



# City of Norman, OK

Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069

## Master

**File Number: K-1617-114 AMD#2**

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<b>File ID:</b> K-1617-114 AMD#2	<b>Type:</b> Contract	<b>Status:</b> Consent Item
<b>Version:</b> 1	<b>Reference:</b> Item 25	<b>In Control:</b> City Council
<b>Department:</b> Parks and Recreation Department	<b>Cost:</b> \$120,000.00	<b>File Created:</b> 10/24/2019
<b>File Name:</b> Amd #2 Griffin Park Sports Complex Amendment No. 2 to Contract for Griffin Park Sports Complex		<b>Final Action:</b>

**Title:** AMENDMENT NO. TWO TO CONTRACT K-1617-114: BY AND BETWEEN THE NORMAN MUNICIPAL AUTHORITY AND PDG, L.L.C., D/B/A PLANNING DESIGN GROUP, INCREASING THE CONTRACT AMOUNT BY \$120,000 FOR A REVISED CONTRACT AMOUNT OF \$1,311,280 TO PROVIDE ADDITIONAL PROFESSIONAL ARCHITECTURAL SERVICES FOR THE GRIFFIN PARK SPORTS COMPLEX.

**Notes:** ACTION NEEDED: Acting as the Norman Municipal Authority, motion to approve or reject Amendment No. Two to Contract K-1617-114 with PDG, L.L.C., d/b/a Planning Design Group, increasing the contract amount by \$120,000 for a revised contract amount of \$1,311,280; and, if approved, authorize the execution thereof.

ACTION TAKEN: \_\_\_\_\_

**Agenda Date:** 11/12/2019

**Agenda Number:** 25

**Attachments:** K-1617-114 AMD#2

**Project Manager:** Wade Thompson, Parks Supt.

**Entered by:** lisa.griggs@normanok.gov

**Effective Date:**

### History of Legislative File

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Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File K-1617-114 AMD#2

Body

**BACKGROUND:** On 13 October 2015, the citizens of Norman voted to fund the Norman Forward Quality of Life projects with a limited term ½% sales tax increase for 15 years. This initiative included a number of high priority projects outlined in the 2014 Library Master Plan Update, the 2009 Norman Parks and Recreation Master Plan and additional projects designed

to provide recreational opportunities for Norman residents. One such project was the construction of the Griffin Park Sports Complex.

In December 2016, Request for Proposal RFP-1617-32 for Professional Design Services for the Griffin Park Sports Complex, was advertised in the Norman Transcript. The RFP was sent to several Architects, Landscape Architects and Engineers throughout the state and regional area and also advertised in Bid News, Southwest Construction News and Dodge Report. Completed proposals were received from 14 design teams.

The Review Committee selected three firms for interviews and subsequently recommended engaging the services of PDG, LLC for this project. The committee felt that PDG had the greatest amount of related experience with this type of project, assembled an excellent team of sub-consultants from the Oklahoma City and Norman areas who are familiar with the project site, placed a high value on the public input process, had excellent information and commitment to designing a facility that will fit within the available budget, and had excellent references.

On March 14, 2017, the Norman City Council acting as the Norman Municipal Authority (NMA) approved Contract K-1617-114 with PDG in the amount of \$761,000 for Professional Architectural Design Services for the Griffin Park Sports Complex.

On August 27, 2019, the Norman City Council acting as the Norman Municipal Authority (NMA) approved Amendment No. one to Contract K-1617-114 with PDG in the amount of \$430,280 to provide additional Professional Architectural Design Services to add the Park Maintenance Facility, Bus Service Maintenance Facility and Public Safety Maintenance Facility to the existing contract for the Griffin Park Sports Complex Project.

**DISCUSSION:** As construction phases move forward for the Griffin Park Project, it is now appropriate to add additional scope to the PDG contract which was not covered in the original work. Additional bidding services and construction administration are now required with additional phases of work.

PDG has proposed additional design fees of \$120,000 (see Contract Amendment #2) to provide additional services for the Griffin Park Sports Complex Project. The current design contract with PDG is in the amount of \$1,191,280. If approved, the revised design contract amount will be \$1,311,280. A summarized Scope of Services from Amendment No. 2 includes the following:

1. Perform Bidding for all construction phases beyond the first phase, including review of all bids and preparation of bid tabulation for submittal to the Authority.
2. Perform Construction Administration Services for all phases of the project, including planning and conducting a pre-work conference for each phase.

Funds are available in Norman Forward Fund, Griffin Park Sports Complex, Design (account 051-9639-452.62-01; project NFB001) to cover Amendment No. 2 of the design contract.

**RECOMMENDATION:** It is recommended that the Trustees of the Norman Municipal Authority/City

Council approve Amendment No. 2 for Contract K-1617-114 with PDG, LLC, in the amount \$120,000 for Professional Architectural Services for the Griffin Park Sports Complex for the Parks and Recreation Department.