

City of Norman, OK

*Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069*



Meeting Agenda

Tuesday, January 9, 2018

6:30 PM

**City Council, Norman Utilities Authority, Norman Municipal
Authority, and Norman Tax Increment Finance Authority**

City Council

*Mayor Lynne Miller
Councilmember Kate Bierman
Councilmember Aleisha Karjala
Councilmember Robert Castleberry
Councilmember Bill Hickman
Councilmember Sereta Wilson
Councilmember Breea Clark
Councilmember Stephen Holman
Councilmember Kyle Allison*

Public wifi - connect to CityOfNormanPublic - Password: April1889

1 Roll Call

2 Pledge of Allegiance

3 Consent Docket

Consent Docket

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 4 through Item 22 be placed on the consent docket.

ACTION NEEDED: Motion to place Item _____ through Item _____ on the Consent Docket by unanimous vote.

ACTION TAKEN: _____

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN: _____

Minutes

4 [GID-1718-33](#) APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL CONFERENCE BUDGET RETREAT MINUTES OF
NOVEMBER 12, 2017
CITY COUNCIL COMMUNITY PLANNING AND TRANSPORTATION
COMMITTEE MINUTES OF NOVEMBER 16, 2017
CITY COUNCIL STUDY SESSION MINUTES OF DECEMBER 12, 2017
CITY COUNCIL MINUTES OF DECEMBER 19, 2017
NORMAN UTILITIES AUTHORITY MINUTES OF DECEMBER 19, 2017
NORMAN MUNICIPAL AUTHORITY MINUTES OF DECEMBER 19, 2017
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF
DECEMBER 19, 2017

Attachments: [Text File Minutes](#)

[November 14 Budget Retreat Minutes](#)

[November 16 CPTC Minutes](#)

[December 12 Study Session minutes](#)

[December 19 CC Minutes](#)

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN: _____

Ordinance

- 5 [O-1718-20](#) CONSIDERATION OF ORDINANCE O-1718-20 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A MUNICIPAL USE IN THE A-2, RURAL AGRICULTURAL DISTRICT, FOR PART OF THE NORTHEAST QUARTER OF SECTION FIFTEEN (15), TOWNSHIP NINE (9) NORTH, RANGE ONE (1) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (3128 108TH AVENUE N.E.)

Attachments: [Text File O-1718-20](#)

[O-1718-20](#)

[Location Map](#)

[Staff Report](#)

[Site Plans](#)

[Tower Elevation](#)

[Fence Detail](#)

[Pre-Development Summary](#)

[12-14-17 PC Minutes - Items 9-10](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1718-20 upon First Reading by title.

ACTION TAKEN: _____

- 6 [O-1718-21](#) CONSIDERATION OF ORDINANCE O-1718-21 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A MUNICIPAL USE IN THE A-2, RURAL AGRICULTURAL DISTRICT, FOR PART OF SECTION SEVEN (7), TOWNSHIP EIGHT (8) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (3428 JENKINS AVENUE)

Attachments: [Text File O-1718-21](#)

[O-1718-21](#)

[Location Map](#)

[Staff Report](#)

[Site Plans](#)

[Tower Elevation](#)

[Fence Detail](#)

[Pre-Development Summary](#)

[12-14-17 PC Minutes - Items 9-10](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1718-21 upon First Reading by title.

ACTION TAKEN: _____

- 7 [O-1718-22](#) CONSIDERATION OF ORDINANCE O-1718-22 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE LOT FOURTEEN (14), IN BLOCK FIVE (5), SOONER HOMES ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-1, SINGLE FAMILY DWELLING DISTRICT, AND PLACE SAME IN THE SPUD, SIMPLE PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (428 WEST JOHNSON STREET)

Attachments: [Text File O-1718-22](#)

[O-1718-22](#)

[Location Map](#)

[Staff Report](#)

[SPUD Narrative](#)

[Protest Map](#)

[Protest Letter 12-11](#)

[12-14-17 PC Mintes - Item 11](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1718-22 upon First Reading by title.

ACTION TAKEN: _____

- 8 [O-1718-24](#) CONSIDERATION OF ORDINANCE O-1718-24 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING THREE UTILITY EASEMENTS FOR PROPERTY LOCATED IN LOTS 1, 2 AND 3, BLOCK 1, SOUTH LAKE ADDITION, SECTION 11. (GENERALLY LOCATED ON THE EAST SIDE OF CLASSEN BOULEVARD BETWEEN ANN BRANDEN BOULEVARD AND RENAISSANCE DRIVE)

Attachments: [Text File E-1718-24](#)

[O-1718-24](#)

[Location Map](#)

[Memo to Clerk](#)

[Request to Close Easements](#)

[Site Plan Exhibits](#)

[Staff Report](#)

[Non-Objections from Utilities](#)

[12-14-17 PC Minutes - Item 7](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1718-24 upon First Reading by title.

ACTION TAKEN: _____

- 9 [O-1718-25](#) CONSIDERATION OF ORDINANCE O-1718-25 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE NORTHWEST QUARTER OF SECTION NINE (9), TOWNSHIP EIGHT (8) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE A-2, RURAL AGRICULTURAL DISTRICT, AND PLACE THE SAME IN THE C-2, GENERAL COMMERCIAL DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (NORTHWEST CORNER OF CLASSEN BOULEVARD AND STATE HIGHWAY 9)

Attachments: [Text File O-1718-25](#)

[O-1718-25](#)

[Location Map](#)

[Staff Report](#)

[Preliminary Site Plan](#)

[12-14-17 PC Minutes - Item 8](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1718-25 upon First Reading by title.

ACTION TAKEN: _____

Appointment

- 10 [AP-1718-14](#) CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

DEVELOPMENT OVERSIGHT COMMITTEE FOR TIF DISTRICT NO. 2
TERM: 01-09-18 TO 04-10-19: PAULA PRICE, WARD 3

HUMAN RIGHTS COMMISSION
TERM: 01-09-18 TO 07-13-18: SAGE MAULDIN, WARD 7

NORMAN FORWARD EAST AND CENTRAL LIBRARIES AD HOC
ADVISORY GROUP
ERICA BIRD, WARD 2

Attachments: [text File appointments](#)

ACTION NEEDED: Motion to confirm or reject the appointments.

ACTION TAKEN: _____

Report/Communication

- 11 [RPT-1718-3](#)
[8](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE NORMAN FORWARD FINANCIAL OVERSIGHT BOARD ANNUAL REPORT FOR 2017 AND DIRECTING THE FILING THEREOF.

Attachments: [Text File CFOB Report](#)

[CFOB report](#)

[financials](#)

[Pro Forma Spreadsheets](#)

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

Final Plat

- 12 [FP-1718-14](#) CONSIDERATION OF A FINAL SITE DEVELOPMENT PLAN AND FINAL PLAT FOR MONTORO RIDGE ADDITION, SECTION 2, A PLANNED UNIT DEVELOPMENT, AND ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN. (GENERALLY LOCATED WEST OF 12TH AVENUE N.E. ON THE SOUTH SIDE OF EAST TECUMSEH ROAD)

Attachments: [Text File Final Plat](#)

[Location Map](#)

[Final Plat](#)

[Final Site Development Plan](#)

[Staff Report](#)

[Application](#)

ACTION NEEDED: Motion to approve or reject the final site development plan and final plat for Montoro Ridge Addition, Section 2, a Planned Unit Development; and, if approved, accept the public dedications contained therein, authorize the Mayor to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements and receipt of a traffic impact fee in the amount of \$18,645.63; and direct the filing of the final site development plan and final plat.

ACTION TAKEN: _____

Easement

- 13 [E-1718-41](#) EASEMENT E-1718-41: CONSIDERATION OF ACCEPTANCE OF A PERMANENT RIGHT-OF-WAY EASEMENT FROM THE CITY OF NORMAN FOR PHASE ONE OF THE JAMES GARNER AVENUE PROJECT.

Attachments: [E-1718-41](#)

[Location Map](#)

[Exhibit B](#)

ACTION NEEDED: Motion to accept or reject Easement E-1718-41; and, if accepted, direct the filing thereof with the Cleveland County Clerk.

ACTION TAKEN: _____

- 14 [E-1718-42](#) CONSIDERATION OF GRANTING EASEMENT E-1718-42 TO OKLAHOMA GAS AND ELECTRIC COMPANY FOR THE PURPOSE OF PROVIDING ELECTRIC SERVICE TO NORMAN PUBLIC LIBRARY EAST.

Attachments: [Text File E-1718-42](#)

[OGE Easement Documents](#)

ACTION NEEDED: Motion to grant or deny Easement E-1718-42; and, if granted, authorize the execution thereof.

ACTION TAKEN: _____

Donation

- 15 [GID-1718-60](#) CONSIDERATION OF THE ACCEPTANCE OF A DONATION IN THE AMOUNT OF \$77,252.45 FROM THE ESTATE OF JAMES FREEMAN TO BE USED AT THE NORMAN ANIMAL WELFARE CENTER.

Attachments: [Text File Donation](#)

[Court Order](#)

ACTION NEEDED: Motion to accept or reject a donation in the amount of \$77,252.45 from the Estate of James Freeman to be used at the City of Norman Animal Welfare Center; and, if accepted, authorize execution of the Receipt and Release and increase Animal Control/Other (010-0000-227.24-31) by \$77,252.45.

ACTION TAKEN: _____

Special Claim

- 16 [SC-1718-14](#) SPECIAL CLAIM SC-1718-14: SUBMITTED BY CAMPUS LODGE APARTMENTS IN THE AMOUNT OF \$2,649.19 FOR DAMAGES TO THEIR TRASH COMPACTOR WHILE BEING COLLECTED BY A CITY SANITATION EMPLOYEE AT 1800 BEAUMONT DRIVE.

Attachments: [Text File Special Claim](#)

[City Clerk Memo](#)

[Notice of Tort Claim](#)

[Repair Invoice](#)

[Photographs](#)

ACTION NEEDED: Motion to approve or reject Special Claim SC-1718-14; and, if approved, direct payment in the amount of \$2,649.19 contingent upon obtaining a Release and Covenant Not to Sue from Campus Lodge Apartments.

ACTION TAKEN: _____

Contract

- 17 [K-1516-80](#)
[CO#6](#) CHANGE ORDER NO. SIX TO CONTRACT K-1516-80: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND CENTRAL CONTRACTING SERVICES, INC. INCREASING THE CONTRACT AMOUNT BY \$76,126.54 FOR A REVISED CONTRACT AMOUNT OF \$3,437,546.54 AND ADDING 59 CALENDAR DAYS TO THE CONTRACT FOR THE BERRY ROAD WATER LINE REPLACEMENT PROJECT, PHASE 3, FINAL ACCEPTANCE OF THE PROJECT, AND BUDGET TRANSFERS BETWEEN PROJECT ACCOUNTS.

Attachments: [Text File CO K-1516-80](#)

[Location map](#)

[CO#6 signed 122017](#)

[CO#6 Requisition](#)

ACTION NEEDED: Acting as the Norman Utilities Authority and City Council, motion to approve or reject Change Order No. Six to Contract K-1516-80 with Central Contracting Services, Inc., increasing the contract amount by \$76,126.54 for a revised contract amount of \$3,437,546.54 and adding 59 calendar days to the contract; and if approved, authorize the execution thereof; accept the project; direct final payment in the amount of \$80,543.82 to Central Contracting Services, Inc.; and transfer \$412,000 from Project TR0047, Main St. Downtown Streetscape, Utilities (050-9300-431.67-01) designating \$33,534 to Project WA0305, Berry Road Water Line Replacement, Construction (031-9521-462.61-01) and \$378,466 to Project WA0202, Gray/Main Water Line Replacement, Construction (031-9521-462.61-01); transfer \$240,672.40 from Project TR0047, Main Street Streetscape, Construction (050-9300-431.61-01) to Project WA0305, Berry Road Water Line Replacement, Construction (031-9521-462.61-01); transfer \$24,000 from Project SC0503, 300 Blk Overton Panel Repl, Construction (050-9718-431.61-01) to Project WA0305, Berry Road Water Line Replacement, Construction (031-9521-462.61-01; and transfer \$12,593 from Project SC0504, Westchester Avenue: Main Street to South Side, Construction (031-9521-462.61-01) to Project WA0305, Berry Road Water Line Replacement, Construction (031-9521-462.61-01.

ACTION TAKEN: _____

- 18 [K-1718-93](#) CONTRACT K-1718-93: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND OKLAHOMA NATURAL GAS COMPANY, A DIVISION OF ONEGAS, INC., IN THE AMOUNT OF \$71,919 FOR THE RELOCATION OF NATURAL GAS LINES AND COST SHARING FOR THE ROCK CREEK ROAD WIDENING AND SIGNALIZATION PROJECT AT 12TH AVENUE N.W. AND TRAILWOOD DRIVE INTERSECTIONS.

Attachments: [Text File ONG Contract](#)

[K-1718-93](#)

[Location Map](#)

[ONG Letter](#)

[PR ONG](#)

ACTION NEEDED: Motion to approve or reject Contract K-1718-93 with Oklahoma Natural Gas Company, a Division of OneGas, Inc., in the amount of \$71,919; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

WCC Court

- 19 [GID-1718-36](#) CONSIDERATION OF THE CITY ATTORNEY'S RECOMMENDATION FOR APPROVAL OF A COURT ORDER IN THE AMOUNT OF \$4,986.86 REGARDING CURTIS W. GARRETT VS. THE CITY OF NORMAN, WORKERS' COMPENSATION COMMISSION CASE CM-2017-03730A.

Attachments: [Text File WCC](#)

[Order - Garrett - Filed 12-19-17](#)

[Garrett Reqs](#)

ACTION NEEDED: Motion to approve or reject the City Attorney's recommendation; and if approved, authorize compliance with the Workers' Compensation Court Order and direct payment of claims in the amount of \$4,986.86, which will constitute judgment against the City of Norman.

ACTION TAKEN: _____

Resolution

- 20 [R-1718-78](#) RESOLUTION R-1718-78: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$30,700 FROM THE STATE SEIZURES AND RESTITUTIONS FUND BALANCE TO PROVIDE FUNDING FOR EVIDENCE COLLECTION EQUIPMENT, SAFETY EQUIPMENT FOR SPECIAL TEAM ACTIVITIES, AND A TRAINED POLICE CANINE TEAM.

Attachments: [Text File Approp R-1718-78](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1718-78.

ACTION TAKEN: _____

- 21 [R-1718-79](#) RESOLUTION R 1718-79: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROVING A MODIFICATION TO THE STREAM BANKS ALONG TEN MILE FLAT CREEK AS PART OF THE WEST MAIN STREET BRIDGE WEST OF 48TH AVE N.W. PROJECT.

Attachments: [Text File flood plain R-1718-79](#)
[Location map](#)
[12-18-17 Flood Plain CommiMinutes](#)
[Participation Agreement](#)
[Approved Permit](#)
[Plan & Profile Sheets](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1718-79 and upon receipt of contributions in the amounts of \$50,000 from Arbuckle Properties, Inc., and \$75,000 from BellaRose, L.L.C., said funds be deposited into Contributions Organization (050-0000-365.13-73) and then appropriated to Project DR0066, West Main Drainage Structure, S. Bridge, Construction (050-9717-431.61-01).

ACTION TAKEN: _____

- 22 [R-1718-80](#) RESOLUTION R-1718-80: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, OKLAHOMA EXPRESSING SUPPORT FOR PROPOSED RULEMAKING RELATED TO INDIRECT POTABLE REUSE FOR SURFACE WATER AUGMENTATION IN TITLES 252 AND 785 OF THE OKLAHOMA ADMINISTRATIVE CODE.

Attachments: [Text File R-1718-80](#)
[R-1718-80](#)
[Proposed Amendments to DEQ rules](#)
[Proposed Amendments to OWRB Rules](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1718-80.

ACTION TAKEN: _____

23 Miscellaneous Discussion

This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.

24 Adjournment