

**NORMAN PLANNING COMMISSION
REGULAR SESSION MINUTES**

JANUARY 14, 2016

The Planning Commission of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building, 201 West Gray Street, on the 14th day of January, 2016. Notice and agenda of the meeting were posted at the Norman Municipal Building and online at <http://www.normanok.gov/content/boards-commissions> at least twenty-four hours prior to the beginning of the meeting.

Chair Sandy Bahan called the meeting to order at 6:30 p.m.

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Item No. 1, being:

ROLL CALL

MEMBERS PRESENT

Andy Sherrer
Roberta Pailes
Tom Knotts
Sandy Bahan
Dawn Jourdan
Dave Boeck
Chris Lewis

MEMBERS ABSENT

Erin Williford

A quorum was present.

STAFF MEMBERS PRESENT

Susan Connors, Director, Planning &
Community Development
Jane Hudson, Principal Planner
Janay Greenlee, Planner II
Wayne Stenis, Planner II
Roné Tromble, Recording Secretary
Larry Knapp, GIS Analyst II
Leah Messner, Asst. City Attorney
Ken Danner, Subdivision Development
Manager
David Riesland, Traffic Engineer
Terry Floyd, Development Coordinator

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Item No. 8, being:

O-1516-35 – METRO SHOE WAREHOUSE REQUESTS VACATION AND CLOSURE OF A PORTION OF A 20' DRAINAGE EASEMENT LOCATED ON LOTS FIVE (5) AND SIX (6), BLOCK ONE (1), IN UNIVERSITY NORTH PARK SECTION VI.

ITEMS SUBMITTED FOR THE RECORD:

1. Location Map
2. Staff Report
3. Request for Easement Closure with Exhibits A and B

PRESENTATION BY STAFF:

1. Ken Danner – When University North Park Section VI was platted, part of the improvements were underground storm sewer systems. The storm water was to pick up future parking lots and convey it to a detention pond. It just so happens an applicant has purchased two lots and the storm sewer is conflicting with their proposed building. And that's the purpose of the closure and potential vacation of a portion of that easement. Staff is not opposed to this. The engineer is here to make a presentation for that, and staff recommends approval.

PRESENTATION BY THE APPLICANT:

1. Mark Grubbs, Grubbs Consulting, engineer for the applicant – I don't really have a lot to add to what Mr. Danner said. The north end of that easement the building sits directly on. The parking lot sits to the south. This is an exhibit that we submitted with our application to just give you a rough idea that the easement is shaded in gray there. Their proposed building is sitting currently over the easement. And then there's a parking lot surrounding the building. This sewer was only designed to serve these two lots and to convey it to the detention pond. So we're just requesting to close that portion of the easement. We submitted public improvement plans to remove that storm sewer. So we just request your approval.

AUDIENCE PARTICIPATION:

None

DISCUSSION AND ACTION BY THE PLANNING COMMISSION:

*Sandy Bahan moved to recommend adoption of Ordinance No. O-1516-35 to the City Council.
Dave Boeck seconded the motion.*

There being no further discussion, a vote on the motion was taken with the following result:

YEAS	Andy Sherrer, Roberta Pailes, Tom Knotts, Sandy Bahan, Dawn Jourdan, Dave Boeck
NAYES	None
ABSTAIN	Chris Lewis
MEMBERS ABSENT	Erin Williford

Ms. Tromble announced that the motion, to recommend adoption of Ordinance No. O-1516-35 to the City Council, passed by a vote of 6-0-1.

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