



**TO:** Darrel Pyle, City Manager  
**FROM:** Terry Floyd, Development Coordinator  
**DATE:** August 13, 2019  
**SUBJECT:** Change Order #20– Norman Public Library Central

City Council Resolution R-1112-55 grants administrative authority to the City Manager to approve change order requests up to \$40,000 or 10% of contract amount, whichever is less, and subsequently report those approvals to the City Council. Due to the ongoing Norman Public Library Central Project, a change order is being requested by Flintco, LLC in the amount of \$39,325. This change order has been reviewed and is being recommended by the project architect, Meyers, Scherer and Rockcastle, Ltd. (MSR), and has been further reviewed and recommended by the NORMAN FORWARD program management firm, ADG. An accompanying memo from MSR describing the work is included with this memo.

Attached is a Change Order Summary and quote for the following revisions:

- Domestic Water Pressure Loss Corrections - \$22,587
- Repainted Wall @ Staff Workroom - \$569
- GW-1 Glass Ceiling Cove - \$1,610
- Pointed Gyp Brake Metal - \$2,296
- Posts for Tree Staking - \$3,999
- Permanent Irrigation @ Apartment Area - \$5,636
- Steel and Mullion Gap - \$796
- Projector & Light Discrepancy in Digital Classroom - \$1,832

These items largely relate to operator changes and site changes related to landscaping, architectural details and improved building conditions to help with resident concerns. We have reviewed the change order with both MSR and ADG to confirm that the items listed therein are acceptable. At this time, we recommend approval of the change order from Flintco, LLC for \$39,325. Funding is available in construction account number 051-9507-455.61-01 - Project NFB. 016.

Reviewed by: Kathryn Walker, Assistant City Attorney *K Walker*  
Anthony Francisco, Finance Director *A. Francisco*

Approved by: \_\_\_\_\_

Darrel Pyle, City Manager

Date: 8-16-19