

CITY COUNCIL MINUTES
NORMAN UTILITIES AUTHORITY MINUTES
NORMAN MUNICIPAL AUTHORITY MINUTES
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES

December 5, 2017

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building on the 5th day of December, 2017, at 6:30 p.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray and at the Norman Public Library at 225 North Webster 24 hours prior to the beginning of the meeting.

PRESENT: Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller

ABSENT: None

The Pledge of Allegiance was led by Mayor Miller.

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Item 3, being:

APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL CONFERENCE MINUTES OF OCTOBER 24, 2017
CITY COUNCIL FINANCE COMMITTEE MINUTES OF NOVEMBER 9, 2017
CITY COUNCIL SPECIAL SESSION MINUTES OF NOVEMBER 17, 2017
CITY COUNCIL MINUTES OF NOVEMBER 28, 2017
NORMAN UTILITIES AUTHORITY MINUTES OF NOVEMBER 28, 2017
NORMAN MUNICIPAL AUTHORITY MINUTES OF NOVEMBER 28, 2017
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF NOVEMBER 28, 2017

Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, Councilmember Holman moved that the minutes be approved and the filing thereof be directed; which motion was duly seconded by Councilmember Wilson;

Items submitted for the record

1. Text File GID-1718-19 dated November 27, 2017, by Brenda Hall, City Clerk
2. City Council Conference minutes of October 24, 2017
3. City Council Finance Committee minutes of November 9, 2017
4. City Council minutes of November 28, 2017
5. Norman Utilities Authority minutes of November 28, 2017
6. Norman Municipal Authority minutes of November 28, 2017
7. Norman Tax Increment Finance Authority minutes of November 28, 2017

and the question being upon approving the minutes and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Mayor Miller

NAYES: None

The Mayor declared the motion carried and the minutes approved; and the filing thereof was directed.

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Item 4, being:

RESOLUTION R-1718-69: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, IN CONJUNCTION WITH THE NORMAN HUMAN RIGHTS COMMISSION, AWARDING THE 2017 CITY OF NORMAN HUMAN RIGHTS AWARD.

Councilmember Holman moved that Resolution R-1718-69 be adopted, which motion was duly seconded by Councilmember Karjala;

Items submitted for the record

1. Text File R-1718-69 dated November 28, 2017, by Kristina Bell, Assistant City Attorney
2. Nomination for Gene McKown for the City of Norman Human Rights Award dated October 28, 2017, submitted by Colleen Bennett
3. Resolution R-1718-69

Participants in discussion

1. Ms. Kay Ham, Chairman of the Human Rights Commission, presented the Human Rights Award
2. Mr. Gene McKown, 1152 North Porter Avenue, accepted the resolution and thanked the Council

and the question being upon adopting Resolution R-1718-69, a vote was taken with the following result:

YEAS: Councilmembers Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Resolution R-1718-69 was adopted.

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Item 5, being:

PROCLAMATION P-1718-18: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF JANUARY, 2018, AS SLAVERY AND HUMAN TRAFFICKING PREVENTION MONTH IN THE CITY OF NORMAN.

Councilmember Holman moved that receipt of Proclamation P-1718-18 proclaiming the month of January, 2018, as Slavery and Human Trafficking Prevention Month in the City of Norman be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Hickman;

Items submitted for the record

1. Text File P-1718-18 dated November 28, 2017, by Kristina Bell, Assistant City Attorney
2. Proclamation P-1718-18

Participants in discussion

1. Ms. Jill Irvine, Professor of Women and Gender Studies, University of Oklahoma, accepted the proclamation and thanked the Council

and the question being upon acknowledging receipt of Proclamation P-1718-18 proclaiming the month of January, 2018, as Slavery and Human Trafficking Prevention Month in the City of Norman and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Proclamation P-1718-18 proclaiming the month of January, 2018, as Slavery and Human Trafficking Prevention Month in the City of Norman acknowledged; and the filing thereof was directed.

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Item 6, being:

CONSENT DOCKET

Councilmember Holman moved that Item 7 through Item 20 excluding Item 16 be placed on the consent docket by unanimous vote, which motion was duly seconded by Councilmember Hickman; and the question being upon the placement on the consent docket by unanimous vote of Item 7 through Item 20 excluding Item 16, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and Item 7 through Item 20 excluding Item 16 were placed on the consent docket by unanimous vote.

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Item 7, being:

CONSIDERATION OF ORDINANCE O-1718-19 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A CHURCH, TEMPLE OR OTHER PLACE OF WORSHIP IN THE R-3, MULTI-FAMILY DWELLING DISTRICT FOR PART OF THE NORTHEAST QUARTER (NE/4) OF SECTION SIX (6), TOWNSHIP EIGHT (8) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (SOUTHEAST CORNER OF ELM AVENUE AND ELMWOOD DRIVE)

Councilmember Holman moved that Ordinance O-1718-19 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Wilson;

Items submitted for the record

1. Text File O-1718-19 dated October 24, 2017, by Janay Greenlee, Park Planner
2. Ordinance O-1718-19
3. Site plan
4. Location map
5. Staff Report dated November 9, 2017, recommending approval
6. Aerial photograph
7. Floor plan for first floor
8. Floor plan for second floor
9. Predevelopment Summary Case PD 17-22 dated October 26, 2017, for Wynn Construction for Baptist General Convention of Oklahoma for property located on the southeast corner of Elm Avenue and Elmwood Drive
10. Pertinent excerpts from Planning Commission minutes of November 9, 2017

and the question being upon the Introduction and adoption of Ordinance O-1718-19 upon First Reading by title, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and Ordinance O-1718-19 was Introduced and adopted upon First Reading by title.

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Item 8, being:

CONSIDERATION OF ORDINANCE O-1718-27 UPON FIRST READING BY TITLE: AN ORDINANCE APPROVING AND ADOPTING THE NORMAN CENTER CITY PROJECT PLAN; DESIGNATING AND ADOPTING PROJECT AREA AND INCREMENT DISTRICT BOUNDARIES; ESTABLISHING A DATE FOR THE CREATION OF INCREMENT DISTRICT NO. THREE, CITY OF NORMAN; ADOPTING CERTAIN FINDINGS; AUTHORIZING THE CITY OF NORMAN TO CARRY OUT AND ADMINISTER THE PROJECT PLAN; ESTABLISHING A TAX APPORTIONMENT FUND; DECLARING APPORTIONED FUNDS TO BE SPECIAL FUNDS OF THE CITY OF NORMAN OR THE NORMAN TAX INCREMENT FINANCE AUTHORITY; AUTHORIZING THE USE OF AD VALOREM INCREMENT REVENUES FOR THE PAYMENT OR FINANCING OF CERTAIN PROJECT COSTS; AUTHORIZING THE USE OF OTHER RESOURCES TO PAY FOR OR FINANCE PROJECT COSTS; AUTHORIZING THE NORMAN TAX INCREMENT FINANCE AUTHORITY, OR ALTERNATIVE AUTHORIZED ENTITY, TO ISSUE BONDS AND CARRY OUT CERTAIN PROVISIONS OF THE PROJECT PLAN; RATIFYING AND CONFIRMING THE ACTIONS, RECOMMENDATIONS AND FINDINGS OF THE REVIEW COMMITTEE AND THE PLANNING COMMISSION; DIRECTING CONTINUING APPORTIONMENT; PROVIDING FOR SEVERABILITY; DECLARING AN EMERGENCY.

Councilmember Holman moved that Ordinance O-1718-27 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Wilson;

Items submitted for the record

1. Text File O-1718-27 dated November 14, 2017, by Jeff Bryant, City Attorney
2. Ordinance O-1718-27
3. Norman Center City Project Plan, Increment District No. 3, City of Norman, Draft approved by Center City Review Committee on November 21, 2017 with Exhibit A, Center City Project Area and Increment District; Exhibit B, Project Area and Increment District Legal Description; Exhibit C, Existing Uses and Conditions; and Exhibit D, Proposed Uses and Proposed Improvements
4. Norman Center City Project Plan, Increment District No. 3, City of Norman Eligibility Report with Exhibit A, Project Area and Increment District Boundary Map and Exhibit B, Project Area and Increment District Enterprise Zone Map
5. Norman Center City Project Plan, Increment No. 3, City of Norman, Financial Impacts Report presented to the Center City Review Committee on November 21, 2017
6. Project area and Norman Public School District Boundaries dated August 23, 2017
7. Findings and Recommendation of the Norman Center City Project Review Committee

and the question being upon the Introduction and adoption of Ordinance O-1718-27 upon First Reading by title, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and Ordinance O-1718-27 was Introduced and adopted upon First Reading by title.

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Item 9, being:

CONSIDERATION OF THE MAYOR’S APPOINTMENTS AS FOLLOWS:

CENTER CITY FORM BASED CODE REVIEW COMMITTEE:
AUTUMN MCMAHON, WARD 4

PUBLIC ART BOARD
TERM: 10-23-17 TO 10-23-20: CHERYL LOCKSTONE, WARD 2

Councilmember Holman moved that the appointments be confirmed, which motion was duly seconded by Councilmember Wilson;

Items submitted for the record

1. Text File AP-1718-13 dated November 27, 2017, by Brenda Hall, City Clerk

Item 9, continued:

and the question being upon confirming the appointments, a vote was taken with the following result:

YEAS: Councilmembers Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Mayor Miller

NAYES: None

The Mayor declared the motion carried and the appointments were confirmed.

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Item 10, being:

SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE CITY MANAGER’S CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.

Councilmember Holman moved that receipt of the report be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Wilson;

Items submitted for the record

- 1. Text File RPT-1718-31 dated November 28, 2017, by Brenda Hall, City Clerk
- 2. Memorandum dated November 20, 2017, from Terry Floyd, Development Coordinator, to Steve Lewis, City Manager
- 3. Change Order No. Three to Contract K-1617-83

and the question being upon acknowledging receipt of the report and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Mayor Miller

NAYES: None

The Mayor declared the motion carried and receipt of the report acknowledged; and the filing thereof was directed.

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Item 11, being:

CONSIDERATION AND AWARDING OF BID 1718-29 FOR THE PURCHASE OF COPPER METER YOKES FOR WATER METERS, HIGH DENSITY POLYETHYLENE PLASTIC (HDPE) METER BOXES WITH CAST IRON LIDS, AND WATER LINE REPAIR CLAMPS FOR THE LINE MAINTENANCE DIVISION.

Acting as the Norman Utilities Authority, Trustee Holman moved that all bids meeting specifications for Copper Meter Yokes be accepted and the bid be awarded to Pioneer Supply as the lowest and best bidder meeting specifications, which motion was duly seconded by Trustee Wilson;

Items submitted for the record

- 1. Text File No. BID-1718-29 dated November 17, 2017, by David Hager, Line Maintenance Superintendent
- 2. Bid tabulation dated November 17, 2017, for Copper Meter Yokes for Water Meters

Item 11, continued:

and the question being upon accepting all bids meeting for Copper Meter Yokes and upon the subsequent awarding of the bid, a vote was taken with the following result:

YEAS: Trustees Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Chairman Miller

NAYES: None

The Chairman declared the motion carried and all bids meeting for Copper Meter Yokes accepted; and the bid was awarded to Pioneer Supply as the lowest and best bidder meeting specifications.

Thereupon, Trustee Holman moved that all bids meeting specifications for HDPE Meter Boxes with Cast Iron Lids be accepted and the bid be awarded to American Waterworks Supply as the lowest and best bidder meeting specifications, which motion was duly seconded by Trustee Wilson;

Items submitted for the record

1. Text File No. BID-1718-29 dated November 17, 2017, by David Hager, Line Maintenance Superintendent
2. Bid tabulation dated November 17, 2017, for HDPE Meter Boxes with Cast Iron Lids

and the question being upon accepting all bids meeting specifications for HDPE Meter Boxes with Cast Iron Lids and upon the subsequent awarding of the bid, a vote was taken with the following result:

YEAS: Trustees Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Chairman Miller

NAYES: None

The Chairman declared the motion carried and all bids meeting specifications on HDPE Meter Boxes with Cast Iron Lids accepted; and the bid was awarded to American Waterworks Supply as the lowest and best bidder meeting specifications.

Thereupon, Trustee Holman moved that all bids meeting specifications on Water Repair Clamps, Sections 1, 3, 4, 5, 6, 7, 8, 10, 11, 12, 13, 14, 15, 21, 25, 26, 27, 28, 30, 32, 33, 34, 35, 36, 37, 38, 39, and 40 be accepted and the bid be awarded to Core & Main LP, as the lowest and best bidder meeting specifications, which motion was duly seconded by Trustee Wilson;

Items submitted for the record

1. Text File No. BID-1718-29 dated November 17, 2017, by David Hager, Line Maintenance Superintendent
2. Bid tabulation dated November 17, 2017, for Water Line Repair Clamps, Section 1, 2-inch x 6-inch; Section 3, 4-inch x 8-inch; Section 4, 4-inch x 12-inch; Section 5, 6-inch x 8-inch; Section 6, 6-inch x 12-inch; Section 7, 6-inch x 15-inch; Section 8, 6-inch x 20-inch; Section 10, 6-inch x 30-inch; Section 11, 8-inch x 8-inch; Section 12, 8-inch x 12-inch; Section 13, 8-inch x 15-inch; Section 14, 8-inch x 20-inch; Section 15, 8-inch x 30-inch; Section 21, 16-inch x 20-inch; Section 25, 2-inch x 6-inch with 3/4-inch CC Thread Tap; Section 26, 2-inch x 12-inch with 3/4-inch CC Thread Tap; Section 27, 2-inch x 6-inch w/1-inch CC Thread Tap; Section 28, 2-inch x 12-inch w/1-inch CC Thread Tap; Section 30, 4-inch x 8-inch with 1-inch CC; Section 32, 4-inch x 12-inch with 1-inch CC; Section 33, 6-inch x 8-inch with 3/4-inch CC; Section 34, 6-inch x 15-inch with 3/4-inch CC; Section 35, 6-inch x 8-inch with 1-inch CC; Section 36, 6-inch x 15-inch with 1-inch CC; Section 37, 8-inch x 8-inch with 3/4--inch CC; Section 38, 8-inch x 15-inch with 3/4-inch CC; Section 39, 8-inch x 8-inch with 1-inch CC; and Section 40, 8-inch x 15-inch with 1-inch CC

Item 11, continued:

and the question being upon accepting all bids meeting specifications on Water Repair Clamps, Sections 1, 3, 4, 5, 6, 7, 8, 10, 11, 12, 13, 14, 15, 21, 25, 26, 27, 28, 30, 32, 33, 34, 35, 36, 37, 38, 39, and 40 and upon the subsequent awarding of the bid, a vote was taken with the following result:

YEAS: Trustees Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Chairman Miller

NAYES: None

The Chairman declared the motion carried and all bids meeting specifications on Water Repair Clamps, Sections 1, 3, 4, 5, 6, 7, 8, 10, 11, 12, 13, 14, 15, 21, 25, 26, 27, 28, 30, 32, 33, 34, 35, 36, 37, 38, 39, and 40 accepted; and the bid was awarded to Core & Main, LP, as the lowest and best bidder meeting specifications.

Thereupon, Trustee Holman moved that all bids meeting specifications on Water Repair Clamps, Sections 2, 9, 16, 17, 18, 19, 22, 23, 24, 29, 31, 41, and 42 be accepted and the bid be awarded to Ferguson Enterprises, Inc., as the lowest and best bidder meeting specifications, which motion was duly seconded by Trustee Wilson;

Items submitted for the record

1. Text File No. BID-1718-29 dated November 17, 2017, by David Hager, Line Maintenance Superintendent
2. Bid tabulation dated November 17, 2017, for Water Line Repair Clamps, Section 2, 4-inch x 6-inch; Section 9, 6-inch x 24-inch; Section 16, 12-inch x 15-inch; Section 17, 12-inch x 20-inch; Section 18, 12-inch x 24-inch; Section 19, 12-inch x 30-inch; Section 20, 14-inch x 20-inch; Section 22, 16-inch x 30-inch; Section 23, 24-inch x 24--inch; Section 24, 30-inch x 36-inch; Section 29, 4-inch x 8-inch with 3/4-inch CC; Section 31, 8-inch x 8-inch with 1-inch CC; Section 41, 12-inch x 15-inch with 3/4-inch CC; and Section 42, 12-inch x 15-inch with 1-inch CC

and the question being upon accepting all bids meeting specifications on Water Repair Clamps, Sections 2, 9, 16, 17, 18, 19, 22, 23, 24, 29, 31, 41, and 42 and upon the subsequent awarding of the bid, a vote was taken with the following result:

YEAS: Trustees Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Chairman Miller

NAYES: None

The Chairman declared the motion carried and all bids meeting specifications on Water Repair Clamps, Sections 2, 9, 16, 17, 18, 19, 22, 23, 24, 29, 31, 41, and 42 accepted; and the bid was awarded to Ferguson Enterprises, Inc., as the lowest and best bidder meeting specifications.

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Item 12, being:

AMENDMENT NO. TWO TO CONTRACT K-0809-46: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN AND ALLTEL COMMUNICATIONS, L.L.C., D/B/A VERIZON WIRELESS TO ACCOMMODATE UPGRADES TO ITS FACILITIES, GRANTING EASEMENT E-1718-39 TO ALLTEL COMMUNICATIONS, L.L.C., D/B/A VERIZON WIRELESS; AND ACCEPTING RELEASE OF EASEMENT RE-1718-1 TO REVISE THE LOCATION OF CELLULAR AND FIBER FACILITIES AT THE LINDSEY STREET MAINTENANCE YARD LOCATED AT 668 LINDSEY STREET.

Councilmember Holman moved that Amendment No. Two to Contract K-0809-46 with Alltel Communications, L.L.C., d/b/a Verizon Wireless be approved, the execution thereof be authorized and Easement E-1718-39 and Release of Easement RE-1718-1 be accepted, which motion was duly seconded by Councilmember Wilson;

Item 12, continued:

Items submitted for the record

1. Text File K-0809-46, Amendment No. Two, dated November 27, 2017, by Kathryn Walker, Assistant City Attorney
2. Location map
3. Amendment No. Two to Contract K-0809-46 with Exhibit B, Depiction and Description of Premises
4. Easement E-1718-39 with Exhibit C, Survey, and Exhibit D, legal description
5. Release of Easement RE-1718-1

and the question being upon approving Amendment No. Two to Contract K-0809-46 with Alltel Communications, L.L.C., d/b/a Verizon Wireless and upon the subsequent authorization and acceptance. a vote was taken with the following result:

YEAS: Councilmembers Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Amendment No. Two to Contract K-0809-46 with Alltel Communications, L.L.C., d/b/a Verizon Wireless approved; the execution thereof was authorized and Easement E-1718-39 and Release of Easement RE-1718-1 were accepted.

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Item 13, being:

CONTRACT K-1718-85: A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, THE CITY OF MOORE, AND THE CITY OF OKLAHOMA CITY TO SHARE THE COSTS ASSOCIATED WITH A BRANDING PROJECT TO HELP WITH JOINT PUBLIC EDUCATION EFFORTS NECESSARY TO COMPLY WITH THE LAKE THUNDERBIRD TOTAL MAXIMUM DAILY LOAD (TMDL).

Councilmember Holman moved that Contract K-1718-85, a Memorandum of Understanding with the City of Moore and City of Oklahoma City be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Wilson;

Items submitted for the record

1. Text File K-1718-85 dated November 21, 2017, by Carrie Evenson, Stormwater Engineer
2. Contract K-1718-85

and the question being upon approving Contract K-1718-85, a Memorandum of Understanding with the City of Moore and City of Oklahoma City, and upon the subsequent authorization, a vote was taken with the following result:

YEAS: Councilmembers Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Mayor Miller

NAYES: None

The Mayor declared the motion carried and K-1718-85, a Memorandum of Understanding with the City of Moore and City of Oklahoma City approved; and the execution thereof was authorized.

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Item 14, being:

CONTRACT K-1718-86: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND COMPA CREATIVE IN THE AMOUNT OF \$3,000 FOR THE DESIGN OF A LOGO, WEBSITE, AND BRANDING PACKAGE FOR LAKE THUNDERBIRD WATERSHED TOTAL MAXIMUM DAILY LOAD (TMDL) PUBLIC EDUCATION INITIATIVES.

Councilmember Holman moved that Contract K-1718-86 with Compa Creative in the amount of \$3,000 be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Wilson;

Items submitted for the record

- 1. Text File K-1718-86 dated November 21, 2017, by Carrie Evenson, Stormwater Engineer
- 2. Contract K-1718-86
- 3. Purchase Requisition 287086 dated November 22, 2017, in the amount of \$3,000 to Compa Creative

and the question being upon approving Contract K-1718-86 with Compa Creative in the amount of \$3,000 and upon the subsequent authorization, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Mayor Miller
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NAYES:	None
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The Mayor declared the motion carried and Contract K-1718-86 with Compa Creative in the amount of \$3,000 approved; and the execution thereof was authorized.

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Item 15, being:

CONTRACT K-1718-89: A PIPELINE LICENSE WITH THE BURLINGTON NORTHERN AND SANTA FE RAILWAY COMPANY IN THE AMOUNT OF \$4,966 FOR THE ROCK CREEK ROAD WATERLINE RELOCATIONS.

Councilmember Holman moved that Contract K-1718-89, a pipeline license with the Burlington Northern and Santa Fe Railway Company, in the amount of \$4,966 be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Wilson;

Items submitted for the record

- 1. Text File K-1718-89 dated November 22, 2017, by Mark Daniels, Utilities Engineer
- 2. Contract K-1718-89 with Exhibit "A", location map
- 3. Purchase Requisition 0000287101 dated November 27, 2017, in the amount of \$4,966 to BNSF Railway Company

and the question being upon approving Contract K-1718-89, a pipeline license with the Burlington Northern and Santa Fe Railway Company in the amount of \$4,966 and upon the subsequent authorization, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Mayor Miller
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NAYES:	None
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The Mayor declared the motion carried and Contract K-1718-89, a pipeline license with the Burlington Northern and Santa Fe Railway Company in the amount of \$4,966 approved; and the execution thereof was authorized.

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Item 16, being:

RESOLUTION R-1718-56: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$900,035.24 FROM THE CAPITAL FUND BALANCE AND TRANSFERRING \$23,723.45 FROM A PROJECT ACCOUNT TO INCREASE THE BALANCE OF THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) AUDIT ADJUSTMENT PROJECT ACCOUNT FOR AUDITED PROJECTS, AUTHORIZING FINAL PAYMENT IN THE AMOUNT OF \$605,246.31 TO ODOT FOR THE CITY’S 20% SHARE FOR MULTIPLE PROJECTS, AND REIMBURSEMENT IN THE AMOUNT OF \$518,512.38 TO THE UNIVERSITY NORTH PARK TAX INCREMENT FINANCE (UNPTIF) FUND BALANCE FOR THE ROCK CREEK BRIDGE PROJECT.

This item was withdrawn at the request of staff.

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Item 17, being:

RESOLUTION R-1718-59: A RESOLUTION OF THE NORMAN UTILITIES AUTHORITY APPROPRIATING \$15,419 FROM THE WASTEWATER FUND BALANCE TO ALLOW FOR THE RETURN OF COLLECTED PAYBACK FEES TO INVESTORS FOR THE POST OAK LIFT STATION PAYBACK PROJECT AND AUTHORIZING PAYMENT TO THE LINKS OF NORMAN, A LIMITED PARTNERSHIP.

Acting as the Norman Utilities Authority, Trustee Holman moved that Resolution R-1718-59 be adopted and payment in the amount of \$15,419 be directed to the Links of Norman, a Limited Partnership, which motion was duly seconded by Trustee Wilson;

Items submitted for the record

1. Text File R-1718-59 dated November 14, 2017, by Mark Daniels, Utilities Engineer
2. Resolution R-1718-59
3. Resolution R-1011-74 with Exhibit A, map, and Exhibit B, list of property owners
4. Contract K-0809-128 with Exhibit A, Cost Estimate for Post Oak Lift Station Project; Exhibit B, list of property owners; Exhibit C, List of Benefitted Properties in Post Oak Lift Station Project; and Exhibit D, Concurrent Construction Opportunities for Sewer Connection Points dated March 24, 2009
5. Post Oak Lift Station Payback Funds Collected

and the question being upon adopting Resolution R-1718-59 and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Trustees Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Chairman Miller
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NAYES:	None
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The Chairman declared the motion carried and Resolution R-1718-59 adopted; and payment in the amount of \$15,419 was directed to the Links of Norman, a Limited Partnership.

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Item 18, being:

RESOLUTION R-1718-60: A RESOLUTION OF THE NORMAN UTILITIES AUTHORITY APPROPRIATING \$18,774 FROM THE WASTEWATER FUND BALANCE TO PAY BACK REVENUE COLLECTED FROM THE 36TH INTERCEPTOR PAYBACK PROJECT AND THE 36TH FORCE MAIN PAYBACK PROJECT AND AUTHORIZING PAYMENT TO PAYBACK PROJECT INVESTORS.

Acting as the Norman Utilities Authority, Trustee Holman moved that Resolution R-1718-60 be adopted and payment in the amount of \$7,503.85 be directed to Round Table Corporation; \$6,261 to Sturtz Group; and \$5,008.83 to Cascade Development, L.L.C., which motion was duly seconded by Trustee Wilson;

Item 18, continued:

Items submitted for the record

1. Text File R-1718-60 dated November 22, 2017, by Mark Daniels, Utilities Engineer
2. Resolution R-1718-60
3. Location map for 36th Avenue N.W. Interceptor Payback Project
4. Location map for 36th Avenue N.W. Force Main Project
5. Payback Funds Collected
6. Payback to Investors

and the question being upon adopting Resolution R-1718-60 and upon the subsequent directive, a vote was taken with the following result:

YEAS: Trustees Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Chairman Miller

NAYES: None

The Chairman declared the motion carried and Resolution R-1718-60 adopted; and payment in the amount of \$7,503.85 was directed to Round Table Corporation; \$6,261 to Sturtz Group; and \$5,008.83 to Cascade Development, L.L.C.

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Item 19, being:

RESOLUTION R-1718-63: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$29,843.37 FROM THE REFUNDS REIMBURSEMENTS MISCELLANEOUS RISK MANAGEMENT ACCOUNT RECEIVED FROM INSURANCE COMPANIES TO REPAIR AND REPLACE TRAFFIC SIGNAL EQUIPMENT AND TRAFFIC SIGNS DAMAGED IN TRAFFIC ACCIDENTS.

Councilmember Holman moved that Resolution R-1718-63 be adopted, which motion was duly seconded by Councilmember Wilson;

Items submitted for the record

1. Text File R-1718-63 dated November 28, 2017, by David Riesland, Traffic Engineer
2. Resolution R-1718-63

and the question being upon adopting Resolution R-1718-63, a vote was taken with the following result:

YEAS: Councilmembers Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Resolution R-1718-63 was adopted.

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Item 20, being:

RESOLUTION R-1718-66: A JOINT RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AND THE TRUSTEES OF THE NORMAN MUNICIPAL AUTHORITY ADOPTING THE REAVES PARK MASTER PLAN AND DIRECTING CITY STAFF TO IMPLEMENT THE RECOMMENDATIONS OF THE PLAN.

Acting as the City Council and Norman Municipal Authority, Councilmember Holman moved that Resolution R-1718-66 be adopted, which motion was duly seconded by Councilmember Wilson;

Item 20, continued:

Items submitted for the record

1. Text File R-1718-66 dated November 22, 2017, by Jud Foster, Director of Parks and Recreation
2. Resolution R-1718-66
3. Reaves Park Sports Complex Master Plan Design Report dated November 17, 2017, prepared by Halff Associates

Participants in discussion

1. Mr. Jud Foster, Director of Parks and Recreation
2. Mr. Nate Clair, Halff Associates

and the question being upon adopting Resolution R-1718-66, a vote was taken with the following result:

YEAS: Councilmembers Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Resolution R-1718-66 was adopted.

* * * * *

Item 21, being:

PUBLIC HEARING REGARDING THE FIRST OF TWO PUBLIC HEARINGS REGARDING THE PROPOSED NORMAN CENTER CITY PROJECT PLAN AND TAX INCREMENT FINANCE DISTRICT LOCATED GENERALLY WITHIN THE BOUNDARIES OF TONHAWA STREET ON THE NORTH, THE RAILROAD TRACKS ON THE EAST, BOYD ON THE SOUTH, AND ON THE WEST: THE ALLEY EAST OF ELM AVENUE NORTH TO PARK DRIVE, THEN WEST ALONG COMANCHE STREET TO FLOOD AVENUE, THEN NORTH TO MAIN STREET, AS MORE PARTICULARLY DESCRIBED IN PROPOSED ORDINANCE O-1718-27; SAID FIRST PUBLIC HEARING TO BE HELD ON DECEMBER 5, 2017 AT 6:30 PM FOR THE PURPOSES OF PROVIDING INFORMATION, INCLUDING AN ANALYSIS OF POTENTIAL POSITIVE OR NEGATIVE IMPACTS, AND ANSWERING QUESTIONS REGARDING THE PROPOSED NORMAN CENTER CITY PROJECT PLAN AND INCREMENT DISTRICT NO. 3, CITY OF NORMAN, WITH THE SECOND PUBLIC HEARING TO BE HELD ON DECEMBER 19, 2017 AT 6:30 P.M. FOR THE PURPOSE OF GIVING MEMBERS OF THE PUBLIC AN OPPORTUNITY TO BE HEARD PRIOR TO ANY VOTE ON THE PROPOSED NORMAN CENTER CITY PROJECT PLAN, INCLUDING INCREMENT DISTRICT NO. 3, CITY OF NORMAN.

Councilmember Hickman moved that public hearing be conducted, which motion was duly seconded by Councilmember Bierman;

Items submitted for the record

1. Text File GID-1718-77 dated November 29, 2017, by Jeff Bryant, City Attorney
2. Notice to the Public of Two Public Hearings Regarding the Creation of Increment No. 3 with Exhibit A, location map
3. Norman Center City Project Plan, Increment District No. 3, City of Norman, Draft approved by Center City Review Committee on November 21, 2017 with Exhibit A, Center City Project Area and Increment District; Exhibit B, Project Area and Increment District Legal Description; Exhibit C, Existing Uses and Conditions; and Exhibit D, Proposed Uses and Proposed Improvements
4. Norman Center City Project Plan, Increment District No. 3, City of Norman Eligibility Report with Exhibit A, Project Area and Increment District Boundary Map and Exhibit B, Project Area and Increment District Enterprise Zone Map
5. Norman Center City Project Plan, Increment No. 3, City of Norman, Financial Impacts Report presented to the Center City Review Committee on November 21, 2017
6. Project area and Norman Public School District Boundaries dated August 23, 2017
7. Findings and Recommendation of the Norman Center City Project Review Committee
8. Ordinance O-1718-27

Item 21, continued:

and the question being upon conducting a public hearing, a vote was taken with the following result:

YEAS: Councilmembers Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Mayor Miller

NAYES: None

The Mayor declared the motion carried and a public hearing was conducted.

Thereupon, the following persons addressed City Council:

Participants in discussion

1. Ms. Emily Pomeroy, Center for Economic Development Law
2. Mr. Steve Ellis, 633 Reed Avenue, made comments
3. Mr. Roger Gallagher, 2513 Woodsong Drive, asked questions

Thereupon, Councilmember Castleberry moved that the public hearing be closed, which motion was duly seconded by Councilmember Clark; and the question being upon closing the public hearing, a vote was taken with the following result:

YEAS: Councilmembers Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Mayor Miller

NAYES: None

The Mayor declared the motion carried and the public hearing was closed.

* * * * *

Item 22, being:

MISCELLANEOUS DISCUSSION

Norman Public Schools Fundraiser. Ms. Ann Gallagher, 2513 Woodsong Drive, said there is a new book out called "Good Night Norman" written by Jenny Dakil, Executive Director of Norman Public School Foundation, and the illustrations are by Norman Public Schools art teachers from Dimensions Academy, Norman High School, Norman North High School, Irving, Whittier, and Longfellow Middle Schools as well as other schools. She said all proceeds go to the Norman Public School Foundation which funds grants to Norman Public School teachers only. She said the books are for sale for \$20 each and are beautiful. The books can be purchased at Caymans; Occasions; Tulips; Sam Noble Oklahoma Museum of Natural History; Fred Jones Museum of Art; the Flower Shop; the Social Club Shop and Salon; Fowler Toyota; Coki Bay Gift Shop; and Norman Public Schools Administration Building.

*

Board of Adjustment Meeting. Mr. Steve Ellis, 633 Reed Avenue, announced there was a Board of Adjustment meeting on Wednesday, December 6th, at 4:30 p.m. at City Hall to hear a request from a drilling company wanting to drill north of Lake Thunderbird, which is close to the Lake Thunderbird watershed. He said the drilling company is hoping to get a variance based on one of the State's preemption laws. He said the drilling company said Norman's ordinance effectively prohibited access to certain resources. He said the drilling company wants to drill a horizontal well and he hopes people will come to the meeting to defend the ordinance. He said he hoped the Board of Adjustment will say no.

Councilmember Wilson said she is very concerned about the drilling activity and the request for a variance in her ward. She said she hoped many people come to the meeting and express their concerns to the Board of Adjustment. She said if this variance is not approved, it could go to District Court if it is appealed.

Councilmember Hickman said he also has concerns about drilling in the watershed.

Councilmember Castleberry said he is against approval of this project.

*

Miscellaneous Discussion, continued:

Street Lights Out. Mr. Roger Gallagher, 2513 Woodson Drive, said he recently noticed at least 24 street lights out from Classen Boulevard east to 24th Avenue East. He asked if there had been an interruption in supply or are there not enough people to do this. He said one of the main issues to prevent safety problems from happening is lighting. He said there is a lot of multi-housing in this area where more crimes are likely to occur.

Councilmember Clark said she would email Oklahoma Gas and Electric Company about those street lights.

Councilmember Hickman said he gets lots of calls about street lights and wondered if it was possible to discuss this with the City Manager and staff. He wondered if there could be a system where someone turns in these outages since it is a habitual problem, possible an employee who could log it on a routine basis.

Councilmember Castleberry said there are police officers who are out at night and there are very observant, not that he thinks that these police officers should be used for code compliance. He said if they notice it, it would be good to report it. He said the City is in the process of developing an app with the new Emergency Response Plan (ERP) system and one of the links on the app will allow people to report street lights out.

*

Thanks for Attendance Tonight. Councilmember Holman thanked everyone who came to the meeting and those watching at home.

*

Second Friday Art Walk. Councilmember Holman said he hope to see everyone at the Second Friday Art Walk on Friday, December 8th.

*

Water Treatment Plant Tour. Councilmember Clark thanked staff for a wonderful tour of the Water Treatment Plant. She said there was an even larger crowd than last year. She said the construction has begun and it is exciting to see people find out what their utility bills pay for.

*

Center City. Councilmember Hickman thanked Staff and the Center City Review Committee for all of their hard work. He said he thought an excellent Center City Tax Increment Finance District (TIF) had been crafted and is very excited about it. He said without the Center City TIF, the necessary infrastructure improvements such as roads, sidewalks, and streetscape enhancements to make a walkable community will not happen. He said he looks forward to continuing this discussion in two weeks and if anyone has any questions, he is more than willing to answer.

Councilmember Castleberry said the City will spend approximately \$44 million to get a private investment of approximately \$82 million.

*

Human Rights Award – Gene McKown. Councilmember Hickman congratulated Gene McKown for receiving the Human Rights Award which is very well deserved. He said Mr. McKown has done a lot for the community and wanted to acknowledge him.

*

Thanks for Attendance at Ward Four Meeting. Councilmember Hickman thanked everyone who attended the Ward Four Meeting on November 30th. He said there were almost 50 people in attendance and for two hours there was discussion on a whole range of issues.

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Miscellaneous Discussion, continued:

December 8th Events. Councilmember Hickman said the Tree Lighting Ceremony would be held on Friday, December 8th, at 6:00 p.m. in Andrews Park. He said the Second Friday Art Walk would be immediately following the ceremony. He said the Moore-Lindsey Open House is also that evening with carriage rides from the historic house to the downtown area. He said it is beautifully decorated in historical fashion.

*

Holidays on the Corner. Councilmember Hickman encouraged everyone to “shop local” at Campus Corner. He said from December 9th through December 31st, there will be free parking on Campus Corner beginning at 4:00 p.m. on weekdays and all day Saturday and Sunday.

*

Legacy Park Winterfest. Councilmember Castleberry thanked everyone for coming to Winterfest on Friday, December 1st, at Legacy Park. He said there were at least 1,000 people in attendance.

*

Main Street Christmas Parade. Councilmember Karjala announced the Main Street Christmas Parade would be on Saturday, December 9th at 5:00 p.m. She said this is the first time that it has been done in the evening and encouraged everyone to attend.

*

Shop Local. Councilmembers Karjala and Bierman asked everyone to remember to “Shop Local” because it is important where you spend your tax dollars.

*

Happy Holidays Councilmember Karjala wished everyone a Happy Holiday season because she will not be at the next City Council meeting. She said she will not see anyone until 2018 because she is going to visit her son.

Councilmember Bierman said this would be her last Council meeting for a while and wished everyone a happy holiday season and hoped she would see everyone at the second meeting in January, 2018.

*

Thanks to Staff. Councilmember Karjala thanked everyone who works for the City for all their hard work including her colleagues.

*

Annual Pancake Breakfast. Councilmember Bierman announced the Annual Pancake Breakfast prepared by members of the Norman Kiwanis Club would be held on Saturday, December 9th, from 7:00 a.m. to 2:00 p.m.

*

Sister City Clermont-Ferrand, France. Mayor Miller said she had the amazing opportunity to go to Clermont-Ferrand, France, one of the City of Norman’s Sister Cities. She said Norman has had a long and close relationship with Clermont-Ferrand. She said the University of Oklahoma and the University in Clermont-Ferrand exchange about 80 students a year and have done so for many years. She said she received an invitation for her and a group of delegates to come to the first International Sustainability Conference. She said she put together a delegation of 10 Norman people and everyone went at their own expense because they really believed in this and wanted to show respect for the City of Norman. She said the delegates from Norman were able to do three different presentations along with people from 21 other countries and 60 cities. She said the group learned about a lot of new technologies that can help the City be more sustainable. She said Clermont-Ferrand will have a delegation in Norman in April, 2018, and she hopes she, along with Council and Staff will be able to show them the same kind of hospitality.

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Item 23, being:

CONSIDERATION OF ADJOURNING INTO AN EXECUTIVE SESSION AS AUTHORIZED BY OKLAHOMA STATUTES, TITLE 25, §307(B)(3) IN ORDER TO DISCUSS THE ACQUISITION OF REAL PROPERTY FOR RECREATIONAL PURPOSES: CURRENTLY OWNED BY THE OKLAHOMA DEPARTMENT OF MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES LOCATED IN THE VICINITY OF EAST ROBINSON STREET AND 12TH AVENUE N.E. AND EAST ROBINSON STREET AND 24TH AVENUE N.E.; AND PROPERTY CURRENTLY OWNED BY THE UNIVERSITY OF OKLAHOMA ALONG LEXINGTON AVENUE BETWEEN FLOOD AVENUE AND HALLEY AVENUE.

Councilmember Hickman moved that the City Council meeting be adjourned out of and an Executive Session be convened in order to discuss the acquisition of real property, which motion was duly seconded by Councilmember Wilson; and the question being upon adjourning out of the City Council meeting and convening an Executive Session, a vote was taken with the following result:

YEAS: Councilmembers Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Mayor Miller

NAYES: None

The Mayor declared the motion carried and the City Council meeting adjourned out of; and an Executive Session was convened in order to discuss the acquisition of real property.

The City Council adjourned into Executive Session at 8:06 p.m. Mr. Steve Lewis, City Manager; Mr. Jeff Bryant, City Attorney; Mr. Jud Foster, Director of Parks and Recreation; and Mr. Anthony Francisco, Finance Director, were in attendance at the Executive Session.

Mayor Miller acknowledged return to Open Session.

Thereupon, Councilmember Hickman moved that the City Council meeting be reconvened, which motion was duly seconded by Councilmember Wilson; and the question being upon reconvening the City Council meeting, a vote was taken with the following result:

YEAS: Councilmembers Allison, Bierman, Castleberry, Clark, Holman, Hickman, Karjala, Wilson, Mayor Miller

NAYES: None

The Mayor declared the motion carried and the City Council meeting was reconvened at 8:40 p.m.

The Mayor said the potential acquisition of real property was discussed in Executive Session. No action was taken and no votes were cast.

* * * * *

ADJOURNMENT

the meeting was adjourned at 8:41 p.m.

ATTEST:

City Clerk

Mayor