

CITY COUNCIL MINUTES  
NORMAN UTILITIES AUTHORITY MINUTES  
NORMAN MUNICIPAL AUTHORITY MINUTES  
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES

November 24, 2015

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building on the 24th day of November, 2015, at 6:30 p.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray and at the Norman Public Library at 225 North Webster 24 hours prior to the beginning of the meeting.

PRESENT: Councilmembers Allison, Castleberry, Heiple, Holman, Lang, Jungman, Miller, Williams, Mayor Rosenthal

ABSENT: None

The Pledge of Allegiance was led by Mayor Rosenthal.

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Item 3, being:

APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL STUDY SESSION MINUTES OF OCTOBER 20, 2015  
CITY COUNCIL STUDY SESSION MINUTES OF NOVEMBER 3, 2015  
CITY COUNCIL MINUTES OF NOVEMBER 10, 2015  
NORMAN UTILITIES AUTHORITY MINUTES OF NOVEMBER 10, 2015  
NORMAN MUNICIPAL AUTHORITY MINUTES OF NOVEMBER 10, 2015  
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF NOVEMBER 10, 2015.

Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, Councilmember Williams moved that the minutes be approved and the filing thereof be directed, which motion was duly seconded by Councilmember Heiple;

- Items submitted for the record
- 1. Text File GID-1516-50 dated November 19, 2015, by Brenda Hall, City Clerk
  - 2. City Council Study Session minutes of October 20, 2015
  - 3. City Council Study Session minutes of November 3, 2015
  - 4. City Council minutes of November 10, 2015
  - 5. Norman Utilities Authority minutes of November 10, 2015
  - 6. Norman Municipal Authority minutes of November 10, 2015
  - 7. Norman Tax Increment Finance Authority minutes of November 10, 2015

and the question being upon approving the minutes and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Heiple, Holman, Lang, Jungman, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and the minutes approved; and the filing thereof was directed.

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Item 4, being:

CONSENT DOCKET

Councilmember Williams moved that Item 5 through Item 19 be placed on the consent docket by unanimous vote, which motion was duly seconded by Councilmember Holman; and the question being upon the placement on the consent docket by unanimous vote of Item 5 through Item 19, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Item 5 through Item 19 were placed on the consent docket by unanimous vote.

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Item 5, being:

CONSIDERATION OF ORDINANCE O-1516-25 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING ARTICLE II, SECTION 1 OF THE CHARTER OF THE CITY OF NORMAN WHICH RELATES TO CHANGING REFERENCES TO COUNCIL MEMBER “COMPENSATION” TO “STIPEND”; ARTICLE III, SECTION 1 OF THE CHARTER OF THE CITY OF NORMAN WHICH RELATES TO THE CITY MANAGER APPOINTMENT AND REMOVAL PROCESS; ARTICLE III, SECTION 6 OF THE CHARTER OF THE CITY OF NORMAN WHICH RELATES TO THE PROCESS BY WHICH CITY COUNCIL MAY INQUIRE INTO ADMINISTRATIVE MUNICIPAL AFFAIRS; ARTICLE III, SECTION 7 OF THE CHARTER OF THE CITY OF NORMAN WHICH RELATES TO POLITICAL ACTIVITY BY CITY EMPLOYEES; ARTICLE XVII, SECTION 2 OF THE CHARTER OF THE CITY OF NORMAN WHICH RELATES TO COMPENSATION OF CITY EMPLOYEES; ARTICLE XVII, SECTION 9 OF THE CHARTER OF THE CITY OF NORMAN WHICH RELATES TO REVIEWING THE CHARTER EVERY TEN YEARS; ARTICLE XX, SECTIONS 1, 2, 3, 4, 5, AND 6 OF THE CHARTER OF THE CITY OF NORMAN WHICH RELATES TO THE RENAMING OF THE “REAPPORTIONMENT COMMISSION” THE “REAPPORTIONMENT AD HOC COMMITTEE” AND FURTHER DEFINES DUTIES AND RESPONSIBILITIES; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Councilmember Williams moved that Ordinance O-1516-25 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Heiple;

- Items submitted for the record
- 1. Text File O-1516-25 dated November 10, 2015, by Kathryn Walker, Assistant City Attorney
  - 2. Ordinance O-1516-25
  - 3. Legislatively notated copy of Ordinance O-1516-25
  - 4. City Council Special Session minutes of June 17, 2014
  - 5. The City of Norman Charter Review Commission Final Report
  - 6. Charter Review Commission Recommendations dated March 6, 2014

and the question being upon the Introduction and adoption of Ordinance O-1516-25 upon First Reading by title, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Ordinance O-1516-25 was Introduced, read, and adopted upon First Reading by title.

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Item 6, being:

CONSIDERATION OF ORDINANCE O-1516-26 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF NORMAN, COUNTY OF CLEVELAND, STATE OF OKLAHOMA, ON THE 1ST DAY OF MARCH, 2016, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED VOTERS OF THE CITY OF NORMAN THE QUESTION OF APPROVING OR REJECTING ORDINANCE O-1516-25, WHICH ORDINANCE AMENDS ARTICLE II, SECTION 1 OF THE CHARTER OF THE CITY OF NORMAN WHICH RELATES TO CHANGING REFERENCES TO COUNCIL MEMBER “COMPENSATION” TO “STIPEND”; ARTICLE III, SECTION 1 OF THE CHARTER OF THE CITY OF NORMAN WHICH RELATES TO THE CITY MANAGER APPOINTMENT AND REMOVAL PROCESS; ARTICLE III, SECTION 6 OF THE CHARTER OF THE CITY OF NORMAN WHICH RELATES TO THE PROCESS BY WHICH CITY COUNCIL MAY INQUIRE INTO ADMINISTRATIVE MUNICIPAL AFFAIRS; ARTICLE III, SECTION 7 OF THE CHARTER OF THE CITY OF NORMAN WHICH RELATES TO POLITICAL ACTIVITY BY CITY EMPLOYEES; ARTICLE XVII, SECTION 2 OF THE CHARTER OF THE CITY OF NORMAN WHICH RELATES TO COMPENSATION OF CITY EMPLOYEES; ARTICLE XVII, SECTION 9 OF THE CHARTER OF THE CITY OF NORMAN WHICH RELATES TO REVIEWING THE CHARTER EVERY TEN YEARS; ARTICLE XX, SECTIONS 1, 2, 3, 4, 5, AND 6 OF THE CHARTER OF THE CITY OF NORMAN WHICH RELATES TO RENAMING THE “REAPPORTIONMENT COMMISSION” THE “REAPPORTIONMENT AD HOC COMMITTEE” AND FURTHER DEFINES DUTIES AND RESPONSIBILITIES; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Councilmember Williams moved that Ordinance O-1516-26 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Heiple;

Items submitted for the record

- 1. Text File O-1516-26 dated November 10, 2015, by Kathryn Walker, Assistant City Attorney
- 2. Ordinance O-1516-26
- 3. Special Election Proclamation and Notice of Election
- 4. City Council Special Session minutes of June 17, 2014
- 5. The City of Norman Charter Review Commission Final Report
- 6. Charter Review Commission Recommendations dated March 6, 2014

and the question being upon the Introduction and adoption of Ordinance O-1516-26 upon First Reading by title, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Ordinance O-1516-26 was Introduced, read, and adopted upon First Reading by title.

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Item 7, being:

CONSIDERATION OF ORDINANCE O-1516-27 UPON FIRST READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF NORMAN, STATE OF OKLAHOMA (THE "CITY"), ON THE 1st DAY OF MARCH, 2016, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF THE ISSUANCE OF THE BONDS OF SAID CITY IN AN AMOUNT NOT TO EXCEED THE SUM OF TWENTY-FIVE MILLION DOLLARS (\$25,000,000) TO BE ISSUED IN SERIES TO PROVIDE FUNDS FOR THE PURPOSES OF RECONSTRUCTING, REPAIRING, IMPROVING, AND REHABILITATING EXISTING STREETS, ROADS, AND INTERSECTIONS IN THE CITY (INCLUDING LIGHTING, SIDEWALKS/BIKEPATHS, LANDSCAPING, RELATED DRAINAGE IMPROVEMENTS, DRIVEWAY RECONSTRUCTION, AND OTHER RELATED IMPROVEMENTS); AND LEVYING AND COLLECTING AN ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY FOR THE PAYMENT OF THE INTEREST AND PRINCIPAL ON SAID BONDS.

Councilmember Williams moved that Ordinance O-1516-27 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Holman;

Item 7, continued:

Items submitted for the record

- 1. Text File O-1516-27 dated November 19, 2015, by Shawn O’Leary, Director of Public Works
- 2. Ordinance O-1516-27
- 3. Special Election Proclamation and Notice of Election

and the question being upon the Introduction and adoption of Ordinance O-1516-27 upon First Reading by title, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Ordinance O-1516-27 was Introduced, read, and adopted upon First Reading by title.

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Item 8, being

CONSIDERATION OF THE MAYOR'S APPOINTMENT AS FOLLOWS:

LIBRARY BOARD

TERM: 11-24-15 TO 05-01-16: WILL MCCUTCHEON, WARD 4

Councilmember Williams moved that the appointment be confirmed, which motion was duly seconded by Councilmember Heiple;

Items submitted for the record

- 1. Text File AP-1516-15 dated November 10, 2015, by Brenda Hall, City Clerk

and the question being upon confirming the appointments, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and the appointment was confirmed.

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Item 9, being:

SUBMISSION OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF OCTOBER 31, 2015.

Councilmember Williams moved that receipt of the report be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Heiple;

Items submitted for the record

- 1. Text File RPT-1516-23 dated November 10, 2015, by Clint Mercer, Chief Accountant
- 2. Finance Director's Investment Report as of October 31, 2015

and the question being upon acknowledging receipt of the report and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and receipt of the report acknowledged; and the filing thereof was directed.

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Item 10, being:

SUBMISSION OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF OCTOBER, 2015.

Councilmember Williams moved that receipt of the reports be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Heiple;

Items submitted for the record

- 1. Text File RPT-1516-24 dated November 10, 2015, by Stacey Parker, Administrative Assistant
- 2. Monthly Departmental Reports for the month of October, 2015

and the question being upon acknowledging receipt of the reports and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and receipt of the reports acknowledged; and the filing thereof was directed.

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Item 11, being:

CONSIDERATION OF THE NORMAN CONVENTION AND VISITOR’S BUREAU, INC., (NCVB) FYE 2014 SEMI-ANNUAL REPORT THROUGH JUNE 30, 2015.

Councilmember Williams moved that receipt of the report be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Heiple;

Items submitted for the record

- 1. Text File RPT-1516-25 dated November 19, 2015, by Brenda Hall, City Clerk
- 2. Norman Convention and Visitors Bureau Annual Report as of October 31, 2015

and the question being upon acknowledging receipt of the report and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and receipt of the report acknowledged; and the filing thereof was directed.

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Item 12, being:

CONSIDERATION OF BID 1516-24 AND CONTRACT K-1516-82 TO HAUL RESIDUALS FOR THE WATER TREATMENT PLANT.

Activing as the Norman Utilities Authority, Trustee Williams moved that all bids meeting specifications be accepted, the bid be awarded to Chandler Dozer as the lowest and best bidder meeting specifications, Contract K-1516-82 be approved, and the execution thereof be authorized, which motion was duly seconded by Trustee Heiple;

Items submitted for the record

- 1. Text File K-1516-82 dated November 9, 2015, by Chris Mattingly, Water Treatment Superintendent
- 2. Contract K-1516-82 with Attachment A, cost of services

Item 12, continued:

and the question being upon accepting all bids meeting specifications and upon the subsequent awarding of the bid, approval, and authorization, a vote was taken with the following result:

YEAS:	Trustees Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Chairman Rosenthal
NAYES:	None

The Chairman declared the motion carried and all bids meeting specifications accepted; the bid was awarded to Chandler Dozer as the lowest and best bidder meeting specifications, Contract K-1516-82 was approved, and the execution thereof was authorized.

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Item 13, being:

CONSIDERATION OF A FINAL SITE DEVELOPMENT PLAN AND FINAL PLAT FOR CLASSEN CROSSINGS APARTMENTS AND RETAIL ADDITION, A PLANNED UNIT DEVELOPMENT, AND THE ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN. (GENERALLY LOCATED ON THE WEST SIDE OF CLASSEN BOULEVARD JUST SOUTH OF CONSTITUTION STREET)

Councilmember Williams moved that the final site development plan and final plat for Classen Crossings Apartments and Retail Addition, a Planned Unit Development, be approved; the public dedications contained therein be accepted; the Mayor be authorized to sign the final plat and subdivision and maintenance bonds subject to completion and the City Development Committee’s acceptance of all public improvements; and the filing of the final site development plan and final plat be directed, which motion was duly seconded by Councilmember Heiple;

- Items submitted for the record
- 1. Text File FP-1516-19 dated November 6, 2015, by Ken Danner, Subdivision Development Manager
  - 2. Location map
  - 3. Final plat
  - 4. Preliminary plat
  - 5. Paving/Grading and detention pond plan
  - 6. Development Committee Staff Report dated November 9, 2015, recommending approval
  - 7. Application for Development Committee Action dated March 18, 2015, from Classen Crossing, L.L.C., for Classen Crossing Apartments and Retail Addition

and the question being upon approving the final site development plan and final plat for Classen Crossings Apartments and Retail Addition, a Planned Unit Development, and upon the subsequent acceptance, authorization, and directive, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and the final site development plan and final plat for Classen Crossings Apartments and Retail Addition, a Planned Unit Development, approved; the public dedications contained therein were accepted, the Mayor was authorized to sign the final plat and subdivision and maintenance bonds subject to completion and the City Development Committee’s acceptance of all public improvements, and the filing of the final site development plan and final plat was directed.

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Item 14, being:

CONTRACT K-1516-71: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND FREESE AND NICHOLS IN THE AMOUNT OF \$246,752 FOR THE DESIGN OF MULTIPLE MAY 2015 STORM PERMANENT REPAIR PROJECTS AND BUDGET APPROPRIATION FROM THE EMERGENCY RESERVE FUND

Councilmember Williams moved that Contract K-1516-71 with Freese and Nichols in the amount of \$246,752 be approved, the execution thereof be authorized, and \$246,752 be appropriated from the Emergency Reserve Fund (010-1001-411.40-97) designating \$63,131 to Project SR0100, Rock Creek/156th/168th/Site #7, Design (050-9387-419.62-01); \$66,586 to Project SR0101, Post Oak/108E/120E/Site #9, Design (050-9387-419.62-01); \$43,996 to Project SR0102, Rock Creek/168th/180th/Site #11, Design (050-9387-419.62-01); \$52,173 to Project SR0103, Imhoff Channel/Site #17, Design (050-9387-419.62-01); and \$20,866 to Project SR0104, 72nd/Tecumseh/Site #28, Design (050-9387-419.62-01), which motion was duly seconded by Councilmember Heiple;

Items submitted for the record

1. Text File K-1516-71 dated November 3, 2015, from Tim Miles, Capital Projects Engineer
2. K-1516-71 with Attachment A, Scope of Services; Attachment B, Project Schedule; Attachment C, Compensation; and Attachment D, Owner’s Responsibilities
3. Engineering Design Costs and Estimates
4. Norman, Oklahoma, Precipitation from May 2 to May 30, 2015
5. Location Map of Infrastructure Damaged in May Flooding
6. Location Map of Projects Being Designed Under this Contract
7. Location Map of Sites Being Evaluated for Proposed Improvements
8. Purchase Requisition 0000257750 dated November 20, 2015, in the amount of \$246,752 to Freese and Nichols

and the question being upon approving Contract K-1516-71 with Freese and Nichols in the amount of \$246,752 and upon the subsequent authorization and appropriation, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Contract K-1516-71 with Freese and Nichols in the amount of \$246,752 approved; the execution thereof was authorized; and \$246,752 was appropriated from the Emergency Reserve Fund (010-1001-411.40-97) designating \$63,131 to Project SR0100, Rock Creek/156th/168th/Site #7, Design (050-9387-419.62-01); \$66,586 to Project SR0101, Post Oak/108E/120E/Site #9, Design (050-9387-419.62-01); \$43,996 to Project SR0102, Rock Creek/168th/180th/Site #11, Design (050-9387-419.62-01); \$52,173 to Project SR0103, Imhoff Channel/Site #17; Design (050-9387-419.62-01); and \$20,866 to Project SR0104, 72nd/Tecumseh/Site #28, Design (050-9387-419.62-01).

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Item 15, being:

CONTRACT K-1516-74: A FUNDING AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA DEPARTMENT OF TRANSPORTATION FOR PROJECT STP-114E(299)EH, STATE JOB 28810(04), FOR THE DOWNTOWN MAIN STREET STREETScape TRANSPORTATION ENHANCEMENT PROJECT AND ADOPTION OF RESOLUTION R-1516-53.

Councilmember Williams moved that Contract K-1516-74 with ODOT be approved, Resolution R-1516-53 be adopted; and the execution of the contract and resolution be authorized, which motion was duly seconded by Councilmember Heiple;

Items submitted for the record

1. Text File K-1516-74 dated November 3, 2015, by Angelo Lombardo, Transportation Engineer
2. Contract K-1516-74
3. Resolution R-1516-53
4. Summary of Costs

Item 15, continued:

and the question being upon approving Contract K-1516-74 with ODOT and upon the subsequent adoption and authorization, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Contract K-1516-74 with ODOT approved; Resolution R-1516-53 was adopted; and the execution of the contract and resolution was authorized.

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Item 16, being:

CONTRACT K-1516-75: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND R. L. SHEARS COMPANY, P.C., IN THE AMOUNT OF \$190,715.50 FOR THE DESIGN OF THE DOWNTOWN MAIN STREET STREETScape TRANSPORTATION ENHANCEMENT PROJECT.

Councilmember Williams moved that Contract K-1516-75 with R.L. Shears Company, P.C., in the amount of \$190,715.50 be approved; the execution thereof be authorized; \$30,417.80 be transferred from Project TR0047, Main Street Downtown Improvements, Design (050-9300-431.62-01) to Construction (050-9300-431.61-01); and \$600,000 be appropriated from the Capital Fund Balance (050-0000-253.20.00) to Project TR0047, Main Street Downtown Improvements, designating \$101,133.30 to Design (022-9300-431.62-01) and \$498,866.70 to Construction (022-9300-431.61-01), which motion was duly seconded by Councilmember Heiple;

- Items submitted for the record
- 1. Text File K-1516-75 dated November 3, 2015, by Angelo Lombardo, Transportation Engineer
  - 2. Location map
  - 3. Contract K-1516-75 with Attachment A, Scope of Services; Attachment B, Project Schedule; and Attachment C, Compensation
  - 4. Project cost summary
  - 5. Purchase Requisition 0000256967 dated November 3, 2015, in the amount of \$190,715.50

and the question being upon approving Contract K-1516-75 with R.L. Shears Company, P.C., in the amount of \$190,715.50 and upon the subsequent authorization, transfer, and appropriation, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Contract K-1516-75 with R.L. Shears Company, P.C., in the amount of \$190,715.50 approved; the execution thereof was authorized; \$30,417.80 was transferred from Project TR0047, Main Street Downtown Improvements, Design (050-9300-431.62-01) to Construction (050-9300-431.61-01); and \$600,000 was appropriated from the Capital Fund Balance (050-0000-253.20.00) to Project TR0047, Main Street Downtown Improvements, designating \$101,133.30 to Design (022-9300-431.62-01) and \$498,866.70 to Construction (022-9300-431.61-01).

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Item 17, being:

CONTRACT K-1516-78: A CONTRACT BY AND BETWEEN THE NORMAN TAX INCREMENT FINANCE AUTHORITY AND SMC CONSULTING ENGINEERS, P.E., IN AN AMOUNT NOT-TO-EXCEED \$41,000 FOR THE DESIGN OF 24TH AVENUE N.W. AND RADIUS WAY INTERSECTION IMPROVEMENTS AND BUDGET APPROPRIATION FROM THE UNIVERSITY NORTH PARK TAX INCREMENT FINANCE DISTRICT FUND BALANCE.

Acting as the Norman Tax Increment Finance Authority, Trustee Williams moved that Contract K-1516-78 with SMC Consulting Engineers, P.E., in an amount not-to-exceed \$41,000 be approved; the execution thereof be authorized; and \$41,000 be appropriated from the University North Park TIF Fund (057-0000-253.20-00) to Project UT0012, 24th and Radius Way Intersection, Design (057-9403-431.62-01), which motion was duly seconded by Trustee Heiple;

Items submitted for the record

- 1. Text File K-1516-78 dated November 3, 2015, by John Clink, Capital Projects Engineer
- 2. Location map
- 3. Contract K-1516-78 with Attachment “A”, Scope of Services and Consultant’s Project Understanding; Attachment B, Project Schedule; Attachment C, Summary Breakdown of Engineering Fees; and Attachment D, Owner’s Responsibilities

and the question being upon approving Contract K-1516-78 with SMC Consulting Engineers, P.E., in an amount not-to-exceed \$41,000 and upon the subsequent authorization and appropriation, a vote was taken with the following result:

YEAS: Trustees Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Chairman Rosenthal

NAYES: None

The Chairman declared the motion carried and Contract K-1516-78 with SMC Consulting Engineers, P.E., in an amount not-to-exceed \$41,000 approved; the execution thereof was authorized; and \$41,000 was appropriated from the University North Park TIF fund (057-0000-253.20-00) to Project UT0012, 24th and Radius Way Intersection, Design (057-9403-431.62-01).

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Item 18, being:

RESOLUTION R-1516-60: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING COMPROMISE SETTLEMENT OF THE CLAIM FILED BY HUGH CRAWFORD UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASE OF HUGH CRAWFORD V. THE CITY OF NORMAN, WORKERS' COMPENSATION CASE WCC 2011-11741Q; DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENT AND ALL ATTENDANT COSTS IN THE WORKERS' COMPENSATION COURT, OKLAHOMA CITY, OKLAHOMA; AND AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COURT JUDGMENT FROM THE RISK MANAGEMENT INSURANCE FUND.

Councilmember Williams moved that Resolution R-1516-60 be adopted and payment of claims in the amount of \$102,193.70 which will constitute judgment against the City of Norman be directed, which motion was duly seconded by Councilmember Heiple;

Items submitted for the record

- 1. Text File R-1516-60 dated November 17, 2015, by Jeanne Snider, Assistant City Attorney
- 2. Resolution R-1516-60
- 3. Purchase Requisition 0000257567 dated November 17, 2015, in the amount of \$99,200 to Williams Woodson and Hugh Crawford
- 4. Purchase Requisition 0000257571 dated November 17, 2015, in the amount of \$1,984 to Workers Compensation Administrative Fund
- 5. Purchase Requisition 0000257574 dated November 17, 2015, in the amount of \$744 to Special Occupational Health and Safety Fund
- 6. Purchase Requisition 0000257577 dated November 17, 2015, in the amount of \$140 to Workers' Compensation Court
- 7. Purchase Requisition 0000257578 dated November 17, 2015, in the amount of \$125.70 to Cleveland County Court Clerk

Item 18, continued:

and the question being upon adopting Resolution R-1516-60 and upon the subsequent directive, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry, Heiple, Holman, Lang, Jungman, Miller, Williams, Mayor Rosenthal

NAYES:

None

The Mayor declared the motion carried and Resolution R-1516-60 adopted; and payment of claims in the amount of \$102,193.70 which constitutes judgment against the City of Norman was directed.

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Item 19, being:

RESOLUTION R-1516-32: A RESOLUTION OF CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA APPROPRIATING \$340,440 FROM THE PUBLIC SAFETY SALES TAX FUND BALANCE; \$46,871 FROM THE SPECIAL GRANT FUND BALANCE; \$5,807 FROM THE ROOM TAX FUND BALANCE; \$4,361,674 FROM THE WATER RECLAMATION FUND BALANCE; \$18,000 FROM CAPITAL FUND BALANCE; \$234,335 FROM THE UNIVERSITY NORTH PARK TAX INCREMENT FINANCE FUND BALANCE; \$149,858 FROM THE DEBT SERVICE FUND BALANCE; AND \$33,212 FROM THE SEWER LINE MAINTENANCE FUND BALANCE TO CLOSE OUT YEAR END ACCOUNTING ENTRIES FOR FYE 2015.

Councilmember Williams moved that Resolution R-1516-32 be adopted, which motion was duly seconded by Councilmember Heiple;

- Items submitted for the record
1.

Text File R-1516-32 dated November 5, 2015, by Suzanne Krohmer, Municipal Accountant
2.

Resolution R-1516-32

and the question being upon adopting Resolution R-1516-32, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Mayor Rosenthal

NAYES:

None

The Mayor declared the motion carried and Resolution R-1415-32 was adopted.

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Item 20, being:

CONTRACT K-1516-83: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND MEYER, SCHERER & ROCKCASTLE, LTD., OF MINNEAPOLIS, MINNESOTA, IN THE AMOUNT OF \$3,685,810 TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES FOR THE DESIGN OF THE NORMAN CENTRAL LIBRARY LOCATED NORTH OF THE INTERSECTION OF JAMES GARNER AVENUE AND ACRES STREET AND BUDGET APPROPRIATION FROM THE CAPITAL FUND BALANCE.

Councilmember Williams moved that Contract K-1516-83 with Meyer, Scherer & Rockcastle, Ltd., in the amount of \$3,685,810 be approved; the execution thereof be authorized; and \$3,685,910 be appropriated from the Capital Fund Balance (050-0000-253.20-00) to the Norman Forward Sales Tax Capital Fund, Project BP0016, Central Library Project, Design (051-9507-455.62-01), which motion was duly seconded by Councilmember Holman;

- Items submitted for the record
1.

Text File K-1516-83 dated November 17, 2015, by Terry Floyd, Development Coordinator
2.

Contract K-1516-83 with Exhibit A, Central Library Initial Information; Exhibit B, Standard Hourly Rate Schedule; Exhibit C, Central Library Description of Initial Additional Services; Exhibit C 4.1.1., Programming Central Library; Exhibit D, AIA Document B253 – 2007, Standard Form of Architect Services: Furniture, Furnishings, and Equipment Design; Exhibit E.1, Central Library Project Budget; Exhibit E.2 Central Library Professional Services; Exhibit F, LEED Certification; and Exhibit G, Central Library Project Schedule

Item 20, continued:

- Participants in discussion
- 1. Mr. Terry Floyd, Development Coordinator
  - 2. Mr. Anthony Francisco, Finance Director
  - 3. Mr. Steve Lewis, City Manager
  - 4. Mr. Roger Gallagher, 2513 Woodsong Drive, asked questions
  - 5. Mr. Will Decker, 311 South Webster Avenue, made comments

and the question being upon approving Contract K-1516-83 with Meyer, Scherer & Rockcastle, Ltd., in the amount of \$3,685,810 and upon the subsequent authorization and appropriation, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Contract K-1516-83 with Meyer, Scherer & Rockcastle, Ltd., in the amount of \$3,685,810 approved; the execution thereof was authorized; and \$3,685,910 was appropriated from the Capital Fund Balance (050-0000-253.20-00) to the Norman Forward Sales Tax Capital Fund, Project BP0016, Central Library Project, Design (051-9507-455.62-01).

\* \* \* \* \*

Item 21, being:

CONTRACT K-1516-84: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND MEYER, SCHERER & ROCKCASTLE, LTD. OF MINNEAPOLIS, MINNESOTA, IN THE AMOUNT OF \$607,123 TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES FOR THE DESIGN OF THE NORMAN PUBLIC LIBRARY, EAST BRANCH; NORTH OF ALAMEDA STREET, EAST OF FIRE STATION #9; AND APPROPRIATION OF CAPITAL FUND BALANCE.

Councilmember Williams moved that Contract K-1516-84 with Meyer, Scherer & Rockcastle, Ltd., in the amount of \$607,123 be approved; the execution thereof be authorized; and \$607,123 be appropriated from the Capital Fund Balance (050-0000-253.20-00) to the Norman Forward Sales Tax Capital Fund, Project BP0017, East Library Branch Project, Design (051-9507-455.62-01), which motion was duly seconded by Councilmember Heiple;

- Items submitted for the record
- 1. Text File K-1516-84 dated November 17, 2015, by Terry Floyd, Development Coordinator
  - 2. Contract K-1516-84 with Exhibit A, East Library Initial Information; Exhibit B, Standard Hourly Rate Schedule; Exhibit C, Description of Initial Additional Services; Exhibit C 4.1.1., Programming East Library; Exhibit D, AIA Document B253 – 2007, Standard Form of Architect Services: Furniture, Furnishings, and Equipment Design; Exhibit E1, East Library Project Budget; Exhibit E-2, East Library Professional Services; Exhibit F, LEED Certification; and Exhibit G, East Library Project Schedule

- Participants in discussion
- 1. Mr. Terry Floyd, Development Coordinator

and the question being upon approving Contract K-1516-84 with Meyer, Scherer & Rockcastle, Ltd., in the amount of \$607,123 and upon the subsequent authorization and appropriation, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Contract K-1516-84 with Meyer, Scherer & Rockcastle, Ltd., in the amount of \$607,123 approved; the execution thereof was authorized; and \$607,123 was appropriated from the Capital Fund Balance (050-0000-253.20-00) to the Norman Forward Sales Tax Capital Fund, Project BP0017, East Library Branch Project, Design (051-9507-455.62-01).

\* \* \* \* \*

Item 22, being:

CONSIDERATION OF A PRELIMINARY PLAT FOR MARIETTA COURT ADDITION, A TOWNHOUSE PLAT. (GENERALLY LOCATED AT 1508 24TH AVENUE S.E.)

Councilmember Williams moved that the preliminary plat for Marietta Court Addition, a Townhouse Plat, be approved, which motion was duly seconded by Councilmember Heiple;

Items submitted for the record

- 1. Text File PP-1516-6 dated August 14, 2015, by Ken Danner, Subdivision Development Manager, with Exhibit A, Traffic Table
- 2. Location map
- 3. Preliminary plat
- 4. Preliminary site plan
- 5. Planning Commission Staff Report dated October 8, 2015, recommending approval
- 6. Development Review of Transportation Impacts dated August 21, 2015, prepared by David R. Riesland, P.E., City Traffic Engineer, for Marietta Court Addition
- 7. Predevelopment Meeting Summary Case PD 15-27 dated August 27, 2015, for Abumark Enterprises, L.L.C., for property generally located at 1,338 feet south of Lindsey Street on the west side of 24th Avenue S.E.
- 8. Greenbelt Commission Final Comments dated August 17, 2015
- 9. Pertinent excerpts from Planning Commission minutes of October 8, 2015

Participants in discussion

- 1. Mr. Dwight Butler, Anchor Engineering, 12617 South McCloud, McCloud, engineer representing the applicant
- 2. Mr. Shawn O’Leary, Director of Public Works
- 3. Ms. Ann Gallagher, 2513 Woodsong Drive, made comments

and the question being upon approving the preliminary plat for Marietta Court Addition, a Townhouse Plat, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and the preliminary plat for Marietta Court Addition, a Townhouse Plat, was approved.

\* \* \* \* \*

Item 23, being:

RESOLUTION R-1516-20: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE NORMAN 2025 LAND USE AND TRANSPORTATION PLAN SO AS TO REMOVE THE WEST 11’ OF LOT 9, AND ALL OF LOT 10, BLOCK 1, WOODSLAWN ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE LOW DENSITY RESIDENTIAL DESIGNATION AND PLACE THE SAME IN THE OFFICE DESIGNATION. (SOUTHEAST CORNER OF BERRY ROAD AND ROBINSON STREET)

Councilmember Williams moved that Resolution R-1516-20 be adopted and the NORMAN 2025 Land Use and Transportation Plan be amended according thereto, which motion was duly seconded by Councilmember Heiple;

Items submitted for the record

- 1. Text File R-1516-20 dated September 17, 2015, by Janay Greenlee, Planner
- 2. Resolution R-1516-20
- 3. Location map
- 4. Planning Commission Staff Report dated October 8, 2015, recommending approval
- 5. Predevelopment Meeting Summary Case PD 15-23 dated August 27, 2015, for Montgomery Trust for property located on the southeast corner of North Berry Road and West Robinson Street
- 6. Greenbelt Commission Final Comments dated August 17, 2015
- 7. Pertinent excerpts from Planning Commission minutes of October 8, 2015

Participants in discussion

- 1. Mr. Sean Rieger, 136 Thompson Drive, attorney representing the applicant
- 2. Ms. Susan Connors, Director of Planning and Community Development
- 3. Mr. Jeff Bryant, City Attorney

Item 24, continued:

and the question being upon adopting Resolution R-1516-20 and upon the subsequent amendment, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Resolution R-1516-20 adopted; and the NORMAN 2025 Land Use and Transportation was amended according thereto

\* \* \* \* \*

Item 24, being:

CONSIDERATION OF ORDINANCE O-1516-15 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE THE WEST 11 FEET OF LOT 9, AND ALL OF LOT 10, BLOCK 1, WOODSLAWN ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-1, SINGLE FAMILY DWELLING DISTRICT AND PLACE THE SAME IN THE RO, RESIDENCE-OFFICE DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (SOUTHEAST CORNER OF BERRY ROAD AND ROBINSON STREET)

Ordinance O-1516-15 having been Introduced and adopted upon First Reading by title in City Council's meeting of November 10, 2015, Councilmember Williams moved that Ordinance O-1516-15 be adopted upon Second Reading section by section, which motion was duly seconded by Councilmember Holman;

- Items submitted for the record
- 1. Text File O-1516-15 dated September 17, 2015, by Janay Greenlee, Planner
  - 2. Ordinance O-1516-15
  - 3. Location map
  - 4. Site plan
  - 5. Staff report dated October 8, 2015, recommending approval
  - 6. Pertinent excerpts from Planning Commission minutes of October 8, 2015
- Participants in discussion
- 1. Ms. Susan Connors, Director of Planning and Community Development
  - 2. Mr. Sean Rieger, 136 Thompson Drive, attorney representing the applicant

Thereupon, Councilmember Jungman moved that Ordinance O-1516-15 be postponed until December 8, 2015, which motion was duly seconded by Councilmember Heiple;

- Participants in discussion
- 1. Mr. Aaron Stiles, Downtown Legal Group, 116 West Main Street, made comments

and the question being upon postponing Ordinance O-1516-15 until December 8, 2015, a vote was taken with the following result:

YEAS:	Councilmembers Heiple, Jungman, Mayor Rosenthal
NAYES:	Councilmembers Allison, Castleberry, Holman, Lang, Miller, and Williams

The Mayor declared the motion failed and Ordinance O-1516-15 was not postponed until December 8, 2015.

and the question being upon adopting Ordinance O-1516-15 upon Second Reading section by section, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Ordinance O-1516-15 was adopted upon Second Reading section by section.

Item 24, continued:

Thereupon, Councilmember Williams moved that Ordinance O-1516-15 be adopted upon Final Reading as a whole, which motion was duly seconded by Councilmember Holman; and the question being upon adopting Ordinance O-1516-15 upon Final Reading as a whole, the roll was called with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Ordinance O-1516-15 was adopted upon Final Reading as a whole.

\* \* \* \* \*

Item 25, being:

CONSIDERATION OF ORDINANCE O-1516-16 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING A PORTION OF THE PUBLIC RIGHT-OF-WAY LOCATED ADJACENT TO LOTS 27, 28, 29 AND 30, BLOCK FIVE (5), NORMAN HEIGHTS ADDITION TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Ordinance O-1516-16 having been Introduced and adopted upon First Reading by title in City Council's meeting of November 10, 2015, Councilmember Williams moved that Ordinance O-1516-16 be adopted upon Second Reading section by section, which motion was duly seconded by Councilmember Holman;

- Items submitted for the record
- 1. Text File O-1516-16 dated September 17, 2015, by Janay Greenlee, Planner
  - 2. Ordinance O-1516-16
  - 3. Location map
  - 4. Petition received August 25, 2015, from Aaron Stiles, OBS #22012, Downtown Legal Group with Exhibit A, location map of right-of-way/easement; Exhibit B, location of requested portion of right-of-way; Exhibit C, legal description of area to be vacated; Exhibit D, Radius Map; and Exhibit E, Ownership List
  - 5. Planning Commission Staff report dated October 8, 2015, recommending approval
  - 6. Pertinent excerpts from Planning Commission minutes of October 8, 2015
- Participants in discussion
- 1. Mr. Aaron Stiles, Downtown Legal Group, 116 West Main Street, attorney representing the applicant

and the question being upon adopting Ordinance O-1516-16 upon Second Reading section by section, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Ordinance O-1516-16 was adopted upon Second Reading section by section.

Thereupon, Councilmember Williams moved that Ordinance O-1516-16 be adopted upon Final Reading as a whole, which motion was duly seconded by Councilmember Holman; and the question being upon adopting Ordinance O-1516-16 upon Final Reading as a whole, the roll was called with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Ordinance O-1516-16 was adopted upon Final Reading as a whole.

\* \* \* \* \*

Item 26, being:

**RESOLUTION R-1516-57:** A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, GIVING THE SECRETARY OF THE CLEVELAND COUNTY ELECTION BOARD NOTICE OF MUNICIPAL AND MUNICIPAL RUNOFF ELECTIONS FOR 2016.

Councilmember Williams moved that Resolution R-1516-57 setting the Municipal Election for 2016 on Tuesday, April 5, 2016, and the Municipal Runoff Election on Tuesday, June 28, 2016, be adopted, which motion was duly seconded by Councilmember Heiple;

- Items submitted for the record
1.

Text File R-1516-57 dated November 10, 2015, by Brenda Hall, City Clerk
2.

Resolution R-1516-57
3.

Memorandum dated November 6, 2015, from Brenda Hall, City Clerk, to Mayor and City Councilmembers
- Participants in discussion
1.

Mr. Jeff Bryant, City Attorney
2.

Mr. Roger Gallagher, 2513 Woodsong Drive, protestant
3.

Mr. Steve Ellis, 633 Reed Avenue, made comments
4.

Ms. Brenda Hall, City Clerk

and the question being upon adopting Resolution R-1516-57 setting the Municipal Election for 2016 on Tuesday, April 5, 2016, and the Municipal Runoff Election on Tuesday, June 28, 2016, a vote was taken with the following result:

YEAS:

Councilmembers Heiple, Holman, Jungman, Miller, Williams, Mayor Rosenthal

NAYES:

Councilmembers Allison, Castleberry, and Lang

The Mayor declared the motion carried and Resolution R-1516-57 setting the Municipal Election for 2016 on Tuesday, April 5, 2016, and the Municipal Runoff Election on Tuesday, June 28, 2016, was adopted.

\* \* \* \* \*

Item 27, being:

**RESOLUTION R-1516-58:** A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ACKNOWLEDGING THE USE OF ZERO-BASE BUDGETING PRINCIPLES DURING THE PREPARATION OF PRIOR BUDGETS AND ENCOURAGING THE CITY MANAGER TO CONTINUE USING SUCH PRINCIPLES FOR THE BUDGET PREPARATION PROCESS THAT BEGINS ON JULY 1, 2016.

Councilmember Williams moved that Resolution R-1516-58 be adopted, which motion was duly seconded by Councilmember Castleberry;

- Items submitted for the record
1.

Text File R-1516-58 dated November 20, 2015
2.

Resolution R-1516-58
- Participants in discussion
1.

Mr. Steve Lewis, City Manager
2.

Mr. Steve Ellis, 633 Reed Avenue, made comments
3.

Mr. Roger Gallagher, 2513 Woodsong Drive, proponent
4.

Ms. Cindy Rogers, 633 Reed Avenue, made comments

and the question being upon adopting Resolution R-1516-58, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Mayor Rosenthal

NAYES:

None

The Mayor declared the motion carried and Resolution R-1415-58 was adopted.

\* \* \* \* \*

## MISCELLANEOUS DISCUSSION

Zero-Base Budgeting. Councilmember Castleberry thanked Council for adopting the Resolution acknowledging Zero-Base Budgeting Principles. He said he is the Certified Public Accountant on Council and he would be more than willing to talk cost accounting with anyone on Council. He said the fact that this item was placed on the agenda by a “Rule of Three” should not matter. He said these items should be judged on their merits, not necessarily the process. He said Council could have spent a year discussing this, but it instead it was accomplished this evening. He said the “Rule of Three” is in place to allow minorities to get issues on the agenda.

\*

Appreciation to Audience. Councilmember Holman appreciated all who had attended tonight’s meeting.

\*

City Council. Councilmember Holman said although Council does not always agree on all issues, they get along pretty well. He said all nine Councilmembers live in the city limits and care about what happens in Norman. He said they might sometimes disagree about the way to get there but will continue to work together to continue addressing issues in the City of Norman.

\*

Happy Thanksgiving. Councilmember Lang wished everyone a Happy Thanksgiving and urged everyone to be careful if they are traveling.

\*

Shop Norman. Councilmember Lang said after everyone was through with celebrating Thanksgiving to please “Shop Norman” on Friday.

Mayor Rosenthal asked everyone to shop and support local businesses this weekend.

\*

Completion of Audit. Mr. Steve Lewis, City Manager, said the City’s auditing consultant, BKD, L.L.C., has completed their audit of the City’s financial statements and presented it to staff on November 12th at the City Council Finance Committee. He said the auditors will be issuing an unqualified opinion of the City books which is a fair and accurate picture of the City’s finances. The auditors submitted an opinion that there were no significant weaknesses in the City’s systems of internal control. He said he appreciated the fine work of the auditors and Finance Department staff.

\*

Financing for the Norman Forward Projects. Mr. Steve Lewis, City Manager, said the Finance Department staff, in consultation with the City’s financial advisor, is soliciting bid proposals for the financing of \$43,160,000 in tax-exempt revenue notes to pay for the preliminary costs of the Norman Forward Sales Tax packages. He said two to three financial packages to pay for the debt-financed portions of the Norman Forward Sales Tax Program are estimated to be sold over the life of these projects. He said bids from qualified financial firms are due on December 8th.

\*

LEED Certification. Mr. Steve Lewis, City Manager, said the Norman Fire Department has received notification that Fire Station No. 9 located at 3001 Alameda Street achieved Leadership in Energy and Environmental Design (LEED) Silver certification. He said some of the key features are the use of 30% less energy of similar buildings in size; reduction of domestic water use by 50%; drought resistant landscaping; and many other features that are included in building a sustainable structure. He said Fire Station No. 8 had received Gold Certification. He said he is very pleased with the work of the Fire Department and the architects that designed both buildings.

\* \* \* \* \*



ADJOURNMENT

There being no further business, Councilmember Williams moved that the meeting be adjourned, which motion was duly seconded by Councilmember Allison; and the question being upon adjournment of the meeting, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Heiple, Holman, Jungman, Lang, Miller, Williams, Mayor Rosenthal
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NAYES:	None
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The Mayor declared the motion carried and the meeting was adjourned at 9:20 p.m.

ATTEST:

\_\_\_\_\_  
Deputy City Clerk

\_\_\_\_\_  
Mayor