



office memorandum

DATE: September 2, 2014

TO: Jeff Bryant, City Attorney
Rone Tromble, Administrative Technician IV
Ken Danner, Development Manager
Ken Komiske, Director of Utilities
Jane Hudson, Principal Planner

FROM: Brenda Hall, City Clerk

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SUBJECT: Request for Consent to Encroachment No. 1415-2

I am in receipt of an encroachment request for permission to encroach on a utility easement in Lot 21, Block 1, Cascade Estates Addition, Section 7, a/k/a 4129 Eden Court for a storage building, placed on wood skids, that was constructed in 2006. The application fee has been paid. After the information has been received from the Planning Department, Public Works Department, and Utilities Department and a determination has been made on whether to recommend approval or denial, please forward your recommendation and Consent to Encroachment Form, if needed, to my office in order that it may be scheduled as an agenda item.

This item will be scheduled as an agenda item on October 28, 2014, and the information must be received in my office by October 13, 2014. If there is a problem in meeting that timeframe, please advise.

smr
attachments