



Date: October 2, 2014
To: Steve Lewis, City Manager
From: Jud Foster, Director of Parks and Recreation
Subject: Legacy Park Contract Extension Request

office memorandum

On January 22, 2013, the Norman Tax Increment Finance Authority (NTIFA) approved Contract No. K-1213-67 with CGC, LLC for the construction of Legacy Park. The notice to proceed was issued on March 15, 2013. The original completion date was May 8, 2014. Change Orders 1, 2 and 3 added a total of 46 days to the contract for additional work, extending the completion date to June 23, 2014. On May 14, 2014, you approved Change Order No. 4 which was a contract extension of 90 days due to inclement weather that had occurred from the beginning of the project through March of 2014. As a result, the revised completion date for the project was changed to September 21, 2014. On June 24, 2014, the NTIFA approved Change Order No. 5, which added 15 days to the construction contract for additional work. This extended the construction contract date to October 6, 2014.

CGC, LLC has submitted change order No. 6 which is a request to extend the contract to January 31, 2015. This request is based on inclement weather that has occurred from April 2014 through September 2014 as well as additional time to allow for the proper digging season for the trees that will be planted on the project. CGC, LLC has submitted a detailed list of rain dates for the time mentioned above. I have checked these with the Oklahoma Mesonet data and agree that the request is accurate and reasonable. The trees that will be planted on the project are field grown. It is not advisable to dig these trees until after the first hard freeze, as this substantially reduces the chance of survivability. CGC, LLC has included an e-mail from Total Environment Wholesale Nursery, who will be supplying the trees, estimating that the trees will most likely be available after December 1, 2014. This request allows for ample time to dig and install the trees. Once installed, the drip irrigation to the trees will be completed; along with any sodding, concrete walkways left open for tree delivery access and final site clean-up work. This request has been reviewed by me, Scott Howard and Rick McKinney. We are in agreement with the request and recommend that it be approved.

Since this Change Order does not involve any additional funding, you are able to approve it without City Council action, as previously done with Change Order No. 4. I am recommending approval as requested.

JF