DR	9	14	BROOKHAVEN #02	R1	\$ 3,875	26
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	8321	10/21/13	305		SUMMIT BEND	DR	6	2	SUMMIT LAKES ADD #9	R1	\$ 2,000	13
1 & 2 FAMILY STORM SHELTER-3	HAUSNER'S, INC.	8323	10/21/13	1319		ERIE	AVE	10	4	LAKECREST ESTATES	R1	\$ 2,500	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8327	10/21/13	3408		WILLOW ROCK	RD	2	2	CROSSROADS WEST #1	R1	\$ 3,200	21
1 & 2 FAMILY STORM SHELTER-3	F5 STORM SHELTERS, LLC	8328	10/21/13	4005		INNSBROOK	CT	7	1	BROOKHAVEN #24	R1	\$ 3,500	32
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	8331	10/21/13	4309		MIDDLEFIELD	CT	5	2	BROOKHAVEN #34	R1	\$ 3,780	34
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8333	10/21/13	2908		DEVONSHIRE	DR	12	2	ROYAL OAKS ADD #4	R1	\$ 2,200	48
1 & 2 FAMILY STORM SHELTER-3	G&M TANKS	8334	10/21/13	1712		JACKSON	DR	9	2	ALAMEDA PARK ADD #2	R1	\$ 2,200	48
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	8336	10/21/13	3813		ANNALANE	DR	5	3	WARWICK ADD #3	R1	\$ 3,350	33
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8338	10/21/13	526		LAVIS	DR	26	1	CAMBRIDGE ADD #3	R1	\$ 3,000	28
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	8340	10/22/13	3927		ORCHARD	LN	1	10	CHERRY CREEK #3	R1	\$ 4,300	28
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	8342	10/22/13	3604		BURLINGTON	DR	10	3	BROOKHAVEN #19	R1	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8343	10/22/13	2612		BISHOPS	DR	22	1	WARWICK ADD #7	R1	\$ 2,750	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8344	10/22/13	4508		GREYSTONE	LN	3	3	BROOKHAVEN #37	R1	\$ 2,750	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8345	10/22/13	3008		TIMBER SHADOWS	DR	7	3	HIGHLAND VILLAGE ADD SEC 6	R1	\$ 2,800	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	8346	10/22/13	2209		FOREST	CIR	17	12	WESTWOOD ESTATES	RE	\$ 2,945	45
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	8356	10/23/13	8701		PAYTON	LN	4	2	STERLING HEIGHTS	R1	\$ 3,500	45
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	8363	10/23/13	608		TRISHA	LN	16	2	ARBOR LAKE ADD #4	R1	\$ 5,495	38
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	8365	10/23/13	2416		CAMELIA	ST	5	4	PEBBLE BROOK #2	R1	\$ 2,850	21

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1 & 2 FAMILY STORM SHELTER-3	GAM TANKS	6371	10/23/13	11300		ALAMEDA	ST	28	1W	NOT SUBDIVIDED	A2	\$ 2,200	55
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTERS/SHIT STEEL	6372	10/23/13	521		SHRILL	ST	3	2	SUTTON PLACE ADD #7	R1	\$ 3,100	38
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	6374	10/24/13	1920		GUILFORD	CT	6		BROOKHAVEN #25	R1	\$ 2,945	23
1 & 2 FAMILY STORM SHELTER-3	OKLAHOMA SHELTERS	6384	10/23/13	1509		GOLDFINCH	CT	39	1	SUTTON PLACE ADD #7	R1	\$ 2,400	55
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	6392	10/24/13	3709		BARWICK	CT	4	2	BROOKHAVEN #20	R1	\$ 3,000	18
1 & 2 FAMILY STORM SHELTER-3	SILVERGATE CONSTRUCTION	6394	10/24/13	2351	NE	120TH	AVE	9	1W	TOWER ESTATES (SURVEY)	A2	\$ 2,000	48
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	6395	10/24/13	2001		BURGUNDY	CT	6	2	AMERICANA ESTATES ADD #1	R1	\$ 5,950	55
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6399	10/24/13	3325		BROOKFORD	DR	6	1	POPPY GROVE SEC 2	RM6	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS.	6404	10/24/13	424		DAYFLOWER	LN	32	21	WARWICK ADD #3	R1	\$ 3,495	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	6408	10/24/13	3912		ANNALANE	DR	2	1	SUMMIT VALLEY	R1	\$ 4,500	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6417	10/25/13	3305		VALLEY HOLLOW	DR	18	4	WOODCREST EST #7	R1	\$ 2,950	24
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	6421	10/25/13	2929		REDWOOD	DR	9	4	SOUTHBRIDGE ADD	R1	\$ 2,500	18
1 & 2 FAMILY STORM SHELTER-3	FAMILYSAFE STORM SHELTERS	6423	10/25/13	539		SHAWNEE	ST	28	7	WESTWOOD ESTATES	R1	\$ 6,500	88
1 & 2 FAMILY STORM SHELTER-3	AARON'S STORM SHELTERS, LLC.	6426	10/25/13	2202		DAKOTA	ST	12	14	WILLOW HILLS ESTATES	RE	\$ 3,500	32
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6429	10/25/13	810		RIVER VIEW	DR	7	1	BROOKHAVEN #02	R1	\$ 4,000	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6432	10/25/13	3919		BRIARCREST	DR	8	15	EAGLE CLIFF ADD #8	R1	\$ 2,899	21
1 & 2 FAMILY STORM SHELTER-3	PS STORM SHELTERS, LLC	6443	10/26/13	613		NIGHT HAWK	DR	16	3	SHADOWRIDGE ADD #4	R1	\$ 4,900	32
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	6446	10/26/13	1413		MAGNOLIA	ST	21	7	CROSSROADS WEST #5	R1	\$ 2,000	25
1 & 2 FAMILY STORM SHELTER-3	TORNADO TECH, LLC.	6451	10/26/13	3405		RIVERWALK	CT	7	2	BOYD1	R1	\$ 2,995	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6455	10/26/13	3205		CREEKWOOD	CT	29	3	LAKEVIEW TERRACE	R1	\$ 1,800	17
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6457	10/26/13	2231		ROGERS	CIR	15	3	WILLOWOOD ESTATES #2	R1	\$ 2,800	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6460	10/26/13	124	NE	MOUNT VERNON	DR	3	3	SHERWOOD FOREST #3	R1	\$ 2,985	18
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6468	10/26/13	2630		WILLOWOOD	LN	13	3	CRYSTAL HEIGHTS #6	R1	\$ 5,000	35
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	6470	10/26/13	1178		ROBINHOOD	LN	13	2	CARRINGTON PLACE ADD #5	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	6475	10/26/13	213		FALCON	CT	15	2	EAST RIDGE ADD #18	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6478	10/26/13	4217		CANNON	DR	3	1	SUMMIT LAKES ADD #2	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6479	10/26/13	2809		WHEATLAND	DR	3	8	EAGLE CLIFF ADD #10	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6479	10/26/13	2809		SUMMIT HILL	CT	8	5	WHITTIER EST	R1	\$ 3,450	21
1 & 2 FAMILY STORM SHELTER-3	PRECISION SHELTERS	6480	10/26/13	4129		GOSHAWK	CT	9	2	PARK PLACE ADD	R1	\$ 2,750	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6484	10/26/13	317	NE	SUMMIT CREST	LN	10	2	WILLOWOOD ESTATES #3	R1	\$ 3,000	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	6486	10/26/13	932		JONA KAY	TER	15	1	BLUE LAKES ADDITION	A2	\$ 3,200	70
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6491	10/26/13	1001		48TH	AVE	25	2	CHERRY CREEK #2	R1	\$ 3,995	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6492	10/26/13	2001	NE	DELANCEY	DR	1	2	ALAMEDA PARK ADD #1	R1	\$ 3,500	32
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	6493	10/26/13	2428		9TH	AVE	17	4	SUMMIT LAKES ADD #3	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6507	10/30/13	5668		BLUE LAKE	DR	1	4	PRAIRIE CREEK #3	R1	\$ 4,345	42
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	6512	10/31/13	312		NATHAN	DR	10	3	CROSSROADS WEST #6	R1	\$ 3,350	42
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6521	10/31/13	4014	NE	BEECHWOOD	DR	15	6	ARBOR LAKE ADD #4	R1	\$ 2,800	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6524	10/31/13	316		23RD	AVE	23	4	ALAMEDA PARK ADD #2	R1	\$ 3,395	32
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTERS/SHIT STEEL	6528	10/31/13	3017		RIDGE LAKE	BLVD	37	2	EAGLE CLIFF ADD #6	R1	\$ 6,000	80
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	6530	10/31/13	3205		DUVALL	DR	2	3	LANDT ADD	R1	\$ 87,000	650
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	6533	10/31/13	1701		CLIFFSIDE	CT	7	3	COBBLESTONE CREEK GOLF CLUB	RE	\$ 3,000	220
1 & 2 FAMILY STORM SHELTER-3	STORM ZERO STORM SHELTERS	6537	10/31/13	708		TRISHA	LN	11	1	NOT SUBDIVIDED	RE	\$ 8,500	15
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	6541	10/31/13	1417		BUENA VISTA	CIR	7	2	LYDICK'S #2	A2	\$ 6,500	616
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6543	10/31/13	1809		GOSHAWK	DR	2	3	J.A. JONES ADDITION	R2	\$ 4,000	695
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	6546	10/31/13	909		WATER VIEW	CT	21	2	CASCADE ESTATES PUD #5	PUD	\$ 1,000	252
1 & 2 FAMILY, ADD OR ALTER-2	PYLE, DEVIN	4547	10/03/13	2900		CHAUTAUQUA	CT	21	2	COLLEY'S #2	R1	\$ 10,000	370
1 & 2 FAMILY, ADD OR ALTER-2	ENCOMPASS CONSTRUCTION	5729	10/10/13	640		PEBBLE BEACH	DR	12	-	SUTTON PLACE ADD #6	R1	\$ 22,854	285
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	5871	10/02/13	4650		60TH	AVE	30	1W	WESTWOOD ESTATES	R1	\$ 25,000	352
1 & 2 FAMILY, ADD OR ALTER-2	SOUTHWEST BUILDERS	5872	10/02/13	499	NE	STONEHENGE	LN	4	1	NORMANDY MANOR	R1	\$ 55,000	930
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	5924	10/04/13	4921		120TH	AVE	13	1W	SHERWOOD FOREST #1	R1	\$ 3,000	480
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	6039	10/08/13	2851	NE	AVONDALE	DR	17	2	SOUTHBRIDGE ADD	R1	\$ 4,500	534
1 & 2 FAMILY, ADD OR ALTER-2	RICK'S HANDYMAN SERVICE	6041	10/10/13	1710		HUGHBERT	DR	2	17	BROOKHAVEN #19	R1	\$ 8,748	505
1 & 2 FAMILY, ADD OR ALTER-2	FAUGHT, RICHARD	6063	10/11/13	112	W	IRVINE	DR	10	2	HETHERINGTON HEIGHTS 3RD ADD	R1	\$ 2,700	500
1 & 2 FAMILY, ADD OR ALTER-2	HUNSINGER, RODNEY	6109	10/11/13	3908		FINLAY	DR	4	3	BROAD ACRES SEC 1	R1	\$ 8,300	1,900
1 & 2 FAMILY, ADD OR ALTER-2	PEREZ, FERNANDO	6172	10/15/13	411	N	FINCH	ST	9	3	SUMMIT LAKES ADD #9	R1	\$ 16,000	300
1 & 2 FAMILY, ADD OR ALTER-2	CHAMPION WINDOWS & PATIO ROOMS	6276	10/17/13	501		SUNDOWN	DR	12	12	ROYAL OAKS ADD #9	R1	\$ 3,000	350
1 & 2 FAMILY, ADD OR ALTER-2	TYDAN CONSTRUCTION	6379	10/25/13	418		TERRAWAY	PL	11	2	BLUE LAKES ADDITION	A2	\$ 15,000	1,200
1 & 2 FAMILY, ADD OR ALTER-2	VERMELIS, IMANTS & REBECCA	6424	10/25/13	743		IMHOFF	RD	2	1				
1 & 2 FAMILY, PAVING-2	ANYTHING CONCRETE	5804	10/02/13	1026	W	TULSA	ST	13	0				
1 & 2 FAMILY, PAVING-2	BECKNEL CONCRETE	5891	10/03/13	828		GLENBROOK	DR	6	4				
1 & 2 FAMILY, PAVING-2	RILEY CONCRETE LLC.	5915	10/04/13	3905		CRUCE	ST	13	3				
1 & 2 FAMILY, PAVING-2	STEWART CONCRETE CONST.	5921	10/04/13	1730		PICKARD	AVE	2	7				
1 & 2 FAMILY, PAVING-2	VALDEZ, RAFAEL	6022	10/10/13	2710	S	SUMMIT BEND	DR	10	1				
1 & 2 FAMILY, PAVING-2	OUTDOOR ESCAPES, LLC.	6173	10/15/13	208		BLACK OAKS	CIR	7	1				
1 & 2 FAMILY, PAVING-2	GREGORY'S CUSTOM CONSTRUCTION	6415	10/24/13	2505		BLUE LAKE	DR	2	4				
1 & 2 FAMILY, STORAGE BLDG-2	MEADOWS BUILDINGS	5457	10/04/13	5630									

ALL OTHER RESIDENTIAL BUILDING PERMITS
Issued October 2013- Sorted by Permit Type

Page 4 of 4

Citizen Participation

Citizen participation for FYE 2015 began with neighborhood meetings this summer. The meetings were held in the multi-purpose room at 201 West Gray at 7:00 p.m. The annual Community Dialogue was held in the City Council Chambers at 7:00 p.m. on Wednesday, September 4, 2013. Discussion centered on issues facing low-income residents in Norman.

HOME

- 6 rehabilitation projects have been qualified with 3 completed, 1 under contract, bids received on 1, and specifications being prepared on 1.

- 3 rehabilitation projects have been qualified with 2 completed and 1 under contract.
- 4 emergency repairs have been qualified with 2 completed, 1 under contract and bids received on 1.
- 2 accessibility modifications have been qualified with 1 under contract and bids received on 1.

Code Compliance investigated 138 complaints in October which included weeds, health, inoperative vehicles, off-street parking, kennels, dilapidated structures, right-of-way encroachments, signs, and zoning violations. 466 cases were closed in October with 384 remaining open. City-wide proactive enforcement began on March 15, 2012.

[#of violations/# of properties on which violations were found]

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
06	72/46	137/84	0/0	39/23	9/7	8/8	4/4	37/35	13/13	5/5	3/3	5/5
07	19/16	3/3	10/9	21/20	4/4	5/5	13/13	20/19	5/5	7/7	147/130	80/68
08	342/290	117/98	112/106	72/64	150/97	193/151	179/160	282/231	245/198	231/171	19/19	87/74
09	126/129	154/141	493/383	272/268	124/109	188/173	177/153	137/130	262/239	299/254	201/175	99/87
10	131/112	157/131	203/196	316/274	189/167	220/185	170/152	141/135	139/121	54/49	93/91	29/27
11	107/99	60/55	109/99	150/131	266/204	99/83	100/80	144/123	100/91	54/50	43/37	26/24
12	92/81	93/69	392/327	698/616	579/502	462/417	284/257	350/294	403/340	392/283	293/171	122/111
13	316/281	304/241	441/271	428/373	468/367	307/272	410/369	823/690	215/167	203/165		

[illegible]

Code compliance inspectors continue enforcement of the sign ordinance. All signs found in the rights-of-way and in sight triangles are being removed. 1,710 signs were pulled in FYE 10; 4,653 were pulled in FYE 11; 681 in FYE 2012; and 2,049 in FYE 2013. The table below shows signs pulled to date this fiscal year.

Signs Pulled From Rights-of Ways FYE 2014

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Signs Pulled	69	16	123	278									486

Oil & Gas

Oil & gas inspections continued with 163 operating oil wells. There were no pipeline location issues in October.

Historic District Commission

The Commission met on October 7, 2013. Staff reported that the Bob Yapp workshop will be held on November 9th and 10th.

Reports on the continuation of Certificates of Appropriateness were as follows: 549 S. Lahoma motion for Summary Judgment is still scheduled for October 31; 319 Castro project is complete; 435 Chautauqua request for an extension was granted; 720 W. Boyd project is continuing; 410 S. Peters owners are seeking a contractor; and 231 E. Symmes is still raising funds for the project, and applicant has requested that this project be removed from the agenda until further notice.

A continuation of a request for a COA for 322 Alameda to set a time line of 30 months for the replacement of the 15 vinyl replacement windows already installed in the house with wood windows as was original. 321 Duffy will replace 14 vinyl windows with wood windows.

517 S. Lahoma addition to the rear elevation - applicant has applied for a building permit; 640 Chautauqua has applied for a building permit. Request for a COA for 428 Chautauqua to move the existing house 25' to the south was tabled pending additional information.

Homeless Activities

The **Continuum of Care** Steering Committee on homelessness has changed to quarterly meetings with a smaller group meeting monthly.

Five applications for 2012 funding were submitted and all contracts were extended to November 30th due to the late funding availability.

There were eight 2013 renewal applications approved through the Continuum of Care for five agencies. East Main Place for \$43,895; COCAA for \$32,769; Progressive Independence for \$41,593; HOPE Community Services for \$90,220; and Food and Shelter for four grants for \$51,337, \$31,680, and two for \$11,892. One new application for Food and Shelter for \$23,313 and a planning grant for \$10,000 were approved.

2013 Emergency Solutions Grants were submitted directly to ODOC by three agencies, but the Salvation Army chose to back out. These applications were coordinated to equal the estimated funding available for Norman of \$179,848. The grant contracts are as follows: Food and Shelter for \$100,000; and Thunderbird Clubhouse for \$79,848.

Smalley Army Reserve Center

The deed was received and filed on September 25, 2012. Keys were transferred on September 27th. A contract for architectural services for plans and specifications for the required rehabilitation was approved with Architects in Partnership by the City Council in August 2010. Construction began July 26, 2013. Work is continuing on schedule to be completed in December 2013 by Downey Contracting, LLC. Some IT work and other contracts through the Police Department will continue after the construction contract is completed.

**COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRESS REPORT
November 1, 2013**

<u>Project Description & Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
YEARS ONE THRU THIRTY-ONE (FY 1975/06)	\$ 32,212,751	100%
YEAR THIRTY-TWO (FY 2006/07)	\$ 1,480,629	98.21%
All projects completed prior to 7/2012 except those itemized below:		
1. Park Projects (Original budget \$0 + \$79,969 from Streets)	\$ 79,969	77.48%
YEAR THIRTY-THREE (FY 2007/08)	\$ 1,448,917	97.17%
All projects completed prior to 7/2012 except those itemized below:		
1. Street Improvement	\$ 48,181	0.00%
2. Park Projects (Original budget \$0 + \$17,998 from Streets)	\$ 17,998	100.00%
YEAR THIRTY-FOUR (FY 2008/09)	\$ 1,396,192	94.64%
All projects completed prior to 7/2012 except those itemized below:		
1. Park Projects (Original Budget \$0 + \$89,698 from Street Projects)	\$ 100,092	24.98%
YEAR THIRTY-FIVE (FY 2009/10)	\$ 1,503,773	95.66%
All projects completed prior to 7/2012 except those itemized below:		
1. Park Projects	\$ 124,262	43.13%
2. HOME 09	\$ 632,844	96.25%
YEAR THIRTY-SIX (FY 2010/11)	\$ 1,516,000	91.68%
(Original Budget \$1,510,773+ \$5,227 Program Income)		
All projects completed prior to 7/2012 except those itemized below:		
1. Park Projects	\$ 131,150	52.55%
2. Housing Rehabilitation (Original Budget \$418,525 + \$4,813 PI)	\$ 423,338	100.00%
3. HOME 10 (Original Budget \$599,304 + \$15,000 PI)	\$ 614,304	91.66%
YEAR THIRTY-SEVEN (FY 2011/12)	\$ 1,306,077	81.37%
(Original Budget \$1,305,376 + \$12,701 Program Income)		
All projects completed prior to 7/2012 except those itemized below:		
1. Neighborhood Projects	\$ 25,000	39.67%
2. Housing Rehabilitation (Original Budget \$413,230 +701 PI)	\$ 413,931	75.84%
4. HOME 11 (Original Budget \$527,597+\$12,000 PI)	\$ 539,597	72.92%
YEAR THIRTY-EIGHT (FY 2012/13)	\$ 1,125,147	43.76%
(Original Budget \$1,107,303 + \$17,844 PI)		
1. Neighborhood Projects	\$ 40,000	37.00%
2. Housing Rehabilitation (Original Budget \$381,787 + \$4,844 PI)	\$ 386,631	57.28%
3. Admin & Planning	\$ 147,776	68.12%
4. HOME 12 (Original Budget \$368,420 + \$13,000 PI))	\$ 381,420	4.37%
YEAR THIRTY-NINE (FY 2013/14)	\$ 1,080,827	16.14%
(Original Budget \$1,080,827)		
1. CART	\$ 25,000	31.06%
2. Health for Friends	\$ 16,416	19.20%
3. Bridges	\$ 1,000	100.00%
4. Aging Services of Cleveland County	\$ 2,500	36.00%
5. Meals on Wheels	\$ 7,000	100.00%
6. Bethesda Alternative	\$ 5,000	0.00%
7. Community After School Program	\$ 3,500	0.00%
8. Community Sevices Building, Inc.	\$ 40,000	68.74%
9. Thunderbird Clubhouse	\$ 1,500	0.00%
10. Progressive Independence	\$ 3,000	0.00%
11. United Way Helpline	\$ 2,500	100.00%
12. Among Friends	\$ 1,500	100.00%
13. Food & Shelter for Friends	\$ 10,000	17.28%
14. Center for Children and Families	\$ 2,500	100.00%

TARGET AREA PROJECTS NOT COMPLETED

<u>Project Description & Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
15. East Main Place	\$ 10,000	0.00%
16. Housing Rehabilitation (Original Budget \$477,951)	\$ 477,951	15.14%
17. Admin & Planning	\$ 152,342	30.51%
18. HOME 13 (Original Budget \$319,118)	\$ 319,118	0.00%

1. CDBG AND HOME Housing Projects	CDBG	\$ 413,931	Year 37	75.84%
		\$ 386,631	Year 38	57.28%
		\$ 477,951	Year 39	15.14%

CDBG Housing Programs include the administration for the following:
 Deferred Payment Loans, Emergency Repairs, and Accessibility Modifications

- 2 Deferred Payment Loans Completed
- 1 Rehabilitation Deferred Payment Loans under contract
- 2 Emergency Repair Loans Completed
- 1 Emergency Repair Loans Under Contract
- 0 Accessibility Modifications Completed

HOME	\$ 614,304	2010	91.66%
	\$ 527,597	2011	72.92%
	\$ 381,420	2012	4.37%
	\$ 319,118	2013	0.00%

HOME Housing Programs include the administration for the following:
 Reconstruction Program, Deferred Payment loans, Acquisition of Rental Units, Fair Housing, and CHDO Activities

- 1 Rehabilitation Deferred Payment Loans Under Contract
- 3 Rehabilitation Deferred Payment Loans Completed

2. Neighborhood Improvements	\$ 79,969	Year 32	77.48%
All funding will be utilized for park improvements in the five neighborhood parks; McGeorge; Cate; Centennial; Updegraff; and in two additional locations in the Larsh/Miller neighborhood	\$ 66,179	Year 33	100.00%
Placemaking projects in all five neighborhoods. Street improvements on Porter: Frank - Hughbert. Solar powered speed indicators for Jones at Wilson School.	\$ 89,698	Year 34	24.98%
	\$ 124,262	Year 35	43.13%
	\$ 131,150	Year 36	52.55%
	\$ 25,000	Year 37	39.67%
	\$ 25,000	Year 38	37.00%
3. Bethesda Alternative	\$ 5,000	Year 39	0.00%

Funds are for purchase of equipment.
 Clientele served by Bethesda Alternative are of a presumed benefit according to CDBG regulations.
 Income data is not recorded.
 Clients have received services since July 2013.

4. CART	\$ 25,000	Year 39	31.06%
Funds are for bus passes and other transportation services for low to moderate income persons. 2,075 Passes issued since July 2013.			

5. Health for Friends	\$ 16,416	Year 39	19.20%
Funds are for the support of the Dental Clinic Clientele served by Health for Friends are of a presumed benefit according to CDBG regulations. Income data is not recorded. Clients have received medical and dental services since July 2013.			

TARGET AREA PROJECTS NOT COMPLETED

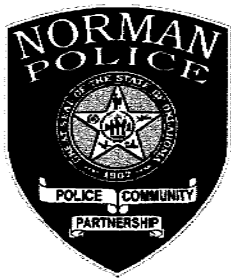
<u>Project Description & Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
6. Food & Shelter for Friends	\$ 10,000 Year 39	17.28%
Funds are for assistance with utility cost associated with the operation of the facility Clientele served by Food and Shelter for Friends are of a presumed benefit according to CDBG regulations. 16,491 Clients have received free meals since July 2013. 32 Unduplicated Clients have received housing since July 2013.		
7. HELPLINE	\$ 2,500 Year 39	100.00%
School supplies furnished through the ABC 123 Program. 86 Persons Served since July 2013.		
8. Community Services Building	\$ 40,000 Year 39	68.74%
Funds are for partial replacement of the mechanical system at the Community Services Building. Clients have received services from agencies located in the CSBI building.		
9. Progressive Independence	\$ 3,000 Year 39	0.00%
Funds are for the purchase of medical equipment and the Open Doors Program. Households Assisted since July 2013.		
10. Meals on Wheels	\$ 7,000 Year 39	100.00%
Funds will provide meals for very low income clients. 1,400 Scholarship meals provided to clients since July 2013.		
11. Community After School Program	\$ 3,500 Year 39	0.00%
Funds are for scholarships for low income participants and purchase of supplies Number of clients served since July, 2013.		
12. Thunderbird Clubhouse	\$ 1,500 Year 39	0.00%
Funds are for the purchase of supplies for a ready to work program. Clientele served by Thunderbird clubhouse are of a presumed benefit according to CDBG regulations. 334 Number of clients served since July, 2013.		
13. Bridges	\$ 1,000 Year 39	100.00%
Funds are for support of the student computer lab and the Life Skills Program Clientele served by Bridges are of a presumed benefit according to CDBG regulations. 32 Number of clients served since July 2013. Income data not recorded.		
14. Center for Children & Families	\$ 2,500 Year 39	100.00%
Funds are for the purchase of supplies for the Kennedy Neighborhood Center. 34 Number of clients served since July 2013.		
15. Among Friends Activity Center	\$ 1,500 Year 39	100.00%
Funds are for the purchase of meals Clientele served by Among Friends are of a presumed benefit according to CDBG regulations. Income data is not recorded. 375 Number of clients served meals since July 2013.		
16. East Main Place	\$ 10,000 Year 39	0.00%
Funds are to assist with the utilities and maintenance of facility. Clientele served by East Main Place are of a presumed benefit according to CDBG regulations. Income data is not recorded. 112 clients served since July 2013.		

TARGET AREA PROJECTS NOT COMPLETED

<u>Project Description & Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
17. Aging Services of Cleveland County	\$ 2,500 Year 39	36.00%
Funds are to provide monthly scholarships for elderly residents residing at Rose Rock Villa to offset costs for congregate meal program. 140 clients served since July 2013.		

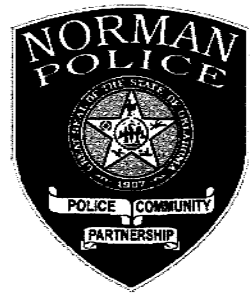
POLICE

10



Administrative Summary

October



Operations

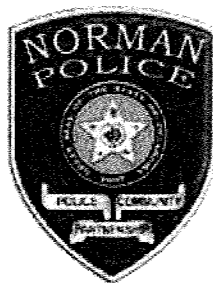
	<u>Current</u>		<u>Year-To-Date</u>	
	13	12	13	12
Part I Crimes	462	373	3,815	3,642
Murder	0	0	4	1
Rape	5	6	68	59
Robbery	4	8	56	50
Agg. Ass.	11	8	80	51
Burglary	88	73	741	664
Larceny	324	254	2,617	2,601
Auto Theft	30	24	246	211
Arson	0	0	3	5
Part II Crimes				
DUI/APC	47	48	477	596
Drunkenness	58	76	629	787
DrugViolations	97	119	1,215	1,302
Littering	0	3	17	31
Forgery	15	9	173	161
Vandalism	81	64	744	858
Others	846	758	7,917	7,730
Total Crime	1606	1450	14987	15107
Collisions				
Fatality	1	1	5	4
Injury	83	74	634	592
Non-Injury	227	240	1928	2016
Miscellaneous				
CAD Activity (Total)	9117	9078	89432	92040
Calls for Service (Police)	5926	5550	55271	55078
Citations	940	1187	11748	14292
Warnings	503	706	7817	9750
Community Activity (Hours)	295	386	2746	2006
Avg Emergency Reponse Time (Min)	4.78			
Avg Non-Emerg Response Time (Min)	7.33			
Avg Call Time (Hours)	0.81			

Crime Free Multi-Housing Program October 2013

During the month of October 2013, the Norman Police Department has continued to develop existing partnerships with the managers involved in the Norman Crime Free Multi-Housing Program. On several occasions, the coordinator has personally observed management from properties use the Crime Free Lease Addendum to terminate the leases of residents that failed to comply with the rules set by the document.

The program overall is doing well. The residents in our participating properties are beginning to realize that criminal activity will not be tolerated by either the police or their managers. These residents know that they can trust the police and managers to act quickly to solve problems and concerns together, when they bring them to our attention. Brandywine Gardens has scheduled the phase 2 security survey for November 20th. By the end of December it is anticipated that there will be two fully certified properties within our city.

We are continuing to work with Cottonwood Ridge Condominiums to assist in making it a safer community. On October 10, 2013, the first part of a security survey was conducted with the Homeowners' Association president and a board member was also present. The last part of the survey is the lighting portion and this will be conducted with the HOA president on November 6th. Many of the same principles are being used for this property as we do with our apartment communities. We are exploring bringing the Crime Free Condominium Program to the City of Norman. This is managed and implemented the same way as the Crime Free Multi-Housing Program, the only difference is that the coordinator would be working with an HOA instead of a single manager/owner. We only have a few condominium style properties within our city and the coordinator would like to include these properties as well.



Teddy Wilson
MASTER POLICE OFFICER
Commission #0615
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Norman Police Department
201-B West Gray St.
Norman, OK 73069
(405)366-5438

Integrity * Accountability * Mutual Respect * Service Attitude * Partnerships

ANIMAL CONTROL

10A

**ANIMAL CENTER DIVISION
PRELIMINARY REPORT FORM
October 2013**

OPERATIONAL INFORMATION	FY2014		FY2013	
	This Month	Year to Date	This Month	Year to Date
DOGS:				
Number on hand from last month	46		54	
Number impounded this month	126	524	176	548
Owner relinquish	6	29	20	94
In field pickup	2	5	0	4
Adoption returns	3	12	0	0
Disposal	6	16	9	15
Picked up dead	3	21	1	18
Number redeemed	26	126	36	108
Number adopted to public	37	192	45	140
Number turned to rescues	18	57	15	90
Number euthanized - Adoptable	3	27	12	39
Number euthanized - Non adoptable	18	64	14	111
Number died for unknown reason	0	1	1	6
Number fostered	3	14	1	11
Escaped	0	1	0	0
Total now on hand	58		0	
CATS:				
Number on hand from last month	26		34	
Number impounded this month	115	516	136	413
Owner relinquish	0	62	5	56
In field pickup	1	28	0	3
Adoption returns	0	2	0	0
Disposal	7	49	11	56
Picked up dead	16	43	5	45
Number redeemed	2	4	2	4
Number adopted to public	20	114	29	82
Number turned to rescues	26	80	46	149
Number euthanized - Adoptable	0	16	6	38
Number euthanized - Non adoptable	36	186	34	111
Number died for unknown reason	0	4	2	4
Number fostered	3	14	1	19
Escaped	0	2	1	0
Total now on hand	31		39	
MISCELLANEOUS:				
Domesticated Animals	2	6	1	5
Wildlife	58	318	195	316
TOTAL	60	324	196	321
NOTES:				

	FY2014		FY2013	
SAFETY REPORT	This Month	Year to Date	This Month	Year to Date
Injuries on the Job	2	6	1	3
City Vehicle Damaged	0	0	1	2
Vehicle Accidents Reviewed	0	0	0	1
a. Employee Responsible	0	0	0	1
b. Employee Not Responsible	0	0	0	0

PET LICENSES ENFORCEMENT ACTION	This Month	Year to Date	This Month	Year to Date
January to December				
Total Licenses Sold (Annual)	162	2,917	147	6,772
Citations Issued (AWO)	20	61	9	38
Citations Issued (Private Citizen)	0	0	0	0
Warnings Issued	3	12	8	39

FINANCIAL INFORMATION	This Month	Year to Date	This Month	Year to Date
10-1531 Amount - dog redemption	\$885.00	\$4,235.00	\$1,285.00	\$3,165.00
10-1532 Amount-dog adoption	\$2,040.00	\$11,070.00	\$2,640.00	\$7,820.00
10-1531 Amount-cat redemption	\$70.00	\$185.00	\$45.00	\$45.00
10-1532 Amount-cat adoption	\$1,080.00	\$6,120.00	\$1,380.00	\$4,050.00
10-1531 Amount-misc. redemption	\$0.00	\$55.00	\$0.00	\$0.00
10-1532 Amount-Misc. adoption	\$0.00	\$20.00	\$30.00	\$70.00
10-1533 Miscellaneous	\$283.00	\$6,273.00	\$530.00	\$2,280.00
TOTAL	\$4,358.00	\$27,958.00	\$5,910.00	\$17,430.00

Donation 010-0000-227.24-31 \$3,421.00 \$20,655.10 \$80.00 \$13,545.00

Donation account balance \$52,635.60 **\$29,357.30**

Liability payback (July to June)	This Month	Year to Date	This Month	Year to Date
2003 Adoption expansion				
Payback Balance	\$19,869.00		\$40,447.00	
22-L432 Liability - pet licenses	\$741.50	\$3,355.50	\$844.00	\$3,047.00
TOTAL (New Balance)	\$19,127.50		\$39,603.00	

NOTES:

Replacement CPL \$1.50

	FY2014		FY2013	
SPAY / NEUTER PROCEDURES	This Month	Year to Date	This Month	Year to Date
Dogs	23	163	37	140
Cats	17	73	26	91
TOTAL	40	236	63	231

	FY2014		FY2013	
ANIMAL BITES July to June	This Month	Year to Date	This Month	Year to Date
Dogs	2	11	8	21
Cats	0	3	0	1
Other	0	0	1	1

SUMMARY

Dogs returned to the owner prior to coming to the shelter

4	City pet license
2	Rabies tag
2	Microchips
	Personal ID tag
1	Knew animal do to prior contact
	Neighbor told officer
	Lost & Found slip at shelter
9	Total

Friends of Norman Animals

Volunteer group to suport the Norman Animal Shelter

211.75 Total number of volunteer hours

These hours cover walking, playing with cats, adoption events, bathing grooming, cleaning, laun photo taking, training, assisting in the office, and all others.

Incident No.	Offense	Court
2013-13637	Rabies Vacc/Shots	Municipal court
2013-13637	Animal Exposure	
2013-13887	Rabies Vacc/Shots	Municipal court
2013-14201	Dog at Large	Municipal court
2013-14320	Dog at Large	Municipal court
2013-12859	Dog at Large	Municipal court
2013-13165	City Pet License	Municipal court
2013-13246	Dog at Large	Municipal court
2013-13953	Rabies Vacc/Shots	Municipal court
2013-14072	Rabies Vacc/Shots	Municipal court
2013-14619	Rabies Vacc/Shots	Municipal court
2013-15108	Animal Exposure	
2013-13382	Rabies Vacc/Shots	Municipal court
2013-13449	Dog at Large	Municipal court
2013-13449	Rabies Vacc/Shots	Municipal court
2013-13560	City Pet License	Municipal court
2013-13621	Rabies Vacc/Shots	Municipal court
2013-14317	City Pet License	Municipal court
2013-14322	Dog at Large	Municipal court
2013-14372	Rabies Vacc/Shots	Municipal court

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
October, 2013**

ENGINEERING DIVISION

DEVELOPMENT

The Development Coordinator processed 3 Final Plats and 1 Preliminary Plat for Planning Commission; 1 Final Plat for Development Committee Review; and 3 Closures, 1 Consent to Encroach, 3 Preliminary Plats, and 3 Final Plats for City Council review. The Development Engineer reviewed 37 sets of construction plans and 6 punch lists. There were 248 permits reviewed and/or issued. Fees were collected in the amount of \$16,362.70.

CAPITAL PROJECTS

I-35/Main Street Interchange

Construction on the I-35/Main Street Interchange reconstruction project will begin Monday, January 7, 2013. This is a \$30 million construction project awarded to a joint venture between Allen Contracting and Manhattan Road and Bridge of Oklahoma City. The project has an estimated completion date of March 2014. The construction contract allows the contractor to earn early completion incentive pay at \$15,000 a day with a maximum of 100 days, for an early completion date of December 2013. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The project involves the following items:

- Replace the existing Main Street interchange with a Single Point Urban Interchange (SPUI). The SPUI will include longer on and off ramps at I-35 and a wider Main Street Bridge. The SPUI will allow large volumes of traffic to negotiate the area using a single set of traffic lights mounted at the center of the bridge. This is the second SPUI interchange in the State of Oklahoma; the first SPUI is located at I-40 and Morgan Road.
- Widen I-35, one half mile north and south of Main Street, from four to six lanes
- Widen Main Street over I-35 from four lanes to six lanes

The contractor's activities this month are as follows:

- Continued the earthwork for the SPUI ramps on the south sides of the bridge and the west side of I-35
- Completed the bridge abutment on the east side of I-35 and worked on the new bridge abutment on the west sides of I-35
- Placed concrete pavement on Main Street
- Continued the earthwork on the west side of I-35

I-35 Bridge over the Canadian River

Construction on the I-35 Bridge over the Canadian River began on Monday, January 21, 2013. This is a \$16 million construction project awarded to Sherwood Construction of Wichita, Kansas. This project will add one lane in each direction to the bridge, which will ease traffic congestion for people traveling southbound on Interstate 35. This project is expected to be complete by September 2013. The construction contract allows the contractor to earn early completion incentive pay at \$3,000 a day with a maximum of 100 days, for an early completion date in June 2013. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The contractor's activities this month are as follows:

- Continue to work on the inside southbound lanes of the bridge
- Completed work on the outside northbound lanes and began work on the inside northbound lanes
- Completed the parapet wall on the east side of the bridge

Indian Hills Road Bridge over I-35

The Indian Hills Road Bridge over Interstate 35 is approximately 50 years old. The bridge is structurally safe for traffic, but the bridge deck is deteriorating at a more rapid rate as the surrounding areas develop and traffic increases. This problem has developed over recent years. The City of Norman and ODOT have worked closely to develop a permanent solution to this bridge maintenance problem because both agencies share maintenance responsibilities for the bridge. Over the past year, ODOT and City bridge engineers have designed the permanent bridge deck repair project. Bids were received for the project and the Oklahoma Transportation Commission awarded the contract earlier this year to Wildcat Construction Company, Inc. of Wichita, Kansas. The cost of the project is approximately \$700,000 in total cost, of which the City of Norman's share is \$250,000.

The contractor completed this project and began working on the punch list of items to correct.

Hayes Street from Flood Avenue to James Garner Avenue

The Hayes Street Reconstruction Project is a \$182,500 project that is being funded 100% by the City of Norman through the 2010 Street Maintenance Bond Program. The contractor is Rudy Construction of Oklahoma City. When this project is completed, the reconstructed roadway will include a new driving surface, 6" curb and gutter and an improved storm drainage system.

The contractor completed this project and began working on the punch list of items to correct.

Sidewalk Programs

- Sidewalk and ramp improvements were completed in September at the following locations: 801 Classen Blvd., the east side of Classen Blvd. From Keith to Duffy, 455 W. Gray.

May 19, 2013 Tornado Debris Removal

On Sunday, May 19, 2013, rural portions of the Lake Thunderbird area of the City of Norman were damaged by a tornado.

The City immediately began implementing procedures set forth in the City's July 2009 Disaster Debris Management Plan. On May 24, 2013, City Manager Steve Lewis executed Task Order & Notice-to-Proceed No. TFR-2013-1 in the amount of \$377,694.00 for the removal of 35,000 cubic yards of vegetative debris and 5,000 cubic yards of construction and demolition debris.

The City of Norman received final invoicing from TFR Enterprises. The final contract amount is \$334,705.99 including \$3,667.30 for Construction & Demolition debris tipping fees. Tipping fees for vegetative debris were waived by Republic Services Southeast Landfill. All costs have been submitted to FEMA and included in a final project worksheet as prepared by FEMA. TFR Enterprises continues to complete the remediation and restoration of the Falls-Lakeview Park debris management site.

Storm Water Management Program - Construction Site Compliance Inspection

The Storm Water Construction Site Compliance Inspection Overview (attached) shows a summary of the annual activity for calendar years 2011 and 2012, respectively, the total activity for the first 6 months of 2013, and the monthly activity for the months of July through October, 2013. The overview report also indicates the number of drainage/storm water-related citizen calls received by the storm water compliance staff.

Sutton Wilderness Lake Dam & Spillway Repair Project

In a November 24, 2010 letter, the City of Norman was notified by the Oklahoma Water Resources Board (OWRB) that, based on the findings in OWRB's hazard-potential reclassification report, Sutton Wilderness Lake Dam, located about 1500 feet south of Rock Creek Road and 2200 feet west of 12th Avenue N.E. in the City of Norman's George M. Sutton Urban Wilderness Park, had been reclassified as a high hazard-potential structure, the failure of which will likely cause loss of human life. OWRB pointed out that the dam must meet certain minimum standards appropriate for the dam's classification and size.

The City Council approved Contract No. K-1314-39 Agreement for Professional Services between the City of Norman and Wilson & Company of Norman, OK on September 10, 2013. Notice to Proceed was issued on September 16, 2013. Much of Wilson & Company's division assigned to the project was called to provide professional assistance in response to flooding in Colorado Springs, CO and Aurora County, CO. A project kick-off meeting with the City of Norman, Sutton Urban Wilderness Area Committee and Wilson & Company was held on October 21, 2013.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

Fuel Report

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

Maintenance Report

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

Productivity Report

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

STREET DIVISION

ASPHALT OPERATIONS

84th Avenue NE B/Franklin Rd and Indian Hills Rd
4,056.81 tons of asphalt

Indian Hills Rd I-35 Overpass Overlay
725.49 tons of asphalt

DEEP PATCH OPERATIONS

317 Pine Cove Ct.
6.27 tons of asphalt

3823 Pioneer St.
71.83 tons of asphalt

700 Blk Asp Avenue
51.99 tons of asphalt

CONCRETE OPERATIONS

E. 1300 Alameda Street Panel Replacement
34.25 cubic yards of concrete

W. 100 Eufaula Sidewalk Repair
2.5 cubic yards of concrete

S. 900 Pickard Panel Replacement
1.5 cubic yards of concrete

DRAINAGE OPERATIONS

Anitol Detention Basin Pipe Repair
25.0 cubic yards of concrete

W. 3000 Stoney Brook Drive Drainage Structure
9.0 cubic yards of concrete and 35.16 tons of asphalt

Pioneer Circle Crossdrain and Drain Structure
7.5 cubic yards of concrete and 8.52 tons of asphalt

OTHER

Interlocal Agreement Cleveland Co. Dist. 1

149th B/72nd Avenue NE and 84th Avenue NE

3,915.62 tons of asphalt

Routine Pothole Patching Operations

This month approximately 171.56 tons of asphalt was utilized in routine pothole patching operations

STORM WATER

Eufaula Street Drainage Project

Installing new culvert pipe and inlet structures. Placed 4 cubic yards of concrete, 7 tons of rock, placed 9 tons of select material and hauled 35 tons of debris.

36th Avenue N.W.

Performed erosion repair to shoulder alongside 36th Avenue N.W. north of Indian Hills Road. Hauled and placed 12 tons of asphalt millings and 2 tons of cold patch asphalt.

Acres Street Inlet Repair Project

Raised inlet at the intersection of Acres Street and Jones Avenue. Placed 1 cubic yard of concrete and hauled 2 tons of debris.

4004 Quail Drive

Performing erosion repair to storm water culvert pipe/inlet structure. Placed 1 cubic yard of flow able fill.

West Main Street/Brookhaven Creek

Performed erosion repair to bridge structure on Main Street. Placed 5 cubic yards of flow able fill and hauled/placed 1 ton of select fill material.

Triad Village Drive Drainage Project

Assisted Street Maintenance Crew in replacing deteriorated culvert pipes.

Fall Cleanup

Crews assisted Sanitation Division in fall cleanup operations.

Roadside Maintenance

Trimming trees on roadside right-of-ways in the rural area and hauled 50 tons of debris.

Drainage Maintenance

Removed 75 tons debris/sediment and trimmed trees in drainage right-of-ways in the urban area.

North Porter Avenue

Pushing/leveling construction debris at dumpsite.

Urban/Rural Litter Program

Removed 1.29 tons of trash/debris from urban/rural right-of-ways.

Storm Water Management

Cleared 1,334 inlets of debris from drainage right-of-ways in the urban/rural area.

Urban Street Sweeping Operations

Urban street sweeping operations, a total of 581 miles were swept resulting in the removal of approximately 312 tons of debris from various curblane streets.

Mowing Of Drainage/Roadside Right-Of-Ways

Mowed and trim mowed 918,273 feet of drainage right-of-ways in the urban area.

Mowing 19.50 miles of urban roadside right-of-ways (smooth cut).

Mowing 71.75 miles of urban/rural roadside right-of-ways (rough mowing).

OCTOBER 2013

DEVELOPMENT COORDINATION, ENGINEERING, AND PERMIT REVIEW

FY 13-14 Associated Fees

Subdivision Development:

Planning Commission Review:

*Norman Rural Cert of Survey...0
 *Final Plats.....3
 *Preliminary Plats.....1
 *Short Form Plat.....0

City Council Review:

Certificate of Survey.....0
 Preliminary Plat.....3
 Final Plats.....3
 Consent to Encroach.....1
 Easement.....0
 Closure of Easement & ROW..3
 Release of Deferred Const.....0

This Month Last Month Total

↓ ↓ ↓

Development Committee:

Final Plats.....1

\$6,760.00 \$1,480.00 \$23,850.00

Permits Reviewed/Issued:

(includes Offsite Construction fees)

**Single Family.....40
 ***Commercial.....20
 Multi-Family.....0
 Addition/Alteration.....12
 House Moving.....4
 Paving Only.....8
 Storage Building.....5
 Swimming Pool.....4
 Storm Shelters.....146
 Public Improvements.....5
 Temporary Encroachments.....1
 Fire Line Pits/Misc.....1
 Flood Plain (@\$100.00 each).....2

↓ ↓ ↓

\$200.00 \$400.00 \$700.00

Total Permits..... \$9,402.70 \$12,269.52 \$48,662.85

Grand Total..... \$16,362.70 \$14,149.52 \$73,212.85

*****Construction Plan Review occurrences** 37 32 139

******Punch Lists prepared.....** 6 5 23

* All Final Plat review completed within ten days.....PI # 13

** All Single Family Permits were reviewed and completed within three days.....PI # 10

*** All Commercial Permits were reviewed and completed within seven days.....PI # 11

**** All Construction Plans were reviewed within ten days.....PI # 12

*****All Punch Lists prepared within one day of Final Inspection.....PI # 8

OCTOBER 2013

DEVELOPMENT COORDINATION, ENGINEERING, AND PERMIT REVIEW

**KEN DANNER/TODD McLELLAN/DREW
NORLIN**

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
PI #8 PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	6	100%
PI #10 SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	40	100%
PI #11 COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	20	100%
PI #12 CONSTRUCTION PLAN REVIEW W/I 10 DAYS	37	100%
PI #13 FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	4	100%

Storm Water Management Program Construction Site Compliance Inspection Overview

Description	2011 Annual Total	2012 Annual Total	January - June 2013	July 2013	August 2013	Sept 2013	Oct 2013	Nov 2013	Dec 2013
New sites started during reporting period	19	20	19	1	1	2	0		
Continuing sites during reporting period (average*)	33*	28*	38*	42	45	44	42		
Closed sites during reporting period (average)	25	17	11	1	3	4	1		
Total number of open sites during the reporting period (average*)	52*	30*	40*	42	44	42	42		
Summary of inspection results during reporting period									
Sites inspected during reporting period (average*)	52*	48*	42	42	46	46	42		
Percentage of sites inspected	100.0 %	100.0 %	100.0 %	100.0 %	100.0 %	100.0 %	100.0 %		
Total number of inspections performed	543	758	531	96	88	93	90		
Number of sites with enforcement actions	2	3	4	1	0	0	0		
Total number of enforcement actions	2	5	4	1	0	0	0		
Inspections resulting in a violation	123	41	106	22	14	37	37		
Percentage of inspections with violations	22.7 %	5.4 %	20.0%	22.9%	15.9%	39.8%	41.1%		
Citizen Calls	52	57	48						
Drainage					7	1	3		
Erosion				2	0	2	2		
Yard Waste/Grass Clippings				1	2	1	1		
Spills/Discharge/Debris/Dumping				2	3	3	1		

FLEET MANAGEMENT ACTIVITY REPORT

October

FYE 2013

FUEL REPORT

IN GALLONS

	UNLEADED PURCHASED	DIESEL PURCHASED	CNG PURCHASED
Internal pumps	19,285.00	26,149.00	21,760.00
Outside - sublet	477.27	441.60	
TOTAL	19,762.27	26,590.60	21,760.00

TOTAL	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
Consumption	20,938.24	28,178.50	6,997.05	14,762.95

FYE 2014 TO DATE CONSUMPTION

TOTAL	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
Consumption	66,883.65	87,378.30	14,686.62	41,562.21

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$2.86	Low	\$2.62	UNLEADED	High	\$3.21	Low	\$3.17
DIESEL	High	\$3.15	Low	\$2.94	DIESEL	High	\$3.55	Low	\$3.55
CNG	High	n/a	Low	\$0.67	CNG	High	n/a	Low	\$1.19

MAINTENANCE REPORT

REPAIR PARTS SOLD	\$65,234.92
TIRES SOLD	\$16,262.38
TOTAL PARTS SOLD	\$81,497.30

PUBLIC CNG SALES

October	\$17,451.00
FYE 2014 TO DATE	\$63,482.00

SUBLET REPAIRS \$36,674.80

Life To Date CNG Sales:

TOTAL SOLD GALLONS TO DATE:	185,412
TOTAL SOLD DOLLARS TO DATE:	\$236,163

	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	Fiscal YEAR TO DATE
ROAD CALLS	33	31	74	187
PM SERVICES	116	98	102	424
DISASTER REPAIRS	0	1	0	2
WORK ORDERS	483	454	488	1,481

as of 11/6/2013

Equipment Late for PM by Equipment Number

***292-9708 to make PM Reschedule arrangements**

[illegible]

FLEET MANAGEMENT
PREVENTATIVE MAINTENANCE RESCHEDULES

FYE 13 VS FYE 14

	COMPLETED FYE 13	PENDING FYE 13	TO DATE FYE 14	PENDING FYE 14
CITY COUNCIL	0	0		
FIRE ADMINISTRATION	2	0		
FIRE TRAINING	0	0		
FIRE PREVENTION	5	0	1	0
FIRE SUPPRESSION	6	0	7	5
FIRE DISASTER PREPAREDNESS	0	0		
ENGINEERING	1	0		
UTILITIES (METER READERS)	0	0		
INFORMATION SYSTEMS	0	0		
FLEET MANAGEMENT	0	0		
STREET MAINTENANCE	14	0	8	7
STORM WATER	0	0		
TRAFFIC	3	0	1	1
SANITATION ADMINISTRATION	0	0		
SANITATION RESIDENTIAL	4	0	4	0
SANITATION COMMERCIAL	13	0	5	2
SANITATION TRANSFER	4	0	4	3
SANITATION COMPOST	2	0		
SANITATION RECYCLE	1	0	1	0
SANITATION YARD WASTE	0	0		
LINE MAINTENANCE ADMIN.	0	0		
WATER LINE MAINTENANCE	8	0	2	1
SEWER LINE MAINTENANCE	0	0	2	0
PARK MAINTENANCE	5	0	5	1
PARKS & RECREATION	0	0		
FORESTRY	0	0		
PLANNING	0	0		
PLANNING CDBG	0	0		
WATER PLANT	0	0		
WATER RECLAMATION	5	0	1	
UTILITIES - ENVIRONMENTAL	0	0		
BUILDING MAINTENANCE	2	0	1	
CUSTODIAL	0	0		
DEVELOPMENT SERVICES	0	0		
CODE COMPLIANCE	0	0		
ANIMAL CONTROL	7	0	3	3
POLICE ADMINISTRATION	0	0	1	1
POLICE STAFF SERVICES	4	0	3	2
POLICE CRIMINAL INVESTIGATIONS	5	0	3	2
POLICE PATROL	27	0	12	7
POLICE SPECIAL INVESTIGATIONS	1	0	1	0
POLICE COMMUNICATIONS	0	0	0	0
TOTALS	119	0	65	35

FLEET MANAGEMENT
Mechanic Productivity
Report

FYE 2014

October

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY		INDIVIDUAL PRODUCTIVITY	
		GOAL	ACTUAL	DIFFERENCE	
# 002	166.92	72%	86.0%	14.0%	
# 003	138.24	72%	76.7%	4.7%	
# 004	136.15	72%	85.9%	13.9%	
# 005	0.00	72%	#DIV/0!	#DIV/0!	
# 006	0.09	72%	100.0%	28.0%	
# 007	142.30	72%	82.3%	10.3%	
# 008	81.94	72%	63.3%	-8.7%	
# 010	120.62	72%	57.5%	-14.5%	
# 011	106.21	72%	71.9%	-0.1%	
# 012	8.39	72%	50.5%	-21.5%	
# 013	134.63	72%	73.8%	1.8%	
# 015	116.74	72%	87.8%	15.8%	
# 019	195.03	72%	87.1%	15.1%	
# 021	137.00	72%	80.1%	8.1%	

DIRECT LABOR HOURS	1484.26
TOTAL AVAILABLE HOURS	1920.19
PRODUCTIVITY GOAL	72.0%
ACTUAL PRODUCTIVITY	77.3%

WORK ORDER SUMMARY		
Duration	# Of Work Orders	% Completed
Less than 1 Day	255	52.80%
1 to 2 Days	42	8.70%
2 to 3 Days	22	4.55%
3 to 4 Days	12	2.48%
More than 4 Days	152	31.47%
TOTAL	483	

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2014

STREET DIVISION					
	FYE 2014 October, 2013	FYE 2014 October, 2013	Year to Date	Year to Date	FYE 2014
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Patch 100% of all potholes smaller than one cubic foot within 24 hours (tons of material used)	171.56	100%	30.21	100%	95%
Overlay/pave 10 miles per year.	3.20	32%	6.53	65%	100%
Replace 1,160 square yards of concrete pavement panels	40.75	4%	192.50	17%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	10.00	2%	30.00	7%	50%
Grade all unpaved public roads eight (8) times a year. (approximately 21 miles)	42.00	25%	126.00	75%	100%

STORM WATER DIVISION					
	FYE 2014 October, 2013	FYE 2014 October, 2013	Year to Date	Year to Date	FYE 2014
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	581.00	116%	1,399.00	23%	50%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	1,334.00	9%	1,439.00	10%	70%
Mow 190 ROW-miles of Urban right-of-way, eighteen times per year (miles)	19.50	1%	106.75	3%	85%
Mow 148 miles of Rural Right-of-way twice per year (miles)	71.75	24%	497.75	168%	50%
Mow 2,271,548 sq.feet of open drainage ways, six times per year	918,273.00	7%	8,188,493.00	60%	80%
Apply chemical vegetative control to 160 urban/rural ROW-miles twice per year	-	0%	-	0%	65%

CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT

October 2013	PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
		Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%	61	61	100%	249	249	100%
Provide information requested by citizens within 7 days	95%	61	61	100%	249	249	100%
Complete traffic engineering studies within 45 days.	99%	0	0	#DIV/0!	0	0	#DIV/0!
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	61	61	100%	196	196	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		260	92.25	0.35	1187.5	470.75	0.40
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		0	0	0.00	4.12	56	13.59
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		12	12	100%	55	55	100%
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		57	57	100%	216	216	100%
Response to reports of sign damage:	Percentage						
<i>High Priority</i> Stop or Yield Signs within one hour	99%	2	2	100%	19	19	100%
<i>Lower Priority</i> all other signs within one day	90%	37	37	100%	231	231	100%
<i>Street Name Signs</i> within two weeks	90%	5	5	100%	19	19	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		34960	2	0.01%	44544	6	0.01%

Monthly Report
October 2013

Line Maintenance:

Division Capital Project FYE 13

- Sandpiper Ln. – WA 0313 – 100% complete
- High Meadows – WA0208 – 100% complete
- Westfield Cir – WA0309 – 100% complete
- Asp Ave Project – WA0088 – 98% - complete
- Peach Tree Ln. – WA0311 - materials ordered
- Dalewood Terrace WA0312 – materials ordered

Division Accomplishments

Water Maintenance crews responded to 20 water main emergencies, maintenance on 200 fire hydrants, surveyed 19 fire hydrants for master record, 352 water valves, 550 water main locates, completed 19 yard restoration sites, responded to 8 after hour water service requests, and set 28 new water meter services. Estimated water loss from water main breaks, and system quality assurance for the month of October – 4,618,000 gallons.

Sewer Maintenance crews hydro-cleaned 179,667 feet of sewer mains, 0 feet of root removal, 3,355 feet of CCTV inspection, 2 tap inspections, 1 cap inspections, 5 tap locations by CCTV, 351 sewer main locates and responded to 34 possible sewer obstructions requests, 3 on City side, 31 on private side, 2 sanitary sewer overflows for the month of October. Removed and replaced pump - # 1 – Sutton Place lift station for maintenance and inspection.

D Lift Station Flows:

Average daily flow: .83 MGD.

Average total flow: 25.73 MG.

Wastewater Projects:

Tecumseh Interceptor (WW0262): Project design by Garver Engineers is approximately 75% complete. Easement acquisition is underway. All easements have been obtained and final design is complete. Plans have been approved by ODEQ. Central Contracting was low bidder. Construction is underway.

Canadian River TMDL Study (Project WW0044): This project takes into consideration ten (10) discharges into the Canadian River from above OKC to below Lexington. Most of the dischargers are considering Wastewater Treatment Plants (Water Reclamation Facilities). All the cities are getting stricter permits and the final report will be sent to EPA for acceptance. We selected a consultant who completed a sampling and testing plan, the Quality Assurance Project Plan (QAPP); QAPP approved by EPA, Region 6 (EPA 6) in Dallas 3/25/10; sampling for testing began 7/1/10 from selected sites along the river; Interim Modeling Report submitted through ODEQ to EPA 6 in December 2011; comments received from EPA 4/11/12; Draft final report received 9/20/12; ODEQ comments dated 9/28/12; Revised projections received 2/6/13; consortium meeting held 3/15 and received additional modified ODEQ comments; Second Revision of Model Simulations received 6/6; ODEQ comments provided to consortium members at a meeting held 8/1; Final projections have been postponed again until February of 2014; payments totaling \$256,818 of \$268,000 or 96% have been approved.

Royal Oaks Force Main Rehab (WW0062): Two 12-inch PVC force mains from Hall Park and Royal Oaks lift stations join into 2,260 linear feet of 16-inch ductile iron force main installed in 1984; force main runs south along 24th Avenue N.E., from near Alex Plaza Drive across Alameda to its termination at an existing manhole to be replaced. Design layout nearing completion; Lemke proposal due shortly.

SE Bishop Interceptor, Phase 2B (Project WW0267): Construction of 2B, Section 1 complete March 2007; All but one (1) Section 3: easement approved; final phase should bid shortly; Section 2: Received bids 11/1/12, Krapff-Reynolds Construction Company low: \$1,054,480 with five (5) other bidders. NUA award and contract approved 12/18; pre-work meeting held 1/15/13; Notice to Proceed effective 1/28; construction complete 7/15; Final inspection 8/1; punch list complete. Final change order and project acceptance in progress; payments totaling \$1,030,703 of \$1,054,480 or 98% processed.

Sewer Maintenance Project FYE11 (WW0064): Annual rehabilitative project, bounded by Alameda to the north, Bishop Creek to the west, partially Boyd and partially Brooks to the south, and Shiloh to the east; project will replace about 38,000 feet of sewer line and about 220 manholes. Received bids 5/27; Urban Contractors low: \$2,774,200 with three (3) other bidders; NUA award and contract approved 6/11; pre-work meeting held 6/19; Notice to Proceed effective 7/1/13. Change Order No. 1 approved 1 Oct 13 for \$19,334 and add 18 days; construction is on schedule and within budget; payments totaling \$1,190,962 of \$2,774,200 or 43% processed.

Sewer Maintenance Project FYE12 (WW0070): Annual rehabilitative project, bounded by Boyd to the north, Imhoff Creek to the west, Lakewood to the south and Elm to the east, with one (1) supplementary area south of Boyd, west of BNSF; project will replace almost 33,000 feet of sewer line and over 95 manholes; staff in-house design in progress; NUA approved contract with Lemke 1/22/13; video inspection complete; preliminary plans received 8/1/13; comments to Lemke 8/29/13; not consistent with Lemke's usual high standards, and revised plans excessively delayed; 90% plans due soon.

Sewer Maintenance Project FYE13 (WW0200): Annual rehabilitative project, bounded by Lindsey Street to the North, Bishop Creek to the West, Imhoff Road to the South, and 24th Ave SE to the East; NUA approved on-call surveying contract with Lemke 7/23/13; video inspection in progress; staff in-house preliminary design in progress;.

Wastewater Supervisory Control and Data Acquisition (SCADA) (WW0052): SCADA electronically reports plant and lift station activity to a central location. Project combined with WW0043 & WW0047 for construction efficiency. Received bids 10/16/10; Oil Capital Electric (OCE) began work 1/18/2011, with 180 days contract completion time; final inspection and substantial completion effective 4/24/13; as-builts and O&M's received 10/8/13; settlement negotiations complete; payments totaling \$942,981 of \$949,500 or 99% approved.

WWTP - Aeration Basin Blower VFD (WW0043): Replacement of obsolete motors and controls will enhance efficiency and save energy and money by reducing electrical demand and use. Project partnered with WW0047 for Department of Energy (DOE) stimulus grant, and combined with WW0047 & WW0052 for design and construction efficiency; received bids 10/16/10; Oil Capital Electric (OCE) began work 1/18/2011, with 180 days contract completion time; substantial completion & punch list effective 4/24/13; DOE grant closed 6/26/13; settlement negotiations; Received as-built drawings and O&M manuals 10/8/13; payments totaling \$1,044,184 of \$1,060,326 or 98% have been approved.

WWTP - North Digester Boiler(s) (WW0047): Replacement of obsolete sludge heaters (vintage 1960's) will save energy and money. Project partnered with WW0043 for Department of Energy (DOE) stimulus grant and combined with WW0043 & WW0052 for design and construction efficiency; see WW0043 for update; payments totaling \$379,085 of \$395,174 or 96% have been approved.

Woodcrest Interceptor (WW0120): Project design by RJN Group complete; permits in hand; easement acquisitions nearing completion; project should bid soon.

Lift Station D Rehabilitation (WW0303): Design contract with HDR for rehabilitating Lift Station D and expanding the flow equalization basin was approved 02/26/08; amendment for construction services approved 04/28/09. Contract with Walters-Morgan Construction approved 08/25/09 and work was substantially complete 08/24/11. CO#1 increasing contract by \$65,185 approved 02/22/11. Final CO#2 increasing contract by \$22,326 approved by City Manager 05/25/12. Payments totaling \$5,917,511 of \$5,927,511 or 100% processed. Project accepted by NUA 05/28/13. Final reimbursement of project costs received from OWRB; \$2,022,105.62 of SRF loan forgiven.

Wastewater Flow Monitoring Project (WW0042): HDR Engineering approved 04/13/10 for completion of city-wide flow monitoring, and calibrating the new Wallingford Infoworks wastewater model to simulate the affect a 5-year design storm. Thirty-two flow meters and ten rain gauges utilized to collect dry and wet weather flow data; Flow Monitoring Report received 12/21/10. Sewer sub-basin maps reviewed to determine proper loading information under 2025 Plan and corresponding population equivalents. Loading data transmitted to HDR in 04/25/12 so modeling can begin. Model development workshop held 03/14/13; capacity analysis report received 05/07/13; expect collection system improvements report to be received in early June. Payments totaling \$498,092 of \$576,699 processed.

Phase 2 South WRF Improvements: Preliminary design contract with Garver for preparation of Engineering Report (ER) approved 03/08/11. Draft ER received 08/03/11 with findings presented to NUA 11/08/11. ER finalized and submitted to DEQ 11/18/11 with DEQ comments received 03/26/12. Request for variances submitted to DEQ 05/21/12. Garver and staff met with DEQ on 12/05/12 to discuss variance requests and DEQ approved 4 variances 01/15/13. DEQ approved final variance request for primary clarifier weir loading rate on 03/20/13. Final ER was submitted to DEQ on 03/29/13 and was approved 06/27/13.

Garver Amendment No.1 for final design and bidding was approved 06/12/12. Final design kickoff meeting was held 06/25/12 with subsequent monthly design meetings. Geotechnical work completed by Terracon on 11/12/12; draft report received 11/29/12 and final report received 06/24/13. 90% design plans and specifications (P&S) were provided 06/19/13 for NUA review. Final design documents for Phase 2 Improvements were submitted to DEQ 08/01/13. DEQ comments received 08/28/13. Garver and NUA are preparing response for DEQ consideration prior to revising design documents; will submit response to DEQ in mid-October 2013. Approvable P&S are due by 11/01/13.

After presentation of ER findings, staff was directed to proceed with design of \$52 M project expanding design capacity from 12 to 17 MGD, adding ultra violet disinfection, effluent aeration and odor control technologies. Additional scope includes headworks modifications, primary clarification rehab, three activated sludge basins and two final clarifiers, sludge thickening, blending and digestion and other miscellaneous improvements. 90% design estimate of \$63 M presented to NUA 07/10/13 along with several user rate alternatives in support of required \$38M loan. Public Meeting on proposed rate hike held 08/12/13. On 09/10/13, NUA approved ordinance calling for public vote on 11/12/13.

South WRF Consent Order from DEQ: OPDES permit issued in July 2010 included deadline of July 2013 for implementing disinfection at the WRF. Staff advised DEQ this was unreasonable prior to issuance. Staff has been reporting progress as required and DEQ forwarded proposed Consent Order (CO) #13-077 to NUA 04/15/13. Staff forwarded suggested modifications to DEQ on 05/17/13 and DEQ forwarded revised CO to NUA on 09/05/13. NUA submitted revised CO to DEQ 09/05/13 including the following tasks:

- | | |
|---|----------|
| • Submit approvable P&S | 11/01/13 |
| • Begin construction of Phase 2 Improvements | 07/01/14 |
| • Complete disinfection improvements | 01/01/16 |
| • Attain compliance with fecal coliform limits | 07/01/16 |
| • Complete Phase 2 improvements | 01/01/17 |
| • Attain compliance with Ammonia and TSS limits | 07/01/17 |

North WRF Engineering Report (WW0204): This new project will investigate the cost of new facilities for wastewater treatment, disposal, and solids management at a new North Water Reclamation Facility (WRF). Differing treatment alternatives will be evaluated for discharge to either the Little River or the Canadian River. Request for Proposal RFP 1213-12 was issued 07/24/12 and consultant proposals are due 08/27/12. The proposed WRF site is located NW of the intersection of 12th Ave. NE and Franklin Road Request for Proposal RFP 1213-12 was issued 07/24/12 and proposals were received from 4 consultants on 08/27/12. The review committee of 5 staff members selected the team of HDR and Alan Plummer and Associates to prepare the engineering report. NUA approved contract and work scope 01/08/13 but work

delayed for 45 days; kickoff meeting held 02/26/13. Amendment No. 1 to HDR contract was considered by Finance Committee in April and will not be forwarded to the NUA for consideration. NUA and HDR staff conducted North WRF alternative treatment technology screening workshop on 05/29/13; alternative technologies were developed for three potential discharge locations. Technical Memorandum No. 1 received 08/01/13 and documents the reasoning for potential discharge limits and treatment technologies proposed prior to more detailed alternative development. Staff provided comments on TM-1 to HDR 08/29/13.

Effluent Reuse at Compost Facility (WW0058): A non-potable water system allowing reuse of treated effluent at the WWTP site is in place. Disinfected wastewater effluent may also be used, if permitted by the ODEQ, for irrigation purposes offsite such as at the new Compost Facility south of the WWTP. Wastewater reuse in this manner can significantly reduce water demand and delay the need for expensive water supply projects. Reuse will also reduce the amount of pollutants discharged to the Canadian River. This project will install piping to the compost facility and examine the need to upsize the non-potable water pumps. Contract K-1213-54 for preparation of Engineering Report with Alan Plummer and Associates (APAI) approved 09/06/12; composting and effluent reuse data submitted to APAI during October. Meeting with DEQ held 12/21/12; APAI and staff presented reasoning for allowing irrigation with treated effluent as Category 3 reuse. DEQ met with APAI and staff at Compost facility on 01/16/13 and DEQ concerns were received 02/08/13. APAI submitted draft Engineering Report for Compost Facility Reuse to staff on 04/23/13; Final ER forwarded to DEQ on 09/04/13.

WWTP Effluent Truck Wash (WW0050): Construction of a non-potable water system to allow reuse of treated effluent for wash down of equipment is complete at the WWTP site. Under this project, a non-potable water line will be extended to the old composting facility where a truck wash will be constructed. Contract K-1213-54 for preparation of Engineering Report with Alan Plummer and Associates (APAI) approved 09/06/12. Meeting with DEQ held 12/21/12; APAI and staff presented discussed automated truck wash facility utilizing treated effluent; DEQ indicated need to meet as Category 2 reuse.

Water Projects:

Segment D Waterline, Phase 2: Crafton, Tull & Associates, Inc. has completed final design for the Phase 2 project and plans to utilize Highway 9 right-of-way has been delayed by ODOT. The permit to construct from ODOT has not been renewed. Alternative routes for the waterline are being investigated.

Apple Creek Waterline Replacement: (WA0041): The old ductile iron line is being replaced and relocated to a new position. Easements have been attained. Central Contracting was lowest and best bidder. Construction is complete.

Highway 9 Water Line Relocations (WA0191): The waterline located along Highway 9 east of 24th Ave SE must be relocated as part of an ODOT widening project. Cardinal Engineers has been selected to development relocation plans. Cardinal is consulting with ODOT to verify new alignment. Trent Construction from Harrah, Oklahoma was low bidder. Construction has begun.

Master Meter Installations: The new meters have been purchased. Locations of the new meters are being finalized with field inspections.

Hot Soils Waterlines - Pendleton Drive Area (WA0187): Project will replace deteriorating ductile iron waterlines in the Prairie Creek Addition subdivision; design contract with Cardinal was approved 2/14/12; supplementary services approved 11/2/12; floodplain permit approved 4/16; received six (6) bids 1/31/13, Central Contracting Services low: \$934,225; NUA award and contract approved 2/26; pre-work conference waived; construction delayed in favor of Apple Creek, but began week of 7/29; on schedule and within budget; payments totaling \$206,516 of \$934,225 or 22% processed.

Raw Waterline, Phase I (WA0051) – Design was prepared by Garver Engineers. Red Cliff, Inc. began September 27, 2010 and was scheduled to complete by June 24, 2011. They have installed all pipe and only lack connection vaults at both ends. Staff delayed the project due to high water demand during the summer and Change Order #1 was executed and signed by all parties. After excavating the WTP vault site, it was realized that the existing 1960's concrete pipe was a special fabricated curved pipe which was not anticipated by staff or the consultant in design. Therefore, our consultant has asked the contractor to

reconsider utilizing ductile iron fittings as opposed to the original recommendation of fiber glass fittings. Increase pricing received was higher than original by \$86,575. Contractor and staff met and have not been able to resolve a resolution to move the project forward. Staff is consulting with legal department to aid in handling project talks. Staff was unable to get the contractor to complete vaults. NUA legal staff engaged talks with the contractor's attorney and were unsuccessful. Legal prepared a letter ending the contract and sent to contractor as well as bonding company. Staff rebid the project to complete the vaults and bids were opened 1/11/13. BRB was low bidder at \$788,505. Work began 2/27/13 and was substantially complete by July 2013. One major leak found due to a failed pipe was repaired. The line still has a small leak and in an attempt to save money, staff will order a repair once the leak surfaces.

Water Treatment Plant Expansion – Phase II is underway. This phase will include the installation of ozone treatment, an upgrade of the old high service pumps that supply pressure to the pressure plane, on-site chlorine generation, new ammonia feed system, new backwash lagoon, additional SCADA improvements, and abandon lateral line sewer and connect to City sewer. An ozone pilot study began October 2012 and was complete March 2013. The study was valuable and will be presented to Council October 29, 2013. Total costs are estimated near \$40,000,000. The design contract is underway and was approved by NUA May 22, 2012.

Segment F Waterline Improvements: This project will complete a loop by installing 12-inch waterline along 36th Avenue NE from Tecumseh Road south to 1,800 feet to existing water well #3. Construction of this line awarded to Central Contracting 05/24/11. Construction began in November and will be completed soon.

Waterline Segment A and Water Modeling (WB0134): Project modified to update the water model to include new wells and waterlines and determine the most suitable location for a new water storage tank under project WA0293. Professional Engineering Consultants (PEC) updated water model and NUA approved PEC design Amendment No. 2. PEC has completed evaluation of Berry Road WL improvements and need for water storage tower in pressure zone. Surveying for new waterlines complete and revised waterline alignment plans received from PEC. Easement along Robinson obtained and we were working to obtain final easement along 36th NE to reduce possibility of relocation at a future date. However, we were unable to negotiate a fair price and will install in existing ROW. Final plans received in mid-January; advertised project 01/31/13 and opened bids 02/21/13. Bid awarded to Matthews Trenching on 03/12/13 in the amount of \$1,256,225 with construction starting 03/25/13. All water line with exception of tie-in at WTP has been installed. Pressure testing and disinfection is ongoing. Modification of the WTP connections have been finalized and will soon be forwarded as a change order.

2060 Strategic Water Supply Plan (WA0174): RFP distributed and proposals were received 12/20/11. Review committee selected the team of Carollo/Tetratech as most qualified and contract was approved 03/13/12. Kick-off meeting was held 04/06/12 and Ad-hoc committee of 15 citizens was appointed 05/08/12 to provide citizen input during development of the plan. Seven Ad-Hoc meetings and four public meetings were held between 05/30/12 and 07/16/13. Carollo has developed of costs for upgrading and expanding existing sources (Thunderbird, wells, OKC water and conservation) and for potential new water supply sources. Viable existing and future water supply options grouped into portfolios with each portfolio supplying the 2060 average annual water demand of about 29 MGD. Water supply portfolios were evaluated on a monetary basis as well as on non-economic criteria. Received draft version of the 2060 Strategic Water Supply Plan 09/04/13; staff is reviewing in preparation for an early-October presentation at a Council study session.

Waterline Relocation: I-35 Widening (WA0196): Unbudgeted project necessitated by ongoing widening of I-35. Total budget of about \$500,000 estimated for replacing three waterlines associated with the I-35 project (24-inch at Briggs Street, 12-inch at Brooks Street and 12-inch at 24th Avenue SW and Highway 9). Team of SAIC/Poe and Associates will prepare design plans as an amendment to the Lindsey Street widening project. ODOT expected to reimburse waterline relocation costs at end of project. NUA will consider design contract with SAIC and ODOT relocation agreements 10/22/13.

Waterline Relocation: Robinson Under I-35 (WA0195): RFP 1314-28 distributed to consultants on 09/06/13; thirteen proposals received 10/09/13.

Water Line Replacement, Flood Avenue (WA0306): This project will install 8,400 feet of 12-inch waterline along Flood between Robinson and Boyd. Project delayed due to lack of funding. Design now expected in FYE16.

USGS Aquifer Study: USGS to complete pilot project to evaluate pumping of non-potable groundwater to the Little River to augment the Lake Thunderbird water supply. Contract K-1112-57 with USGS approved on 09/27/11 with 50/50 cost sharing by NUA and USGS. Pumping from 6 wells began in late April continued into May; pre and post-pumping testing water and soils testing is complete. All of the \$150,000 total contract amount has been paid. The report was published July 17, 2013.

Berry Road Waterline Replacement: Poe and Associates are developing final design plans. The project will be split into two phases with Phase 1 being a half mile along Lindsey. Staff is considering using Fusible PVC pipe for this installation. Final design is complete. Plans have been submitted to ODEQ for approval.

Water Line Replacement, Berry Road (WA0305): This project will install 13,500 feet of 16-inch waterline along Berry between Robinson and Lindsey then east on Lindsey to Chautauqua. Design contract with Poe & Associates approved 05/14/11. Poe submitted draft design report on 09/23/11 and revised design report received 12/16/11; estimated construction costs are almost double staff estimates. Staff has advised Poe to proceed with final design; \$1,500,000 in additional construction funding approved in FYE13 budget. 50% design plans received 06/05/12 and are under review. The project will be split into two phases which will allow directional drilling for portions of Lindsey Street. Plans are currently being revised.

RECOUPMENT PROJECTS:

WWTP Investment Fee/Wastewater Excise Tax: Staff calculated the Wastewater Excise Tax on 12 commercial entities this month. This resulted in assessments made upon 9 entities whose project did not increase wastewater flows. A total of \$11,747.19 was assessed on the remaining 3 entities.

NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Collected \$3,307.58 during FYE12 from new Wal-Mart Market. Annual payback to investors for collections through end of FYE12 approved by NUA on 08/14/12. Releases for many properties now served by North interceptor system projects were filed of record.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS. Staff is working with the developer to establish the city share of sewer improvements in Summit Valley Section 2 Addition. The NUA desires that 1,300 feet of sewer be enlarged from 8-inch to 15-inch to allow Eastridge and Siena Springs lift stations to be decommissioned in future.

North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north 1,530 feet. Total payback to date is \$0.00 of potential \$61,177.

36th Avenue NW Waterline Payback: Payback project established 08/24/99 for NUA construction of 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Awaiting payback from Harvest Church; total payback to date is \$64,739.

24th Avenue NW Waterline Payback: Payback project established 04/22/08 for NUA construction of 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Last payback fee of \$32,286 for UNP Section VI received 11/07/12; total of \$54,513 collected to date.

Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development as well as other properties in SE Norman. Construction is complete and final payback costs approved 01/25/11. Cedar Lane development is considering revision to preliminary plat and purchase of excess sewer capacity from Links.

DEVELOPMENT PLAN REVIEW:

As shown on the attached spreadsheet, staff reviewed 11 sets of water and sewer development plans this month. During this fiscal year, staff has reviewed a total of 35 sets of plans with an average review time of 9.7 days. Staff's goal is to review 90% of these plans in less than 10 days and, to date, staff has achieved this 77% of the time.

DEVELOPMENT PLAN REVIEW

October 2013

Received by Utilities	Name	Description	Engineer	Returned by Utilities	Action	Days to Return	Greater than 10 Days?
10/1/2013	Aldi	Fire Line	Burger Engineering	10/9/2013	Returned	8	0
10/15/2013	Sooner Mobil Home Development	Preliminary Plat	SMC	10/21/2013	Returned	6	0
10/15/2013	Springs at Greenleaf Trails Addition Section 1	Final Plat	SMC	10/21/2013	Returned	6	0
10/15/2013	University North Park Section XIII	Final Plat	SMC	10/21/2013	Returned	6	0
10/15/2013	Linberry Corner Expansion	Final Plat	Oklahoma Survey Co	10/21/2013	Returned	6	0
10/15/2013	Norman Animal Welfare Center	Water	Cardinal	10/24/2013	Returned	9	0
10/15/2013	Linberry Corner Expansion	Site	Arc Engineering	10/24/2013	Returned	9	0
10/15/2013	Springs at Greenleaf Trails Addition Section 1	Water	SMC	10/24/2013	Returned	9	0
10/15/2013	Springs at Greenleaf Trails Addition Section 1	Sewer	SMC	10/24/2013	Returned	9	0
10/15/2013	University North Park Section XIII	Water	SMC	10/24/2013	Returned	9	0
10/15/2013	University North Park Section XIII	Sewer	SMC	10/24/2013	Returned	9	0

FYE13 Data

Average Days to Return =	9.7
Number of Plans Reviewed	35
Plan Review > 10 days	8
Percentage Reviewed < 10 Days	77%
Goal for Review < 10 Days	90%

Utilities Administration Monthly Capital Projects Report

Project Information				Design Information				Construction Information					
Project Number	Project Name	Engineer	Contract Number	Design Total	Total to Date	% Comp	Contractor	Contract Number	Adjusted Amount	Amount Paid	Percent Change	Scheduled % Complete	Actual % Complete
WA0039	Boyd Tower Resurfacing	EST, INC.	0910-176	111,800	\$37,000	33%	Classic Protective Coatings	1112-01	\$437,400	\$447,390	0.00%	100%	102%
WA0051	Raw Waterline, Phase 1	Garver Engineers	0607-96	309,600	\$309,600	100%	Red Cliff, Inc.	0910-170	\$3,171,711	\$2,315,026	0.00%	100%	73%
WA0051	Raw Waterline, Phase 1 (Vaults)	Garver Engineers	0607-96	-	\$0		BRB Contractors	1213-129	\$788,505	\$0	0.00%		0%
WA0175	USGS Trace Metals Aquifer Study	USGS	1112-57	150,000	\$99,570	66%	NA	NA					
WA0187	Pendleton Area Waterline	Cardinal	1112-112	84,550	\$81,225	96%	Central Contracting Services, Inc.	1213-87	\$934,225	\$206,516	0.00%	90%	22%
WW0043	WWTP Aeration Basin Blower VFDs	Garver	0910-53	64,500	\$54,500	100%	Oil Capital Electric, LLC	1011-42	\$1,060,326	\$1,044,184	0.00%	100%	98%
WW0044	WWTP Canadian River TMDL	ACOG/Guernsey	0910-185	268,644	\$256,818	96%	N/A		\$0	\$0			
WW0047	WWTP No. 1 Digester Boilers Replacement	Garver	0910-53	43,200	\$43,200	100%	Oil Capital Electric, LLC	1011-42	\$395,174	\$379,085	0.00%	100%	96%
WW0052	WWTP SCADA Improvements	Garver	0910-53	306,000	\$306,000	100%	Oil Capital Electric, LLC	1011-42	\$949,500	\$942,981	0.00%	100%	99%
WW0062	Royal Oaks Force Main Rehabilitation	Staff / Lemke	Staff / Lemke	-			T.B.D.		\$0				
WW0064	Sewer Maintenance Project FYE 2011	Staff / Lemke	0910-55	89,605	\$77,765	87%	Urban Contractors, Inc.	k-1213-88	\$2,774,200	\$1,190,962	0.00%	29%	43%
WW0070	Sewer Maintenance Project FYE 2012	Staff / Lemke	0910-55	73,580	\$59,601	81%	T.B.D.		\$0				
WW0120	Interceptor Improvements: Woodcrest	RJN Group	0405-159	133,849	\$113,641	85%	T.B.D.		\$0	\$0			
WW0200	Sewer Maintenance Project FYE 2013	Staff / Lemke	0910-55	69,415	\$0	0%	T.B.D.		\$0	\$0			
WW0267	Interceptor Bishop Ph 2B Sect 1 & 3	CP&Y	0304-147	122,701	\$88,142	72%	T.B.D.		\$0	\$0			
WW0267	Interceptor SE Bishop Ph 2B Sect 2A & 2B	CP&Y	0304-147	104,975	\$76,914	73%	Krapff-Reynolds Construction	1213-66	\$1,054,480	\$1,030,703	0.00%	100%	98%
WW0011	WW Flow Metering Phase 2	NA	-	-	\$0		RJN Group	0405-116	\$154,244	\$130,982	0.00%		85%
WW0248	SS Emergency Repairs	NA	NA	N/A	\$0	\$0	Sewer Line Maintenance staff		\$100,000	\$7,288	0.00%		7%
WA0041	Apple Creek Waterline	Staff / Lemke/Cardinal	0910-55	24,850	\$24,839	100%	Central Contracting Services, Inc.	1213-65	\$362,540	\$362,540	-3.02%	100%	100%
WA0191	Highway 9 Waterline Relocations	Cardinal	1213-119	61,119	\$45,918	75%	Future		\$0	\$0			
WA0305	Berry Road Waterline Replacement	Poe & Associates	0910-61	172,000	\$122,500	71%	Future		\$0	\$0			
WB0127	Phase 2 Wells	CH2M Hill	0607-109	400,800	\$337,697	84%	NA		\$0	\$0			
WB0140	FYE08 12-inch Waterline	Staff / Lemke	0910-55	-	\$83,709		Red Cliff, Inc.	1011-123	\$1,178,194	\$1,055,036	0.00%	100%	90%
WB0141	FYE08 16-inch Waterline	Staff / Lemke	0910-55	-	\$11,646		Red Cliff, Inc.	1011-123	\$294,548	\$226,809	0.00%	100%	77%
WB0184	Waterline Segment D, Phase 2	Crafton Tull	0607-55	95,625	\$81,429	85%	Future		\$0	\$0			
WB0184	Waterline Segment D, Lindsey	SAIC	1314-66	81,000			Future		\$0	\$0			
WW0262	Tecumseh Interceptor	Garver Engineers	0506-53	28,178	\$23,971	85%	Central Contracting Services, Inc.		\$0	\$0			
WA0131	WTP High Pressure Plane Upgrade	PEC	0607-122	-	\$53,842	87%	Matthews Trenching Company, Inc.	1213-92	\$1,256,225	\$1,083,635	0.00%	100%	86%
WA0149	Hall Park Waterline Improvements	Lemke/Garver	0910-53 and 55	61,680	\$53,842	87%	Central Contracting Services, Inc.	1112-129	\$550,926	\$550,926	5.08%	100%	100%
WA0196	I-35 Waterline Relocations	SAIC/Poe & Associates	1314-66	62,000	\$0	0%	future						
WA0198	Franklin Road Waterline Relocation	Through Public Works		-	NA		Central Contracting Services, Inc.						
WA0173	Master Meter Replacement	Staff	NA	-			Badger Meter Inc	PO#208124	\$88,145	\$88,145	0.00%		100%
WA0174	Strategic Water Supply Plan	Carolla	1112-114	385,947	\$379,723	98%	NA	NA	\$0				
WA0182	Waterline Segment A, Phase 1	PEC	0607-122	175,465	\$166,945	95%	Future						
WA0188	SE Oklahoma Raw Water Study	OK Regional Water UT	0708-155	91,375	\$91,375	100%	NA	NA	\$0	\$0			
WA0195	Robinson/I-35 Waterline Replacement	RFP-1314-28		-	\$0		Future						
WA0293	Water Storage Tower	PEC		-	\$0		Future						
WW0042	Wastewater Flow Monitoring	(see construction)		-			HDR Engineering/RJN Group	0910-164	\$576,699	\$530,804	0.00%	100%	92%
WW0050	WWTP Effluent Truck Wash	Alan Plummer	K-1213-54	18,700	\$16,830	90%	Future		\$0				
WW0058	Effluent Reuse at Composting Facility	Alan Plummer	K-1213-54	8,900	\$8,010	90%	Future		\$0				
WW0065	WWTP Phase 2 Expansion	Garver	1011-148	4,084,800	\$3,730,680	91%	Future		\$0				
WW0204	North WRF Engineering Report	HDR/Alan Plummer	K-1213-134	249,935	\$116,991	47%	NA		\$0				

**OCTOBER 2013
ENVIRONMENTAL SERVICES DIVISION
MONTHLY REPORT**

INSPECTIONS	October	Year to date
Fats, oil and grease (FOG) program	31	97
Food license renewal	4	5
Silver Program	0	0
Significant Industrial Users	11	16
Total inspections	46	118

ROUTINE ACTIVITIES	October	Year to date
Line Maintenance calls	2	4
Significant Industrial User sites sampled	0	15
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	0%	0%
Required annual 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	0%	50%
Household hazardous waste disposal calls	66	124

REVENUE	October	Year to date
FOG Program	\$50.00	\$350.00
Silver Program	\$0.00	\$0.00
Industrial Discharge Permit	\$0.00	\$0.00
Surcharge	\$13,227.65	\$18,270.86
Lab Analysis Recovery	\$3,473.87	\$4,141.87
Total revenue	\$16,751.52	\$22,762.73

ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)

1. Provided routine staff support including minutes, attending meetings, and researching information.
2. Created street signs to promote protecting the Lake Thunderbird watershed pending approval by the Central Oklahoma Master Conservance District.
3. Staff is assisting board with a public education campaign regarding fertilizer use and water conservation.
4. ECAB members developed water conservation tips and practices to be distributed to the media.
5. Assisting ECAB in hosting a Water Wise Workshop
6. Planning another Rain Barrel Workshop

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

1. Provided routine staff support, minutes, attending meetings

MISCELLANEOUS ACTIVITIES

1. Conducted the household hazardous waste collection event.
2. Purchased recycling containers for special events.
3. Worked Phase II of Fats, Oils and Grease Program (FOG) - to include University businesses, fraternities, sororities, nursing homes
4. As of October 2013, approx. 56,000 gallons of grease/solids did not enter the sanitary sewer in FYE 14 as a result of the FOG program.
5. Staff working with different departments to increase energy efficiency-i.e turning off computers, duplex printing, anti-idling, methane recovery, replacing pumps with variable speed drives.
6. DEQ and staff are working on a statewide effort with the Product Stewardship Institute to initiate paint take-back programs similar to the recent paint take-back program in Oregon.
7. Created flyers for distribution to citizens regarding oil and grease in the sewer.
8. Staff is assisting the Water Reclamation Facility with biomonitoring and the Toxicity Identification Evaluation.
9. Assisting the Oklahoma Water Environment Association in developing their Strategic Direction Plan
10. Assisting Water Treatment and the Water Reclamation Facility with Lean and Green initiatives
11. Attended the Chamber of Commerce Greenovation Committee meeting
12. Staff representative for ACOG's Clean Air Task Force Committee
13. Started preparations for Earth day Festival
14. Attended the Governor's Water Conference
15. Started plans for Gray Water Workshop
16. Making preparations for EPA Webinar presentation
17. Staff is assisting with the Region VI annual pretreatment workshop

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 14		FYE 13	
October, 2013	MONTH	YTD	MONTH	YTD
Number of Complaints of Sewer Stoppage:				
City Responsibility	3	8	9	18
Property Owner Responsibility	34	92	41	125
TOTAL	37	100	50	143
Number of Feet of Sewer Cleaned:				
Cleaned	179,766	577,431	179,281	703,597
Rodded	0	10,560	10,625	21,150
Foamed	0	96,463	33,945	92,232
TOTAL	179,766	684,454	223,851	816,979
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	1	1	0	2
Obstruction	0	0	0	2
Private	1	2	1	3
Other (Lift Station, Line Break, etc.)	1	1	0	0
Total Overflows	3	4	1	7
Feet of Sewer Lines Televised	3,355	69,796	11,198	67,925
Locates Completed	352	1,644	394	1,572
Manholes:				
Inspected	703	2,908	905	3,087
New	0	0	0	1
Rebuilt	0	0	0	0
Repaired	0	0	0	0
Feet of Sewer Lines Replaced/Repaired	1	3	0	2
Hours Worked at Lift Station	122	649	185	603
Hours Worked for Other Departments	108	201	130	178
OJI Percentage	0.00	0.99	0.00	0.38
Square Feet of Concrete	0	0	0	0
Average Response Time (Hours)	0.40	0.42	0.29	0.34
Claims Paid Per 10,000 People	0	0	0	0

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 14		FYE 13	
October, 2013	MONTH	YTD	MONTH	YTD
New Meter Sets:	28	128	126	629
Number Short Sets	28	126	124	620
Number Long Sets	0	2	2	9
Average Meter Set Time	3.42	3.94	4.13	3.84
Number of Work Orders:				
Service Calls	540	1,757	572	1,987
Meter Resets	0	0	1	3
Meter Removals	0	2	4	6
Meter Changes	27	56	54	142
Locates Completed	550	1,732	578	2,121
Number of Water Main Breaks	20	75	15	90
Average Time Water Off	2.03	2.35	2.23	2.62
Fire Hydrants:				
New	0	1	0	1
Replaced	1	6	3	6
Maintained	199	505	110	199
Number of Valves Exercised	359	359	111	672
Feet of Main Construction	250	250	950	2,925
Hours of Main Construction	571	571	568	2,490
Meter Changeovers	30	30	12	78
OJI Percentage	4.17	5.14	9.09	8.53
Hours Flushing/Testing New Mains	46	46	15	112
Hours Worked Outside of Division	289	289	239	751

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
October 1-31 2013

Flow Statistics

	FYE 2014		FYE 2013	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	300.8	1273.9	269.2	1079.5
Total Effluent Flow (M.G.)	281.1	1222.0	256.3	1043.1
Influent Peak Flow (MGD)	12.2	23.8	9.3	12.1
Effluent Peak Flow (MGD)	11.5	20.8	8.9	12.2
Daily Avg. Influent Flow (MGD)	9.7	10.4	8.7	8.8
Daily Avg. Effluent Flow (MGD)	9.1	9.8	8.3	8.1
Precipitation (inches)	5.1	21.4	0.4	7.78

Discharge Monitoring Report Stats

EPA minimum percentage removal 85%

5 day BOD:

Avg.

Avg.

Influent Total (mg/l)	248	247
Effluent Carbonaceous Total	3	4
Percent Removal	98.8	98.4

Total Suspended Solids:

Influent (mg/L)	141	158
Effluent (mg/L)	3	6
Percent Removal	98.1	96.1

Dissolved Oxygen:

Influent (min)	0.7	1.0
Effluent (min)	5.1	5.0

pH

Influent (Low)	7.1	7.3
(High)	7.4	7.5
Effluent (Low)	6.8	7.0
(High)	7.0	7.3

Ammonia Nitrogen

Influent (mg/L)	24.8	30.9
Effluent (mg/L)	0.3	0.4
Percent Removal	99.0	98.6

Utilities

Electrical

Total kWh Used (Plant wide)	471,000	1,932,500	500,780	2,146,880
Aeration Blowers, WSL&Headworks	315,200	1,321,520	326,560	1,387,840

Natural Gas

Total cubic feet/day (plant wide)	1,116,000	3,791,000	685,000	1,746,280
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Public Education (Tours)

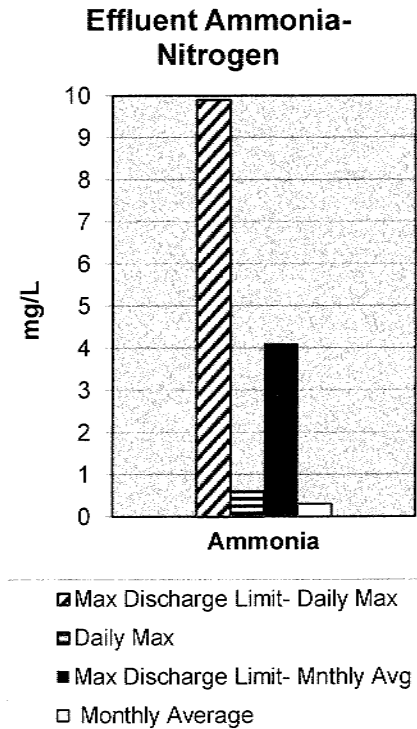
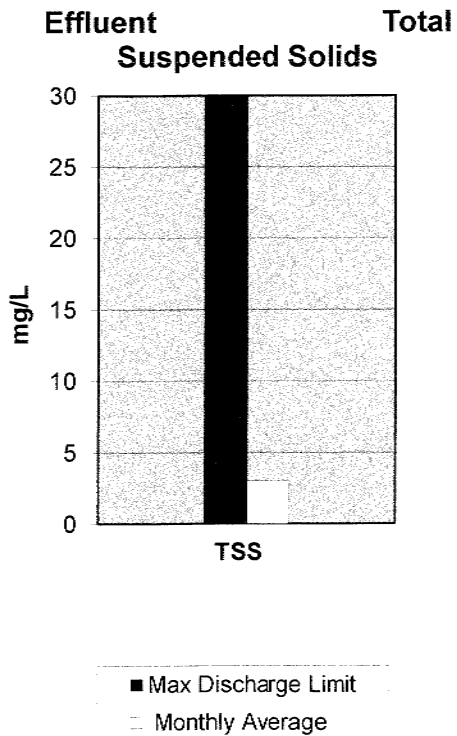
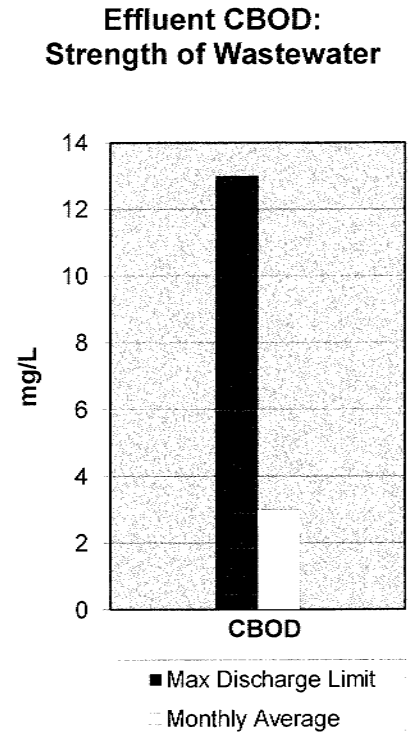
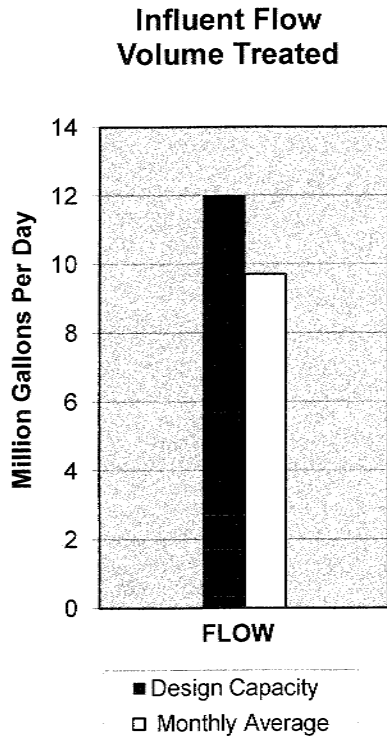
4	33	3	12
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Attendees Totals	55	117
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Reclaimed Water System (MG)	16.5	59.2	13.4	60.2
OU Golf Course	3.5	30.2	6.8	45.9

SP Digester boilers are beginning to show signs of aging. Natural gas useage significant when in use.

CITY OF NORMAN
WATER RECLAMATION FACILITY
October 2013



**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

MONTH: October-13

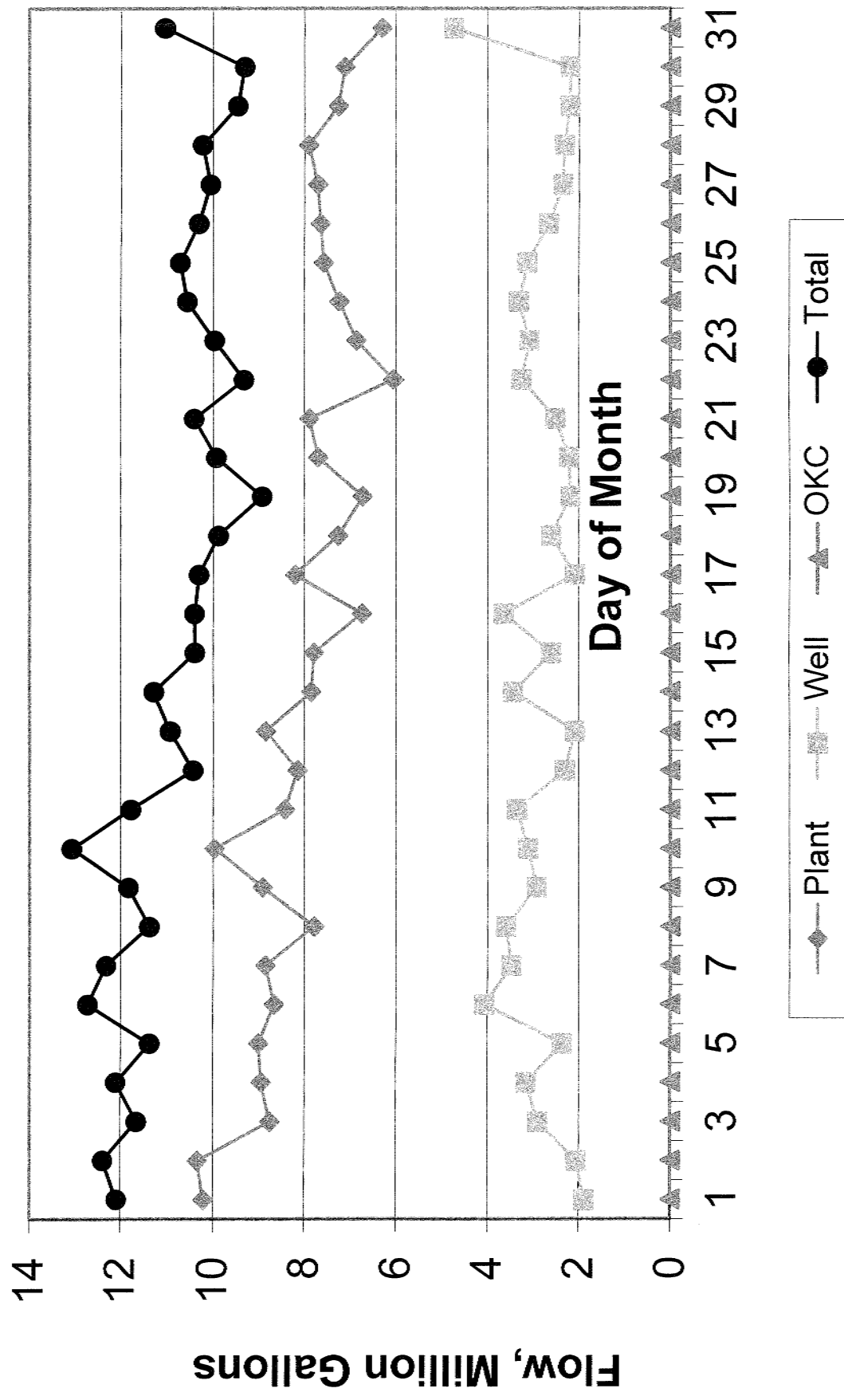
	FYE 2014		FYE 2013	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	248.73	1,270.06	286.102	1447.32
Well Production (MG)	87.92	479.61	85.28	623.79
Oklahoma City Water Used (MG)	0.00	2.65	0.24	68.01
Total Water Produced (MG)	336.65	1752.33	371.62	2139.12
Average Daily Production	10.86	14.25	11.99	17.39
Peak Day Demand				
Million Gallons	13.07	20.61	14.34	24.82
Date	10/10/2013	7/11/2013	10/22/2012	7/23/2012
System Capacity (see note)	23.50	23.50	22.50	22.50
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	2.32
Note: System Capacity does not include the Oklahoma City water line.				
Costs				
Plant	\$386,192.86	\$1,540,986.53	\$404,411.43	\$1,639,130.66
Wells	\$74,554.36	\$341,558.52	\$73,505.71	\$365,589.40
OKC (Estimated)	\$1,438.39	\$18,921.74	\$2,595.17	\$334,600.42
Total	\$462,185.61	\$1,901,466.79	\$480,512.31	\$2,339,320.48
Cost per Million Gallons				
Plant	\$1,552.65	\$1,213.32	\$1,413.52	\$1,132.53
Wells	\$847.99	\$712.15	\$861.97	\$586.08
OKC (Estimated)	N/A	\$7,137.59	\$10,768.34	\$4,919.65
Total	\$1,372.89	\$1,085.11	\$1,293.02	\$1,093.59
Water Quality				
Total Number of Bacterial Samples	80	354	99	405
Bacterial Samples out of Compliance	0	0	0	4
Total number of complaints	2	10	5	17
Number of complaints per 1000 service connections	0.06	0.28	0.15	0.52
Safety				
Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	1	4	1	4
Public Education				
Number of tours conducted	1	3	0	0
Number of people on tours	20	68	0	0

Notes:

The pressure zone pumps tripped off. The resulting water hammer caused the main 24" line and a secondary 4" line feeding the Chemical Building to break. Repairs caused damage to electrical wiring for Clarifier #1. All damage has been repaired and all systems are back to normal.

The new 48" fiberglass raw water line is in service. We are not able to test capacity due to low demand for water in the winter, but preliminary indications are that the flow will be substantially greater. We will plan a test this summer and report on the new capacity when proven.

Water Production for October, 2013



SANITATION DIVISION PROGRESS REPORT

OCTOBER 2013

	FY 13		FY 14	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	2	5	3	8
<u>On The Job Injuries</u>	1	1	1	6
<u>Bulk Pickups</u>	0	100	0	91
<u>Refuse Complaints</u>	60	284	82	336
<u>New Polycarts Requests</u>	64	203	60	250
<u>Polycarts Exchanges</u>	21	42	21	97
<u>Additional Polycart Requests</u>	71	301	47	234
<u>Replaced Stolen Polycarts</u>	23	102	40	149
<u>Replaced Damaged Polycarts</u>	109	529	132	655
<u>Polycarts Repaired</u>	33	85	21	98

COMPOST MONTHLY REPORT

OCTOBER 2013

	MONTH	YR-TO-DATE
TONS BROUGHT IN BY COMPOST CREWS:	179.79	1,972.82
LANDFILL TIPPING FEE'S	\$ 18.82	\$ 18.82
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 3,383.65	\$ 37,128.47
TONS BROUGHT IN BY PUBLIC:	123.00	661.84
TONS BROUGHT IN BY CONTRACTORS :	224.25	1,140.30
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	8.53	18.73
LANDFILL TIPPING FEE'S	\$ 18.82	37.64
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 6,695.78	\$ 34,268.77
TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 10,079.43	\$ 71,397.25
REVENUE COLLECTED FROM COMPOST SALES:	\$ 2,780.00	\$ 3,340.00

	MULCH CUBIC YDS		COMPOST CUBIC YDS	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
PARKS DEPT.	0	0	0	0
ROAD & CHANNEL	0	0	0	0
LINE MAINTENANCE	0	0	0	0
STREET DEPT.	0	0	0	0
WATER TREATMENT	0	0	0	0
MURPHY PRODUCTS OKC	0	0	0	0
SELF LOADING BIN	10	21	835	1,003
DRYING BEDS	620	968	0	0
TOTAL.	630	989	835	1,003

MONTHLY TRANSFER STATION REPORT

OCTOBER 2013

	TONS PER MONTH	TONS PER YEAR	REVENUE PER MONTH	REVENUE PER YEAR
O.U. TONS	418.27	1,469.91	\$ 16,347.48	\$ 57,382.21
CONT. TONS:	167.91	707.70	\$ 8,122.35	\$ 34,215.39
CASH TONS:	985.71	4,652.97	\$ 43,115.44	\$ 203,108.26
BRUSH/YDS:	3	43	\$ 30.00	\$ 70.00
PULL OFFS:	42	141	\$ 546.00	\$ 1,833.00
TOTALS:	1,571.89	6,830.58	\$ 68,161.27	\$ 296,608.86

	MONTH	YR-TO-DATE
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	483	1,754
# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	8,301.29	32,773.48
# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	10	81
# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	74.08	570.54
GRAND TOTAL TONS TO LANDFILLS	8,375.37	33,344.02

DISPOSAL COST PER TON (OKC)	\$ 18.82	\$ 18.82
TIPPING FEE'S FOR DUMPING AT OKC:	\$ 157,624.46	\$ 627,534.46
GRAND TOTAL TIPPING FEE'S	\$ 157,624.46	\$ 627,534.46

# OF LOADS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	630	2540
# OF TONS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	3,809.94	14992.71
# OF LOADS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	336	1358
# OF TONS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	2,232.01	9486.78

TOTAL LOADS BROUGHT TO TRANSFER STATION:	966	7,040
TOTAL TONS BROUGHT TO TRANSFER STATION:	6041.95	29756.86
MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	3.61	32.38

MONTHLY RECYCLING REPORT (DROP CENTERS)

OCT. 2011

TONNAGES

	HOLLYWOOD		FAIR GROUNDS		HOBBY LOBBY	
	MONTH	YEAR	MONTH	YEAR	MONTH	YEAR
ALUMINUM:	0.41	1.60	0.29	1.60	0.57	1.89
PLASTICS:	3.05	11.41	2.12	11.72	3.50	13.50
STEEL CANS:	0.85	2.96	0.49	2.51	0.90	3.10
CLEAR GLASS:	1.82	10.18	1.82	5.26	1.47	8.37
GREEN GLASS:	2.12	15.49	1.37	3.31	0.85	5.01
BROWN GLASS:	0.08	5.46	1.07	2.95	0.65	5.06
MIXED OFFICE PAPER:	3.89	33.42	2.96	20.13	6.97	23.22
CARDBOARD CENTERS TONS:	7.79	48.63	7.56	48.78	7.91	50.11
NEWSPAPER CENTERS TONS:	2.20	9.21	3.01	19.91	1.51	16.61
TOTAL TONS:	22.21	138.36	20.69	116.17	24.33	126.87

	MONTH	YEAR
OTHER CARDBOARD CONTAINERS:	46.17	161.86
CARDBOARD COMPACTORS:	49.91	203.50
OTHER NEWSPAPER CONTAINERS:	0.00	0.00
TOTAL TONS:	96.08	365.36

REVENUES

	HOLLYWOOD		FAIR GROUNDS		HOBBY LOBBY	
	MONTH	YEAR	MONTH	YEAR	MONTH	YEAR
ALUMINUM:	\$ 352.60	\$ 1,090.40	\$ 249.40	\$ 989.60	\$ 490.20	\$ 1,297.80
PLASTICS:	\$ 61.00	\$ 228.20	\$ 42.40	\$ 234.40	\$ 70.00	\$ 270.00
STEEL CANS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CLEAR GLASS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GREEN GLASS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BROWN GLASS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MIXED OFFICE PAPER:	\$ 646.13	\$ 4,660.63	\$ 414.40	\$ 2,763.60	\$ 975.80	\$ 3,198.30
CARDBOARD:	\$ 1,258.86	\$ 7,789.86	\$ 1,247.40	\$ 7,851.30	\$ 1,305.15	\$ 8,056.35
NEWSPAPER:	\$ 342.72	\$ 1,269.02	\$ 391.30	\$ 2,604.90	\$ 196.30	\$ 2,177.50
TOTAL REVENUE:	\$ 2,661.31	\$ 15,038.11	\$ 2,344.90	\$ 14,443.80	\$ 3,037.45	\$ 14,999.95

	MONTH	YEAR
OTHER CARDBOARD CONTAINERS:	\$ 7,461.07	\$ 12,754.60
CARDBOARD COMPACTORS:	\$ 8,065.46	\$ 13,977.35
OTHER NEWSPAPER CONTAINERS:	\$ -	\$ -
TOTAL REVENUE:	\$ 15,526.53	\$ 26,731.95

COLLECTION BY MATERIAL

	TONS MONTH	TONS YEAR	PRO/FEE MONTH	PRO/FEE YEAR	REVENUE MONTH	REVENUE YEAR
ALUMINUM:	1.27	5.09			\$ 1,092.20	\$ 3,003.55
PLASTIC:	8.67	36.63			\$ 173.40	\$ 418.20
STEEL:	2.24	8.57			\$ -	\$ -
CLEAR GLASS:	5.11	23.81			\$ -	\$ -
GREEN GLASS:	4.34	23.81			\$ -	\$ -
BROWN GLASS:	1.80	13.47			\$ -	\$ -
MIXED OFFICE PAPER	13.82	76.77	\$ 290.22	\$ 290.22	\$ 1,644.58	\$ 5,121.06
CARDBOARD:	119.34	512.88	\$ 2,953.67	\$ 2,953.67	\$ 16,737.44	\$ 32,741.42
NEWSPAPER:	6.72	45.73	\$ 131.04	\$ 131.04	\$ 742.56	\$ 3,225.16
REVENUE FROM OCC CONTAINERS:					\$ 9,307.63	\$ 12,003.95
TOTALS:	163.31	746.76	\$ 3,374.93	\$ 3,374.93	\$29,697.81	\$56,513.34

COLLECTION COST

	CAGE ROLL OFFS		GLASS		CARDBOARD		NEWSPAPER	
	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD
MAN HOURS:	70	232	6	28	40	184	4	12
LABOR COST:	\$ 1,874.60	4,927.52	\$ 160.68	749.84	\$ 1,071.20	4,927.52	\$ 107.12	321.36
VEHICLE COST:	\$ 802.25	4,291.11	\$ 96.27	454.80	\$ 3,411.96	8,272.59	\$ 148.72	421.60
TOTALS:	\$ 2,676.85	\$ 9,218.63	\$ 256.95	\$ 1,204.64	\$ 4,483.16	\$ 13,200.11	\$ 255.84	\$ 742.96

	OCC COMPACTORS		MIXED OFFICE PAPER			MONTH		YTD	
	MONTH	YTD	MONTH	YTD		MONTH	YTD	MONTH	YTD
MAN HOURS:	12	50	20	48	MAN HOURS:	196	598		
LABOR COST:	\$ 321.36	1,339.00	\$ 535.60	1,285.44	LABOR COST:	\$ 3,749.20	12,479.48		
VEHICLE COST:	\$ 385.08	1,149.32	\$ 160.45	852.88	VEHICLE COST:	\$ 5,004.73	15,442.30		
TOTALS:	\$ 706.44	\$ 2,488.32	\$ 696.05	\$ 2,138.32	GRAND TOTAL:	\$ 8,753.93	\$ 27,921.78		

LABOR COST INCLUDES 30% FOR BENEFITS

	MONTH	YTD
LANDFILL COST AVOIDANCE	\$ 3,073.49	\$ 14,053.97

MONTHLY RECYCLING REPORT

CURBSIDE COLLECTION

SEPTEMBER 2013

	CONTAINER	MIXED	TOTAL	CONTAINER	MIXED	TOTAL
	STREAM	PAPER	TONS	STREAM	PAPER	TONS
COLLECTION DAYS	MONTH	MONTH	MONTH	YTD	YTD	YTD
MONDAY	0.00	0.00	0.00	24.02	26.50	50.52
TUESDAY	0.00	0.00	0.00	21.02	18.21	39.23
WEDNESDAY	0.00	0.00	0.00	20.14	10.90	31.04
THURSDAY	0.00	0.00	0.00	15.06	10.80	25.86
FRIDAY	0.00	0.00	0.00	17.13	10.83	27.96
TOTAL	0.00	0.00	0.00	97.37	77.24	174.61

PROGRAM STATISTICS

	AVERAGE	
	MONTH	YTD
SET OUT/PARTICIPATION RATE:	77.00%	52.0%
AVERAGE TONS PER DAY :	19.41	12.67
POUNDS PER HOME:	17.6	11.82
RESIDENTIAL MIXED PAPER:	0	0.00
RESIDENTIAL LOOSE CONTAINER	0	0.00

COMMODITY BY TON

	MONTH	YTD	TONS
ALUMINUM BEVERAGE CAN	9	14	9
#1 PET	14	27	14
NEWS	184	356	184
GLASS CONTAINERS	94	176	94
MIX PAPER	38	69	38
#2 NATURAL	6	12	6
#2 COLOR	9	17	9
#3-#7	13	25	13
TIN-STEEL SCRAP	9	18	9
TRASH	17	58	17
OCC	34	64	34
TOTAL	427	836	427

CUSTOMER COMPLAINTS

	MONTH	YTD
SERVICE CALLS (MISSES)	138	635
REMINDER NOTICES	19	21
MISC. (throwing bins, left in driveway, blowing trash)	0	0
MISSING BINS	8	16
BROKEN GLASS	1	70
PICK UP CART	34	610
REPAIR	18	18
DELIVERY REQUEST	95	95
TOTAL CALLS	313	1465

	MONTH	YTD
LANDFILL COST AVOIDANCE	\$8,036.14	\$19,028.90

